Emergency Medical Technician – Basic (EMT-B)

Admission Requirements

Important Dates

<table>
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<tr>
<th>PROGRAM START</th>
<th>APPLICATION DEADLINE</th>
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<tbody>
<tr>
<td>SPRING SEMESTER</td>
<td>OCTOBER 1</td>
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<td>FALL SEMESTER</td>
<td>JUNE 1</td>
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Attend an Information Meeting (Optional)

- Check the Harper web site at www.harpercollege.edu for the “in-person” meeting schedule, and reserve your seat online.

Submit College Application and Fee

- If you have not previously applied to the College, this is your next step.
- This application and fee can be submitted online or in person.

Submit the EMT-Basic Program Application

- Submit your completed EMT-B application to the Admissions Processing Office. (Your Harper College Application must already by on file.)

Submit Proof of Meeting the Minimum Age Requirement

- **Fall** semester applicants (June 1 priority deadline) must be at least 18 years of age by **August 31**. (No exceptions)
- **Spring** semester applicants (October 1 priority deadline) must be at least 18 years of age by **January 31**. (No exceptions)
- Acceptable proof includes a driver’s license, passport, or state ID.

Submit Official* High School Transcript or GED Results

- The final high school transcript must have the graduation date posted; the GED report must show passing scores.
- Applicants who have completed high school in another country will need to submit a document-to-document evaluation of their high school transcript, completed by Educational Credential Evaluators, INC (ECE) www.ece.org or World Education Services (WES) www.wes.org stating **U.S. Equivalence: High school diploma.**

*Official documents are records sent directly from the institution to Harper College. If you were enrolled under a different name, please ask the school or agency to include your current name on the document. Faxes are not acceptable.
**Academic Standing Requirement**

- Current or previously enrolled Harper students must have a minimum 2.0 grade point average.
- Applicants who do not have a 2.0 grade point average will need to meet with a Student Development counselor.

**Ranking**

- Each class will be selected from those applicants who turn in all required documentation and who meet the academic standing requirement. If there are more completed applications on the application deadline than space available, applicants will be selected according to the following priorities:

**GROUP 1**

A. Emergency Ambulance and Rescue Personnel (fire department or private ambulance company personnel); in order to be assigned to Group 1, applicants must be:
   - Currently employed in an emergency ambulance or rescue position within the Northwest Community Emergency Medical Services (EMS) System or
   - Currently employed in an emergency ambulance or rescue position **and** sponsored within the Northwest Community EMS System.

B. Applicants who are employed in health and/or safety related positions; in order to be assigned to Group 1, the position must
   - Be affiliated with the Northwest Community EMS System; and
   - Require EMT-B training.

C. Applicants who are currently enrolled in Harper’s Fire Science Program.
   (Applicants must have the Harper Fire Science Coordinator’s signature in order to be assigned to Group 1.)

**GROUP 2**

Applicants who are employed in health and/or safety related positions not affiliated with the Northwest Community EMS System. The position must require EMT-B training.

**GROUP 3**

General Public—permanent residents (individuals who reside in the Harper College District for reasons other than attending Harper College.)

**GROUP 4**

General Public—residents outside of the Harper College district

**GROUP 5**

Anyone who applies and/or completes his/her EMT-B application or document requirements after the priority deadline.
Important Admission Notes

- Applicants will be considered emergency medical technician-basic candidates after all required documents have been submitted and after satisfying the academic standing requirement.

- Students who apply for this limited enrollment program are obligated to meet current admission requirements and follow the program curriculum as defined at the time of acceptance into the program.

- It is the applicant’s responsibility to insure that all requirements are met and all documentation is on file in the Admissions Processing Office, Student Center, Room A137c, 847.925.6203.

- Once your program application has been processed, you will be able to monitor your limited enrollment file online. Go to harpercollege.edu; click on my Harper; log in; click on the My Registration tab; Go to Limited Enrollment; click on Check Your Limited Enrollment Status, and select the appropriate limited enrollment term. You will be able to view the checklist to see if there are any outstanding requirements; if there are none, you can confirm that your file is complete.

- Applicants not accepted into the program who wish to be considered in the selection process for a subsequent semester must reapply.

- Students who are accepted into the EMT-Basic program will be required to provide evidence of health insurance coverage and have a physical exam and several health screening tests prior to admission to clinical areas. In addition, accepted students will be required to undergo a criminal background check. Students will receive information regarding these requirements following program acceptance.

- There can be no guarantee that this limited enrollment program will remain open past the application deadline. Therefore, if you are submitting your application on or just prior to that deadline, you should take steps to insure that all required official documentation of your having satisfied the admission requirements is submitted at the same time as your application, or you may not be considered for admission.

- The EMT-Basic program is not covered by Financial Aid because the certificate is fewer than 16 credit hours.
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<tr>
<th>Office</th>
<th>Location</th>
<th>Phone Number</th>
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<tr>
<td>Admissions Processing</td>
<td>Student Center, Room A137c</td>
<td>847.925.6203</td>
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<tr>
<td>Admissions Outreach</td>
<td>Bldg C, Room C102</td>
<td>847.925.6156</td>
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<tr>
<td>Academic Advising and Counseling Services</td>
<td>New Students: Bldg C, Room C104</td>
<td>847.925.6208</td>
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<td>Previous or currently enrolled Harper students: Bldg I, Room I117</td>
<td>847.925.6393</td>
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<tr>
<td>Assessment and Testing</td>
<td>Student Center, Room A148</td>
<td>847.925.6541</td>
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<tr>
<td>Business Office</td>
<td>Student Center, Room A214</td>
<td>847.925.6880</td>
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<tr>
<td>Financial Aid</td>
<td>Bldg C, Room C102</td>
<td>847.925.6248</td>
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<td>Harper Bookstore</td>
<td>Bldg L, Room L260</td>
<td>847.925.6275</td>
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<tr>
<td>Registrar’s Office</td>
<td>Student Center, Room A213</td>
<td>847.925.6500</td>
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Harper College is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation. Link to full official statement: http://www.harpercollege.edu/catalog/about/comply.htm.