

## Sample Student

Palatine, IL 60067 | 847.555.5555 | [sstudent@gmail.com](mailto:sstudent@gmail.com) | [www.linkedin.com/in/samplestudent](http://www.linkedin.com/in/samplestudent)

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July 20, 20xx

Ms. Jane Smith  
ABC Therapy Services  
1200 W. Algonquin Road  
Palatine, IL 60067

Dear Ms. Smith,

I am applying for the **Physical Therapist Assistant** position at ABC Therapy Services, which is posted on Harper College's online job posting system. I feel that my training and experience along with my dedication to providing excellent patient care would allow me to make a positive contribution to your team.

As you can see from my resume, I am a Licensed Physical Therapist Assistant and have completed my Physical Therapist Degree from Harper College. My qualifications include:

- Experience implementing treatment programs per physician's orders using appropriate therapeutic techniques based on individual patient needs under instruction of Licensed Physical Therapist
- Collaboration with multiple disciplines on healthcare team to coordinate treatment
- Excellent documentation and verbal communication
- Ability to work with minimal supervision in a fast-paced environment using decisive judgement and critical thinking skills

I look forward to an opportunity to discuss this position with you. Please contact me at your convenience if I can provide further information about my qualifications or to answer any questions.

Thank you for your time and consideration.

Kindest Regards,

Sample Student