

## Sample Student

Palatine, IL 60067

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### GRAPHIC DESIGN

Creative, client focused graphic designer with solid understanding and experience in print and digital media design. Proficient in Adobe Creative Suite, detail-oriented, with exceptional problem-solving skills. Ability to work in a fast-paced environment while meeting strict deadlines. Excellent verbal and written communication skills and ability to work collaboratively as well as independently to complete projects.

### EDUCATION

Harper College, Palatine, IL

Pursuing an Associate in Applied Science, Graphic Arts Design and Technology Degree –

Graphic Design

August 20xx to Present

Graphic Arts Desktop Publishing Certificate

May 20xx

Graphic Arts Design Certificate

December 20xx

Graphic Arts Web Design Certificate

December 20xx

### TECHNICAL PROFICIENCY

Adobe Photoshop, Illustrator, InDesign, Dreamweaver, HTML, CSS, WordPress, Fetch, Microsoft Word, Microsoft Excel, and Microsoft PowerPoint, Flash MX, Freehand MX, FileMaker, Mac and PC Platforms

### DESIGN PROFICIENCY

Ad Design

Page Layout

Logo and Identity Design

Photo Retouching

Package Design

Professional Quality Typography

Mock-ups and Presentations

Set-up Files for Offset Printing

Computer and Hand Illustration

Digital Imaging

### EXPERIENCE

Daily Herald, Arlington Heights, IL

September 20xx to Present

#### Production Manager Assistant

- Manage weekly page layout and design, meeting strict deadlines
- Create layout and coordination pages in Spanish
- Collaborate with marketing department to design and update website layout
- Troubleshoot, research and resolve OS X hardware and software issues

#### Freelance Graphics and Web Design

June 20xx to May 20xx

Chicago, IL

- Designed websites for real estate agent, Juliet Claire House Vacation Rental, Chen's Tea House, and G & W Landscaping
- Consulted with clients to determine goals and generate content to meet their needs

### ACTIVITIES

Harper College, Palatine, IL

Graphic Design Club

August 20xx to Present

- Create flyers and logos for non-profit organizations and Harper clubs