

WILLIAM RAINEY HARPER COLLEGE  
34 West Palatine Road  
Palatine, Illinois 60067

AGENDA  
May 11, 1967

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Bills
- V. Communications
- VI. Unfinished Business
  - A. Discussion - Restaurant zoning petition adjacent to college property and report of meeting with Palatine Village Board and Planning Commission.
- VII. New Business
  - A. Recommendation - Teaching Staff (Exhibit A)
  - B. Recommendation - Approval of Dental Hygienics Program (Exhibit B)
  - C. Evaluation and Recommendation - Awarding Bids on Temporary Facilities (Exhibit C)
  - D. Other Items
- VIII. President's Report
  - A.
  - B.
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE

34 W. PALATINE RD. • PALATINE, ILLINOIS 60067 • AREA CODE 312 358-9100

May 4, 1967

Board of Trustees

Dear Trustee:

Enclosed is the Agenda and supporting information for the regular Board meeting to be held on Thursday, May 11, 1967, Elk Grove High School Faculty Lounge, 500 Elk Grove Boulevard, Elk Grove Village, Illinois at 8:00 P.M. You will note that the supporting information for Exhibit C will be hand-carried to the board meeting.

I shall look forward to seeing you at the Elk Grove facilities on May 11, 1967 at eight o'clock in the evening.

Sincerely,



Robert E. Lahti  
President

REL:jal  
Enclosures

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF JUNIOR COLLEGE DISTRICT 512  
COUNTY OF COOK, STATE OF ILLINOIS

Minutes of the Regular Board Meeting, Thursday, May 11, 1967.

CALL TO ORDER: In the absence of President Haas and a quorum being present, it was moved by Member O'Dea, seconded by Member Nicklas, and unanimously carried that Member Bernstein serve as president pro tempore.

The meeting of the Board of Junior College District No. 512 was called to order at 8:35 p.m. by president pro tempore Bernstein at 500 Elk Grove Boulevard, Elk Grove Village, Illinois.

ROLL CALL: Present: Bernstein, Hamill, Nicklas, and O'Dea.

Absent: Johnson, Hansen, and Haas.

Also present: Elaine Mehlman, Paddock Publications, Inc.; Charles N. Shaner, Dental Advisory Committee; Charlene Baron, League of Women Voters; Ralph P. Klatt, Des Plaines Suburban Times; John Upton, Roy Sedrel, Dr. James Harvey, Dr. James D. Perry, and Dr. Lahti, Harper College; Frank Hines, Attorney.

President Haas entered the meeting at 8:37 p.m. Subsequently, president pro tempore Bernstein relinquished the chair, and president Haas assumed his duties as president.

MINUTES: Member Bernstein moved and Member O'Dea seconded the motion to approve the minutes of the regular board meeting of Thursday, April 27, 1967 with the following corrections: Under Personnel Recommendations, Mr. George Makas, change Assistant Professor to read Associate Professor; under Presentation of Temporary Facilities, add to the motion by Member Johnson as follows: Member Johnson moved and Member O'Dea seconded the motion to approve this plan and give permission to proceed accordingly.

Motion carried.

INVOICES: Member Hamill moved and Member Bernstein seconded the motion to approve for payment the payroll of May 31, 1967 in the amount of \$22,684.87 and the

INVOICES: invoices of May 11, 1967 as follows:  
 (Continued)

Educational Fund . . . . .	\$ 32,546.99
Building Fund. . . . .	2,560.83
Site & Construction Fund . . . . .	<u>127,684.00</u>
	\$162,791.82

Upon roll call, the vote was as follows:

Aye: Bernstein, Hamill, Nicklas, O'Dea, and Haas.  
 Nay: None

COMMUNICATIONS: A communication was received relative to the Loyola Conference to be held on May 22 and 23 for junior college administrators and board members. Drs. Lahti and Pankratz, and Members Nicklas and Hamill expressed an interest in attending this meeting.

UNFINISHED BUSINESS:  
 Discussion of Restaurant Zoning Petition & Report of Meeting  
 Dr. Lahti reviewed the highlights of the joint meeting held with the Palatine Planning Commission and the Palatine Village Board on Tuesday, May 2d, in the Palatine Village Hall. He reviewed the presentation made by the petitioners and stated that as he understood the situation, the proposed buildings had been changed considerably from those earlier contemplated. He indicated that the Planning Commission and Village Board were willing to cooperate in a pre-annexation plan development. Furthermore, there was a general agreement that the petitioners, the Planning Commission, the Village Board and the junior college board should sit down and consider all present and subsequent proposals for zoning changes within this area. Subsequent to this meeting, the Planning Commission had gone on record to approve both the gas station and the restaurant zoning requested by the peititioners.

Mrs. Nicklas stated it would be helpful to the board to be able to sit down with this group to determine what would be best for the entire community in this area. She further indicated that it was not our intention to impose our ideas on the group but to work on an overall plan to maintain some architectural control for buildings within this area. She felt this type of area planning was in the best interest of Harper College.

President Haas stated that the board had received assurance from the Planning Commission and the Village Board that it would be possible to review the general architectural plans and drawings for buildings pro-

UNFINISHEDBUSINESS

Discussion of  
Restaurant  
Zoning Petition  
& Report of  
Meeting (Contd.)

posed for this area. He stated we would continue to be concerned about the type of usage which would be compatible to our thinking. He further stated that the Planning Commission had received a commitment from Standard Oil Company to go along with the general building characteristics of the area. The petitioners presented a new proposal for a restaurant in terms of developing a building similar to a Heritage House or a Scandia House for this area.

Member Hamill indicated he still objected to the placement of a gas station adjacent to the junior college property and felt something should be done to prevent this from happening.

Member Bernstein indicated he was disappointed in the outcome but felt we had stated our case and that at "this stage of the game" the Planning Commission's decision seemed final. In addition, he stated that they must see something that we do not in their overall planning.

Member Bernstein moved and Member Nicklas seconded the motion to send a letter to the Village Board and the Planning Commission thanking them for the time and effort spent in our behalf yet expressing our disappointment even though we recognize that the total area planning was their concern. In addition, the letter should state that we appreciate the courtesy, consideration, and time given by this group to consider our recent resolution and the fact that we want to keep open the possibility of becoming involved in the planning of the entire area surrounding the college.

Discussion of  
Motion

Member Hamill felt we should have legal counsel investigate all possible grounds for objecting to the approval of the petitioners request because he felt it was our duty to protect the college and the general architectural characteristics of the entire area.

Member O'Dea moved that the motion be amended to state the letter not be sent, but should be prepared to be presented before the entire board at the next regular meeting.

UNFINISHED  
BUSINESS

Discussion of  
Restaurant  
Zoning Petition  
& Report of  
Meeting (Contd.)

This amendment was accepted by Members Bernstein and Nicklas.

Upon roll call, the vote was as follows:

Aye: Bernstein, Hamill, Nicklas, O'Dea, and Haas.  
Nay: None

PERSONNEL  
RECOMMENDATIONS

Dr. Lahti presented, for board consideration, the credentials of Mr. Roger A. Mussel and recommended his appointment as a staff member for Harper College.

Member O'Dea moved and Member Hamill seconded the motion to approve the appointment of Roger A. Mussell, Assistant Professor of Electronics, effective September 11, 1967, for the 1967-68 school year, at an annual salary of \$10,150.

Upon roll call, the vote was as follows:

Aye: Bernstein, Hamill, Nicklas, O'Dea, and Haas.  
Nay: None

At this point, Dr. Lahti stated that, in the near future, the administration would be bringing to the board an electronics program and advisory committee recommendation, for their approval.

DENTAL HYGIENE  
PROGRAM

Dr. Harvey reviewed the proposal for the establishment of a Dental Hygiene Program as presented in the agenda. He indicated the program is being projected to start in the fall of 1968. The first year program will be primarily general education. The second year will emphasize a clinical program to be housed in our new facilities.

Dr. Charles Shaner, Chairman of the Avisory Committee, was present and responded to questions in regard to the plans of the committee and the staff. He stated there is a definite need for staff and facilities to train Dental Hygienists because most dental schools need all their time and facilities to train the dentists. He also stated that the Dental Hygienist works primarily (in the mouth) under the supervision of a dentist in cleaning, x-raying, and the application of topical flouride. He further stated a dental assistant was one who provided a second pair of hands for the dentist and assisted him at the chair. He emphasized that our program should not exclude the possibility of training males as well as females.

DENTAL HYGIENE PROGRAM  
(Continued)

Dr. Lahti stated we would like to start a talent search for the director of our dental program and asked for an informal commitment to proceed with interviews to find a person to start half time on July 1, 1967 and possibly full time on January 1, 1968. He stated the Vocational Educational Act would provide 100% of the initial equipment cost and 66% of the salary cost, effective July 1, 1968. He recommended the board adopt this program and give permission to proceed to interview individuals for the directorship.

Member O'Dea moved and Member Bernstein seconded the motion to approve the Dental Hygiene Program and give an informal commitment to proceed in the quest for a program director.

Upon roll call, the vote was as follows:

Aye: Bernstein, Hamill, Nicklas, O'Dea, and Haas.  
Nay: None

BIDS ON TEMPORARY FACILITIES

Drs. Lahti and Perry outlined the problems encountered at Elk Grove in the site preparation for relocatable facilities. It was indicated that bids had been solicited throughout the junior college district, through advertising in accordance with board policy, and that we were in receipt of bids as follows:

	Prime Base Bid I (Site Pre- paration)	Prime Base Bid II (Electrical)	General Base Bid III (Combined)
<u>General Contractor</u> Walson Construction, Bensenville, Ill.	\$22,725.00	\$5,500.00	\$28,225.00
Lake States Corp. Park Ridge	No Bid	No Bid	No Bid
Meyer & Gebhardt Chicago	No Bid	No Bid	No Bid
<u>Electrical Contractor</u> Midwest Interstate Chicago		\$7,563.00	
Mid-America Electric Palatine		5,830.00	
Northbrook Electric Northbrook		6,311.00	

BIDS ON  
TEMPORARY  
FACILITIES  
 (Continued)

It was further indicated that on May 10th bids were opened by members from the firm of Fridstein and Fitch and the business office staff of Harper College. Because of the time of the year and the size of the job, few contractors were willing to bid on this project.

Dr. Lahti and Perry recommended that the Board of Trustees award the site preparation and electrical contract to the low bidder, the Walson Construction Company, Bensenville, Illinois for a total bid of \$28,225.

Member Hamill moved and Member Bernstein seconded the motion to accept the low general contract bid of the Walson Construction Company of Bensenville, Illinois in the amount of \$28,225.

Upon roll call, the vote was as follows:

Aye: Bernstein, Hamill, Nicklas, O'Dea, and Haas.  
 Nay: None

Jack  
 Vandermyn

Member O'Dea indicated to the board that Mr. Jack Vandermyn, presently associated with the Day Publications, was moving out of the area and felt the board should do something to commend him for the service he rendered in the early development of Harper College.

Member O'Dea moved and Member Bernstein seconded the motion to adopt the following resolution commending Mr. Jack Vandermyn for his outstanding public service and invaluable assistance to the college and extending to him our best wishes for future happiness and success.

R E S O L U T I O N

In recognition of his vital role in an untiring support to the early development of the junior college district,

His continued efforts to inform the public of educational issues and their salient aspects,

His unswerving dedication to high journalistic principles, his interest in, and devotion to, the progress and future of the Northwest Suburban Area,



Jack Vandermyn  
(Continued)

R E S O L U T I O N

The Board of Trustees of Junior College District No. 512, William Rainey Harper College, commends Mr. Jack Vandermyn for his outstanding public service and his invaluable assistance in the early years of this community college and extends to him its wishes for future success and happiness.

Upon roll call, the vote was as follows:

Aye: Bernstein, Hamill, Nicklas, O'Dea, and Haas.

Nay: None

OTHER ITEMS:

Student  
Application  
Report

Dr. Lahti reported that to date we had 517 student applications on file and indicated that he felt this was excellent progress.

Illinois Junior  
College Board

Dr. Lahti stated that a meeting of the Illinois Junior College Board would be held Friday morning, May 16th to review the established guidelines with the six colleges involved in Phase 1-B. He further stated that the Illinois Junior College Board may take a different action from that of the Board of Higher Education and call upon out of state experts to review the present proposal.

Board of Higher  
Education

Member Bernstein reported on the action taken by the Board of Higher Education relative to the guidelines for the allocation of capital funds for junior colleges. He stated that he was disappointed, not only in the lack of involvement allowed at the meeting but the meager amount of background information on which their guideline decisions were based.

Junior College  
Board Meeting  
at Belleville

Mrs. Nicklas reported on a recent meeting for board members and administrators, held in Belleville on May 5 and 6. She indicated that twenty-two public junior colleges, ten private colleges and six universities were represented at the meeting. Items of discussion related to legislation and proposed guidelines for the allocation of capital construction cost. She indicated that a resolution was prepared and passed relating to adjustments that the Illinois Junior College Association felt should be made in the guidelines recently approved by the Board of Higher Education. She felt this was an encouraging meeting. It was the consensus of the opinion of the group that this was a good organization which should be continued

OTHER ITEMS:

Junior College  
Bd. Meeting at  
Beleville (Contd.)

and would become more influential in providing information relative to the needs of all colleges in the State of Illinois.

Legislative  
Meeting

Dr. Lahti reported on a dinner meeting recently held in Springfield with legislators, board presidents and college presidents, to discuss recent legislation affecting junior college districts. The meeting was arranged by James Broman who is presently keeping on top of all current legislation affecting junior colleges.

Junior College  
Conference in  
Topeka, Kansas

Dr. Lahti stated that he and Richard Johnson had attended a junior college conference held in Topeka, Kansas. One-hundred percent of all Kansas Junior College Board Members were in attendance and indicated an interest in the problems and solutions of other states.

Athletic  
Conference

Dr. Harvey gave a brief report relative to a recent meeting in St. Charles for the Northern Illinois Athletic Conference. He stated that Harper College had been accepted as a member of this conference and was assigned to the Eastern Division. Harper College was included in their 1968-69 schedule for both baseball and basketball competition. He further stated that a final authorization for a student financial aid program had been approved by the Federal Government and that we would receive a Federal Grant in the total amount of \$21,000. In addition, he related to the board the progress in the development of a student government organization for Harper College. He asked the board for authorization to proceed with the development of a student government, to make a determination on appropriate school colors and a college nickname. He stated this organization would begin work on a constitution to be brought before the board at a later date.

Working Drawings  
on future bldgs.

At this point, Member Hamill asked about the possible development of working drawings on future buildings in order to be ready at the time money becomes available from the State.

Dr. Lahti felt we should wait until the present appropriation was settled and at that time, the junior college board will take another look at the total state picture to see if additional money will be available for this purpose.

OTHER ITEMS:  
(Continued)

House Bill  
No. 1264

Member Bernstein related to the board the progress of House Bill No. 1264 and indicated the bill came out of committee on a "Do Pass Basis". He indicated a number of amendments had been made to the bill but felt they were good amendments since they were reasonable. The majority of objections came from the Taxpayers' Association, the Agriculture Committee, and the Railroad League.

Dr. Lahti stated that this would provide additional monies to us and other junior colleges to obtain moveable equipment for each college. Monies for this purpose were not provided for in our recent referendum as we had no knowledge at the time that moveable equipment would not be eligible for state participation.

Member Bernstein indicated that if this legislation seemed desirable to the board, it might be incumbent for us to send a letter to Mr. James Broman, Executive Secretary of the Illinois State Junior College Association, indicating that we are in favor of recommending the passage of this bill.

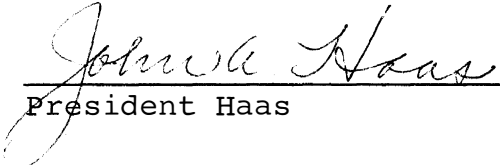
Member Bernstein moved and Member Nicklas seconded the motion to send a letter to James Broman, Executive Secretary of the Illinois State Junior College Association, expressing our approval of House Bill No. 1264 and recommending passage by the Illinois State Legislature.

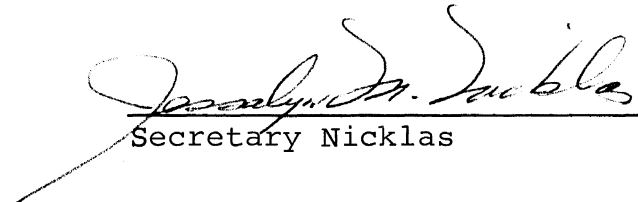
Upon roll call, the vote was as follows:

Aye: Bernstein, Hamill, Nicklas, O'Dea, and Haas.  
Nay: None

Adjournment:

At 10:40 p.m., Member Nicklas moved and Member O'Dea seconded the motion to adjourn. Motion carried.

  
\_\_\_\_\_  
President Haas

  
\_\_\_\_\_  
Secretary Nicklas

IMPREST FUND DISBURSEMENTS  
 APRIL 4, 1967 to APRIL 31, 1967

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Clearing House for F. S. & T. I.	Book	389	\$ 3.00
Microcard Corp	Book	390	4.00
Conrad Hilton	Travel Expense - Dr. Lahti	391	37.51
Ray Soucie	Parking Fees	392	10.00
Ruth Lahti	Travel Expense - Dr. Lahti	393	45.07
American Express	Travel Expense - Dr. Perry	394	47.18
Supt. of Documents	Book	395	1.00
William Layman	Election Supervisor Expenses	396	21.60
Donald Hipple	Election Supervisor Expenses	397	22.48
Robert Grabitz	Election Supervisor Expenses	398	24.48
Ralph Beasley	Election Supervisor Expenses	399	22.40
Gerald Kiffle	Election Supervisor Expenses	400	26.40
Keith Vernon	Election Supervisor Expenses	401	23.60
George Gattas	Election Supervisor Expenses	402	24.40
Robert Cizek	Election Supervisor Expenses	403	27.36
Henry Williams	Election Supervisor Expenses	404	26.80
William J. Senne	Election Supervisor Expenses	405	22.40
Earl Benoche	Election Supervisor Expenses	406	25.20
Joseph Wanner	Election Supervisor Expenses	407	27.44
C. J. Melichar	Election Supervisor Expenses	408	26.64
Void		409	
William Eitemiller	Election Supervisor Expenses	410	25.52
Frederick Lauterburg	Election Supervisor Expenses	411	27.04
Donald Williams	Election Supervisor Expenses	412	24.72
Righter Farris	Election Supervisor Expenses	413	25.44
Roy Sedrel	Election Supervisor Expenses	414	20.00
Anton Dolejs	Election Supervisor Expenses	415	24.24
Donald Arseneau	Election Supervisor Expenses	416	26.64
Eleanor Williams	Election Supervisor Expenses	417	20.00
Postmaster U. S.	Postage	418	25.00
Void		419	
Saturday Review	Subscription	420	8.00
American Council on Education	Book	421	2.00
Ziff Davis Service Div.	Books	422	2.80
The Nelsons	Flowers	423	8.50
Ill. Assn. of Education Secys.	Travel - E. Williams	424	11.35
Harold Cunningham	Educational Consultant	425	193.75
Julia A. Leonard	Travel Advance	426	100.00
Donn Stansbury	Travel Advance	427	133.00
Thomas Zimangl	Travel - Faculty	428	43.70
Natl. Academy of Sciences	Book	429	2.00
U.S. Govt. Printing Office	Book	430	1.00
Don Klingenberg	Travel - Applicant	431	44.70
John Gelch	Travel - Faculty	432	24.10
Helen Montague	Travel - Applicant	433	9.50
Dr. Pankratz	Travel - Advance	434	25.00
Dr. Harvey	Travel - Advance	435	31.00
Ill. Notary Ass'n.	Notary Fee	436	17.95
Void		437	
Eleanor Williams	Travel Advance	438	30.00
Roy Sedrel	Travel Advance	439	23.00
Kenneth Parker	Travel Advance	440	26.00

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Roy A. Sedrel	Travel - Advance	441	\$ 100.00
Kenneth Parker	Travel - Advance	442	100.00
Illinois Ass'n. of Jr. Colleges	Meeting Expense	443	30.00
The Nelsons	Flowers	444	8.20
Van's Paint Store	Art Supplies	445	8.25
Randhurst Camera Shop	Photo Supplies	446	8.80
Harper & Row Pub. Inc.	Book	447	3.82
Northwest Letter Service	Addressograph Plates	448	7.50
C & S Printing Co.	Printing	449	6.07
The Univ. of Mich. Press	Book	450	4.95
Sheraton O'Hare Motor Inn	Consultant Accomodations	451	31.70
Roger Garrison	Consultants Fees	452	100.00
Council of State Gov'ts.	Book	453	6.00
U.C. L. A. Student's Store	Books	454	9.30
Void		455	
Institutional Research Council, Inc.	Book	456	5.00
American Personnel and Guidance Ass'n.	Subscription	457	6.00
Prentice Hall, Inc.	book	458	8.61
World Almanac	Book	459	3.00
Donn B. Stansbury	Travel	460	5.20
Stanley A. Lotko	Travel	461	2.25
Walsworth Publ. Co.	Book	462	5.00
Dr. Robert E. Lahti	Petty Cash Reimbursement	463	189.38
Eleanor Williams	Petty Cash Reimbursement	464	106.79
D. B. Stansbury	Return of Cash		(27.46)
Dr. Pankratz	Return of Cash		( 8.15)
Mrs. Nicholas	O'Hare Meeting		<u>(180.00)</u>

TOTAL PETTY CASH DISBURSEMENTS \$1,965.12

EDUCATIONAL FUND EXPENDITURES - MAY 11, 1967

PAYEE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT AMOUNT	CHECK NUMBER	CHECK AMOUNT
Frank M. Hines	Legal Fees	1-1-501.22	\$ 227.50		
Frank M. Hines	Legal Fees	1-3-501.22	185.00	5496	\$ 412.50
Ampex Corporation	Consulting Services	1-1-501.29	743.95	5497	743.95
Standard Studios	Photographic Services	1-1-501.29	86.25	5498	86.25
James Marchael Photography	Photographic Services	1-1-501.29	40.00	5499	40.00
Universal Stationers	Supplies	1-1-501.31	6.00		
Universal Stationers	Supplies	1-3-501.31	194.15		
Universal Stationers	Supplies	1-3-501.32	17.00		
Universal Stationers	Supplies	1-4-501.31	2.68		
Universal Stationers	Supplies	1-53-502.37	1.36		
Universal Stationers	Supplies	1-52-502.39	2.50		
Universal Stationers	Supplies	1-63-502.39	29.00		
Universal Stationers	Supplies	1-3-563.00	25.52	5500	278.21
International Business Machines	Supplies	1-3-501.31	42.84		
International Business Machines	Typewriter	1-0-563.00	385.00		
International Business Machines	Typewriter	1-53-563.00	387.40	5501	815.24
Tab Products Co.	Supplies	1-4-501.31	5.70		
Tab Products Co.	Supplies	1-63-502.39	23.95	5502	29.65
Horders	Supplies	1-4-501.31	28.89	5503	28.89
Frank Thornber Co.	Election Supplies	1-3-501.35	260.52	5504	260.52
Community Consolidated School Dist. 21	Election Cost	1-3-501.35	97.89	5505	97.89
Township High School District 214	Election Cost	1-3-501.35	63.90	5506	63.90
Red Rooster Drive In	Election Cost	1-3-501.35	81.00	5507	81.00
Publishers Typesetters	Printing	1-2-501.33	15.00	5508	15.00
E. W. Boehm	Supplies	1-3-501.32	43.56	5509	43.56
Langer Printing	Supplies	1-3-501.33	19.00	5510	19.00
Paddock Publications	Election Supplies	1-3-501.35	277.50		
Paddock Publications	Want Ad	1-3-501.93	27.30		
Paddock Publications	Want Ads	1-53-502.93	55.13	5511	359.93
Robert L. Kocher	Consultant	1-1-501.29	200.00		
Robert L. Kocher	Consultant	1-1-502.26	350.00	5512	550.00
James Marchael Photography	Photographic Services	1-2-502.39	238.50	5513	238.50
Carousel Travel & Tour	Travel	1-501.72	136.00	5514	136.00
Herman F. Hinz	Supplies	1-3-501.33	102.50	5605	102.50

PAYEE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT AMOUNT	CHECK NUMBER	CHECK AMOUNT
Instructional Dynamics Inc.	Educational Consultant	1-1-502.26	\$ 300.00	5515	\$ 300.00
Lee and James Advertising Co.	Printing	1-6-502.39	184.20	5516	184.20
Kenneth W. Parker	Travel	1-4-501.72	12.78	5517	12.78
Joanne L. Heinly	Travel	1-52-502.72	41.48	5518	41.48
Standard Oil	Travel	1-3-501.79	36.84		
Standard Oil	Travel	1-1-501.71	36.85	5519	73.69
Collier MacMillan Distribution Center	Book	1-1-501.91	4.90	5520	4.90
Village of Elk Grove Village	Publication - Legal Notice	1-3-501.93	29.80	5521	29.80
Chicago Tribune	Want Ad	1-3-501.93	88.20	5522	88.20
Day Publications	Want Ad	1-3-501.93	1.80		
Day Publications	Want Ad	1-6-502.93	24.48	5523	26.28
North American Publishing Co.	Want Ad	1-4-501.93	22.80	5524	22.80
American Personnel & Guidance Assoc.	Membership	1-6-502.93	27.50	5525	27.50
Sheraton O'Hare	Meeting Expense	1-1-501.95	50.74	5526	50.74
Western Concessions	Meeting Expense	1-1-501.95	18.55		
Western Concessions	Meeting Expense	1-2-501.95	17.90		
Western Concessions	Meeting Expense	1-6-502.95	3.60		
Western Concessions	Meeting Expense	1-63-502.95	6.10	5527	46.15
Horseshoe Club	Meeting Expense	1-2-501.95	41.05	5528	41.05
Dr. A. N. Chreptowsky, M. D.	Employee Examination	1-3-501.99	20.00	5529	20.00
Dr. Keverian, M. D.	Employee Examination	1-3-501.99	20.00	5530	20.00
Dr. R. L. Hudec, M. D.	Employee Examination	1-63-502.99	12.00	5531	12.00
Dr. L. B. Leone, M. D.	Employee Examination	1-52-502.99	15.00	5532	15.00
Arlington Medical Laboratory	Employee Examination	1-52-502.99	5.00	5533	5.00
Elk Grove High School Cafeteria	Meeting Expense	1-5-502.95	19.60	5534	19.60
Xerox Corporation	Machine Rental	1- -508.61	361.47	5535	361.47
Prudential Ins. Co.	Employee Insurance	1 - -508.53	153.07		
Prudential Ins. Co.	Employee Insurance	1- -508.51	845.57		
Pitney-Bowes	Machine Rental	1- -508.61	23.20		
Pitney-Bowes	Collator	1-3-563.00	748.96		
Pitney-Bowes	Mailing Scale	1-3-563.00	163.17	5537	935.33
Voca	Dictating Machine	1-0-563.00	211.95	5538	211.95
Sears Roebuck and Company	Partitions	1-52-563.00	32.60	5539	32.60
Lattof Car Rental	Station Wagon - Rental	1-3-508.62	120.95		
Lattof Car Rental	Car - Rental	1-1-508.62	124.32	5540	245.27
University of Chicago Press	Book	1-53-563.00	33.55	5541	33.55
Baker & Taylor	Books	1-53-563.00	77.73	5542	77.73
Gale Research Company	Books	1-53-563.00	63.75	5543	63.75
Staceys	Books	1-53-563.00	9.00	5544	9.00
Alamar Book Processing	Books	1-53-563.00	3,774.71	5545	3,774.71
R. R. Bowker	Book	1-53-563.00	10.00	5546	10.00
Gaylord Brothers	Supplies	1-53-563.00	86.00		
Gaylord Brothers	Supplies	1-53-502.37	117.00	5547	203.00

PAYEE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT AMOUNT	CHECK NUMBER	CHECK AMOUNT
Barnes & Noble, Inc.	Books	1-53-563.00	\$ 18.43	5548	\$ 18.43
Scarecrow Press, Inc.	Books	1-53-563.00	20.00	5549	20.00
H. W. Wilson	Books	1-53-563.00	255.00	5550	255.00
Remington Office Machines	Typewriter	1-53-563.00	236.25	5551	236.25
Charles Scribners	Books	1-53-563.00	193.98	5552	193.98
Columbia University Press	Books	1-53-563.00	35.35	5553	35.35
Demco Library Supplies	Books	1-53-563.00	70.00		
Demco Library Supplies	Supplies	1-53-502.37	21.80	5554	21.80
Crown Publishers, Inc.	Books	1-53-563.00	33.75	5555	33.75
Cambridge University Press	Books	1-53-563.00	16.05	5556	16.05
Amundsen-Mayfair College	Charge Back	1-5-502.80	272.00	5557	272.00
Joseph R. O'Donnell	Charge Back	1-5-502.80	24.00	5558	24.00
Joan Mallin	Charge Back	1-5-502.80	136.00	5559	136.00
Agnes Laier	Charge Back	1-5-502.80	24.00	5560	24.00
John Lightner	Charge Back	1-5-502.80	96.00	5561	96.00
Stephen J. Dienstage	Charge Back	1-5-502.80	96.00	5562	96.00
Richard Sutton	Charge Back	1-5-502.80	24.00	5563	24.00
Andrej Oigler	Charge Back	1-5-502.80	80.00	5564	80.00
William D. Bockins	Charge Back	1-5-502.80	136.00	5565	136.00
Sigred Meyer	Charge Back	1-5-502.80	40.00	5566	40.00
James McKay	Charge Back	1-5-502.80	32.00	5567	32.00
Christine Gustafson	Charge Back	1-5-502.80	102.00	5568	102.00
Roy Gardell	Charge Back	1-5-502.80	112.00	5569	112.00
David Duesterbeck	Charge Back	1-5-502.80	112.00	5570	112.00
Victor Giammaruso	Charge Back	1-5-502.80	148.85	5571	148.85
Robert Keck	Charge Back	1-5-502.80	294.00	5572	294.00
Robert Hansen	Charge Back	1-5-502.80	269.00	5573	269.00
William Lewis	Charge Back	1-5-502.80	294.00	5574	294.00
Wayne Kuklinski	Charge Back	1-5-502.80	294.00	5575	294.00
John Carney	Charge Back	1-5-502.80	294.00	5576	294.00
David Kohutko	Charge Back	1-5-502.80	168.50	5577	168.50
Janet Van Herwynen	Charge Back	1-5-502.80	73.50	5578	73.50
Tim Doyle	Charge Back	1-5-502.80	73.50	5579	73.50
Triton Junior College	Charge Back	1-5-502.80	610.05	5580	610.05
Sharon Klotz	Charge Back	1-5-502.80	93.50	5581	93.50
Daniel John	Charge Back	1-5-502.80	76.50	5582	76.50
Robert Fernstrom	Charge Back	1-5-502.80	102.00	5583	102.00
John Craddock	Charge Back	1-5-502.80	59.50	5584	59.50
Diane Christian	Charge Back	1-5-502.80	119.00	5585	119.00
John Bryant	Charge Back	1-5-502.80	102.00	5586	102.00
Robert Larsen	Charge Back	1-5-502.80	102.00	5587	102.00



PAYEE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT AMOUNT	CHECK NUMBER	CHECK AMOUNT
William Mac Donald	Charge Back	1-5-502.80	\$ 25.50	5588	\$ 25.50
Jeff Richards	Charge Back	1-5-502.80	127.50	5589	127.50
Jean Roots	Charge Back	1-5-502.80	25.50	5590	25.50
Arlene Sherman	Charge Back	1-5-502.80	25.50	5591	25.50
Christine Zielinski	Charge Back	1-5-502.80	51.00	5592	51.00
Marilyn Behrendt	Charge Back	1-5-502.80	136.00	5593	136.00
Elgin Community College	Charge Back	1-5-502.80	153.00	5594	153.00
Elgin Community College	Charge Back	1-5-502.80	7,464.70	5595	7,464.70
The Loop College	Charge Back	1-5-502.80	816.80	5596	816.80
Wright College, Vera DesJardins, Treas.	Charge Back	1-5-502.80	3,995.20	5597	3,995.20
Imprest Fund	Reimbursement		1,965.12	5604	1,965.12
TOTAL EDUCATIONAL FUND EXPENDITURES					\$32,546.99

WILLIAM RAINE CARPER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES - MAY 11, 1967

PAYEE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT AMOUNT	CHECK NUMBER	CHECK AMOUNT
Chalet Builders	Contractual Services - Drayage	2-506.20	\$ 300.00	5598	\$ 300.00
Shamrock Best Maintenance Service	Maintenance - April	2-506.20	95.00	5599	95.00
Commonwealth Edison Company	Electricity	2-506.52	1.72	5600	1.72
Illinois Bell Telephone Company	Telephone Service - March	2-506.54	986.44	5601	986.44
Roy La Londe	Office Rent	2-508.62	1,018.33	5602	1,018.33
Township High School District 214	Library Rent	2-508.62	159.34	5603	159.34
TOTAL BUILDING FUND EXPENDITURES					\$ 2,560.83

WILLIAM RAIN HARPER COLLEGE  
 DISTRICT NO. 512  
 PALATINE, ILLINOIS 60067

SITE AND CONSTRUCTION FUND EXPENDITURES - MAY 11, 1967

PAYEE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT AMOUNT	CHECK NUMBER	CHECK AMOUNT
Frank M. Hines	Legal Services	6-562.22	\$ 500.00	168	\$ 500.00
Caudill Rowlett Scott	Architects	6-562.24	126,960.00	169	126,960.00
Testing Service Corporation	Soil Testing	6-562.29	224.00	170	224.00
				TOTAL EXPENDITURES	<u>\$127,684.00</u>

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
EDUCATIONAL FUND  
STATEMENT OF POSITION

ASSETS	ACCOUNT NUMBER	4/30/67 BALANCES	ENCUMBRANCES	UNENCUMBERED BALANCES
<u>Cash:</u>				
Imprest Fund	101.20	\$ 5,000.00	\$ -	\$ 5,000.00
In Bank	101.30	(24,224.16)	-	(24,224.16)
Deposits	101.80	300.00	-	300.00
Investments	102.10	170,808.00	-	170,808.00
TOTAL ASSETS		\$151,883.84	\$ -	\$151,883.84
 <u>Liabilities</u>				
<u>Payroll Deductions Payable:</u>				
Retirement	204.10	\$ -	\$ -	\$ -
Survivors Insurance	204.11	-	-	-
Federal Income Tax Withheld	204.20	-	-	-
Social Security	204.31	-	-	-
Reserve for Encumbrances		-	79,742.84	79,742.84
TOTAL LIABILITIES		\$ -	\$ 79,742.84	\$ 79,742.84
 <u>Fund Balance</u>				
Fund Balance	300.00	\$151,883.84	\$ (79,742.84)	\$ 72,141.00
TOTAL LIABILITIES & FUND BALANCE		\$151,883.84	\$ -	\$151,883.84
 <u>Summary of Fund Balance</u>				
Balance July 1, 1966		\$(16,747.79)	\$ -	\$(16,747.79)
Add: Revenues to Date		479,887.32	-	479,887.32
Less : Expenditures		463,139.53	-	463,139.53
FUND BALANCE		311,255.69	79,742.84	390,998.53
		\$151,883.84	\$ (79,742.84)	\$ 72,141.00

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
EDUCATIONAL FUND BUDGET REPORT

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCES
Revenue:							
Taxes - Current 1965	401.10	\$482,797.24	\$ -	\$465,492.96	\$ 17,304.28	-	\$ 17,304.28
Governmental Divisions	402.00	15,000.00	-	5,000.00	10,000.00	-	10,000.00
Interest on Investments	404.00	2,477.27	-	5,114.36	(2,637.00)	-	(2,637.00)
Tuition	406.00	-	1,469.00	4,280.00	(4,280.00)	-	(4,280.00)
TOTAL REVENUE		\$500,274.51	\$ 1,469.00	\$479,887.32	\$ 20,378.19	-	\$ 20,378.19
EXPENDITURES:							
Administration:	501.00						
Salaries:	501.10						
President	501.11	\$ 16,500.00	\$ -	\$ 16,500.00	\$ -	-	\$ -
Dean of Business Affairs	501.12	14,000.00	-	13,708.29	291.71	-	291.71
Administrative Assistant	501.11	16,000.00	1,166.67	9,222.33	6,777.67	-	6,777.67
Data Processing	501.15	10,000.00	-	10,000.00	-	-	-
Secretarial and Clerical	501.16	31,900.00	3,834.50	25,997.86	5,902.14	-	5,902.14
Other	501.19	7,500.00	1,891.67	5,675.01	1,824.99	-	1,824.99
TOTAL ADMINISTRATIVE SALARIES		\$ 95,900.00	\$ 6,892.84	\$ 81,103.49	\$ 14,796.51	-	\$ 14,796.51
Contractual Services:	501.20						
Accounting	501.21	\$ 3,000.00	\$ -	\$ 2,875.00	\$ 125.00	-	\$ 125.00
Legal	501.22	9,000.00	(1,307.50)	4,575.50	4,424.50	412.50	4,012.00
Service Bureau Data Processing	501.23	4,000.00	-	-	4,000.00	-	4,000.00
Architectural	501.24	2,500.00	-	30.00	2,470.00	-	2,470.00
Educational	501.25	5,000.00	1,564.65	5,044.10	(44.10)	131.70	(175.80)
Financial	501.26	10,750.00	-	3,306.99	7,443.01	-	7,443.01
Other	501.29	5,000.00	247.26	1,848.63	3,151.37	1,070.20	2,081.17
TOTAL CONTRACTUAL SERVICES		\$ 39,250.00	\$ 504.41	\$ 17,680.22	\$ 21,569.78	\$ 1,614.40	\$ 19,955.38
Supplies:	501.30						
Office Supplies	501.31	\$ 7,500.00	\$ 174.96	\$ 4,464.56	\$ 3,035.44	\$ 479.16	\$ 2,556.28
Copying Supplies	501.32	2,000.00	209.83	646.58	1,353.42	260.81	1,092.61
Printing	501.33	7,000.00	67.40	3,338.72	3,661.28	144.00	3,517.28
Postage	501.34	5,000.00	289.74	1,616.63	3,383.37	25.66	3,357.71
Election	501.35	3,000.00	-	1,672.22	1,327.78	1,706.65	(378.87)
Other	501.39	5,000.00	60.40	247.32	4,752.68	148.80	4,603.88
TOTAL SUPPLIES		\$ 29,500.00	\$ 802.33	\$ 11,986.03	\$ 17,513.97	\$ 2,765.08	\$ 14,748.89

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCES
Travel:	501.70						
Board and President	501.71	\$ 5,000.00	\$ 324.21	\$ 3,988.23	\$ 1,011.77	\$ 342.33	\$ 669.44
Business Office	501.72	2,000.00	402.65	1,899.92	100.08	(42.85)	142.93
Data Processing	501.73	1,500.00	56.78	993.23	506.77	273.78	232.99
Administrative Assistant	501.74	2,000.00	31.77	900.45	1,099.55	-	1,099.55
Other	501.79	1,000.00	57.55	922.29	77.71	39.97	37.74
TOTAL TRAVEL EXPENSE		\$ 11,500.00	\$ 872.96	\$ 8,704.12	\$ 2,795.88	\$ 613.23	\$ 2,182.65
Other Administrative Expenses	501.90	5,000.00	378.11	5,371.77	(371.77)	640.74	(1,012.51)
TOTAL ADMINISTRATIVE EXPENSE		\$ 181,150.00	\$ 94,506.65	\$ 124,845.63	\$ 56,304.37	\$ 5,633.45	\$ 50,670.92
Instruction:	502.00						
Salaries	502.10						
Dean of Instruction	502.11	\$ 18,000.00	\$ 1,500.00	\$ 15,000.00	\$ 3,000.00	-	\$ 3,000.00
Dean of Student Affairs	502.11	17,000.00	1,416.67	14,166.70	2,833.30	-	2,833.30
Ass't Dean of Voc. Tech.	502.12	17,000.00	-	-	17,000.00	-	17,000.00
Director of Nursing Education	502.12	13,000.00	833.33	5,317.42	7,682.58	-	7,682.58
Ass't. Nursing Education	502.12	10,000.00	-	-	10,000.00	-	10,000.00
Registrar and Admissions	502.14	14,000.00	1,166.67	9,916.69	4,083.31	-	4,083.31
Secretarial, Clerical Programmer	502.16	32,000.00	3,577.51	18,595.89	13,404.11	-	13,404.11
Librarian	502.17	13,500.00	1,125.00	10,125.00	3,375.00	-	3,375.00
Library Assistant	502.17	15,000.00	700.00	3,118.10	11,881.90	-	11,881.90
Other	502.19	1,500.00	-	-	1,500.00	-	1,500.00
TOTAL INSTRUCTION SALARIES		\$ 151,000.00	\$ 10,319.18	\$ 76,239.80	\$ 74,760.20	\$ -	\$ 74,760.20
Contractual Services	502.20						
Educational Consultants	502.26	\$ 2,500.00	\$ 316.25	\$ 1,483.32	\$ 1,016.68	\$ 843.75	\$ 172.93
Data Processing	502.27	2,500.00	-	-	2,500.00	-	2,500.00
TOTAL CONTRACTUAL SERVICES		\$ 5,000.00	\$ 316.25	\$ 1,483.32	\$ 3,516.68	\$ 843.75	\$ 2,672.93
Supplies:	502.30						
Professional Books	502.32	\$ 2,500.00	\$ 239.70	\$ 1,272.35	\$ 1,227.65	\$ 65.77	\$ 1,161.88
Library Supplies	502.37	10,000.00	312.19	647.23	9,352.77	237.52	9,115.25
Other	502.39	15,000.00	949.36	2,907.07	12,092.93	5,031.32	7,061.61
TOTAL SUPPLIES		\$ 27,500.00	\$ 1,501.25	\$ 4,826.65	\$ 22,673.35	\$ 5,334.61	\$ 17,338.74

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Travel:							
Faculty	502.70	\$ 5,000.00	\$ 444.15	\$ 5,673.73	\$ (673.73)	\$ 236.07	\$ (909.80)
Librarian	502.72	1,000.00	214.36	1,029.71	(29.71)	2.25	(31.96)
Other	502.77	2,000.00	-	1,107.66	892.34	123.78	768.56
TOTAL TRAVEL	502.79	\$ 8,000.00	\$ 658.51	\$ 7,811.10	\$ 188.90	\$ 362.10	\$ (173.20)
Tuition Paid	502.80	92,820.00	356.00	25,590.95	67,229.05	17,280.60	49,948.45
Other Instructional Expenses	502.90	1,000.00	203.27	758.95	241.05	187.36	53.69
TOTAL INSTRUCTIONAL EXPENSE		\$ 285,320.00	\$ 13,354.46	\$116,710.77	\$168,609.23	\$ 24,008.42	\$ 144,600.81
Health:							
Salaries	504.00	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
Supplies	504.10	500.00	-	-	500.00	-	500.00
TOTAL HEALTH EXPENSE	504.30	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Fixed Charges:							
Employers Share of Retirement	508.00	\$ 24,000.00	\$ 1,269.12	\$ 14,210.44	\$ 9,789.56	\$ -	\$ 9,789.56
Fringe Benefit Program	508.40	15,000.00	863.19	5,607.32	9,392.68	998.64	8,394.04
Other Insurance	508.50	1,500.00	-	577.76	922.24	-	922.24
Rentals	508.60	7,500.00	1,069.02	5,148.33	2,351.67	637.82	1,713.85
Interest	508.80	2,000.00	-	-	2,000.00	-	2,000.00
Operational Bond	508.84	380.00	-	-	380.00	-	380.00
Other	508.89	6,000.00	-	-	6,000.00	-	6,000.00
TOTAL FIXED CHARGES		\$ 56,380.00	\$ 3,201.33	\$ 25,543.85	\$30,836.15	\$ 1,636.46	\$ 29,199.69
Capital Outlay:							
Additional Equipment	560.00	\$ 119,790.00	\$ 8,100.13	\$ 44,155.44	\$76,634.56	\$ 48,464.51	\$ 27,170.05
Provision for Contingencies	563.00	\$ 64,914.00	\$ -	\$ -	\$64,914.00	\$ -	\$ 64,914.00
TOTAL EXPENDITURES	590.00	\$ 708,554.00	\$ 34,106.57	\$311,255.69	\$397,298.31	\$ 79,742.84	\$ 317,555.47

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
BUILDING FUND REPORT  
STATEMENT OF POSITION

ASSETS	ACCOUNT NUMBER	4/30/67 BALANCES	ENCUMBRANCES	UNENCUMBERED BALANCES
<u>Cash:</u>				
Cash in Bank	101.30	\$31,873.07	\$ -	\$31,873.07
Investments	102.10	68,577.94	-	68,577.94
TOTAL ASSETS		\$100,451.01	-	\$100,451.01
 <u>Liabilities</u>				
Reserve for Encumbrances		\$ -	\$ 2,560.83	\$ 2,560.83
 <u>Fund Balance</u>				
Fund Balance	300.00	\$100,451.01	\$ (2,560.83)	\$97,890.18
TOTAL LIABILITIES AND FUND BALANCE		\$100,451.01	-	\$100,451.01
 <u>Summary of Fund Balance</u>				
Balance - July 1, 1966		\$ -	\$ -	\$ -
Add: Revenue to Date		130,629.48	-	130,629.48
		\$130,629.48	\$ -	\$130,629.48
Deduct: Expenditures to Date		30,178.47	2,560.83	32,739.30
BALANCE		\$100,451.01	\$ (2,560.83)	\$97,890.18



WILLIAM RAINEY H. PER COLLEGE  
DISTRICT NO. 512  
BUILDING FUND - BUDGET REPORT

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCES
Revenue:							
Taxes - Current 1965	401.10	\$134,109.80	\$ -	\$129,310.20	\$ 4,799.60	-	\$ 4,799.60
Interest on Investments	404.00	1,040.20	150.00	1,319.28	(279.08)	-	(279.08)
TOTAL REVENUE		\$135,150.00	\$ 150.00	\$130,629.48	\$ 4,520.52	-	\$ 4,520.52
Expenditures:							
Tuition Paid	502.80	\$ 16,380.00	\$ -	\$ -	\$16,380.00	-	\$ 16,380.00
Operations	506.00						
Salaries	506.10						
President	506.11	\$ 5,000.00	\$ 2,083.33	\$ 3,312.51	\$ 1,687.49	-	\$ 1,687.49
Dean of Business Affairs	506.12	4,000.00	1,500.00	1,500.00	2,500.00	-	2,500.00
Data Processing	506.15	3,500.00	1,125.00	1,250.00	2,250.00	-	2,250.00
Contractual Services - Cust.	506.20	2,000.00	190.00	781.30	1,218.70	395.00	823.70
Supplies	506.30	500.00	65.00	77.02	422.98	-	422.98
Utilities:	506.50						
Water & Sewage	506.51	250.00	-	-	250.00	-	250.00
Electricity	506.52	1,000.00	-	-	1,000.00	1.72	998.28
Telephone & Telegraph	506.54	7,000.00	1,180.18	7,925.40	(925.40)	986.44	(1,911.84)
Other	506.59	1,000.00	-	-	1,000.00	-	1,000.00
TOTAL OPERATING EXPENSES		\$ 24,250.00	\$ 6,143.51	\$ 14,846.23	\$ 9,403.77	\$ 1,383.16	\$ 8,020.61
Maintenance:	507.00						
Contractual Services	507.20	\$ 2,000.00	\$ -	\$ 2,589.50	\$ (589.50)	-	\$ (589.50)
Supplies	507.30	200.00	-	-	200.00	-	200.00
TOTAL MAINTENANCE EXPENSES		\$ 2,200.00	\$ -	\$ 2,589.50	\$ (389.50)	-	\$ (389.50)
Fixed Charges:	508.00						
Employers Share of Retirement	508.40	\$ 1,300.00	\$ 611.71	\$ 611.71	\$ 688.29	-	\$ 688.29
Fire Insurance	508.50	1,000.00	-	-	1,000.00	-	1,000.00
Rentals - Office	508.60	20,000.00	1,177.67	12,056.77	7,943.23	1,177.67	6,765.56
Other	508.65	2,000.00	-	74.26	1,925.74	-	1,925.74
TOTAL FIXED CHARGES		\$ 24,300.00	\$ 1,789.38	\$ 12,742.74	\$11,557.26	\$ 1,177.67	\$ 10,379.59
Capital Outlay:							
New Buildings & Improvements	562.00	\$ 61,291.00	\$ -	\$ -	\$61,291.00	-	\$ 61,291.00
Additional Equipment	563.00	5,500.00	-	-	5,500.00	-	5,500.00
TOTAL CAPITAL OUTLAY		66,791.00	-	-	66,791.00	-	66,791.00
PROVISION FOR CONTINGENCIES	590.00	1,229.00	-	-	1,229.00	-	1,229.00
TOTAL EXPENDITURES		\$135,150.00	\$ 7,932.89	\$ 30,178.47	\$104,971.53	\$ 2,560.83	\$102,410.70

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT NO. 512  
SITE & CONSTRUCTION FUND REPORT  
STATEMENT OF POSITION

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>4/30/67 BALANCES</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCES</u>
<b>Cash:</b>				
Cash in Bank - 1st National Bank of Chgo.	101.31	\$ 51,441.72	\$ -	\$ 51,441.72
Investments	102.10	5,525,000.00	-	5,525,000.00
TOTAL ASSETS		\$5,576,441.72	\$ -	\$5,576,441.72
<b>Liabilities</b>				
Reserve for Encumbrances		\$ -	\$ 127,684.00	127,684.00
<b><u>Fund Balance</u></b>				
Fund Balance	300.00	5,576,441.72	(127,684.00)	5,448,757.72
TOTAL LIABILITIES & FUND BALANCE		5,576,441.72	-	5,576,441.72
<b><u>Summary of Fund Balance</u></b>				
Balance - July 1, 1966			-	-
Add: Revenues to Date		7,480,298.61	-	7,480,298.61
Deduct: Expenditures to Date		1,903,856.89	127,684.00	2,031,540.89
Balance		\$5,576,441.72	\$(127,684.00)	\$5,448,757.72

WILLIAM RAINEY H. JER COLLEGE  
DISTRICT NO. 512  
SITE & CONSTRUCTION FUND REPORT

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF APRIL	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Revenue:							
Governmental Divisions	402.00						
Higher Educational Facilities Act	402.81	\$1,000,000.00	\$ -	\$ -	\$1,000,000.00	\$ -	\$1,000,000.00
Other - State	402.90	3,500,000.00	-	-	3,500,000.00	-	3,500,000.00
Sale of Bonds	403.00						
Principal on Bonds Sold	403.10	7,375,000.00	-	7,375,000.00	-	-	-
Premium on Bonds Sold	403.20	-	-	360.13	(360.13)	-	(360.13)
Accrued Interest on Bonds Sold	403.30	-	-	53,094.42	(53,094.42)	-	(53,094.42)
Interest on Investments		25,000.00	27,154.85	51,844.06	(26,844.06)	-	(26,844.06)
TOTAL REVENUE		\$11,900,000.00	\$ 27,154.85	\$7,480,298.61	\$4,419,701.39	\$ -	\$4,419,701.39
Expenditures:							
Fixed Charges:	508.00						
Insurance	508.50	\$ 2,000.00	\$ 907.00	\$ 907.00	\$ 1,093.00	\$ -	\$ 1,093.00
Other Expenditures:	509.00	-	-	4.57	(4.57)	-	(4.57)
Capital Outlay:	560.00						
Site & Acquisition & Improvements	561.00	\$2,000,000.00	\$ 70,562.90	\$1,733,772.92	\$ 266,227.08	\$ -	\$ 266,227.08
New Buildings & Improvements	562.00	3,500,000.00	19,242.75	169,172.40	3,330,827.60	127,684.00	3,203,143.60
Additional Equipment	563.00	25,000.00	-	-	25,000.00	-	25,000.00
TOTAL CAPITAL OUTLAY		\$5,525,000.00	\$ 89,805.65	\$1,902,945.32	\$3,622,054.68	\$ 127,684.00	\$3,494,370.68
TOTAL EXPENDITURES		\$5,527,000.00	\$ 90,712.65	\$1,903,856.89	\$3,623,143.11	\$ 127,684.00	\$3,495,459.11

FACULTY APPOINTMENTS

Electronics

Roger A. Mussell - Assistant Professor of Electronics - \$10,150

B.S. Industrial Ed., 1963 and M.S. Vocational Ed., 1965 from Stout State University in Menomonie, Wisconsin; University of Houston - Summers 1964 and 1965; University of Illinois - Summer 1966; 1966-67 NSF grant in Electronics Technology. 30+graduate hours beyond the masters.

Major Areas: Electronics

Teaching Experience: Menomonie Vocational School 1962-63; North Central Technical Institute (Wausau, Wisconsin) 1963-66. About 3 years equivalent professional experience in Radio-TV (Menomonie); Remington Rand Univac; Cablevision, Wausau, Wisconsin.

Age 28. Married, three children. Resides at 1816 Southwood Drive, Champaign, Illinois.

I. SUBJECT

Dental Hygiene Program

II. REASON FOR CONSIDERATION BY BOARD

Program approval and authorization to continue facility planning, personnel planning, and program development.

III. INFORMATION

On April 10 at a meeting of the Harper Dental Hygiene Advisory Committee careful consideration was given to the possibilities of beginning such a program. Following a thorough discussion a motion was made and unanimously passed to recommend to the Harper Board of Trustees that a program in Dental Hygiene be started in the fall of 1968.

Much information was presented to substantiate the need for such a program. Some of the salient points were:

- a. Illinois has only two programs in Dental Hygiene at present. In 1966 these programs graduated 46 Hygienists.
- b. The estimated need for dental hygienists in the Chicago metropolitan area is for over 150 graduates per year.
- c. Dental Hygiene is a growing profession. Hygienists tend to be used more by younger dentists leading to the belief that their use by dentists will grow in the years to come. Currently 22% of the dentists in the country use hygienists.
- d. The dental profession is moving toward placing more responsibility on their auxiliaries. The hygienist as the most highly trained of these auxiliaries will undoubtedly receive more responsibilities in the years ahead increasing their importance and use to the dentists.

- e. Several of the dentists on the advisory committee have had difficulties obtaining the services of a hygienist in recent years, and one has been looking and advertising for over a year without success.
- f. Mr. Ben Miller, III, of the American Council on Dental Education, Miss Louise Dailey of the Office of the State Superintendent of Public Instruction, and Mrs. Janet Burnham of the Department of Health, Education and Welfare, Dental Health Division, have visited the college and discussed a possible program with us. They all agreed it was needed in this area and that beginning in the fall of 1968 was entirely feasible.
- g. See addendum for anticipated costs.

IV. SUMMARY

Based on the above information and other data reviewed with the advisory committee, it is the conclusion of the Harper College administration that the recommendation of the advisory committee is sound and should be adopted.

V. RECOMMENDATION

The President recommends that the Board of Trustees approve the establishment of a Dental Hygiene program to begin in the fall of 1968.

ANTICIPATED COSTS OF A DENTAL HYGIENE PROGRAM

Following is an approximation of the costs entailed in beginning a Dental Hygiene program for a class of 32 students. It should be noted that for an approved program the state will reimburse the college 100% on the cost of equipment, and 66% on the salaries of staff members. Beyond the initial equipment costs the money needed for maintaining the program will involve salaries and minimal charges for expendable supplies.

Initial Equipment Costs for 1968 and 1969

	<u>1968</u>	<u>1969</u>	<u>Total Cost</u>
32 Mannikins @ \$100 -	\$ 3,200		
Files & miscellaneous office equipment-	800		
1 Secretarial-receptionist station -	500		
4 Standard offices equipped -	1,400(2)	1,400(2)	
16 Operatories @ \$3,000 (dental chair, unit, light) -		48,000	
2 X-ray units @ \$3,000 (dental chair, X-ray unit) -		6,000	
2 Dark rooms and equipment -		2,400	
2 Cavatrons @ \$800 -		1,600	
Casting machine, autoclave, dry clave, inlay furnace, refrigerator, trays and miscellaneous equipment -		4,000	
	<u>\$ 5,900</u>	<u>\$ 63,400</u>	<u>\$ 69,300</u>

Salaries

	<u>1968</u>	<u>1969</u>	
Director of Program (D.D.S.)	\$ 20,000	\$ 20,000	
Secretary	5,000	5,000	
Registered Dental Hygienist (M.A.)	10,000	10,000	
Registered Dental Hygienist(B.A.orM.A.)		8,500	
Registered Dental Hygienist (B.A.or M.A.)		8,500	
	<u>\$ 35,000</u>	<u>\$ 52,000</u>	<u>\$ 87,000</u>

Grand Total - \$ 156,300

I. SUBJECT:

Site preparation and electrical utilities for relocatable facilities.

II. REASON FOR CONSIDERATION BY THE BOARD:

Pursuant to board purchasing policy, specifications have been established and bids have been solicited for necessary work to install relocatable facilities at Elk Grove. The lowest bid exceeds \$5,000. and requires board action to award the contract.

III. INFORMATION:

The work involved in site preparation for the Elk Grove site includes the following:

1. 192 wooden piles (24 per building) driven to a depth of ten feet below ground.
2. Eight 6' x 6' wooden platforms (front) with steps set on five concrete piers.
3. Eight 4' x 6' wooden platforms (back) with steps set on four concrete piers.
4. Approximately 2250 square feet of sidewalk, four inches thick placed on 2" of gravel.
5. All electrical requirements (underground) necessary to service all units.
6. Outside light at the front of each unit with three adjustable lamps per unit.

In addition to advertising (as per policy), bids were solicited from contractors throughout the Chicago area.

A total of six contractors requested drawings and specifications. All contractors indicated they intended to submit bids for this project. However, bids were received as follows:



<u>General Contractors</u>	<u>Prime Base Bid I (Site Preparation)</u>	<u>Prime Base Bid II (Electrical)</u>	<u>General Base Bid III (Combined)</u>
Walson Construction, Bensenville, Ill.	\$22,725.00	\$5,500.00	\$28,225.00
Lake States Corp. Park Ridge	No Bid	No Bid	No Bid
Meyer & Gebhardt Chicago	No Bid	No Bid	No Bid
<u>Electrical Contractors</u>			
Midwest Interstate Chicago		\$7,563.00	
Mid America Electric Palatine		5,830.00	
Northbrook Electric Northbrook		6,311.00	

On May 10, the above bids were evaluated by representatives from Fridstein & Fitch and the business office staff.

IV. SUMMARY:

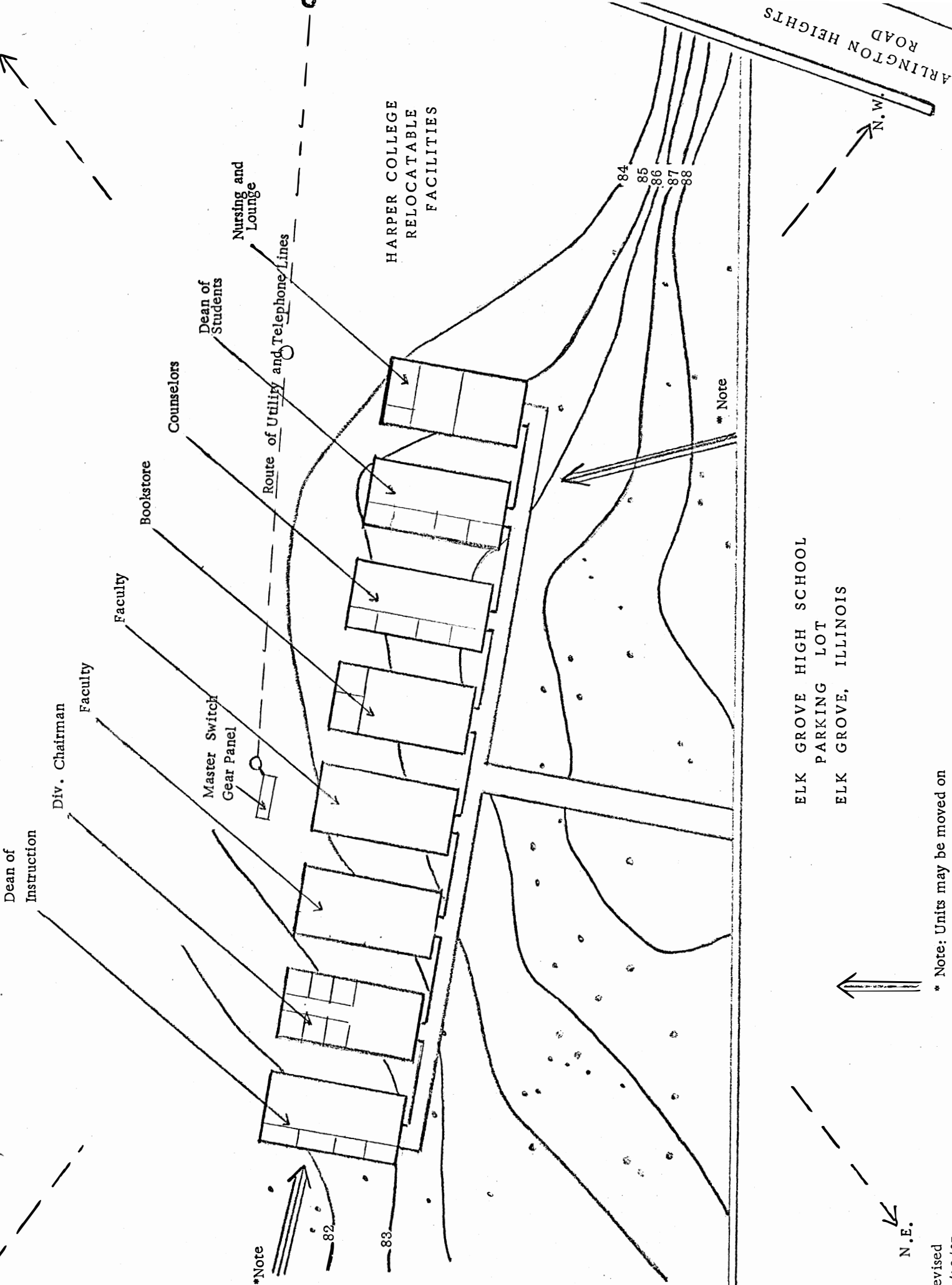
Although bids have exceeded our most recent estimates, we have been assured by our architects that the low bid is in line with current costs in view of the time of year and the size of the job.

V. RECOMMENDATION:

The president recommends that the Board of Trustees award the site preparation and electrical contract to the low bidder namely the Walson Construction Company of Bensenville, for a total bid figure of \$28,225.00.

S.E.

S.W.



ELK GROVE HIGH SCHOOL  
 PARKING LOT  
 ELK GROVE, ILLINOIS

\* Note: Units may be moved on site by these 2 routes.

Revised  
 4/19/67

N.E.