Minutes of the Regular Board Meeting of Wednesday, April 27, 2011

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Hill on Wednesday, April 27, 2011 at 6:02 p.m. in the Wojcik Conference Center (Room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Canning led the Pledge of Allegiance.

ROLL CALL

Present: Members Rita Canning, Diane Hill, Bill Kelley, Laurie Stone and Student Member Maria Ciocan

Absent: Members Carlos Borro, Bill Graft, Dick Hoffman

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Interim Controller; Catherine Brod, Chief Advancement Officer; Phil Burdick, Chief Communications Officer; Maria Coons, Senior Executive to the President; Michelle Jackson, Interim Chief Human Resources Officer; Joan Kindle, Associate Provost; Judith Marwick, Provost; Sheila Quirk-Bailey, Chief of Staff; Diana Sharp, Assistant Provost; David Antonides; Patrick Beach; Margaret Bilos; Dave Braunschweig; Erin Brooks; Darin Buckman; Orlando Cabrera; Joan Carlson; Tom Dowd; Doug Easterling; Lori Eschenbaum; Linda Frank; Sam Giordano; Thomas Goetz; Sally Griffith; Njambi Kamoche; Ashley Knight; Paul LeBreck; Kevin Long; Jim Ma; Margie McGowan Sedano; Maria Moten; Michael Nejman; Sheryl Otto; William Pankey; Robert Paul; Larry Price; Jeff Przybylo; Michèle Robinson; Darlene Schlenbecker; Evelyn Seiler; Rich Seiler; Bobby Summers; Josh Sunderbruch; Dennis Weeks; LaVonya Williams; Judi Zaplatynski.

STUDENT TRUSTEE REPORT

Student Member Ciocan stated this is her last meeting. This year has meant a lot to her, growing as an individual and understanding what being the Student Trustee really means. It has given her confidence. Attending Harper College has given her focus and direction; she intends to pursue a career in plastic surgery so she can make the world a better place by helping children in need. She will, with pride, tell others that she got her start at Harper College.

Ciocan then introduced her successor, Justin McDermott. He has been a very active leader on Student Senate, he sat on the College Assembly governance committee and he single-handedly led the effort to revise and update the Student Senate Constitution.

Chair Hill read the following Resolution honoring Maria Ciocan into the minutes.

Resolution

Whereas, Maria Ciocan was elected by her peers to serve as the student representative on the Harper College Board of Trustees for 2010-2011, where she always put the students’ vote first and brought a sense of purpose and responsibility to her service through her hard work and dedication to the role of Student Trustee; and

Whereas, she advocated for Harper students, communicated student concerns and suggestions in an exemplary manner and kept the Board informed about issues which affect students; she also initiated the introduction of many outstanding students to the Board; these students gave presentations on campus life and student achievements; and

Whereas, she was involved in many Groups and Committees, including the Student Senate Meetings; the Student Senate Retreat and the Club Retreat; the Student Activities Information Luncheon; the Leadership Challenge lecture by Leadership Challenge author, Barry Posner; and the 2010-2011 Distinguished Faculty Award Selection Committee. Maria also supervised and organized the Student Senate Merit Book efforts for both 2010 and 2011; and

Whereas, she was a Member of Phi Theta Kappa; Maria also received Student Service Awards for Fall 2009 and Spring 2010; and
Whereas, she represented Harper College at the Illinois Community College Board (ICCB) Student Advisory Committee (SAC) in Springfield; she attended the 41st Annual Association of Community College Trustees (ACCT) Leadership Congress in Toronto; the Illinois Community College Student Activities Association (ICCSAA) Fall Leadership Conference where the Student Senate received their 11th consecutive Merit Book Award; and the ICCTA North Suburban Regional Meeting; Now, Therefore Be it

Resolved, that the Board of Trustees of Harper College honors the accomplishments of Maria Ciocan as she served honorably and with distinction as a Student Trustee and friend. We thank her for her positive contributions to Harper College and its community.

Attested the Twentieth Day of April in the Year 2011.

Member Kelley moved, Member Stone seconded, a motion to adopt the Resolution honoring Student Trustee Maria Ciocan.

In a voice vote the motion carried.

Photographs of Chair Hill and President Ender with Maria Ciocan were taken as Ms. Ciocan was given a framed copy of the resolution. Chair Hill and Dr. Ender thanked Ms. Ciocan for her service.

ADJOURNMENT

Chair Hill adjourned the meeting sine die to the Organizational Meeting at 6:10 p.m.
CALL TO ORDER

The organizational meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Hill on Wednesday, April 27, 2011 at 6:10 p.m. in the Wojcik Conference Center (Room 214), 1200 W. Algonquin Road, Palatine, Illinois.

RECOGNITION AND ACCEPTANCE OF COOK, KANE, LAKE AND McHENRY COUNTY CLERK OF COURTS “OFFICIAL CERTIFICATE OF RESULTS” OF APRIL 5, 2011 BOARD OF TRUSTEES CONSOLIDATED ELECTION

Member Canning moved, Member Kelly seconded, recognition and acceptance of the Cook, Kane, Lake and McHenry County Clerks “Official Certificates of Results” of the April 5, 2011 Board of Trustees Consolidated Election, as outlined in Exhibit II (attached to the Minutes in the Board of Trustees Official Book of Minutes).

In a voice vote, the motion carried.

Chair Hill declared the motion carried and the resolution as hereinafter set out adopted, approved the same in open meeting and directed the Secretary to record the same in full in the minutes of the meeting.

Chair Hill congratulated the Trustees who have been elected and invited Jim Gallo, Walt Mundt and Justin McDermott forward to take the oath of office.

Sworn in by Chair Hill, Trustees Gallo, Mundt and Student Trustee McDermott made the following “Oath of Office” as Harper College Board Trustees:

I, (name), do solemnly swear and affirm that I will support the Constitution and Laws of the United States and the Constitution and Laws of the State of Illinois, and that I will faithfully discharge the duties of the office of Member of the Board of Trustees of William Rainey Harper College according to the best of my ability.

SEATING OF NEW BOARD MEMBERS

After photographs were taken, Board members were seated.

ROLL CALL OF NEW BOARD

Present: Members Rita Canning, Jim Gallo, Diane Hill, Bill Kelley, Walt Mundt, Laurie Stone and Student Member Justin McDermott

Absent: Member Carlos Borro

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Interim Controller; Catherine Brod, Chief Advancement Officer; Phil Burdick, Chief Communications Officer; Maria Coons, Senior Executive to the President; Michelle Jackson, Interim Chief
Human Resources Officer; Joan Kindle, Associate Provost; Judith Marwick, Provost; Sheila Quirk-Bailey, Chief of Staff; Diana Sharp, Assistant Provost; David Antonides; Patrick Beach; Margaret Bilos; Dave Braunschweig; Erin Brooks; Darin Buckman; Orlando Cabrera; Joan Carlson; Tom Dowd; Doug Easterling; Lori Eschenbaum; Linda Frank; Sam Giordano; Thomas Goetz; Sally Griffith; Njambi Kamoche; Ashley Knight; Paul LeBreck; Kevin Long; Jim Ma; Margie McGowan Sedano; Maria Moten; Michael Nejman; Sheryl Otto; William Pankey; Robert Paul; Larry Price; Jeff Przybylo; Michelé Robinson; Darlene Schlenbecker; Evelyn Seiler; Rich Seiler; Bobby Summers; Josh Sunderbruch; Dennis Weeks; LaVonya Williams; Judi Zaplatynski.


AGENDA APPROVAL

Member Kelley moved, Member Canning seconded, approval of the Agenda.

In a voice vote, the motion carried.

ELECTION OF 2011-2013 OFFICERS

Chair Hill noted a quorum of the new Board was present. She announced the first order of business would be the election of Board officers. Per policy, Board officers will serve two-year terms that will coincide with the consolidated election. Chair Hill asked for nominations for Board Chair.

Member Stone moved, Member Kelley seconded, that Diane Hill be elected to serve as Chair for a two-year term. There were no other nominations or discussion.

Upon roll call, the vote was as follows:
Ayes: Members Canning, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None.
Motion carried.

Chair Hill asked for nominations for Board Vice Chair.
Member Kelley moved, Member Stone seconded, that Rita Canning be elected to serve as Vice Chair for a two-year term. There were no other nominations or discussion.

Upon roll call, the vote was as follows:
Ayes: Members Canning, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None.
Motion carried.

Chair Hill asked for nominations for Board Secretary.

Member Canning moved, Student Member McDermott seconded, that Walt Mundt be elected to serve as Secretary for a two-year term. There were no other nominations or discussion.

Upon roll call, the vote was as follows:
Ayes: Members Canning, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None.
Motion carried.

Ken Florey, legal counsel, swore in the Board Officers, Hill, Canning, and Mundt, who made the following oath:

I, (name), do solemnly swear and affirm, that I will serve with integrity to support the mission and policies of William Rainey Harper College, and that I will faithfully discharge my duties as an officer of the Board of Trustees according to the best of my ability.

The newly elected Board Chair, Vice Chair and Secretary took their places.

Chair Hill made the following Trustee appointments:
ICCTA Delegate: Bill Kelley
ICCTA Alternate: Laurie Stone
Foundation Liaison: Rita Canning
Alumni Liaison: Jim Gallo

2011-2012 BOARD MEETING DATES

Member Kelley moved, Member Stone seconded, adoption of the Resolution establishing the dates, times and places for the regular meetings, as outlined in Exhibit VIII (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.
ADJOURNMENT TO REGULAR BOARD MEETING

Member Canning moved, Member Kelley seconded, to adjourn the organizational meeting and reconvene the Regular meeting.

In a voice vote, the motion carried at 6:20 p.m.
AGENDA APPROVAL

Member Canning moved, Student Member McDermott seconded, approval of the Agenda.

In a voice vote, the motion carried.

PRESENTATION

Dr. Ender acknowledged the Culinary Team and advisor Patrick Beach, on their recent win at the Magnificent Mile Bistro Competition. Beach introduced the Team: Michael Lacson, Francisco Sanchez, Captain Violeta Kosowska, and Anna Woinska. The team placed first over other Harper Teams to compete at this 90-minute competition against teams from the Army, Navy, Johnson and Wales University - Charlotte, and SUNY- Morrisville College. Captain Kosowska shared the menu they created, which was centered on the multi-ethnic neighborhoods in Chicago.

Dr. Ender then recognized the Harper Speech Team for their achievements at the national competition, placing 3rd overall and having three members receive gold in their speech categories. Speech Team Director Jeff Przybylo introduced the Speech Team: Shauna Jungdahl, Sonia Sherwani, Kyle Larson, Logan Frey, and Craig Nelson. He thanked those who coached the team with him, Margaret Bilos and Josh Sunderlandruch, noting the team effort. He also thanked Michael Nejman of Student Activities and Dean Dennis Weeks for their support throughout the season. Team member Kyle Larson was then asked to share his speech with the Board.

FACULTY SENATE

PRESIDENT'S REPORT

There was no Faculty Senate President's Report this month.

PRESIDENT'S REPORT

Dr. Ender acknowledged Ron Ally and staff for receiving certificates of merit for the Comprehensive Annual Financial Report and for Excellence in Financial Reporting. He then acknowledged Maria Coons for her efforts in coordinating the $18.6 million TAA Grant application for the Northwest Illinois Workforce Coalition. He thanked Coons and her staff for their part in this effort. Dr. Ender asked Dr. Judy Marwick to introduce and recognize the faculty members up for promotion. Marwick asked the faculty to stand as announced:

Early Promotion to Assistant Professor: Kevin Long and Michele Ukleja
Early Promotion to Associate Professor: Linda Alberts-Frank, David Antonides, Samuel Giordano, Wayne Johnson and Bobby Summers

Promotion to Professor: Colleen Burns, Joan Carlson, Thomas Goetz, Richard Middleton-Kaplan, Terry Morris, Sean Noonan, William Pankey, Robert Paul and Judi Zaplatynsky

Dr. Ender stated he would answer any questions they may have on the rest of the report and shared plans for the Strategic Planning Conference Retreat to be held Friday. He then asked Dr. Marwick to share the Student Success Report.

Student Success Report

Provost Marwick explained that they had recently attended the 91st Annual Convention of the American Association of Community Colleges, *New Day. New Promise. New Orleans*. Harper College was part of four sessions on Sunday beginning with an 8:45 a.m. panel presentation *The College Completion Agenda and Community Colleges: If not us, Who? If not now, When?* at which Dr. Ender was an invited panelist of the College Board. The session focused on the challenges and the opportunities that community colleges face in addressing the college completion agenda. At 10 a.m., Provost Marwick presented on *Challenges for Academic Leaders*, sharing how Harper College calculated its number (10,604) and, with the other presenters, how they are promoting engagement and program development that will lead to student retention and success. The Spotlight Session after lunch again included Dr. Ender as an invited panelist, seven minutes of the Harper College IPAC (Inspiration, Partnerships, Accountability, Completion) video, and a panel discussion of key completion strategies that are happening at the panelists’ institutions. The final session of the day included Dr. Ender’s and Maria Coons’ presentation on Harper College’s initiative, strategic planning efforts, and college engagement including IPAC, and a showing of the full IPAC video. Few AACC attendees ended that day without knowing something about Harper College’s efforts to promote student success and degree completion. Harper College is clearly recognized as a leader among community colleges in promoting the completion agenda, and will be watched to see what will be achieved.

Dr. Ender thanked Dr. Marwick for the presentation and reminded the Board that the community college of the 21st century is still in the development phase as the mission shifts from one of access to one of completion, with the goal
still remaining to ensure the legacy of William Rainey Harper moved to the 21st century. He acknowledged that the best form of professional development is to make these types of presentations, to be a scholar practitioner, assess your work and seek feedback from peers. It is important that the Board understand how this interaction helps achieve the goals of the College. He thanked the Board for their support of these endeavors through the budget approval process that provides for the opportunities to attend these conferences and make these presentations.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no citizen comments.

CONSENT AGENDA

Member Kelley moved, Member Stone seconded, approval of the minutes of March 16, 2011 Regular Board meeting; bills payable; payroll for February 25, 2011, March 11, 2011, and March 25, 2011; estimated payroll for April 8, 2011; bid awards; requests for proposal; purchase orders; personnel action sheets; semi-annual review of closed session minutes and recordings; Affiliation agreement with Saints Mary and Elizabeth Medical Center; financial statements; committee and liaison reports; grants and gifts status report; review of items purchased from state contracts, consortiums or cooperatives; Institutional Review Board, as outlined in Exhibits X-A.1 through X-B.5 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Accounts Payable & Tuition Refunds $5,905,055.48

The payroll of February 25, 2011 in the amount of $1,912,265.71; March 11, 2011 in the amount of $1,905,369.10; March 25, 2011 in the amount of $1,921,444.68; and estimated payroll of April 8, 2011 in the amount of $1,913,026.50.

Bid Approvals

EX. X-A.3.a Accept a bid and award a contract to supply and deliver Diversey Cleaning Products for use by the Custodial Services Department for the amount of $41,447.56 to Metro Professional Products, Inc. as the lowest responsible and responsive bidder.

EX. X-A.3.b Accept a bid and award a contract for upgrades to the passenger and freight elevators in L Building, door and window replacements in A and J Buildings, and
security upgrades to the doors in A, K, I and J Buildings at a cost of $845,625.00 including the bid amount of $715,000, a 10% contingency, and previously approved architect fees of $59,125.00 to Boller Construction Company, Inc. as the lowest responsible and responsive bidder.

Requests for Proposal
There were no requests for proposal this month.

Purchase Orders
EX. X-A.5.a Approve issuance of a purchase order to Philips Healthcare for a new iE33 xMatrix Edition Ultrasound System to be used for instruction in the Cardiac Technology and Diagnostic Medical Sonography imaging courses in the amount of $149,000.00.

EX. X-A.5.b Approve an increase of $184,547 to the original purchase order to Glander Paving Company for roadway and parking lot repairs and rehabilitation, due to increased damage to parking lots 2 and 2A from severe winter weather.

Personnel Actions
Administrator Appointment
Matthew Ensenberger, Director, Center for Innovative Instruction, Resources for Learning, 07/01/11, $83,000/year

Faculty Appointments
Tong Cheng, Assistant Professor-Biology, Mathematics & Science, 08/16/11, $50,348/year
Brett Fulkerson-Smith, Assistant Professor-Philosophy, Liberal Arts, 08/16/11, $48,787/year
Jeanne Leifheit, Instructor-Nursing, Career Programs, 08/16/11, $49,410/year
Charles Roderick, Instructor-Art, Liberal Arts, 08/16/11, $44,954/year

Professional/Technical Appointment
Stephanie Burak, CE Instructor Services Specialist, Continuing Education, 03/28/11, $43,250/year

Supervisory/Management Appointment
Randy Toelke, Campus Set-Up Coordinator, Physical Plant, 02/28/11, $44,500/year

Classified Staff Appointment
<table>
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<th>Section</th>
<th>Details</th>
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<tr>
<td>Raul Fuentes</td>
<td>Dishwasher p/t, Dining and Conference Services, 03/28/11, $16,835/year</td>
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<td>Harper #512 IEA-NEA Appointments</td>
<td>Audrey Cuatchon, Custodian/Groundskeeper, Physical Plant, 02/28/11, $17,680/year</td>
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<td>Gary Haynes, Custodian/Groundskeeper, Physical Plant, 03/07/11, $17,680/year</td>
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<td>Classified Staff Retirement</td>
<td>Denise Scheiden, Telecommunications Assistant, Information Technology/Technical Services, 06/30/11, 29 years</td>
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<td>Classified Staff Resignation</td>
<td>Lucia Santorsola, Accounting Clerk II, Bookstore, 04/01/11, 4 months</td>
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<td>Semi-Annual Review of Closed Session Minutes and Board Recordings</td>
<td>A recommendation is being made to review the status of minutes and verbatim recordings to Closed Sessions of the Harper College Board of Trustees.</td>
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<td>BE IT RESOLVED that the Board finds and determines that the need for confidentiality still exists as to the minutes of the Board’s closed meetings held on November 17, 2010, January 12, 2011, February 7, 2011, and February 16, 2011; In addition, it is recommended that verbatim recordings prior to November 2009 of Closed Board meetings, that do not involve pending litigation, be destroyed.</td>
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<td>Affiliation Agreement With Saints Mary and Elizabeth Medical - Dietetic Technician Program</td>
<td>An Affiliation Agreement is required between Harper College and affiliating agencies to provide clinical education of students in health career programs. Saints Mary and Elizabeth Medical Center requires use of their own Affiliation Agreement. The Dietetic Technician program seeks to establish Saints Mary and Elizabeth Medical Center as a clinical education affiliate.</td>
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<td>Institutional Review Board (IRB)</td>
<td>The Institutional Review Board (IRB) at Harper College will have the responsibility of ensuring that data derived from, or to be derived from, human subjects affiliated with Harper College is collected and used in a manner that complies with the requirements of the Code of Federal Regulations (45</td>
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CFR 46) and the US Food and Drug Administration 21CFR, parts 50 and 56.

Upon roll call of the Consent Agenda, the vote was as follows:
Ayes: Members Canning, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None
Motion carried.

ICCTA Liaison Report
Member Kelley did not have a report this month, stating he was preparing to attend the ICCTA meeting next week in Springfield in conjunction with Lobby Day. The Legislative Report provides a good summary on bills that will have a direct impact on community colleges.

Foundation Report
Member Canning reminded the Board about the Foundation Golf Outing on June 13 at the Inverness Golf Club, with options to golf and attend the banquet or just attend the banquet. The Harper Foundation received three new endowed scholarships this month. This morning we had a very delightful event, the Little Black Dress. Nearly a hundred donors and prospective donors attended the reception prior to Evita. The Small Works reception drew 70 donors and prospective donors. Special thanks to Dr. Ender, who is a very good sport; he waited tables at Chicago Prime Steakhouse to cover a scholarship bet he made with Alumnus Andy-John, one of the owners of Chicago Prime. Dr. Ender’s alma mater VCU played Andy John’s alma mater Butler in the Final Four. Butler won, so Dr. Ender waited tables with all tips (and donations) going toward culinary arts scholarships, and to date almost $12,000 has been raised. The Foundation is planning a number of small events this spring and summer to engage prospective major and planned-giving donors’ interest

Alumni Issues Report
Chair Hill gave the Alumni Update in Member Borro’s absence, and explained Jim Gallo will have this role as of the next meeting. She shared an update on the first Nursing Alumni Symposium which was held earlier that day, with more than 130 nursing faculty, alumni, current nursing students, retirees and representatives from the College’s hospital partners and other healthcare facilities attending. The Call for Nominations for Distinguished Alumni Awards has been extended to June 1. The nomination materials and information on the award criteria and previous honorees may be found at www.harpercollege.edu/alumni; nominations may be submitted online.
NEW BUSINESS
Awarding Faculty Promotions for the 2011-12 Academic Year

Member Stone moved, Member Kelley seconded, to award faculty promotions to the following individuals who have met the performance characteristics of excellence in teaching, service, and professional development expected for early promotion or for promotion to professor as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees’ Official Book of Minutes).

Early Promotion to Assistant Professor
Kevin Long – Liberal Arts
Michele Ukleja – Resources for Learning

Early Promotion to Associate Professor
Linda Alberts-Frank – Student Development
David Antonides – Student Development
Samuel Giordano – Career Programs
Wayne Johnson – Career Programs
Bobby Summers – Business & Social Sciences

Promotion to Professor
Colleen Burns – Liberal Arts
Joan Carlson – Career Programs
Thomas Goetz – Resources for Learning
Richard Middleton-Kaplan – Liberal Arts
Terry Morris – Business & Social Sciences
Sean Noonan – Business & Social Sciences
William Pankey – Resources for Learning
Robert Paul – Liberal Arts
Judi Zaplatynsky – Business & Social Sciences

Upon roll call, the vote was as follows:
Ayes: Members Canning, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None
Motion carried.

Harper Professional Center (HPC) Tenant Lease Extension

Member Canning moved, Member Kelley seconded, to approve the lease extension for the tenant at the HPC as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees’ Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Canning, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None
Motion carried.

Trustee Emeritus

Member Kelley moved, Member Canning seconded, to
Designation

designate Richard D. Hoffman and William C. Graft as Trustees Emeritus, having served Harper College with distinction, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees’ Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Canning, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None
Motion carried.

Chair Hill read the resolutions into the minutes as follows.

Resolution
Whereas, Mr. William C. Graft, was elected to the Board of Trustees in 2005 and served with distinction until 2011; and

Whereas, he led Harper College’s efforts towards a successful $153 million capital bond referendum in 2008; and

Whereas, Harper College successfully reaffirmed its accreditation with the Higher Learning Commission during his term as Trustee; and

Whereas, he contributed in a thoughtful and meaningful manner in the development of the 2010 Campus Master Plan; and

Whereas, he served as a member of the Student Success Committee; and

Whereas, during his tenure as a member of the Board of Trustees, he served on the Construction Committee; and

Whereas, prior to his election as a Trustee, he served as a member of the Board for the Harper College Educational Foundation and also served on the President’s Circle, Golf Committee, Scholarships and Awards Committee, and Committee on Directors; and

Whereas, being an ambassador and advocate for Harper College, he attended annual Commencement and Convocation ceremonies, Committee Meetings of the Whole, Board Retreats, Community Nights, Engagement Week Events, Galas, and Receptions; Now, Therefore Be it
Resolved, that the Board of Trustees of Harper College honors the accomplishments of Mr. William C. Graft as he served honorably and with distinction as a Trustee and friend of Harper College. We thank him for his positive contributions.

Attested the Twentieth Day of April in the Year 2011.

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Resolution

Whereas, Mr. Richard D. Hoffman, was elected to the Board of Trustees in 2005 and served with distinction until 2011; and

Whereas, he served as Vice Chair and Secretary of the Board of Trustees; and

Whereas, he chaired the Presidential Search Advisory Committee that led to the hiring of Dr. Kenneth Ender as the fifth president of Harper College; and

Whereas, during his tenure as a member of the Board of Trustees, he served on the Audit, Budget, and Construction Committees; and

Whereas, Harper College successfully reaffirmed its accreditation with the Higher Learning Commission during his term as Trustee; and

Whereas, he contributed in a thoughtful and meaningful manner in the development of the 2010 Campus Master Plan; and

Whereas, he has tirelessly supported the Harper College Educational Foundation by serving as Board President, and was a member of the Major Gifts Campaign Cabinet, Leadership Gifts Committee, President’s Circle, Committee on Directors, Pacesetters, Director’s Circle, Executive Committee, and was named Director Emeritus; and

Whereas, he has given generously when asked to support Harper College events and fundraising efforts; and

Whereas, being an ambassador and advocate for Harper College, he attended annual Commencement and Convocation ceremonies, the Strategic Planning Conference, Committee Meetings of the Whole, Board Retreats, ACCT and ICCTA Meetings, Community Nights,
Engagement Week Events, Galas, Golf Outings, and Receptions; Now, Therefore Be it

Resolved, that the Board of Trustees of Harper College honors the accomplishments of Mr. Richard D. Hoffman as he served honorably and with distinction as a Trustee and friend. We thank him for his positive contributions to Harper College and its community.

Attested the Twentieth Day of April in the Year 2011.

The Trustees Emeritus will receive these framed resolutions and framed pictures of Avanté. Under their trusteeship Harper constructed that fine facility together with Laurie Stone and Bill Kelley.

Institutional Effectiveness Measures

Member Kelley moved, Member Stone seconded, to approve Institutional Effectiveness Measures that will measure the College’s performance on key indicators as well as progress towards institutional goals as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees’ Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Canning, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None
Motion carried.

Accepting the College Completion Challenge

Member Stone moved, Member Canning seconded, to endorse the “College Completion Challenge” which articulates Harper’s commitment to meeting the educational needs in our community and, more broadly, in contributing to an educated U.S. citizenry and a competitive workforce as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees’ Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Canning, Gallo, Hill, Kelley, Mundt, Stone, and Student Member McDermott.
Nays: None
Motion carried.

ANNOUNCEMENTS BY THE CHAIR
Communications

There were no other communications.
Calendar Dates  
Calendar dates are printed on the Agenda for Board information. The Committee of the Whole Meeting will be Wednesday, May 11, 2011 at 5:00 p.m. The next Regular Board of Trustees Meeting will be Wednesday, May 18, 2011 at 6:00 p.m. Convocation will be May 12 at 7:00 p.m. The Student Activities Awards Ceremony will be May 13 at 7:30 p.m. Commencement will be May 22 at 2:00 p.m.

OTHER BUSINESS  
There was no other business.

ADJOURNMENT  
Member Kelley moved, Member Stone seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:22 p.m.

_________________________          _________________________  
Chair                                Secretary