CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Hill on Wednesday, July 13, 2011 at 5:02 p.m. in Room W214 of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Hill, Canning, Kelley, Mundt, Stone, and Student Member McDermott
Absent: Members Gallo

Also in attendance: Dr. Ken Ender, President; Maria Coons, Board Liaison; Sheila Quirk-Bailey, Chief of Staff; Ron Ally, EVP Finance and Administrative Services; Judy Marwick, Provost; Cathy Brod, Chief Advancement Officer; Phil Burdick, Chief Communications Officer; Patrick Bauer, Chief Information Officer; Thomas Crylen, Executive Director of Facilities Management; Bret Bonnstetter, Controller; Roger Spayer, Chief Human Resources Officer; Evelyn Seiler; Maria Moten; Laura McGee; Mike Alsup and Larry Price.

DISCUSSION OF FOLLOW UP ITEMS

Maria Moten and Laura McGee discussed the Audit Resolution for Student Financial Assistance. Moten noted a few of the issues that contributed to the Audit findings for 2008-2009 and 2009-2010. These were the new system implementation, staff changes, transition to Direct Loans, and increased volume of financial aid applications. Actions are being taken to address these findings, including hiring consultants to update the processes to ensure the system is properly processing applications.

Maria Coons explained the process behind the division reorganization that created the Workforce and Strategic Alliances Division, which includes the non-traditional services of non-credit courses, business outreach, small business outreach, support for dislocated workers, Fast Track, and extension site management. The new alignment was determined by funding stream and aims to reduce redundancy of functions. The search for an Executive Director will begin this month and is expected to be in place by October. The division will be evaluated next spring to
determine how it will report to the President; it will continue to report through Maria Coons for the next year.

Dr. Ally reported on the $8 million in capital funds recently awarded by the State for the new Student Life Center. The total funding for the center is $50 million, $10 million from local sources and $40 million to come from the State. This will permit this project to go to the architect selection and drawing stage. Ally thanked Phil Burdick and others in Springfield for their efforts. He informed the Board that recommendations will be coming their way over the next three months: in August engineering selection for the renovations to the Euclid and Roselle Road entrances, in September approval of architect drawings for D building Addition and Renovations, and in October architect selection for the Student Life Center. Dr. Ender added that the $5.1 million awarded for Hospitality Management Center will be added to the Student Life Center total as this project will be included in those plans.

Dr. Ally briefed the Board on the status of temporary employees and the possible resolutions which will be coming to the Board for approval in the near future.

Dr. Ally reviewed the answers to the Board’s questions from the last meeting regarding budget and human resources.

Dr. Ally briefed the Board on some issues brought to our attention by NELNET, one of our contractual partners.

Chair Hill discussed the planned September Retreat, which will be used to reaffirm the duties, roles and responsibilities of the Board. There will also be an emphasis on Board orientation, evaluation, education, and on-boarding. She asked members to give their schedule availability to Maria Coons. The Board will also be holding a joint meeting with the Foundation Board to reaffirm the standing relationship between the two Boards and ratify the Memorandum of Understanding.

Dr. Ender reviewed the July Board packet.

**FORMAL ACTIONS**

None taken.

**CLOSED SESSION**

Member Kelley moved, Member Canning seconded, adjourning into closed session at 6:50 p.m. to discuss Board self-evaluation, a personnel issue, and selection of a person to fill an Open Trustee Seat.
In a voice vote, motion carried.

**ADJOURNMENT**

Member Kelley moved, Member Canning seconded, to adjourn the Committee of the Whole meeting at 8:15 p.m.

In a voice vote, the motion carried.

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Chair                                        Secretary