

AGENDA

June 27, 1968

I. Call to Order

II. Roll Call

III. Approval of Minutes

IV. Approval of Disbursements

- A. Construction Payouts
- B. Bills Payable
- C. Payroll, June 1-15, 1968
- D. Estimated Payroll, June 16-31, 1968
- E. Financial Statements (to be mailed)

V. Communications

VI. Unfinished Business

VII. New Business

- A. Recommendation - European Travel Program Exhibit A.
- B. Recommendation - Purchase of Furniture
(To be hand carried to meeting)
- C. Recommendation - Faculty Appointments
(To be hand carried to meeting)
- D. Recommendation - Summer Board Meeting Schedule Exhibit B.
(To be hand carried to meeting after
discussion with our staff)
- E. Recommendation - Architects Contract for Power Exhibit E.
Plant Addition
- F. Board Reports - 1) Consideration of Accounting Exhibit C.
System Review, by Ernst & Ernst
2) Monthly Construction Report Exhibit D

VIII. Presidents Report

XI. Adjournment

June 21, 1968

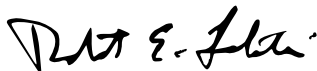
BOARD OF TRUSTEES

Dear Trustee:

Enclosed is the Agenda and supporting information for the regularly scheduled Board meeting to be held Thursday, June 27, 1968, 1200 West Algonquin Road, Palatine, Illinois, 8:00 p.m.

I shall look forward to seeing you on Thursday, eight o'clock in the evening.

Sincerely,



Robert E. Lahti
President

REL:rb
enclosures

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, June 27, 1968

CALL TO ORDER: In the absence of Chairman Johnson, Vice-Chairman Hansen called the regular meeting of the Board of Junior College District No. 512 to order at 8:25 p.m., June 27, 1968, at the Harper College Data Processing Center, 1200 West Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: John Haas, James Hamill, Milton Hansen, and Jessalyn Nicklas

Absent: Roy Hutchings, Richard Johnson, and John Kuranz

Also present: Dr. Robert E. Lahti, Kenneth Andeen, John Birkholz, Harold Cunningham, James Harvey, William Mann, Roy Sedrel, and Fred Vaisvil, Harper College; Ralph P. Klatt, Des Plaines Suburban Times; Betsy Brooker, Day Publications; Kathy Gosnell, Paddock Publications.

MINUTES: Member Hamill called attention to the omission from the minutes of June 12, 1968, of Mr. Kuranz's report on the Northwest Suburban Steering Committee.

Member Haas moved and Member Hamill seconded the motion to approve the minutes of the Adjourned Board Meeting of June 12, 1968, with the addition of the following paragraph:

"Member Kuranz reported on the progress of the proposed Northwest Suburban Steering Committee to be made up of business and industrial leaders from the area. The objective of the steering group will be to serve as a communication link between the college and the northwest suburban industry. Mr. Kuranz informed the Board the response had been encouraging but there were still a few more men whom he wished to contact. Dr. Lahti expressed the gratitude of the college for Mr. Kuranz's work with this group."

Motion unanimously carried.

DISBURSEMENTS:

Dr. Lahti discussed the problems of the Metropolitan Sanitary District with the Board. Their construction program, which includes our sewer project, is completely out of funds. The Sanitary District wants authority to issue ten to fifteen million dollars in bonds through legislative action. Along with other municipalities, the college has been asked to contact state legislators and inform them of the problem and ask for legislative support. The consensus of the board was to support this action. Dr. Lahti informed the Board they would be contacted if anything else came up in reference to this matter.

Construction Payouts

Member Hamill moved and Member Nicklas seconded the motion to authorize W. J. Mann, Dean of Business, to approve the following construction payouts:

L.K.Comstock-Gibson Electric Co.	\$ 65,944.17
H.S.Kaiser Co.	101,298.20
Fridstein Fitch & Partners, Special Reimbursement, Concrete Test	5,244.25
Fridstein Fitch & Partners, Spec.Reimbursement,Engineering Serv.	8,980.50

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, and Nicklas
Nays: None

Chairman Johnson entered the meeting at 8:50 and assumed the chair.

Bills Payable and Payrolls

Member Haas moved and Member Hansen seconded the motion to approve for payment the Bills Payable as of June 27, 1968, as follows:

Educational Fund	\$ 21,070.40
Building Fund	9,471.89
Site and Construction Fund	<u>2,716.15</u>
	<u>\$ 33,258.44</u>

and also to approve for payment the Payroll of June 1-15, 1968, in the amount of \$51,538.04, the Part-time Teachers' Payroll of May 16 through June 15, 1968, in the amount of \$15,676.67, and the Estimated Payroll of June 16 to July 15, 1968, in the amount of \$119,000.00.

DISBURSEMENTS:

Bills Payable
and Payrolls
(Cont.)

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen,
Johnson and Nicklas
Nays: None

Financial
Statements

Mr. Mann reported that, for the first year budget, he felt the accounts were basically in very good shape.

COMMUNICATIONS:

None

UNFINISHED
BUSINESS:

Member Haas stated he had drafted a letter to the Cook County Forest Preserve District in reference to the condemnation of land in the college district. Dr. Lahti informed the Board the letter had been mailed.

NEW BUSINESS:
European Travel
Program

Dr. Harvey discussed the European Travel Program being sponsored by the college. He pointed out that the college would be spending no money and would not be liable. Each traveler will make a contract with the travel agency. Dr. Harvey also discussed the possibility of a work-shop being held for participants prior to the tour and a work-scholarship program for students planning to tour next year.

Chairman Johnson suggested this type of program could be offered as an adult education program, with a less rigorous itinerary planned. Member Nicklas suggested publicity far enough ahead of such a tour to give interested people an opportunity to save for it.

Member Hansen moved and Member Haas seconded the motion to approve in principle the promotion and planning of the European trip in conjunction with Mount Prospect Vacations, Inc. Motion unanimously carried.

Purchase of
Furniture

Dr. Lahti stated the administration recognized that the furniture bids required further analysis and, therefore, asked the Board to postpone action on this item. The Board agreed.

Faculty Appoint-
ments

Dr. Andeen informed the Board there were no faculty appointments for this meeting.

NEW BUSINESS:

(Cont.)

Summer Board
Meeting Schedule

Dr. Lahti stated the administrative staff was recommending that the second board meeting in July be canceled. He discussed the task ahead in isolating next year's problems, developing an action program, and putting that action program on a critical path.

Member Hamill stated that from the Board standpoint there is a definite need for long-range planning. The other members of the Board agreed. The consensus of the Board was to have one meeting in July and return to the regular Board meeting schedule in August, with the possibility of additional meetings in August and September for the purpose of long-range planning.

The Board next discussed an inter-office memo that had been sent to the Board Members by Dr. Lahti. This memo was to Dr. Lahti from George Makas, Chairman of the Faculty Senate Committee on Investigating Evaluation System. The memo contained the results of a survey that was conducted by this committee concerning evaluation. The survey indicated that there was some confusion on the part of the faculty concerning the Board's position on evaluation.

The Board agreed that it must be made clear to the faculty that they must come up with an evaluation system. Member Haas asked the Board to keep in mind that even though a plan was adopted they must keep an open mind for possible changes. The Board would like the best possible recommendation but should recognize that plans of this type can always be improved upon.

Member Hamill stated that perhaps the Board had an obligation to redefine their position--to perhaps put it in writing. Dr. Andeen pointed out that the faculty is as interested as the Board in quality at Harper College. Mr. Birkholz stated he liked Member Hamill's suggestion that the Board write up their position.

Chairman Johnson read a brief statement to the Board which he had written, stating the Board's position. The Board agreed to have Member Hamill amend this statement and then mail it to the other

NEW BUSINESS:
(Cont.)

Board Members. After that, any Board Member who has an amendment should send it to Dr. Lahti, who would work the ideas together. The Board agreed that the sooner a statement was adopted the better, but that it was not possible at this meeting.

Architects'
Contract for
Power Plant
Addition

Mr. Mann stated this contract was with Caudill, Rowlett, Scott, and Fridstein, Fitch and Partners, architects, for the Power Plant Addition. He pointed out it had been reviewed by the administration and by Frank Hines, Board Attorney. Dr. Lahti informed the Board he had already written a Letter of Transmittal in which he had re-emphasized the college's displeasure with the design and the need for special attention by the landscape architect.

Member Hamill moved and Member Hansen seconded the motion to approve the architects' contract for the Power Plant Addition as presented.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen,
Johnson and Nicklas
Nays: None

Accounting System
Review by Ernst
and Ernst

Mr. Mann reported that the administration was very pleased with the report and cooperation that Ernst and Ernst gave the college on the Accounting System Review. He informed the Board that the majority of it had been implemented and basically by the 1st of July the college will be on this system.

Construction
Report

Mr. Mann pointed out that this type of construction report is the kind required by HEW of the architect. He went on to state that it seemed more meaningful than the one the architect had been sending the college, so he had requested this type of report.

Other

The Board discussed the 1968-69 Budget Manual they had received. Member Hamill stated he wanted to compliment Mr. Mann publicly, not only on the manual, but on the well-organized Budget Meeting.

PRESIDENT'S
REPORT:

Dr. Lahti stated he wanted to re-emphasize that the retreat was one of the most successful meetings as a group that the college had ever had, and he went on to say that several were being planned for next year.

Dr. Lahti informed the Board the Summer Workshop had opened with a very interesting speaker--Dr. Canfield.

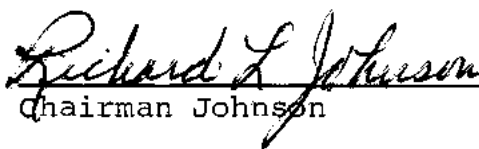
Dr. Lahti discussed the summer issue of the newspaper, which will be a recap of Harper College. The Board expressed interest in the possibility of a direct mailing on this paper and he stated he would investigate the costs and report back to the Board at the next meeting.

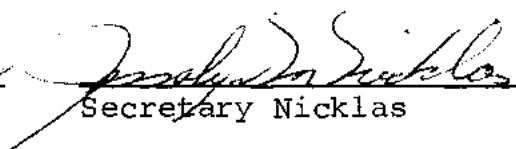
Dr. Lahti announced that Harold Cunningham is planning an Open House for Numerical Control Machinery, September 11. He plans to invite industry in to see the equipment and talk with staff.

Dr. Lahti also announced that the July 11 Board meeting will be the budget hearing and the adoption of the budget, after which CRS will give an extensive interiors presentation on the whole institution.

ADJOURNMENT:

Member Nicklas moved and Member Hamill seconded the motion that the meeting be adjourned at 11:05 p.m. Motion unanimously carried.


Chairman Johnson


Secretary Nicklas

WILLIAM RAINEY HARPER COLLEGE

June 27, 1968

To: Board of Trustees

From: Administration

Subject: Construction Payouts

The following construction payouts have been recommended for payment by our architect and have been reviewed by Mr. Hughes, Superintendent of Buildings and Grounds.

The administration recommends that W. J. Mann, Dean of Business, be authorized to approve the following construction payouts:

L.K.Comstock-Gibson Electric Co.	\$ 65,944.17
H. S. Kaiser Co.	101,298.20
Fridstein Fitch & Partners, Special Reimbursement, Concrete Test	5,244.25
Fridstein Fitch & Partners, Special Reimbursement, Engineering Services	8,980.50

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

BILLS FOR APPROVAL
JUNE 27, 1968

I.	BILLS PAYABLE		<u>PAGES</u>
	Educational Fund	\$21,070.40	5
	Building Fund	\$ 9,471.89	2
	Site & Construction Fund	<u>\$ 2,716.15</u> <u>\$33,258.44</u>	1
II.	PAYROLLS		
	Payroll, June 1 - 15, 1968	\$51,538.04	6
	Part-Time Teachers Payroll May 16 - June 15, 1968	\$15,676.67	3
	Estimated Payroll, June 16 to July 15, 1968	\$119,000.00	

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- JUNE 27, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Michael W. Bartos	Professional Expenses	1-52-502.38	\$ 70.31	8317	\$ 70.31
Anna Marie Bazik	Professional Expenses	1-60-502.38	75.00	8318	75.00
John R. Birkholz	Professional Expenses	1-51-502.38	40.25	8319	40.25
Martha Lynn Bolt	Professional Expenses	1-54-502.38	44.20	8320	44.20
Joseph L. Clouser	Professional Expenses	1-56-502.38	44.50	8321	44.50
Larew M. Collister	Professional Expenses	1-56-502.38	28.00	8322	28.00
Harold Cunningham	Professional Expenses	1-50-502.38	54.50	8323	54.50
John W. J. Davis	Professional Expenses	1-52-502.38	75.00	8324	75.00
Rosario L. De Palma	Professional Expenses	1-54-502.38	24.00	8325	24.00
Anton A. Dolejs	Professional Expenses	1-50-502.38	75.00	8326	75.00
Ambrose Easterly	Professional Expenses	1-59-502.38	75.00	8327	75.00
Charles F. Falk	Professional Expenses	1-51-502.38	75.00	8328	75.00
Marshall Fisher	Professional Expenses	1-59-502.38	42.00	8329	42.00
William R. Foust	Professional Expenses	1-55-502.38	75.00	8330	75.00
Sander B. Friedman	Professional Expenses	1-53-502.38	15.00	8331	15.00
Mary M. Gant	Professional Expenses	1-56-502.38	30.11	8332	30.11
John Gelch	Professional Expenses	1-54-502.38	37.50	8333	37.50
James Harvey	Professional Expenses	1-60-502.38	75.00	8334	75.00
Clete Hinton	Professional Expenses	1-60-502.38	44.00	8335	44.00
Kaymond A. Hylander	Professional Expenses	1-60-502.38	32.50	8336	32.50
Edward M. Kalish	Professional Expenses	1-57-502.38	73.52	8337	73.52
Roy G. Kearns	Professional Expenses	1-54-502.38	75.00	8338	75.00
Sherwin L. King	Professional Expenses	1-57-502.38	75.00	8339	75.00
John Knudsen	Professional Expenses	1-55-502.38	75.00	8340	75.00
Robert E. Lahti	Professional Expenses	1-50-502.38	42.50	8341	42.50
Thomas R. McCabe	Professional Expenses	1-56-502.38	15.68	8342	15.68
George Makas	Professional Expenses	1-55-502.38	73.73	8343	73.73
Henry C. Meier	Professional Expenses	1-52-502.38	75.00	8344	75.00
William H. Miller	Professional Expenses	1-54-502.38	14.02	8345	14.02
John Muchmore	Professional Expenses	1-52-502.38	45.51	8346	45.51
Roger Mussell	Professional Expenses	1-53-502.38	75.00	8347	75.00
Michael V. Ostrowski	Professional Expenses	1-57-502.38	75.00	8348	75.00
Herbert R. Pankratz	Professional Expenses	1-50-502.38	66.50	8349	66.50
Mrs. Alice F. Phillips	Professional Expenses	1-51-502.38	75.00	8350	75.00

EDUCATIONAL FUND EXPENDITURES -- JUNE 27, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Robert Powell	Professional Expenses	1-52-502.38	\$ 75.00	8351	\$ 75.00
William R. Punkay	Professional Expenses	1-53-502.38	75.00	8352	75.00
Irene Y. Sanderson	Professional Expenses	1-52-502.38	57.60	8353	57.60
Jordan Siedband	Professional Expenses	1-56-502.38	63.14	8354	63.14
Donn B. Stansbury	Professional Expenses	1-60-502.38	46.50	8355	46.50
M. June Stevens	Professional Expenses	1-52-502.38	75.00	8356	75.00
Ronald G. Stewart	Professional Expenses	1-57-502.38	75.00	8357	75.00
Robert Thieda	Professional Expenses	1-59-502.38	75.00	8358	75.00
John H. Thompson	Professional Expenses	1-54-502.38	75.00	8359	75.00
Rose M. Trunk	Professional Expenses	1-51-502.38	28.25	8360	28.25
John H. Upton	Professional Expenses	1-50-502.38	10.00	8361	10.00
Jacqueline Urbanski	Professional Expenses	1-52-502.38	73.24	8362	73.24
Fred Vaisvil	Professional Expenses	1-60-502.38	70.50	8363	70.50
Dr. Frank Vandever	Professional Expenses	1-54-502.38	75.00	8364	75.00
Richard A. Wild	Professional Expenses	1-57-502.38	75.00	8365	75.00
Robert R. Zilkowski	Professional Expenses	1-51-502.38	44.60	8366	44.60
Thomas Zimanzl	Professional Expenses	1-52-502.38	10.00	8367	10.00
Americana Art China Co.	Bookstore Stock - Supplies	1-64-514.30	57.24	8368	57.24
American Institute for Drafting & Design	Accreditation Survey	1-50-502.99	100.00	8369	100.00
Arlington Carousel	Meeting Expense - R. Mussell	1-2-501.95	6.15		
Arlington Carousel	Meeting Expense - R. Mussell	1-6-502.72	25.50	8370	31.65
Baker & Taylor Co.	Meeting Expense - J. Harvey	1-59-563.00	23.04	8371	23.04
Barnes & Noble, Inc.	Library Books	1-64-514.40	67.28	8372	67.28
E. W. Boehm Co.	Bookstore Stock - Books	1-30-501.321	110.40		
E. W. Boehm Co.	Copying Supplies	1-108.33	64.00	8373	174.40
Bro-Dart Industries, Inc.	Copying Supplies	1-59-563.00	1,249.96	8374	1,249.96
BNA Inc.	Library Books	1-59-502.37	5.00	8375	5.00
Burny Bros., Inc.	Film Rental	1-65-515.31	7.66	8376	7.66
Champion Products, Inc.	Cafeteria - Food	1-64-514.30	147.98	8377	147.98
Chandler's Inc.	Bookstore Stock - Supplies	1-64-514.40	23.14	8378	23.14
Harold Cunningham	Bookstore Stock - Books	1-501-502.95	104.06		
Harold Cunningham	Travel Expenses	1-105.92	1.60	8379	105.66
Day Publications, Inc.	Travel Expenses	1-501-502.93	42.00	8380	42.00
Ditto Division	Want Ads	1-6-502.32	17.00	8381	17.00
The Ealing Corporation	Copying Supplies	1-59-502.37 VI	322.50	8382	322.50
Easy Travel Service, Inc.	Microfilms	1-521-502.72	137.00	8383	213.00
Easy Travel Service, Inc.	Travel - J. Muchmore	1-6-502.72	76.00	8384	76.36
Elk Grove High School Cafeteria	Travel - J. Harvey	1-65-515.31	76.36	8385	76.36
Facts on File	Purchases - Food	1-59-563.00	8.05		8.05
	Library Books				

EDUCATIONAL FUND EXPENDITURES -- JUNE 27, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Frito-Lay, Inc.	Cafeteria - Food	1-65-515.31	\$ 34.80	8386	\$ 34.80
Funk & Wagnalls Division	Bookstore Stock - Books	1-64-514.40	2.21	8387	2.21
General Binding Corp.	Office Supplies	1-30-501.31	22.58	8388	22.58
Sam Goody, Inc.	Phonograph Records	1-59-502.37 VI	8.40	8389	8.40
Harbinger	Advertising - Harbinger	1-64-514.90	40.00	8390	40.00
Thomas Hill	Travel Expense	1-4-501.72	23.50	8391	23.50
Edward Hines Lumber Co.	Material for Mounting Book Shelves	1-4-501.39	11.98	8392	11.98
Order from Horder	Office Supplies	1-50-502.31	17.95		
Order from Horder	Office Supplies	1-6-502.31	45.84		
Order from Horder	Office Supplies	1-64-514.90	26.36		
Order from Horder	Office Supplies	1-3-501.31	21.56		
Order from Horder	Office Supplies	1-30-501.31	10.00		
Houghton Mifflin Co.	Bookstore Stock - Books	1-64-514.40	224.29	8393	121.71
Loleta Ihrig	Uniform Allowance	1-65-515.90	20.00	8394	224.29
Industrial Press, Inc.	Bookstore Stock - Books	1-64-514.40	16.10	8395	20.00
Inland Book Distributors	Bookstore Stock - Books	1-64-514.40	14.00	8396	16.10
Jossey-Bass, Inc.	Bookstore Stock - Books	1-64-514.40	22.42	8397	14.00
Elaine Kuksa	Uniform Allowance	1-65-515.90	20.00	8398	22.42
Langer Printing Co.	Office Supplies	1-1-501.31	8.25	8399	20.00
Langer Printing Co.	Office Supplies	1-5-502.31	250.00		
Langer Printing Co.	Office Supplies	1-6-502.31	250.00	8400	508.25
Betty Lewis	Uniform Allowance	1-65-515.90	20.00	8401	20.00
The Macmillan Co.	Bookstore Stock - Books	1-64-514.40	7.64	8402	7.64
G. & C. Merriam Co.	Bookstore Stock - Books	1-64-514.40	104.20	8403	104.20
3M Business Products Sales, Inc.	Equipment Rental	1-59-508.60	30.00		
3M Business Products Sales, Inc.	Projector Supplies	1-59-502.37	8.65	8404	38.65
McGraw-Hill Book Co.	Bookstore Stock - Books	1-64-514.40	169.62		
McGraw-Hill Book Co.	Films	1-59-502.37 VI	775.36	8405	944.98
Nacscorp, Inc.	Bookstore Stock - Books	1-64-514.40	104.52	8406	104.52
Richard A. Nagle, M. D.	Employee Examination - Frank Smith	1-5-502.99	14.00	8407	14.00
W. W. Norton & Co.	Bookstore Stock - Books	1-64-514.40	248.83	8408	248.83
OK Papers, Inc.	Cafeteria - Supplies	1-65-515.90	6.95	8409	6.95
Paddock Publications, Inc.	Want Ads	1-501-502.93	77.90	8410	77.90
Parrish Sporting Goods	Instructional Supplies - Athletic Equipment	1-547-502.39	160.47	8411	160.47
F. Morton Pirt Co.	Instructional Supplies - Handcuffs	1-572-502.39 V	36.15	8412	36.15
Frederick Post Co.	Bookstore Stock - Supplies	1-64-514.30	4.09	8413	4.09
Practical Offset, Inc.	Printing - General Information Brochures	1-20-501.33	1,945.00	8414	1,945.00
Prentice-Hall, Inc.	Bookstore Stock - Books	1-64-514.40	71.70	8415	71.70

EDUCATIONAL FUND EXPENDITURES -- JUNE 27, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Publishers Weekly	Subscription - Bookstore	1-64-514.90	\$ 15.00	8416	\$ 15.00
Random House, Inc.	Bookstore Stock - Books	1-64-514.40	44.02	8417	44.02
Science Research Associates	Bookstore Stock - Books	1-64-514.40	997.20	8418	997.20
Roy Sedrel	Tuition Reimbursement	1-4-501.96	27.00	8419	27.00
Betty Shaw	Uniform Allowance	1-65-515.90	20.00	8420	20.00
Silvercup Bakers, Inc.	Cafeteria - Food	1-65-515.31	4.80	8421	4.80
St. Alexius Hospital	Laboratory Tests - Nurses	1-545-502.99	80.00	8422	80.00
Tab Products, Co.	Locking Device	1-532-502.39	21.08	8423	21.08
Trans World Airlines, Inc.	Travel - R. Lahri, W. J. Mann	1-1-501.71	376.00	8424	376.00
Universal Stationers, Inc.	Office Supplies	1-6-502.31	7.13		
Universal Stationers, Inc.	Office Supplies	1-50-502.31	3.11		
Universal Stationers, Inc.	Office Supplies	1-59-502.37	6.80	8425	17.04
University Book Service	Library Books	1-59-563.00	147.47	8426	147.47
University College Tutors	Bookstore Stock - Books	1-64-514.40	71.20	8427	71.20
White Collar Girls of America, Inc.	Temporary Office Help	1-501-502.26	144.38	8428	144.38
Woodall Publishing Co.	Library Books	1-59-563.00	5.90	8429	5.90
Donald W. Collins	Travel Expense	1-3-501.72	25.20	8430	25.20
William Rainey Harper College, Trust & Agency Fund	North Side Symphony Orchestra paid from Trust & Agency Fund	1-203.40	500.00	8431	500.00
The Loop Junior College	Charge-Back	1-5-502.80	361.80	8432	361.80
Prudential Insurance Co.	Health Insurance	1-508.51	2,891.52		
Prudential Insurance Co.	Life Insurance	1-508.52	480.88	8433	3,372.40
William Rainey Harper College - Trust & Agency Fund	Interfund Payables - Trustee Scholarships	1-68-518.91	624.00		
	Grants-in-Aid	1-68-518.92	730.00		
	Work Study Program	1-67-518.95	2,918.00		
	Student Fee Fund Receipts	1-203.40	128.51	8434	4,400.51
					<u>\$21,070.40</u>

TO: TREASURER
FROM: BOARD OF TRUSTEES

The above listed checks number 8317 to 8434 are hereby authorized for payment.

Date of Approval: June 27, 1968

President: *Richard L. Johnson*

Secretary: *Janet M. Smith*

EDUCATIONAL FUND EXPENDITURES -- JUNE 27, 1968

EDUCATIONAL FUND SUMMARY

Administrative

Assets		\$ 65.60
Interfund Payables		628.51
Supplies	501.30	2,129.77
Travel	501.70	424.70
Other	501.90	33.15
<u>Instruction</u>		
Contractual	502.20	144.38
Supplies	502.30	4,827.60
Travel	502.70	238.50
Tuition Charge-Back	502.80	361.80
Other	502.90	417.96
Fixed Charges	508.	3,402.40
Bookstore & Cafeteria	514. - 515.	2,689.61
Student & Community Services	518.	4,272.00
Capital Outlay	563.	1,434.42
		<u>\$21,070.40</u>

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES -- JUNE 27, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
International Business Machines Corp.	Machine Repairs	2-4-506.20	\$ 18.33		\$
International Business Machines Corp.	Machine Rental	2-508.64	207.00	1330	225.33
Commonwealth Edison Co.	Electricity - Data Center	2-4-506.52	96.92	1331	96.92
Illinois Bell Telephone Co.	Telephone Service - Data Center	2-4-506.54	108.97	1332	108.97
Efengee Electrical Supply Co.	Maintenance Supplies	2-32-506.30	44.16	1333	44.16
Klean Co.	Maintenance Supplies & Tools	2-32-506.30	30.24	1334	30.24
Zimmer Hardware	Maintenance Supplies	2-32-506.30	11.58	1335	11.58
Chicago Aerial Industries, Inc.	Computer Lease Time	2-508.61	592.04	1336	592.04
Aero Sanitary Sewer Service	Sewer Service	2-4-506.20	605.00	1337	605.00
AUSTIN Paint Co.	Building Materials	2-562.002	143.22	1338	143.22
Elk Grove Blueprint & Supply Co.	Blueprints	2-562.002	6.76	1339	6.76
Heller Lumber Co.	Building Materials	2-562.002	491.49	1340	491.49
Huntington Laboratories	Building Materials	2-562.002	375.17	1341	375.17
Lawler Construction Co.	Concrete Work	2-562.002	910.00	1342	910.00
Laystrom-Buescher, Inc.	Building Materials	2-562.002	200.22	1343	200.22
Metropolitan Electrical Supply Co.	Building Materials	2-562.002	24.84	1344	24.84

BUILDING FUND EXPENDITURES -- JUNE 27, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Polk Bros., Inc.	Air Conditioners	2-4-563.00	\$ 584.00	1345	\$ 584.00
William Rainey Harper College - Educational Fund	Interfund Payables - Building Dept. Salaries	2-203.10	4,217.45	1346	4,217.45
William Rainey Harper College - Trust & Agency Fund	Interfund Payables - Student Help	2-203.40	804.50	1347	804.50
					<u>\$9,471.89</u>

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 1330 to 1347 are hereby authorized for payment.

Date of Approval: June 27, 1968

President Richard L. Johnson

Secretary Jesselyn M. Erickson

BUILDING FUND SUMMARY

Interfund Payables	203.00
Contractual	506.20
Supplies	506.30
Utilities	506.50
Fixed Charges	508.60
Capital Outlay - Building Improvement	562.
Capital Outlay - Additional Equipment	563.
	<u>\$9,471.89</u>

WILLIAM RAINEY HOPPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

SITE AND CONSTRUCTION FUND EXPENDITURES -- JUNE 27, 1968

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT AMOUNT</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Tab Products Co.	Instructional Equipment - Sorter Rack Stand, Sorter Rack Bracket	6-532-563, 00V	\$ 28.15	492	\$ 28.15
A. Daigger & Co.	Instructional Equipment - Biology	6-541-563, 00VI	2,688.00	493	2,688.00
					<u>\$2,716.15</u>

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 492 and 493 are hereby authorized for payment.

Date of Approval: June 27, 1968

President

Richard L. Johnson

Secretary

Paula M. Dickler

SITE AND CONSTRUCTION FUND SUMMARY

Capital Outlay 563.

\$2,716.15

WILLIAM RAINY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

2

TO: TREASURER

FROM: BOARD OF TRUSTEES

SUBJECT: Approval of Estimated Payroll Expenditures
June 16 to July 15, 1968

The following estimated Payrolls in the amount of \$119,000.00 are hereby authorized for payment.

<u>June 16 - 30, 1968</u>	
Regular Payroll	\$62,400.00*
<u>July 1 - 15, 1968</u>	
Regular Payroll	<u>\$56,600.00</u>
	<u>\$119,000.00</u>

DATE OF APPROVAL: June 27, 1968

PRESIDENT:

Richard L. Johnson

SECRETARY:

Judith S. Dickles

*This estimate includes payments of total balance due to be made on certain faculty contracts.

WILLIAM PATRICK HAYLEN COLLEGE
DISTRICT NO. 512
FINANCIAL STATEMENTS
FOR THE PERIOD ENDING MAY 31, 1968

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
EDUCATIONAL FUND
STATEMENT OF POSITION, MAY 31, 1968

<u>ASSETS</u>	ACCOUNT NUMBER	5/31/68 BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Imprest Fund	101.20	\$ 5,000.00	\$ -0-	\$ 5,000.00
Cash in Bank, 1st Bank & Trust	101.32	62,615.59	-0-	62,615.59
Petty Cash & Book Purchase Funds	101.40	8,453.35	-0-	8,453.35
Tuition Refund Fund		2,000.00	-0-	2,000.00
Deposits	101.80	600.00	-0-	600.00
Investments	102.10	442,067.66	-0-	442,067.66
Interfund Receivables, Bldg. Fund	103.20	4,217.45	-0-	4,217.45
Interfund Receivables, Trust & Agency	103.40	13,799.98	-0-	13,799.98
Accounts Receivable, Current Taxes	105.10	8,951.21	-0-	8,951.21
Accounts Receivable, Back Taxes	105.11	-0-	-0-	-0-
Accounts Receivable, Other	105.90	35,209.53	-0-	35,209.53
Inventories	108.30	33,718.75	-0-	33,718.75
TOTAL ASSETS		\$616,633.52	-0-	\$616,633.52
 <u>LIABILITIES</u>				
Interfund Payables, Building Fund	203.20	\$ -0-	\$ -0-	\$ -0-
Interfund Payables, Trust & Agency	203.40	628.51	-0-	628.51
Payroll Deductions, Group Insurance	204.50	411.25	-0-	411.25
Accounts Payable	205.00	30,088.84	-0-	30,088.84
Accounts Payable - Other	205.40	70.20	-0-	70.20
Taxes Collected in Advance	207.10	128,582.38	-0-	128,582.38
Unpaid Retailers Occupation Tax	209.14	111.76	-0-	111.76
Reserve for Encumbrances	210.90	-0-	77,697.56	77,697.56
TOTAL LIABILITIES		\$159,892.94	\$77,697.56	\$237,590.50
 <u>FUND BALANCE</u>				
Fund Balance	300.00	\$456,740.58	\$(77,697.56)	\$379,043.02
TOTAL LIABILITIES & FUND BALANCE		\$616,633.52	\$ -0-	\$616,633.52
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, June 30, 1967		\$ 12,932.60	\$ -0-	\$ 12,932.60
Add: Revenue to Date		1,806,129.71	-0-	1,806,129.71
		\$1,819,062.31	\$ -0-	\$1,819,062.31
Less: Expenditures		1,362,321.73	77,697.56	1,440,019.29
FUND BALANCE		\$ 456,740.58	\$(77,697.56)	\$ 379,043.02

WILLIAM RAINE HARPER COLLEGE
 DISTRICT NO. 512
 EDUCATIONAL FUND -- BUDGET REPORT
 ELEVEN MONTHS ENDED MAY 31, 1968

UNEN-
 CUMBERED
 BALANCE

ACCOUNT NUMBER	EXPLANATION	BUDGET	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	CUMBERED BALANCE
400.00	Taxes						
401.10	Current Taxes	\$ 786,767.00	\$ -0-	\$ 786,767.00	\$ -0-	\$ -0-	\$ -0-
401.10	Prior Year Taxes	2,340.00	-0-	3,170.97	(830.97)	-0-	(\$30.97)
401.11		\$ 789,107.00	\$ -0-	\$ 789,937.97	\$ (830.97)	\$ -0-	\$ (\$30.97)
402.00	From Governmental Divisions						
402.30	Junior College Aid	\$ 396,750.00	\$ 182,631.50	\$ 358,064.00	\$ 38,686.00	\$ -0-	\$ 38,686.00
402.60	Vocation Education Act						
402.61	Nursing Aid	18,844.00	-0-	5,428.00	13,416.00	-0-	13,416.00
402.62	Data Process, -Teaching Supply Aid	1,000.00	-0-	-0-	1,000.00	-0-	1,000.00
402.80	Federal Subsidies	\$ 19,844.00	\$ -0-	\$ 5,428.00	\$ 14,416.00	\$ -0-	\$ 14,416.00
403.00	Tuition	5,000.00	-0-	-0-	\$ 5,000.00	-0-	\$ 5,000.00
406.10	Registration Fees 1968-69	-0-	3,070.00	8,860.00	(8,860.00)	-0-	(\$,860.00)
406.20	Resident Tuition	240,000.00	(104.00)	233,935.51	6,064.49	-0-	6,064.49
406.50	Non-Resident Tuition	195,750.00	(603.50)	232,199.95	(36,449.95)	-0-	(36,449.95)
	Extension Courses	-0-	-0-	725.00	(725.00)	-0-	(725.00)
404.00	Interest on Investments	\$ 435,750.00	\$ 2,362.50	\$ 475,720.46	\$ (39,970.46)	\$ -0-	\$ (39,970.46)
409.00	Student Fees	\$ 25,000.00	\$ 1,892.84	\$ 13,032.64	\$ 11,967.36	\$ -0-	\$ 11,967.36
410.00	Refund of Retirement Payments	\$ 7,500.00	\$ 96.38	\$ 7,095.18	\$ 404.82	\$ -0-	\$ 404.82
410.10	Refund of 1966-67 Payments	\$ 18,450.00	\$ -0-	\$ 18,062.68	\$ 387.32	\$ -0-	\$ 387.32
410.20	Refund of 1967-68 Payments	7,500.00	-0-	7,267.65	232.35	-0-	232.35
411.00	1966-67 Fund Balance	\$ 25,950.00	\$ -0-	\$ 25,330.33	\$ 619.67	\$ -0-	\$ 619.67
414.00	Bookstore	\$ 12,932.00	\$ -0-	\$ -0-	\$ 12,932.00	\$ -0-	\$ 12,932.00
414.4	Sale of Textbooks	\$ 75,000.00	\$ 837.60	\$ 96,015.63	\$ (21,015.63)	\$ -0-	\$ (21,015.63)
414.30	Sale of Supplies	16,000.00	470.19	12,872.49	3,127.51	-0-	3,127.51
415.00	Cafeteria	\$ 91,000.00	\$ 1,307.79	\$ 108,888.12	\$ (17,888.12)	\$ -0-	\$ (17,888.12)
417.00	Sale of Food	\$ 30,000.00	\$ 2,801.60	\$ 22,633.01	\$ 7,366.99	\$ -0-	\$ 7,366.99
417.20	Student Activity Program	\$ 20,000.00	\$ -0-	\$ -0-	\$ 20,000.00	\$ -0-	\$ 20,000.00
	Activity Fee	\$ 1,858,833.00	\$ 191,092.61	\$ 1,806,129.71	\$ 52,703.29	\$ -0-	\$ 52,703.29
	TOTAL REVENUE						

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
EDUCATIONAL FUND -- BUDGET REPORT
ELEVEN MONTHS ENDED MAY 31, 1968

UNEN-
CUMBERED
BALANCE

EXPLANATION	ACCOUNT NUMBER	MONTH OF		YEAR TO DATE	BALANCE	ENCUMBRANCES	UNEN- CUMBERED BALANCE
		MAY	MAY				
Salaries:							
Administrative	501.10	\$ 6,491.70		\$ 68,914.74	\$ 5,985.26	-0-	\$ 5,985.26
Business Office Staff	501.11-14	2,141.66		21,808.28	891.72	-0-	891.72
Data Processing Staff	501.131	1,998.34		18,120.25	2,879.75	-0-	2,879.75
Secretarial & Clerical	501.141	5,815.86		57,167.80	1,332.20	-0-	1,332.20
Other Salaries	501.16	-0-		501.60	6,998.40	-0-	6,998.40
TOTAL SALARIES	501.19	\$16,447.56		\$166,512.67	\$18,087.33	-0-	\$18,087.33
Contractual Services	501.20						
Accounting	501.21	\$ -0-		\$ 3,000.00	\$ -0-	-0-	\$ -0-
Legal	501.22	1,222.50		8,420.00	3,580.00	-0-	3,580.00
Service Bureau	501.23	-0-		30.00	970.00	-0-	970.00
Architectural	501.24	-0-		-0-	1,000.00	-0-	1,000.00
Educational	501.25	529.54		2,782.85	(282.85)	73.15	(356.00)
Financial	501.26	860.66		4,383.92	(2,883.92)	-0-	(2,883.92)
Other	501.29	779.90		9,899.71	(1,899.71)	246.78	(2,146.49)
TOTAL CONTRACTUAL SERVICES	501.29	\$ 3,392.60		\$ 28,516.48	\$ 483.52	\$ 319.93	\$ 163.59
Supplies	501.30						
Office Supplies	501.31	\$ 303.60		\$ 3,469.55	\$ 2,180.45	102.32	\$ 2,078.13
Copying Supplies	501.32	(216.99)		1,151.12	4,348.88	110.40	4,238.48
Printing	501.33	1,028.98		8,359.60	(1,859.60)	2,646.18	(4,505.78)
Postage	501.34	534.47		3,684.76	2,315.24	-0-	2,315.24
Election Supplies	501.35	1,111.57		4,064.30	(64.30)	-0-	(64.30)
Professional Books	501.38	93.32		902.24	947.76	-0-	947.76
Other Supplies	501.39	303.66		3,516.92	2,733.08	35.74	2,697.34
TOTAL SUPPLIES	501.39	\$ 3,158.61		\$ 25,148.49	\$10,601.51	\$2,894.64	\$ 7,706.87
Travel:	501.70						
Administrative Travel	501.71	\$ 1,442.48		\$ 10,153.81	\$ 1,096.19	424.70	\$ 671.49
Other Travel	501.79	-0-		120.69	879.31	-0-	879.31
TOTAL TRAVEL EXPENSE	501.79	\$ 1,442.48		\$ 10,274.50	\$ 1,975.50	424.70	\$ 1,550.80
Other Administrative Expense	501.90	\$ 1,145.06		\$ 11,328.02	\$ (2,828.02)	56.90	\$ (2,884.92)
TOTAL ADMINISTRATIVE EXPENSE	501.90	\$25,586.31		\$241,780.16	\$28,319.84	\$3,696.17	\$24,623.67

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
EDUCATIONAL FUND -- BUDGET REPORT
ELEVEN MONTHS ENDED MAY 31, 1968

UNEN-
CUMBERED
BALANCE

ENCUM-
BRANCES

BALANCE

YEAR TO
DATE

MONTH OF
MAY

BUDGET

ACCOUNT
NUMBER

EXPLANATION
EXPENDITURES

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Salaries:							
Administration	502.11-12	\$55,200.00	\$4,600.00	\$48,957.14	\$6,242.86	-0-	\$6,242.86
Secretarial & Clerical	502.16	26,950.00	2,470.54	24,176.37	2,773.63	-0-	2,773.63
Instructional Staff	502.121	671,792.00	58,577.36	512,408.12	159,383.88	-0-	159,383.88
Library	502.14	49,700.00	5,637.66	39,310.87	10,389.13	-0-	10,389.13
Extension Courses	502.125	-0-	325.00	650.00	(650.00)	-0-	(650.00)
Student Services							
Administration	502.13-14	97,906.00	7,829.18	84,038.82	13,867.18	-0-	13,867.18
Secretarial & Clerical	502.16	37,100.00	3,086.45	33,357.46	3,742.54	-0-	3,742.54
Adult Education	502.121	5,103.00	-0-	-0-	5,103.00	-0-	5,103.00
Data Process.	502.15	4,800.00	1,041.66	3,124.98	1,675.02	-0-	1,675.02
Other Salaries	502.19	3,000.00	-0-	-0-	3,000.00	-0-	3,000.00
TOTAL SALARIES		\$951,551.00	\$83,567.85	\$746,023.76	\$205,527.24	-0-	\$205,527.24
Contractual Services	502.20						
Data Process. -Service Bureau	502.23	\$1,000.00	\$-0-	\$-0-	\$1,000.00	-0-	\$1,000.00
Educational Consultants	502.25	5,930.00	943.04	3,020.60	2,909.40	-0-	2,909.40
TOTAL CONTRACTUAL SERVICES		\$6,930.00	\$943.04	\$3,020.60	\$3,909.40	-0-	\$3,909.40
Supplies							
Office Supplies	502.30	\$6,000.00	\$363.91	\$7,575.75	\$ (1,575.75)	\$563.02	\$ (2,138.77)
Copying Supplies	502.32	3,000.00	173.75	3,068.48	(68.48)	442.98	(511.46)
Printing	502.33	15,875.00	1,525.47	8,625.18	7,249.82	8,981.00	(1,731.18)
Postage	502.34	6,000.00	-0-	297.28	5,702.72	-0-	5,702.72
Library - Supplies	502.37	10,000.00	1,000.75	7,810.90	2,189.10	1,343.46	845.64
Professional Expenses	502.38	5,500.00	45.83	120.83	5,379.17	2,892.16	2,487.01
Data Processing Supplies	502.39	750.00	-0-	677.01	72.99	21.08	51.91
Instructional Supplies	502.39	51,377.00	2,405.62	41,534.76	9,842.24	2,045.72	7,796.52
		\$98,502.00	\$5,515.33	\$69,710.19	\$28,791.81	\$16,289.42	\$12,502.39
Travel							
Instructional Travel	502.70	\$22,620.00	\$2,368.40	\$15,380.03	\$7,239.97	\$238.50	\$7,001.47
Other Travel	502.79	1,690.00	-0-	3,594.62	(1,904.62)	-0-	(1,904.62)
Other Travel-Innovation & Experimentation	502.791	10,000.00	452.50	4,515.07	5,484.93	-0-	5,484.93
TOTAL TRAVEL		\$34,310.00	\$2,820.90	\$23,489.72	\$10,820.28	\$238.50	\$10,581.78
Tuition Paid	502.80	\$45,000.00	\$6,047.25	\$31,612.47	\$13,387.53	\$361.80	\$13,025.73
Other Expenses of Instruction	502.90	18,910.00	987.61	7,326.97	11,583.03	4,844.41	6,738.62
TOTAL INSTRUCTIONAL EXPENSES		\$1,155,203.00	\$99,881.98	\$881,183.71	\$274,019.29	\$21,734.13	\$252,285.16

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
EDUCATIONAL FUND -- BUDGET REPORT
ELEVEN MONTHS ENDED MAY 31, 1968

EXPLANATION	ACCOUNT NUMBER	MONTH OF		YEAR TO DATE	BALANCE	ENCUMBRANCES	UNEN-CUMBERED BALANCE
		MAY	MAY				
Fixed Charges	508.00				\$ 232.35	\$ -0-	\$ 232.35
Employers Share of Ret. Ins.	508.40	\$ -0-		\$ 7,267.65			
Health Insurance	508.51	210.14		20,613.81	9,386.19	2,891.52	6,494.67
Group Life Insurance	508.52	54.11		3,946.95	1,053.05	480.88	572.17
Travel & Accident Insurance	508.53	-0-		865.00	135.00	-0-	135.00
Surety & Fidelity Insurance	508.56	-0-		-0-	400.00	-0-	400.00
Workman's Comp. Insurance	508.57	-0-		2,110.25	(410.25)	-0-	(410.25)
Rental - Other	508.60	30.00		527.56	(27.56)	30.00	(57.56)
Rental - Equipment	508.61	138.12		2,669.64	(169.64)	-0-	(169.64)
Rental - Xerox Machine	508.62	330.88		5,141.33	(141.33)	-0-	(141.33)
TOTAL FIXED CHARGES		\$ 763.25		\$43,142.19	\$10,457.81	\$3,402.40	\$7,055.41
Student & Comm. Services	510.0-519.0						
Bookstore	514.0						
Salaries, Bookstore Mgr.	514.10	\$ 800.00		\$ 8,800.00	\$ 800.00	\$ -0-	\$ 800.00
Salaries, Clerical	514.16	425.00		4,676.05	483.95	-0-	483.95
Purchases - Supplies	514.30	367.98		18,715.29	1,284.71	376.22	908.49
Less Inventory		(83.27)		(10,823.68)	5,223.68	-0-	5,223.68
Purchases - Textbooks	514.40	6,221.27		94,911.64	(4,911.64)	4,359.95	(9,271.59)
Less Inventory		(5,926.03)		(21,191.39)	(1,308.61)	-0-	(1,308.61)
Travel	514.70	-0-		361.85	138.15	-0-	138.15
Other Expenses	514.90	(.27)		1,143.75	(143.75)	66.36	(210.11)
TOTAL BOOKSTORE COSTS & EXPENSES		\$1,804.68		\$96,593.51	\$1,566.49	\$4,802.53	\$(3,236.04)
Cafeteria	515.0						
Salaries	515.10	\$ 832.19		\$ 7,037.56	\$1,962.44	\$ -0-	\$ 1,962.44
Purchases of Food	515.31	1,529.38		12,281.18	4,718.82	79.54	4,639.28
Less Inventory	515.3	156.38		(390.34)	390.34	-0-	390.34
Other Expense	515.90	206.63		1,350.33	2,649.67	86.95	2,562.72
TOTAL CAFETERIA COSTS & EXPENSES		\$2,724.58		\$20,278.73	\$9,721.27	\$166.49	\$9,554.78
Student Activity Program	517.00						
Student Act. Expenditures	517.90	\$ -0-		\$ -0-	\$20,000.00	\$ -0-	\$20,000.00
Student & Community Services	518.00						
Trustee Scholarships (5)	518.91	\$ -0-		\$ 648.00	\$ 752.00	\$ -0-	\$ 752.00
Grants-in-Aid (3)	518.92	-0-		-0-	840.00	-0-	840.00
Work Study Program	518.94	-0-		-0-	5,513.00	-0-	5,513.00
Harper Work Program	518.95	-0-		10,000.00	11,000.00	-0-	11,000.00
TOTAL STUDENT & COMM. SERVICES		\$ -0-		\$10,648.00	\$18,105.00	\$ -0-	\$18,105.00

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
EDUCATIONAL FUND -- BUDGET REPORT
ELEVEN MONTHS ENDED MAY 31, 1968

EXPLANATION	ACCOUNT NUMBER	BUDGET	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNEN-CUMBERED BALANCE
Capital Outlay							
Additional Equipment-Library Books	563.00	\$ 112,000.00	\$ 3,561.04	\$ 64,925.18	\$ 47,074.82	\$40,125.59	\$ 6,949.23
Additional Equipment-Duplicating Equip.	563.00	5,500.00	-0-	3,770.25	1,729.75	3,770.25	(2,040.50)
Provision for Contingencies	590.00	88,517.00	-0-	-0-	88,517.00	-0-	88,517.00
		<u>\$1,858,833.00</u>	<u>\$134,321.84</u>	<u>\$1,362,321.73</u>	<u>\$496,511.27</u>	<u>\$77,697.56</u>	<u>\$418,813.71</u>

Cash Statement:

Cash Balance, 4/30/68

\$ 23,451.73

Add: Cash Receipts

State Aid \$182,631.50
Taxes 142,122.15
Interest 1,892.84
Bookstore & Cafeteria 3,909.92
Tuition 3,661.65
Chargebacks 73,495.65
Interfund Receivables 6,808.34
Refund on Insurance 2,614.00
Other 478.68

417,614.73
\$ 441,066.46

Less: Disbursements

Accounts Payable \$ 48,469.29
Payroll 108,825.95
Net Investments 221,125.23
Other 30.40

378,450.87
\$ 62,615.59

Cash Balance, 5/31/68

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
BUILDING FUND
STATEMENT OF POSITION, MAY 31, 1968

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>5/31/68 BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash				
Palatine National Bank	101.33	\$106,675.24	\$ -0-	\$106,675.24
Investments	102.10	133,605.28	-0-	133,605.28
Interfund Receivables-Educational Fund	103.10	-0-	-0-	-0-
Taxes Receivable - Current Year	105.10	8,178.66	-0-	8,178.66
Taxes Receivable - Prior Years	105.11	-0-	-0-	-0-
Accounts Receivable - Other	105.90	50.00	-0-	50.00
Gasoline Inventory	108.30	165.00	-0-	165.00
TOTAL ASSETS		<u>\$248,674.18</u>	<u>\$ -0-</u>	<u>\$248,674.18</u>
 <u>LIABILITIES</u>				
Interfund Payables - Educational Fund	203.10	\$ 4,217.45	\$ -0-	\$ 4,217.45
Interfund Payables - Trust & Agency Fund	203.40	804.50	-0-	804.50
Accounts Payable	205.00	11,039.99	-0-	11,039.99
Taxes in Advance	207.10	51,680.73	-0-	51,680.73
Reserve for Encumbrances	210.90	-0-	120,533.87	120,533.87
TOTAL LIABILITIES		<u>\$ 67,742.67</u>	<u>\$120,533.87</u>	<u>\$188,276.54</u>
 <u>FUND BALANCE</u>				
Fund Balance	300.00	\$180,931.51	\$(120,533.87)	\$ 60,397.64
TOTAL LIABILITIES & FUND BALANCE		<u>\$248,674.18</u>	<u>\$ -0-</u>	<u>\$248,674.18</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, June 30, 1967		\$ 67,557.44	\$ -0-	\$ 67,557.44
Add: Revenue to Date		296,401.67	-0-	296,401.67
		<u>\$363,959.11</u>	<u>\$ -0-</u>	<u>\$363,959.11</u>
Deduct: Expenditures to Date		183,027.60	120,533.87	303,561.47
Balance, 5/31/68		<u>\$180,931.51</u>	<u>\$(120,533.87)</u>	<u>\$ 60,397.64</u>

WILLIAM RAINY HARRIS COLLEGE
DISTRICT NO. 512
BUILDING FUND -- BUDGET REPORT
ELEVEN MONTHS ENDED MAY 31, 1968

ACCOUNT NUMBER	EXPLANATION	BUDGET	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
400.00	Taxes						
401.00	Current Taxes	\$286,097.00	-0-	\$286,097.00	-0-	-0-	-0-
401.10	Prior Years Taxes	660.00	-0-	880.88	(220.88)	-0-	(220.88)
401.11	TOTAL TAXES	\$286,757.00	-0-	\$286,977.88	(220.88)	-0-	(220.88)
404.00	Interest on Investments	\$10,000.00	2,027.42	7,852.33	2,147.67	-0-	2,147.67
405.00	Sale of Property	4,000.00	-0-	-0-	4,000.00	-0-	4,000.00
405.20	Sale of Buildings & Grounds	67,557.00	-0-	-0-	67,557.00	-0-	67,557.00
406.00	Fund Balance 1966-67	1,363.00	-0-	1,359.46	3.54	-0-	3.54
410.20	Refund of 1967-68 Retirement Payments	500.00	50.00	212.00	288.00	-0-	288.00
419.0	Other Revenue	\$370,177.00	\$2,077.42	\$296,401.67	\$73,775.33	-0-	\$73,775.33
	TOTAL REVENUE						
	EXPENDITURES						
506.00	Operation						
506.19	Salaries - Supt. Bldg & Grds.	\$13,500.00	\$1,125.00	\$11,839.27	\$1,660.73	-0-	\$1,660.73
506.15	Maintenance	6,600.00	2,190.39	5,476.73	1,123.27	-0-	1,123.27
506.17	Security Officers	-0-	866.37	1,013.37	(1,013.37)	-0-	(1,013.37)
506.19	Harper Work Prog. (Custodians)	6,000.00	365.50	4,047.10	1,952.90	-0-	1,952.90
506.20	Contractual Services	5,000.00	208.07	7,183.19	(2,183.19)	777.92	(2,961.11)
506.30	Supplies	5,000.00	307.47	3,122.61	1,877.39	149.89	1,727.50
506.40	Heating - Data Center	2,500.00	-0-	463.84	2,036.16	-0-	2,036.16
506.50	Utilities						
506.51	Water & Sewage	500.00	-0-	-0-	500.00	-0-	500.00
506.52	Electricity	14,500.00	857.71	5,635.34	8,864.66	96.92	8,767.74
506.54	Telephone & Telegraph	24,000.00	2,806.54	18,632.83	5,367.17	108.97	5,258.20
506.59	Other	1,000.00	-0-	-0-	1,000.00	-0-	1,000.00
506.70	Travel	1,500.00	2.50	797.18	702.82	-0-	702.82
506.90	Other Expenses	500.00	-0-	46.25	453.75	-0-	453.75
	TOTAL OPERATIONAL EXPENSES	\$80,600.00	\$8,729.55	\$58,257.71	\$22,342.29	\$1,133.70	\$21,208.59
508.00	Fixed Charges						
508.40	Employers Share of Ret. Ins.	\$1,363.00	\$-0-	\$59.46	\$1,303.54	\$-0-	\$1,303.54
508.50	Insurance						
508.54	Public Liability Insurance	1,100.00	-0-	850.00	250.00	-0-	250.00
508.55	Fire Insurance	3,370.00	-0-	4,701.39	(1,331.39)	-0-	(1,331.39)
508.59	Other Insurance	1,000.00	996.00	1,539.00	(539.00)	-0-	(539.00)
508.60	Rentals						
508.61	Computer Lease Time	7,350.00	208.69	442.80	6,907.20	592.04	6,315.16
508.64	Unit Record Equipment	2,300.00	207.00	1,773.30	526.70	-0-	526.70
508.65	Rental of Facilities	87,200.00	6,618.33	78,560.97	8,639.03	-0-	8,639.03
	Other Equipment Rental	2,500.00	42.00	401.47	2,098.53	100.00	1,998.53
	TOTAL FIXED CHARGES	\$106,183.00	\$8,072.02	\$88,328.39	\$17,854.61	\$692.04	\$11,162.57

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT NO. 512
 BUILDING FUND -- BUDGET REPORT
 ELEVEN MONTHS ENDED MAY 31, 1968

ACCOUNT NUMBER	EXPLANATION	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNEN-CUMBERED BALANCE
506.00	Capital Outlay:					
562.00	New Buildings & Improvements	-0-	\$ 15,259.00	\$ (259.00)	\$ -0-	\$ (259.00)
	Refurbish Data Center	-0-	-0-	110,000.00	109,988.78	11.22
	Addition to Power Plant	-0-	612.29	(612.29)	-0-	(612.29)
	Temporary Units	4,846.63	9,822.09	877.91	3,226.35	(2,348.44)
563.00	Conversion of North Stall Area	1,850.70	10,748.12	19,318.88	5,493.00	13,825.88
	Additional Equipment	\$6,697.33	\$36,441.50	\$129,325.50	\$118,708.13	\$10,617.37
	TOTAL CAPITAL OUTLAY	-0-	-0-	17,627.00	-0-	17,627.00
590.00	Provision for Contingencies	\$23,498.90	\$183,027.60	\$187,149.40	\$120,533.87	\$66,615.53
	TOTAL BUILDING FUND EXPENDITURES					

CASH STATEMENT:
 Cash Balance, 4/30/68

Add: Cash Receipts	\$ 40,610.86
Interest	\$ 2,027.42
Net Investments	38,494.91
Taxes	51,680.73
Other	50.00
	<u>92,253.06</u>
	<u>\$132,863.92</u>

Less: Cash Disbursements
 Accounts Payable
 Cash Balance, 5/31/68

	26,188.68
	<u>\$106,675.24</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
SITE AND CONSTRUCTION FUND
STATEMENT OF POSITION, MAY 31, 1968

<u>SETS</u>	<u>ACCOUNT NUMBER</u>	<u>5/31/68 BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank				
First National Bank of Chicago	101.31	\$ 145,903.32	\$ -0-	\$ 145,903.32
Investments	102.10	2,309,159.56	-0-	2,309,159.56
Miscellaneous Receivables (Long Term)	105.91	30,204.65	-0-	30,204.65
TOTAL ASSETS		\$2,485,267.53	\$ -0-	\$2,485,267.53
<u>LIABILITIES</u>				
Interfund Payables - Bond & Interest Fund	203.30	\$ 53,094.42	\$ -0-	\$ 53,094.42
Accounts Payable	205.00	10,484.74	-0-	10,484.74
Reserve for Encumbrances	210.90	-0-	117,415.70	117,415.70
TOTAL LIABILITIES		\$ 63,579.16	\$117,415.70	\$ 180,994.86
<u>FUND BALANCE</u>				
Fund Balance	300.00	\$2,421,688.37	\$(117,415.70)	\$ 2,304,272.67
TOTAL LIABILITIES & FUND BALANCE		\$2,485,267.53	-0-	\$2,485,267.53

SUMMARY OF FUND BALANCE

Balance, September 1, 1966	\$ -0-	\$ -0-	\$ -0-
Add: Revenue to Date	7,696,588.50	-0-	7,696,588.50
	\$7,696,588.50	\$ -0-	\$7,696,588.50
Deduct: Expenditures to Date	5,274,900.13	117,415.70	5,392,315.83
Balance: 5/31/68	\$2,421,688.37	\$(117,415.70)	\$2,304,272.67

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
SITE AND CONSTRUCTION FUND
PROJECT BUDGET SEPTEMBER 1, 1966 to MAY 31, 1968

REVENUE	ACCOUNT NUMBER	PROJECT BUDGET	MONTH OF MAY	PROJECT TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Government	402.00						
Higher Education Facilities Act							
Federal Subsidies	402.80						
Other Federal Subsidies	402.89						
Vocation Education Act		\$ 750,000.00	\$ -0-	\$ -0-	\$ 750,000.00	\$ -0-	\$ 750,000.00
Title VI		61,091.00	-0-	61,091.00	-0-	-0-	-0-
Sale of Bonds	403.00						
Principal on Bonds Sold	403.10						
September 1, 1966 Issue		3,375,000.00	-0-	3,375,000.00	-0-	-0-	-0-
December 1, 1966 Issue		4,000,000.00	-0-	4,000,000.00	-0-	-0-	-0-
		\$ 7,375,000.00	\$ -0-	\$ 7,375,000.00	\$ -0-	\$ -0-	\$ -0-
Premium on Bonds Sold	403.20	360.13	-0-	360.13	-0-	-0-	-0-
Accrued Interest on Sale of Bonds	403.30	53,094.42	-0-	-0-	53,094.42	-0-	53,094.42
Interest on Investments	404.00	380,000.00	48,962.31	255,507.02	124,492.98	-0-	124,492.98
Sale of Property	405.00						
Sale of Well Site		4,000.00	-0-	4,000.00	-0-	-0-	-0-
Sale of Portable Buildings							
Other Revenue	409.00	630.35	-0-	630.35	-0-	-0-	-0-
TOTAL REVENUE		\$ 8,624,175.90	\$ 48,962.31	\$ 7,696,588.50	\$ 927,587.40	\$ -0-	\$ 927,587.40

WILLIAM RAINEY H. PER COLLEGE
DISTRICT NO. 512
SITE AND CONSTRUCTION FUND
PROJECT BUDGET SEPTEMBER 1, 1966 to MAY 31, 1968

EXPENDITURES	ACCOUNT NUMBER	PROJECT BUDGET	MONTH OF MAY	PROJECT TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Fixed Charges	508.50	\$ 3,000.00	\$ -0-	\$ 2,516.00	\$ 484.00	\$ -0-	\$ 484.00
Insurance (Treasurers Bond)							
Other Expenditures	509.00	\$ 50.00	\$ -0-	\$ 4.57	\$ 45.43	\$ -0-	\$ 45.43
Capital Outlay:	560.00						
Site Acquisition & Improvements	561.00	\$ 1,439,146.42	\$ 145.38	\$ 1,439,291.80	\$ (145.38)	\$ -0-	\$ (145.38)
Land Cost		13,767.70	-0-	13,767.70	-0-	-0-	-0-
Real Estate Taxes		8,000.00	-0-	6,968.55	1,031.45	-0-	1,031.45
Revenue Stamps & Title Policies		6,746.25	-0-	6,746.25	-0-	-0-	-0-
Appraisals, Soil Services		500.00	-0-	94.39	405.61	-0-	405.61
Minor Improvements		-0-	-0-	-0-	-0-	-0-	-0-
Algonquin Road Improvements		-0-	-0-	-0-	-0-	-0-	-0-
Roselle Road Improvements		4,000.00	-0-	-0-	4,000.00	-0-	-0-
Water Connection							
		\$ 1,472,160.37	\$ 145.38	\$ 1,466,868.69	\$ 5,291.68	\$ 4,000.00	\$ 1,291.68
Buildings	562.00						
Architectural Fees:							
Design Development Phase		\$ 279,795.60	\$ -0-	\$ 279,795.60	\$ -0-	\$ -0-	\$ -0-
Construction Documents Phase		290,400.00	-0-	290,400.00	-0-	-0-	-0-
Bid Phase		20,706.60	-0-	20,706.60	-0-	-0-	-0-
Interiors		10,000.00	-0-	5,564.08	4,435.92	-0-	4,435.92
Plans		25,000.00	-0-	15,176.79	9,823.21	-0-	9,823.21
Model		1,976.32	-0-	1,976.32	-0-	-0-	-0-
Other		1,000.00	-0-	115.80	884.20	-0-	884.20
Architectural Fees, Phase II		792,750.00	-0-	-0-	792,750.00	-0-	792,750.00
Legal Services		25,000.00	-0-	20,214.50	4,785.50	-0-	4,785.50
Consultants		60,000.00	-0-	53,710.25	6,289.75	-0-	6,289.75
Bond Sale Expenses		2,583.46	-0-	2,583.46	-0-	-0-	-0-
Relocatable Buildings		171,605.10	-0-	171,605.10	-0-	-0-	-0-
Construction Payout-Phase I (A & B)		2,557,469.43	-0-	2,557,469.43	-0-	-0-	-0-
Construction Payout-Phase		1,873,036.02	-0-	-0-	1,873,036.02	-0-	1,873,036.02
		\$ 6,111,322.53	\$ -0-	\$ 3,419,317.93	\$ 2,692,004.60	\$ -0-	\$ 2,692,004.60

WILLIAM RAINEY FOSTER COLLEGE
DISTRICT NO. 512

SITE AND CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to MAY 31, 1968

ADDITIONAL EQUIPMENT	ACCOUNT NUMBER	PROJECT BUDGET	MONTH OF MAY	PROJECT TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Instructional Equipment	563.00	\$ 35,497.00	\$ 786.42	\$ 27,291.89	\$ 8,205.11	\$ 1,568.58	\$ 6,636.53
Office Furniture & Equipment		5,625.00	-0-	3,430.00	2,195.00	-0-	2,195.00
Office Machines Classroom		10,000.00	795.60	7,325.26	2,674.74	2,486.60	188.14
Musical Instruments		4,000.00	-0-	4,000.00	-0-	-0-	-0-
Musical Instruments - Title VI		34,800.00	-0-	2,442.17	32,357.83	-0-	32,357.83
Science Equipment		63,258.65	1,164.37	45,224.08†	18,034.57	9,947.42	8,087.15
Science & Engineering Equipment - Title VI		7,755.00	1,060.42	1,060.42	6,694.58	-0-	6,694.58
Audio Visual Equipment		51,393.00	-0-	25,926.85†	25,466.75	-0-	25,466.75
Audio Visual Equipment - Title VI		4,510.00	-0-	4,687.66	(177.66)	-0-	(177.66)
Data Process. - Instruct. Furniture		3,150.00	-0-	-0-	3,150.00	-0-	3,150.00
Data Process. - Disc Packs		1,535.00	-0-	1,472.40	62.60	28.15	34.45
Data Process. - Office Furniture		1,850.00	-0-	370.70	1,479.30	-0-	1,479.30
Nurses Office Equipment		17,425.00	736.44	15,277.76	2,147.24	155.63	1,991.61
Student Personnel Equip. & Furniture		12,000.00	-0-	7,379.34	4,620.66	148.75	4,471.91
Bookstore Equipment & Furniture		1,000.00	-0-	88.41	911.59	82.80	828.79
Instr. Dev. Equipment		4,115.00	-0-	4,035.82	79.18	263.04	(183.86)
Business Office Equipment		800.00	-0-	-0-	800.00	-0-	800.00
Drinking Fountains		26,557.00	-0-	1,482.92	25,074.08	418.00	24,656.08
Library Equipment		-0-	-0-	380.31	(380.31)	710.66	(1,090.97)
Art Department Equipment		2,776.00	-0-	2,733.84†	42.16	-0-	42.16
Art Department Equipment - Title VI		571.75	-0-	-0-	571.75	-0-	571.75
Other Equipment - Title VI		-0-	-0-	393.00	(393.00)	-0-	(393.00)
Communications Equipment		-0-	-0-	275.45	(275.45)	-0-	(275.45)
Social Science Equipment		-0-	-0-	120.45	(120.45)	254.79	(375.24)
Administrative Office Equipment							
TOTAL INSTRUNCTIONAL EQUIPMENT		\$288,619.00	\$4,543.25	\$155,398.73	\$133,220.27	\$16,064.42	\$117,155.85
<u>Vocational Technical Equipment</u>							
Architecture		\$ 65,500.00	\$ -0-	\$ -0-	\$ 65,500.00	\$ -0-	\$ 65,500.00
Law Enforcement		5,500.00	-0-	-0-	5,500.00	320.00	5,180.00
Closed Circuit TV		13,153.00	-0-	-0-	13,153.00	-0-	13,153.00
Dental Program Equipment		2,000.00	-0-	-0-	2,000.00	-0-	2,000.00
Business		19,500.00	-0-	-0-	19,500.00	-0-	19,500.00
Data Processing		80,656.00	14,027.75	62,514.51	18,141.49	-0-	18,141.49
Nursing		2,050.00	-0-	461.12	1,588.88	-0-	1,588.88

† Project to date adjusted to reflect Title VI expenditures to date.

WILLIAM RAINEY JUNIOR COLLEGE
 DISTRICT NO. 512
 SITE AND CONSTRUCTION FUND
 PROJECT BUDGET SEPTEMBER 1, 1966 to MAY 31, 1968

EXPENDITURES	PROJECT BUDGET	MONTH OF MAY	PROJECT TO DATE	BALANCE	ENCUMBRANCES	CUMBERED BALANCE	UNEN-
Mechanical Design	\$ 254,747.00	\$ -0-	\$ 17,771.07	\$236,975.93	\$ 325.28	\$236,650.65	
Numerical Control	121,455.00	-0-	-0-	121,455.00	96,706.00	24,749.00	
Electronics	184,463.00	10,979.14	150,047.51	34,415.49	-0-	34,415.49	
TOTAL VOCATIONAL TECH. EQUIPMENT	\$ 749,024.00	\$25,006.89	\$230,794.21	\$518,229.79	\$ 97,351.28	\$420,878.51	
TOTAL EQUIPMENT	\$1,037,643.00	\$29,550.14	\$386,192.94	\$651,450.06	\$113,415.70	\$538,034.36	
TOTAL EXPENDITURES	\$8,624,175.90	\$29,695.52	\$5,274,900.13	\$3,349,275.77	\$117,514.70	\$3,231,860.07	

SOURCES OF FUNDING, PHASE I:

Federal HEFA (HEW)	\$2,835,820.00
State	
I. B. A. Bond Proceeds	\$8,035,000.00
Local	
Cash	\$2,557,469.43
Land (82.37 acres)	411,850.00
Other Credits	654,287.23
TOTAL PROJECT BUDGET, PHASE I	\$14,494,426.66

ESTIMATED SOURCES OF FUNDING, PHASE II:

Non-Cash items to be submitted to I. B. A.:	\$ 680,000.00
Transfer of Land 136 acres @\$5000.00	110,000.00
Transfer of Power Plant Addition "B"	35,537.85
50% of Consultant's Fees deferred from Phase I	802,750.00
Architects fees, Phase II and Interiors	\$1,628,287.85
Construction Payout, Phase II	1,873,036.02*
TOTAL CASH & NON-CASH ITEMS TO BE SUBMITTED	\$3,501,323.87
I. B. A. Funding, 3 x \$3,501,323.87	\$10,503,971.61
TOTAL ESTIMATED FUNDING, PHASE II	\$14,005,295.48

CASH STATEMENT:

Cash Balance, 4/30/68	\$ 7,993.40
Add: Cash Receipts	
Interest	\$ 48,962.31
Net Investments	113,150.47
Other	847.90
	162,960.68
	\$170,954.08
Less: Cash Disbursements	
Accounts Payable	25,050.76
Cash Balance, 5/31/68	\$145,903.32

*Subject to any equipment or other expenditures not budgeted.

WILLIAM RAINY HANCOCK COLLEGE
DISTRICT NO. 512
BOND AND INTEREST FUND
STATEMENT OF POSITION, MAY 31, 1968

15

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>5/31/68 BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank:				
First National Bank of Chicago	101.31	43,791.48	-0-	\$43,791.48
Investments:	102.10	-0-	-0-	-0-
Interfund Receivables - Site & Construction Fund	103.60	53,094.42	-0-	53,094.42
Accounts Receivable-Current Taxes	105.10	9,278.27	-0-	9,278.27
TOTAL ASSETS		<u>\$106,164.17</u>	<u>-0-</u>	<u>\$106,164.17</u>
 <u>LIABILITIES</u>				
Taxes collected in advance	207.10	\$ 73,497.68	-0-	\$ 73,497.68
Reserve for Encumbrances	210.90	-0-	-0-	-0-
TOTAL LIABILITIES		<u>\$ 73,407.68</u>	<u>-0-</u>	<u>\$ 73,497.68</u>
 <u>FUND BALANCE</u>				
Fund Balance	300.00	32,666.49	-0-	32,666.49
TOTAL LIABILITIES & FUND BALANCE		<u>\$106,164.17</u>	<u>-0-</u>	<u>\$106,164.17</u>

SUMMARY OF FUND BALANCE

Balance, June 30, 1967	\$ 53,094.42	-0-	\$ 53,094.42
Add: Revenue to Date	469,870.88	-0-	469,870.88
	<u>\$522,965.30</u>	-0-	<u>522,965.30</u>
Deduct: Expenditures to Date	490,298.81	-0-	490,298.81
Balance,	<u>\$ 32,666.49</u>	<u>-0-</u>	<u>\$ 32,666.49</u>

WILLIAM RAINEY WYLER COLLEGE
DISTRICT NO. 512
BOND & INTEREST FUND - BUDGET REPORT
ELEVEN MONTHS ENDED MAY 31, 1968

EXPLANATION REVENUE	ACCOUNT NUMBER	BUDGET	MONTH OF MAY	YEAR TO DATE	BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Current Taxes	400.00	\$462,981.00	-0-	\$462,981.00	-0-	-0-	-0-
Interest on Investments	401.10	-0-	3,101.14	6,889.88	(6,889.88)	-0-	(6,889.88)
1966-67 Fund Balance	404.00	\$53,094.42	-0-	-0-	53,094.42	-0-	53,094.42
TOTAL REVENUE	300.00	\$516,075.42	\$3,101.14	\$469,870.88	\$46,204.54	-0-	\$46,204.54
EXPENDITURES							
Fixed Charges	500.00						
Interest on Bonds	508.00	\$489,930.05	\$150,691.25	\$489,930.05	-0-	-0-	-0-
Service Charge on Bonds	508.83	-0-	184.38	368.76	(368.76)	-0-	(368.76)
TOTAL EXPENDITURES	508.84	\$489,930.05	\$150,875.63	\$490,298.81	(368.76)	-0-	(368.76)
FUND BALANCE 6/30/67	300.00	26,145.37	-0-	-0-	26,145.37	-0-	26,145.37
TOTAL EXPENDITURES & FUND BALANCE		\$516,075.42	\$150,875.63	\$490,298.81	\$25,776.61	-0-	\$25,776.61

CASH STATEMENT:

Cash Balance, 4/30/68 \$ 226.93

Add: Cash Receipts

Taxes \$73,497.68

Interest 3,101.14

Net Investments 117,841.36

\$194,667.11

Less: Cash Disbursements

Bond Interest \$150,691.25

Bond Service Charge 184.38

\$150,875.63

Cash Balance, 5/31/68 \$ 43,791.48

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
TRUST AND AGENCY FUND
STATEMENT OF POSITION, MAY 31, 1968

17

<u>ASSETS</u>	5/31/68 <u>BALANCE</u>
Cash in Bank:	
Work Study & Grant Sub-Fund	\$11,406.89
Data Processing Sub-Fund	9,364.01
Loan Sub-Fund	142.50
Scholarship Sub-Fund	1,693.92
Student Activity Sub-Fund	413.51
Agency Clearing Sub-Fund	<u>1,060.22</u>
	\$24,081.05
Investment - Student Activity Fund	\$14,800.99
Accounts Receivable - Scholarship	-0-
Loans Receivable - Loan Sub-Fund	220.00
Interfund Receivables - Building Fund	804.50
Interfund Receivables - Student Activities	628.51
Other - Student Activities	
TOTAL ASSETS	<u><u>\$40,535.05</u></u>

<u>LIABILITIES</u>	
Interfund Payables -	
Educational Fund from Work Study	\$10,450.99
Educational Fund from Loan Fund	-0-
Educational Fund from Scholarship Fund	889.01
Educational Fund from Student Activity Fund	-0-
Educational Fund from Data Processing	2,449.98
Other Liabilities - Agency Clearing	<u>27.00</u>
TOTAL LIABILITIES	<u>\$13,816.98</u>

<u>FUND BALANCE</u>	
Fund Balance -	
Work Study & Grant Sub-Fund	\$ 1,760.40
Data Processing	6,914.03
Loan Sub-Fund	362.50
Scholarship Sub-Fund	804.91
Student Activity Sub-Fund	15,843.01
Agency Clearing Sub-Fund	<u>1,033.22</u>
TOTAL LIABILITIES & FUND BALANCE	<u><u>\$40,535.05</u></u>

<u>SUMMARY OF FUND BALANCE</u>	
Balance, June 30, 1967	\$ 857.27
Add: Revenues to Date	<u>83,850.37</u>
	\$84,707.64
Less: Expenditures to Date	<u>57,989.57</u>
FUND BALANCE	<u><u>\$26,718.07</u></u>

STATEMENT OF OPERATIONS -- BOOKSTORE

	<u>SUPPLIES</u>	<u>BOOKS</u>	<u>TOTAL</u>
Sales	\$13,002.42	\$103,296.99	\$116,299.41
Less Returns	129.93	7,281.36	7,411.29
Sales	<u>\$12,872.49</u>	<u>\$ 96,015.63</u>	<u>\$108,888.12</u>
 Cost of Sales			
Purchases	\$19,091.51	\$ 99,271.59	\$118,363.10
Less Inventory	<u>11,199.90</u>	<u>25,551.34</u>	<u>36,751.24</u>
	<u>\$ 7,891.61</u>	<u>\$ 73,720.25</u>	<u>\$ 81,611.86</u>
 Gross Profit on Sales	 \$ 4,980.88	 \$ 22,295.38	 \$ 27,276.26
	<u>38.7%</u>	<u>23.2%</u>	<u>25.05%</u>
 Other Expenses			
Salaries			\$ 13,476.05
Travel			361.85
Other Expenses			<u>1,210.11</u>
			<u>\$ 15,048.01</u>
Net Profit			<u>\$ 12,228.25</u>

WILLIAM KATNET HAYES COLLEGE
STATEMENT OF OPERATIONS -- CAFETERIA

Sales		\$22,633.01
Cost of Sales		
Purchases	\$ 12,360.72	
Less Inventory	<u>390.34</u>	
Cost of Sales		<u>\$11,970.38</u>
Gross Profit		\$10,662.63
Salaries	\$7,037.56	
Other Expenses	<u>1,437.28</u>	<u>\$ 8,474.84</u>
Net Profit		<u>\$ 2,187.79</u>

I. SUBJECT: European travel program

II. REASON FOR CONSIDERATION BY THE BOARD

The Student Personnel area would like board approval to proceed with the planning of a European travel program during August of 1969 for students and members of the college community.

III. BACKGROUND INFORMATION

It has been the aim of the college to develop a travel program to enrich the educational experience of the students. The college hopes to develop many tours. The first has been developed and covers the "Heart of Europe." A 21 day trip has been planned.

Itineraries were submitted to travel agencies which indicated an interest in submitting a proposal to us. Proposals were received from eight agencies and on the basis of a careful analysis the agency below is recommended to serve as our travel agent for this trip.

The tour cost for 21 days in Europe including round trip air fare will be between \$595-\$681 depending on selected hotel accommodations. The major cities covered on the tour are London, Amsterdam, Pisa, Rome, Genoa, Milan, Lucerne and Paris.

IV. RECOMMENDATION

The board approve in principle the promotion and planning of this trip in conjunction with Mount Prospect Vacations Inc.

Exhibit E

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document B131

Standard Form of Agreement Between Owner and Architect

on a basis of a PERCENTAGE OF CONSTRUCTION COST

AGREEMENT

made this Second day of May in the year of Nineteen Hundred and Sixty-eight

BETWEEN Board of Junior College District No. 512, Palatine, Illinois the Owner, and Caudill, Rowlett, Scott, Principal Architect and Fridstein, Fitch and Partners, Incorporated, associate architects. the Architect.

It is the intention of the Owner to Erect an addition to Building "B" of the College now under construction.

hereinafter referred to as the Project.

The Owner and the Architect agree as set forth below.

I. THE ARCHITECT shall provide professional services for the Project in accordance with the Terms and Conditions of this Agreement.

II. THE OWNER shall compensate the Architect, in accordance with the Terms and Conditions of this Agreement, as follows:

a. FOR THE ARCHITECT'S BASIC SERVICES, as described in Paragraph 1.1, a Basic Fee computed at the following percentages of the Construction Cost, as defined in Article 3, for portions of the Project to be awarded under

A Single Stipulated Sum Contract	SIX	per cent (6 %)
Separate Stipulated Sum Contracts	SIX	per cent (6 %)
A Single Cost Plus Fee Contract		per cent (XXX %)
Separate Cost Plus Fee Contracts		per cent (XXX %)

b. FOR THE ARCHITECT'S ADDITIONAL SERVICES, as described in Paragraph 1.3, a fee computed as follows:

~~Principals' time at the fixed rate of~~ dollars \$XXXXXXXXXX
~~per hour for the purposes of this Agreement, the Principals are~~

AND PRINCIPALS'

Employees' time computed at a multiple of TWO AND ONE HALF (2.5) times the employees' Direct Personnel Expense as defined in Article 4.

~~Additional services of professional consultants engaged for the normal structural, mechanical and electrical engineering services at a multiple of~~
~~(XXXXXXXXXX) times the amount billed to the Architect for such additional services.~~

c. FOR THE ARCHITECT'S REIMBURSABLE EXPENSES, amounts expended as defined in Article 5.

d. THE TIMES AND FURTHER CONDITIONS OF PAYMENT shall be as described in Article 6.

ARTICLE 1

ARCHITECT'S SERVICES

1.1 BASIC SERVICES

The Architect's Basic Services consist of the five phases described below and include normal structural, mechanical and electrical engineering services.

SCHEMATIC DESIGN PHASE

1.1.1 The Architect shall consult with the Owner to ascertain the requirements of the Project and shall confirm such requirements to the Owner.

1.1.2 The Architect shall prepare Schematic Design Studies consisting of drawings and other documents illustrating the scale and relationship of Project components for approval by the Owner.

1.1.3 The Architect shall submit to the Owner a Statement of Probable Construction Cost based on current area, volume or other unit costs.

DESIGN DEVELOPMENT PHASE

1.1.4 The Architect shall prepare from the approved Schematic Design Studies, for approval by the Owner, the Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the entire Project as to structural, mechanical and electrical systems, materials and such other essentials as may be appropriate.

1.1.5 The Architect shall submit to the Owner a further Statement of Probable Construction Cost.

CONSTRUCTION DOCUMENTS PHASE

1.1.6 The Architect shall prepare from the approved Design Development Documents, for approval by the Owner, Working Drawings and Specifications setting forth in detail the requirements for the construction of the entire Project including the necessary bidding information, and shall assist in the preparation of bidding forms, the Conditions of the Contract, and the form of Agreement between the Owner and the Contractor.

1.1.7 The Architect shall advise the Owner of any adjustments to previous Statements of Probable Construction Cost indicated by changes in requirements or general market conditions.

1.1.8 The Architect shall assist the Owner in filing the required documents for the approval of governmental authorities having jurisdiction over the Project.

BIDDING OR NEGOTIATION PHASE

1.1.9 The Architect, following the Owner's approval of the Construction Documents and of the latest Statement of Probable Construction Cost, shall assist the Owner in

obtaining bids or negotiated proposals, and in awarding and preparing construction contracts.

CONSTRUCTION PHASE—ADMINISTRATION OF THE CONSTRUCTION CONTRACT

1.1.10 The Construction Phase will commence with the award of the Construction Contract and will terminate when final payment is made by the Owner to the Contractor.

1.1.11 The Architect shall provide Administration of the Construction Contract as set forth in Articles 1 through 14 inclusive of the General Conditions of the Contract for Construction, AIA Document A201, Tenth Edition dated September 1966, and the extent of his duties and responsibilities and the limitations of his authority as assigned thereunder shall not be modified without his written consent.

1.1.12 The Architect, as the representative of the Owner during the Construction Phase, shall advise and consult with the Owner and all of the Owner's instructions to the Contractor shall be issued through the Architect. The Architect shall have authority to act on behalf of the Owner to the extent provided in the General Conditions unless otherwise modified in writing.

1.1.13 The Architect shall at all times have access to the Work wherever it is in preparation or progress.

1.1.14 The Architect shall make periodic visits to the site to familiarize himself generally with the progress and quality of the Work and to determine in general if the Work is proceeding in accordance with the Contract Documents. On the basis of his on-site observations as an Architect, he shall endeavor to guard the Owner against defects and deficiencies in the Work of the Contractor. The Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, and he shall not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

1.1.15 Based on such observations at the site and on the Contractor's Applications for Payment, the Architect shall determine the amount owing to the Contractor and shall issue Certificates for Payment in such amounts. The issuance of a Certificate for Payment shall constitute a representation by the Architect to the Owner, based on the Architect's observations at the site as provided in Subparagraph 1.1.14 and on the data comprising the Application for Payment, that the Work has progressed to the point indicated; that to the best of the Architect's knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole upon Substantial Completion, to the results of any subsequent tests required by the Contract Documents, to minor

deviations from the Contract Documents correctable prior to completion, and to any specific qualifications stated in the Certificate for Payment); and that the Contractor is entitled to payment in the amount certified. By issuing a Certificate for Payment, the Architect shall not be deemed to represent that he has made any examination to ascertain how and for what purpose the Contractor has used the moneys paid on account of the Contract Sum.

1.1.16 The Architect shall be, in the first instance, the interpreter of the requirements of the Contract Documents and the impartial judge of the performance thereunder by both the Owner and Contractor. The Architect shall make decisions on all claims of the Owner or Contractor relating to the execution and progress of the Work and on all other matters or questions related thereto. The Architect's decisions in matters relating to artistic effect shall be final if consistent with the intent of the Contract Documents.

1.1.17 The Architect shall have authority to reject Work which does not conform to the Contract Documents. The Architect shall also have authority to require the Contractor to stop the Work whenever in his reasonable opinion it may be necessary for the proper performance of the Contract. The Architect shall not be liable to the Owner for the consequences of any decision made by him in good faith either to exercise or not to exercise his authority to stop the Work.

1.1.18 The Architect shall review and approve shop drawings, samples, and other submissions of the Contractor only for conformance with the design concept of the Project and for compliance with the information given in the Contract Documents.

1.1.19 The Architect shall prepare Change Orders.

1.1.20 The Architect shall conduct inspections to determine the Dates of Substantial Completion and Final Completion, shall receive written guarantees and related documents assembled by the Contractor, and shall issue a final Certificate for Payment.

1.1.21 The Architect shall not be responsible for the acts or omissions of the Contractor, or any Subcontractors, or any of the Contractor's or Subcontractors' agents or employees, or any other persons performing any of the Work.

1.2 PROJECT REPRESENTATION BEYOND BASIC SERVICES

1.2.1 If more extensive representation at the site than is described under Subparagraphs 1.1.10 through 1.1.21 inclusive is required, and if the Owner and Architect agree, the Architect shall provide one or more Full-time Project Representatives to assist the Architect.

1.2.2 Such Full-time Project Representatives shall be selected, employed and directed by the Architect, and the Architect shall be compensated therefor as mutually agreed between the Owner and the Architect as set forth in an exhibit appended to this Agreement.

1.2.3 The duties, responsibilities and limitations of authority of such Full-time Project Representatives shall be set forth in an exhibit appended to this Agreement.

1.2.4 Through the on-site observations by Full-time Project Representatives of the Work in progress, the Architect shall endeavor to provide further protection for the

Owner against defects in the Work, but the furnishing of such project representation shall not make the Architect responsible for the Contractor's failure to perform the Work in accordance with the Contract Documents.

1.3 ADDITIONAL SERVICES

The following services are not covered in Paragraphs 1.1 or 1.2. If any of these Additional Services are authorized by the Owner, they shall be paid for by the Owner as hereinbefore provided.

1.3.1 Providing special analyses of the Owner's needs, and programming the requirements of the Project.

1.3.2 Providing financial feasibility or other special studies.

1.3.3 Providing planning surveys, site evaluations, or comparative studies of prospective sites.

1.3.4 Making measured drawings of existing construction when required for planning additions or alterations thereto.

1.3.5 Revising previously approved Drawings, Specifications or other documents to accomplish changes not initiated by the Architect. MAJOR

1.3.6 Preparing Change Orders and supporting data where the change in the Basic Fee resulting from the adjusted Contract Sum is not commensurate with the Architect's services required. MAJOR

1.3.7 Preparing documents for alternate bids requested by the Owner.

1.3.8 Providing Detailed Estimates of Construction Costs.

1.3.9 Providing consultation concerning replacement of any Work damaged by fire or other cause during construction, and furnishing professional services of the type set forth in Paragraph 1.1 as may be required in connection with the replacement of such Work.

1.3.10 Providing professional services made necessary by the default of the Contractor in the performance of the Construction Contract.

1.3.11 Providing Contract Administration and observation of construction after the Contract Time has been exceeded by more than twenty per cent through no fault of the Architect.

1.3.12 Furnishing the Owner a set of reproducible record prints of drawings showing significant changes made during the construction process, based on marked-up prints, drawings and other data furnished by the Contractor to the Architect.

1.3.13 Providing services after final payment to the Contractor.

1.3.14 Providing interior design and other services required for or in connection with the selection of furniture and furnishings.

1.3.15 Providing services as an expert witness in connection with any public hearing, arbitration proceeding, or the proceedings of a court of record.

1.3.16 Providing services for planning tenant or rental spaces.

ARTICLE 2

THE OWNER'S RESPONSIBILITIES

- 2.1** The Owner shall provide full information regarding his requirements for the Project.
- 2.2** The Owner shall designate, when necessary, a representative authorized to act in his behalf with respect to the Project. The Owner or his representative shall examine documents submitted by the Architect and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the Architect's work.
- 2.3** The Owner shall furnish a certified land survey of the site giving, as applicable, grades and lines of streets, alleys, pavements and adjoining property; rights of way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and complete data pertaining to existing buildings, other improvements and trees; and full information concerning available service and utility lines both public and private.
- 2.4** The Owner shall furnish the services of a soils engineer, when such services are deemed necessary by the Architect, including reports, test borings, test pits, soil bearing values and other necessary operations for determining subsoil conditions.
- 2.5** The Owner shall furnish structural, mechanical, chemical and other laboratory tests, inspections and reports as required by law or the Contract Documents.
- 2.6** The Owner shall furnish such legal, accounting and insurance counselling services as may be necessary for the Project, and such auditing services as he may require to ascertain how or for what purposes the Contractor has used the moneys paid to him under the Construction Contract.
- 2.7** The services, information, surveys and reports required by Paragraphs 2.3 through 2.6 inclusive shall be furnished at the Owner's expense, and the Architect shall be entitled to rely upon the accuracy thereof.
- 2.8** If the Owner observes or otherwise becomes aware of any fault or defect in the Project or non-conformance with the Contract Documents, he shall give prompt written notice thereof to the Architect.
- 2.9** The Owner shall furnish information required of him as expeditiously as necessary for the orderly progress of the Work.

ARTICLE 3

CONSTRUCTION COST

- 3.1** Construction Cost to be used as a basis for determining the Architect's Fee for all Work designed or specified by the Architect, including labor, materials, equipment and furnishings, shall be determined as follows, with precedence in the order listed:

3.1.1 For completed construction, the total cost of all such Work;

3.1.2 For work not constructed, the lowest bona fide bid received from a qualified bidder for any or all of such work; or

3.1.3 For work for which bids are not received, (1) the latest Detailed Cost Estimate, or (2) the Architect's latest Statement of Probable Construction Cost.

3.2 Construction Cost does not include the fees of the Architect and consultants, the cost of the land, rights-of-way, or other costs which are the responsibility of the Owner as provided in Paragraphs 2.3 through 2.6 inclusive.

3.3 Labor furnished by the Owner for the Project shall be included in the Construction Cost at current market rates. Materials and equipment furnished by the Owner shall be included at current market prices, except that used materials and equipment shall be included as if purchased new for the Project.

3.4 Statements of Probable Construction Cost and Detailed Cost Estimates prepared by the Architect represent his best judgment as a design professional familiar with the construction industry. It is recognized, however, that neither the Architect nor the Owner has any control over the cost of labor, materials or equipment, over the contractors' methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the Architect cannot and does not guarantee that bids will not vary from any Statement of Probable Construction Cost or other cost estimate prepared by him.

3.5 When a fixed limit of Construction Cost is established as a condition of this Agreement, it shall include a bidding contingency of ten per cent unless another amount is agreed upon in writing. When such a fixed limit is established, the Architect shall be permitted to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents, and to make reasonable adjustments in the scope of the Project to bring it within the fixed limit. The Architect may also include in the Contract Documents alternate bids to adjust the Construction Cost to the fixed limit.

3.5.1 If the lowest bona fide bid, the Detailed Cost Estimate or the Statement of Probable Construction Cost exceeds such fixed limit of Construction Cost (including the bidding contingency) established as a condition of this Agreement, the Owner shall (1) give written approval of an increase in such fixed limit, (2) authorize rebidding the Project within a reasonable time, or (3) cooperate in revising the Project scope and quality as required to reduce the Probable Construction Cost. In the case of (3) the Architect, without additional charge, shall modify the Drawings and Specifications as necessary to bring the Construction Cost within the fixed limit. The providing of this service shall be the limit of the Architect's responsibility in this regard, and having done so, the Architect shall be entitled to his fees in accordance with this Agreement.

ARTICLE 4

DIRECT PERSONNEL EXPENSE

4.1 Direct Personnel Expense of employees engaged on the Project by the Architect includes architects, engineers, designers, job captains, draftsmen, specification writers and typists, in consultation, research and design, in producing Drawings, Specifications and other documents pertaining to the Project, and in services during construction at the site.

4.2 Direct Personnel Expense includes cost of salaries and of mandatory and customary benefits such as statutory employee benefits, insurance, sick leave, holidays and vacations, pensions and similar benefits.

ARTICLE 5

REIMBURSABLE EXPENSES

5.1 Reimbursable Expenses are in addition to the Fees for Basic and Additional Services and include actual expenditures made by the Architect, his employees, or his consultants in the interest of the Project for the following incidental expenses listed in the following Subparagraphs:

~~5.1.1 Expense of transportation and living when traveling in connection with the Project and for long distance calls and telegrams.~~

5.1.2 Expense of reproductions, postage and handling of Drawings and Specifications, excluding copies for Architect's office use and duplicate sets at each phase for the Owner's review and approval; and fees paid for securing approval of authorities having jurisdiction over the Project.

5.1.3 If authorized in advance by the Owner, the expense of overtime work requiring higher than regular rates; perspectives or models for the Owner's use; and fees of special consultants for other than the normal structural, mechanical and electrical engineering services.

ARTICLE 6

PAYMENTS TO THE ARCHITECT

6.1 Payments on account of the Architect's Basic Services shall be made as follows:

6.1.1 An initial payment of five per cent of the Basic Fee calculated upon an agreed estimated cost of the Project, payable upon execution of this Agreement, is the minimum payment under this Agreement.

6.1.2 Subsequent payments shall be made monthly in proportion to services performed to increase the compensation for Basic Services to the following percentages of the Basic Fee at the completion of each phase of the Work:

Schematic Design Phase	15%
Design Development Phase	35%
Construction Documents Phase	75%
Bidding or Negotiation Phase	80%
Construction Phase	100%

6.2 Payments for Additional Services of the Architect as defined in Paragraph 1.3, and for Reimbursable Expenses as defined in Article 5, shall be made monthly upon presentation of the Architect's statement of services rendered.

6.3 No deductions shall be made from the Architect's compensation on account of penalty, liquidated damages, or other sums withheld from payments to contractors.

6.4 If the Project is suspended for more than three months or abandoned in whole or in part, the Architect shall be paid his compensation for services performed prior to receipt of written notice from the Owner of such suspension or abandonment, together with Reimbursable Expenses then due and all terminal expenses resulting from such suspension or abandonment.

ARTICLE 7

ARCHITECT'S ACCOUNTING RECORDS

Records of the Architect's Direct Personnel, Consultant and Reimbursable Expenses pertaining to the Project, and records of accounts between the Owner and the Contractor, shall be kept on a generally recognized accounting basis and shall be available to the Owner or his authorized representative at mutually convenient times.

ARTICLE 8

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party upon seven days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the other. In the event of termination due to the fault of others than the Architect, the Architect shall be paid his compensation for services performed to termination date, including Reimbursable Expenses then due and all terminal expenses.

ARTICLE 9

OWNERSHIP OF DOCUMENTS

Drawings and Specifications as instruments of service are and shall remain the property of the Architect whether the Project for which they are made is executed or not. They are not to be used by the Owner on other projects or extensions to this Project except by agreement in writing and with appropriate compensation to the Architect.

ARTICLE 10

SUCCESSORS AND ASSIGNS

The Owner and the Architect each binds himself, his partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither the Owner nor the Architect shall assign, sublet or transfer his interest in this Agreement without the written consent of the other.

ARTICLE 11

ARBITRATION

~~11.1. All claims, disputes and other matters in question arising out of or relating to this Agreement or the breach thereof shall be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then obtaining. This Agreement so to arbitrate shall be specifically enforceable under the prevailing arbitration law.~~

~~11.2. Notice of the demand for arbitration shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The demand shall be made within a reasonable time after the claim.~~

~~Dispute or other matter in question has arisen in no event shall the demand for arbitration be made after institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.~~

~~11.3. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any court having jurisdiction thereof.~~

ARTICLE 12

EXTENT OF AGREEMENT

This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

ARTICLE 13

APPLICABLE LAW

Unless otherwise specified, this Agreement shall be governed by the law of the principal place of business of the Architect.

ARTICLE 1

IN ADDITION TO SERVICES DESCRIBED IN ARTICLE 1.1.14, ARCHITECT WILL PROVIDE A FULL-TIME REPRESENTATIVE DURING CONSTRUCTION PHASE AS A PART OF THE BASIC SERVICES.

This Agreement executed the day and year first written above.

OWNER Richard L Johnson

PRESIDENT

ARCHITECT Walter O Scott Jr.
Architect's Registration No: _____

PRINCIPAL ARCHITECT

Jesselyn M. Trickett
SECRETARY

Robert B. Smith
ASSOCIATE ARCHITECT



DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
Office of Education

MONTHLY CONSTRUCTION REPORT

A. Project Number 3-5-00009-0 -0
State Code No. 23
Code Action E-2
Numeric Date: 06/05/68
Mo./Day/Year
(Mo.: 01 to 12)
(Day: 01 to 31)
(Year: 68 to 99)

B. Applicant WILLIAM RAINEY HARPER COLLEGE
C. Location 1501 S. Roselle Rd. Palatine, Illinois

D. Description of Project
6 Buildings of New Junior College Campus

E. Report No. 8 For Month of May, 19 68

(Architect completes the above box)

F. Status of Construction by Prime Contract (s)
As of Date of Visit

Contract No.	Contractor	Start Date (Act.)	Scheduled Completion	% Time Elapsed	% Work Completed
74-95-01	Corbetta Construction Co. of Illinois, Inc.	10/23/67	7/1/69	35%	17%
% All Prime Contracts					17%

G. Summary of Change Orders Approved Since Last Report (Attach Copy of Each Change Order)

Contract No.	C.O. No.	Description	Contract Cost Chg.	New Net Amount
	5.	Wood nailers for roof	\$11,165.00	
	6.	Excavation of unsuitable soil	\$84,318.50	
	7.	Engineering cost due to site grading changes	\$ 5,940.00	
	8.	Ventilation changes in transformer vaults	\$ 5,268.00	
	9.	Electric Door operates in Bldg. "B"	\$ 1,686.00	
				12,357,396.70

Copy sent Ed. Math

H. General description of overall progress including details as to factors contributing to failure to meet construction schedule.

Latest MBM up-date indicates approximately 9 days behind schedule for the entire project.

Weather: Some rain, generally good.

*Change Orders issued during the month decrease the percentage of work completed to date.

I. Briefly describe corrective actions by the contractor (s) to correct discrepancies noted in your last report. If corrective action not taken, give explanation.

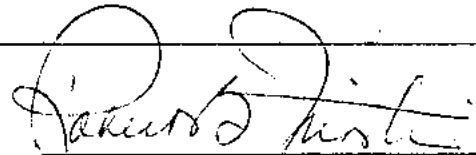
None

☐ Briefly describe work being performed at time of visit. June 5, 1968

Pouring concrete frames, slabs, and foundations.
Setting pre-cast floor slabs.
Masonry started on "B" Bldg.
Roughing in for M. & E. on all buildings.
Site work about 70% complete.
Welding boiler headers in "B" Bldg.

06-05-68

Date



Signature of architect or architect's
representative preparing report

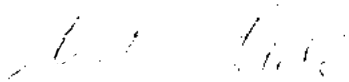
1. This form is to be completed in original and two copies. The original and one copy shall be forwarded to the OE District Engineer.

2. If additional space is required to complete information or to furnish comments, attach additional sheets.

Dear Trustee:

Attached you will find the comprehensive document which encompasses the proposed budget for the 1968-69 fiscal year. We are now ready to respond to any type of meeting the Board would desire. Perhaps the components of the budget and the action you wish to take can be discussed at the regular meeting to be held on Thursday June 27.

Sincerely,



Robert E. Lahti
President

John

Mr. Dalton

BOARD OF DIRECTORS
 EUGENE H. DIRBLE
 JOHN E. EGAN
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THE
METROPOLITAN SANITARY DISTRICT
 OF GREATER CHICAGO

100 EAST ERIE ST., CHICAGO, ILLINOIS 60611 ... SUPERIOR 7-8900

ENGINEERING DEPARTMENT

January 16, 1968



Mr. Donald W. Collins
 Architectural Coordinator and
 Facilities Planner
 William Rainey Harper College
 District No. 512
 34 W. Palatine Road
 Palatine, Illinois 60067

RECEIVED
 JAN 18 1968

ENGINEER
 ARCHITECT

Re: Sanitary Sewer System

Dear Sir:

In reply to your letter of January 9, 1968, please be advised that the District has included, in its 1968 Construction Program, interceptors to be constructed in Algonquin Road. The first contract will terminate $\frac{1}{4}$ mile east of Roselle Road and is scheduled for award in April, with completion in December of 1968. A second contract is scheduled for award in September, 1968, with an approximate completion in October, 1969. This latter contract would extend an additional $1 \frac{3}{4}$ miles westward in Algonquin Road.

A connection to either of these contracts will be allowed upon their completion. A sewerage permit must be obtained from the District before connections are made. Attached is an application form which describes the requirements for issuance of a permit.

In addition, the area that is to connect to a District interceptor must be within the District's boundaries. Based on our present information the site of the College is only partially within our boundaries.

If you wish any further information, please contact this office.

FED:JI:jh

Very truly yours,

 F. E. Dalton, Acting
 Chief Engineer

INTEROFFICE MEMORANDUM

TO: Dr. Robert Lahti June 21, 1968

FROM: Dr. George Makas GM:csg

SUBJECT: Progress Report on Faculty Senate Committee on
Evaluation

Attached is a formalized summary of a questionnaire submitted to the faculty to indicate their preferences on elements of the evaluation process. The Senate has commissioned me to convey the results to you to be submitted to the Board of Trustees.

It is my personal estimate that there is reasonable evidence in the research literature to justify the general skepticism by the faculty regarding the evaluative process. This does not mean, however, an unwillingness of the faculty to pursue the implementation of the evaluation discussed in principle in the manual. Essentially they recognize the concern of the Board to retain those who serve their appointments effectively within the teaching philosophy of Harper College. Furthermore, they are interested in the establishment of those programs which will improve their individual effectiveness such as support for institutes and release time with financial assistance for special programs. They recognize that these programs require estimates of their effectiveness beyond self appraisal in order to determine the best use of these programs. The attached questionnaire indicates faculty preferences on criteria to be used and agencies to be employed in collecting and evaluating them.

The committee has explored the literature on teacher effectiveness in the United States and has elicited a willingness to explore criteria and means of evaluation from a substantial group of the faculty. If I understand our informal meeting of last Monday, it remains for our committee to explore explicit agents, forms, and procedures for faculty evaluation. There is to be a basic procedure for all and additional alternate procedures available to faculty members to be used at their discretion.

RESULTS OF THE QUESTIONNAIRE

Percent of Response: 84%

Proposition #1

48% of respondents favor a system that combines a basic salary incremental increase with the possibility of additional remuneration based on any of the following criteria: outstanding teaching; exceptional institutional service; outstanding professional achievement including publications; professional organization activity; community service.

23% favor a system that combines basic incremental structure with promotion in rank and increment dependent upon years of experience and accumulated hours of professional training.

16% favor a system that combines basic incremental structure with a carefully patterned evaluative program for promotion in rank and an accompanying salary differential.

Only 3% favored evaluation alone beyond cost of living and another 3% favored no evaluation exercise.

7% indicated "other".

Proposition #2 - Criteria for Evaluation (in order of preference)

Composite rank of criteria as follows: 1) Years of experience, both professional and teaching; 2) accumulated credits and institute attendance; 3) outstanding teaching criteria stipulated at a later date; 4) outstanding professional achievement, committees and publications; 5) exceptional institutional service; 6) community service.

Proposition #3 - Who Evaluates (in order of preference)

67% of respondents selected department chairmen; 60% department peers, 43% divisional chairmen; 30% student ratings; 23% divisionally represented committee of the whole faculty, 23% Assistant Dean of Instruction, and 10% suggested an outsider.

OTHER COMMENTS

"Revise system every 2 years" Evaluation tends to stifle innovation and creativity--tends to promote conformity. For additional increments--dept. or div. head. Peers given most weight (in reference to proposition #3 above). One person refused to dignify the questionnaire to a position of "confidence" by answering any part of it. NOTE: Raw data available for inspection.