Fall 2013 – Spring 2014 Nursing (RN) Degree
Program Admission Requirements

The information in this document is not designed to be a contractual agreement with an applicant. The program reserves the right to change without notice such things as program admission or completion requirements, costs and curriculum as needed and in accordance with Harper College policy.

Important Dates

| Fall 2013 Nursing Application Dates...........................October 1, 2012– March 15, 2013* |
| Spring 2014 Nursing Application Dates...........................June 1, 2013 – September 15, 2013* |

*March 15, 2013 (for Fall 2013) and September 15 (for Spring 2014) are the application deadlines; check the program web site for information on the application status.

Attend an Information Meeting (Optional)

- Learn more about the nursing career and the Harper College nursing curriculum, admission standards and program participation requirements.
- Check the Harper web site at www.harpercollege.edu for the “in-person” meeting schedule, and reserve your seat online.

Submit College Application and Fee

- If you have not previously applied to the College, this is your next step.
- This application and fee can be submitted online or in person.

Submit the Program Application
with a Valid National League for Nursing (NLN)
Pre-Admission RN Exam Score Report

- Submit your Nursing Application to the Admissions Processing Office within the appropriate time frame indicated above. Your Harper College Application must already be on file, and you must attach a valid copy of your NLN Pre Admission RN Exam results showing that all minimums have been satisfied in order for Admissions Processing to accept your Nursing Application.
- You can apply to either the Nursing (RN) Degree program or the Practical Nursing Certificate program, but not both.

Requirements Subject to Change
Valid NLN Pre-Admission RN Exam Report – You must satisfy each of the following minimum percentile scores:

<table>
<thead>
<tr>
<th>Minimum Score</th>
<th>NLN Score Report After August 1, 2011</th>
<th>NLN Score Reports Before August 1, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Composite:</strong> 60th percentile or higher</td>
<td>The Composite Percentile can be identified by converting the ‘overall score’ listed on your score report using the ‘Composite Score to Composite Percentile’ Conversion Table.</td>
<td>Percentiles will be used from the ‘ALL’ column listed on your score report.</td>
</tr>
<tr>
<td>Math: 40th percentile or higher</td>
<td>Verbal, Math and Science Percentiles will be used from the ‘Relative Performance’ column listed on your score report.</td>
<td></td>
</tr>
<tr>
<td>Verbal: 40th Percentile or higher</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Science: 40th percentile or higher</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- You will need to sign up and pay for the exam in the Testing Center, Building A, Room A148. Advance registration is required, and payment—which is non-refundable—is required at the time of registration. Testing dates fill up quickly, so plan accordingly.
- Scores from an NLN Pre-Admission RN Test are valid for three years. (Refer to the chart later in this document for detailed information regarding expiration dates.) There must be a minimum of six months between test dates.
- It is strongly recommended that you refer to the limited enrollment program web site for details on how to interpret your NLN score report.
- Resources for test preparation include the Review Guide for NLN-RN Pre=Entrance Exam, Third Edition available at the Harper College Bookstore, online and through retail bookstores, and a course offered through Harper’s Continuing Education division titled: NLN Pre-Entrance Exam Preparation.

Submit Additional Documentation

Note: Official documents are those sent directly from the institution to Harper College.

Official High School Transcript OR GED Results – The final high school transcript must have the graduation date posted; the GED report must show passing scores.
- Applicants who have completed high school in another country need to submit a document-to-document evaluation of their high school transcript completed by Educational Credential Evaluators, INC (ECE) www.ece.org or World Education Services (WES) www.wes.org stating U.S. Equivalence: High school diploma.
  Note: If chemistry completed in a foreign high school is being used to satisfy the chemistry admission requirement, a course-by-course evaluation will be necessary. WES does not provide course-by-course high school evaluations; ECE does.
- This high school transcript requirement can be waived if official documentation is provided demonstrating completion of the equivalent of a U.S. associate or higher degree.

Official College Transcripts – You will need to submit transcripts from other colleges attended if the document(s) show completion of courses you think may fulfill course admission requirements or support course work applicable to the Harper College Nursing Program.
- Foreign college transcripts must first be evaluated by World Education Services (wes.org) or Educational Credential Evaluators, INC (ece.org). A copy of the completed course-by-course WES or ECE evaluation must be submitted to the Admissions Processing Office.

Requirements Subject to Change
Illinois CNA Registry – You must provide proof of your having passed the state CNA registry exam and having current registry status as an Illinois CNA. Go to http://www.idph.state.il.us/nar/home.htm to print a copy of your registry from the Illinois Department of Public Health web site.)

Re-entry Permission – If you were previously enrolled in either of Harper’s nursing programs (Practical Nursing Certificate or RN associate degree), departmental permission is required for re-entry. Without this department approval, your file is incomplete.

Academic Prerequisites

Harper Grade Point Average
• Current or previously enrolled Harper students must have a minimum 2.0 grade point average.

English Composition - ENG 101 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).
• Must be completed with a grade of C or better.
• There is no expiration date on the English Composition course requirement.

Introduction to Psychology - PSY 101 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).
• Must be completed with a grade of C or better.
• There is no expiration date on the psychology course requirement.

Chemistry Course - At least two semesters of high school chemistry each with grades of C or better or at least one semester of college chemistry with a grade of C or better.
• Once college course work has been completed in chemistry, only college course work will be used to determine if the chemistry admission requirement has been fulfilled.
• The course must have a chemistry prefix or a chemistry course title in order to be considered; courses with titles such as “Science” or “Science and Technology” would not satisfy this requirement. Also, the course must have chemistry content as its focus in order to satisfy this chemistry admission requirement.
• If chemistry completed in a foreign high school is being used to satisfy the chemistry admission requirement, a course-by-course evaluation is necessary. World Education Services (wes.org) does not provide course-by-course high school evaluations; Educational Credential Evaluators, INC (ece.org) does.
• There is no expiration date on the chemistry course requirement.

Human Anatomy - BIO 160 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).
• Must be completed with a grade of C or better.
• There is a five-year time limit on the Human Anatomy course requirement. Refer to the chart following this section for details on expiration dates.

Human Physiology - BIO 161 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).
• Must be completed with a grade of C or better.
• There is a five-year time limit on the Human Physiology course requirement. Refer to the chart following this section for details on expiration dates.

Requirements Subject to Change
**Math Assessment** – can be satisfied by either of the following options:

- Place **out of** Foundations of Mathematics I (MTH 060) by earning an appropriate score on the Harper College Math Assessment Test. *(You must have a Harper College application on file in order to take the College Math Assessment Test.)* **OR**
- Completion of Foundations of Mathematics I (MTH 060 at Harper, or the equivalent from another college) or higher level math course completed with a grade of C or better.
- There is no expiration date on the math admission requirement.

The following table lists admission requirements along with the time limits currently in place:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>For the Fall, 2013 Program Start</th>
<th>For the Spring, 2014 Program Start</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 160 – ANATOMY</td>
<td>Must be completed after January 1, 2008</td>
<td>Must be completed after January 1, 2009</td>
</tr>
<tr>
<td>BIO 161 – PHYSIOLOGY</td>
<td>Must be completed after January 1, 2008</td>
<td>Must be completed after January 1, 2009</td>
</tr>
<tr>
<td>NLN TEST SCORES*</td>
<td>Must be completed after January 1, 2010</td>
<td>Must be completed after January 1, 2011</td>
</tr>
</tbody>
</table>

*National League for Nursing Entrance Exam Results

**Admission Decisions**

- Ranking scores will be calculated based on a point system with a maximum of 90 points. You can calculate your ranking score based on the following chart:

<table>
<thead>
<tr>
<th>Factor</th>
<th>0 points</th>
<th>5 points</th>
<th>10 points</th>
<th>15 points</th>
<th>20 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>NLN Composite Percentile</td>
<td>60 – 69</td>
<td>70 – 79</td>
<td>80 – 89</td>
<td>90 – 99</td>
<td></td>
</tr>
<tr>
<td>NLN Verbal Percentile</td>
<td>40 – 49</td>
<td>50 – 69</td>
<td>70 – 89</td>
<td>90 – 99</td>
<td></td>
</tr>
<tr>
<td>BIO 160</td>
<td>C</td>
<td>B</td>
<td>A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO 161</td>
<td>C</td>
<td>B</td>
<td>A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO 130*</td>
<td>C</td>
<td>B or A</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

*BIO 130 is not required for admission; however, applicants who have completed this course with a grade of C or better within the five-year time limit and before admission decisions are made will earn additional points as indicated above.

- Admission decisions will be based on the scores represented by the applicant pool.
  - A minimum score for admission will be determined, and only those applicants whose ranking scores are at or above that minimum will be admitted.
  - If there are more applicants who meet the minimum score than space available, the following will factor into the admission decision process:
    - Permanent residents who have satisfied the minimum admission score and who have applied by the application deadline will be admitted (in accordance with college agreements) in ranking score order, before any out-of-district applicants.
    - Residency is determined by the Registrar’s Office; the address on record with the College as of the program deadline* will be used by the admission selection committee when they determine admission decisions. Working in district does not constitute residency for limited enrollment selection purposes.
*See important dates on page 1
- Depending on the number of qualified applicants eligible for admission when admission decisions are made, it is possible that contingency offers may be extended to applicants who are in the process of completing an admission requirement (except for the NLN percentile minimums, which must be satisfied in order to submit a program application). **When/if contingency offers are extended, the contingent requirement(s) must be satisfied within the semester in which the deadline falls.**

- Requirements Subject to Change
Provided a program is open past the published deadline, any qualified applicant who submits an application after that date will be considered after all qualified applicants who applied by deadline. Applications will continue to be accepted until the program is closed. Check the web site for information on the application status.

- It is not possible to predict what ranking score an applicant will need in order to be accepted into a limited enrollment program. However, NLN scores in the 80’s and 90’s and A’s and B’s in BIO 160 and BIO 161 make applicants more competitive in the selection process. Although satisfaction of minimum admission requirements will result in an admission decision, it does not guarantee acceptance.

**Important Admission Notes**

- It is the applicant’s responsibility to insure that all requirements are met and all documentation is on file in the Admissions Processing Office by the program deadline.

- All correspondence regarding your limited enrollment application will be mailed to your address of record at Harper College. It is your responsibility to see that your address information is current. To update your address (and/or phone number), you will need to contact the Registrar’s Office. (The address on record with the College as of the program deadline will be used by the admission selection committee when they determine admission decisions.)

- Applicants should be aware that it may take up to three weeks for the College to receive transcript(s) from the sending institution(s). Once the transcripts you have listed on your program application have been received, it can take another one to three weeks before you will receive your written evaluation of transfer credit in the mail. If there are courses which require departmental contact, your evaluation will require more time. Please plan accordingly.

- Applicants not accepted into the program who wish to be considered in the selection process for a future term must reapply.

- **Once your program application has been processed, you will be able to monitor your limited enrollment file online.** Go to harpercollege.edu; click on My Harper Log in; Click on the My Registration tab; Go to Limited Enrollment; Click on Check Your Limited Enrollment Status, and select the appropriate limited enrollment term. You will be able to view the checklist to see if there are any outstanding requirements; if there are none, you can confirm that your file is complete.

- Qualified applicants not selected will be placed on a temporary wait list and identified as alternates. Alternate lists do not carry over from one application cycle to the next; therefore, alternates who are not admitted to a program will need to submit a new program application for a future program start.

- Applicants can submit an application for one limited enrollment program; however, if identified as an alternate, or if denied admission to a program, the applicant has the option of submitting an application for another open program. Once an applicant accepts an offer of admission to a program, he/she relinquishes his/her alternate status for the other program.

- A higher tuition rate—200% of the standard tuition—is assessed for the career-specific courses in this program.
<table>
<thead>
<tr>
<th>Office</th>
<th>Location</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions Processing</td>
<td>Bldg A, Room A137c</td>
<td>847.925.6203</td>
</tr>
<tr>
<td>Admissions Outreach</td>
<td>Bldg C, Room C102</td>
<td>847.925.6156</td>
</tr>
<tr>
<td>Academic Advising and</td>
<td></td>
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<tr>
<td>Counseling Services</td>
<td>New Students: Bldg C, Room C104</td>
<td>847.925.6208</td>
</tr>
<tr>
<td></td>
<td>Previous or currently enrolled Harper students: Bldg I, Room I117</td>
<td>847.925.6393</td>
</tr>
<tr>
<td>Assessment and Testing</td>
<td>Bldg A, Room A148</td>
<td>847.925.6541</td>
</tr>
<tr>
<td>Business Office</td>
<td>Bldg A, Room A214</td>
<td>847.925.6880</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>Bldg C, Room C102</td>
<td>847.925.6248</td>
</tr>
<tr>
<td>Harper Bookstore</td>
<td>Bldg L, Room L260</td>
<td>847.925.6275</td>
</tr>
<tr>
<td>Registrar’s Office</td>
<td>Bldg A, Room A213</td>
<td>847.925.6500</td>
</tr>
</tbody>
</table>

Harper College is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation. Link to full official statement: http://www.harpercollege.edu/catalog/about/comply.htm.