

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067

July 10, 1969

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - a. Financial Statements
- V. Communications
- VI. Unfinished Business
- VII. New Business
 - a. Recommendation: Purchasing
 - 1. Three-wheel patrol vehicle
 - b. Staffing: (Hand carried)
 - c. Evaluation System - Discussion - Action
 - d. Other
- VIII. President's Report
- IX. Adjournment

Exhibit A

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, July 10, 1969

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 8:10 p.m., Thursday, July 10, 1969, in the absence of Chairman Johnson by Vice-Chairman Hansen, in the Board Room of the Administrative Center, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members John Haas, James Hamill, Milton Hansen, LeRoi Hutchings, Lawrence Moats, and Jessalyn Nicklas
Absent: Member Richard Johnson

Also present: Robert E. Lahti, Donald Andries, James Harvey, William J. Mann, Donald Misic, Paul Pitt, Martin Ryan, John Upton, Frank Vandever, and George Voegel--Harper College; Mary Schlott--Paddock Publications.

MINUTES: Member Nicklas moved and Member Haas seconded the motion to approve the minutes of the regular Board meeting of June 26, 1969, as distributed. Motion unanimously carried.

DISBURSEMENTS: Member Nicklas moved and Member Hutchings seconded the Construction Payouts motion that W. J. Mann, Vice-President of Business Affairs, be authorized to approve the following construction payout:

Reliable Sheet Metal Works, Inc. \$30,733.48

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings, Moats and Nicklas

Nays: None

Financial Statements Mr. Mann discussed the financial statements and answered questions from Board members pertaining to revenue from various grants, reasons for money being held up, changes in procedure by the state board, etc.

COMMUNICATIONS:

Dr. Lahti stated a letter had been received from the Chairman of the National School Board Association's Council of Community College Boards. The letter outlined the work of this board and contained an application for membership, dues for which would be \$500.00. Member Nicklas suggested a letter be written in reply thanking this organization for their interest in and consideration of Harper College. Other members of the Board agreed that at this time they were not interested in joining another organization.

UNFINISHED

None

BUSINESS:

NEW BUSINESS:

Purchase of
Three-Wheel
Patrol Vehicle

Paul Pitt explained that the three wheel patrol vehicle being presented would be used for controlling parking and also for directing traffic at Roselle and Algonquin Roads. Mr. Mann stated that several more would probably be added later on.

Member Hamill moved and Member Haas seconded the motion to award the bid for a Cushman three-wheel patrol vehicle, as presented in Exhibit A, to Atlas Material Handling Company for a sum not to exceed \$2,220.30.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Moats and Nicklas

Nays: None

Purchase of a
Dump Truck

Mr. Mistic discussed the bids received on a dump truck. He stated the vehicle would be used for snow removal from campus roads and parking lots, refuse removal from buildings and grounds, transportation of bulk materials from receiving area to campus buildings, transportation of turf, trees and agricultural chemicals from storage to area of use, and movement of furniture and athletic equipment. Mr. Mann pointed out that the primary use would actually be snow removal, but that the vehicle recommended would be used at other times for general purposes.

Member Hamill moved and Member Moats seconded the motion to award the bid for the dump truck to Northwest Ford, in Franklin Park, for a sum not to exceed \$4,030.00, including traction tires.

NEW BUSINESS:

Upon roll call, the vote was as follows:

Purchase of
Dump Truck
(cont.)

Ayes: Members Haas, Hansen, Hamill, Hutchings
Moats and Nicklas

Nays: None

Member Nicklas asked about communication during an emergency. Mr. Pitt explained the warning system under which the college will operate in emergencies.

Staffing

Vice-Chairman Hansen announced this would be postponed to another meeting.

Evaluation
System

Vice-Chairman Hansen announced the action on the Evaluation System would be postponed to another meeting. Dr. Lahti explained that discussion and action on the Evaluation System was being postponed because of the absence of Chairman Johnson and Dr. Schauer. Dr. Lahti stated that Chairman Johnson desired the opportunity to react to the proposal. He also stated that he felt Dr. Schauer, Vice-President of Academic Affairs, should be present when it was presented.

Other--
Approval of
Riders for
Counselors

Dr. Lahti reported that basically the riders being presented were for student personnel counselors for summer work.

Dr. Harvey discussed the need for the recommended five-week riders which would cover counseling of students in August and also one additional week. He stated that hopefully next year a new plan would be developed permitting the counselors to work with the students throughout the summer.

Member Hutchings moved and Member Nicklas seconded the motion to approve five-week riders for the following counselors:

Raymond Hylander	\$2,102.25
Judith Ann Best	1,357.55
Anna Marie Yates	1,571.45
Clete Hinton	1,703.30
Gregory Franklin	1,668.65
Robert L. Smith	1,357.55
Sharon Samkovitz	1,538.45
Anne F. Rodgers	1,192.30
Ed Liska	1,538.45

NEW BUSINESS:

Other--Approval
of Riders for
Counselors
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Moats and Nicklas
Nays: None

Other--Legal
Budget

Vice-Chairman Hansen stated that copies of the legal budget had been distributed to the Board. He reported this legal budget will be open for inspection by the public beginning on July 14, 1969.

Dr. Lahti reported the administration was in the final stages of work on the detailed budget and would be ready to meet with the budget committee in about two weeks. Mr. Mann stated the working budget would be substantially lower than the legal budget, but if the FTE is higher than anticipated the working budget could be amended to cover the increased enrollment.

Member Haas moved and Member Nicklas seconded the motion to accept the tentative budget as presented and have it available for public inspection beginning July 14, 1969. (Copy of legal budget attached to minutes in Official Book of Minutes.)

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Moats and Nicklas
Nays: None

In answer to a question from Member Nicklas, Dr. Lahti stated the administration was planning on having an in-house workshop on the year-end budget.

PRESIDENT'S
REPORT:

Dr. Lahti read a memo from Mr. Stansbury which tallied requests for student transcripts from colleges and universities in the area.

Dr. Lahti reported on a conversation Mr. Mann and he had with Gerald Smith in reference to Phase II construction. Dr. Lahti stated the college is ready to go to bid on the science and music wings--classroom buildings. Dr. Lahti discussed Gerald Smith's schedule: during July he will be receiving up-to-date enrollment data from colleges; in August his board hopes to allocate funds for construction based on this enrollment;

✓ PRESIDENT'S
REPORT:

also in August, they will start receiving applications from colleges for specific building projects; after they are approved they will go to the junior college board in September, then to the higher board, and from there to I.B.A. Dr. Lahti discussed other problems that could hold this up. He stated it probably would not be possible to bid before December or January and that he could see nothing but escalation in costs resulting from this delay. Dr. Lahti informed the Board the college is still going to discuss this further with Mr. Smith. Mr. Mann, Mr. Upton and Mr. Andries are going to meet with Mr. Smith to see what can be done.

Member Johnson entered the meeting at 9:10 p.m., and assumed the duties of the chair.

Dr. Lahti reported that Gerald Smith will call a meeting of the junior college presidents within two weeks to discuss the building projects.

Dr. Lahti informed the Board that when a summary of legislative bills that have been passed is received the Board members will receive a copy of it.

Audit

Dr. Lahti discussed the recommendation to retain Ernst and Ernst for the annual audit, pointing out that it probably was in the best interests of the college to continue with Ernst & Ernst at least one more year, based on procedures they already have in process.

Member Hamill moved and Member Nicklas seconded the motion to retain Ernst & Ernst for the annual audit, at a fee of \$4400.00, as presented.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Moats and Nicklas

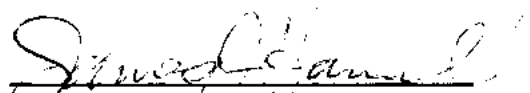
Nays: None

Chairman Johnson suggested the Board meet in executive session for the purpose of discussing the acquisition of real estate, with no action taken. Member Hamill requested that, in executive session, the Board receive a progress report on legal action taken so far in connection with the suit against the college.

ADJOURNMENT:

Member Hutchings moved and Member Moats seconded the motion that the meeting be adjourned at 9:20 p.m. Motion unanimously carried.


Chairman Johnson


Secretary Hamill

WILLIAM RAINEY HARPER COLLEGE

July 10, 1969

To: Board of Trustees

From: President's Office

Subject: Construction Payouts

The following construction payout has been recommended for payment by our architect and has been reviewed by Mr. Hughes, Director of Buildings and Grounds. The administration recommends that W. J. Mann, Vice-President of Business Affairs, be authorized to approve the following construction payout:

Reliable Sheet Metal Works, Inc.	\$30,733.48
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WILLIAM RAINEY HARPER COLLEGE
JUNIOR COLLEGE DISTRICT 512
FINANCIAL STATEMENT
FOR THE PERIOD ENDING MAY 31, 1969

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
EDUCATIONAL FUND - MAY 31, 1969

<u>ASSETS</u>	<u>ACCOUNT</u>	<u>MAY</u>	<u>ENCUM-</u>	<u>UNENCUM-</u>
	<u>NUMBER</u>	<u>BALANCE</u>	<u>BRANCES</u>	<u>BRANCES</u>
			<u>BPANCES</u>	<u>BALANCE</u>
Petty Cash	111.00	\$ 630.00	\$ -0-	\$ 630.00
Imprest Fund	112.00	10,000.00	-0-	10,000.00
Cash in Bank	113.00	298,879.18	-0-	298,879.18
 <u>Investments</u>				
U.S. Treasury Bills	121.00	552,128.01	-0-	552,128.01
 <u>Receivables</u>				
Interfund Receivables				
Receivable from Building Fund	131.02	33,274.33	-0-	33,274.33
Receivable from Auxiliary Fund	131.05	57,672.99	-0-	57,672.99
Receivable from Tr. & Agy. Fund	131.06	70,833.69	-0-	70,833.69
 <u>Taxes Receivable</u>				
Taxes Receivable - Current	132.00	11,532.86	-0-	11,532.86
 <u>Other Receivables</u>				
Accounts Receivable-Chargeback	138.11	101,874.90	-0-	101,874.90
Accounts Receivable-Other	138.90	12,451.45	-0-	12,451.45
 <u>Deferred Charges</u>				
Inventories	162.00	4,575.26	-0-	4,575.26
Deposits	164.00	600.00	-0-	600.00
 TOTAL ASSETS		 <u>\$1,154,452.67</u>	 <u>\$ -0-</u>	 <u>\$1,154,452.67</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
EDUCATIONAL FUND - MAY 31, 1969

<u>LIABILITIES</u>	<u>ACCOUNT NUMBER</u>	<u>MAY BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUM- BRANCES BALANCE</u>
<u>Payroll Deductions Payable</u>				
Group Insurance	214.00	\$ 718.75	-0-	\$ 718.75
Other	215.00	(69.48)	-0-	(69.48)
<u>Interfund Payables</u>				
Payable to Building Fund	231.02		-0-	-0-
Payable to Bond & Int. Fund	231.03		-0-	-0-
Payable to Site & Cons. Fund	231.04	325.00	-0-	325.00
Payable to Auxiliary Fund	231.05	-0-	-0-	-0-
Payable to Tr. & Agency Fund	231.06	21,422.00	-0-	21,422.00
<u>Accounts Payable</u>	240.00	25,510.02	-0-	25,510.02
<u>Reserve for Encumbrances</u>	260.10	-0-	435,346.58	435,346.58
<u>Accrued Expenses</u>				
Accrued Other Expenses	256.00	160.26	-0-	160.26
TOTAL LIABILITIES		<u>\$ 48,066.55</u>	<u>\$ 435,346.58</u>	<u>\$ 483,413.13</u>
<u>Fund Equity</u>		<u>\$1,106,386.12</u>	<u>(\$ 435,346.58)</u>	<u>\$ 671,039.54</u>
TOTAL LIABILITIES & FUND EQUITY		<u><u>\$1,154,452.67</u></u>	<u><u>\$ -0-</u></u>	<u><u>\$1,154,452.67</u></u>
<u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1968		\$1,205,370.60	\$ -0-	\$1,205,370.60
Add: Revenue to Date		\$2,137,389.80	\$ -0-	\$2,137,389.80
		<u>\$3,342,760.40</u>	<u>\$ -0-</u>	<u>\$3,342,760.40</u>
Less: Expenditures to Date		2,236,374.28	435,346.58	2,671,720.86
Balance		<u><u>\$1,106,386.12</u></u>	<u><u>(\$ 435,346.58)</u></u>	<u><u>\$ 671,039.54</u></u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

REVENUE	ACCOUNT NUMBER	REVENUE			TO DATE	UNENCUM. BALANCE
		BUDGET	MAY			
Fund Equity, July 1, 1968	300.00	\$ 200,000.00	\$ -0-	\$ 1,205,370.60	\$ (1,005,370.60)	
<u>Local Resources</u>						
Taxes - Current, 1968	410.00	1,092,000.00	-0-	1,762.13	1,090,237.87	
Taxes - Back	411.00	-0-	-0-	9,607.05	(9,607.05)	
TOTAL	412.00	\$1,092,000.00	\$ -0-	\$ 11,369.18	\$ 1,080,630.82	
<u>Intermediate Resources</u>						
Tuition - Students	421.00					
Resident	421.10	\$ -0-	\$ -0-	\$ -0-	\$ -0-	
Non-Resident	421.20	-0-	-0-	-0-	-0-	
Estimated 1968-69 Tuition		\$ 437,000.00	\$ -0-	\$ 40,200.15	\$ 396,799.85	
		-0-	5,042.85	609,205.02	(609,205.02)	
<u>Chargeback Revenue</u>						
Student Fees	422.00	354,000.00	292,777.40	654,757.00	(300,757.00)	
Late Registration Fees	423.00	22,000.00	180.00	1,355.00	20,645.00	
Other Fees	427.10	6,000.00	-0-	1,280.00	4,720.00	
TOTAL	427.00	-0-	177.89	907.44	(907.44)	
		\$ 819,000.00	\$298,178.14	\$1,307,704.61	\$ (488,704.61)	
<u>State Resources</u>						
State Apportionment	431.00					
Regular	431.10	\$ 690,000.00	\$ -0-	\$ 731,791.00	\$ (41,791.00)	
Summer	431.20	34,000.00	-0-	41,837.00	(7,837.00)	
Board of Voc. Ed. & Rehab. 1968-69	432.00	307,000.00	-0-	-0-	307,000.00	
Other	433.00	-0-	-0-	-0-	-0-	
TOTAL		\$1,031,000.00	\$ -0-	\$ 773,628.00	\$ 257,372.00	

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

<u>REVENUE (Cont.)</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>REVENUE</u>		<u>TO DATE</u>	<u>UNENCUM. BALANCE</u>
				<u>MAY</u>		
Other	449.00	\$ -0-	\$ -0-	\$ -0-	\$ 8,398.56	\$ (8,398.56)
<u>Interest on Investments</u>	470.00					
Treasury Bills	471.00	15,000.00	6,032.70		33,037.52	(18,037.52)
Certificates of Deposit	472.00	-0-	-0-		3,142.36	(3,142.36)
<u>TOTAL</u>		\$ 15,000.00	\$ 6,032.70	\$	\$ 36,179.88	\$ (21,179.88)
<u>Other</u>						
Miscellaneous Revenue	491.00	\$ -0-	\$ 63.00	\$	\$ 109.57	\$ (109.57)
Total Educational Fund Revenue		\$2,957,000.00	\$304,273.84	\$	\$2,137,389.80	\$ 819,610.20
TOTAL EDUCATIONAL FUND REVENUE & BEGINNING FUND EQUITY		\$3,157,000.00	\$ -0-	\$	\$3,342,760.40	\$ (185,760.40)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>EXPENDITURES</u>			<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
		<u>BUDGET</u>	<u>MAY</u>	<u>TO DATE</u>		
Instruction	110-000					
Salaries	110-510					
Administration	110-511	\$ 114,810.00	\$ 7,558.30	\$ 87,553.80	\$ 95,112.10	\$ 19,697.90
Professional	110-512	-0-	-0-	-0-	-0-	-0-
Instruction	110-513	1,274,896.00	116,142.43	991,232.65	1,266,523.63	8,372.37
Substitutes	100-514	3,650.00	-0-	535.00	535.00	3,115.00
Office	110-515	78,750.00	7,450.09	69,948.20	76,254.73	2,495.27
Other	110-519	-0-	-0-	213.35	213.35	(213.35)
		<u>\$1,472,106.00</u>	<u>\$131,150.82</u>	<u>\$1,149,483.00</u>	<u>\$1,438,638.81</u>	<u>\$33,467.19</u>
Contractual Services	110-520	\$ -0-	\$ 68.00	\$ 948.60	\$ 948.60	\$ (948.60)
Educational	110-521	11,750.00	102.85	5,706.33	5,763.28	5,986.72
Other	110-529	1,000.00	442.50	6,250.88	6,250.88	(5,250.88)
		<u>\$ 12,750.00</u>	<u>\$ 613.35</u>	<u>\$ 12,905.81</u>	<u>\$ 12,962.76</u>	<u>(212.76)</u>
Instructional Materials and Supplies	110-530					
Classroom	110-531	\$ 21,900.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Laboratory	110-532	19,725.00	1,933.77	40,785.55	48,886.22	12,845.78
Technical	110-533	20,107.00	-0-	-0-	-0-	-0-
Audio Visual Aids	110-535	450.00	-0-	-0-	-0-	450.00
		<u>\$ 62,182.00</u>	<u>\$ 1,933.77</u>	<u>\$ 40,785.55</u>	<u>\$ 48,886.22</u>	<u>\$ 13,295.78</u>
General Matls. & Supplies	110-540					
Office	110-541	\$ 6,300.00	\$ 576.58	\$ 6,300.55	\$ 6,413.71	\$ (113.71)
Printing & Duplicating	110-542	7,550.00	610.06	8,278.89	8,536.29	(986.29)
Postage	110-543	-0-	-0-	-0-	-0-	-0-
Advertising	110-544	15,420.00	30.00	5,833.07	13,555.72	1,864.28
Publications & Dues	110-545	200.00	44.90	333.67	371.17	(171.17)
Maintenance	110-547	8,360.00	2,459.58	5,174.78	7,884.78	475.22
Other	110-549	100.00	15.00	28.87	28.87	71.13
		<u>\$ 37,930.00</u>	<u>\$ 3,736.12</u>	<u>\$ 25,949.83</u>	<u>\$ 36,790.54</u>	<u>\$ 1,139.46</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			MAY	TO DATE		
Travel & Meetings	110-550					
Meetings	110-551	\$ 3,600.00	\$ 223.04	\$ 1,548.47	\$ 1,650.71	\$ 1,949.29
Travel	110-554	19,255.00	2,474.78	16,500.30	18,422.06	832.94
Vehicles	110-556	300.00	-0-	-0-	-0-	300.00
		\$ 23,155.00	\$ 2,697.82	\$ 18,048.77	\$ 20,072.77	\$ 3,082.23
Capital Outlay	110-580					
Office	110-585	\$ 57,652.00	\$ -0-	\$ 16,327.77	\$ 19,759.42	\$ 37,892.58
Instructional	110-586	28,960.00	1,925.00	32,814.36	35,933.94	(6,973.94)
TOTAL		\$ 86,612.00	\$ 1,925.00	\$ 49,142.13	\$ 55,693.36	\$ 30,918.64
TOTAL INSTRUCTIONAL EXPENDITURES		\$1,694,735.00	\$142,056.88	\$1,296,315.09	\$1,613,044.46	\$81,690.54

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			MAY	TO DATE		
<u>Learning Resource Center</u>	120-000					
Salaries	120-510	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Administration	120-511	18,000.00	1,529.16	15,808.26	17,337.42	662.58
Professional	120-512	73,100.00	5,453.30	48,438.63	53,891.93	19,208.07
Office	120-515	40,500.00	2,348.84	22,906.33	25,249.80	15,250.20
TOTAL		\$131,600.00	\$ 9,331.30	\$ 87,153.22	\$ 96,479.15	\$35,120.85
<u>Instruct. Matls. & Supplies</u>						
Library Supplies	120-534	\$ 9,000.00	\$ 730.77	\$ 1,769.18	\$ 3,454.83	\$ 5,545.17
Audio Visual Aids	120-535	27,130.00	6,200.01	36,861.40	39,788.26	(12,658.26)
Books & Bindings	120-537	104,000.00	3,591.67	22,186.69	43,603.55	60,396.45
Subscriptions, Periodicals and Dues	120-538	-0-	-0-	-0-	48.00	(48.00)
TOTAL		\$140,130.00	\$10,522.45	\$ 60,817.27	\$ 86,894.64	\$53,235.36
<u>General Matls. & Supplies</u>						
Office	120-541	\$ 1,500.00	\$ -0-	\$ 894.86	\$ 894.86	\$ 605.14
Printing & Duplicating	120-542	500.00	10.79	95.81	95.81	404.19
Postage	120-543	-0-	-0-	-0-	-0-	-0-
Advertising	120-544	100.00	-0-	-0-	-0-	100.00
Publications & Dues	120-545	150.00	4.25	27.50	27.50	122.50
Repair	120-547	1,000.00	33.35	229.60	229.60	770.40
TOTAL		\$ 3,250.00	\$ 48.39	\$ 1,247.77	\$ 1,247.77	\$ 2,002.23
<u>Travel & Meetings</u>						
Meetings	120-550	\$ -0-	\$ -0-	\$ 46.06	\$ 46.06	\$ (46.06)
Travel	120-554	2,550.00	270.67	1,114.76	1,159.76	1,390.24
TOTAL		\$ 2,550.00	\$ 270.67	\$ 1,160.82	\$ 1,205.82	\$ 1,344.18
<u>Fixed Charges</u>						
Rental of Equipment	120-570	\$ 2,500.00	\$ 33.00	\$ 780.04	\$ 780.04	\$ 1,719.96
Capital Outlay	120-576					
Equipment & Furniture	120-580	\$ 25,000.00	\$ 7,158.00	\$ 22,390.95	\$ 22,964.03	\$ 2,035.97
TOTAL LEARNING RESOURCE EXPENDITURES		\$305,030.00	\$27,363.81	\$173,550.07	\$209,571.45	\$95,458.55

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. S.	UNENCUM. BALANCE
		BUDGET	TO DATE		
Student Services & Aids	130-000				
Salaries	130-510				
Administration	130-511	\$ 84,000.00	\$ 76,266.52	\$ 83,199.84	\$ 800.16
Professional	130-512	98,900.00	2,723.14	72,054.11	2,307.32
Office	130-515	58,200.00	4,787.87	59,197.00	63,965.00
TOTAL		\$241,100.00	\$14,444.33	\$207,517.63	\$12,657.52
Contractual Services	130-520				
Educational	130-526	\$ 1,000.00	\$ 480.00	\$ 1,024.02	(24.02)
General Matls. & Supplies	130-540				
Office	130-541				
Printing & Duplicating	130-542	\$ 4,000.00	\$ 285.30	\$ 5,354.65	(1,858.19)
Postage	130-543	1,800.00	39.42	2,539.52	(989.52)
Advertising	130-544	-0-	-0-	35.00	(35.00)
Publications & Dues	130-545	100.00	-0-	58.33	41.67
Medical	130-548	500.00	24.30	323.81	176.19
Vocational Library	130-549	50.00	-0-	-0-	50.00
TOTAL		1,250.00	218.87	1,008.51	154.52
Travel & Meetings	130-550	\$ 7,700.00	\$ 567.89	\$ 9,319.82	(2,460.33)
Meetings	130-551				
Mileage-Intra	130-552	\$ 400.00	\$ -0-	\$ 576.02	(176.02)
Travel	130-554	400.00	-0-	-0-	400.00
Vehicle	130-556	4,100.00	1,321.76	4,489.53	(453.83)
TOTAL		-0-	-0-	-0-	-0-
Capital Outlay	130-580	\$ 4,900.00	\$ 1,221.76	\$ 5,065.55	(229.85)
Equipment & Furniture	130-585	\$ 5,002.00	\$ -0-	\$ 4,525.29	476.71
TOTAL STUDENT SERVICES EXPENDITURES		\$259,702.00	\$16,813.98	\$227,452.31	\$(4,895.01)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		TO DATE	EXP. & ENCUMB.	UNENCUM. BALANCE
			MAY	TO DATE			
ata Processing	148-000	\$ 17,000.00	\$ 1,408.32	\$ 15,491.52	\$ 16,899.84	\$	100.16
alaries	148-510	35,000.00	2,605.00	28,395.00	31,000.00		4,000.00
Administration	148-511	19,800.00	3,431.20	25,854.19	29,254.19		(9,454.19)
Professional Office	148-515	\$ 71,800.00	\$ 7,444.52	\$ 69,740.71	\$ 77,154.03		\$(5,354.03)
TOTAL							
Contractual Services	148-520	\$ -0-	\$ -0-	\$ -0-	\$ -0-		\$ -0-
Service Bureau	148-528	2,475.00	56.61	2,317.18	3,317.18		(842.18)
Other	148-529	\$ 2,475.00	\$ 56.61	\$ 2,317.18	\$ 3,317.18		\$(842.18)
TOTAL							
General Materials & Supplies	148-540	\$ 4,000.00	\$ 378.16	\$ 5,314.01	\$ 5,899.35		\$(1,899.35)
Office	148-541	200.00	32.62	673.31	673.31		(473.31)
Printing & Duplicating	148-542	-0-	-0-	-0-	-0-		-0-
Postage	148-543	100.00	-0-	167.73	167.73		(67.73)
Advertising	148-544	150.00	-0-	158.54	158.54		(8.54)
Publications & Dues	148-545	\$ 4,450.00	\$ 410.78	\$ 6,313.59	\$ 6,898.93		\$(2,448.93)
TOTAL							
Travel & Meetings	148-550	\$ -0-	\$ -0-	\$ 68.00	\$ 68.00		\$(68.00)
Meetings	148-551	1,200.00	233.07	946.55	965.45		234.55
Travel	148-554	\$ 1,200.00	\$ 233.07	\$ 1,014.55	\$ 1,033.45		\$ 166.55
TOTAL							
Fixed Charges	148-570	\$110,414.00	\$ 9,613.47	\$103,694.83	\$107,040.55		\$ 2,773.67
Data Processing Equip. Rental	148-576	\$ 4,330.00	\$ -0-	\$ 4,224.79	\$ 4,224.79		\$ 105.21
Equipment & Furniture	148-585	\$194,669.00	\$17,758.45	\$187,305.65	\$200,268.71		\$(5,599.71)
TOTAL DATA PROCESSING EXPENDITURES							

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			MAY	TO DATE		
Institutional Research	158-000	\$ 15,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 15,000.00
Salaries	158-510	-0-	500.00	4,250.00	4,750.00	(4,750.00)
Administration	158-511	5,400.00	57.00	57.00	57.00	5,343.00
Professional	158-512					
Office	158-515					
TOTAL		\$20,400.00	\$557.00	\$4,307.00	\$4,807.00	\$15,593.00
Contractual Services	158-520					
Other	158-529	\$ 500.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
General Matls. & Supplies	158-540					
Office	158-541	650.00	-0-	-0-	-0-	650.00
Printing & Duplicating	158-542	700.00	-0-	-0-	-0-	700.00
Publications & Dues	158-545	150.00	-0-	-0-	-0-	150.00
Other	158-549	50.00	-0-	-0-	-0-	50.00
TOTAL		\$ 1,550.00	-0-	-0-	-0-	2,050.00
Travel and Meetings	158-550					
Meeting Expense	158-551	\$ 100.00	\$ -0-	\$ -0-	\$ -0-	\$ 100.00
Travel	158-554	550.00	-0-	-0-	9.20	540.80
TOTAL		\$ 650.00	\$ -0-	\$ -0-	\$ 9.20	\$ 640.80
Capital Outlay	158-580					
Equipment & Furniture	158-585	\$ 1,200.00	\$ -0-	\$ 371.34	\$ 371.34	\$ 828.66
TOTAL INSTITUTIONAL RESEARCH EXPENDITURES		\$24,300.00	\$557.00	\$4,678.34	\$5,187.54	\$15,112.46

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUM. BALANCE
		BUDGET	MAY		
General Administrative					
Expense	160-000	\$ 65,100.00	\$ 5,682.95	\$ 67,396.90	\$ (2,296.90)
Salaries	160-510	45,300.00	5,666.66	48,819.52	(3,519.52)
Administration	160-511		\$ 61,713.95		
Professional	160-512		43,152.86		
Office	160-515	60,900.00	6,106.56	60,829.08	70.92
Other	160-519	3,000.00	110.00	110.00	2,890.00
TOTAL		\$174,300.00	\$17,566.17	\$177,155.50	\$ (2,855.50)
Contractual Services	160-520				
Architect	160-523	\$ 1,500.00	\$ -0-	\$ -0-	\$ 1,500.00
Financial	160-524	1,000.00	274.40	2,451.48	(1,451.48)
Other	160-529	2,500.00	440.63	7,306.45	(4,806.45)
TOTAL		\$ 5,000.00	\$ 715.03	\$ 9,021.93	(4,757.93)
General Matls. & Supplies	160-540				
Office	160-541	\$ 5,420.00	\$ 103.95	\$ 3,434.78	\$ 1,719.87
Printing & Duplicating	160-542	8,900.00	154.49	9,452.81	(552.81)
Advertising	160-544	2,700.00	153.45	4,853.68	(2,399.45)
Publications & Dues	160-545	2,800.00	97.86	4,421.32	(1,871.32)
Other	160-549	500.00	-0-	318.29	181.71
TOTAL		\$ 20,320.00	\$ 509.75	\$ 23,242.00	\$ (2,922.00)
Travel & Meetings	160-550				
Meeting Expense	160-551	\$ 4,700.00	\$ 394.42	\$ 6,755.64	\$ (2,333.69)
Travel	160-554	9,700.00	1,355.87	9,349.42	149.10
TOTAL		\$ 14,400.00	\$ 1,750.29	\$ 16,105.06	\$ (2,184.59)
Fixed Charges	160-570				
Rental of Equipment	160-576	\$ 1,500.00	\$ 137.00	\$ 2,414.00	\$ (1,109.00)
Capital Outlay	160-580				
Equipment & Furniture	160-585	\$ 7,000.00	\$ -0-	\$ 7,542.42	\$ (1,830.42)
Financial Charges & Adjustments	160-596	\$ -0-	\$ -0-	\$ 2.00	\$ (2.00)
TOTAL GENERAL ADMINISTRATIVE EXPENDITURES		\$222,520.00	\$20,678.24	\$216,153.22	\$ (15,661.44)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM BALANCE
			MAY	TO DATE		
<u>General Institutional Expense</u>	170-000	\$ 3,000.00	\$ -0-	\$ 4,100.00	\$ 4,100.00	\$ (1,100.00)
<u>Contractual Services</u>	170-520	6,000.00	400.00	4,419.17	10,919.17	(4,919.17)
Audit	170-521	10,000.00	1,432.50	11,973.52	12,173.52	(2,173.52)
Educational	170-522	4,805.00	-0-	1,265.00	1,265.00	3,540.00
Legal	170-527					
Other	170-529					
TOTAL		\$23,805.00	\$1,832.50	\$21,757.69	\$28,457.69	\$ (4,652.69)
<u>General Materials & Supplies</u>	170-540					
Printing & Duplicating	170-542	\$ -0-	\$ 3.04	\$ 13.18	\$ 13.18	\$ (13.18)
Postage	170-543	5,000.00	1,052.00	8,508.35	9,382.35	(4,382.35)
Advertising	170-544	-0-	-0-	-0-	-0-	-0-
Publications & Dues	170-545	-0-	-0-	1,850.00	1,850.00	(1,850.00)
Other	170-549	3,000.00	117.90	2,635.82	2,720.38	279.62
TOTAL		\$ 8,000.00	\$1,172.94	\$13,007.35	\$13,965.91	\$ (5,965.91)
<u>Travel & Meetings</u>	170-550					
Other-Inno. & Recruitment	170-559	\$ 7,000.00	\$3,353.31	\$12,117.22	\$13,840.31	\$ (6,840.31)
<u>Fringe Benefits</u>	170-560					
Group Medical Insurance	170-561	\$47,500.00	\$ (718.75)	\$39,002.63	\$39,002.63	\$ 8,497.37
Group Life Insurance	170-562	7,500.00	-0-	7,783.24	7,783.24	(283.24)
Travelers Accident Insurance	170-563	2,000.00	-0-	998.00	998.00	1,002.00
Workmen's Compensation	170-564	4,000.00	-0-	2,844.97	2,844.97	1,155.03
Tuition Reimbursement	170-565	7,000.00	170.00	2,773.00	2,773.00	4,227.00
Remission-Empl. Tuition	170-566	-0-	-0-	-0-	-0-	-0-
Medical Examinations	170-567	2,000.00	20.00	962.00	1,015.00	985.00
Professional Exp.	170-568	9,000.00	-0-	75.00	75.00	8,925.00
Other	170-569	-0-	-0-	-0-	-0-	-0-
TOTAL		\$79,000.00	\$ (528.75)	\$54,438.84	\$54,491.84	\$24,508.16

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			MAY	TO DATE		
<u>Fixed Charges</u>	170-570					
Interest-Tax Warrants	170-577	\$ 500.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
Gen. Ins.-Liab. & Prop.	170-579	2,500.00	-0-	-0-	-0-	2,500.00
TOTAL		\$ 3,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 3,000.00
<u>Other</u>	170-590					
Student Aid	170-591	\$ 44,620.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 42,520.00
Student Grants,						
Scholarships Trustee	170-592	4,140.00	-0-	516.00	1,032.00	3,108.00
Debt Principal Retirement	170-593	-0-	-0-	-0-	-0-	-0-
Tuition Chargeback	170-594	12,000.00	421.08	17,810.59	17,810.59	(5,810.59)
Provision for Contingency	170-595.1	25,000.00	-0-	-0-	-0-	25,000.00
Special Projects	170-595.2	15,000.00	-0-	-0-	-0-	15,000.00
Summer Workshop	170-595.3	10,000.00	6.29	7,370.85	7,370.85	2,629.15
Financial Chargeback	170-596	-0-	-0-	-0-	-0-	-0-
Clearing Account	170-598	-0-	-0-	-0-	-0-	-0-
Other-Athletics	170-599	16,700.00	-0-	1,801.06	1,801.06	14,898.94
TOTAL		\$ 127,460.00	\$ 2,527.37	\$ 29,598.50	\$ 30,114.50	\$ 97,345.50
TOTAL GENERAL INSTITUTIONAL EXPENDITURES		\$ 248,265.00	\$ 8,357.37	\$ 130,919.60	\$ 140,870.25	\$ 107,394.75
TOTAL EDUCATIONAL FUND EXPENDITURES		\$ 2,949,221.00	\$ 2,233,585.73	\$ 2,236,374.28	\$ 2,671,720.96	\$ 277,500.14

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - MAY 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>MAY 31, 1969 BALANCE</u>	<u>ENCUM- BRANCE:</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank	113.02	\$ 66,349.38	\$ -0-	\$ 66,349.38
Investments	120.00	99,031.72	-0-	99,031.72
Interfund Receivables-				
Educational Fund	131.01	-0-	-0-	-0-
Auxiliary Fund	131.05	474.00	-0-	474.00
Taxes Receivable-				
Current Year	132.00	4,190.75	-0-	4,190.75
Accounts Receivable	138.00	-0-	-0-	-0-
Deferred Charges	160.00	165.00	-0-	165.00
TOTAL ASSETS		<u>\$170,210.85</u>	<u>\$ -0-</u>	<u>\$170,210.85</u>
 <u>LIABILITIES</u>				
Interfund Payables-				
Educational Fund	231.01	\$ 33,274.33	\$ -0-	\$ 33,274.33
Trust & Agency Fund	231.06	555.70	-0-	555.70
Accounts Payable	241.10	8,508.95	-0-	8,508.95
Reserve for Encumbrances	260.00	-0-	91,614.07	91,614.07
Other Liabilities	270.90	-0-	-0-	-0-
TOTAL LIABILITIES		<u>\$ 42,338.98</u>	<u>\$ 91,614.07</u>	<u>\$133,953.05</u>
Fund Balance	300.00	<u>\$127,871.87</u>	<u>\$(91,614.07)</u>	<u>\$ 36,257.80</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$170,210.85</u>	<u>\$ -0-</u>	<u>\$170,210.85</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1968		\$410,193.68	\$ -0-	\$410,193.68
Add: Revenue to Date		17,495.91	-0-	17,495.91
		<u>\$427,689.59</u>	<u>\$ -0-</u>	<u>\$427,689.59</u>
Less: Expenditures to Date		299,817.72	91,614.07	391,431.79
Balance, May 31, 1969		<u>\$127,871.87</u>	<u>\$(91,614.07)</u>	<u>\$ 36,257.80</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

BUILDING FUND - BUDGET REPORT

FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	MAY	REVENUE		UNENCUMBERED BALANCE
				TO DATE	TO DATE	
Fund Equity-July 1, 1968	300.00	\$ 50,000.00	\$ -0-	\$410,193.68	\$410,193.68	\$ (360,193.68)
<u>LOCAL RESOURCES</u>						
Taxes - Current Year	411.00	395,000.00	-0-	640.78	640.78	394,359.22
Taxes - Prior Year	412.00	-0-	-0-	3,369.01	3,369.01	(3,369.01)
<u>Intermediate Resources</u>						
Fees and Fines	420.00	750.00	75.00	1,822.75	1,822.75	(1,072.75)
<u>Federal Resources</u>						
Other - Title VI	441.00	9,800.00	-0-	-0-	-0-	9,800.00
<u>Facilities</u>						
Rentals	461.00	-0-	-0-	160.00	160.00	(160.00)
Interest on Investments	470.00	5,000.00	268.33	11,358.89	11,358.89	(6,358.89)
Miscellaneous Income	491.00	-0-	9.35	144.48	144.48	(144.48)
TOTAL BUILDING FUND REVENUE		\$460,550.00	\$352.68	\$427,689.59	\$427,689.59	\$ 32,860.41

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

BUILDING FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
			MAY	TO DATE		
Operations	517.00	\$ 32,400.00	\$ 3,003.70	\$ 26,912.46	\$ 29,812.46	\$ 2,587.54
Salaries	518.00	10,175.00	1,723.46	10,729.10	12,579.10	(2,404.10)
Staff						
Student Aids						
Contractual Services						
Maintenance	524-5.00	2,320.00	35.29	1,511.20	1,858.90	461.10
Other	529.00	6,500.00	368.77	6,566.48	6,639.98	(139.98)
General Materials & Supplies						
Printing & Duplicating	542.00	300.00	3.50	3.50	3.50	296.50
Operations Supplies	546.00	7,600.00	2,133.90	3,820.06	5,499.28	2,100.72
Equipment Repair	547.00	500.00	51.50	235.39	235.39	264.61
Uniforms & Supplies	549.00	1,240.00	21.45	2,438.96	2,578.15	(1,338.15)
Automobile Expense						
Automobile Repairs	556.00	1,500.00	397.08	1,686.38	1,686.38	(186.38)
Automobile Insurance	569.00	1,500.00	-0-	1,572.59	1,572.59	(72.59)
Fixed Charges						
Fuel, Heating	571.00	4,500.00	73.75	2,563.82	2,622.97	1,877.03
Electricity	572.00	14,500.00	621.59	8,964.35	9,197.83	5,302.17
Telephone Expense	573.00	24,000.00	2,627.53	22,407.28	23,178.19	821.81
Water, Sewage, etc.	574.00	750.00	.50	19.00	19.00	731.00
Equipment Rental	576.00	3,500.00	-0-	1,065.81	1,065.81	2,434.19
Capital Outlay						
Groundkeeping & New Landsc. Equipment	584.00	-0-	-0-	1,050.00	1,050.00	(1,050.00)
	585.00	12,150.00	-0-	14,186.28	14,186.28	(2,036.28)
TOTAL OPERATIONS		\$123,435.00	\$11,062.02	\$105,732.66	\$113,785.81	\$ 9,649.19

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
			MAY	TO DATE		
Maintenance	516.00	\$ 8,200.00	\$ 630.98	\$17,086.30	\$17,336.30	\$(9,136.30)
Salaries	518.00	3,000.00	-0-	-0-	-0-	3,000.00
Staff						
Student Aids						
<u>Contractual Services</u>						
Repairs	524.00	200.00	24.00	2,191.20	2,208.20	(2,008.20)
General Materials & Supplies	547.00	1,200.00	2.10	747.97	747.97	452.03
<u>Capital Outlay</u>						
Equipment	585.00	1,000.00	-0-	1,485.54	1,485.54	(485.54)
TOTAL MAINTENANCE EXPENDITURES		\$13,600.00	\$ 657.08	\$21,511.01	\$21,778.01	\$(8,178.01)
<u>Administration</u>						
Salaries						
Administrative Staff	511.00	\$14,500.00	\$1,204.16	\$13,245.76	\$14,449.92	\$ 50.08
	515.00	6,000.00	578.00	5,636.41	6,236.41	(236.41)
<u>Contractual Services</u>						
Other	529.00	-0-	-0-	374.19	374.19	(374.19)
<u>General Materials & Supplies</u>						
Office Supplies	541.00	240.00	59.39	329.73	343.58	(103.58)
Printing and Duplicating	542.00	350.00	5.16	86.70	86.70	263.30
Postage	543.00	100.00	-0-	-0-	-0-	100.00
Advertising	544.00	-0-	-0-	197.69	276.44	(276.44)
Publications & Dues	545.00	50.00	20.00	58.00	58.00	(8.00)
Travel Expense	554.00	700.00	42.05	1,117.22	1,117.22	(417.22)
TOTAL ADMINISTRATIVE EXPENDITURES		\$21,940.00	\$1,908.76	\$21,045.70	\$22,942.46	\$(1,002.46)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMBRANCES	UNENCUMBERED BALANCE
			MAY	TO DATE		
<u>General Institutional Expense</u>						
<u>Fringe Benefits</u>						
	564.00	\$ 3,000.00	\$ -0-	\$ 549.03	\$ 549.03	\$ 2,450.97
	565.00	100.00	-0-	-0-	-0-	100.00
	567.00	250.00	-0-	20.00	20.00	230.00
	TOTAL	\$ 3,350.00	\$ -0-	\$ 569.03	\$ 569.03	\$ 2,780.97
<u>Fixed Charges</u>						
	575.00	\$173,000.00	\$13,000.00	\$151,524.60	\$181,524.60	\$ (8,524.60)
	579.00	2,500.00	756.00	6,817.37	6,817.37	(4,317.37)
	TOTAL	\$178,850.00	\$13,756.00	\$158,911.00	\$188,911.00	(\$10,061.00)
<u>Capital Outlay</u>						
	582.00	\$ -0-	\$ -0-	\$ 655.00	\$ 655.00	\$ (655.00)
	583.00	-0-	-0-	(50,430.89)	-0-	-0-
	584.00	10,000.00	5,573.60	14,333.40	14,378.91	(4,378.91)
	585.00	33,577.00	-0-	16,629.59	17,505.39	16,071.61
	586.00	-0-	-0-	11,430.25	11,475.21	(11,475.21)
	589.00	500.00	-0-	-0-	-0-	500.00
	Other	18,648.00	-0-	-0-	-0-	18,648.00
	Provision for Contingency	\$241,575.00	\$19,329.60	\$151,528.35	\$232,925.51	\$ 8,649.49
	TOTAL GENERAL INSTITUTIONAL EXP.	\$400,550.00	\$32,957.46	\$299,817.72	\$391,431.79	\$ 9,118.21
	TOTAL BUILDING FUND EXPENDITURES					

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
BOND & INTEREST FUND, MAY 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank	113.00	\$ 3,053.90	\$ -0-	\$ 3,053.90
Investments	121.00	-0-	-0-	-0-
Interfund Receivable - Ec. Fd.	131.01	-0-	-0-	-0-
Taxes Receivable - Current Year	132.00	2,500.66	-0-	2,500.66
Taxes Receivable - Back	133.00	151.02	-0-	151.02
TOTAL ASSETS		<u>\$ 5,705.58</u>	<u>\$ -0-</u>	<u>\$ 5,705.58</u>
 <u>LIABILITIES</u>				
Interfund Payable-Site & Constr.	231.04	\$ 27,300.00	\$ -0-	\$ 27,300.00
Accounts Payable	240.10	-0-	-0-	-0-
Fund Equity	300.00	(21,594.42)	-0-	(21,594.42)
TOTAL LIABILITIES & FUND EQUITY		<u>\$ 5,705.58</u>	<u>\$ -0-</u>	<u>\$ 5,705.58</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1968		\$489,299.11	\$ -0-	\$489,299.11
Add: Revenue to Date		10,660.85	-0-	10,660.85
		<u>\$499,959.96</u>	<u>\$ -0-</u>	<u>\$499,959.96</u>
Less: Expenditures to Date		521,554.38	-0-	521,554.38
Balance, May 31, 1969		<u>\$ (21,594.42)</u>	<u>\$ -0-</u>	<u>\$ (21,594.42)</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

BOND & INTEREST FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

REVENUE	ACCOUNT NUMBER	REVENUE		UNENCUMBERED BALANCE
		BUDGET	TO DATE	
Fund Equity	300.00	\$ (22,000.00)	\$ 489,299.11	\$ (511,299.11)
<u>Local Resources</u>				
Taxes-Current - 1968	411.00	555,594.00	-0-	555,594.00
Taxes-Rack	412.00	-0-	763.23	(763.23)
<u>Interest on Investments</u>	470.00			
Treasury Bills	471.00	1,000.00	3,832.15	(2,832.15)
Certificate of Deposit	472.00	7,000.00	6,065.47	934.53
TOTAL REVENUE		\$ 8,000.00	\$ 9,897.62	\$ (1,897.62)
Total Revenue & Beginning		\$563,594.00	\$ 10,660.85	\$ 552,933.15
Fund Balance		\$541,594.00	\$499,959.96	\$ 41,634.04

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		UNENCUMBERED BALANCE
		BUDGET	TO DATE	
General Institutional Exp.				
<u>Fixed Charges</u>				
Interest - Bonds	578.00	\$ 296,101.00	\$ 296,101.25	(.25)
Other				
Bond Principal	593.00	225,000.00	225,000.00	-0-
Bank Service Charge	596.00	453.00	453.13	(.13)
		\$225,453.00	\$225,453.13	(.13)
Total Bond & Int. Exp.		\$521,554.00	\$521,554.38	(.38)

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
SITE AND CONSTRUCTION FUND, MAY 31, 1969

<u>ASSETS</u>	ACCOUNT NUMBER	5/31/69 BALANCE	ENCUM- BRANCES	UNENCUM. BALANCE
Cash in Bank	113.00	\$ 96,062.56	\$ -0-	\$ 96,062.56
Investments	120.00	2,146,716.03	-0-	2,146,716.03
Interfund Receivables-				
Educational Fund	131.01	325.00	-0-	325.00
Bond and Interest Fund	131.03	27,300.00	-0-	27,300.00
Other Receivables-Long Term	138.91	25,447.74	-0-	25,447.74
		<u>\$2,295,851.33</u>	\$ -0-	<u>\$2,295,851.33</u>
Deferred Charges				
Unallocated Moveable Equip.	169.00	-0-	511,460.72	511,460.72
TOTAL ASSETS		<u>\$2,295,851.33</u>	<u>\$ 511,460.72</u>	<u>\$2,807,312.05</u>
 <u>LIABILITIES</u>				
Accounts Payable	240.10	\$ 1,693.57	\$ -0-	\$ 1,693.57
Reserve for Encumbrances	260.00	-0-	672,304.61	672,304.61
TOTAL LIABILITIES		<u>\$ 1,693.57</u>	<u>\$ 672,304.61</u>	<u>\$ 673,998.18</u>
Fund Equity	300.00	<u>\$2,294,157.76</u>	\$ (160,843.89)	<u>\$2,133,313.87</u>
TOTAL LIABILITIES & FUND EQUITY		<u>\$2,295,851.33</u>	<u>\$ 511,460.72</u>	<u>\$2,807,312.05</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, September 1, 1966		\$ -0-	\$ -0-	\$ -0-
Add: Revenue to Date		7,875,573.81	-0-	7,875,573.81
		<u>\$7,875,573.81</u>	\$ -0-	<u>\$7,875,573.81</u>
Deduct: Expenditures to Date:		5,581,416.05	160,843.89	5,742,259.94
Balance, May 31, 1969		<u>\$2,294,157.76</u>	<u>\$ (160,843.89)</u>	<u>\$2,133,313.87</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND BUDGET REPORT

PROJECT BUDGET SEPTEMBER 1, 1966 to MAY 31, 1969

<u>REVENUE</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>MAY</u>	<u>REVENUE TO DATE</u>	<u>UNENCUM. BALANCE</u>
<u>Intermediate Resources</u>					
<u>Sale of Bonds</u>	425.00				
September 1, 1966 Issue		\$ 3,375,000.00	\$ -0-	\$ 3,375,000.00	\$ -0-
December 1, 1966 Issue		4,000,000.00	-0-	4,000,000.00	-0-
Premium on Bonds Sold		\$ 7,375,000.00	\$ -0-	\$ 7,375,000.00	\$ -0-
		\$ 360.00	\$ -0-	\$ 360.13	(\$.13)
Accrued Interest		53,094.00	-0-	53,094.42	(.42)
<u>State Resources</u>					
Vocational Education Account	432.00	750,000.00	-0-	-0-	750,000.00
<u>Federal Resources</u>					
Title VI 1967-68	443.00	61,091.00	-0-	61,091.00	-0-
HEW Grant	446.00	-0-	-0-	-0-	-0-
<u>Facilities</u>					
Sale of Well Site	464.00	4,000.00	-0-	4,000.00	-0-
Sale of Portable Classrooms	465.00	-0-	-0-	-0-	-0-
<u>Interest on Investments</u>					
Treasury Bills	471.00	90,000.00	2,301.64	8,707.99	71,292.01
Certificates of Deposit	472.00	300,000.00	625.00	372,689.92	(72,689.92)
Other		\$ 380,000.00	\$ 2,926.64	\$ 381,397.91	\$ (1,397.91)
Miscellaneous		631.00	-0-	630.35	.65
		\$ 8,624,176.00	\$ 2,926.64	\$ 7,875,573.81	\$ 748,602.19

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			MAY	TO DATE		
<u>Phase I</u>						
<u>Contractual Services</u>						
Financial Consultants	521.10	\$ 5,800.00	\$ -0-	\$ 2,583.46	\$ 2,583.46	\$ 3,216.54
Educational Consultants	522.10	54,200.00	-0-	53,710.25	53,710.25	489.75
<u>Architectural Engineering</u>						
Design Development Phase	523.10	279,796.00	-0-	279,795.60	279,795.60	.40
Constr. Documents Phase	523.20	290,400.00	-0-	290,400.00	290,400.00	-0-
Bid Phase	523.30	16,516.00	-0-	20,706.60	20,706.60	(4,190.60)
Interiors	523.40	10,000.00	497.90	14,745.63	14,745.63	(4,745.63)
Plans	523.50	25,000.00	-0-	19,338.93	19,338.93	5,661.07
Model	523.60	1,976.00	-0-	1,976.32	1,976.32	(.32)
Other	523.90	1,000.00	-0-	115.80	115.80	884.20
Legal Counsel	527.00	25,000.00	-0-	20,214.50	20,214.50	4,785.50
		\$ 709,692.00	\$ 497.90	\$ 703,587.09	\$ 703,587.09	\$ 6,100.91
<u>Fixed Charges</u>						
Treasurer's Bond	579.10	\$ 3,000.00	\$ -0-	\$ 3,037.00	\$ 3,037.00	\$ (37.00)
Bond Sale Expense	579.20	2,583.00	-0-	-0-	-0-	2,583.00
Other	579.90	50.00	-0-	4.57	4.57	45.43
		\$ 5,633.00	\$ -0-	\$ 3,041.57	\$ 3,041.57	\$ 2,591.43
<u>Capital Outlay</u>						
<u>Site Acquisition</u>						
Land Cost	581.10	\$1,439,146.00	\$ -0-	\$1,439,146.42	\$1,439,146.42	\$ (.42)
Real Estate Taxes	581.20	13,768.00	34.02	13,975.47	13,975.47	(207.47)
Revenue Stamps & Title Policies	581.30	8,000.00	-0-	6,968.55	6,968.55	1,031.45
Appraisals	581.40	6,746.00	-0-	6,746.25	6,746.25	(.25)
		\$1,467,660.00	\$ 34.02	\$1,466,836.69	\$1,466,836.69	\$ 823.31

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			MAY	TO DATE		
Capital Outlay						
Site Improvement						
Minor Improvements	582.10	\$ 500.00	\$-0-	\$ 94.39	\$ 94.39	\$ 405.61
Water Connection	582.20	4,000.00	-0-	-0-	-0-	4,000.00
		\$ 4,500.00	\$-0-	\$ 94.39	\$ 94.39	\$ 4,405.61
New Buildings						
Relocatable Buildings	583.10	\$ 171,605.00	\$-0-	\$ 171,605.10	171,605.10	(.10)
Construction Payout to I.B.A.	583.20	2,557,469.00	-0-	2,557,469.43	2,557,469.43	(.43)
		\$ 2,729,074.00	\$-0-	\$ 2,729,074.53	\$ 2,729,074.53	(.53)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			MAY	TO DATE		
<u>Equipment</u>						
<u>Office Equipment</u>						
Instructional Administration	585.00	\$ 28,860.47	\$ -0-	\$ 28,860.47	\$ 28,860.47	\$ -0-
Data Processing		1,472.40	-0-	1,472.40	1,472.40	-0-
Nursing		370.70	-0-	370.70	370.70	-0-
Student Personnel		15,433.39	-0-	15,433.39	15,433.39	-0-
Institutional Development		171.21	-0-	171.21	171.21	-0-
Business Office		4,298.86	-0-	4,298.86	4,298.86	-0-
Administration		376.24	-0-	376.24	376.24	-0-
		\$50,983.27	\$ -0-	\$50,983.27	\$50,983.27	\$ -0-
<u>Classroom Equipment</u>	586.10					
Office Machines		\$ 3,430.00	\$ -0-	\$ 3,430.00	\$ 3,430.00	\$ -0-
Musical Instruments		8,641.00	-0-	8,641.00	8,641.00	-0-
Science Equipment		2,461.17	-0-	2,461.17	2,461.17	-0-
Audio Visual Equipment		948.42	-0-	948.42	948.42	-0-
Data Processing Furniture		4,687.66	-0-	4,687.66	4,687.66	-0-
Library Equipment		2,936.12	-0-	2,936.52	2,936.52	(.40)
Art Equipment		1,131.55	-0-	1,131.55	1,131.55	-0-
Social Science Equipment		275.45	-0-	275.45	275.45	-0-
Communications Equipment		393.00	-0-	393.00	393.00	-0-
		\$24,904.37	\$ -0-	\$24,904.77	\$24,904.77	\$ (-.40)
<u>Title VI Equipment</u>	586.10					
Science		\$ 32,438.97	\$ -0-	\$ 31,802.45	\$ 31,802.45	\$ 636.52
Audio Visual Equipment		25,926.85	-0-	25,926.85	25,926.85	-0-
Art Department Equipment		2,693.26	-0-	2,693.26	2,693.26	-0-
Music Equipment		-0-	-0-	(543.00)	-0-	-0-
TITLE VI EQUIPMENT		\$61,059.08	\$ -0-	\$59,879.56	\$60,422.56	\$ 636.52

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
SITE & CONSTRUCTION FUND
PROJECT BUDGET SEPTEMBER 1, 1966 to MAY 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			MAY	TO DATE		
<u>Equipment</u>						
<u>Voc. Tech. Equipment</u>						
Business	110-586.21	\$ 38,089.00	\$ -0-	\$ -0-	\$ 5,355.00	\$ 32,734.00
Data Processing	116-586.21	62,435.00	7,222.50	69,657.16	69,657.16	(7,222.16)
Law Enforcement	128-586.21	5,500.00	1,161.65	1,481.65	1,481.65	4,018.35
Architecture	110-586.21	20,000.00	-0-	-0-	-0-	20,000.00
Electronics	112-586.23	170,000.00	-0-	178,350.58	178,350.58	(8,350.58)
Mechanical Design	114-586.23	140,000.00	(325.00)	18,260.18	18,260.18	121,739.82
Numerical Control	115-586.23	163,000.00	-0-	169,456.00	228,990.76	(65,990.76)
Nursing	116-586.23	2,000.00	(7,222.50)	461.12	461.12	1,538.88
Dental Hygiene	117-586.23	148,000.00	-0-	4,736.74	100,147.87	47,852.13
TOTAL VOC. TECH.		\$ 749,024.00	\$ 836.65	\$ 442,403.43	\$ 602,704.32	\$ 146,319.68

Phase II						
<u>Contractual Services</u>						
Architectural & Engin.	523.00	\$ 828,050.00	\$ -0-	\$ 98,322.00	\$ 98,322.00	\$ 729,728.00
<u>Capital Outlay</u>						
New Buildings	583.00	1,993,600.28	-0-	2,288.75	2,288.75	1,991,311.53
Total Phase II		\$2,821,650.28	\$ -0-	\$ 100,610.75	\$ 100,610.75	\$2,721,039.53
		\$8,624,176.00	\$ 1,368.57	\$5,581,416.05	\$5,742,259.94	\$2,881,916.06

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
AUXILIARY FUND - MAY 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>BALANCE MAY 31</u>	<u>ENCUM- BRANCE</u>	<u>UNENCUM. BALANCE</u>
<u>Petty Cash</u>	111.00	\$ 120.00	\$ -0-	\$ 120.00
<u>Cash in Bank</u>	113.04	(7,734.82)	-0-	(7,734.82)
<u>Change Funds</u>	115.00	500.00	-0-	500.00
 <u>Interfund Receivables</u>				
Educational Fund	131.01	-0-	-0-	-0-
Trust & Agency Fund	131.06	15.00	-0-	15.00
Miscellaneous Receivables	138.00	5,005.67	-0-	5,005.67
 Inventory	 162.00	 <u>49,671.52</u>	 -0-	 <u>49,671.52</u>
 TOTAL ASSETS		 <u>\$47,577.37</u>	 \$ -0-	 <u>\$47,577.37</u>
 <u>LIABILITIES</u>				
<u>Interfund Payables</u>				
Educational Fund	231.01	\$17,643.34	\$ -0-	\$17,643.34
Building Fund	231.02	474.00	-0-	474.00
 Accounts Payable	 240.10	 8,201.30	 -0-	 8,201.30
 Retailers Occupation Tax	 255.00	 236.26	 -0-	 236.26
 Reserve for Encumbrances	 260.00	 <u>-0-</u>	 <u>9,335.58</u>	 <u>9,335.58</u>
 TOTAL LIABILITIES		 \$26,554.90	 \$ 9,335.58	 \$35,890.48
 Fund Balance	 300.00	 <u>\$21,022.47</u>	 <u>\$(9,335.58)</u>	 <u>\$11,686.89</u>
 TOTAL LIABILITIES & FUND BALANCE		 <u>\$47,577.37</u>	 \$ -0-	 <u>\$47,577.37</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (CAFETERIA) BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

<u>REVENUE</u>	<u>REVENUE</u>			<u>UNENCUMBERED</u>		
<u>Fund Equity, July 1, 1968</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>MAY</u>	<u>TO DATE</u>	<u>BALANCE</u>	
	300.00	\$ 1,700.00	\$ -0-	\$ 1,606.21	\$ 93.79	
Sales - Food	451.00	38,000.00	3,922.28	27,690.96	10,309.04	
Total Revenue & Beginning Fund Equity		<u>\$39,700.00</u>	<u>\$3,922.28</u>	<u>\$29,297.17</u>	<u>\$10,402.83</u>	
<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>MAY</u>	<u>TO DATE</u>	<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUMBERED BALANCE</u>
Public & Auxiliary Service	510.00					
Salaries	517.00	\$14,400.00	\$1,125.72	\$ 7,271.54	\$ 7,271.54	\$ 7,128.46
Operations Staff						
General Materials & Supplies	546.70	200.00	-0-	220.56	220.56	(20.56)
Beginning Inventory	546.10	21,000.00	2,168.17	15,386.05	15,386.05	5,613.95
Purchases - Food	546.80	(200.00)	46.44	(490.86)	(490.86)	290.86
Ending Inventory	546.90	2,300.00	123.74	1,431.29	1,431.29	868.71
Other Supplies						
Cost of Sales		<u>\$23,300.00</u>	<u>\$2,338.35</u>	<u>\$16,547.04</u>	<u>\$16,547.04</u>	<u>\$ 6,752.96</u>
Other Expenses						
Office Supplies	540.00	\$ -0-	\$ 35.20	\$ 35.20	\$ 35.20	\$ (35.20)
Advertising	544.00	-0-	-0-	40.01	40.01	(40.01)
Travel Expenses	544.00	-0-	35.00	35.00	35.00	(35.00)
Financial Charges & Adj.	596.00	-0-	-0-	(.14)	(.14)	.14
TOTAL CAFETERIA EXPENDITURES		<u>\$37,700.00</u>	<u>\$3,534.27</u>	<u>\$23,928.65</u>	<u>\$23,928.65</u>	<u>\$13,771.35</u>
Professional Salaries	512.00	-0-	1,375.00	5,500.00	5,500.00	(5,500.00)
TOTAL CAFETERIA EXPENDITURES		<u>\$37,700.00</u>	<u>\$4,909.27</u>	<u>\$29,428.65</u>	<u>\$29,428.65</u>	<u>\$ 8,271.35</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUMB. BALANCE
			MAY	TO DATE	
Fund Equity, July 1, 1968	300.00	\$ 5,000.00	\$ -0-	\$ 2,757.87	\$ 2,242.13
Sales Bookstore					
Sales - Books	452.10	200,000	788.96	193,253.09	6,746.91
Returned Sales - Books	452.17	-0-	(3.00)	(11,741.73)	11,741.73
Sales - Supplies	452.20	35,000.00	709.33	27,525.40	7,474.60
Returned Sales - Supplies	452.27	-0-	-0-	(245.25)	245.25
		\$235,000.00	\$1,495.29	\$208,791.51	\$26,208.49
Total Revenue & Fund Equity		\$240,000.00	\$1,495.29	\$211,549.38	\$28,450.62

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMB. BALANCE
			MAY	TO DATE		
Public & Auxiliary Service						
Salaries						
Professional Staff	512.00	\$ 11,000.00	\$ 916.66	\$ 10,083.26	\$ 10,083.26	\$ 916.74
Office Staff	515.00	10,700.00	727.90	8,478.09	8,478.09	2,221.91
TOTAL		\$ 21,700.00	\$1,644.56	\$ 18,561.35	\$ 18,561.35	\$ 3,138.65
Instructional Materials and Supplies						
Purchases - Books	530.00					
Beginning Inventory-Books	536.10	\$166,000.00	\$5,748.39	\$151,746.75	\$157,611.55	\$ 8,388.45
Ending Inventory - Books	536.11	25,000.00	-0-	17,975.67	17,975.67	7,024.33
	536.12	(20,000.00)	(4,606.78)	(30,830.18)	(30,830.18)	10,830.18
Purchases - Supplies						
Beginning Inventory-Supplies	536.20	30,000.00	391.07	28,124.28	29,093.21	906.79
Ending Inventory-Supplies	536.21	10,000.00	-0-	10,745.60	10,745.60	(745.60)
Cost of Sales	536.22	(15,000.00)	(361.93)	(18,350.48)	(18,350.48)	3,350.48
	536.22	\$196,000.00	\$1,170.75	\$159,411.64	\$166,245.37	\$29,754.63

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMB. BALANCE
			MAY	TO DATE		
General Materials & Supplies	540.00					
Office Supplies	541.00	\$ 875.00	\$ 2.28	\$ 382.64	\$ 516.04	\$ 358.96
Printing & Duplicating	542.00	1,550.00	61.92	367.26	367.26	1,182.74
Advertising	544.00	1,100.00	50.00	127.65	727.65	372.35
Publications & Dues	545.00	175.00	-0-	147.30	147.30	27.70
Repairs & Maintenance	547.00	-0-	-0-	149.36	249.36	(249.36)
TOTAL		\$ 3,700.00	\$ 114.20	\$ 1,174.21	\$ 2,007.61	\$ 1,692.39
Travel & Meeting Expense	554.00	\$ 550.00	\$ 102.80	\$ 627.88	\$ 627.88	\$ (77.88)
Fixed Charges	570.00					
Telephone Expense	573.00	\$ 500.00	\$ 29.09	\$ 445.35	\$ 445.35	\$ 54.65
Interest Expense	577.00	1,800.00	-0-	-0-	-0-	1,800.00
		\$ 2,300.00	\$ 29.09	\$ 445.35	\$ 445.35	\$ 1,854.65
<u>Capital Outlay</u>	580.00					
Office Equipment	585.00	\$ 684.00	\$ -0-	\$ -0-	\$ 59.00	\$ 625.00
Other	590.00					
Provision for Contingency	595.00	\$ 14,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 14,000.00
Financial Charges & Adjust.	596.00	700.00	(.51)	10.50	10.50	689.50
		\$ 14,700.00	\$ (.51)	\$ 10.50	\$ 10.50	\$ 14,689.50
Total Bookstore Expenditures		\$239,634.00	\$3,060.89	\$180,230.93	\$187,957.06	\$51,676.94

WILLIAM BAINBY HARPER COLLEGE
 DISTRICT #512
 AUXILIARY FUNDS - INTER-COLLEGIATE ATHLETICS
 FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

ACCOUNT NUMBER	REVENUE		
	BUDGET	MAY	TO DATE
300.00	\$ -0-	\$ -0-	\$ -0-
455.00	-0-	-0-	77.00
	\$ -0-	\$ -0-	\$ 77.00

ACCOUNT NUMBER	EXPENDITURES			EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
	BUDGET	MAY	TO DATE		
520.00	\$ -0-	\$ 10.00	\$ 1,172.25	\$ 1,172.25	\$ (1,172.25)
530.00	-0-	364.50	9,304.00	9,372.45	(9,372.45)
542.00	-0-	-0-	391.74	391.74	(391.74)
545.00	-0-	55.00	121.30	121.30	(121.30)
554.00	-0-	994.19	4,296.55	5,677.55	(5,677.55)
569.00	-0-	-0-	252.00	252.00	(252.00)
575.00	-0-	-0-	-0-	160.00	(160.00)
576.00	-0-	-0-	192.75	192.75	(192.75)
586.00	-0-	-0-	361.95	361.95	(361.95)
	\$ -0-	\$1,423.69	\$16,092.54	\$17,701.99	\$ (17,701.99)

AUXILIARY FUND - COMPUTER RENTAL

ACCOUNT NUMBER	REVENUE		
	BUDGET	MAY	TO DATE
459.00	\$ -0-	\$1,064.46	\$ 7,088.30

ACCOUNT NUMBER	EXPENDITURES			EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
	BUDGET	MAY	TO DATE		
512.00	\$ -0-	\$ 17.10	\$ 906.14	\$ 906.14	\$ (906.14)
520.00	-0-	-0-	120.00	120.00	(120.00)
576.00	-0-	-0-	426.12	426.12	(426.12)
	\$ -0-	\$ 17.10	\$ 1,452.26	\$ 1,452.26	\$ (1,452.26)

REVENUE
Fund Equity, July 1, 1968

Gate Receipts
 Total Revenue

EXPENDITURES
 Contractual Services
 Instructional Matls. & Supplies
General Materials & Supplies
 Printing & Duplicating
 Publications and Dues
 Travel Expense
 Insurance
 Rental of Facilities
Fixed Charges
 Rental of Equipment
 Capital Outlay-Equipment

REVENUE
 Public & Auxiliary Services
 Computer Rental

EXPENDITURES
 Salaries-Professional
 Contractual Services
 Equipment Rental
 Total Expenditures

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND - OTHER ACTIVITIES
FOR THE ELEVEN MONTHS ENDED MAY 31, 1969

<u>REVENUE</u>	<u>ACCOUNT</u>		<u>REVENUE</u>	
	<u>NUMBER</u>	<u>BUDGET</u>	<u>MAY</u>	<u>YEAR TO DATE</u>
Other Activities - Publications	459.00	\$ -0-	\$-0-	\$215.00

FOR BOARD ACTION

I. SUBJECT:

Recommendation for the awarding of the bid for Cushman three wheel patrol vehicle.

II. REASON FOR CONSIDERATION BY BOARD:

The expenditure is well below the dollar figure (\$5,000.00) requiring Board approval. The Administration feels that the Board would prefer awarding this bid since no Board approval for the acquisition of this vehicle was previously requested.

III. INFORMATION:

The Cushman Company sells through dealers only, and the closest one that we could locate was Atlas Material Handling in Schiller Park.

IV. RECOMMENDATION:

The Administration recommends that the Board award the bid to Atlas Material Handling for a total of \$2,220.30.

FOR BOARD ACTIONI. SUBJECT:

Recommendation for the awarding of the bid for the purchase of a dump truck.

II. REASON FOR CONSIDERATION BY BOARD:

The expenditure is below the dollar figure (\$5,000.00) requiring Board approval. The Administration feels that the Board would prefer awarding this bid since no Board approval for the acquisition of this vehicle was previously requested.

III. INFORMATION:

Bids were solicited and an advertisement was run per Board policy. Nine requests were sent out with six responses, one of which was no bid. The tabulation of the bids is as follows:

SCHMERLER FORD	\$4,329.42	
GARLISCH & SONS	4,260.00	(Int #1300-D)
GILMORE INTERNATIONAL	4,156.00	(Int #1300)
HOSKINS CHEVROLET	4,208.10	(CE 31003)
NORTHWEST FORD	3,990.00	

FOR BOARD ACTION

III. INFORMATION: (continued)

This vehicle will be used for the following purposes.

1. Refuse removal from buildings and grounds.
2. Transportation of balk materials from Receiving Area to various campus buildings.
3. Transportation of turf, trees and agricultural chemicals from storage to area of use.
4. Snow removal from campus roads and parking lots.
5. Movement of furniture and athletic equipment for outdoor activities.

IV. SUMMARY:

The low bidder was Northwest Ford and the vehicle bid was as specified. This bidder recommended traction tires be supplied on the rear wheels at an additional cost of \$40.00.

V. RECOMMENDATION:

The Administration recommends that the Board award the bid for the dump truck to Northwest Ford for a total of \$4,030.00 (includes traction tires).

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

1. Quotation must be made on this form.
2. Sign and return original and retain duplicate for your file.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Mistic

Quotation Request No. Q-564	Date 6/12/69	page 1 of 2	Your Quotation No.	Quotation Due 6/30/69 2:00pm DST
--------------------------------	-----------------	-------------	--------------------	-------------------------------------

Item No.	Quantity	Description	Unit Price	Extension
1	1	1969 Model Dump Truck SEE ATTACHED SPECIFICATIONS <u>NOTE 1:</u> Bidders to submit specifications and descriptive literature on vehicle bid. <u>NOTE 2:</u> Harper College is a tax supported institution (Junior College District 512)		

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms on this form for the items listed above to be delivered F. O. B. destination, F. F. A.

_____ certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made _____ days after receipt of order except as otherwise indicated.

Date of Quotation _____ Per _____

Q-5641969 Model Dump Truck

1969 Model Dump Truck, V-8 gasoline engine minimum displacement 300 cubic inches. Heavy duty clutch 11" minimum, front axle 3800 lb. capacity, rear axle 7500 lb. capacity, with limited slip differential. Mechanical parking brake, foot pedal applied, finger tip release. Self-adjusting hydraulic brakes with vacuum booster. Standard driver comfort cab package, two speed electric windshield wipers. West Coast door mounted and inside rear view mirrors, standard cooling system, 12 volt ignition system. Heavy duty alternator 52 amp rated, heavy duty battery - 70 amp hour rated. Dual stop and tail lights, back-up lights, directional signals, traffic hazard switch. Dry-type air filter, full flow oil filter. 16 gallon fuel tank, power steering, 4-speed syncromesh direct floor mounted gear shift lever. Single front and dual rear and spare wheel tire mounted with 8 ply tires. Cab shall have all ICC lighting equipment with DoRay Model 4003 revolving amber light. The truck shall be equipped with 8'-0" dump body equal to International "Aristocrat" with single hoist, reflector and flaps. Truck and cab to be painted BLUE. The truck shall be equipped with 8'-0" western snow plow. Hydra-turn lift and power angle blade with controls in cab - Snow plow lights mounted, plow mounted and operating at time of delivery.

Cook, Kane, Lake, McHenry
COUNTY(IES)

WILLIAM RAINEY HARPER COLLEGE DISTRICT NO. 512
Name

Algonquin and Roselle Roads
Street Address

Palatine, Illinois 60067
City

JUNIOR COLLEGE DISTRICT ANNUAL BUDGET

JULY 1, 1969 - JUNE 30, 1970

JUNIOR COLLEGE DISTRICT BUDGET FORM
STATE OF ILLINOIS
For Fiscal Year Beginning in 1969

Budget of Harper Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, for the Fiscal Year beginning July 1, 1969, and ending June 30, 1970.

WHEREAS the Junior College Board of Harper Junior College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 14th day of August, 1969, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be It Resolved by the Junior College Board of said district as follows:

Section 1: That the fiscal year of the Junior College District be and the same hereby is fixed and declared to be beginning July 1, 1969, and ending June 30, 1970.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this Junior College District for the said fiscal year.

WILLIAM RAINEY HARPER COLLEGE

EDUCATIONAL FUND BUDGET
1969-70

Revenue

300	<u>FUND EQUITY JULY 1, 1969</u>		\$1,825,000
410	<u>LOCAL RESOURCES</u>		
411	Taxes - Current - 1969	1,198,000	
412	Back Taxes	<u>22,000</u>	
	Total		1,220,000
420	<u>INTERMEDIATE RESOURCES</u>		
421	Tuition - Students	768,000	
422	Other Charges (Charge-backs)	468,000	
423	Student Fees	46,000	
427	Other - Late Registration Fees	<u>23,000</u>	
	Total		1,305,000
430	<u>STATE RESOURCES</u>		
431	State - Apportionment	1,488,000	
432	Board of Vocational Education and Rehabilitation, 1969-70	182,000	
433	Other	<u>0</u>	
	Total		1,670,000
470	<u>INTEREST ON INVESTMENTS</u>		
471	Treasury Bills	25,000	
472	Certificates of Deposits	<u>0</u>	
	Total		<u>25,000</u>
	TOTAL ACCRUED REVENUE AND FUND EQUITY		<u>\$6,045,000</u>

Supplemental Information

Cash Analysis

Accrued Revenue and Fund Equity		\$6,045,000
Less Non-Cash Items:		
Taxes Received After June 30, 1970	1,220,000	
Vocational Educational	<u>182,000</u>	<u>1,402,000</u>
Cash Available 1969-70		<u>\$4,643,000</u>

Expenditures

1-000	<u>INSTRUCTION</u>		
510	Salaries	2,149,622	
520	Contractual Services	43,815	
530	Instructional Materials and Supplies	102,765	
540	General Materials and Supplies	49,700	
550	Travel and Meeting Expense	34,700	
570	Fixed Charges	0	
580	Capital Outlay	396,937	
590	Other	<u>0</u>	
	Total		2,777,539
2-000	<u>LEARNING RESOURCE CENTER</u>		
510	Salaries	220,747	
520	Contractual Services	0	
530	Instructional Materials and Supplies	173,750	
540	General Materials and Supplies	9,500	
550	Travel and Meeting Expense	3,000	
570	Fixed Charges	2,500	
580	Capital Outlay	80,729	
590	Other	<u>0</u>	
	Total		490,226
3-000	<u>STUDENT SERVICES AND AIDS</u>		
510	Salaries	333,609	
520	Contractual Services	4,400	
530	Instructional Materials and Supplies	0	
540	General Materials and Supplies	16,600	
550	Travel and Meeting Expense	6,200	
570	Fixed Charges	0	
580	Capital Outlay	2,145	
590	Other	<u>0</u>	
	Total		362,954
4-000	<u>DATA PROCESSING</u>		
510	Salaries	112,510	
520	Contractual Services	2,500	
540	General Materials and Supplies	4,750	
550	Travel and Meeting Expense	1,000	
570	Fixed Charges - Computer Rental	133,840	
580	Capital Outlay	6,670	
590	Other	<u>0</u>	
	Total		261,270

Expenditures (cont.)

5-000	<u>INSTITUTIONAL RESEARCH AND DEVELOPMENT</u>		
510	Salaries	52,650	
520	Contractual Services	1,000	
540	General Materials and Supplies	3,200	
550	Travel and Meeting Expense	1,750	
570	Fixed Charges	0	
580	Capital Outlay	995	
590	Other	<u>0</u>	
	Total		59,595
6-000	<u>GENERAL ADMINISTRATION</u>		
510	Salaries	210,547	
520	Contractual Services	17,990	
540	General Materials and Supplies	19,900	
550	Travel and Meeting Expense	15,650	
570	Fixed Charges	11,850	
580	Capital Outlay	2,850	
590	Other	<u>0</u>	
	Total		278,787
7-000	<u>INSTITUTIONAL EXPENSE</u>		
510	Salaries	64,000	
520	Contractual Services	35,000	
530	Instructional Materials and Supplies	0	
540	General Materials and Supplies	28,800	
550	Travel and Meeting Expense	11,000	
560	Fringe Benefits	146,000	
570	Fixed Charges	106,200	
580	Capital Outlay	3,000	
590	Other	<u>118,500</u>	
	Total		<u>512,500</u>
	TOTAL ACCRUED EXPENDITURES		4,742,871
600	Contingency for Student Enrollment Growth		<u>464,129</u>
	TOTAL ACCRUED EXPENDITURES AND CONTINGENCY		<u>\$5,207,000</u>
300	FUND EQUITY JUNE 30, 1970		<u>\$ 838,000</u>

WILLIAM RAINEY HARPER COLLEGE

BUILDING FUND BUDGET (2)
1969-70

Revenue

300	<u>FUND EQUITY JULY 1, 1969</u>		\$440,000
410	<u>LOCAL RESOURCES</u>		
411	Taxes - Current 1969	435,000	
412	Taxes - Back	<u>6,000</u>	
	Total		441,000
420	<u>INTERMEDIATE RESOURCES</u>		
423	Student Fees - Parking	18,000	
427	Other - Parking Fines	<u>1,800</u>	
	Total		19,800
470	<u>INTEREST ON INVESTMENTS</u>		
471	Treasury Bills	<u>10,000</u>	
	Total		<u>10,000</u>
	TOTAL ACCRUED REVENUE AND FUND EQUITY		<u>\$910,800</u>

WILLIAM RAINEY HARPER COLLEGE

Palatine, Illinois

BUILDING FUND BUDGET
1969-70

Expenditure Summary

OPERATION AND MAINTENANCE OF PHYSICAL FACILITIES

281-000-000	Custodial Department	\$ 200,477
282-000-000	Maintenance Department	38,548
283-000-000	Roads and Grounds Department	58,155
284-000-000	Plant Utilities	49,081
285-000-000	Security Department	38,524
286-000-000	Transportation	<u>6,400</u>
	Total	\$ 391,185
267-000-000	<u>BUILDINGS AND GROUNDS ADMINISTRATION</u>	30,840
271-000-000	<u>GENERAL INSTITUTIONAL EXPENSE</u>	<u>117,395</u>
	TOTAL ACCRUED EXPENDITURE 1969-70	539,420
	Contingency Allowance	<u>50,000</u>
	TOTAL ACCRUED EXPENDITURES AND CONTINGENCY	<u>\$ 589,420</u>
	FUND EQUITY JUNE 30, 1970	<u>\$ 321,380</u>

WILLIAM RAINEY HARPER COLLEGE

Palatine, Illinois

BUILDING FUND BUDGET
1969-70
Custodial Department (281)

Expenditures

OPERATION OF PHYSICAL FACILITIES

281-000-510	Salaries		
281-000-517	Custodial Staff	<u>\$ 153,918</u>	
	Total		\$ 153,918
281-000-520	Contractural Services		
281-000-525	Machinery Repair	1,200	
281-000-549	Uniform Rental	<u>2,500</u>	
	Total		3,700
281-000-540	General Materials & Supplies	<u>15,900</u>	
	Total		15,900
281-000-570	Fixed Charges		
	Equipment Rental	<u>1,000</u>	
	Total		1,000
281-000-580	Capital Outlay		
281-000-585	Custodial Equipment	<u>25,959</u>	
	Total		<u>25,959</u>
	TOTAL ACCRUED EXPENDITURE 1969-70		<u>\$ 200,477</u>

WILLIAM RAINEY HARPER COLLEGE

Palatine, Illinois

BUILDING FUND BUDGET
1969-70
Maintenance Department (282)

Expenditures

MAINTENANCE OF PHYSICAL FACILITIES

282-000-510	Salaries		
282-000-516	Maintenance Staff Salaries	\$ 20,448	
282-000-518	Student Aids	<u>-</u>	
	Total		\$ 20,448
282-000-520	Contractural Services		
282-000-524	Office and Plant Machinery	5,000	
282-000-525	Other - Repair Services	<u>2,400</u>	
	Total		7,400
282-000-540	General Materials and Supplies		
282-000-547	Maintenance Supplies	5,000	
282-000-549	Uniforms	<u>400</u>	
	Total		5,400
282-000-550	Travel and Meeting Expense	<u>300</u>	
	Total		300
282-000-571	Automotive Fuel	<u>400</u>	
	Total		400
282-000-585	Capital Outlay		
	Maintenance Tools & Equip.	2,000	
	Motorized Sweeper	<u>2,600</u>	
	Total		<u>4,600</u>
	TOTAL ACCRUED EXPENDITURE 1969-70		<u>\$ 38,548</u>

WILLIAM RAINEY HARPER COLLEGE

Palatine, Illinois

BUILDING FUND BUDGET

1969-70

Roads and Grounds Department (283)

Expenditures

OPERATION OF PHYSICAL FACILITIES

283-000-510	Salaries		
283-000-517	Operating Staff	<u>\$ 12,300</u>	
	Total		\$ 12,300
283-000-520	Contractual Services		
283-000-549	Uniforms	210	
283-000-524	Machinery Maintenance	1,200	
283-000-524	Refuse Removal	1,200	
283-000-524	Snow Removal (Overtime)	<u>3,000</u>	
	Total		5,610
283-000-540	Office Supplies	<u>120</u>	
	Total		120
283-000-542	Printing & Duplicating	<u>120</u>	
	Total		120
283-000-540	General Materials & Supplies		
283-000-547	Groundskeeping Supplies	20,971	
283-000-588	Groundskeeping Equip.Rental	<u>2,000</u>	
	Total		22,971
283-000-556	Automotive Fuels	<u>2,400</u>	
	Total		2,400
283-000-547	Well and Pump Repairs	<u>400</u>	
	Total		400
283-000-580	Capital Outlay		
283-000-584	New Landscaping	4,000	
283-000-585	Equipment	<u>10,234</u>	
	Total		<u>14,234</u>
TOTAL ACCRUED EXPENDITURES 1969-70			<u>\$ 58,155</u>

WILLIAM RAINEY HARPER COLLEGE
Palatine, Illinois

BUILDING FUND BUDGET
1969-70
Plant Utilities Department (284)

Expenditures

OPERATION OF PHYSICAL FACILITIES

284-000-510	Salaries		
284-000-517	Operations Staff	32,403	
284-000-518	Student Aids	<u> -</u>	
	Total		\$ 32,403
284-000-520	Contractural Services		
	Electrical	1,200	
	Pipe Fitting	1,200	
	Uniform Rental	500	
	Boiler Water Testing	<u>360</u>	
	Total		3,160
284-000-540	Office and General Supplies	<u>120</u>	
	Total		120
284-000-542	Duplication and Printing	<u>125</u>	
	Total		125
284-000-550	Travel and Meeting Expense	<u>300</u>	
	Total		300
284-000-570	Fixed Expense		
284-000-571	Fuel Heating *		
284-000-572	Electricity*		
284-000-573	Telephone*		
284-000-574	Water and Fuel Treatment	<u>1,773</u>	
	Total		1,773
284-000-580	Capital Outlay	<u>1,100</u>	
	Total		<u>1,100</u>
	TOTAL ACCRUED EXPENDITURES 1969-70		<u>\$ 39,081</u>

*Educational Fund

WILLIAM RAINEY HARPER COLLEGE

Palatine, Illinois

BUILDING FUND BUDGET

1969-70

Security Department (285)

Expenditures

OPERATION OF PHYSICAL FACILITIES

285-000-510	Salaries		
285-000-519	Security Staff	<u>\$ 31,480</u>	
	Total		\$ 31,480
285-000-520	Contractural Services		
	Radio Maint.	50	
	Police Service	<u>450</u>	
	Total		500
285-000-541	Office Supplies	<u>144</u>	
	Total		144
285-000-542	Printing & Duplication		
	Campus Traffic Regulation	240	
	Parking Permits	<u>450</u>	
	Total		690
285-000-550	Travel and Meeting Expense	<u>300</u>	
	Total		300
285-000-556	Vehicle Maintenance	<u>100</u>	
	Total		100
285-000-571	Automotive Fuel	<u>450</u>	
	Total		450
285-000-590	Capital Outlay		
	Security Vehicle	2,100	
	Uniforms	1,200	
	Safety & Security Equip.	500	
	Traffic Signs	<u>1,060</u>	
	Total		<u>4,860</u>
TOTAL ACCRUED EXPENDITURES 1969-70			\$ 38,524

WILLIAM RAINEY HARPER COLLEGE
Palatine, Illinois

BUILDING FUND BUDGET
1969-70
Transportation Department (286)

Expenditures

OPERATION OF PHYSICAL FACILITIES

286-000-520	Contractual Services		
286-000-524	Vehicle Maintenance	<u>1200</u>	
	Total		\$ 1200
286-000-540	Supplies		
286-000-542	Printing and Duplicating	<u>100</u>	
	Total		100
286-000-550	Travel Expense		
	Insurance Premiums	<u>1500</u>	
	Total		1500
286-000-570	Fixed Charges		
	Automotive Rental	1600	
	Automotive Fuel	<u>400</u>	
	Total		2000
286-000-585	Capital Outlay		
	Replace Automotive Equip.	<u>1600</u>	
	Total		<u>1600</u>
	TOTAL ACCRUED EXPENDITURE		<u>\$ 6400</u>

WILLIAM RAINEY HARPER COLLEGE

BUILDING FUND BUDGET

1969-70

General Institutional Expense (271)

Expenditures

GENERAL INSTITUTIONAL EXPENSE

271-000-560	Fringe Benefits		
271-000-564	Workman's Compensation	3,600	
271-000-565	Tuition Reimbursement	100	
271-000-567	Medical Examinations	800	
271-000-561	Group Medical Insurance	<u>18,500</u>	
	Total		\$ 23,000
271-000-570	Fixed Charges		
271-000-575	Rental of Facilities		
	Rental	13,000	
	Depreciation Adjustment	7,200	
271-000-579	General Insurance		
	Boiler	300	
	Physical Education Prop.	<u>800</u>	
	Total		21,300
271-000-580	Capital Outlay		
271-000-584	Building Remodeling		
	Physical Education Fac.	<u>31,225</u>	
	Total		31,225
271-000-589	Other		
	Move to permanent campus	10,000	
	Move machine tools	2,600	
	Install machine tools	6,000	
	Renovate Elk Grove Campus	<u>3,270</u>	
	Total		21,870
271-000-595	Contingency Provision	<u>20,000</u>	
	Total		<u>20,000</u>
	TOTAL ACCRUED		<u>\$117,395</u>

WILLIAM RAINEY HARPER COLLEGE

Palatine, Illinois

BUILDING FUND BUDGET

1969-70

Buildings and Ground Administration (267)

Expenditures

BUILDINGS AND GROUNDS ADMINISTRATION

267-000-510	Salaries		
	Administrative	16,000	
	Office Staff	6,000	
	Storekeeper	<u>7,500</u>	
	Total		\$ 29,500
267-000-540	General Materials and Supplies		
267-000-541	Office Supplies	240	
267-000-542	Printing and Duplicating	350	
267-000-545	Publications and dues	<u>75</u>	
	Total		665
267-000-550	Travel and Meeting Expense		
	Meeting Expense	300	
	Travel	<u>375</u>	
	Total		<u>675</u>
	TOTAL ACCRUED EXPENDITURE 1969-70		<u>\$ 30,840</u>

WILLIAM RAINEY HARPER COLLEGE

BOND AND INTEREST FUND BUDGET
1969-70

Revenue

300	<u>FUND EQUITY JULY 1, 1969</u>		\$ (21,594)
410	<u>LOCAL RESOURCES</u>		
411	Taxes - Current 1968	<u>605,700</u>	
	Total		605,700
470	<u>INTEREST ON INVESTMENTS</u>		
471	Treasury Bills	2,000	
472	Certificates of Deposit	<u>7,000</u>	
	Total		<u>9,000</u>
	TOTAL ACCRUED REVENUE AND FUND EQUITY		<u>\$ 593,106</u>

Expenditures

7-000	<u>GENERAL INSTITUTIONAL EXPENSE</u>		
570	Fixed Charges		
578	Interest - Bonds	283,258	
590	Other		
593	Debt Principal Retired	325,000	
596	Financial Charges & Adjustments	<u>487</u>	
	TOTAL ACCRUED EXPENDITURES		<u>\$ 608,745</u>
300	FUND EQUITY JUNE 30, 1970		<u>\$ (15,639)</u>

WILLIAM RAINEY HARPER COLLEGE

AUXILIARY ENTERPRISES FUND BUDGET
1969-70

Cafeteria

Revenue

300	<u>FUND EQUITY JULY 1, 1969</u>	\$ (2,000)
450	<u>PUBLIC AND AUXILIARY SERVICE</u>	
451	Sales - Food Service	<u>242,150</u>
	TOTAL ACCRUED REVENUE AND FUND EQUITY	<u>\$ 240,150</u>

Expenditures

510	Salaries	\$106,500	
520	Contractual Services	7,265	
530	Purchases for Resale	96,860	
540	Supplies	10,586	
550	Travel	1,100	
560	Fringe Benefits	10,838	
570	Fixed Charges	2,900	
580	Equipment	17,000	
590	Other	200	
595	Provision for Contingencies	1,000	
597	Facilities Charge	<u>600</u>	
	TOTAL ACCRUED EXPENDITURES		<u>254,849</u>
300	FUND EQUITY JUNE 30, 1970		<u>\$ (14,699)</u>

AUXILIARY ENTERPRISES FUND BUDGET
1969-70

Bookstore

Revenue

300	<u>FUND EQUITY JULY 1, 1969</u>		\$ (1,000)*
450	<u>PUBLIC AND AUXILIARY SERVICE</u>		
452.10	Sales - Books	\$ 285,000	
.452.20	Sales - Supplies	<u>40,000</u>	
	Total		<u>325,000</u>
	<u>TOTAL ACCRUED REVENUE AND FUND EQUITY</u>		<u>\$324,000</u>

Expenditures

510	Salaries	46,000	
530	Purchases for Resale	264,000	
540	General Materials and Supplies	5,055	
550	Travel	600	
570	Fixed Charges	0	
580	Capital Outlay (1/3 of balance)	8,000	
590	Other	250	
597	Facilities Charge	<u>1,000</u>	
	<u>TOTAL EXPENDITURES</u>		<u>\$324,905</u>
300	<u>FUND EQUITY JUNE 30, 1970</u>		<u>\$ (905)</u>

*After \$17,685.00 Encumbrance for Bookstore Shelving

AUXILIARY ENTERPRISES FUND BUDGET
1969-70

Inter-Collegiate Athletics

Revenue

300	<u>FUND EQUITY JULY 1, 1969</u>		\$	-0-
450	<u>PUBLIC AND AUXILIARY SERVICES</u>			
455	Gate Receipts	\$	<u>400</u>	
	Total			400
480	<u>TRANSFERS IN</u>			
489.1	Transfers from Educational Fund	33,083		
489.6	Transfers from Student Activity Fund	<u>6,000</u>		
	Total			<u>39,083</u>
	TOTAL REVENUE			<u><u>\$39,483</u></u>

Expenditures

510	Salaries	8,700		
520	Contractual Services	3,068		
530	Instructional Materials and Supplies	9,600		
540	General Materials and Supplies	1,370		
550	Travel	6,800		
570	Fixed Charges	2,500		
580	Capital Outlay	<u>7,445</u>		
	TOTAL EXPENDITURES			<u><u>\$39,483</u></u>
300	FUND EQUITY JUNE 30, 1970			<u><u>-0-</u></u>

AUXILIARY ENTERPRISES FUND BUDGET
1969-70

Data Processing Equipment Leasing

Revenue

300	<u>FUND EQUITY JULY 1, 1969</u>	-0-
450	<u>PUBLIC AND AUXILIARY SERVICES</u>	
459	Other	<u>\$ 15,000</u>
	TOTAL REVENUE	<u><u>\$ 15,000</u></u>

Expenditures

510	Salaries	4,000	
540	General Materials and Supplies	1,000	
570	Fixed Charges	8,000	
597	Facilities Charges	<u>2,000</u>	
	TOTAL EXPENDITURES		<u><u>\$ 15,000</u></u>
	FUND EQUITY JUNE 30, 1970		<u><u>-0-</u></u>

AUXILIARY ENTERPRISES FUND BUDGET
1969-70

College Center

Revenue

300	<u>FUND EQUITY JULY 1, 1969</u>		-0-
450	<u>PUBLIC AND AUXILIARY SERVICES</u>		
459	Game Room Receipts	\$ 6,000	
	Vending Machine Receipts	<u>2,500</u>	
	Total		<u>\$8,500</u>
	TOTAL REVENUE		<u>\$8,500</u>

Expenditures

510	Salaries	6,000	
540	General Materials and Supplies	500	
597	Facilities Charges	<u>500</u>	
	TOTAL EXPENDITURES		<u>\$ 7,000</u>
300	FUND EQUITY JUNE 30, 1970		<u>\$ 1,500*</u>

(*To be transferred to Student Activities Fund)

WILLIAM RAINEY HARPER COLLEGE

SITE AND CONSTRUCTION FUND
1969-70

Revenue

410	<u>LOCAL RESOURCES</u>		-0-
420	<u>INTERMEDIATE RESOURCES</u>		
425	Sale of Bonds	<u>\$7,428,454</u>	
	Total		7,428,454
430	<u>STATE RESOURCES</u>		
432	Vocational Education Act	<u>750,000</u>	
	Total		750,000
440	<u>FEDERAL RESOURCES</u>		
443	Title VI 1967-68	61,091	
446	DHEW Grant		
446.10	Moveable Equipment - Phase I	242,282	
446.20	Fixed Equipment - Phase I	430,000	
446.30	Moveable Equipment - Phase II	<u>70,000</u>	
	Total		803,373
460	<u>FACILITIES</u>		
464	Sale of Well Site	4,000	
465	Sale of Portable Classrooms	<u>80,000</u>	
	Total		84,000
470	<u>INTEREST ON INVESTMENTS</u>		
471	Treasury Bills	90,000	
472	Certificates of Deposit	360,000	
473	Other Investments	<u>20,000</u>	
	Total		470,000
490	<u>OTHER</u>		
491	Miscellaneous	<u>630</u>	
	Total		<u>630</u>
	TOTAL SITE AND CONSTRUCTION REVENUE		<u>\$9,536,457</u>

SITE AND CONSTRUCTION FUND
1969-70

Expenditures

PHASE I

520	<u>CONTRACTUAL SERVICES</u>		\$ 705,000
579	<u>FIXED CHARGES</u>		3,050
580	<u>CAPITAL OUTLAY</u>		
581	Site Acquisition	1,467,000	
582	Site Improvement	4,100	
583	New Buildings	2,729,075	
585	Equipment	1,909,263	
	Initial Equipment	75,890	
	Title VI Equip.1967-68	61,091	
	Voc/Tech. Equipment	750,000	
	DHEW Equip.-Moveable	242,282	
	DHEW Equip.-Fixed	430,000	
	Bal.of Phase I Move.	350,000	
	Total		<u>6,109,438</u>

PHASE II

520	<u>CONTRACTUAL SERVICES</u>		756,058
580	<u>CAPITAL OUTLAY</u>		
582	Site Improvement--S.W.Corner	343,000	
583	New Buildings--Science & Mus.Wings	500,000	
	Bal.of Phase II Buildings	899,911	
585	Equipment	220,000	
	DHEW Equipment-Move.	70,000	
	Bal.of Equipment--		
	Science & Music Wing	150,000	
	Total		<u>1,962,911</u>
	TOTAL SITE AND CONSTRUCTION EXPENDITURES		<u>\$9,536,457</u>

SITE AND CONSTRUCTION FUND
1969-70

ESTIMATED SOURCES OF FUNDING, PHASE II

Non-cash items to be submitted to I.B.A.:	
Transfer of land, 136 acres @ \$5,000	680,000
Transfer of Power Plant Addition "B"	110,000
Transfer of Southwest Corner Improvements	343,000
Architects' Fees - Interiors	14,745
50% of Consultants Fees Deferred from Phase I	35,537
Architects' Fees - Phase II	<u>756,058</u>
 Total	 1,939,340
 Construction Payout, Phase II	 <u>1,399,912</u>
 Total Cash and Non-cash Items to be Submitted	 3,339,252
 IBA Funding, 3 x \$3,339,252	 <u>10,017,756</u>
 Total Estimated Funding, Phase II	 <u>13,357,008</u>

The resolution adopting the budget shall be in the following form:

ADOPTION OF BUDGET

The Budget must be approved and signed below by Members of the Junior College Board.

Adopted this 14th day of August, 1969, by a roll call vote of _____ Yeas, and _____ Nays, to wit:

Members Voting Yea:

Members Voting Nay:

INTER-OFFICE MEMORANDUM

TO: Dr. Lahti, Dr. Harvey, Mr. Mann, Dr. Olsen, Mr. Cunningham
and Division Chairmen

FROM: Mr. Birkholz & Mr. Stansbury

SUMMER SCHOOL 1969 -- ENROLLMENT DATA

Students completing registration	1505
Average semester hours	4.1
Number of F.T.E. (15 semester hours)	411
Total number of courses offered	48
Number of sections offered	81
Average number of students per section	26.2
Average number of students per section when deleting private music lessons and European tour	28.3

F.T.E. BY DIVISION

Business	63.1
Communications	82.9
Engineering & related technology	.0
Health & Biological Science	25.3
Humanities and Fine Arts	45.3
Math & Physical Science	58.4
Social Science	131.9

6/20/69
dj

RECEIVED

JUN 25 1969

COMPTROLLERS OFFICE

ERNST & ERNST

231 SOUTH LA SALLE STREET

CHICAGO, ILL. 60604

June 24, 1969

William Rainey Harper College
Junior College District No. 512
Algonquin and Roselle Roads
Palatine, Illinois 60067

Gentlemen:

We are submitting the following proposal for an examination of the financial statements of William Rainey Harper College - Junior College District No. 512 for the year ending June 30, 1969. Our examination will include all the funds of the college. We estimate that our fee for the examination will be approximately \$4,400.00. If, for any reason, we believe there is cause to extend our examination beyond its normal scope so that this fee would be exceeded by more than 10%, we would expect to contact you for further concurrence before proceeding with such procedures.

Our examination will be made in accordance with generally accepted auditing standards and will include all procedures which we consider necessary in the circumstances. Among others, this will include the following specific procedures:

We will review the internal control and accounting procedures of the College by discussion with your personnel. The information which we accumulate during this review will be subjected to our own tests for the purpose of determining that procedures outlined to us are in fact being followed.

Revenues will be summarized and traced to the financial statements. We will correspond directly with principal sources of revenues to obtain confirmation of the amounts which they have forwarded to the College. Canceled checks for periods during the year selected by us will be compared to recorded disbursements. We will reconcile the closing balances of cash as reported by the depositories with the amounts appearing in the financial statements.

We will examine invoices and other documents and data in support of principal disbursements for the selected test periods. The disbursements record for the remainder of the year will be scanned by us and any large or unusual items will be investigated. We will extend this phase of our examination beyond June 30, 1969 to the date of completion of our field work, for the purpose of

determining the existence of any major payments which should have been recognized as liabilities as of June 30, 1969. Salaries paid to teachers and others will be tested for selected periods. Teachers salaries included in these tests will be compared to the contract files and other employees' salaries with the rate schedules, which you have approved.

Transactions relating to bonded indebtedness and interest thereon, as well as related closing cash balances will be confirmed by direct correspondence with the paying agents.

We will read the minutes of the Board for each meeting of the year, making notes of the matters pertaining to the financial statements. We will review the accounting records to determine that proper actions have been taken by the administration in accordance therewith.

We will be prepared to commence our work on July 28, 1969. Following the completion of our work in your offices, we would issue our audit report in whatever number of copies you request. In addition to the audit reports which would contain the basic financial statements and our opinion thereon, we would issue a letter setting forth our views as to your internal controls and accounting procedures together with such suggestions as we believe would strengthen your controls and procedures and promote efficiency in their conduct.

After transmitting the audit report and letter to you, we would welcome the opportunity to appear before the Board to explain the reports and letter and to answer questions which individual Board members might care to ask of us. We would also be available for consultation with the Board or the administration at your request at any time.

If we may be of further service in discussing these matters with you, please let us hear from you. You may be sure that this examination will receive our best attention.

Very truly yours,


Partner

RHK: jc