

Sample Student

Palatine, IL 60067

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www.samplestudentdesign.com

Experienced Interior Designer seeking **Senior Level Design** position to utilize strong abilities in creating space planning specifications and solutions, construction documents and detailing. Outstanding graphic and presentation skills. Exceptional CAD, Microsoft Office, Adobe Illustrator and Photoshop skills. Strong customer service, problem solving and critical thinking skills.

PROFESSIONAL EXPERIENCE

Interior Designer

April 20xx to Present

555 Designs, Chicago, IL

- Confer with client to determine factors affecting planning interior environments, such as budget, architectural preferences, purpose and function
- Advise client on interior design factors such as space planning, layout and utilization of furnishings or equipment, and color coordination
- Meet with contractors, architects and engineers in the field to provide follow-up on work in progress to determine if work is being done to specifications, schedule and standards and oversee installation of projects
- Formulate environmental plan to be practical, esthetic, and conducive to intended purposes, such as raising productivity or selling merchandise
- Review and detail shop drawings for construction plans and to estimate material requirements and costs, and present design to client for approval

Interior Design Intern

February 20xx to May 20xx

John Robert Wiltgen Design, Inc., Schaumburg, IL

- Communicated with vendors and contractors to confirm orders and timing and to order new samples, photos and quotes for potential orders and sales
- Obtained measurements in field to prepare architectural drawings to represent existing conditions
- Updated resource library by contacting industry representatives and ordering samples
- Met with clients to present preliminary plans as part of design team

EDUCATION

Harper College, Palatine, IL

Associate in Applied Science, Interior Design Degree

May 20xx

TECHNICAL SKILLS

Microsoft Word, PowerPoint and Excel

Adobe Illustrator

CAD Design

Photoshop

PROFESSIONAL MEMBERSHIPS

American Society of Interior Designers (ASID)

April 20xx to Present

International Interior Design Association (IIDA)

April 20xx to Present