

WILLIAM RAINEY HARPER COLLEGE
34 West Palatine Road
Palatine, Illinois 60067

AGENDA
June 8, 1967

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Bills
- V. Communications
- VI. Unfinished Business
- VII. New Business
 - A. Approval of Law Enforcement Program and Director (Exhibit A-1)
 - B. Recommendation for Additional Staff (Exhibit B)
 - C. Recommendation - Rotation of Depositories for Harper College Funds (Exhibit C)
 - D. Recommendation - Part-time and summer teacher - Salary Schedule (Exhibit D)
 - E. Other Items
- VIII. President's Report
 - A.
 - B.
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE

34 W. PALATINE RD. • PALATINE, ILLINOIS 60067 • AREA CODE 312 358-9100

June 2, 1967

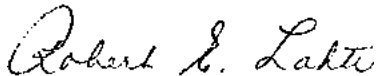
Board of Trustees

Dear Trustee:

Enclosed is the Agenda and supporting information for the regular Board meeting to be held on June 8, 1967, 799 West Kensington Road, Mt. Prospect, Illinois, 8:00 P.M. You will note that the minutes were mailed to you on May 19, 1967, copies of which are in your Board books in case you have misplaced them.

I shall look forward to seeing you on June 8, 1967 at eight o'clock in the evening.

Sincerely,



Robert E. Lahti
President

REL:jal
Enclosures

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTY OF COOK, STATE OF ILLINOIS

Minutes of the Regular Board Meeting, Thursday, June 8, 1967.

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 9:02 p.m. at 799 West Kensington Road, Mount Prospect, Illinois, by President Haas.

ROLL CALL: Present: Haas, Hamill, Hansen, Nicklas.
Absent: Bernstein, Johnson, O'Dea

Also Present: Ralph P. Klatt, Des Plaines Suburban Times; Elaine Mehlman, Paddock Publications; Elizabeth Adams, Day Publications; Rayth Blum, Rayth Blum and Associates; President Lahti, Drs. James D. Perry, Herbert Pankratz, and James Harvey, John Upton, Ken Parker, Roy Sedrel, and Don Mistic, Harper College; and Frank Hines, Attorney.

MINUTES: Member Hamill moved and Member Hansen seconded the motion to approve the minutes of the Regular Board Meeting of Thursday, May 11, 1967. Motion unanimously carried.

INVOICES: Member Hansen moved and Member Hamill seconded the motion to approve for payment the payroll of June 30 in the amount of \$27,000.29 and the invoices of June 8, 1967 as follows:

Educational Fund	\$25,706.36
Building Fund.	15,300.26
Site & Construction Fund	<u>1,095.50</u>
	\$42,102.12

Upon roll call, the vote was as follows:

Aye: Hamill, Haas, Hansen, and Nicklas
Nay: None

COMMUNICATIONS: Secretary Nicklas read an undated communication from Member Abraham Bernstein which had been received in the office of President Haas on the 26th day of May. This communication was a letter of resignation as a member of the Board of Trustees of Junior College District No. 512, Palatine, Illinois. Member Bernstein indicated that, because of the press of business, he would no longer be able to devote

COMMUNICATIONS:
(Continued)

the time necessary to serve on the college board. Although the board felt deep regret toward this decision, they concluded that since it was his wish, they had no alternative but to accept the resignation.

Member Hamill moved and Member Hansen seconded the motion to accept the resignation of Member Bernstein. Motion carried.

Member Nicklas moved and Member Hansen seconded the motion to send a letter of appreciation to Mr. Bernstein for his many contributions to the Board and the College during his tenure as a board member. Motion carried.

A discussion ensued relative to initiating a program to obtain a successor for Mr. Bernstein. President Haas stated that the Board of Trustees would be happy to interview interested individuals to fill this vacancy on the board and possibly be ready to make an appointment at our next regular board meeting on June 22.

Member Nicklas stated that moving this fast might preclude consideration of all interested individuals. Attorney Hines stated that the board had thirty days after the acceptance of a resignation to fill a board vacancy.

Member Hamill felt the board should wait until the July 13 meeting in order to provide sufficient time for Barrington residents to receive consideration.

Attorney Hines indicated that the only requirements to qualify for membership of the board were:

1. Residency in the junior college district
2. A minimum of 21 years of age.

Attorney Hines stated that present high school board members were not eligible and that elementary school board members would probably not be considered unless they were willing to resign their present position.

Member Hamill moved and Member Hansen seconded the motion to schedule a public meeting of the entire board for Thursday evening, June 15 at 8:00 p.m. in the college administrative offices at 34 West Palatine Road, Palatine, Illinois, for the purpose

COMMUNICATIONS: of interviewing candidates who have an interest in
(Continued) serving on the Board of Trustees. Motion carried.

UNFINISHED President Lahti stated that a letter dated May 26, 1967
BUSINESS regarding the board's attitude relative to proposed
Letter of re-zoning of property on Roselle Road near Algonquin
attitude to Vil- Road was forwarded to the President and Board of
lage of Palatine, Trustees of the Village of Palatine. With this
Re-zoning. letter, this item of unfinished business was con-
summated.

NEW BUSINESS President Lahti reviewed the fully developed Law
Law Enforcement Enforcement Program as recently printed in the new
Program & Law Enforcement Brochure. He asked that formal
Directors approval be given at this time so that the program
could be submitted to the state office for official
qualification under the Vocation Education Act.

He explained that Mr. John Upton, Mr. Roy Sedrel,
and the Advisory Committee had been "carrying the
ball" in the development of this project in addition
to interviewing candidates for the position as
Director.

President Lahti recommended the appointment of
Mr. Richard A. Wild as coordinator of the Law En-
forcement Program.

Member Hansen moved and Member Nicklas seconded the
motion to adopt the Law Enforcement Program as
presented and to appoint Mr. Richard Wild as Coor-
dinator of Law Enforcement Programs at an annual
salary of \$13,500, effective July 1, 1967.

Upon roll call, the vote was as follows:

Aye: Haas, Hamill, Hansen, Nicklas.
Nay: None

PERSONNEL Dr. Pandratz presented, for board consideration,
RECOMMENDATIONS the credentials of Mr. Richard S. Lang and Mrs.
Rose M. Trunk, and President Lahti recommended their
appointment as staff members for Harper College.

PERSONNEL
RECOMMENDATIONS

Member Hamill moved and Member Hansen seconded the motion to appoint Mrs. Rose M. Trunk as an Instructor of Business, effective September 11, 1967 for the 1967-68 school year, at an annual salary of \$8,050.

Upon roll call, the vote was as follows:

Aye: Hansen, Haas, Hamill, and Nicklas.
Nay: None

Member Hansen moved and Member Hamill seconded the motion to appoint Mr. Richard S. Lang as Instructor of Data Processing, effective September 11, 1967 for the 1967-68 school year, at an annual salary of \$9,100.

Upon roll call, the vote was as follows:

Aye: Hansen, Haas, Hamill, and Nicklas.
Nay: None

DEPOSITORIES FOR
HARPER COLLEGE
FUNDS

President Lahti and Dr. Perry presented for approval the rotation plan of bank depositories within the college district in order to give every bank an opportunity to participate as a designated depository.

This item of business had been discussed in 1966 and had been postponed until the present time. As indicated, the rotation process would allow over a period of ten years, every bank to be designated as a depository for a two year period. In addition, by rotating funds on the second round, every bank would have the opportunity to be designated as a depository for both the education and building funds.

Member Hansen moved and Member Hamill seconded the motion to adopt the depository schedule as a guideline and designate the 1st Bank & Trust of Palatine and the Palatine National Bank as depositories for the Education Fund and Building Fund respectively, for the fiscal years of 1967-68 and 1968-69. The depository schedule to read as follows:

DEPOSITORIES FOR
HARPER COLLEGE
FUNDS
(Continued)

Fiscal Years

- 1967-68) Education Fund - 1st Bank & Trust of Palatine
- 1968-69) Building Fund - Palatine National Bank

- 1969-70) Schaumburg State Bank
- 1970-71) Bank of Elk Grove

- 1971-72) Bank of Rolling Meadows
- 1972-73) 1st Arlington National Bank

- 1973-74) Bank of Arlington Heights
- 1974-75) Wheeling Trust & Savings

- 1975-76) 1st National Bank of Mount Prospect
- 1976-77) 1st National Bank & Trust Company of Barrington

Upon roll call, the vote was as follows:

Aye: Haas, Hamsen, Hamill, and Nicklas.
Nay: None

SALARY SCHEDULE,
PART-TIME AND
SUMMER TEACHERS

Dr. Pankratz and President Lahti presented for consideration a salary proposal for part-time, temporary, and summer school teaching. Dr. Pankratz explained the problems involved in hiring part-time people for the staff for Harper College. It was the consensus of opinion of the board that the last sentence in paragraph one be changed from "may be approved by the Dean of Instruction" to "may be recommended by the Dean of Instruction with final approval by the Board of Trustees".

Member Hamill moved and Member Hansen seconded the motion to approve the part-time salary schedule as follows:

Years Teaching Experience	B.A.	M.A.	M.A. + 15	M.A. + 30	Earned Doctorate or M.A. + 60
0-3	450	500	550	600	650
4-9	500	550	600	650	700
10+	550	600	650	700	750

Degrees and hours to be in subject field as specified in regular teaching salary schedule. In certain critical areas exceptions to this schedule may be approved by the Dean of Instruction.

SALARY SCHEDULE,
PART-TIME AND
SUMMER TEACHERS
(Continued)

Above rates are for one semester for a course meeting three periods per week. Courses meeting more or less times per week than this to be compensated as follows: Add or subtract \$100 for each contact hour load above or under three periods respectively.

	<u>Subject</u>	<u>Sem.</u> <u>Hrs.</u>	<u>Periods</u> <u>Per Week</u>	<u>Amount</u> <u>Per Sem.</u>
Base 600 for these examples only	1. Art Course or Business	3 cr.	6 contact =	900
	2. Art Course or Business	2 cr.	4 contact =	700
	3. Chemistry Course	5 cr.	8 contact =	1100
	4. P. E. Course	1 cr.	2 contact =	500
	5. Band	1 cr.	3 contact =	600
	6. Soc. Sci. or Math or Humanities	4 cr.	4 contact =	700
	7. Geology or Business	4 cr.	5 contact =	800
	8. Biology or Business	4 cr.	6 contact =	900
	9. MCD	4 cr.	7 contact =	1000.

Upon roll call, the vote was as follows:

Aye: Haas, Hansen, Hamill, Nicklas.
Nay: None

AWARDING OF BIDS
FOR CARPETING IN
RELOCATABLE
FACILITIES

Dr. Perry and President Lahti reviewed the bids recently received on carpeting for the relocatable facilities for Elk Grove. Bids had been advertised for and solicited from a list of carpeters submitted by the firm of Fridstein and Fitch.

AWARDING OF BIDS
FOR CARPETING IN
RELOCATABLE
FACILITIES

The lowest bidder was the Institutional & Business Carpet Corporation of Chicago, Illinois. Bids were received as follows:

<u>(Continued)</u>	<u>Bidder</u>	<u>Quantity</u>	<u>Cost</u>
	Institution & Business Carpet Corporation Chicago, Illinois	(Gen. Felt) 1220 Square yards @ \$4.37 square yard	\$5,331.40
	Marshall Field & Co. Commercial Carpeting Chicago, Illinois	(Gen. Felt) 1426 Square yards @\$4.09 square yard	5,832.34
	Pierce Furniture Co. Brodhead, Wisconsin	(Ozite) 1200 Square yards @\$4.06 sq. yd.	5,868.00
	Commercial Floor Coverings, Inc. Chicago, Illinois	(Gen. Felt) 1229 2/9 Square Yards @\$4.85/ square yard	5,927.78
	Franklin-Lee Chicago Heights, Ill.	(Ozite) 1320 Sq. Yds. @ \$4.50 square yard	5,940.00
	Peko Tile Company Palatine, Illinois	(Ozite) 1276 Sq. Yds. @ \$5.25 square yard	6,699.00
	Chicago Carpet & Fabric Company	(Bigelow) 1760 Sq. Yds. @ \$4.66 square yard	8,201.60

Member Hamill moved and Member Hansen seconded the motion to accept the low bid of \$5331.40 from the firm of Institutional and Business Carpet Corporation of Chicago, Illinois.

Upon roll call, the vote was as follows:

Aye: Haas, Hansen, Hamill, and Nicklas.

Nay: None

PRESIDENT'S
REPORT

Student
Insurance

President Lahti and Dr. Harvey presented for board approval, a voluntary student accident insurance program to be provided to Harper College students on an individual basis at no expense to the college. This voluntary insurance would be carried by the United Insurance Company of America to cover students for intramurals and college activities during the 1967-68 school year.

PRESIDENT'S
REPORT
(Continued)

Member Hamill moved and Member Hansen seconded the motion to approve this insurance program for the 1967-68 school year with premiums to be paid by individual students.

Upon roll call, the vote was as follows:

Aye: Haas, Hansen, Hamill, Nicklas.

Nay: None

Legislative
Report

President Lahti reviewed the progress of recent legislation both on a national and state level, indicating that Illinois House Bill 2221 was on its second reading and could come up for a final vote this week. He stated that at the present time this appropriation bill requests 125 million for junior college capital construction. He indicated that James Broman, executive secretary of the Illinois Association of Junior Colleges is expecting an amendment up to 180 million. Other legislation, such as S. B. 515, the Higher Education Retirement Bill, may have a chance for passage at a higher level of support because of strong Chicago support.

Housing and
Urban Develop-
ment

Unfortunately, Bill 1264 was defeated and will not provide the needed equipment funds we had hoped for. President Lahti reviewed our progress with the Department of Housing and Urban Development and stated that a letter will be forwarded from their office to the Department of Health, Education, and Welfare for final approval. He stated, considering all aspects, that a revised progress schedule indicates that it will be possible to go out for bids on July 6, 1967 with a possible bid opening on August 11, 1967.


Admissions
Report

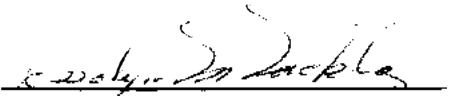
President Lahti asked Donn Stansbury, Director of Admissions to give a progress report on admissions. Mr. Stansbury reported that we were now approaching 700 FTE and that if present progress was an indication, we would reach 1000 FTE by fall.

Campus Model

As a last item of information, President Lahti stated that the campus model being prepared by Caudill, Rowlett, & Scott was near completion and would be forwarded to the board in the near future.

At 10:30 p.m., Member Nicklas moved and Member Hamill seconded the motion to adjourn. Motion carried.


President Haas


Secretary Nicklas

IMPREST FUND DISBURSEMENTS
MAY 1, 1967 to MAY 31, 1967

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Educational & Inst. Coop. Service Incorporated	Membership	465	\$ 5.00
John H. Upton	Travel Advance	466	50.00
U.S. Postmaster, Palatine, Ill. Void	Postage for Meter	467	300.00
Dr. Pankratz	Travel Advance	468	
American Airlines Void	Travel Expense	469	15.00
		470	31.25
		471	
Supt. of Documents	Publications	472	2.25
Assn. of School Bus. Office	Books	473	6.50
Zimmer Hardware	Neon Bulbs	474	4.20
John Birkholz	Travel Expense	475	8.60
Loretta Diehl	Election Judge Expense	476	15.00
Mary Seidl Vavre	Election Judge Expense	477	15.00
Marion Whitcomb	Election Judge Expense	478	15.00
Lois B. Nelson	Election Judge Expense	479	15.00
Evelyn Schmid	Election Judge Expense	480	15.00
Elsie Lehnhardt	Election Judge Expense	481	15.00
Lois B. Reyner	Election Judge Expense	482	15.00
Frances Wenzel	Election Judge Expense	483	15.00
Bernice H. Gundersen	Election Judge Expense	484	15.00
Addie Bialek	Election Judge Expense	485	15.00
Anna Marie Tierney	Election Judge Expense	486	15.00
Jean C. Alderson	Election Judge Expense	487	15.00
Claire Blackwell	Election Judge Expense	488	15.00
Virginia Keyes	Election Judge Expense	489	15.00
Helen Hawkins	Election Judge Expense	490	15.00
Charlotte Heflin	Election Judge Expense	491	15.00
Phyllis Louis	Election Judge Expense	492	15.00
Shirley Munson	Election Judge Expense	493	15.00
Mrs. E. Gunderson	Election Judge Expense	494	15.00
Virginia Babayon	Election Judge Expense	495	15.00
Norma Nicholson	Election Judge Expense	496	15.00
Mrs. Emil Batke	Election Judge Expense	497	15.00
Elaine Kologeras	Election Judge Expense	498	15.00
Patricia Lewis	Election Judge Expense	499	15.00
Virginia Miller	Election Judge Expense	500	15.00
Ann Killeen	Election Judge Expense	501	15.00
Carol Fellows	Election Judge Expense	502	15.00
Eleanor Williams	O'Hare Meeting Expense	503	32.92
Jeannine Mc Donald	O'Hare Meeting Expense	504	21.03
Loyola University	Conference Registration	505	75.00
Dr. James Harvey	Travel Advance	506	25.00
Donald Misic	Travel Expense	507	7.09
Anton A. Dole	Travel Expense	508	9.35
Frazier Raftery, Orr&Fairbank	Architects	509	25.00
Village of Elk Grove	Deposit Street Permit	510	250.00
Village of Elk Grove	Deposit Street Permit	511	250.00
Roy Sedrel	Travel Expense	512	6.39
Postmaster U. S. Palatine, Ill.	Postage Catalogs	513	100.00
Eleanor Williams	Travel Expense	514	8.80
Frances M. Palmer	Travel Expense	515	5.60
Sup't of Documents	Subscription	516	3.75

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Documentation Group Wash., D.C.	Book	517	\$ 1.00
American Civil Liberty Union	Book	518	4.50
Gamma Photo Labs	Photo Services	519	9.15
Eleanor Williams	Petty Cash Reimbursement	520	68.21
Dr. Robert Lahti	Petty Cash Reimbursement	521	78.23
Robert Grabitz	Correction	398	.40
Cash	Little City Fund Solicitation	263	25.00
Void		264	
Nelson Florist	Flowers	265	31.90
Jewel	Dinner	266	30.00
Roy Sedrel	Refund from Airline		(7.03)
Kenneth Parker	Refund from Airline		(7.14)
Dr. H. Pankratz	Return of Cash		(.75)
John Upton	Return of Cash		(15.17)
Roy Sedrel	Return of Cash		(15.34)
Kenneth Parker	Return of Cash		(13.12)
John Upton	Refund of Meeting Expenses		(12.50)
John A. Haas	Refund of Travel Expense		(180.50)
Dr. James Harvey	Refund of Cash		(16.30)
Bureau of Business Practice	Refund of Duplicate Payment		(16.08)
American Association for Higher Ed.	Void - February 15, 1967	321	(15.00)
		TOTAL	<u>\$1,597.19</u>

Site & Construction \$ 525.00
 Educational Fund 1,072.19
\$1,597.19

WILLIAM RAINY E. PER COLLEGE
 DISTRICT NO. 512
 PALA TINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES - JUNE 8, 1967

PAYEE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT AMOUNT	CHECK NUMBER	CHECK AMOUNT
Frank M. Hines	Legal Services	1-1-501.22	\$ 407.50	5606	\$ 407.50
Robert L. Koehler	Consultant	1-1-501.29	325.00		
Robert L. Koehler	Consultant	1-2-502.39	95.00	5607	420.00
Bob Johnson	Photographs	1-1-501.29	20.00	5608	20.00
Ira Spieker	Travel - Applicant	1-1-501.79	62.90	5609	62.90
American Association of Junior Colleges	Subscriptions	1-1-501.91	280.00	5610	280.00
Institute for Social Science Research	Books	1-1-501.91	8.00	5611	8.00
Interstate United Corporation	Meeting Expense	1-1-501.95	204.57	5612	204.57
Association of Governing Board of Universities and Colleges	Registration Fees	1-1-501.95	66.00	5613	66.00
Western Concessions	Meeting Expense	1-501.95	106.15	5614	106.15
Northwest Office Machines	Supplies	1-3-501.31	26.13		
Northwest Office Machines	Supplies	1-3-501.33	6.50	5615	32.63
Universal Stationers	Supplies	1-2-501.31	14.67		
Universal Stationers	Supplies	1-3-501.31	215.07		
Universal Stationers	Supplies	1-4-501.31	10.52		
Universal Stationers	Supplies	1-1-501.32	8.44		
Universal Stationers	Supplies	1-5-502.39	8.68		
Universal Stationers	Supplies	1-6-502.39	28.44		
Universal Stationers	Supplies	1-3-563.00	38.21		
Universal Stationers	Supplies	1-53-502.37	75.82		
Universal Stationers	Supplies	1-63-502.39	60.18		
Universal Stationers	Supplies	1-52-502.39	10.52	5616	470.55
3M Business Products	Supplies	1-4-501.31	27.33	5617	27.33
E. W. Boehm Company	Supplies	1-3-501.32	168.60	5618	168.60
Langer Printing	Supplies	1-3-501.33	161.66	5619	161.66
Xerox Corporation	Supplies	1-3-501.32	81.80		
Xerox Corporation	Rental of Xerox Machine	1-508.61	354.54	5620	436.34
Community Consolidated Dist. 54	Election Expense	1-3-501.35	223.46	5621	223.46
Elk Grove Township Schools Dist. 59	Election Expense	1-3-501.35	374.00	5622	374.00
River Trails School District No. 26	Election Expense	1-3-501.35	53.40	5623	53.40
Abana Products	Supplies	1-3-501.39	149.79	5624	149.79
Paddock Publications	Want Ad	1-4-501.93	18.90		
Paddock Publications	Want Ad	1-3-501.93	18.90		
Paddock Publications	Bid Advertisement	1-3-501.93	15.40		
Paddock Publications	Want Ad	1-53-502.93	26.96	5625	80.16
Chicago Tribune	Want Ad	1-3-501.93	44.40	5626	44.40

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Des Plaines Publishing Company	Subscription	1-2-501.91	\$ 7.80	5627	\$ 7.80
Pioneer Newspapers Inc.	Want Ad	1-3-501.93	19.80		
Pioneer Newspapers Inc.	Want Ad	1-4-501.93	19.80	5628	39.60
American Airlines Inc.	Delivery Expense	1-2-501.99	6.00	5629	6.00
Dr. John Donnelly, M.D.	Employee Examination	1-2-501.99	11.00	5630	11.00
Dr. Hillstrom, M.D.	Employee Examination	1-4-501.99	15.00	5631	15.00
Dr. Gunther, M.D.	Employee Examination	1-5-502.99	20.00	5632	20.00
Dr. Dan Foley, M.D.	Employee Examination	1-5-502.99	12.00	5633	12.00
Dr. Alfred M. Steinman, M.D.	Employee Examination	1-5-502.99	20.00	5634	20.00
Dr. Ralph Ruthenberg, M.D.	Employee Examination	1-5-502.99	8.00	5635	8.00
Dr. Ronald E. Fox, M.D.	Employee Examination	1-53-502.99	10.00	5636	10.00
Dr. John Donnelly M.D.	Employee Examination	1-6-502.99	8.00	5637	8.00
Credit Bureau	Recruitment Expense	1-6-502.99	15.80	5638	15.80
Instructional Dynamics Incorporated	Consultant Fees	1-1-502.26	100.00	5639	100.00
Harold Cunningham	Consultant Fees	1-1-502.26	162.50	5640	162.50
Jossy-Bass Inc.	Books	1-1-502.32	13.89	5641	13.89
James Marchael Photography	Photographs	1-2-502.39	73.05	5642	73.05
Hillson & Erten Company	Printing	1-5-502.39	407.40	5643	407.40
Township High School District No. 207	Supplies	1-5-502.39	10.00	5644	10.00
Standard Oil	Travel	1-2-501.72	6.56		
Standard Oil	Travel	1-3-501.72	36.96		
Standard Oil	Travel	1-4-501.72	5.95		
Standard Oil	Travel	1-63-502.72	10.78	5645	60.25
Carousel Travel & Tours	Travel Expense	1- -501.72	529.70	5646	529.70
John Upton	Travel Expense	1-2-501.72	13.75	5647	13.75
James Harvey	Travel Expense	1-6-502.72	22.75	5648	22.75
John Geich	Travel Expense	1-6-502.72	20.00	5649	20.00
Dr. James Harvey	Travel Expense	1-6-502.72	14.60	5650	14.60
Stanley Lotko	Travel Expense	1-53-502.72	7.00	5651	7.00
Robert Thieda	Travel Expense	1-53-502.72	8.00	5652	8.00
Donn B. Stansbury	Travel Expense	1-63-502.72	15.00	5653	15.00
Anton A. Dolejs	Travel Expense	1-3-501.72	39.30	5654	39.30
Joanne L. Heinly	Travel Expense	1-52-502.72	13.72	5655	13.72
Richard A. Wild	Travel Expense	1-5-502.79	25.20	5656	25.20
Elgin Community College	Charge-Back	1-5-502.80	59.50	5657	59.50
Gloria Willie	Charge-Back	1-5-502.80	48.00	5658	48.00
Morton Junior College	Charge-Back	1-5-502.80	369.75	5659	369.75
Chicago Medical Book Company	Books	1-52-502.32	114.59	5660	114.59
Sears, Roebuck and Company	Supplies	1-52-563.00	10.48	5661	10.48

PAYEE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT AMOUNT	CHECK NUMBER	CHECK AMOUNT
Palatine Paint and Glass Co.	Supplies	1-52-563.00	\$ 14.33	5662	\$ 14.33
National League for Nursing	Books	1-52-502.32	14.30	5663	14.30
Lattof Car Rental	Rental Expense - Car	1-1-508.62	124.32		
Lattof Car Rental	Rental Expense - Station Wagon	1-3-508.62	120.95	5664	245.27
Prudential Ins. Company	Employee Insurance - May	1- -508.53	150.11		
Prudential Ins. Company	Employee Insurance - May	1- -508.51	816.86	5665	966.97
Browne-Morse Company	Equipment - Files	1-0-563.00	612.60	5666	612.60
American Book Publishing Record	Books	1-53-502.37	15.50	5667	15.50
American Library Association	Books	1-53-502.37	52.00	5668	52.00
Harvard University Press	Books	1-53-563.00	3.70	5669	3.70
Baker & Taylor	Books	1-53-563.00	118.38	5670	118.38
R. R. Bowker Company	Books	1-53-563.00	15.00	5671	15.00
Mc Graw Hill Book Company	Books	1-53-563.00	112.08	5672	112.08
Stacey's	Books	1-53-563.00	6.75	5673	6.75
Service Center for Teachers of History	Books	1-53-563.00	24.55	5674	24.55
International Bookfinders	Books	1-53-563.00	8.00	5675	8.00
Harper & Row Publishers	Books	1-53-563.00	7.22	5676	7.22
Educators Progress Service	Books	1-53-563.00	23.00	5677	23.00
The Explicator	Books	1-53-563.00	7.00	5678	7.00
Dodd, Mead & Company	Books	1-53-563.00	12.27	5679	12.27
Drexel Institute of Technology	Books	1-53-563.00	7.00	5680	7.00
Consumers Union	Books	1-53-563.00	13.00	5681	13.00
Horders	Supplies	1-53-563.00	290.40	5682	290.40
Gaylord Brothers Inc.	Supplies	1-53-502.37	51.62	5683	51.62
Alanar Book Processing	Books	1-53-563.00	15,904.16	5684	15,904.16
Imprest Fund	Reimbursement		1,072.19	5685	1,072.19
Total Building Fund Expenditures					
					\$25,706.36

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES JUNE 8, 1967

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Illinois Bell Telephone Company	Telephone Service	2-506.54	\$ 993.09	5686	\$ 993.09
Roy La Londe	Office Rent	2-508.62	1018.33	5687	1018.33
Township High School District #214	Library Rent	2-508.62	159.34	5688	159.34
Triton College	Charge Back	2-5-502.80	13107.50	5689	13107.50
Flynn, Harrison & Comroy	Insurance Coverage	2-508.55	22.00	5690	22.00
			Total Building Fund Expenditures		<u>\$15,300.26</u>

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

SITE & CONSTRUCTION FUND EXPENDITURES - JUNE 8, 1967

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Chicago Title and Trust Company	Title Policy	6-561.00	\$ 28.00	171	\$ 28.00
Chalet Builders	Chain Barricade	6-561.00	25.00	172	25.00
Gremley & Biedermann Associates Co.	Surveyors Fees	6-561.29	110.00	173	110.00
Frank M. Hines	Legal Fees	6-561.22	407.50	174	407.50
Imprest Fund	Reimbursement	6-101.80	500.00		
		6-562.24	25.00	175	525.00
Total Site & Construction Fund Expenditures					<u>\$1,095.50</u>

WILLIAM RAINNEY HARPER COLLEGE
DISTRICT NO. 512
EDUCATIONAL FUND
STATEMENT OF POSITION

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>5/31/67 BALANCES</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCES</u>
<u>Cash:</u>				
Imprest Fund	101.20	\$ 5,000.00	-	\$ 5,000.00
In Bank	101.30	(23,452.23)	-	(23,452.23)
Deposits	101.80	300.00	-	300.00
Investments	102.10	121,961.00	-	121,961.00
 TOTAL ASSETS		 \$ 103,808.77	 -	 \$ 103,808.77

Liabilities

Payroll Deductions Payable:

Retirement	204.10			
Survivors Insurance	204.11			
Federal Income Tax Withheld	204.20			
Social Security	204.31			
 Reserve for Encumbrances		 -	 57,867.63	 57,867.63
TOTAL LIABILITIES		-	57,867.63	57,867.63

Fund Balance

Fund Balance	300.00	\$ 103,808.77	\$(57,867.63)	\$ 45,941.14
 TOTAL LIABILITIES & FUND BALANCE		 \$ 103,808.77	 \$ -	 \$ 103,808.77

Summary of Fund Balance

Balance July 1, 1966		\$ (16,747.79)	\$ -	\$ (16,747.79)
Add: Revenues to Date		482,050.49	-	482,050.49
		465,302.70	-	465,302.70
Less: Expenditures		361,493.93	57,867.63	419,361.56
 FUND BALANCE		 \$ 103,808.77	 \$(57,867.63)	 \$ 45,941.14

WILLIAM RAINEY I PER COLLEGE
 DISTRICT NO. 512
 EDUCATIONAL FUND - BUDGET REPORT

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF		YEAR TO		ENCUMBRANCES	UNENCUMBERED BALANCES
			MAY		DATE	BALANCE		
Revenue:								
Taxes - Current 1965	401.10	\$482,797.24	\$ -	\$ 465,492.96	\$ 17,304.28	\$ -	\$ 17,304.28	
Governmental Divisions	402.00	15,000.00	-	5,000.00	10,000.00	-	10,000.00	
Interest on Investments	404.00	2,477.27	713.17	5,827.53	(3,350.26)	-	(3,350.26)	
Tuition	406.00	-	1,450.00	5,730.00	(5,730.00)	-	(5,730.00)	
TOTAL REVENUE		\$500,274.51	\$ 2,163.17	\$ 482,050.49	\$ 18,224.02	\$ -	\$ 18,224.02	
Expenditures:								
Administration:	501.00							
Salaries:	501.10							
President	501.11	\$ 16,500.00	\$ -	\$ 16,500.00	\$ -	\$ -	\$ -	
Dean of Business Affairs	501.12	14,000.00	-	13,708.29	291.71	-	291.71	
Administrative Assistant	501.11	16,000.00	1,166.67	10,389.00	5,611.00	-	5,611.00	
Data Processing	501.15	10,000.00	-	10,000.00	-	-	-	
Secretarial and Clerical	501.16	31,900.00	3,625.00	29,622.86	2,277.14	-	2,277.14	
Other	501.19	7,500.00	2,287.51	7,982.52	(462.52)	-	(462.52)	
TOTAL ADMINISTRATIVE SALARIES		\$ 95,900.00	\$ 7,079.18	\$ 88,182.67	\$ 7,717.33	\$ -	\$ 7,717.33	
Contractual Services:	501.20							
Accounting	501.21	\$ 3,000.00	\$ -	\$ 2,875.00	\$ 125.00	\$ -	\$ 125.00	
Legal	501.22	9,000.00	412.50	4,988.00	4,012.00	407.50	3,604.50	
Service Bureau Data Processing	501.23	4,000.00	-	-	4,000.00	-	4,000.00	
Architectural	501.24	2,500.00	-	30.00	2,470.00	-	2,470.00	
Educational	501.25	5,000.00	131.70	5,175.80	(175.80)	-	(175.80)	
Financial	501.26	10,750.00	-	3,306.99	7,443.01	-	7,443.01	
Other	501.29	5,000.00	1,070.20	2,918.83	2,081.17	345.00	1,736.17	
TOTAL CONTRACTUAL SERVICES		\$ 39,250.00	\$ 1,614.40	\$ 19,294.62	\$ 19,955.38	\$ 752.50	\$ 19,202.88	
Supplies:	501.30							
Office Supplies	501.31	\$ 7,500.00	\$ 296.29	\$ 4,760.85	\$ 2,739.15	\$ 444.88	\$ 2,294.27	
Copying Supplies	501.32	2,000.00	60.56	707.14	1,292.86	273.34	1,019.52	
Printing	501.33	7,000.00	129.00	3,467.72	3,532.28	294.16	3,238.12	
Postage	501.34	5,000.00	25.66	1,642.29	3,357.71	411.23	2,946.48	
Election	501.35	3,000.00	1,301.65	2,973.87	26.13	1,056.26	(1,030.13)	
Other	501.39	5,000.00	-	247.32	4,752.68	244.79	4,507.89	
TOTAL SUPPLIES		\$ 29,500.00	\$ 1,813.16	\$ 13,799.19	\$ 15,700.81	\$ 2,724.66	\$ 12,976.15	

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCES
Travel:							
Board and President	501.71	\$ 5,000.00	\$ 342.33	\$ 4,330.56	\$ 669.44	\$ (56.40)	\$ 725.84
Business Office	501.72	2,000.00	109.00	2,008.92	(8.92)	28.35	(37.27)
Data Processing	501.73	1,500.00	273.78	1,267.01	232.99	50.11	182.88
Administrative Assistant	501.74	2,000.00	-	900.45	1,099.55	55.14	1,044.41
Other	501.79	1,000.00	39.97	962.26	37.74	62.90	(25.16)
TOTAL TRAVEL EXPENSE		\$ 11,500.00	\$ 765.08	\$ 9,469.20	\$ 2,030.80	\$ 140.10	\$ 1,890.70
Other Administrative Expenses	501.90	5,000.00	451.49	5,823.26	(823.26)	1,179.29	(2,002.55)
TOTAL ADMINISTRATIVE EXPENSE		\$181,150.00	\$11,723.31	\$136,568.94	\$44,581.06	\$ 4,796.55	\$39,784.51
Instruction:							
Salaries							
Dean of Instruction	502.10	\$ 18,000.00	\$ 1,500.00	\$16,500.00	\$1,500.00	-	\$ 1,500.00
Dean of Student Affairs	502.11	17,000.00	1,416.67	15,583.37	1,416.63	-	1,416.63
Ass't Dean of Voc. Tech	502.12	17,000.00	-	-	17,000.00	-	17,000.00
Director of Nursing Education	502.12	13,000.00	833.33	6,150.75	6,849.25	-	6,849.25
Ass't. Nursing Education	502.12	10,000.00	-	-	10,000.00	-	10,000.00
Registrar and Admissions	502.14	14,000.00	1,166.67	11,083.36	2,916.64	-	2,916.64
Secretarial, Clerical Programmer	502.16	32,000.00	2,743.55	21,339.44	10,660.56	-	10,660.56
Librarian	502.17	13,500.00	1,125.00	11,250.00	2,250.00	-	2,250.00
Library Assistant	502.17	15,000.00	700.00	3,818.10	11,181.90	-	11,181.90
Other	502.19	1,500.00	-	-	1,500.00	-	1,500.00
TOTAL INSTRUCTION SALARIES		\$151,000.00	\$ 9,485.22	\$85,725.02	\$65,274.98	-	\$65,274.98
Contractual Services							
Educational Consultants	502.20	\$ 2,500.00	\$ 843.75	\$ 2,327.07	\$ 172.93	\$ 262.50	\$ (89.57)
Data Processing	502.27	2,500.00	-	-	2,500.00	-	2,500.00
TOTAL CONTRACTUAL SERVICES		\$ 5,000.00	\$ 843.75	\$ 2,327.07	\$ 2,672.93	\$ 262.50	\$ 2,410.43
Supplies							
Professional Books	502.30	\$ 2,500.00	\$ (59.73)	\$ 1,212.62	\$1,287.38	\$ 274.28	\$ 1,013.10
Library Supplies	502.37	10,000.00	147.16	794.39	9,205.61	279.78	8,925.83
Other	502.39	15,000.00	484.80	3,391.87	11,608.13	7,063.15	4,544.98
TOTAL SUPPLIES		\$ 27,500.00	\$ 572.23	\$ 5,398.88	\$22,101.12	\$ 7,617.21	\$14,483.91

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Travel:							
Faculty	502.70	\$ 5,000.00	\$ 236.07	\$ 5,909.80	\$ (909.80)	\$ 436.70	\$ (1,346.50)
Librarian	502.77	1,000.00	2.25	1,031.96	(31.96)	15.00	(46.96)
Other	502.79	2,000.00	123.78	1,231.44	768.56	25.20	743.36
TOTAL TRAVEL		\$ 8,000.00	\$ 362.10	\$ 8,173.20	\$ (173.20)	\$ 476.90	\$ (650.10)
Tuition Paid	502.80	92,820.00	17,256.60	42,847.55	49,972.45	477.25	49,495.20
Other Instructional Expenses	502.90	1,000.00	187.36	946.31	53.69	179.61	(125.92)
TOTAL INSTRUCTIONAL EXPENSE		\$285,320.00	\$28,707.26	\$145,418.03	\$139,901.97	\$ 9,013.47	\$130,888.50
Health:							
Salaries	504.10	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
Supplies	504.30	500.00	-	-	500.00	-	500.00
TOTAL HEALTH EXPENSE		\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Fixed Charges:							
Employers Share of Retirement	508.40	\$ 24,000.00	\$ 1,248.35	\$ 15,458.79	\$ 8,541.21	\$ -	\$ 8,541.21
Fringe Benefit Program	508.50	15,000.00	998.64	6,605.96	8,394.04	966.97	7,427.07
Other Insurance	508.51	1,500.00	-	577.76	922.24	-	922.24
Rentals	508.60	7,500.00	637.82	5,786.15	1,713.85	599.81	1,114.04
Interest	508.80	2,000.00	-	-	2,000.00	-	2,000.00
Operational Bond	508.84	380.00	-	-	380.00	-	380.00
Other	508.89	6,000.00	-	-	6,000.00	-	6,000.00
TOTAL FIXED CHARGES		\$ 56,380.00	\$ 2,884.81	\$ 28,428.66	\$ 27,951.34	\$ 1,566.78	\$ 26,384.56
Capital Outlay:							
Additional Equipment	560.00	\$119,790.00	\$ 6,922.86	\$ 51,078.30	\$ 68,711.70	\$ 42,490.83	\$ 26,220.87
Provision for Contingencies	590.00	\$ 64,914.00	\$ -	\$ -	\$ 64,914.00	\$ -	\$ 64,914.00
TOTAL EXPENDITURES		\$708,554.00	\$ 50,238.24	\$ 361,493.93	\$ 347,060.07	\$ 57,867.63	\$ 289,192.44

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
BUILDING FUND REPORT
STATEMENT OF POSITION

ASSETS	ACCOUNT NUMBER	5/31/67 BALANCES	ENCUMBRANCES	UNENCUMBERED BALANCES
Cash:				
Cash in Bank	101.30	\$24,525.88	-	\$24,525.88
Investments	102.10	68,577.94	-	68,577.94
TOTAL ASSETS		\$93,103.82	-	\$93,103.82
 <u>Liabilities</u>				
Reserve for Encumbrances		-	\$16,050.26	\$16,050.26
 <u>Fund Balance</u>				
Fund Balance	300.00	93,103.82	(16,050.26)	77,053.56
TOTAL LIABILITIES & FUND BALANCE		\$93,103.82	-	\$93,103.82

Summary of Fund Balance

Balance - July 1, 1966	-	-	-
Add: Revenues to Date	\$130,629.48	-	\$130,629.48
	\$130,629.48	-	\$130,629.48
Deduct : Expenditures to Date	37,525.66	16,050.26	53,575.92
Balance	\$93,103.82	\$(16,050.26)	\$77,053.56

WILLIAM RAINEY H ^{PER} COLLEGE
DISTRICT NO. 512
BUILDING FUND - BUDGET REPORT

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCES
Revenue:							
Taxes - Current 1965	401.10	\$134,109.80	\$ -	\$129,310.20	\$4,799.60	\$ -	\$ 4,799.60
Interest on Investments	404.00	1,040.20	-	1,319.28	(279.08)	-	(279.08)
TOTAL REVENUE		\$135,150.00	\$ -	\$130,629.48	\$4,520.52	\$ -	\$ 4,520.52
Expenditures:							
Tuition Paid	502.80	\$ 16,380.00	\$ -	\$ -	\$16,380.00	\$ 13,107.50	\$ 3,272.50
Operations	506.00						
Salaries	506.10						
President	506.11	5,000.00	1,687.49	\$ 5,000.00	\$ -	\$ -	\$ -
Dean of Business Affairs	506.12	4,000.00	1,500.00	3,000.00	1,000.00	-	\$ 1,000.00
Data Processing	506.15	3,500.00	1,125.00	2,375.00	1,125.00	-	1,125.00
Contractual Services- Cust.	506.20	2,000.00	395.00	1,176.30	823.70	-	823.70
Supplies	506.30	500.00	-	77.02	422.98	-	422.98
Utilities:	506.50						
Water & Sewage	506.51	250.00	-	-	250.00	-	250.00
Electricity	506.52	1,000.00	1.72	1.72	998.28	-	998.28
Telephone & Telegraph	506.54	7,000.00	986.44	8,911.84	(1,911.84)	1,743.09	(3,654.93)
Other	506.59	1,000.00	-	-	1,000.00	-	1,000.00
TOTAL OPERATING EXPENSE		\$ 24,250.00	\$ 5,695.65	\$ 20,541.88	\$ 3,708.12	\$ 1,743.09	\$ 1,965.03
Maintenance:	507.00						
Contractual Services	507.20	\$ 2,000.00	-	\$ 2,589.50	\$ (589.50)	-	\$ (589.50)
Supplies	507.30	200.00	-	-	200.00	-	200.00
TOTAL MAINTENANCE EXPENSES		\$ 2,200.00	-	\$ 2,589.50	\$ (389.50)	-	\$ (389.50)
Fixed Charges:	508.00						
Employers Share of Retirement	508.40	\$ 1,300.00	\$ 473.87	\$ 1,085.58	\$ 214.42	\$ -	\$ 214.42
Fire Insurance	508.50	1,000.00	-	-	1,000.00	22.00	978.00
Rentals - Office	508.60	20,000.00	1,177.67	13,234.44	6,765.56	1,177.67	5,587.89
Other	508.65	2,000.00	-	74.26	1,925.74	-	1,925.74
TOTAL FIXED CHARGES		\$ 24,300.00	\$ 1,651.54	\$ 14,394.28	\$ 9,905.72	\$ 1,199.67	\$ 8,706.05
Capital Outlay	562.00	\$ 61,291.00	\$ -	\$ -	\$61,291.00	\$ -	\$61,291.00
New Buildings & Improvements	563.00	5,500.00	-	-	5,500.00	-	5,500.00
Additional Equipment		\$ 66,791.00	\$ -	\$ -	\$66,791.00	\$ -	\$66,791.00
TOTAL CAPITAL OUTLAY		\$ 1,229.00	\$ -	\$ -	\$ 1,229.00	\$ -	\$ 1,229.00
PROVISION FOR CONTINGENCIES		\$135,150.00	\$ 7,347.19	\$ 37,525.66	\$97,624.34	\$ 16,050.26	\$81,574.08
TOTAL EXPENDITURES							

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
SITE & CONSTRUCTION FUND
STATEMENT OF POSITION

ASSETS	ACCOUNT NUMBER	5/31/67 BALANCES	ENCUMBRANCES	UNENCUMBERED BALANCES
Cash:				
Cash in Bank				
1st National Bank of Chicago	101.31	\$24,122.30	-	\$24,122.30
Investments	102.10	5,425,000.00	-	5,425,000.00
TOTAL ASSETS		\$5,449,122.30	-	\$5,449,122.30

Liabilities

Reserve for Encumbrances	-	\$169,209.25	\$169,209.25
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Fund Balance

Fund Balance	300.00	\$5,449,122.30	(169,209.25)	\$5,279,913.05
TOTAL LIABILITES & FUND BALANCE		\$5,449,122.30	-	\$5,449,122.30

Summary of Fund Balance

Balance - July 1, 1966	-	-	-	
Add: Revenues to Date		\$7,480,663.19	-	\$7,480,663.19
		\$7,480,663.19	-	\$7,480,663.19
Deduct: Expenditures to Date		2,031,540.89	169,209.25	2,200,750.14
Balance		\$5,449,122.30	(169,209.25)	5,279,913.05

WILLIAM RAINY F. HER COLLEGE
DISTRICT NO. 512
SITE & CONSTRUCTION FUND REPORT

EXPLANATION	ACCOUNT NUMBER	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Revenue:						
Governmental Divisions	402.00					
Higher Ed. Facilities Act	402.81	-	-	\$1,000,000.00	-	\$1,000,000.00
Other - State	402.90	-	-	3,500,000.00	-	3,500,000.00
Sale of Bonds	403.00					
Principal on Bonds Sold	403.10	-	\$7,375,000.00	-	-	-
Premium on Bonds Sold	403.20	-	360.13	(360.13)	-	(360.13)
Accrued Interest on Bonds Sold	403.30	-	53,094.42	(53,094.42)	-	(53,094.42)
Interest on Investments	404.00	364.58	52,208.64	(27,208.64)	-	(27,208.64)
TOTAL REVENUE		\$ 364.58	\$7,480,663.19	\$4,419,336.81	-	\$4,419,336.81
Expenditures:						
Fixed Charges	508.00					
Insurance	508.50	-	\$ 907.00	\$ 1,093.00	-	\$ 1,093.00
Other Expenditures	509.00	-	\$ 4.57	(4.57)	-	(4.57)
Capital Outlay:	560.00					
Site & Acquisition&Improvement	561.00	\$ 724.00	\$1,734,496.92	\$ 265,503.08	\$ 570.50	\$ 264,932.58
New Buildings & Improvement	562.00	126,960.00	296,132.30	3,203,867.60	168,638.75	3,035,228.85
Additional Equipment	563.00	-	-	25,000.00	-	25,000.00
TOTAL CAPITAL OUTLAY		\$127,684.00	\$2,030,629.32	\$3,494,370.68	\$169,209.25	\$3,325,161.43
TOTAL EXPENDITURES		\$127,684.00	\$2,031,540.89	\$3,495,459.11	\$169,209.25	\$3,326,249.86

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
SCHOLARSHIP FUND

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>BALANCES 5/31/67</u>
Cash: 1st Bank and Trust Co., Palatine	101.32	<u>\$452.00</u>
<u>Fund Balance</u>		
Scholarship Fund Balance	300.00	<u>\$452.00</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
STUDENT LOAN FUND
STATEMENT OF POSITION

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>BALANCE 5/31/67</u>
Cash:		
1st Bank and Trust Co., Palatine	101.32	<u>\$ 100.00</u>
<u>Fund Balance</u>		
Loan Fund Balance	300.00	<u>\$ 100.00</u>



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career opportunities

Graduates of programs in law enforcement are in substantial and increasing demand in all the major areas of modern law enforcement on the federal, state, and local levels, and in private industry.

There are few fields of endeavor that offer the individual as many career opportunities to be of genuine service to his fellow man. The knowledge that one is helping to make his community a safer place in which to live by safeguarding lives and protecting property is one of the most satisfying rewards of the law enforcer's job. Retirement and other benefits are usually above average.

program objectives

There is an urgent demand for well-prepared individuals in law enforcement—persons trained not only in the professional skills required of the modern police officer, but who also have a sound background in the social sciences and in general education.

The program of law enforcement at Harper College has a four-fold objective: (1) the preparation of students for employment; (2) the instruction of students who seek to prepare for a baccalaureate degree in police science and administration; (3) the provision of opportunity for active police officers to expand their knowledge in the liberal arts and increase their professional competence which may lead to promotional opportunity within their organization; and, (4) the instruction of law enforcement and the administration of justice as a cultural part of a student's higher education.

comprehensive curriculum

The law enforcement program is a two-year curriculum leading to the Associate of Applied Science Degree. The curriculum is designed to provide an integration of general and technical education, requiring the same standards of achievement and graduation as are required for all students at Harper College. Police cadet programs and the practicum in police operations, being established in conjunction with local municipal and state police agencies, provide an unusual opportunity for students to gain first-hand experience in law enforcement work while completing the program.

tuition

\$8.00 per credit hour.

Activity Fee—\$10.00 per semester (full-time student)
\$ 5.00 per semester (part-time student)

Laboratory fees and books.

financial assistance

A broad financial aid program including loans, scholarships and work-study programs will be offered by Harper College.

William Rainey Harper College
34 West Palatine Road, Palatine, Illinois 60067

requirements

The person who chooses law enforcement as a career must develop the ability to observe, record, and communicate facts accurately; to think logically and quickly; and to deal effectively with people.

For most law enforcement jobs there are certain educational, age, and physical requirements. These requirements vary among the related areas of police work and between different localities. Specific information may be obtained either from local or state law enforcement agencies or from the college admissions office.

admission

Admission to this program is on the same basis as admission to the college. High school graduates are eligible as are non-graduates, 18 years of age or older, who demonstrate the capacity to benefit from this program.

application

To apply for admission to Harper College and for placement in the Law Enforcement Program, or for additional information, write or call:

Director of Admissions
Harper College
34 W. Palatine Road
Palatine, Illinois 60067 Telephone: 358-9100

LAW ENFORCEMENT

first year

FIRST SEMESTER

Course No.	Course Title	Credits
ENG 101	Composition	3
SOC 101	Introduction to Sociology	3
PSY 101	Introduction to Psychology	3
LAE 101	Introduction to Law Enforcement	3
LAE 102	Police Organization & Administration	3
PED	Physical Education	1
TOTAL		16

SECOND SEMESTER

Course No.	Course Title	Credits
ENG 103	Report Writing	3
SOC 205	Social Problems	3
PSY 217	Developmental Psychology	3
PSC 201	American Government—Organization and Powers	3
LAE 110	Police Operations	3
PED	Physical Education: Defense Tactics	2
TOTAL		17

second year

FIRST SEMESTER

Course No.	Course Title	Credits
PSC 202	American Government: Functions	3
SPE 101	Fundamentals of Speech	3
LAE 201	Criminal Law I	3
LAE 210	Introduction to Criminology	3
LAE	Elective ¹	3
PED 216	Physical Education: First Aid	2
TOTAL		17

SECOND SEMESTER

Course No.	Course Title	Credits
LAE 202	Criminal Law II	3
LAE 211	Criminal Investigation	3
LAE 212	Traffic Administration	3
LAE	Elective ¹	3
	Elective ²	3
PED 206	Physical Education: Health	2
TOTAL		17

¹Elective must be from the following law enforcement electives:
LAE 205—Juvenile Procedures
LAE 206—Juvenile Delinquency
LAE 207—Problems of Drug Addiction & Vice Control
LAE 250—Police Internship

²Three hours of electives must be from one of the following courses:
DPR 101—Introduction to Data Processing
BUS 211 or 212—Business Law
BUS 121 or 122—Typing
HIS 111 or 112—History of American People
HIS 141 or 142—History of Western Civilization
BUS 150—Business Mathematics
PHS 101—Physical Science

RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT

Assistant Dean, Transfer Programs

Clifford S. Peterson - Associate Professor and
Assistant Dean of Transfer Programs
\$16,000 per year (begin Aug. 1, 1967)

University of Wisconsin, B.S. in Physical Education 1950
with General Science minor also M.S. Physical Education
1952 plus 8 graduate hours summer of 1957. University of
Michigan Kellogg fellow in Junior College Administration
1965-66, Ph.D. candidate (28 hours). University of Chicago,
Spring, 1967 3 hours; more in future. University of
Michigan, Summer, 1967 (June 26 to August 1) 6 hours course
work and qualifying exam for Ph.D.; groundwork for thesis
approval and committee formation.

MAJOR AREAS: Administration - Assistant Dean, Transfer
Programs.

TEACHING EXPERIENCE: Goodman High School, Wisconsin, 1950-52;
Central High School, Kenosha 1952-57; Wright College, 1957-59;
Amundsen-Mayfair, 1959-present; Associate Professor and Chairman
Physical Education Department. Cayahoga Community College,
Spring, 1966- Administrative Intern, functioning as Assistant
Vice President for Academic Affairs to Dr. Alfred Livingston.
Very strong recommendations from several sources.

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██████████ ██████████ ██████████

RECOMMENDATION FOR FACULTY APPOINTMENT

Business Department

Rose M. Trunk - Instructor of Business - \$8,050

B.S., 1950; M.B.A., 1952 DePaul University; plus 20 hours in Education, plus 6 hours Business (this summer); has 33 hours in accounting.

MAJOR AREAS: Accounting, Finance, Economics, Marketing

TEACHING EXPERIENCE: Teaching accounting and general business: Josephinum School, Chicago, 1959-1962; Sacred Heart, Rolling Meadows, 1962-1966.

BUSINESS EXPERIENCE: Accountant at DePaul University 1945-1959.

[REDACTED]

I. SUBJECT

College Depository

II. REASON FOR CONSIDERATION BY BOARD

To rotate our educational and building fund depository in order to give every bank in our junior college district an opportunity to participate.

III. INFORMATION

This item of business was discussed with the board prior to the beginning of the 1966-67 fiscal year and a decision was postponed until this time.

It is proposed that the college district rotate its education and building fund depositories to banks throughout the college district.

In order to maintain some continuity it would seem most logical to designate depository banks on a two year basis as has been done with the First National Bank of Mount Prospect.

Our proposal includes the following bank depository schedule to be maintained over the next ten year period.

Fiscal Years

1967-68 } Education Fund - First Bank & Trust of Palatine
1968-69 } Building Fund - Palatine National Bank

1969-70 } Schaumburg State Bank
1970-71 } Bank of Elk Grove

1971-72 } Bank of Rolling Meadows
1972-73 } 1st Arlington National Bank

1973-74 } Bank of Arlington Heights
1974-75 } Wheeling Trust & Savings Bank

1975-76 } 1st National Bank of Mount Prospect
1976-77 } 1st National Bank & Trust Co. of Barrington

IV. SUMMARY

By changing depositories every two years the college can maintain control of funds for a respectable period of time. In addition, each bank in the college district will have an opportunity to be designated as a depository.

V. RECOMMENDATION

The President recommends that the Board of Trustees approve the establishment of this depository plan.

PART-TIME, TEMPORARY, AND SUMMER SCHOOL TEACHING

Years Teaching Experience	B.A.	M.A.	M.A. + 15	M.A. + 30	Earned Doctorate or M.A. + 60
0-3	450	500	550	600	650
4-9	500	550	600	650	700
10+	550	600	650	700	750

Degrees and hours to be in subject field as specified in regular teaching Salary Schedule. In certain critical areas exceptions to this schedule may be approved by the Dean of Instruction.

Above rates are for one semester for a course meeting 3 periods per week.

Courses meeting more or less times per week than this to be compensated as

follows: Add or subtract \$100 for each contact hour load above or under 3

periods respectively.

	<u>SUBJECT</u>	<u>SEM. HRS.</u>	<u>PERIODS PER WEEK</u>	<u>AMOUNT PER SEM.</u>
Base 600 for these examples only	1. Art Course or Business	3 cr.	6 contact	= 900
	2. Art Course or Business	2 cr.	4 contact	= 700
	3. Chemistry Course	5 cr.	8 contact	= 1100
	4. P.E. Course	1 cr.	2 contact	= 500
	5. Band	1 cr.	3 contact	= 600
	6. Soc. Sci. or Math or Humanities	4 cr.	4 contact	= 700
	7. Geology or Business	4 cr.	5 contact	= 800
	8. Biology or Business	4 cr.	6 contact	= 900
	9. MCD	4 cr.	7 contact	= 1000

WILLIAM RAINEY HARPER COLLEGE

34 W. PALATINE RD. • PALATINE, ILLINOIS 60067 • AREA CODE 312 358-9100

May 26, 1967

TO: President and Board of Trustees of the Village of Palatine

RE: Proposed Re-zoning of Property on Roselle Road near Algonquin Road

The Board of Harper Junior College is encouraged by and appreciative of the accomplishments of the recent joint meeting with the representatives of the Village of Palatine. Surely such meetings are singularly the best approach available to the establishment and maintenance of inter-governmental cooperation and communications.

The willingness of the Village Board to permit the college board to review proposed building plans and zoning uses in the area of the college property, and to consider its recommendations, is indeed a fine example of the kind of cooperative planning which can be accomplished, and we sincerely look forward to the continuation of this fine relationship.

The college board counts the college's residence in Palatine as a significant and valuable factor in the district's healthy growth potential.

We recognize that zoning and planning are basically the Village's concern; however, our vital concern and intense involvement with the planning of the proposed two hundred acre \$30,000,000 super-educational facility leads us to believe that commercial uses, especially those involving on-site retail sales, are neither necessary nor desirable for the area in question.

It is the firm belief and conviction of the college board that the proposed uses are not the highest and best uses, and we thus reaffirm and reassert our objections to the re-zoning.

Our firm conviction that the property in question should be reserved for institutional-type zoning uses is outweighed only by our belief that the determination of the Village should control on questions of zoning, even if in the orderly process of the conduct of Village business, a decision contrary to our conviction is reached.

President and Board of Trustees of
the Village of Palatine

-2-

May 26, 1967

We would assume, however, that strict compliance will be exacted by the Village insofar as the standards of quality are concerned to which the petitioner has voluntarily subjected himself and which were discussed at the joint meeting, and we would be pleased to have the opportunity of plan review, as agreed.

Sincerely,

John A. Haas
President, Board of Trustees

JAH:jal

ILLINOIS ASSOCIATION OF COMMUNITY AND JUNIOR COLLEGES

211 WEST WACKER DRIVE, ROOM 928 • CHICAGO, ILLINOIS 60606 • PHONE 312-372-0544

JAMES D. BROMAN
EXECUTIVE DIRECTOR

May 29, 1967

For Immediate ReleaseN E W S R E L E A S E

Public junior colleges in Illinois face a crucial test in Springfield this week when H.B. 2221 moves to the floor of the General Assembly. This bill provides that \$125 million shall be authorized to the Illinois Building Authority for junior college construction this biennium. This amount was set by Governor Kerner even though \$150 million was recommended by the Illinois Board of Higher Education and a well documented request for \$180 million was received from the Illinois Junior College Board.

James D. Broman, Executive Director of the Illinois Association of Community and Junior Colleges, has served notice that efforts will be made to amend H.B. 2221 to authorize \$180 million for junior college construction. He said: "\$180 million is a very conservative figure and is absolutely necessary if the state is to pay 75% of construction of new campuses. A lesser authorization will result in either substandard facilities which will only foster poor programs or it will require local taxpayers to pay more than 25% of the cost of construction. Everyone, including our lawmakers, is aware of the broad support which made possible these new junior college districts, passage of tax rates to support them, and approval of bond referendum to meet the 25% local contribution for building. This support has come not only from parents of students who will enroll in the colleges, but also from government officials, business and industry, and even from private colleges and universities which stand to gain enrollment from transfer students. If the Legislature fails to provide a realistic authorization, I predict serious repercussions across the entire state."

Referring to legislator interest in the federal project for Weston, Illinois, Broman said: "It is impossible to conceive that legislators who are enthusiastic about locating an atom smasher somewhere in Illinois will fail to recognize the economic impact of one or more junior college campuses in their own locality. The social and economic potential of comprehensive junior colleges is so obvious it is very remote that there will be reluctance to provide adequate authorization for junior college construction during this session of the General Assembly."

The Senate can be expected to be sympathetic to increasing the authorization since every senator has at least one proposed new junior college campus in his district. The final decision on Illinois Building Authority projects will not be made probably until late in June just before the lawmakers adjourn.

The \$125 million authorization for junior college construction in H.B. 2221 is not adequate to plan and develop the State Junior College System in the next two years!

1. The Governor's \$125 million is a "pegged" amount without documentation;
2. The Board of Higher Education recommended \$150 million without an appropriate explanation why it cut \$30 million from the request of the State Junior College Board;
3. The Illinois Junior College Board, which is by law charged with planning and developing the new state system, has document its \$180 million request as recent as May 1, 1967.

Why is \$180 million authorization to the Illinois Building Authority Needed?

1. Because more than 30 college campuses must be planned within the authorization set in H.B. 2221. It does not mean actual spending since lead time is required by colleges sometimes as long as three years from planning to construction time;
2. The danger of inadequate authorization is vividly illustrated by what happened two years ago when only \$20.5 million was authorized by the 74th General Assembly when \$41 million actually was needed. The result of this deficiency was not one project has been started during the two year period. The additional \$20.5 million is part of the new authorization this biennium and must be passed by the General Assembly before bids can be taken and contracts awarded;
3. The \$20.5 million deficiency from the last biennium must be taken "off the top" from the authorization in the coming biennium. If \$125 million were authorized, this would leave less than \$105 million for planning more than 30 new campuses.
4. Three alternatives are available to the State Junior College Board if the authorization is too low:
 - It can approve only meager facilities for each college and pay 75% of the total cost of such inadequate facilities;
 - It can approve plans for campuses for all eligible colleges at a decreased amount of state participation well below the 75% level of state participation thereby forcing a much greater share of the cost on local taxpayers;
 - It can approve reasonable facilities until the authorization is depleted and require all other colleges to wait until the next biennium. In the meantime, enrollments increase and cost of construction escalates.

What affect does an increased authorization have on state finances?

1. Bonding limits of the Illinois Building Authority are increased causing some alarm to those who do not like this form of financing. Unless there is an alternative to this vehicle chosen by the 74th General Assembly to finance junior college construction, the amount is not important as long as the building program remains unfinished.
2. The Budget is increased because of legal requirements that .14228 of the amount authorized must be appropriated for debt service. This requires about \$17.5 million for a \$125 million authorization and about \$25 million for \$180 million. As a practical matter, however, over half of the debt service appropriation will lapse at the end of the biennium because while planning will take place within the umbrella of the authorization, bonds will not be issued for the full amount of the authorization within the biennium.