CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Hill on Wednesday, March 21, 2012 at 6:00 p.m. at the Northeast Center (room 134), 1375 Wolf Road, Prospect Heights, Illinois.

ROLL CALL

Present: Members Rita Canning, Greg Dowell, Jim Gallo, Diane Hill, Bill Kelley, Walt Mundt, Laurie Stone, and Student Member Justin McDermott

Absent: None

Also present: Kenneth Ender, President; Ron Ally, EVP Finance and Administrative Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Phil Burdick, Chief Communications Officer; Maria Coons, Senior Executive to the President; Tom Crylen, Executive Director of Facilities Management; Lisa Dietlin, Interim Chief Advancement Officer; Joan Kindle, Associate Provost; Judith Marwick, Provost; Sheila Quirk-Bailey, Chief of Staff; Diana Sharp, Assistant Provost; Roger Spayer, Chief Human Resources Officer; Mike Alsup; Kenya Ayers; Erin Brooks; Orlando Cabrera; Sue Contarino; Dave Dluger; Tom Dowd; Sally Griffith; Maria Moten; Mark Mrozinski; Michael Nejman; Lydia Omori; Sheryl Otto; Pete Perkins-Hurd; Kimberly Polly; Kathryn Powell; Larry Price; Michele Robinson; Evelyn Seiler; Rich Seiler.

Guests: Phil Gerner, Robbins Schwartz Nicholas Lifton and Taylor, Ltd.; Laureano Carmona, student; Alexandrea Forsythe, student; Sonia Lugo, student; Ismail Mohammed, student; Anayeli Medina, student; James Murray, TCEO; Mahmooda (Shela) Naqvi, student; Abraham Patricio, student; Maria Tabas, student; Mary Thomas, D211; Agustin Valdez, student.

Member Dowell led the Pledge of Allegiance.

PRESENTATION

Dr. Ender asked Tom Crylen to brief the Board on Euclid and Roselle Entrance Ways Project. Crylen gave an overview on the current status of the two entrance ways which explained the need for reconfiguration. In the recent traffic study, it was discovered that the Euclid Avenue entrance has the same traffic volume as the Algonquin Road entrance. The reconfiguration project includes environmentally friendly changes to the parking lots on the north and east side of campus, including bio-swales, vehicle charging stations, wind breaks, and permeable paving as the budget allows. Deliveries to M Building, V Building and A Building will be accommodated throughout the course of the project. For
safety reasons and for traffic flow, only one entrance will be closed at any one time to allow access to north campus parking. The Village of Palatine planning department and fire department are satisfied with the project plan. A construction access road will be added to the east of the present Euclid Avenue entry. Crylen then ran through the timeline for the project, including contractor approval at the April board meeting and a start date of April 30. The project is planned to be done in three phases and has a hard completion date of August 15 for roadways and parking lots. Lighting and landscape upgrades will continue through fall.

Phase One includes the restructure of lots 10 and 11 and the addition of the construction entrance. The entrance at Euclid will remain open through graduation. Current plans have Phase One completed the end of May, beginning of June. Phase Two begins just after graduation and closes the Euclid entrance in order to reconfigure the entryway, and restructures lots 8 and 9. The reconfigured entry will take away the decision points at the entrance; all traffic will head south to the southernmost part of lot 8 where the decision is then made to continue south to the southwest lots or back north to the northeast lots. The outer ring on the east side will be removed. Phase Three will begin mid-summer and closes the Roselle entrance and restructures lots 12 and 13. The Roselle entrance will be straightened to lead directly to the Wojcik Conference Center and the directional decision point will be shifted further along the entrance. Lot 11 will connect to lots 12 and 13 with the elimination of the outer ring road along the north and east. A future option is to create a permanent entrance from the construction entrance and move the Euclid entrance traffic light to that entrance, closing the present entrance location. This possibility is at least three years out and is still under discussion with the Cook County Department of Transportation. The phasing will accommodate the possible need to defer Phase Three due to inclement weather, which is a pivotal factor.

In response to Member Gallo, Crylen responded that the reconfiguration of the parking lots will not adversely affect the parking issues at peak times. These areas are utilized at only 50 percent capacity during the peak times. The main objective is to address the hazardous entrances. When the parking garage is added by H Building in three years, 500 spaces will be added.

In response to Member Canning, Crylen explained the business directly across from the Euclid entrance at this time appears to welcome the idea of moving the entrance to the south. Dr. Ender acknowledged the collaboration and cooperation experienced with Palatine officials throughout this project. Crylen added that the Euclid Avenue entrance shift would align the entrance with a subdivision entrance, and that is part of this discussion.
In response to Member Dowell, Crylen acknowledged the internal communication work being done by Carolynn Muci and Information Technology to get the word out to the campus, and noted plans for signage at the affected entrances to make all who pass by aware of the impending construction.

AGENDA APPROVAL

Member Dowell moved, Member Kelley seconded, approval of the Agenda.

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.

Nays: None.

Motion carried.

In a voice vote, the motion carried.

STUDENT TRUSTEE REPORT

Student Member McDermott discussed the Student Senate elections, noting the increased level of involvement. There are five students running for Student Trustee compared to only one last year, and four running for Student Senate President where only two ran last year. He also noted the recent Smoking Survey which student government participated in and looks forward to seeing the recommendations that may result.

A number of student groups were invited to speak about their experiences at Harper’s Northeast Center. Margie McGowan, bi-lingual student advisor at NEC, introduced four ESL and two GED students who shared their successes made possible by attending classes at the Northeast Center.

Laureano Carmona, who has been taking classes for five years, has experienced better opportunities in his job, and looks forward to improving his computer skills that will provide him greater advancement. He thanked the Board and his teachers at the Northeast Center.

Sonia Lugo thanked the Board for ESL classes at NEC and for the daycare that is offered while she attends. This program means she no longer needs a translator, she can talk to her doctor and her children’s teachers, and help her kids with their homework. It has given her confidence in her job and in herself.

Abraham Patricio has been studying at NEC for two years, and it has helped him in his job and he is now helping others. He thanked all his teachers and the Board.

Anayeli Medina thanked the Board for the program and particularly for the child care, without which she could not have attended classes. It has given her opportunities at her job to eventually train as a manager.
Augustin Valdez has learned to read, speak and write English through Harper programs and it has benefitted his career. He thanked the Board for the opportunities.

Maria Tabas had attended a GED program at a local high school but switched programs because she wanted to also learn English and Harper made that possible. It has helped greatly in her job, recently having to review her own performance and set goals, her review was accepted without changes by her manager and she attributes this to the education she received at Harper College. She thanked the Board for their support of the programming at NEC and complimented the teachers on the great work they do.

Student Member McDermott introduced Elizabeth Pagenkopf to discuss the Certified Nursing Assistant (CNA) program at NEC. Pagenkopf has taught at NEC for three years and splits her time with the main campus. She observed that classes at NEC can be less intimidating for adults than the main campus might be, and the location is particularly convenient for residents on this side of Harper’s district.

Ismail Mohammed has been a student at Harper since 2010 and didn’t have a career direction, but knew he wanted to be in healthcare. He is taking the CNA program at the NEC, which reduces his commute, and he appreciates the nurturing environment and being able to see mentors on a daily basis. He thanked the Board for the program that has been brought together at the Northeast Center.

Mahmooda (Shela) Naqvi was pleased that Harper offered the CNA program at Northeast Center, reducing her commute and the related travel expenses. She would like to see further offerings at NEC in healthcare as well as other programs. She thanked the Board for its support.

Pagenkopf reiterated what the students said about the convenience and the less stressful pathway for students many of whom will continue on along the nursing path. She thanked the Board and Dr. Ender for these opportunities.

Student Member McDermott introduced Cheryl Turnauer from Harper’s Fashion Department. Turnauer gave a brief review of the department and how competitions help train the designers for the competitive nature of the field. Recently three Harper students took first place awards in a regional competition, competing against four-year schools, each receiving $2500 awards for their efforts. Turnauer introduced Allie Forsythe, who competed in a national textile competition held every spring and took second place.
Forsythe has been in the fashion design program for two years. The competition required the creation of a textile pattern for which she chose knitting, a sample of the pattern, an illustration of the completed garment, a paper about the project, and instructions to recreate the pattern. She submitted the final board and was later notified she had been accepted into the competition. Placing second in this national competition affirmed her decision to study at Harper, showing that Harper can hold its own with four-year university programs.

Turnauer emphasized that a competition like this requires the students to learn about and apply the industry standards and prepares them for their future career.

**FACULTY SENATE**

**PRESIDENT’S REPORT**

Dr. Tom Dowd introduced two faculty members who teach Adult Educational Development at Harper satellite sites. Lydia Omori, an AED faculty member for over 20 years, teaches Adult ESL and American citizenship classes. She thanked the Board for coming to the Northeast Center, and for their continuous support of students and programs at NEC and other extension sites. These programs promote literacy and English as a Second Language in Harper’s southeast section. Omori is the only full-time faculty member working primarily here at NEC and it has been exciting for her to see changes throughout her Harper tenure, including the Reading Room, child care while students attend class, SmartRoom upgrades to facilitate teaching and learning, and the computer lab. The variety of programs that have been offered at NEC has increased the benefits to the students, including Fast Track, tech classes, children’s guitar classes, CNA classes, truck driving, and other credit and continuing education classes. She credited Harper as a great place to work.

Kathryn Powell, also an AED faculty member for over 20 years, noted that the mission of the programs in AED and GED has never wavered, and provide the foundation on which a full education is built. These programs give access to those populations that are not served elsewhere. She expressed her excitement in teaching these programs and her hope that Harper College maintains its mission to serve the students.

Dr. Dowd concluded by suggesting to the Board that offerings could be expanded at NEC to meet student demand, with a potentiality of students eventually being able to earn an associate’s degree at the Northeast Center.

**PRESIDENT’S REPORT**

Dr. Ender thanked all the students and faculty who presented, and thanked Maria Coons executing the plan to hold Board meetings at the extension sites this year, providing the opportunity for all to see these parts of the institution. The students articulated the mission of this Center very well, to provide the first of many steps for students. He emphasized the intention to continue to build
programming and acknowledged Dr. Dowd’s comment about the need for associate degree programming on this campus.

Student Success Report

Dr. Ender introduced the Student Success presentation, which was recently presented at the Achieving the Dream conference. Mary Thomas from District 211 and Kim Polly from Harper co-presented on a partnership that addressed matriculation gaps in math from high school to college. Polly and Thomas gave a brief but detailed background on the Math Alignment Project, which began with District 211 giving the Math COMPASS test to 2,416 students in the fall of 2009, and then requesting a meeting with Harper to discuss the data, resulting in a mutual interest in collaborating to address what they observed. The trust-building stage included monthly meetings and a conference on common core attended by administration and math faculty from District 211 and Harper College. The groups shared how systems work, curriculum, syllabi, common assessments, and listened to each other’s needs. The next step was to start a curriculum alignment project of the high school Algebra II class and the Harper Intermediate Algebra (Math 080) course. Common core was adopted by both District 211 and Harper and served as the framework throughout the curriculum alignment project.

The program was expanded to Districts 214 and 220 in fall 2010, with 5,071 students taking the Math COMPASS test by spring 2011. A large meeting with all of the stakeholders was held at Harper in spring 2011 to discuss the Algebra II alignment project, including the high schools using Harper’s Intermediate Algebra final as another tool, and looking at all districts’ math curriculum flow charts to get an understanding of how each other’s systems worked. This led to discussions about offering Harper’s Math 101 Quantitative Literacy course as dual credit, addressing teacher credentials and prerequisites for those dual credit courses. These discussions lead to summer curriculum alignment projects to adjust the senior year offerings beginning at District 211. Course offerings were changed for those taking the aligned Algebra II final; those testing ready for a college course could enroll in the dual credit Quantitative Literacy course, and those not ready could use the year to prepare to enter college-ready for credit-bearing coursework in math.

At one monthly meeting, the suggestion was made for representatives from the math faculties of the 12 feeder high schools and Harper College to write the Harper Math 080 final exam together, which would consist of a bank of hundreds of questions that will be used in the future for that exam. This spring, 2,200 students throughout the 12 high schools will be taking Harper’s Math 080 final exam at the end of their junior year with some seniors. This score can then be used to qualify them to take a college credit-bearing course the next year.
The general results include increased awareness, collaboration, trust among the high schools and college math faculties and administrations, access and opportunity for students to careers that can support a family, and more open doors for under-represented students. The pilot program at Hoffman Estates High School for dual credit Quantitative Literacy shows all students on track to succeed, signaling a great start to further dual credit collaborations. The goals are to prepare all district high school students for college-level coursework by graduation and to enhance the dual credit opportunities.

Further results from the fall 2009 District 211 pilot of juniors taking the COMPASS Math test show an eight percent increase in students taking a math course their senior year, a six percent increase in students placing into college level math as freshmen this past fall, and an 11 percent decrease in Harper freshman placing into the lowest level developmental math course.

Chair Hill congratulated all the districts on this successful collaboration, which is encouraging to see.

Dr. Ender added that this is the only way this work can get done, the faculty working together across the boundaries to prepare the students for their next steps by creating the pathways. He thanked Polly and Thomas for their leadership in this effort. This project will continue to make an impact on the hundreds of students who choose to take a math course senior year giving them the opportunity to be ready for college-level math. This work by the faculty is a great start, and will serve as a model for alignment projects in other subject areas.

Member Kelley noted this was his favorite success story of this year and appreciated the amount of detail shared with the Board about the process and progress.

Dr. Ender continued the President’s Report by asking Phil Burdick to update the Board on political issues with the potential to impact the College. Burdick shared that most of these issues are driven by the State’s negative budget and its efforts to shift major items to other governing bodies’ budgets to relieve their own burden. The pension issue is threatening to have very serious budget implications for any unit of local government, including community colleges. He encouraged the Board members to contact local legislators to voice their concerns, and if the shift cannot be avoided, to encourage a gradual phasing in of the costs to the local units. He reminded the Board that they are not just Harper Board members, but constituents as well.

The second issue Burdick discussed was the report in the paper that state MAP funding has run out. No further MAP awards will be given, which is unfortunate for many community college
students who typically file their FAFSA late, so although they may have great need, they will not be receiving any state aid for college. There has been legislation endorsed by Governor Quinn to set aside a block of money specifically for community college students, which has met resistance by for-profit institutions and four-year universities who don’t want to see a decrease in their MAP apportionment. The request by Governor Quinn to add another $50 million to the pool will probably not get far. Maria Moten added that the cut-off date was March 14 this year, but was March 21 last year. The financial aid office has already received over 5,000 records for processing for the 2012-2013 school year and expect even more over the summer.

Burdick drew attention to Senate bill 59, the community college transfer bill, which would requires four-year universities to accept community college credits in a more uniform manner, and stipulates that a student graduating with an associate’s degree would be granted junior status at public four-year universities, making them equal to native students as far as credits needed to graduate with a bachelor’s degree. This is an issue because often the credits earned at community college do not transfer to the university due to curriculum issues of the universities. It also will make a difference for so many students in decreasing their time to degree, and reduce their costs, and increase the real benefit of getting an associate’s degree at a community college.

In response to Student Member McDermott, Burdick responded that this bill is not aligned to the performance based funding metrics for transfer and it should be since one of the performance metrics is increasing the number of graduates, number of certificates, and degree holders. Statistics show that students who have all of their credits transfer, graduate at a much higher rate than those who only have some of their credits transfer. The four year universities will probably lobby heavily against the bill.

Member Kelley made two points: that the cost of higher education continues to increase, and the transfer bill and the MAP funding reserved for community colleges wouldn’t cost the taxpayers anything. The transfer bill gives students a fighting chance to finish in four years. If some MAP funding could be held back for community college students until August, July or June, the neediest students would benefit. He expects the ICCTA to be lobbying for these issues in May in Springfield.

In response to Member Stone, Burdick volunteered to arrange to have those running for office visit Harper to meet with their constituents in an effort to help them understand these issues.

Dr. Ender acknowledged the fine work by the Harper Theater department, particularly Kevin Long and the entire cast and crew this past weekend in the production of Shakespeare’s *As You Like*
It. He encouraged the Board to attend a performance which he guarantees will be enjoyable.

HARPER EMPLOYEE COMMENTS
There were no employee comments.

Chair Hill thanked all the students that shared their experiences during the Student Trustee Report.

PUBLIC COMMENTS
There were no employee comments.

CONSENT AGENDA
Exhibit X-A.4.a was removed from the Consent Agenda to be voted on separately.

Member Kelley moved, Member Canning seconded, approval of the minutes for February 8, 2012 Committee of the Whole meeting, February 9, 2012 Special Board meeting, and February 15, 2012 Regular meeting; bills payable; payroll for January 26, 2012 and February 10, 2012; estimated payroll for February 24, 2012; bid awards; purchase orders; personnel actions; faculty tenure status report – first year, fall hires; academic calendars; financial statements; committee and liaison reports; grants and gifts status report; summary of items purchased from state contracts, consortiums or cooperatives; as outlined in Exhibits X-A.1 through X-A.3.b and X-A.5.a through X-B.4 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Fund Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable &amp; Tuition Refunds</td>
<td>$10,739,136.62</td>
</tr>
<tr>
<td>The payroll of January 26, 2012 in the amount of $1,797,161.60; February 10, 2012 in the amount of $1,914,593.21; and the estimated payroll of February 24, 2012 in the amount of $1,855,877.41.</td>
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</tbody>
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Bid Approvals

Ex. X-A.3.a
Accept bid and award contract for concrete floor repairs, steam-piping support replacement, and damaged electrical conduit and wiring replacement in the utility tunnel running from boiler house in Building B to mechanical room in Building D for $155,851.00, including the bid amount of $127,774.00, a 10% contingency fee if $12,777.00, and an Architect/Engineer fee of $15,300.00, to Happ Builders, Inc. as the lowest responsible and responsive bidder, as set aside in the Operations and Maintenance Fund.

Ex. X-A.3.b
Accept bid and award contract for electrical work to connect sump pumps in Buildings A, W, P, and R to the existing standby generator located in Building B for $186,688.00, including the bid amount of $65,830.00, a 10% contingency fee if $6,583.00, and Engineer-Design and Construction Phase Services fee of $14,275.00, to Argon Electric.
Company, Inc. as the lowest responsible and responsive bidder, as set aside in the Operations and Maintenance Fund.

**Purchase Orders**

Ex. X-a.5.a Approve issuance of a purchase order to Energy Concepts, Inc. for eight (8) model ECI 243 SX Industrial Motors Lab Stations for use in Industrial Electronics courses to provide students with the essential lab experience, in the amount of $41,779.00, as provided for within Carl D. Perkins Federal Grant funding.

**Personnel Actions**

**Administrator Appointment**
Susan Contarino, Director, Client Services, Information Technology/Client Services, 03/22/12, $113,875/year

**Classified Staff Appointments**
Justin Behrens, Lifeguard/Swim Instructor, p/t, Continuing Education, 01/23/12, $8,424/year
Katarzyna Biernat, Lifeguard/Swim Instructor, p/t Continuing Education, 01/23/12, $8,892/year
Kimberly Cozzi, Writing Center Specialist, p/t, Resources for Learning, 02/27/12, $15,912/year
Nancy Iversen, Accounting Clerk II, Harper Store, 03/05/12, $35,100/year
Eric Matthews, Writing Center Specialist, p/t, Resources for Learning, 02/27/12, $16,640/year
Laurice Thorne, Writing Center Specialist, p/t, Resources for Learning, 02/27/12, $10,400/year
Alexander Walker, Lifeguard/Swim Instructor, p/t, Continuing Education, 01/20/12, $4,680/year

**Harper #512 IEA-NEA Appointments**
Juan Silva, Campus Set-up Crew, Physical Plant, 02/13/12, $17,680/year

**Faculty Retirement**
Paul Holdaway, Professor, Mathematics/Science, 05/31/12, 41 years

**Professional/Technical Retirement**
Geetha Rao, Programmer/Analyst, Information Technology/Enterprise Systems, 04/30/12, 29 years

**Harper Police – ICOP Retirement**
Susan Witt, Police Officer, Harper College Police, 06/29/12, 26 years

**Classified Staff Separations**
Adriana Guerrero, Cashier, p/t, Dining and Conference Services, 02/26/12, Resignation, 3 years 5 months
Arturo Rodriguez, Dishwasher, p/t, Dining and Conference Services, 02/26/12, Resignation, 4 years 1 month
Moira Sobkoviak, Computer Testing Associate, Assessment Center, 02/28/12, Resignation, 5 months

Harper #512 IEA-NEA Separations
Becky Creutz, Custodian/Groundskeeper, Physical Plant, 03/01/12, Resignation, 2 years 6 months
James Crouse, Custodial/Foreman, Physical Plant, 02/14/12, Resignation, 20 years 3 months

Faculty Tenure Status Report (1st year, Fall Hires)
The administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff, as presented in Exhibit X-A.7

Academic Calendars
Revised Academic Calendars for 2011-2012, 2012-2013, and 2013-2014, and the Academic Calendar for 2014-2015 have been reviewed by the Faculty Senate, Deans’ Council and President’s Cabinet, as presented in Exhibit X-A.8

Financial Statements
Review of financial statement as outlined in Exhibit X-B.1.

Grants and Gifts Status Report
Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Upon roll call of the Consent Agenda, the vote was as follows:
Ayes: Members Canning, Dowell, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None.
Motion carried.

In a voice vote, the motion carried.

Request for Proposal
Member Stone moved, Member Kelley seconded, approval of Exhibit X-A.4.a, accept proposal and retain Power Construction Company, LLC, for construction management services for the renovation and addition to D Building in the amount of $1,353,484.00, including a base fee of $536,000.00, general conditions fee of $767,484.00, and a pre-construction fixed fee $50,000.00, as the most competitively priced, qualified firm, and as set aside in the Operations and Maintenance Fund.

Upon roll call of the Consent Agenda, the vote was as follows:
Ayes: Members Canning, Dowell, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None.
Abstain: Member Gallo.
Motion carried.

Foundation Report
Member Canning shared that the search committee for the Chief Advancement Officer/Executive Director of Foundation will be meeting the first week of April, with a goal to have an offer extended to the selected finalist by July 1. The overall audit and assessment of the Advancement Office and its various functions is under way, and is expected to be completed by April 15. The call for proposals for the Resources for Excellence Funds was extended for a second round, more proposals were received and they are in the process of being reviewed. MoneySmart week is taking place April 21 through 28. Planning continues for the 100 Influential Women’s Breakfast expected to take place May 4. The quarterly meeting of the Foundation was held March 13. The Foundation received notice of a planned gift being enacted with a value of $200,000.00 to come to the Foundation in the future. Lastly, she asked the Board to mark their calendars for the June 11 Annual Golf Outing.

ICCTA Liaison Report
There was no report this month.

Alumni Issues Report
There was no report this month.

NEW BUSINESS
There was no new business.

ANNOUNCEMENTS
BY CHAIR
Communications
Chair Hill thanked everyone at NEC for hosting this month’s meeting. She noted how rewarding it is to see how the Reading Bag program benefits the community, as she was part of the committee that selected this program to receive a Resources for Excellence Fund grant. She thanked all who contribute to the Resources for Excellence Fund, the Foundation, and the faculty and staff bring forth great ideas. She reminded the Board they have been invited to the North Suburban Regional Meeting on Thursday April 19 being hosted at Oakton Community College and encouraged their attendance. Member Kelley added it was a great opportunity to make those connections that assist collaboration. Chair Hill reminded all about graduation May 20. Member Stone reminded the Board to return their evaluations. Chair Hill thanked her for the reminder and noted the Board self-assessment will be discussed at the April Committee of the Whole meeting.

Calendar Dates
Calendar dates are printed on the Agenda for Board information. The Committee of the Whole Meeting will be Wednesday, April 11, 2012 at 5:00 p.m. in W216. The next Board of Trustees Meeting will be Wednesday, April 18, 2012 at 6:00 p.m. in W214 of Wojcik Conference Center. Convocation is Thursday, May 10, 2012 at
7:00 p.m. in the Performing Arts Center. Graduation is Sunday, May 20, 2012, at 2:00 p.m. on the Harper Campus.

**OTHER BUSINESS**
There was no other business.

**ADJOURNMENT**
Member Canning moved, Member Dowell seconded, to adjourn to adjourn the meeting.

In a voice vote, the motion carried at 7:24 p.m.

_________________________          _________________________
Chair    Secretary