MINUTES OF REGULAR MEETING OF BOARD OF EDUCATION JUNIOR COLLEGE SCHOOL DISTRICT 301, COOK COUNTY, ILLINOIS Held at 799 West Kensington Road Mount Prospect, Illinois July 22, 1965

I

The meeting was called to order at 8:15 pm by President John A. Haas.

II

The Roll was called by Secretary Nicklas:

Present: President John A. Haas, Secretary Nicklas,

Members Bernstein, Hansen, Johnson, O'Dea

Absent: Member James J. Hamill

Also Present: Attorney Frank M. Hines; Mrs. Helene Bristol,

representing Paddock Publications.

III

On motion of Member Bernstein, seconded by Member Hansen, and unanimously carried, the minutes of the meeting of July 8, 1965 were approved.

IV

Secretary Nicklas reported that one of her personal friends had donated some used furniture for the office at 34 West Chicago Avenue, Palatine, thereby making this office usable while awaiting the purchase and delivery of new furniture. The donation includes: two desks, one desk chair, one secretary chair, two side chairs, one 4-drawer file cabinet, and one bookcase. President Haas directed the Secretary to acknowledge the donation and express the gratitude of the Board.

V

Member Johnson reported on and displayed brochures of furniture that he recommends for the office. President Haas directed Member Johnson and Secretary Nicklas to develop a recommended listing of furniture, noting quality, price, and priority of purchase.

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VI

Member O'Dea reported that Dr. Olsen, Chairman of the Consultants' Committee, has contacted 225 prospective candidates. The committee will have contacted over 300 candidates when Drs. Endicott and Slater have completed their mailings.

VII

Members of the Board noted the number of inquiries from architects and from individuals interested in faculty or administrative positions. Such inquiries will be filed for future action and for the study of the new President of the college.

VIII

President Haas read a letter from Mr. O. R. Birkheimer, assistant to Superintendent Ray Page, informing the Board of his acceptance of a similar position in the State of Iowa. Mr. Birkheimer noted his pleasant contact with this junior college district.

ΙX

Secretary Nicklas reported on the receipt of bills payable by District 301. These bills are on file, awaiting the receipt of funds from the State of Illinois.

President Haas asked Attorney Hines to report at the next meeting on the bonding of Mr. McAuliffe, Treasurer of Wheeling Township and designated Treasurer of Junior College School District 301.

Х

Secretary Nicklas recommended and reported on the prices of both Royal and IBM typewriters. On motion of Member Johnson, seconded by Member Hansen, and carried unanimously, Secretary Nicklas was directed to purchase a 17" IBM typewriter at a price not to exceed \$385.00, and to sign a contract for the service of this typewriter.

Roll Call: Ayes: President Haas, Secretary Nicklas, Members

Bernstein, Hansen, Johnson, O'Dea

Nayes: None

Absent: Member James J. Hamill

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XI

Secretary Nicklas reported a conversation with Mr. Stuart Paddock, Jr. of Paddock Publications, in which she informed him of the Board's decision to delay the naming of the College. She expressed gratitude to him for the aid given by the newspaper and informed him that he would be notified when the Board was ready to make a slection.

XII

Member Johnson read to the Board a letter he had received from Mr. Alan B. Campbell, administrator of Northwest Community Hospital. He enclosed a copy of the resolutions passed by the Board of Trustees of that hospital, which reflected their interest and desire in cooperating with Junior College School District 301 in the development of a nursing curriculum.

Secretary Nicklas was directed to acknowledge this letter and to express the interest of this Board in arranging a conference on this proposal when curriculum for this college is being studied and planned.

XIII

Member Hansen, Chairman of the Site Committee, read a letter from Mr. John Woods, Arlington Heights Village President, stating that if a site is selected in that area, the Village is prepared to assist and service District 301 at no cost in the procedure for such acquisition. Member Hansen has sent an acknowledgement.

XIV

Moved by Member Bernstein, seconded by Member O'Dea, and unanimousl carried, that the following resolution be adopted:

WHEREAS, a budget in tentative form for the fiscal year commencing on the first day of July 1965 and ending on the thirtieth day of June 1966 has been prepared by the Budget Committee designated by this Board of Education of Junior College School District 301, Cook County, Illino:

BE IT RESOLVED that said budget as prepared by accepted as the tentative budget for the fiscal year commencing on the first day of July 1965 and ending on the thirtieth day of June 1966; MINUTES OF REGULAR MEETING OF BOARD OF EDUCATION
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(XIV - Cont'd)

BE IT FURTHER RESOLVED that the public hearing on the tentative budget for the fiscal year 1965-1966 be set for 8:00 pm on Tuesday, September 14, 1965 at the office of the School District, 34 West Chicago Avenue, Palatine, Illinois and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board of Education by publishing notice thereof once, at least thirty days prior to September 14, 1965, in the Arlington Heights Herald, Rolling Meadows Herald, Prospect Heights Herald, Mount Prospect Herald, Palatine Enterprise, Elk Grove Herald, Wheeling Herald, and Hoffman Herald, being newspapers published in this school district.

Roll Call: Ayes: President Haas, Secretary Nicklas

Members Bernstein, Hansen, Johnson,

O'Dea

Nayes: None

Absent: Member James J. Hamill

This budget is attached hereto.

ΧV

President Haas will recommend a procedure for the selection of an architectural firm at the next meeting.

XVI

On motion of Member Johnson, seconded by Member Hansen, and unanimously carried, the Board went into executive session for the discussion of a site selection.

Executive Session

XVII

The Board meeting was reconvened at 10:45 pm. There being no further business to come before the Board, on motion of Member Bernstein, seconded by Member O'Dea, and unanimously carried, the meeting was adjourned at this time.

Respectfully submitted,

John A. Haas, President

Jessalyn M. Nicklas, Secretary