CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Hill on Wednesday, September 14, 2011 at 5:03 p.m. in Room A243 of William Rainey Harper College, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Hill, Canning, Dowell, Gallo, Kelley, Mundt, Stone, and Student Member McDermott
Absent: None

Also in attendance: Dr. Ken Ender, President; Maria Coons, Board Liaison; Sheila Quirk-Bailey, Chief of Staff; Ron Ally, EVP Finance and Administrative Services; Judy Marwick, Provost; Cathy Brod, Chief Advancement Officer; Phil Burdick, Chief Communications Officer; Patrick Bauer, Chief Information Officer; Thomas Crylen, Executive Director of Facilities Management; Bret Bonnstetter, Controller; Roger Spayer, Chief Human Resources Officer; Steve Peterson, Darlene Schlenbecker, and Evelyn Seiler.

DISCUSSION OF FOLLOW UP ITEMS

Dr. Ender asked Sheila Quirk-Bailey and Darlene Schlenbecker to present the Accountability Report. Ender noted that this is the first such report for the College. Future reports will be presented to the Board earlier, soon after the July year-end. Quirk-Bailey gave the context for the report, providing outcomes on the College Plan which represents three areas: the Institutional Effectiveness Measures, the Strategic Plan, and the Operational Plan. Next year, the report will include financial and capital outcomes. Schlenbecker reviewed the outcomes for 2011 which had previously been shared with the Board. She added that the individual employee objectives do correlate to the College objectives. Some measures would not be able to be tracked quarterly, but certain objectives are assessed throughout the year. The Operational Plan outcomes report shows the target, the responsibility and the outcome, including those not met. Member McDermott noted at the recent ICCB meeting it was again stated that Harper is the only school to set a goal to meet the completion agenda. Chair Hill then asked how student progress would be tracked. Ender reiterated the momentum points brought up at the last Board meeting and added that IBM software is being evaluated to determine if it could facilitate the process of tracking student progress.

Roger Spayer gave the update on the compensation study, with benchmarks being established and committees working on getting
feedback to Mercer. He also stated the classification project costs are currently estimated at $25,000.

Chair Hill discussed the upcoming Board workshop September 19 to review the IEMs and Board Goals, establish Fiscal Policy, and begin the discussion on Shared Governance.

Ron Ally updated the Board on the Suspected Fraud, including the recent article in the Chronicle of Higher Education about Pell-Runners. Harper’s risk has decreased, and is still being monitored.

Chair Hill polled the Board on when they would like to do the Open Meetings Training, and all agreed at a Committee of the Whole meeting would be fine. She reviewed the Board Responsibility matrix and asked Board members to be part of the accountability and speak up if they feel the Board is falling short in any area.

Quirk-Bailey noted that only a portion of the Workshop will be spent on IEMs so an informational meeting can be scheduled for new Board members if necessary. Maria Coons will be checking calendars for a time for the December Financial Retreat.

Dr. Ender reviewed the September Board packet.

Chair Hill invited all Board and their spouses to her home November 11 for a casual dinner gathering.

FORMAL ACTIONS
None taken.

ADJOURNMENT
Member Kelley moved, Member Mundt seconded, to adjourn the Committee of the Whole meeting at 6:21 p.m.

In a voice vote, the motion carried.

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Chair                                           Secretary