

Harper College
EDUCATIONAL
FOUNDATION

Empowering Change Makers

Join us as we catalyze change in our communities with Harper's Community Innovation Fund Grant Program



OpenAI. (2024). ChatGPT (4) [Large language model]. <https://chat.openai.com>

DR. SUSANNE BROCK
SENIOR DIRECTOR, INNOVATION AND DEVELOPMENT

Virtual Webinar
April 3, 2024
3:00 PM CDT

Agenda

Overview of CIFG Program

Eligible Organizations

Grant Awards and Period of Performance

Application and Submission

Q & A



Overview of the Program

Harper was granted \$18 million by Mackenzie Scott in 2021 as part of her initiative to support "high-impact organizations" that serve chronically underserved communities. Harper is expanding use of this funding within the district through the CIFG program.

"The Community Innovation Fund Grant has the power to catalyze transformative change within Harper's district communities. By extending financial support to non-profit organizations, Harper solidifies its commitment as the community's college, amplifying our outreach and positively impacting countless individuals and families."

- Heather Zoldak, Chief Advancement Officer

Program Purpose

Focus

Expand training and educational-related programming in an equitable manner to support economic mobility

Goal

Catalyze change to advance equity, diversity, and economic mobility for underserved and marginalized individuals in Harper's district

Outcome

Long-term positive impacts on chronically underserved communities and individuals who live there



CIFG Program Goals

Equity

Provide equity in living, learning, teaching, and working environments; recognize everyone has a different starting point and individual needs; provide support and access to resources for all members of Harper's community; and find solutions to remedy equity gaps.

Diversity

Build, strengthen, and maintain a respectful and safe community where inclusivity and open exchange of ideas are encouraged and supported; operate from an individual and collective awareness of the dynamics of social identity and inequality; and identify and remove unjust barriers that limit our realization of an inclusive community.

Economic Mobility

Improve the ability of underserved and marginalized individuals in Harper's district communities to move up the economic ladder by creating intragenerational mobility through training and education that leads to in-demand, living-wage jobs in regional industries.

Program Focus

PROJECTS MUST:

- Be positively impactful to chronically underserved communities and historically marginalized individuals
- Focus on one or more CIFG goals
- Include uplifting activities with long-lasting outcomes that are measurable

100% of grant-funded activities must be performed and funds spent on individuals living in Harper's district

Eligible Organizations

ENTITIES EXTERNAL TO HARPER, INCLUDING:

- Non-profit organizations that have status under Section 501(c)(3) of the U.S. Internal Revenue Code
- Public libraries
- Community-based organizations
- Educational foundations
- Community resource centers
- Religious organizations providing community services such as food, housing, and healthcare assistance

Grant Awards & Period of Performance



Funds

Total of \$50,000 available

Award maximum is \$10,000

Funds must be expended by June 30, 2025

Funding restrictions are in the FOA

Unused funds must be returned

Grant Period

July 1, 2024 – June 30, 2025

Allowed one one-year renewal period

Must apply each year

Application Sections 1 – 3

01

Application Summary

- Organizational information
- Project title and project manager contact information
- One-year budget amount
- Executive summary/abstract

← Complete using online form

02

Goals Supported By Project

- Identify which CIFG goal(s) will be supported by your project
- Describe proposed grant-funded activities that support CIFG goals and outcomes

Sections 2 – 9 written and uploaded as a separate attachment

03

Organizational Alignment

- Describe your organization's mission and how that mission aligns with CIFG goals you are proposing to support

Application Sections 4 – 6

04

Systemic Barriers Impacting Equity, Diversity, and Economic Mobility

- Describe systemic barriers in your service area (use data)
- Describe how barriers will be addressed by project and why they are important to address

05

Project Description

- Provide detailed description of your project concept, goals, and objectives
- Provide a timeline for completing tasks/activities

06

Target Audience

- Describe the audience(s) this project will serve
- Describe how participants will be selected and how the project will be promoted

Tip: Use section headers to organize your narrative and help reviewers

Sections 2 – 9 written and uploaded as a separate attachment

Application Sections 7 – 9

07

Organization Uniquely Positioned to Catalyze Change

- Tell us why your organization is uniquely positioned to address the identified barriers
- Describe how your project will catalyze change in the communities you serve

08

Project Outcomes and Evaluation Metrics

- Provide two well-defined project outcomes
- Describe project activities that support each outcome
- Describe how you will evaluate progress toward outcomes
- Tell us what data you will collect and track

09

Plan for Sustainability

- Detail a plan for sustaining the work of your project
- Tell us how this funding will enhance current programs to remain impactful after the grant period has ended

Sections 2 – 9 written and uploaded as a separate attachment

Application Section 10

Project Budget and Narrative Justification

- Provide project costs for one year that directly support the proposed project
- Tell us about any other funding sources that will be used to support your project
- Use the budget template provided in the FOA
- Include a budget narrative that justifies the itemized costs for each budget category, including calculations

- 1. Upload as a separate attachment to the online application using budget template provided.*
- 2. Can be an Excel or PDF document.*

Application Submission

Applicants must complete, upload, and submit the following through the online application:

- Complete Organizational and Project Information in online form (Section 1)
- Project Narrative (Sections 2 – 9)
- Budget and Budget Narrative (Section 10)
- IRS Determination Letter verifying non-profit status
- Most recent annual audited financial statements
- Completed and signed W-9

Online Application link: <https://harpercollege.formstack.com/forms/2025cifgonlineapplication>

- 1. All sections must be completed and documents uploaded.*
- 2. Applications can not be saved and returned to later.*

What should we do now?

1. Read the entire Funding Opportunity Announcement and contact us with any questions.
2. Review the updated FAQ which will include questions asked today.
3. Respond as clearly and concisely as possible for all sections of the project narrative and budget.
4. Submit your online application on or before May 10, 2024.

Catalyze change with us!

Website: <https://www.harpercollege.edu/foundation/connect/cifg.php>

Email: CIFG@harpercollege.edu

