

**TRANSFER PACKET  
FOR**

# **Business Majors**

## **CONTENTS**

**This guide is for students who plan to transfer and major in business. It is divided into three sections:**

- Transfer Program Planning Guides for business majors. These transfer guides meet the requirements for the Associate in Arts (AA) degree and the Illinois Articulation Initiative's recommendations for these respective majors.
- Information about business programs offered at the following Illinois schools:
  - Bradley University
  - DePaul University
  - Eastern Illinois University
  - Elmhurst College
  - Illinois State University
  - Loyola University
  - Northeastern Illinois University
  - Northern Illinois University
  - Roosevelt University
  - Southern Illinois University – Carbondale
  - Southern Illinois University – Edwardsville
  - University of Illinois at Chicago
  - University of Illinois at Urbana-Champaign
  - Western Illinois University
- A table of equivalencies that shows the transferability of Harper courses to several schools. Requirements change frequently; students are encouraged to check current information with a Student Development Center or with the transfer school directly. **Final responsibility for verifying all transfer information lies with the student.**

## ADDITIONAL INFORMATION

### *Applying to a College of Business*

- Business programs at four-year schools vary. Most offer areas of specialization such as accounting, finance, information systems, marketing, and management.
- Admissions to most Business programs is competitive.
- There are usually admission requirements to business programs in addition to the college or university itself. Individual schools vary as to these admission requirements.

### *AACSB Accreditation*

The AACSB Accreditation evaluates a business school's mission, operations, faculty qualifications and contributions, programs, and other critical areas. AACSB accreditation ensures students that the business school is providing a top-quality education. It also ensures employers that AACSB-accredited business school graduates are ready to perform on day one. Additionally, AACSB accreditation provides many benefits to the faculty and staff at its accredited schools by attracting higher quality students, providing greater research opportunities, and allowing for global recognition.

AACSB Membership is not the same as AACSB Accreditation. Not all Business programs have AACSB Accreditation.

For more information, go to:

<http://www.aacsb.edu/accreditation/>

## SAMPLE TRANSFER PLAN FOR BUSINESS MAJORS

*This guide is for students to transfer and major in business. Requirements change frequently, so please check current information with the Student Development Centers or with the school directly.*

### **Transfer Notes**

- Business programs at four-year schools vary. Most offer areas of specialization such as accounting, finance, marketing, and management.
- There are usually admission requirements to business programs in addition to the college itself. Individual schools vary as to these admission requirements.
- A variety of occupations may be available for Business Administration majors: Comptroller, Convention Manager, Hotel Manager, Investment Banker, Human Resources, School Administrator, Retail Manager.

### **Course Placement Information**

Placement in English and math is dependent upon ACT scores, previous courses or assessment scores.

### **Suggested Courses (effective Fall 2016)**

This sample transfer planning guide meets the requirements of the AA degree and follows the Illinois Articulation Initiative business administration baccalaureate major recommendations. Students will choose a major within the business field at the four-year institution they attend. Transfer institution requirements may vary-students should check individual college/university requirements before completing the sample plan as outlined. Baccalaureate admission may be competitive; completion of these courses alone does not guarantee admission.

| Course  | Sem. Hrs. | Course   | Sem. Hrs. |
|---|-----------|--|-----------|
| ENG 101 English Composition I                           | 3         | <u>Major Discipline and Transfer Electives:</u><br>CIS 101 Introduction to Computer Information Systems<br>MGT 225 Applied General Statistics<br>ACC 101 Introduction to Financial Accounting<br>ACC 102 Introduction to Managerial Accounting<br>ACC 213 Legal Environment of Business <sup>4</sup><br>Additional Credit <sup>5</sup> |           |
| ENG 102 English Composition II                          | 3         |  | 3         |
| SPE 101 Fundamentals of Speech Communication            | 3         |  | 4         |
| MTH 134 Calculus for Social Scientists <b><u>or</u></b> |           |  | 4         |
| MTH 200 Calculus w/Analytic Geometry I                  | 4-5       |  | 3         |
| Physical & Life Sciences <sup>1</sup>                   | 7         |  | 3         |
| Humanities & Fine Arts <sup>2</sup>                     | 9         |  | 3         |
| ECO 211 Microeconomics                                  | 3         |  | 3         |
| ECO 212 Macroeconomics                                  | 3         |  | 3         |
| Social & Behavioral Sciences <sup>3</sup>               | 3         |  | 1-2       |

<sup>1</sup> Select one physical and one life science course. At least one must include a lab. Approved courses are listed with the requirements for the Associate in Arts degree.

<sup>2</sup>PHI 115 is recommended. Select at least one course from humanities and one from fine arts. Interdisciplinary courses may count in either category. One course must meet the world cultures and diversity requirement. Approved courses are listed with the requirements for the Associate in Arts degree.

<sup>3</sup>PSY 101 is recommended. Select in consultation with an academic counselor/specialist.

<sup>4</sup> Check with transfer school before taking this course.

<sup>5</sup> Approved courses are listed with the requirements for the Associate in Arts degree.

# **BRADLEY UNIVERSITY**

Peoria, IL 61625

1-800-447-6460

[www.bradley.edu](http://www.bradley.edu)

<http://www.bradley.edu/academic/colleges/fcba/>

Name and Phone Number of Business Contact:

**Office of Undergraduate Admissions**

**800-447-6460**

**309- 677-1000**

[admissions@bradley.edu](mailto:admissions@bradley.edu)

**Doug Crowe**

**Assistant to the Dean for Undergraduate Programs in the College of Business**

**309-677-3806**

[crowe@bradley.edu](mailto:crowe@bradley.edu)

Does this school average, or take the higher grade with regards to repeated courses?

**Higher grade.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**Students will be reviewed on a case-by-case basis.**

## **MAJORS**

Accounting

Accounting - Internal Auditing Concentration

Actuarial Science

Economics

Entrepreneurship

Finance

International Business

Management & Leadership

Management & Leadership - Human Resource Management Concentration

Management & Leadership - Legal Studies Concentration

Management Information Systems

Marketing

Marketing - Global Supply Chain Management Concentration

Marketing - Professional Sales Concentration

Marketing - Social Media Marketing Concentration

## **ADMISSION**

- For admission to the College of Business, a 2.5/4.0 is recommended
- Grades in economics, accounting, and math courses need to be 2.0 or higher
- D grades are not accepted

## **COURSES**

Although not required for admission, the following courses may be taken prior to transfer:

- ACC 101
- ACC 102
- ACC 213
- ECO 211
- ECO 212
- MGT 225
- MTH 134 or 200
- MGT 111
- CIS or demonstrate proficiency

## **ACCREDITATION**

Accredited by AACSB

## **SCHOLARSHIPS**

The following awards are based solely on academic performance without regard to financial need. Award levels are guaranteed for qualified students whose admission applications are complete by March 1.

### **Transfer Excellence Scholarship**

New transfer students who have earned a minimum of 45 transferable semester hours and 3.5/4.0 GPA from an accredited college or university will be automatically awarded a \$5,000 scholarship. This scholarship replaces the Transfer and Phi Theta Kappa Scholarships. Recipients must maintain full-time status. The Transfer Excellence Scholarship requires full-time attendance (12 or more hours per semester) and can be applied toward tuition only.

### **Phi Theta Kappa**

New transfer students who have been recognized for their academic performance through membership in the Phi Theta Kappa Honorary Society receive an additional \$2,000 above their Transfer Scholarship, for a total award of \$5,000. Recipients must maintain full-time status. The Phi Theta Kappa Scholarship requires full-time attendance (12 or more hours per semester) and can be applied toward tuition only.

### **Transfer Scholarship**

Scholarships up to \$4,000 are awarded to new transfer students who have earned a minimum of 24 transferable semester hours and 3.0/4.0 GPA from an accredited college or university. Recipients must maintain full-time status. The Transfer Scholarship requires full-time attendance (12 or more hours per semester) and can be applied toward tuition only.

### **President's Partnership Scholarship**

Bradley University in partnership with Harper College (HC) will offer twenty \$3500 **Presidents' Partnership Scholarships** to HC students who transfer to Bradley University to complete their degrees. The **Presidents' Partnership Scholarship** when combined with Bradley's \$5000 Transfer Excellence or \$5000 Phi Theta Kappa Scholarship will total \$8500.

Additional scholarships can be viewed at:

<http://www.bradley.edu/admissions/transfer/cost/sources/index.dot#sch-tranexcel>

# **DEPAUL UNIVERSITY**

1 East Jackson Boulevard

Chicago, IL 60604

312-362-8300

<http://www.depaul.edu>

<http://driehaus.depaul.edu/Pages/default.aspx>

Name and Phone Number of Business Contact:

**Nicole Tamayo**

**Assistant Director, Transfer Admission & Adult Enrollment Center**

**(312) 362-8189**

[ntamayo1@depaul.edu](mailto:ntamayo1@depaul.edu)

Does this school average, or take the higher grade with regards to repeated courses?

**Higher grade.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**Students must have the 2.5 GPA.**

## **MAJORS**

Accountancy

Actuarial Science

Business Administration

Economics

Finance

Hospitality Leadership

Management

Management Information Systems

Marketing

Real Estate

## **ADMISSION**

Transfer applicants to the Driehaus College of Business should have an overall 2.5 GPA.

## **COURSES**

The following courses are recommended to be completed prior to transfer. Each course must be completed with a minimum grade of C.

- ACC 101 and 102
- ECO 211 and 212
- MTH 134 and BMS 126 (Business Calculus II taken once at DePaul) or MTH 200 and 201
- MGT 225 or MTH 165 (MTH 162 is accepted as a quantitative requirement but does not fulfill the MAT 137 requirement at DePaul)
- ENG 101 and 102

Although SPE 101 is not required by the Driehaus College of Business at DePaul it will transfer in to satisfy the Self, Society and the Modern World requirement.

Students can meet the Driehaus College of Business International Perspective requirement by taking eight semester hours of a single foreign language at Harper. Other options for fulfilling this requirement are available through the Driehaus College of Business.

To fulfill the DePaul Philosophical Inquiry & Religious Dimensions requirement, commerce majors must take an ethics course, PHI 150.

## **ACCREDITATION**

Accreditation by AACSB

# **EASTERN ILLINOIS UNIVERSITY**

Charleston, IL 61920

1-800-252-5711

<http://www.eiu.edu>

<http://www.eiu.edu/lumpkin/>

Name and Phone Number of Business Contact:

## **School of Business**

**217-581-3528**

### **Rita Pearson**

**Assistant Director of Admissions/Transfer Coordinator**

**217-581-7663**

[cfrip@eiu.edu](mailto:cfrip@eiu.edu)

### **Renee Stroud**

**Admissions and Internship Coordinator**

**217-581-2623**

[rstroud@eiu.edu](mailto:rstroud@eiu.edu)

Does this school average, or take the higher grade with regards to repeated courses?

**EIU accepts the second course if a course is repeated.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes, but if students transfer with 60 or more semester hours they risk falling behind in their business course work if they transfer as undecided, so this is not recommended.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**Students will be denied admission to the University if they do not meet the 2.0 GPA requirement. Business requires a 2.5/4.0 scale (2.75/4.0 scale for Accounting majors) to be accepted to the School of Business. If a student has less than the 2.5, then they will be listed as Pre-Business until the GPA is brought up.**

## **MAJORS**

Accounting

Business Administration (off campus program at Parkland College)

Finance

Management

Management Information Systems

Marketing

## **ADMISSION**

Students wishing to pursue a Bachelor of Science in Business are classified as pre-business and not allowed to begin upper-division courses until admitted to upper-division standing in the School of Business. To be eligible to make application for admission to upper-division standing, the following requirements must be met:

- Complete an application to the University indicating intent to major in a School of Business program.
- Have a 2.5 cumulative GPA (2.75 for accounting majors) and all transcripts on file at the time of application.
- Have 60 semester hours completed in the semester in which the student makes application.
- Have completed, or be enrolled in, the following tool courses with a C or better:
  - ◆ ACC 101 and 102
  - ◆ CIS 100 or 101
  - ◆ MGT 225
  - ◆ MTH 124

Final admission to the College of Business requires student to have completed 60 semester hours of credit and all tool courses with a grade of C or better.

Other courses that are not required for admission, but required for graduation include: ACC 213, MTH 134 or PHI 101, ECO 211, ECO 212.

## **ACCREDITATION**

Accreditation by AACSB

## **MISCELLANEOUS**

Harper College has a compact agreement with Eastern Illinois University. Students must complete the AA degree (or AS degree prior to Fall 2016) to participate.

# **ELMHURST COLLEGE**

190 Prospect  
Elmhurst, IL 60126  
630-617-3405

<http://www.elmhurst.edu/>  
<http://public.elmhurst.edu/business>

Name and Phone Number of Business Contact:

**Center for Business and Economics**  
**630-617-3123**  
[cbe@elmhurst.edu](mailto:cbe@elmhurst.edu)

Does this school average, or take the higher grade with regards to repeated courses?

**Grade from the course taken most recently.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**Students who fall below the required GPA will be reviewed on a case-by-case basis.**

## **MAJORS**

Accounting  
Business Administration  
Finance  
International Business  
Logistics & Supply Chain Management  
Management  
Marketing

## **ADMISSION**

A grade point average of 2.6 is required to be considered for admission.

## COURSES

Following are course equivalencies for the business core at Elmhurst College (visit <http://public.elmhurst.edu/admission/transfer/83769512.html#Business>). These courses are not required for admission, but are part of the business core at Elmhurst.

Students must complete half of the major courses at Elmhurst College to graduate with their Business degree, so it is recommended that students take no more than 5 of the business core courses at Harper that are listed below (the Elmhurst College Business program has approximately 10 core courses).

A C or better is required in all courses listed below.

| <b>Elmhurst College</b> | <b>Harper College</b> |
|-------------------------|-----------------------|
| BUS 230                 | MKT 245*              |
| BUS 250                 | MGT 270*              |
| BUS 261                 | ACC 101               |
| BUS 262                 | ACC 102               |
| BUS 271                 | MGT 115               |
| BUS 340                 | None                  |
| ECO 210                 | ECO 211               |
| ECO 211                 | ECO 212               |
| MTH 151 or MTH 162      | MTH 200 or MTH 134    |
| MTH 345                 | MTH 165               |

\* MKT 245 and MGT 270 have a prerequisite of MGT 111. MGT 111 transfers to Elmhurst College as a general elective.

## MISCELLANEOUS

- Elmhurst offers an accelerated program in Business Administration, which meets once per week.
- The Elmhurst Management Program is an accelerated degree completion program in business administration that can be completed in as little as 16 months. In an accelerated format, the Elmhurst Management Program provides you with a first-rate, well-rounded business education. The program is ideal for executives, supervisors and managers—both current and aspiring—in a wide range of corporate and organizational settings. Contact Elmhurst for more information
- Accounting majors must have a B in both ACC 101 and 102

# **ILLINOIS STATE UNIVERSITY**

Normal, IL 61761

1-800-366-2478

<http://illinoisstate.edu>

<http://business.illinoisstate.edu/>

Name and Phone Number of Business Contact:

**College of Business**  
**309-438-8385**

Does this school average, or take the higher grade with regards to repeated courses?

**For repeated courses, ISU uses the last grade shown on the transcript for calculating the admission GPA.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**They can, but they have different requirements for internal transfer students based on the number of semester hours they've completed.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**Students will not be admitted if they do not have the minimum 2.5 GPA.**

## **MAJORS**

Accountancy  
Business Administration  
Business Information Systems  
Business Teacher Education  
Finance  
Insurance  
International Business  
Management  
Marketing

## **ADMISSION**

Admission to the College of Business requires a 2.50 minimum GPA to be considered. Early application is encouraged. Students with fewer than 45 hours are evaluated on collegiate coursework and grade point average.

### 44-59 hours

Students are encouraged to have the following courses completed with a C or better:  
ACC 101, ECO 211 & 212, (MTH 103 and 124) OR MTH 134 (or 200)

### 59 hours or more:

Students are encouraged to have the following courses completed with a C or better:  
ACC 101, 102, 213, ECO 211 & 212, MTH 165 or MGT 225, MATH 134 or 200, MGT 111, CIS 100 or 101 or Microsoft competency

### Business Teacher Education majors:

Students must complete MTH 124, or 134, or 200

**Important:** If a student completes calculus (MTH 134) prior to transfer they will not need to take finite math (MTH 124). If calc is not taken prior to transfer they must do both calc and finite math at ISU.

## **COURSES**

- Although not required for admission, it is recommended that students complete CIS 101 prior to transferring.
- Students are encouraged to get an AA or AS
- Students transferring in without MGT 111 will need to complete BUS 100 (ISU course) their first semester at ISU.
- Students are only given two attempts at getting a C in Tool Courses, otherwise will not be allowed to be a Business major.
- Students with less than 60 hours can be admitted to the College of Business but will need to obtain the 60 hours to be eligible to move into upper level business courses.

## **ACCREDITATION**

Accreditation by AACSB

## **MISCELLANEOUS**

Harper College has a compact agreement with Illinois State University

# **LOYOLA UNIVERSITY**

820 N. Michigan Avenue

Chicago, IL 60611

312-915-6500

<http://www.luc.edu>

<http://www.luc.edu/quinlan/index.shtml>

Name and Phone Number of Business Contact:

**Jill Schur**

**Associate Director of Admission**

**773-508-7392**

[jschur@luc.edu](mailto:jschur@luc.edu)

**Dr. Susan Ries**

**Assistant Dean**

**School of Business Administration.**

**312-915-6113**

[sries@luc.edu](mailto:sries@luc.edu)

Does this school average, or take the higher grade with regards to repeated courses?

**Loyola takes the higher grade.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes, but students may have to spend at least one semester in undecided status, and then they may be able to complete an internal transfer.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**Most of the time, students are just not eligible. Students may be given the option to transfer into the College of Arts and Sciences.**

## **MAJORS**

Accounting

Economics

Entrepreneurship

Finance

Human Resource Management

Information Systems

International Business

Management

Marketing

Operations Management

Sports Management

## **ADMISSION**

Students applying for admission into the School of Business Administration must have a cumulative GPA of at least 2.5 in all courses attempted, which are acceptable at Loyola. The Admissions Review Committee will consider students whose cumulative grade point averages fall below 2.5, but are above 2.0, for general admission. But, the GPA that is specific to the School of Business Administration is at least a 2.5.

## **COURSES**

Suggested Harper Courses (not required for admission) specific to Loyola University Chicago's School of Business Administration (courses with "\*" also satisfy Loyola University Chicago's Core Curriculum):

- SPE 101
- ACC 101 & ACC 102
- ACC 213
- ECO 211\* & ECO 212\*
- PHI 150
- MTH 134\* or MTH 200\*
- MGT 225\* or MTH 162\* or MTH 165\*
- MKT 245^

^ MKT 245 has a prerequisite of MGT 111. MGT 111 transfers to Loyola University as a general elective.

## **ACCREDITATION**

Accredited by AACSB

# **NORTHEASTERN ILLINOIS UNIVERSITY**

5500 North St. Louis Avenue

Chicago, IL 60625

773-583-4050

[www.neiu.edu](http://www.neiu.edu)

<http://www.neiu.edu/~bschool/index.htm>

Name and Phone Number of Business Contact:

**College of Business and Management**

**Office of Program Advisement**

**773-442-6111**

**[p-advise@neiu.edu](mailto:p-advise@neiu.edu)**

Does this school average, or take the higher grade with regards to repeated courses?

**NEIU calculates the higher grade in the GPA.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes, every student that transfers to NEIU comes in as an “undeclared” major. Once a student has decided on a major, he/she would declare their major by visiting the College of Business & Management.**

**Once the specific college or program reviews the student’s evaluation of transfer credit hours, the department would make a decision to full admit the student into the major/minor.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**If the student does not have a minimum of 2.0/4.0 scale they will not be admitted to the University.**

## **MAJORS**

Accounting

Business Administration

Finance

Management

Marketing

## ADMISSION

### Admission Requirements

1. Fulfill the University's General Education Requirement (see NEIU transfer guide).
2. Complete each of the eight Foundation Courses with a grade of C or better in each course AND earn a Foundation Course grade point average of 2.50 or higher (on a 4-point scale).
3. Complete at least 60 total credit hours of course work (45 hours for business minors), including the Foundation Courses and General Education Courses, with a cumulative grade point average of 2.00 or higher.

#### NEIU Foundation Courses

|           |                                       |
|-----------|---------------------------------------|
| ENGL 101  | Writing I                             |
| ENGL 102  | Writing II                            |
| PHIL 213  | Ethics                                |
| MATH 165  | Finite Math                           |
| ECON 217* | Principles of Microeconomics          |
| ACTG 201* | Introduction to Financial Accounting  |
| ACTG 202* | Introduction to Managerial Accounting |
| BLAW 285* | The Legal Environment of Business     |

#### Harper Equivalents

|           |
|-----------|
| ENG 101   |
| ENG 102   |
| PHI 115   |
| MTH 124   |
| ECO 211   |
| ACC 101   |
| ACC 102   |
| ACC 213** |

\*Foundation Courses that are also Core Courses. Core Courses are requirements that are common to all College of Business and Management major programs.

\*\*Although ACC 213 is not a direct equivalent to NEIU's BLAW 285, NEIU will accept ACC 213 for the BLAW 285.

## COURSES

- ACC 203 at Harper is equivalent to ACTG 301 at Northeastern if a proficiency exam is passed.
- Statistics must be taken at Northeastern

The maximum number of transfer credits that can be applied toward a College of Business and Management major program is 24 (8 courses), and the maximum number of transfer credits that can be applied toward a College of Business and Management minor is 9 (3 courses). Transfer students who major in the College of Business and Management must take a minimum of 10 business courses at Northeastern.

The College of Business and Management <http://www.neiu.edu/academics/college-of-business-and-management> generally accepts up to 24 transfer credits for Foundation Core and Major equivalent courses so long as -

**The transferred course is at the same or higher level as its Northeastern equivalent.**

- A college-level macroeconomics course will be accepted as the equivalent of ECON 215 (a Core course), because ECON 215 is a lower division (freshman/sophomore) course at Northeastern.
- An introductory marketing course taken at a community college is not automatically accepted as the equivalent of MKTG 350 (a Core course), because MKTG 350 is an upper-division (junior/senior) course at Northeastern.
- An introductory marketing course taken at a four-year university will generally be accepted as equivalent to MKTG 350 if it is also an upper-division course at the school where it was taken (for example, MKT 230 at Illinois State University).
- For some of its upper-division courses, the College offers *Proficiency Exams* that allow recognition of equivalent lower-division course work. If you've taken a lower-division course in Principles of Finance, Principles of Management, Principles of Marketing, Cost Accounting, Intermediate Financial Accounting I, Intermediate Financial Accounting II, Federal Income Tax (Individual), or Auditing, you may be able to earn a waiver (but not upper-division credit) for that course by passing its Proficiency Exam. Contact the Program Advisement Office for more information about Proficiency Exams: 773-442-6111.

**The credits for transferred business courses are six or fewer years old.**

- In general, credit for a business course that you took more than six years ago cannot be applied toward the College's Foundation, Core, or Major requirements. Exceptions to this policy can be granted on the basis of work or related academic experience. The course that you took ten years ago in Introductory Financial Accounting, for example, will not meet the College's ACTG 201 requirement - unless of course you're employed as a full-time accountant!

**You earned a grade of C or better for the transferred course.**

- The College does not grant credit or other recognition for grades lower than C for courses taken on a pass-fail basis, nor for incompletes.

### **ACCREDITATION**

Accreditation by AACSB

### **MISCELLANEOUS**

Harper College has a compact agreement with Northeastern Illinois University.

# **NORTHERN ILLINOIS UNIVERSITY**

DeKalb, IL 60115

815-753-5000

[www.niu.edu](http://www.niu.edu)

<http://www.cob.niu.edu/>

Name and Phone Number of Business Contact:

**Katy Saalfeld**

**Assistant Director of Admissions**

**815-753-8305**

[ksaalfeld@niu.edu](mailto:ksaalfeld@niu.edu)

Does this school average, or take the higher grade with regards to repeated courses?

**NIU takes the last grade in repeat situations, if it is a legal repeat.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Students can transfer as “undecided” and later apply to the College of Business if all of the limited admission criteria are met.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**If students are not admissible to NIU, they will be denied.**

## **MAJORS**

Accountancy

Business Administration

Finance

Management

Marketing

Operations and Information Management

## **ADMISSION**

Admission to Northern Illinois University College of Business (UBUS 310) requires completion of 60 transferable semester hours, a cumulative **2.50** GPA minimum, and completion of the following TEN courses with a grade of C or better:

- ACC 101
- ACC 102
- ACC 213
- MGT 225
- ECO 211
- ECO 212
- ENG 102
- MTH 134 OR MTH 200
- PSY 101
- CIS 101

In addition to the 2.50 GPA requirement to enroll in UBUS 310, individual departments may have a current retention policy to continue in their upper-level program, including a higher GPA requirement. Contact a College of Business Advisor at 815-753-1325.

Strong capabilities with the EXCEL computer program are beneficial to students in the NIU College of Business.

## COURSES

Students must complete all 100- and 200-level course work before enrolling in 300-level business courses. Students must take NIU's UBUS 310 in the first semester in which they take 300-level course work in the College of Business. It is highly recommended that students complete the prerequisites for this course (listed above) before transferring to NIU.

Other courses highly recommended to be taken before transfer: ENG 101 and SPE 101.

## ACCOUNTING MAJORS

Any student admitted to NIU can declare the Accountancy major; however, to enroll in any 300 or 400 level Accountancy courses certain criteria must be met. These criteria are as follows:

### **Option 1:**

- Meet the requirements to enroll in UBUS 310
- Earn a 3.00/4.00 minimum cumulative GPA at all colleges and universities attended
- Earn a B or higher in both ACC 101 and ACC 102

### **Option 2:**

- Meet the requirements to enroll in UBUS 310
- Pass the Accountancy Qualifying Exam (AQE)

To learn more about the AQE:

<http://cob.niu.edu/departments/accountancy/bachelor-of-science/AQE.shtml>

Students interested in Accountancy should take ACC 101 and ACC 102 during their sophomore year.

## **ACCREDITATION**

Accredited by AACSB

## **MISCELLANEOUS**

Due to accreditation regulations, community college business courses, which are apparent substitutions for NIU 300 and 400 level courses, transfer as elective credit only (they will not satisfy major requirements).

Harper College has a compact agreement with Northern Illinois University. Students must earn an AA or AS degree to participate.

# **ROOSEVELT UNIVERSITY**

Albert A. Robbin Campus  
1400 N. Roosevelt Blvd.  
Schaumburg IL 60173  
847-619-8600

<http://www.roosevelt.edu/>  
<http://www.roosevelt.edu/Business.aspx>

Roosevelt Contact:

**Walter E. Heller College of Business**  
**1400 North Roosevelt Boulevard, room 130**  
**Schaumburg, IL 60173**  
**847-619-4850**

Does this school average, or take the higher grade with regards to repeated courses?

**If it's at the same institution, Roosevelt takes the higher grade. For example, if a student transfers with a credit for college algebra from two colleges; for the GPA we would average it. If it was taken at the same college, Roosevelt would just take the higher grade.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**Yes, Roosevelt would work with each student on a case-by-case basis. Minimum GPA for admission is a 2.0/4.0. A Roosevelt admissions counselor would review and make suggestions for applicants who do not immediately meet this GPA requirement. Roosevelt does not automatically deny applicants who do not meet the minimum GPA requirement.**

## **MAJORS**

Accounting  
Finance  
Human Resource Management  
Management  
Marketing  
Social Entrepreneurship

## ADMISSION

Students who have completed 1-14 semester hours of transferable credit are considered freshman applicants. Students who have completed 15 or more semester hours of transferable credit are considered transfer applicants.

## COURSES

For students planning to transfer to Roosevelt but not following one of the 2+2 plans (on the following pages), the Harper courses listed below are recommended (not required for admission):

- ENG 101 and 102
- MTH 103 and 124
- MGT 225 or MTH 162 or MTH 165
- ECO 211 and 212
- ACC 101 and 102
- ACC 211
- MKT 245\*

C or better is required

\* MKT 245 has a prerequisite of MGT 111. MGT 111 transfers to Roosevelt University as BADM 101 and is not required for most business majors.

Other recommended courses include:

- **3 Semester Hours** of Physical and Life Sciences (no lab required)—Astronomy, Biology, Chemistry, Geography 111 & 112, Geology, Physical Science, and Physics;
- **6 Semester Hours** of Humanities and Fine Arts—Art (except 100), English 200 & Above, Fine Arts, Foreign Language, History, Humanities, Linguistics, Literature, Music (except 100, 180-99, 280-99), Philosophy, Sign Language, Speech and Theatre;
- **6 Semester Hours** of Social and Behavioral Sciences—Anthropology, Economics (except 115), Geography, Journalism, Political Science, Psychology (except 106, 107, 108), Sociology.

## 2+2 TRANSFER AGREEMENTS

Harper College has the following 2+2 agreements with Roosevelt University in the areas of Business:

- AA with a Business Administration emphasis to BSBA
- AAS in Business Administration (MGT Specialization) to BS in Business Administration
- AAS in Accounting to BS in Business

To see the full agreement go to: [www.harpercollege.edu/transfer](http://www.harpercollege.edu/transfer) and select Roosevelt University.

# **SOUTHERN ILLINOIS UNIVERSITY**

Carbondale, IL 62901

618-536-4405

<http://www.siu.edu/>

<http://business.siu.edu/>

Name and Phone Number of Business Contact:

**Bridgette Sargent**

**Chief Academic Advisor**

**618-536-4431**

**[bsargent@business.siu.edu](mailto:bsargent@business.siu.edu)**

Does this school average, or take the higher grade with regards to repeated courses?

**Starting Summer 2013, only the last grade earned in a repeated course will be calculated in the GPA even if it is an F grade. The repeated course must be done in the same institution and can only be taken two times.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**No, students must have the 2.0 GPA.**

## **MAJORS**

Accounting (on-campus or online)

Business and Administration (online only)

Business Economics

Finance

Management

Marketing

## **ADMISSION**

Students with 26 or more hours must have a 2.0 GPA in all college work as calculated by SIU grading policies. Students with fewer than 26 hours must meet freshman admission requirements

## **COURSES**

In order to continue enrollment in the College of Business & Administration, students must maintain a 2.0 GPA.

An SIU College of Business Administration Course Substitution List can be found at <http://transfer.siu.edu/eval/majors/cobalink.htm>

The following courses are recommended prior to transfer (not required for admission):

- ENG 101 and 102
- ACC 101 and 102
- ACC 213
- CIS 101 or 100
- ECO 211 and 212
- MGT 225
- MTH 124 & 134
- PSY 101
- SOC 101
- SPE 101, 102 or 200

Accounting majors need a C or better in ACC 101 and ACC 102 as prerequisites to upper-division courses in the major.

Harper's MGT 111 is a course for non-majors at SIU. While it transfers, it is not recommended since it will not be used towards the major.

## **ACCREDITATION**

Accreditation by AACSB

## **MISCELLANEOUS**

Harper has a compact agreement with Southern Illinois University.  
Students must complete the AA degree (or AS degree prior to Fall 2016) to participate.

# **SOUTHERN ILLINOIS UNIVERSITY-EDWARDSVILLE**

Box 1186  
Edwardsville, IL 62026-1186  
618-650-3840  
<http://www.siu.edu>  
<http://www.siu.edu/business/>

Name and Phone Number of Business Contact:

**Norris Manning**  
**Director of Academic Services**  
**School of Business**  
**618-650-3840**  
[nmannin@siue.edu](mailto:nmannin@siue.edu)

Does this school average, or take the higher grade with regards to repeated courses?

**For the purposes of determining admission to the School of Business, SIUE will take the most recent grade on the student's transcript.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes—of course the earlier they decide on the major, the better it is for the student.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**The College will review the application, but the likelihood of admission is low.**

## **MAJORS**

Accountancy

Business Administration with Specializations in:

- Economics
- Entrepreneurship
- Finance
- General Business Administration
- International Business
- Human Resource Management
- Management
- Management Information Systems
- Marketing

Computer Management and Information Systems

Economics and Finance

## **ADMISSION**

Students must apply for full admission to a business program once they have completed the following courses with a grade of C or higher and earning at least a 2.25 grade point average in the prerequisite courses and have at least a 2.25 cumulative grade point average. Students seeking admission to the Accountancy or Computer Management and Information Systems programs must earn at least a 2.5 cumulative grade point average.

- ENG 101 and 102
- SPE 101
- CIS 101
- ECO 111 and 112
- ACC 101
- MTH 103
- MTH 134

Students must complete and submit an application to the School of Business by the deadline listed below in order to receive full consideration.

Summer and Fall – March 1

Spring – October 1

Submission of a School of Business Undergraduate Admission Application Form is required of students wishing to apply for any major in the School of Business (Accounting, Business Administration, Computer Management & Information Systems or Economics and Finance).

ACC 102 and MGT 225 are not required for admission, but are required for progression through and graduation from the program.

## **ACCREDITATION**

Accreditation by AACSB

# UNIVERSITY OF ILLINOIS AT CHICAGO

P.O. Box 5220, MC 018

Chicago, IL 60680

312-996-4350

<http://www.uic.edu>

<http://business.uic.edu/>

Name and Phone Number of Business Contact:

**Roxanne Padash**  
**College Recruiter**  
**College of Business Administration**  
**312-996-2700**  
[rpdash@uic.edu](mailto:rpdash@uic.edu)

Does this school average, or take the higher grade with regards to repeated courses?

**UIC calculates a cumulative grade point average based on all grades attempted and earned for a repeated transferable course.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes, but they will have to meet the College of Business Administration transfer guidelines.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**If a student does not have the minimum GPA, they should not apply.**

## **MAJORS**

Accounting  
Entrepreneurship  
Finance  
Information and Decision Sciences  
Management  
Marketing

\*International Business is available as a minor

## **ADMISSION**

Admission into the College of Business Administration is highly competitive. Only the most qualified candidates will be admitted.

- Students should aim for a 3.0 GPA to be competitive
- Accounting majors should aim for a GPA above 3.0
- ENG 101 and ENG 102
- MTH 134 (or 200) and MTH 124 **OR** MTH 200 and 201

Students whose GPA is below 3.0 are encouraged to submit a strong personal statement as well as letters of recommendation.

Effective Fall 2013 the College of Business Administration at UIC instituted three different math tracks for students studying business.

### **Track I**

#### UIC

MATH 180 Calculus I  
Geometry I

MATH 181 Calculus II  
Geometry II

#### Harper College

MTH 200 Calculus with Analytic

MTH 201 Calculus with Analytic

### **Track II**

MATH 125 Elementary Linear Algebra

MATH 165 Calculus for Business

No equivalent – will accept MTH 124 instead

MTH 134 Calculus for Social Science

### **Track II**

MATH 125 Elementary Linear Algebra

MATH 180 Calculus I  
Geometry I

No equivalent – will accept MTH 124 instead

MTH 200 Calculus with Analytic

At this time UIC will continue to accept MTH 124 in lieu of UIC's MATH 125.

## **COURSES**

Students are encouraged to complete a maximum of 60 semester hours prior to transferring.

Although the College does not limit the number of hours that can transfer, the last 60 hours of the degree must be completed at a four year institution.

Business core courses that can be completed at Harper include (not required for admission):

- ACC 101 and 102
- CIS 101
- ECO 211 and ECO 212
- MGT 225
- MGT 270\*
- MKT 245\*

\* MKT 245 and MGT 270 have a prerequisite of MGT 111. MGT 111 transfers to UIC for GPA purposes only and is not used towards the Business degree.

All transfer students who plan on majoring in accounting and have completed ACC 101 and 102 at Harper College must pass the Accounting Placement Exam (APE) in order to be eligible to enroll in accounting major courses. For more information on the APE go to:

<http://www.uic.edu/cba/accounting/aqe.html>

The APE may be waived for students who have a B average in ACC 101 and 102 and have a 3.6 cumulative GPA, as calculated by UIC. Please contact Cheryl Wardlow in the Accounting Department at UIC at 312-996-2650 or [cherylw@uic.edu](mailto:cherylw@uic.edu) for more information

The College of Business Administration requires two years of a single foreign language in high school or one year of a single foreign language at the college level.

## **ACCREDITATION**

Accreditation by AACSB

# UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

Urbana, IL 61801

217-333-0302

<http://illinois.edu/>

<http://business.illinois.edu/>

Name and Phone Number of Business Contact:

**College of Business**

**217-333-2740**

**[admissions@business.illinois.edu](mailto:admissions@business.illinois.edu)**

Does this school average, or take the higher grade with regards to repeated courses?

**All grades for repeated courses are used in calculating the admission GPA.  
Grades from all transferable coursework attempted will be averaged together.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**No.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**No.**

## **MAJORS**

Accountancy

Business Process Management

Finance

Information Systems & Information Technology

Management with a concentration in:

- General Management
- International Business
- Entrepreneurship

Marketing

Supply Chain Management

## **ADMISSION**

- Admission to the College of Business is highly competitive. The College requires prospective applicants transfer GPA to be between 3.0 to 4.0 (A=4.00). The GPA range for students admitted for Fall 2014 was 3.60 to 4.00. Second bachelor degree candidates are not admitted.

- The college will utilize a holistic review process which will assess the entire student record (academic performance, demonstrated analytical and critical thinking skills, leadership ability, work experience and Personal and Professional Essays).
- Leadership skills are essential! All students should have at least one activity or experience that highlights this prior to applying to UIUC's College of Business.
- Transfer applicants are strongly encouraged to include a résumé with their application in addition to their Personal/Professional Statement. Personal and Professional Essays really give the college a better indication of why you want to study business at UIUC and the goals you have for your future. Your statements might include:
  - Interest or experience in business
  - Employment or volunteer activities
  - State or national recognition for talent, creative ability, leadership, or academic achievement
  - An ethnic or cultural background or an age group that will add diversity to this campus
  - Extenuating circumstances that significantly affected an otherwise exceptionally good academic record
  - Any other information that you feel would complete your profile

**Although the College will review applicants with less than 60 hours completed, prefer will be given to junior transfers. The required hours and courses listed below must be completed or in progress by the term of application. (Applicants will not be permitted to complete admission hours or course requirements during the summer prior to enrollment).**

Transfer applicants with six or more semesters or 90 or more semester hours completed or in progress at the time of application are subject to review based on available space.

Priority is given to students who can complete the College of Business degree requirements in no more than nine total semesters of college (excluding summer sessions).

## COURSES

For students who have completed less than 24-49 hours prior to transfer

- ECO 211 and 212
- MTH 124 and 134 **OR** MTH 200 and 201
- Foreign language requirement

For students who have completed 50 hours or more

- ACC 101 and 102
- ENG 101 and 102
- ECO 211 and 212
- MTH 134 and 124 **OR** MTH 200 and 201
- CIS 101 or 168
- Foreign Language requirement

Other highly recommended (not required) courses include:

- PSY 101
- MTH 162 or MTH 165 or MGT 225
- SPE 101

Accounting majors are encouraged to apply for summer to continue fall so they can complete UIUC's ECON 203 in the summer and then begin their 300-level accountancy sequence in the fall.

Business Administration majors are strongly encouraged to complete PSY 100 prior to transfer because PSYC 201 – Introduction to Social Psychology (UIUC course number) is a degree requirement.

## **FOREIGN LANGUAGE REQUIREMENT**

Although the specific foreign language requirements listed below are for students applying with 60 credit hours completed, all students should make every attempt to complete the foreign language graduation requirement prior to transfer.

**For Admission:** (Must be completed prior to the desired term of entry)

- **three years of one language other than English in high school OR**
- **through the second level (2 semesters) of one language other than English in college**

**For graduation:**

- satisfied by completion through the **fourth year** of one language other than English in high school **OR**
- through the **fourth level** (4 semesters) of one language other than English in college.

Transfer students are encouraged to use the UIUC transfer handbook, which can be found on-line at [http://admissions.illinois.edu/apply/requirements\\_transfer\\_handbook.html](http://admissions.illinois.edu/apply/requirements_transfer_handbook.html) (see red italics courses)

Transfer students are also encouraged to visit the College of Business web site at: <http://www.business.illinois.edu/>

## **ACCREDITATION**

Accreditation by AACSB

# **WESTERN ILLINOIS UNIVERSITY**

Macomb, IL 61455

309-298-3157

<http://www.wiu.edu/>

<http://www.wiu.edu/cbt/>

Name and Phone Number of Business Contact:

**Chris Ramsey**

**Director of Academic Advisor**

**309-298-1619**

**[CK-Ramsey@wiu.edu](mailto:CK-Ramsey@wiu.edu)**

Does this school average, or take the higher grade with regards to repeated courses?

**The university policy is to respect what the sending institution reports on their transcript, so whatever Harper reports as hours earned and GPA is what WIU uses.**

Can students transfer as undecided majors, and then later be admitted to the Business major?

**Yes, all students apply to the university and not to a specific dept at Western. Everyone has a chance to change their major including undecided students. Students should be mindful of the required prerequisite courses, however.**

If students fall below the required GPA at Harper, will the College still review their application for consideration? Or, are students automatically not eligible for admittance?

**Students must have a 2.0/4.0 GPA to be considered for admission to the University. Students who do not have the required GPA from Harper still have a chance to become business majors while working on their GPA at Western.**

## **MAJORS**

Accountancy

Economics

Finance

Human Resource Management

Information Management

Management

Marketing

Supply Chain Management

## **ADMISSION**

Admission to the College of Business requires 60 semester hours with a cumulative grade point average of 2.5 to enroll in upper division business courses.

Completion of the following courses is required:

- ACC 101
- ACC 102
- MTH 134
- MGT 225 or MTH 162 or MTH 165
- ECO 211
- ECO 212

Applicants to Macomb campus with fewer than 60 hours of credit with a grade point average of at least 2.0 are admitted to WIU as pre-business major and not allowed to enroll in upper division business courses.

## **COURSES**

Other recommended courses include:

- CIS 101
- ENG 101
- ENG 102
- SPE 101
- PSY 101 or SOC 101
- MGT 111
- ACC 211
- ACC 213

Accounting majors need a minimum grade of C in both ACC 101 & ACC 102.

## **ACCREDITATION**

Accreditation by AACSB

## **MISCELLANEOUS**

Harper College has a compact agreement with Western Illinois University. Students must complete the AA degree (or AS degree prior to Fall 2016) to participate.