

WILLIAM RAINEY HARPER COLLEGE

Algonquin & Roselle Roads

Palatine, Illinois 60067

AGENDA

August 28, 1969

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - a. Construction Payouts
 - b. Bills Payable
 - c. Payroll - July 16, 1969 - August 15, 1969
 - d. Estimated Payroll - August 16, 1969 - September 15, 1969
- V. Communications
- VI. Unfinished Business
- VII. New Business
 - a. Report - Discussion: Building Progress - Architects and Contractors
 - b. Recommendation: Classified Manual Addendum EXHIBIT B, B-1
 - c. Recommendation: Athletic League Conference EXHIBIT C
 - d. Information - Discussion: Student Foreign Travel EXHIBIT D
 - e. Discussion: Change Order - Twenty day extension EXHIBIT E
 - f. Discussion: Proposed Construction Project Phase II EXHIBIT F
 - g. Discussion: Year End Financial Statement EXHIBIT G
 - h. Other
- VIII. President's Report
- IX. Adjournment

August 25, 1969

BOARD OF TRUSTEES

Dear Trustee:

Supporting information for the regularly scheduled Board meeting to be held on August 28, 1969, at the Board Room, Harper College at 8:00 p.m. is enclosed.

The Financial statement will be hand carried to the meeting.

I look forward to seeing you on Thursday evening.

Sincerely,

A handwritten signature in cursive script that reads "Robert E. Lahti".

Robert E. Lahti
President

rb
enclosure

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, August 28, 1969

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 8:10 p.m., by Chairman Johnson, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members James Hamill, Milton Hansen, LeRoi Hutchings, Richard Johnson, and Lawrence Moats
Absent: Members John Haas and Jessalyn Nicklas

Also present: Robert E. Lahti, John Birkholz, Frank Borelli, Anton Dolejs, Charles Falk, Guerin Fischer, John Gelch, James Harvey, Robert Hughes, W. D. Klingenberg, George Makas, W.J.Mann, O.L.Olson, Sean Ryan, C.H. Schauer, Jay Singelmann, John Thompson, Rose Trunk, John Upton, Fred Vaisvil, Frank Vandever, George Voegel--Harper College; Frank Hines--Board Attorney; K. Radtke--Day Publications; Kathie Barnes--Paddock Publications; Frank Larocca and H. Pattersen--Fitch, Larocca, Carington & Jones; Ken Belford--MBM; Mario Egidi, and Roy Mueller--Corbetta Construction Company.

MINUTES: Board members pointed out the following corrections to the minutes of the August 14 meeting:

- page 1, next to last paragraph, should read "He pointed out it did include a revenue summary..."
- page 7, first paragraph under Change Orders, last sentence should read "After further discussion on a prior 30 day extension and the 20 day extension, the Board agreed...."
- page 9, last paragraph, first sentence should read "...Member Moats seconded the motion to..."
- page 11, paragraph under Purchase of Academic Attire, last sentence should read "The Board agreed to defer action on this until a summary of a cost plan could be developed."
- page 12, paragraph two should read "Member Hamill moved and Member Hansen seconded the motion that the Board go on record as agreeing with the Faculty Senat  to approve the 'spirit' of the process..."

MINUTES (Cont.)

page 12, 3rd paragraph, 1st sentence should read, "Mr. Martin Ryan...."
 page 13, paragraph two, last sentence should read, "Member Haas, as chairman of the committee....."
 page 16, the Secretary's name at the bottom of the page should be corrected to Secretary Hamill.

Member Haas entered the meeting at 8:20 p.m.

Member Hamill moved and Member Moats seconded the motion to approve the minutes of the regular Board meeting of August 14, 1969, as amended. Motion unanimously carried.

DISBURSEMENTS:

Chairman Johnson stated construction payouts and change orders would be deferred for discussion later in the meeting.

Bills Payable

In the discussion on the Bills Payable, Member Hamill questioned a check on page 1 of the Site and Construction Fund Expenditures in the amount of \$54,300.60 to Fridstein, Fitch & Partners. Mr. Mann stated this should have read "Corbetta Construction Company" for site improvements on the southwest corner and stated this correction would be made.

Member Hamill moved and Member Hutchings seconded the motion to approve the Bills Payable as of August 28, 1969, as follows:

Educational Fund	\$ 60,812.57
Building Fund	14,859.00
Site & Construction Fund	89,027.53
Auxiliary Fund	6,255.07
	<u>\$170,954.17</u>

The Board discussed an item to L.M.Brownsey Supply in the amount of \$7,062.27, under Building Fund Expenditures. Mr. Mann explained this was for four floor machines and agreed it should have been identified with an asterisk as a bid item previously approved by the Board.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings, Johnson and Moats.
 Nays: None

DISBURSEMENTS:
Payrolls

Member Hamill moved and Member Moats seconded the motion to approve the payroll of July 15 to 31, 1969, in the amount of \$166,944.63; the payroll of August 1 to 15, 1969, in the amount of \$76,699.48; and the estimated payroll of August 16 to October 15, 1969, in the amount of \$633,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings, Johnson and Moats.

Nays: None

Chairman Johnson asked about the equipment inventory. Mr. Hughes explained the receiving and inventory procedure being followed and stated approximately 40% of the equipment has been inventoried.

Chairman Johnson requested that the administration prepare an inventory report for the Board after the first of the year.

COMMUNICATIONS:

None

UNFINISHED
BUSINESS:

Chairman Johnson stated the Evaluation and Grievance Procedures were unfinished business. Dr. Lahti stated that Dr. Schauer had asked that they have until the end of September, in fairness to the faculty and Mr. Ryan. Dr. Lahti stated it was his understanding that both items will be presented to the Board at the second meeting in September, and pointed out he felt if the system was going to be implemented it not be later than October 1. Member Hutchings asked about tenure and Dr. Lahti stated he felt it was part of the same package. Although the minutes stated tenure would be discussed at this meeting, they should be corrected to the second meeting in September. Dr. Schauer stated upon the return of the faculty these items would be among the first things in the order of business. Member Moats questioned whether two meetings would be needed for this discussion. Dr. Lahti commented that this would be contingent upon when the document is available for Board study. After the Board's reaction, if there were any problems requiring discussion, then another meeting could be set.

Member Haas stated the Ethics Committee was waiting for information from Dr. Upton. Dr. Upton stated he would have that information for him shortly.

NEW BUSINESS:
Building Progress

Dr. Lahti informed the Board that representatives from MBM, the contractor, and architects were present to report progress on the project.

Mr. Frank Larocca stated he felt it was obvious great progress had been made, but, unfortunately, there is still a lot to be done. He reported the cooperation of the staff of the college with the trades had been fantastic.

Mr. Roy Mueller informed the Board that areas the contractor anticipated they would make have not been made and reported on progress as follows:

Anticipated having the lake ready around the 1st of July; now figured about the second week of September.

Seeding will meet the deadline, 15th or 20th of September.

Building B--Power Plant--has been occupied; the architect is making a partial punch list at this time which will be completed at a later date.

Building A--K section has been occupied thoroughly.

Kitchen facilities--anticipated August 25, now feel they should be usable by the end of this week.

Building A, said we would have ready July 1; gave you Data Processing on July 7. Anticipated second floor July 15, then August 1, then set back to August 12. Cafeteria area, still not completed because of tile and ceiling fixture problem.

Building C--Art and Architectural--anticipated August 1, occupied August 6.

Building F--Library; designated that the college could utilize on July 1; started putting in equipment on July 7. Third and first floor done on August--third floor is now completed, 1st floor is 99.9% completed with exception of one small area missing carpeting.

Finishing Bookstore--punch list still to be completed.

NEW BUSINESS:

Building
Progress (Cont.)

Building D, west wing; failed on date of August 20-- to be ready for school, with the exception of science labs, on September 15; dental facilities will be ready for school on September 15. Lecture areas will be ready for use, not fully completed, on September 15. Second floor, west wing--September 4, 1st floor, Building D--September 8. Lab areas in Building D--dental labs--will be ready for use on October 15, rather than November 15 as we had anticipated earlier.

Overestimated our abilities on Building E; had anticipated it would be ready on September 15, but at this time we can see only in an incomplete manner that the college could use the west hall as a lecture area. Mr. Mueller stated there would be a meeting on September 4 to reevaluate the lecture hall, with the possibility of making the west hall usable.

Mr. Larocca stated that Mr. Mueller was talking about occupancy in its loosest term--only being occupied but far from being acceptable. He cautioned the college about making the students aware this is a partially finished, not a final product. Mr. Mann pointed out that the facilities have to be safe.

Mr. Mueller stated about 99% of the exterior concrete work is completed and will be finished by September 15.

Member Hamill asked about the athletic fields. Mr. Larocca and Mr. Gelch agreed they were about 60% completed. Mr. Gelch stated he did not feel they could be used this fall. Dr. Lahti informed the Board they had not been able to seed this area because of bad weather.

In reference to exterior lighting, Dr. Olson stated lights would be necessary for parking lots and immediate campus by September 9 for faculty dinner and registration. Mr. Larocca stated there were a lot of fixtures not blocked in, the problem being the shortage of electricians.

Mr. K. Belford, from MBM, discussed the report from MBM which Dr. Lahti had distributed to the Board members. He stated this report was related to July 1, and although they were aware of the time extension had not recorded it. He pointed out this was based on 100% completion,

NEW BUSINESS:

Building
Progress (Cont.)

including punch list. He stated two of his men had gone through the facilities the day before and they were in substantial agreement with the contractor. He reported as follows:

Building A - October 1, substantially completed.
Building D - 1st floor - October 6,
3rd floor - November 3
Building E - by far, the most critical areas.

The Board agreed they would like a complete report at the first meeting in October on the progress of the project.

Chairman Johnson thanked Mr. Mueller, Mr. Larocca and Mr. Belford for appearing before the Board. He stated the Board appreciated the difficulties they were laboring under, and pointed out that problems were severe on both sides.

Classified
Manual Addendum--
Job Classification
of Audio-Visual
Technician and
Data Processing
Technician

Mr. Mann stated there were two positions the administration desired to have included in the Classified Manual. He stated these positions were budgeted and the college would like to staff them. Mr. Mann stated both positions were in the instructional area, Audio Visual Technician and Data Processing Technician.

Dr. Voegel discussed the need for an AV Technician and the responsibilities of this person.

Dr. Schauer discussed the job classification of the Data Processing Technician. A discussion followed on the rationale for this position. Dr. Schauer and Mr. Birkholz pointed out this would allow the college to utilize the teaching staff to a higher degree in the classroom, while this person would provide assistance to the students in the lab.

Member Hansen asked if instructors were available to students outside of contact hours. Dr. Schauer stated they were. Chairman Johnson requested that Dr. Schauer report to the Board on the number of hours the faculty devotes to students outside of the classroom. Dr. Schauer agreed he would do so.

NEW BUSINESS:
Classified
Manual Addendum--
Job Classification
of Audio-Visual
Technician and
Data Processing
Technician

Member Hamill moved and Member Moats seconded the motion to approve the establishment of the positions of Audio-Visual Technician, salary range of \$6,200-\$7,000, and Data Processing Technician, salary range of \$6,000-\$7,000, in the Non-academic Employee Manual in accordance with the job descriptions attached in Exhibits B and B-1.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson and Moats

Nays: None

Athletic League
Conference

Dr. Harvey discussed Exhibit C--Harper College's membership in a new athletic conference, pointing out the advantages of reduced travel time, competition with colleges of like athletic philosophy and adjoining boundaries.

Member Haas moved and Member Moats seconded the motion to authorize the administration to proceed with planning and membership in the new athletic conference. Motion unanimously carried.

Student Foreign
Travel

Dr. Harvey presented Mrs. Rose Trunk, faculty member who had accompanied students on European tour. Mrs. Trunk discussed the trip and informed the Board that everyone had enjoyed it, and that she personally would enjoy doing it again.

In explaining how the trip was financed, Dr. Harvey stated that when a student applied they entered into an agreement with their employer. The student agreed to work so many hours per year, the employer agreed to employ so many hours. The student agreed to save about half of the amount he earned, and, if satisfied, the employer contributed an additional \$300.00. Essentially, the student entered into a work contract which, if satisfactory, also paid him a scholarship. Dr. Harvey stated the college would like to expand this scholarship program. The Board suggested students and their employers could appear before a chamber of commerce meeting, or Rotary or Lions Clubs meetings. This would give an opportunity for these people to react to the students and get some timely information on this program.

DISBURSEMENTS
Construction
Payouts and
Change Orders

Chairman Johnson stated the Board would go back to the construction payouts and change orders at this time. Mr. Mann informed the Board that, in addition to the construction payouts they had already received, he had received two more late that afternoon. He stated the administration had not had time to study them but, if approved by the Board, approval would be contingent upon review by the administration.

Member Hamill moved and Member Moats seconded the motion that W. J. Mann, Vice President of Business Affairs, be authorized to approve the following construction payouts, with the provision that they be approved after due investigation by the administration:

Corbetta Construction Co.	\$231,388.35
Corbetta Construction Co. (Southwest Corner)	52,200.00

In the discussion which followed, Mr. Larocca informed the Board the college has paid out approximately 92% in construction payouts, including those being presented at this meeting.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson and Moats
Nays: None

Member Moats moved and Member Haas seconded the motion that W. J. Mann, Vice President of Business Affairs be authorized to approve the following construction payouts:

Fridstein, Fitch & Partners (Soil Testing)	\$ 405.65
L.K.Comstock-Gibson Electric	85,172.00

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson and Moats
Nays: None

DISBURSEMENTS
Change Orders

Mr. Mann discussed the change orders being presented.

Member Hansen moved and Member Hutchings seconded the motion to authorize W. J. Mann, Vice-President of Business Affairs, to approve the following change orders:

Corbetta Construction Co., C.O.#GCl \$42,500.00
Electrical lighting--the cost for
electrical work around the "E"
parking lots and perimeter roads
and the cost for additional excava-
tion along Algonquin Road.

Corbetta Construction Co., C.O.#47 762.00
Fixture revisions in room 327 of
Bldg. A. New telephone outlets in
room 208 of Bldg. C.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, and Moats
Nays: None

Chairman Johnson called the Board's attention to Exhibit E, the request for partial acceptance of the work for beneficial occupancy by the owner. Attached to Exhibit E was a letter from the Board Attorney in answer to a request for an opinion from Mr. Mann. Chairman Johnson asked Frank Hines, Board Attorney, for further comment.

Mr. Hines stated the college was in the position of having the architect's opinion on this matter. He stated no agent was more thoroughly conversant with the whole situation than the architects, and that he believed the partial acceptance should be processed limited only by the limitations he had expressed in his letter.

Mr. Patterson stated the notice of partial acceptance had been written up by the architects about three weeks ago. He pointed out that basically the college would be accepting the various buildings with the exceptions as noted on this document. He stated anything on the punch list would be excluded from the notice of acceptance.

DISBURSEMENTS:
Change Orders
(Cont.)

Mr. Larocca informed the Board that the heating contractor had the most sophisticated equipment. He stated that the heating contractor wants assurance that since the college is operating that equipment he will be relieved of any further responsibility.

Member Hamill moved and Member Moats seconded the motion to approve partial acceptance of the work for beneficial occupancy by the owner as outlined by the architect in C.O.#51, Exhibit E.

Further discussion followed and it was agreed by the Board that this document was not clearly stated.

Mr. Hamill withdrew his motion and Mr. Moats withdrew his second of the motion.

and Member Moats seconded the motion
Member Hamill moved/that the Board approve C.O.#51, to be dated August 28, 1969, for partial acceptance of the work for beneficial occupancy by the owner as per the documents submitted with the modifications to be provided by the Board Attorney, and authorize W. J. Mann, Vice-President of Business Affairs to approve this change order.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson and Moats
Nays: None

Chairman Johnson informed the Board the contractor was asking for a 20 day extension to the total project and stated this also brought up the question of a prior 30 day extension.

Member Hamill stated it was his consistent view that the Board had never granted a 30 day extension.

Mr. Larocca stated C.O.#6, allowing a 30 day extension, was effective and signed on May 1, 1968, by the college and the I.B.A. He distributed copies of this change order to the Board.

A lengthy discussion followed. Member Haas suggested he felt it would be appropriate at this time for the Board to state that they did not want to consider

DISBURSEMENTS:
Change Orders
(Cont.)

this particular change order until they had seen the balance of the change orders, and to give permission to Mr. Larocca, Mr. Patterson and Mr. Mann to bring the change orders up to date and to prepare a recommendation for the Board, and also to prepare a recommendation for possible retainage reduction.

After further discussion, Member Haas moved and Member Hutchings seconded the motion to authorize the architect and Vice President of Business Affairs to summarize and present to the Board, as a single recommendation, all change orders, credits, and all time extension requests, and to have the Board Attorney review any recommendation which would deal with retainage reduction. Motion unanimously carried.

NEW BUSINESS:
Proposed Construction Project
Phase II

Dr. Lahti stated several meetings had been held on the next phase of construction, and the administration now felt it was important to review this with the Board. He stated the agreement was that the college's next project would be the science and music wing, southwest corner and voc/ed shops. If the college proceeded with that agreement, they would have approximately \$600,000 left.

Dr. Lahti stated the question now was how this \$600,000 could best be utilized. He reported the conclusions reached were to put in additional parking lots, perimeter roads and water system in the southwest corner. Dr. Lahti discussed several other alternatives, but pointed out that time was extremely important. Dr. Schauer discussed needs in the instructional area. After further discussion, the Board agreed to leave this decision to the administrators and staff on the basis of what they think would be in the best interest of the college.

Year-End
Financial
Statements

Chairman Johnson stated discussion on year-end financial statements would be deferred to the next meeting due to the lateness of the hour.

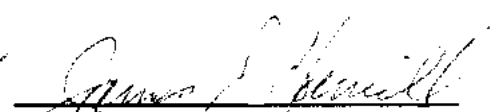
Other

None

ADJOURNMENT:

Chairman Johnson stated that Member Hamill had requested an executive session to discuss personnel matter. Member Hamill moved the meeting be adjourned at 11:55 p.m. Member Moats seconded the motion. Motion unanimously carried.


Chairman Johnson


Secretary Hamill

WILLIAM RAINEY HARPER COLLEGE

August 20, 1969

To: Board of Trustees

From: Office of President

Subject: Construction Payouts and Change Orders

The following construction payouts have been recommended by our architect and have been reviewed by Mr. Hughes, Director of Buildings and Grounds. The administration recommends that W. J. Mann, Vice-President of Business Affairs, be authorized to approve the following construction payouts:

Fridstein, Fitch & Partners (Soil Testing)	\$ 405.65
L.K.Comstock-Gibson Electric	85,172.00

The following change orders have been recommended by our architect and reviewed by the administration. The administration recommends that W. J. Mann, Vice-President of Business Affairs, be authorized to approve the following change orders:

Corbetta Construction Co., #GC-1, Electrical Lighting--the cost for electrical work around the "E" parking lots and perimeter roads, and the cost for additional excava- tion along Algonquin Road. Reason: This price was not included in the original price for this con- tract.	42,500.00
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Corbetta Construction Co., C.O.#47 Fixture revisions in room 327 of Bldg. A. New Telephone outlets in room 208 of Bldg. C. Reason: Fixtures shown on archi- tectural drawings but not electrical. More telephone outlets are required.	762.00
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Corbetta Construction Co., C.O.#51 Partial acceptance of the work for beneficial occupancy by the owner. (See attached detail)	NO CHANGE
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Frank M. Hines *Attorney at Law*

31 PARK LANE
ELK GROVE VILLAGE, ILLINOIS 60007
437-0241 AND 437-0242

RECEIVED
AUG 26 1969
BUSINESS OFFICE

August 25, 1969

Dean William Mann
William Rainey Harper College
1200 Algonquin Road
Palatine, Illinois

Re: Change Order Involving Partial Acceptance for Beneficial
Occupancy

Dear Dean Mann:

This will acknowledge your memo accompanying the above documents,
whereby you inquire as to the advisability of processing same.

Generally, any acceptance of performance, or payment therefor at
least indirect dilutes one's ultimate negotiation position even
assuming the acceptance and/or payment was of itself in order.

Aside from this, it would nevertheless seem proper and appropriate
to process the Change Orders, in line with the Architect's recom-
mendation.

As you know, I have not discussed this particular subject with
either your self or the Architect recently, thus these comments
should be tempered by any new developments, which would suggest
that the Board of Trustees was seriously considering and con-
cerned over trying to enforce the penalty provision of the
contract.

The processing of these Change Orders is, as I understand it,
a "must" in securing the continued 100% cooperation of the con-
tractors in completing the construction project, and thus unless
the penalty provision looms as a very important consideration
in the Board's opinion, such processing is recommended.

If you have any questions, please let me know.

Sincerely,



FMH:cas

Encl.

CC: Mr. Robert Hughes

Change Order

TO: Corbetta Construction Company
875 East Rand Road
Desplaines, Illinois

Change Order No. 51 - NO CHANGE
Date _____
Proposal No. _____
Date _____

REFERENCE: CONTRACT IBA. 74-95 DATED _____
USER William Rainey Harper College
LOCATION Palatine, Illinois
PROJECT DESCRIPTION New Junior College
TYPE OF WORK General Construction

You Are Authorized to Make the Following Changes in the Subject Contract:

Partial acceptance of the work for beneficial occupancy by the owner.
(See attached titled "Partial acceptance of the Work.")

Reason for Change: The total project has not been completed, however, the college must have certain areas for student registration, storage and other college activities in order to operate as an institute of higher education.

NO CHANGE

The Amount to the Contract Will Be (Unchanged) (Increased) (Decreased) by the Sum of: NO CHANGE
Dollars (\$ NO CHANGE)

Contract Total Including This Change Order Will Be: \$ NO CHANGE

The time provided for completion in the contract due to this change order is (unchanged) (increased) (decreased) by _____ calendar days. This document shall become an amendment to the contract and all provision of the contract will apply hereto.

APPROVED: FITCH, LAROCCA, CARINGTON, JONES BY: [Signature] 8/12/69
Architect Date

ACCEPTED: CORBETTA CONST. CO. OF ILL. BY: [Signature]
Contractor Date

APPROVED: WILLIAM RAINEY HARPER COLLEGE BY: _____
User Date

APPROVED: ILLINOIS BUILDING AUTHORITY BY: _____
Date

✓

PARTIAL ACCEPTANCE OF THE WORK

TO: Corbetta Construction Company
875 East Rand Road
Desplaines, Illinois

PROJECT: Wm. Rainey Harper
College
Palatine, Illinois

The undersigned Owner hereby acknowledges partial acceptance of the work performed under the Contract dated December 29, 1967 between the Owner and the Contractor for construction of the project noted above for beneficial occupancy effective August 11, 1969, with the following exceptions:

Building "A" - Kitchen, bakery, duplicating area and 1st, 2nd, and 3rd floor, east wing.
Building "B" - Partial acceptance on July 25, 1969 includes boilers and chillers but not complete mechanical system.
Building "D" + "E" in total (will be ready August 20, 1969 to October 15, 1969).
Building "F" - First floor (will be ready August 18, 1969).
Site Work in total,
And all punch list items as issued.

It is expressly understood and agreed that this acceptance is made without prejudice to the provisions of the Contract for construction of the Project, and shall not relieve the Contractor from the responsibility of completing all the work in accordance with the Contract Documents, including any items inadvertently omitted from the above list of exceptions.

The Owner will assume full possession and responsibility of the accepted facilities at 12:00 noon on the above dates. The specified one year guarantee period shall commence on the date and time noted in the preceding sentence and terminate one year later, with guarantees of longer duration terminating on the proper anniversary of this date and time.

Access to the premises will be allowed the Contractor for the completion of any items of work or guarantees at times mutually agreed to by the Owner and Contractor.

DATE _____

OWNER: WILLIAM RAINEY HARPER COLLEGE

BY: _____

FITCH, LAROCCA, CARINGTON, JONES

BY: 

CONTRACTOR: CORBETTA CONST. CO.

BY: _____

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

BILLS FOR APPROVAL
August 28, 1969

I.	BILLS PAYABLE		<u>PAGES</u>
	Educational Fund	\$ 60,812.57	5
	Building Fund	14,859.00	2
	Site & Construction Fund	89,027.53	1
	Auxiliary Fund	<u>6,255.07</u> <u>\$170,954.17</u>	2
II.	PAYROLLS		
	Payroll, July 15 to 31, 1969	\$166,944.63	
	Payroll, August 1 to 15, 1969	\$ 76,699.48	
	Estimated Payroll, August 16 to October 15, 1969	\$633,000.00	
III.	Imprest Fund (approved by Board as part of I above)	\$ 5,153.63	3

EDUCATIONAL FUND EXPENDITURES -- AUGUST 28, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Accounting Machines Sales & Service	Equipment Rental	10772	\$ 95.00
Addressograph Multigraph Corp.	Equipment Maintenance; Office Supplies	10773	249.40
All Nation Line	Tech. Supplies	10774	34.02
D. C. Allen	Library Books	10775	70.50
American Alumni Council	Publications	10776	36.00
American Assoc. of Jr. Colleges	Subscription	10777	150.00
American College Testing Program	Printing	10778	164.28
Alpine Camera Co.	Library Supplies	10779	357.75
Association Films	Film Rental	10780	10.05
Automated Education Center	Subscription	10781	25.00
Babbey Office Machines	Equipment Repair	10782	12.50
Baker & Taylor Co.	Library Books	10783	884.88
Barrington Press Newspapers	Legal Notice	10784	7.00
Berkshire Papers, Inc.	Office Supplies	10785	96.22
Bermingham & Prosser Co.	Office Supplies	10786	4.90
Eduardo Bermudez, M.D.	Med Exam.-John Januszko	10787	12.00
Eduardo Bermudez, M.D.	Med Exam.-W. Williamson	10788	10.00
William Bohnhoff	Advertising	10789	50.00
Books for Libraries, Inc.	Library Books	10790	709.75
Bro-Dart, Inc.	Library Books	10791	9.95
University of Chicago Press	Library Books	10792	6.55
Chicago Tribune/Chicago Today	Library Books	10793	39.00
City News Bureau of Chicago	Legal Notice	10794	20.00
Herb Comess/Photography	Contractual Services	10795	20.00
Cornell University Press	Contractual Services	10796	98.70
Chester L. Crean, M.D.	Library Books	10797	63.76
Day Publications, Inc.	Med Exam.-Jane Kinsley	10798	15.00
Demco	Want Ads	10798	220.55
Junior College Dist. #507	Library Supplies	10799	37.55
Catherine L. Dobson, M.D.	Charge Back	10800	143.12
Dover Publications, Inc.	Med Exam.-D. Crane	10801	20.00
	Library Books	10802	108.55

EDUCATIONAL FUND EXPENDITURES - - AUGUST 28, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Duplex Products Inc.	Office Supplies	10803	339.95
Dura-Craft Book Bindery, Inc.	Book Bindings	10804	361.72
Easy Travel Service, Inc.	Travel - J. Harvey-J. Heinly		
	P. Harris-A. Easterly-M. Fisher		
	R. Sedrel-J. Upton-D. Collins-		
	W. Mann-C. Stockman	10805	909.29
Educom, Ltd.	Library Books	10806	95.00
Electronic Industries Assoc.	Library Books	10807	22.00
Elk Grove Blueprint & Supply Co.	Drafting Repair Parts	10808	33.75
H.W. Foy, M.D.	Med Exam.-G. Fisher	10809	15.00
G.T. 70	Yearly Dues	10810	4,000.00
Gamma Photo Labs., Inc.	Contractual Services	10811	9.86
Harper College Bookstore	Office Supplies	10812	66.10
Hautau & MTC Inc.	Office Supplies & Printing	10813	282.70
Suzanne Herron	Medical Examination	10814	18.00
Hertzberg-New Method, Inc.	Library Books	10815	321.50
Frank M. Hines	Legal Services	10816	1,030.00
Order from Horder	Office Supplies	10817	246.25
I.B.M.	Office Supplies-Machine Maint.- Transportation		183.27
	Computer Rental		<u>9,503.20</u>
Kelly Services, Inc.	Contractual Services	10818	9,686.47
Lakeview Rubber Stamp Co.	Contractual Services	10819	120.70
Donald W. Tarun, M.D.	Office & Library Supplies	10820	33.93
3M B.P.S.I.	Med Exam.-J. Liptrap	10821	20.00
A.C. Mc Clurg & Co.	Equipment Rental	10822	33.00
Mc Henry Medical Group	Library Books	10823	856.47
Mac Leasing Corp.	Med Exam.-C. Stockman	10824	12.00
Mrs. Nancy Moloznik	Equipment Rental	10825	250.20
Moore Business Forms, Inc.	Medical Examination	10826	20.00
E.L. Mortchle	Printing	10827	134.78
National Computing Industries, Inc.	Film Rental	10828	16.48
National League for Nursing, Inc.	Equipment Rental	10829	68.50
The New York Times	Instructional Supplies	10830	79.16
North Central Assoc. of Colleges and Secondary Schools	Library Books	10831	394.54
	Membership	10832	200.00

EDUCATIONAL FUND EXPENDITURES - - AUGUST 28, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Northwest Letter Service	Printing Newsletter	10833	90.99
Office Electronics, Inc.	Office Supplies	10834	10.81
Paddock Publications	Want Ad & Legal Notice	10835	231.90
Pitney Bowes, Inc.	Equipment Rental	10836	76.00
Practical Offset, Inc.	Printing Engr. Posters, Fashion		
	Design Flyer & Brouchures	10837	728.60
Prudential Insurance Co.	Group Medical & Life Insurance	10838	6,131.33
Reprographic Supply Co.	Office Supplies	10839	135.00
Retco Alloy Co.	Instructional Supplies	10840	190.90
Rich Inc.	Audio Visual Equipment Title VI		
	and EquipmentMicrophone	10841	761.60
Peter M. Robeck & Co.	Film Rental	10842	26.55
Rolling Meadows Professional			
Center Lab.	Med Exam.-J.Januszko	10843	8.00
Sargent-Welch Scientific Co.	Lab. Supplies	10844	33.30
Scherr-Tumico Chicago Co.	Instructional Equipment	10845	360.94
G. Schirmer Inc.	Library Books	10846	22.80
Servicemaster Communications			
Systems, Inc.	Audio Visual Equipment	10847	457.56
Robert C. Smith	Medical Examination	10848	15.00
University of Southern California	Film Rental	10849	17.50
Stivers Lifesavers Inc.	Contractual Services	10850	28.35
T V Guide	Library Subscription	10851	16.00
Tab Products Co.	Tab Equipment	10852	864.15
Tad Products Corp.	Mechanical Design Supplies	10853	246.80
Charles C. Thomas, Publisher	Library Books	10854	326.13
United States Book Exchange, Inc.	Library Books	10855	32.46
Universal Stationers, Inc.	Office Supplies	10856	27.97
Washington International Arts Letter	Publications	10857	22.00
White Collar Girls of America	Contractual Services	10858	110.30
E.F. Wonderlic & Associates Inc.	Office Supplies	10859	14.65
Xerox Corp.	Equipment Rental	10860	120.00
Life Educational Reprints	Filmstrips	10861	33.25
Life Filmstrips	Filmstrips	10862	444.29

EDUCATIONAL FUND EXPENDITURES - - AUGUST 28, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Grolier Educational Corp.	Audio Visual Aids	10863	243.65
Allied Electronics Corp.	Audio Visual Aids	10864	106.94
Burke Audio Visual Service	Audio Visual Aids	10865	43.80
Contemporary Films	Film Rental	10866	204.50
Sandak Inc.	Slides	10867	11.25
Harper College Trust & Agency Fund	Partial Transfer of Student Activity Fee Money	10868	10,000.00
Capitol Discount Co.	Equipment Rental-July & August	10869	360.00
Irene Y. Sanderson	Professional Expense 1968-69	10870	54.64
Imprest Fund	Reimbursement	10871	4,763.33
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10872	500.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10873	500.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10874	1,000.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10875	1,000.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10876	1,000.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10877	1,000.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10878	1,000.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10879	1,000.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10880	1,000.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10881	1,000.00
Anton Dolejs, Tuition Refund Account	To provide funds for Fall 1969 refunds	10882	1,000.00
			<u>1,000.00</u>
			<u>\$60,812.57</u>

EDUCATIONAL FUND EXPENDITURES -- AUGUST 28, 1969

To: Treasurer

From: Board of Trustees

The above listed checks number 10772 to 10882 are hereby authorized for payment.

Date of Approval: August 28, 1969

Chairman Richard L. Johnson

Secretary James J. Hamilton

WILLIAM RAINY F^YPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES -- AUGUST 28, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Addison Bldg. Material Co.	Groundskeeping & Custodial Supplies; Bldg. Material	1429	\$ 55.81
Andrews Decal Co.	Parking Stickers	1430	490.22
Village of Arlington Heights	Contractual Services - Security	1431	73.50
L. M. Brownsey Supply Co.	Custodial Supplies & Building Equipment	1432	7,062.27
Culligan	Contractual Services	1433	9.75
Gaare Oil Co.	Custodial Supplies; Fuel Tax	1434	63.48
Hansen V & S Hardware	Maintenance & Groundskeeping Supplies	1435	17.09
Illinois Bell Telephone Co.	Telephone Services	1436	1,987.83
W. H. Kenner, M. D.	Med. Exam.-D. Bardleigh	1437	7.00
M-F Builders Supply Inc.	Padlocks	1438	25.00
Mine Safety Appliances Co.	Hard Hats	1439	57.75
Monarch Disposal Co.	Custodial Supplies	1440	72.00
Northwest Ford Truck Sales Inc.	Truck	1441	4,030.00
Professional Maintenance Center	Maintenance Supplies	1442	52.50
Stevens Chemical Co.	Custodial Supplies	1443	91.67
Accurate Sign Co.	Maintenance Services	1444	21.00
Fred Capannelli	Medical Examination	1445	20.00
Commonwealth Edison Co.	Electricity	1446	318.23
Elk Grove Blueprint & Supply Co.	Building Remodeling	1447	7.04
Efengee Electrical Supply Co.	Office Supplies	1448	2.85
Seymour Fishkin M. D.	Med. Exam. - L. Owsiany	1449	20.00
Hill Behan Lumber Co.	Bldg. Remodeling	1450	155.22
Peter Kanikula	Medical Examination	1451	10.00
Don Kiehl	Medical Examination	1452	13.00
Masters Supply Co.	Maintenance Supplies	1453	144.54
Nering's Plastics Inc.	Maintenance Supplies	1454	5.00

BUILDING FUND EXPENDITURES -- AUGUST 28, 1969

PAYEE

William G. Rurik, M. D.
Northwest Office Machines
Imprest Fund

DESCRIPTION

Med. Exam. - S. Uhrik
Equipment Repair
Reimbursement

CHECK
NUMBER

1455
1456
1457

AMOUNT

\$ 5.00
30.00
11.25
\$14,859.00

To: Treasurer

From: Board of Trustees

The above listed checks number 1429 to 1457 are hereby authorized for payment.

Date of Approval: August 28, 1969

Chairman



Secretary



WILLIAM RAINY HANPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

SITE & CONSTRUCTION FUND EXPENDITURES -- AUGUST 28, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Argus Supply Co.	Sine Bars Reimbursable	670	\$ 60.00
DoAll Northern Illinois Co.	Instructional Equipment - Reimbursable	671	266.79
Lukas Microscope Service, Inc.	Microscopes-Reimbursable	672	660.00
United Dial Gage Repair Service Co.	Voc. Equipment-Reimbursable	673	962.99
Fridstein Fitch & Partners	Site Improvements-Southwest Corner	674	54,300.60
Friden Inc.	Reimbursable Equipment - Calculators	675	1,700.50
Bedard & Morency Mill Co.	Moveable Equipment	676	5,830.65
Charles Bruning & Co.	Tables	677	246.00
Rochelle, Inc.	Partial Payment Covering Furniture Delivered	678	25,000.00
			<u>\$89,027.53</u>

To: Treasurer

From: Board of Trustees

The above listed checks number 670 to 678 are hereby authorized for payment.

Date of Approval: August 28, 1969

Chairman

Richard L. Johnson

Secretary

James J. Hamill

WILLIAM RAINEY CARPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES -- AUGUST 28, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Dept. of Revenue	Sales Tax June 1969	954	\$ 799.69
W. D. Klingenberg	Book Purchase Fund	955	500.00
W. D. Klingenberg	Book Purchase Fund	956	1,000.00
Harry N. Abrams, Inc.	Purchases - Books	957	24.66
The Aero Box Co.	Office Supplies	958	106.75
Aller Wales Adding Machine Agency	Equipment Repair	959	19.05
Angelus Pacific Co.	Purchases - Supplies	960	118.42
B/B Imperial, Inc.	Cafeteria Equipment	961	1,199.19
The Border Co.	Purchases - Food	962	23.87
Elgin Paper Co.	Office Supplies	963	39.65
Gumprecht Trucking Co.	Freight	964	29.84
Order from Horder	Office Supplies	965	9.52
Johnsen Industries, Inc.	Bookstore Equipment	966	59.90
Modern Language Assoc. of America	Purchases - Books	967	85.80
Nacscorp Inc.	Purchases - Books	968	9.41
Natl. Jr. College Athletic Assoc.	Renewal Membership 1969-70	969	98.00
Prairie State College	Renewal Membership to Northern Ill. Jr. College Athletic Assoc.	970	100.00
Frederick A. Praeger Inc.	Purchases - Books	971	9.70
Rand McNally & Co.	Purchases - Books	972	6.34
Southwestern Publishing Co.	Purchases - Books	973	22.36
Merchants Cash Register Co.	Maintenance	974	110.00
Aller Wales Adding Machine Agency	Calculator; Add. Machine-Cafeteria	975	691.90
W. D. Klingenberg, Petty Cash Fund	Reimbursement	976	18.02
E. A. Hinrichs & Co.	Cafeteria - China	977	771.18
Illinois Bell Telephone Co.	Telephone Service	978	22.77
Imprest Fund	Reimbursement	979	379.05
			<u>\$6,255.07</u>

AUXILIARY FUND EXPENDITURES -- AUGUST 28, 1969

To: Treasurer

From: Board of Trustees

The above listed checks number 954 to 979 are hereby authorized for payment.

Date of Approval: August 28, 1969

Chairman Richard L. Johnson

Secretary James J. Hennell

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

IMPREST FUND DISBURSEMENTS
July 22, 1969 to August 20, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
W. J. Mann	Travel Advance	6356	\$ 75.00
Andrew J. Aguero	Salary Advance	6357	300.00
Barbara J. May	Salary Advance	6358	65.00
B. May, Petty Cash Fund	Reimbursement	6359	159.61
Thomas Brombacher	Tuition Refund	6360	29.00
R. E. Lahti	Travel Advance	6361	50.00
R. E. Lahti	Travel Advance	6362	300.00
Postmaster, Palatine, Ill.	Postage for Meter	6363	300.00
Postmaster, Palatine, Ill.	1200 Post Cards	6364	60.00
Erma J. Ard	Tuition Refund	6365	19.20
Betty Gialdini	Travel Advance	6366	90.00
--VOID--	-----	6367	-VOID-
Roy Sedrel	Travel Expense \$67.84		
	Travel Advance (55.00)	6368	12.84
Robert R. Zilkowski	Travel Expense	6369	21.75
Donald W. Collins	Travel Expense	6370	38.62
Lynn G. Armacost	Tuition Refund	6371	70.75
Governmental Mgmt. Inst.	Registration Fee Dr. Upton	6372	150.00
Postmaster, Palatine, Ill.	1500 Catalogs	6373	90.00
Robert E Lahti	Travel Advance	6374	200.00
Postmaster, Palatine, Ill.	Postage for Meter	6375	300.00
Janet G. Liptrap	Travel Advance	6376	85.00
Joe Bob Tillotson	Travel Advance	6377	50.00
A. Edward Kugel	Recruitment	6378	47.15
Anton Dolejs	Travel Expense	6379	8.70
Dr. Gilbert D. Bartell	Travel Expense	6380	13.00
Marilyn Shaver	Graduation Expense	6381	97.76
John Vanko	Travel Expense	6382	3.20
Ambrose Easterly	Travel Expense \$124.56		
	Travel Advance (104.00)	6383	20.56
Harold Cunningham	Travel Expense	6384	35.09
M. June Stevens	Travel Expense	6385	14.10
Frank Vandever	Travel Expense	6386	29.90
John Upton	Travel Expense	6387	12.80
Edward A. Goodwin	Travel Expense	6388	13.20
Joanne Heinly	Meeting Expense	6389	10.48
Elmer Gorham	Travel Expense	6390	8.10

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
John Thompson	Travel Expense \$64.80		
	Travel Advance <u>(50.00)</u>	6391	14.80
Holiday Inn of Rolling Meadows	Meeting Expense	6392	51.70
Western Concessions	Meeting Expense	6393	106.55
Western Concessions	Meeting Expense	6394	17.50
Harvard Business Review	Subscription	6395	12.00
James W. Morgan	Refund	6396	10.00
Cynthia Frandsen	Refund	6397	10.00
Ronald A. Mangelsdorf	Refund	6398	10.00
Illinois Notary Assoc.	Notary Fee-R. Barlow	6399	22.45
Natl. Assoc. of College & University Business	Membership	6400	125.00
Scott Foresman & Co.	Publications	6401	20.32
Central Assoc. of College & University Business Officers	Membership	6402	25.00
Geo. Washington University Bookstore	Publications	6403	21.85
Muellers Stationery Store	Graduation Expense	6404	5.76
Faculty Student Assoc. at Alfred	Publication	6405	1.50
Dex Motor Service	Freight	6406	12.80
Warren E. Drew	Library Books	6407	4.50
Educational Testing Service	Publications	6408	2.00
Natl. Federation of State High School Athletic Equip.	Membership	6409	12.30
College Athletic Publ. Serv.	Publications	6410	14.50
Supt. of Documents	Publications	6411	326.25
Who's Who of American Women	Library Book	6412	26.70
Journal of Psychedelic Drugs	Voc. Library	6413	8.25
Inst. of Labor & Indus. Rela.	Voc. Library	6414	4.00
Donald W. Collins	Travel Expense	6415	77.25
Dana K. Friedland	Travel Advance	6416	115.00
--VOID--	-----	6417	----
Henry Roepken	Travel Advance	6418	149.70
L. Hamm, Petty Cash Fund	Reimbursement	6419	31.20
Supt., Airport Mail Facility	Postage	6420	3.25
Public Affairs Committee	Subscription	6421	3.00
Computerworld	Subscription	6422	9.00
Natl. League for Nursing	Lab. Supplies	6423	2.50
Natl. Council of Teachers of Math.	Library Books	6424	5.00

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Postmaster, Palatine, Ill.	Postage	6425	90.00
Postmaster, Palatine, Ill.	Postage	6426	81.50
R. E. Lahti	Travel Advance	6427	200.00
Postmaster, Palatine, Ill.	Postage for Meter	6428	500.00
A. Dolejs, Change Fund	Change for Registration	6429	100.00
W. J. Mann	Travel Advance	6430	50.00
Holiday Inn of Rolling Meadows	Meeting Expense	6431	26.00
Sheraton Ann Arbor	Meeting Expense-F. Vaisvil	6432	27.29
Sylvia's Flowers	Flowers	1017	6.40
Barton Stationers	Faculty Wives	1018	30.00
			<u>\$5,153.63</u>

Reimbursement:

Educational Fund	\$4,763.33
Building Fund	11.25
Auxiliary Fund	379.05
	<u>\$5,153.63</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

To: Treasurer

From: Board of Trustees

SUBJECT: Approval of Estimated Payroll Expenditures
August 16, 1969 to October 15, 1969

The following estimated payrolls in the amount of \$633,000.00 are hereby authorized for payment:

August 16 - 31, 1969	
Regular Payroll	\$ 84,000.00
September 1 - 15, 1969	
Regular Payroll	\$183,000.00
September 16 - 30, 1969	
Regular Payroll	\$183,000.00
October 1 - 15, 1969	
Regular Payroll	<u>\$183,000.00</u>
	<u>\$633,000.00</u>

Date of Approval: August 28, 1969

10 copies

RECEIVED
AUG 20 1969
BUSINESS OFFICE

M C K E E - B E R G E R - M A N S U E T O I N C .

Construction Consultants Engineers
300 W. WASHINGTON STREET CHICAGO, ILLINOIS 60606 FINANCIAL 6-7030 CABLE: COSCONSULT, CHICAGO

August 19, 1969

Mr. R. L. Mueller
Corbetta Construction Company
875 East Rand Road
Des Plaines, Illinois

Subject: Harper College
Palatine, Illinois
20th CPM Monitor dated August 13, 1969

Dear Mr. Mueller:

Enclosed is CPM Monitor No. 20 dated August 13, 1969.

The current Monitor indicates the status of each building as follows:

- Building "A" - 65 days behind schedule
- Building "B" - Punch list underway
- Building "C" - Punch list underway
- Building "D" - 75 days behind schedule
- Building "E" - 76 days behind schedule
- Building "F" - 41 days behind schedule

The status of each building includes a 30-day time extension. This extension, unless otherwise amended, changes the completion date from July 1, 1969 to August 1, 1969.

Effort now is directed to supplying areas to the owner as quickly as possible where he needs them the most. Each contractor must be prepared to move into an area and complete his work as quickly as possible so that the owner can prepare the buildings for the fall school semester.

August 19, 1969

Building "D" is approaching the finishing activities, drywall, painting, etc. For these activities to be completed in such a manner as to prevent the necessity of them being done over, the cleanup must keep up with the trades working in an area. The west wing where painting is underway at present should have all debris removed at once and the area kept clean.

Very truly yours,

McKEE-BERGER-MANSUETO, INC.


Kenneth E. Beiford

KEB:eg
Enclosure

cc: Messrs. Joe Donnino, Jim Manusos, J. Brown
Corbetta Construction Co. with Enclosures
Mr. D. R. McNulty - I.B.A.
Mr. M. Brickman - DHEW
Mr. R. J. Hughes - Harper College with Enclosures
Mr. Terry Ahearn - Comstock-Gibson Electric Co. with Encls.
Mr. J. M. Weisenberger - Wm. Zeigler & Son, Inc. with Encls.
Mr. Ted Cuchna - H. S. Kaiser Company with Encls.
Messrs. A. Alfe, W. Jarvis, Ed Tymura
Fitch-La Rocca-Carrington-Jones with Enclosures
Mr. R. G. Schieski - Reliable Sheet Metal with Encls.

WILLIAM RAINEY HARPER COLLEGE

August 25, 1969

To: Board of Trustees

From: Office of President

I. Subject

A request to add the job classification of Data Processing Technician to the Non-academic Employee Manual.

II. Reason for consideration by the Board

Board approval is required in order to include a new non-academic position in the Non-academic Employee Manual.

III. Information

See attached job description

IV. Recommendation

It is recommended that the position of Data Processing Technician be established in the Non-academic Employee Manual in accordance with the attached job description.

JOB DESCRIPTION
DATA PROCESSING

Title: PROGRAMMING LABORATORY TECHNICIAN

Reports to: Data Processing Curriculum Coordinator

- Requirements:
- a. must possess an Associate Degree in Data Processing or a demonstrated equivalent in technical ability.
 - b. must be proficient in COBOL, FORTRAN, and ASSEMBLER LANGUAGE coding for IBM System 360.
 - c. must be proficient in operating unit-record machines and the IBM System 360 computer.

Salary: \$6,000 - \$7,000

Contract: 9 months

- Responsibilities:
- a. supervising programming laboratory.
 - b. assisting students with programming and operations, as necessary.
 - c. distribution and collection of materials for students as requested by instructional staff.
 - d. submitting student programs for processing and distribution of processed programs to students.
 - e. maintaining attendance records and such other records as required by instructor.

8/25/69

HARPER COLLEGE
CURRICULUM SCHEDULING
PROPOSAL

April 30, 1969

DESCRIPTION OF PROPOSED SCHEDULING

Programming classes are currently the only courses to be affected by this proposal, which essentially is a "flexible laboratory system." Lecture sessions will be handled in the same method as they have been in the past, in that they will be on a fixed time schedule and taught by a fully qualified instructor.

Laboratory sessions, however, will be handled by a technician other than an instructor, although it too will be on a fixed block schedule of required attendance. In addition to their regularly assigned lab section, students will be free to use the facilities of the laboratory area during any time that it is open, hence, the term "flexible laboratory system."

RATIONALE

This type of organization has several advantages, one of which is a more efficient utilization of instructional personnel. By freeing an instructor from laboratory sessions, he can handle a greater number of courses within his discipline.

The more effectively faculty members are utilized, the lesser the number of part-time instructors that are necessary to operate a particular program. By reducing the number of part-time staff members there is a considerable reduction in operational costs.

One of the most educationally sound reasons for incorporating this type of structure is the opportunity that it provides for students. Students have some place to work on their projects outside of the classroom situation where there is someone present to guide him if he needs assistance.

LABORATORY TECHNICIAN - JOB SPECIFICATIONS

Title: Programming Laboratory Technician

- Qualifications:
1. Must possess an Associate Degree in Data Processing or a demonstrated equivalent in technical ability.
 2. Must be proficient in COBOL, FORTRAN, and ASSEMBLER LANGUAGE coding for IBM System 360.
 3. Must be proficient in operating unit-record machines and the IBM System 360 computer.

- Responsibilities:
1. Supervising programming laboratory.
 2. Assisting students with programming and operations, as necessary.
 3. Distribution and collection of materials for students as requested by instructional staff.
 4. Submitting student programs for processing and distribution of processed programs to students.
 5. Maintaining attendance records and such other records as required by instructor.

Salary: To be determined on merits of individual candidates.

Hours. 40 hours per week.

CONCLUSIONS:

The flexible laboratory system will benefit all parties concerned in that it frees instructors to cover additional class, allows students to have additional time in a laboratory under the guidance of a competent staff member, and provides a cost savings to the institution through a reduction in required personnel.

WILLIAM RAINEY HARPER COLLEGE

August 25, 1969

To: Board of Trustees

From: Office of President

I. Subject

A request to add the job classification of Audio-Visual Technician to the Non-academic Employee Manual for the Learning Resource Center.

II. Reason for consideration by the Board

Board approval is required in order to include a new non-academic position in the Non-academic Employee Manual.

III. Information

A. See attached job description

IV. Recommendation

It is recommended that the position of Audio-Visual Technician be established in the Non-academic Employee Manual in accordance with the attached job description.

AV TECHNICIAN

I. NATURE AND PURPOSE OF WORK

This position in Instructional Services of the L.R.C. requires a knowledge of the various facets of AV production, technical television production, AV circulation and utilization, and AV maintenance. Responsibilities include assisting professional L.R.C. staff and faculty with utilization, circulation, maintenance, and production activities and supervising student workers with these activities.

II. ILLUSTRATIVE TASKS AND PERCENTAGES

1. Coordinate and assist student workers in AV circulation and utilization for faculty and student use. 50%
2. Assist photographer with production and processing of photographic materials. 15%
3. Under supervision, work with electronics engineer on maintenance of equipment. 20%
4. Work under the direction of the Director of Instructional Services for other assigned duties such as TV production. 15%

III. KNOWLEDGE, ABILITIES, AND SKILLS

1. Skilled use of AV equipment.
2. Knowledgeable in basic electronic repairs.
3. Ability to supervise and coordinate student workers.
4. Ability to organize and manage various projects and duties assigned.
5. Knowledge in various aspects of AV production.

IV. DESIRABLE EXPERIENCE AND TRAINING

Prefer graduate of junior college AV technician program or technical school. Experience in educational setting highly desirable. Should be a jack-of-all-trades, willing to be flexible in handling various assignments.

V. Salary Range

\$6200 - \$7000.

I. SUBJECT

College membership in new athletic conference

II. REASON FOR CONSIDERATION BY BOARD

Joining the new league will require the fulfillment of certain commitments in the new conference (see attached) as well as resignation from the current Northern Illinois Junior College League.

III. BACKGROUND INFORMATION

For the past two years Harper has been a member of the Northern Illinois Junior College League. This league has grown rapidly with the formation of new junior colleges and now encompasses approximately 26 colleges.

The N.I.J.C.L. stretches across the northern part of the state and travel distances are lengthy between some colleges. In addition, the league contains colleges with vast differences in their athletic philosophies.

In effect, the old league is too large, too spread out, and includes too wide a divergence in athletic philosophies. It is clear that it will soon break up into two or three new leagues.

Harper has attended several meetings with other colleges exploring the establishment of a new league to remedy these problems. As a result of these meetings six colleges with similar philosophies, contiguous borders, and a spirit of cooperation have taken the initial steps in the formation of a new league. These colleges are: College of Lake County, Triton, Harper, Elgin, McHenry and Waubensee.

Some of the advantages to Harper in joining the new league are as follows:

1. Reduced travel time to athletic contests (Harper is centrally located in the new league making it especially advantageous for us).
2. Competition with colleges of like athletic philosophy where the recruiting and subsidization of athletes will be strictly controlled.
3. Competition with colleges on our district boundaries with whom we will have natural rivalries and with whom we will be cooperating in other programs.

RE: College membership in new athletic conference

The new league, if formed, will initially have six members with two openings left for colleges who wish to apply. The new Niles-Maine college and possibly the North Shore, if formed, would be natural additions though any college wishing to apply will be considered.

IV. RECOMMENDATION

It is recommended that the board approve the membership of Harper College in the new athletic conference.

EXPLORATORY MEETING NUMBER TWO
 CONCERNING THE FEASIBILITY OF
 INITIATING A NEW JUNIOR COLLEGE ATHLETIC LEAGUE
 IN NORTHERN ILLINOIS

August 20, 1969

The second exploratory meeting for ascertaining the feasibility of initiating a new junior college athletic league in Northern Illinois was held at Harper College on Wednesday, August 20. The following colleges were represented:

Dr. Russell O. Bloyer and Mr. Ed Snyder	College of Lake County
Mr. Gene Pint	Elgin Community College
Dr. Jim Harvey, Mr. John Gelch and Dr. R. Lahti	Wm. Rainey Harper College
Mr. Bob Matte	McHenry County College
Mr. Art Shearburn and Dr. Herb Zeitlen	Triton College
Mr. Stanley R. Groh and Mr. Wm. Prince	Waubensee Community College

The colleges agreed to present the following criteria for league membership to their respective boards.

Criteria for membership agreed upon:

1. This league will consist of not less than six, nor more than eight colleges.
2. Member colleges will be within a reasonable (80 miles) driving distance of all other colleges in the league.
3. Each college interested in participating in this league will be prepared to participate in six league intercollegiate sports with a minimum of two sports for each season; fall, cross-country and golf; winter, basketball and wrestling; spring, baseball and tennis by September 1970.
4. All colleges will host all sports on a home-and-home basis and take their turns in hosting league tournaments.
5. All colleges agree to honor league commitments and all provisions of the Constitution as adopted by league members.
6. Starting dates for each sport, both practice and intercollegiate, will be established in the Constitution along with policies regarding out-of-season practice.
7. Athletic directors and faculty representatives will agree to meet at announced and regularly scheduled league meetings.
8. Voting on league matters will be under the jurisdiction of the institutional faculty representative.
9. The league is committed to passing regulations that will restrict the recruiting and subsidization of athletes.
10. The league agrees to accept as minimum standards any policies which may be passed in the future by state agencies.

I. SUBJECT

Foreign travel program

II. BACKGROUND INFORMATION

One of the objectives of the student activities program has been to develop a travel program to enrich the educational experience of the students. The first tour was a 21 day trip through the heart of Europe conducted this August. The response to this tour was exceptional with 64 people participating. Of the number 17 were Harper students. Also going on the trip were 40 adults from the community and four Harper faculty members. The tour was preceded by a workshop held during our summer school designed to prepare the travelers to gain maximum benefits from the trip.

III. FUTURE PROGRAMS

Since the response to the European tour was so great, we plan to make it an annual tour to be conducted each August. The Heart of Europe tour is tentatively scheduled for July 30 - August 20, 1970.

Due to inquiries we've had from community members who have been to the heart of Europe we plan to add next year a 21 day tour to Scandinavia and England from approximately June 5-26, 1970. The European tour will cost between \$734-\$794, and the Scandinavia trip approximately \$890-\$950 depending on selected hotel accommodations.

We also plan to continue the European Work-Study Scholarship program which made it possible for ten of the Harper students to go on the European tour this year.

Change Order

TO: Corbetta Construction Company
875 East Rand Road
Desplaines, Illinois

Change Order No. 52- NO CHANGE
Date _____
Proposal No. _____
Date _____

REFERENCE: CONTRACT IBA 74-95 DATED _____
USER William Rainey Harper College
LOCATION Palatine, Illinois
PROJECT DESCRIPTION New Junior College
TYPE OF WORK General Construction

You Are Authorized to Make the Following Changes in the Subject Contract:

Twenty day extension to total project. The following proposed Change Orders have been granted time extensions on the total project.

- #112 - 1 Day
- #121 - 4 Days
- #131 - 1 Day
- #133 - 2 Days
- #134A- 12 Days

Total 20 Days

Reason for Change: See the proposed Change Orders as described.

NO CHANGE IN PRICE

The Amount to the Contract Will Be (Unchanged) (Increased) (Decreased) by the Sum of:

_____ Dollars (\$ NO CHANGE)

Contract Total Including This Change Order Will Be: \$ NO CHANGE

The time provided for completion in the contract due to this change order is (unchanged) (increased) (decreased) by 20 calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: FITCH, LAROSCA, CARINGTON, JONES BY: _____ Date: _____
Architect

ACCEPTED: CORBETTA CONST. COMPANY BY: _____ Date: _____
Contractor

APPROVED: WILLIAM RAINEY HARPER COLLEGE BY: _____ Date: _____
User

APPROVED: ILLINOIS BUILDING AUTHORITY BY: _____ Date: _____

August 26, 1969

Mr. William Mann
William Rainey Harper College
District 512
1501 South Roselle Road
Palatine, Illinois 60067

Re: William Rainey Harper College Time Extension

Dear Bill:

This is a letter to confirm that we are recommending a 20 day time extension to the total for work performed by the Corbetta Construction Company.

These time extensions (change order #52 for no price change) have been reviewed by our office and we are recommending them for approval. They are to be granted on the following basis:

Purpose Change Order	112	1	Day
Purpose Change Order	121	4	Days
Purpose Change Order	131	1	Day
Purpose Change Order	133	2	Days
Purpose Change Order	134A	<u>12</u>	<u>Days</u>
TOTAL		20	Days

This grants a total time extension of 50 days beyond the original contract completion date of July 1, 1969.

The total project is still not completed and in view of the College's partial acceptance (change order #51 and letter to William Rainey Harper College, dated August 12, 1969) of work, we recommend that additional time extensions be granted beyond the new due date of August 19, 1969. It may be advisable to grant them on an individual building basis rather than on the total project.

Yours very truly,



Frank L. Larocca

FLL/C

Change Order

TO: Corbetta Construction Company
875 East Rand Road
Desplaines, Illinois

Change Order No. 6
Date May 2, 1968
Proposal No. _____
Date _____

REFERENCE: CONTRACT IBA 74-95 DATED _____
USER William Rainey Harper College
LOCATION Palatine, Illinois
PROJECT DESCRIPTION Junior College
TYPE OF WORK General Construction

You Are Authorized to Make the Following Changes in the Subject Contract:

Additional Excavation of Unsuitable Material.

ADD....\$84,318.50

- 1. Rubbish removed off site 3,920 cu. yds. @ \$3.55 = \$13,916.00
 - 2. Peat removed from Road "A" and placed s.e. of
barn 5,180 cu. yds. @ \$2.00 = \$10,360.00
 - 3. High plastic clay removed from Road "B" and box
culvert under service road and placed s.e. of
barn 4,860 cu. yds. @ \$2.00 = \$ 9,720.00
 - 4. High plastic clay at Road "A" at entrance
4,450 cu. yds. @ \$2.00 = \$ 8,900.00
 - 5. Backfilling 18,410 cu. yds. @ \$2.25 = \$41,422.50
- \$84,318.50

The Amount to the Contract Will Be (Unchanged) (Increased) (Decreased) by the Sum of:

EIGHTY FOUR THOUSAND THREE HUNDRED EIGHTEEN Dollars (\$ 84,318.50)
DOLLARS AND FIFTY CENTS
Contract Total Including This Change Order Will Be: \$ 12,344,502.70

The time provided for completion in the contract due to this change order is ~~Unchanged~~ (increased) (~~decreased~~) by 30 calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: FRIDSTEIN FITCH AND PARTNERS BY: [Signature] 5-2-68
Architect Date

ACCEPTED: CORBETTA CONST. CO. OF ILL., BY: [Signature] 5-6-68
Contractor INC. Date

APPROVED: WILLIAM RAINEY HARPER COLLEGE BY: [Signature] 5-23-68
User Date

APPROVED: ILLINOIS BUILDING AUTHORITY BY: [Signature] 7-12-68
Date

WILLIAM RAINEY HARPER COLLEGE

PROPOSED CONSTRUCTION PROJECT PHASE II
First Half of 76 Biennium
Summary

I.	Unit D Science Addition*	
	Unit K Music Wing Addition*	
	Sub Central Mechanical Room	
	Site Development	
	Fixed Equipment	
	Architect Fees	\$1,893,215
II.	Southwest Corner Development--P.E.	366,368
III.	Vocational Educational Shops	109,323
IV.	Fine Arts Laboratory and Lecture Center	611,094
V.	Land, 10 acres @ \$10,000	100,000
VI.	Miscellaneous Costs	50,000
VII.	Contingency	<u>70,000</u>
	TOTAL PROJECT BUDGET	<u><u>\$3,200,000**</u></u>

Cash and Non-Cash Funding

I.	Prepaid Architect Fees	79,309
II.	Southwest Corner	366,368
III.	Vocational Educational Shops	109,323
IV.	Land	100,000
V.	Cash	125,000
VI.	Miscellaneous Costs	<u>20,000</u>
	Harper 25%	800,000
	State 75%	<u>2,400,000</u>
	TOTAL	<u><u>\$3,200,000</u></u>

*Title I Grant for movable equipment, \$70,000 not included.

**Original 76th Grant \$1,720,000.

WILLIAM RAINEY HARPER COLLEGE

August 1, 1969

COST ESTIMATE - PHASE II

		<u>Average Cost/S.F.</u>	<u>Total</u>
I. UNIT D--SCIENCE ADDITION AND UNIT K-- MUSIC WING ADDITION			
A. Building 47760 S.F. @ 30.26 S.F.	\$1,445,510	\$30.26	
B. Sub Central Mechanical Unit #4 and Tunnel Ext. 2418 S.F. @ \$67.88	164,140	32.07 (A. + B.)	
C. Site Development (12 acres)	108,000		
D. Fixed Equipment	<u>68,000</u>		
Sub-total	1,785,650		
E. Architects' Fees @ 6% of sub-total	<u>107,565</u>		
Total		37.72	\$1,893,215*

*Estimate based on spring 1969 bidding.

II. SOUTHWEST CORNER DEVELOPMENT--PHYSICAL EDUCATION

A. Sitework (35 acres)	90,000		
B. Drainage, Curbs and Gutters, Seeding and Planting	120,500		
C. Paving	90,000		
D. Electrical	<u>42,300</u>		
Sub-total	342,800		
E. Architects' Fees @ 6% of sub-total	20,568		
F. Soil Testing	<u>3,000</u>		
Total			366,368

III. VOCATIONAL EDUCATIONAL SHOPS

A. Construction 5400 S.F.	103,135
B. Architects Fees @ 6% of A.	<u>6,188</u>

Total	109,323
-------	---------

IV. FINE ARTS--SPEECH AND DRAMA LABORATORY	611,094
--	---------

V. LAND COST, 10 ACRES @ \$10,000/ACRE	100,000
--	---------

VI. MISCELLANEOUS COSTS

A. Consultants' Fees	20,000
B. Inspection Costs	10,000
C. Supervision	18,000
D. Financing	<u>2,000</u>

Total	50,000
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VII. CONTINGENCY	<u>70,000</u>
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GRAND TOTAL	<u><u>\$3,200,000</u></u>
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HARPER COLLEGE
 PHASE 2 POSSIBILITIES
 LEF (8/11/69)

	<u>Construction Costs</u>	<u>Architect Fees</u>	<u>IBA & College Contingency</u>	<u>Total</u>
1. Music and Science Add'n.	1,785,650	107,570	178,560	2,071,780
2. Unit B. Addition	103,140	6,190	5,160*	114,490
3. Southwest Corner Contract	342,800	20,570	17,140*	380,510
4. Southwest Corner (Deferred)				
a. Water System	114,190	6,850	11,420	132,460
b. Tennis Courts and Backstops	110,590	6,640	11,060	128,290
c. Tennis Lighting	45,900	2,750	4,590	53,240
d. Track	46,290	2,780	4,630	53,700
e. Football Sprinkler System	38,000	2,280	3,800	44,080
5. East Loop Road and Dental Service	137,000	8,220	13,700	158,920
6. Services Building	67,500	4,050	6,750	78,300
7. Parking Lot	92,000	6,520	9,200	107,720
8. Little Theatre	<u>659,650</u>	<u>39,580</u>	<u>65,970</u>	<u>765,200</u>
Total	\$3,542,710	214,000	331,980	<u>\$4,088,690</u>

Note: Contingency @ 10% for all items except those marked * which are at 5%.

WILLIAM RAINEY HARPER COLLEGE
JUNIOR COLLEGE DISTRICT 512
FINANCIAL STATEMENT
FOR THE PERIOD ENDING JUNE 30, 1969

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NOTE: This is a preliminary Financial Statement subject to audit by our Certified Public Accountant.

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
EDUCATIONAL FUND - JUNE 30, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>		<u>JUNE BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Petty Cash	111.00	\$	630.00	\$-0-	\$ 630.00
Imprest Fund	112.00		10,000.00	-0-	10,000.00
Cash in Bank	113.00		193,198.13	-0-	193,198.13
 <u>Investments</u>					
U. S. Treasury Bills	121.00		635,589.75	-0-	635,589.75
 <u>Receivables</u>					
<u>Interfund Receivables</u>					
Receivable from Building Fund	131.02		7,920.35	-0-	7,920.35
Receivable from Bond & Int.Fd.	131.03		169.25	-0-	169.25
Receivable from Auxiliary Fund	131.05		25,243.27	-0-	25,243.27
Receivable from Tr.&Agy.Fund	131.06		87,180.11	-0-	87,180.00
 <u>Taxes Receivable</u>					
Taxes Receivable - Current	132.00		1,005,627.53	-0-	1,005,627.53
Taxes Receivable - Back	133.00		3,033.60	-0-	3,033.60
Governmental Claims Receivable*	137.00		245,000.00	-0-	245,000.00
 <u>Other Receivables</u>					
Accounts Receivable-Charge Back	138.11		2,320.50	-0-	2,320.50
Accounts Receivable-Other	138.90		3,085.29	-0-	3,085.29
 <u>Deferred Charges</u>					
Inventories	162.00		3,771.33	-0-	3,771.33
Deposits	164.00		600.00	-0-	600.00
 TOTAL ASSETS			 <u>\$2,223,369.11</u>	 <u>\$-0-</u>	 <u>\$2,223,369.11</u>

*Estimated

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
EDUCATIONAL FUND - JUNE 30, 1969

<u>LIABILITIES</u>	<u>ACCOUNT NUMBER</u>	<u>JUNE BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUM- BRANCES BALANCE</u>
<u>Payroll Deductions Payable</u>				
Group Insurance	214.00	\$ 1,008.00	\$ -0-	\$ 1,008.00
Other	215.00	(29.50)	-0-	(29.50)
 <u>Interfund Payables</u>				
Payable to Building Fund	231.02	251.13	-0-	251.13
Payable to Bond & Inter.Fund	231.03	-0-	-0-	-0-
Payable to Site & Cons.Fund	231.04	9,599.12	-0-	9,599.12
Payable to Auxiliary Fund	231.05	-0-	-0-	-0-
Payable to Tr.& Agency Fund	231.06	79,939.52	-0-	79,939.52
 <u>Accounts Payable</u>	 240.00	 13,759.40	 -0-	 13,759.40
<u>Reserve for Encumbrances</u>	260.00	-0-	162,899.43	162,899.43
 <u>Accrued Expenses</u>				
Accrued Other Expenses	256.00	-0-	-0-	-0-
 <u>Deferred Revenue</u>				
Summer 1969 Registration	270.11	53,380.85	-0-	53,380.85
TOTAL LIABILITIES		<u>\$ 157,908.52</u>	<u>\$162,899.43</u>	<u>\$ 320,807.95</u>
 <u>Fund Equity</u>		<u>\$2,065,460.59 (\$162,899.43)</u>		<u>\$1,902,561.16</u>
 TOTAL LIABILITIES & FUND EQUITY		<u>\$2,223,369.11</u>		<u>\$ -0-</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1968		\$1,205,370.60	-0-	\$1,205,370.60
Add: Revenue to Date		3,451,260.14	-0-	3,451,260.14
		<u>4,656,630.74</u>	-0-	<u>4,656,630.74</u>
Less: Expenditures to Date		2,591,170.15	162,889.43	2,754,069.58
Balance, June 30, 1969		<u>\$2,065,460.59 (\$162,899.43)</u>		<u>1,902,561.16</u>

WILLIAM RAINY F... COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

ACCOUNT NUMBER	REVENUE	BUDGET	REVENUE		UNENCUMBERED BALANCE
			JUNE	TO DATE	
300.00	\$ 200,000.00	\$	-0-	\$1,205,370.60	\$ (1,005,370.60)
410.00					
411.00	1,092,000.00	1,092,000.00	1,092,000.00	1,093,762.13	(1,762.13)
412.00	-0-	-0-	5,355.74	14,962.79	(14,962.79)
	<u>\$1,092,000.00</u>	<u>\$1,097,355.74</u>	<u>\$1,108,724.92</u>	<u>\$</u>	<u>(16,724.92)</u>
421.00					
421.10	\$ -0-	\$	-0-	\$ -0-	\$ -0-
421.20	-0-	-0-	-0-	-0-	-0-
	<u>\$ 437,000.00</u>	<u>\$ (47,278.11)</u>	<u>\$ 602,127.06</u>	<u>\$</u>	<u>(165,127.06)</u>
422.00	\$ 354,000.00	\$	(291.00)	\$ 654,466.00	\$ (300,466.00)
423.00	22,000.00	15,094.00	15,094.00	16,449.00	5,551.00
427.10	6,000.00	6.00	6.00	1,286.00	4,714.00
427.00	-0-	245.55	245.55	1,152.99	(1,152.99)
	<u>\$ 819,000.00</u>	<u>\$ (32,223.56)</u>	<u>\$1,275,481.05</u>	<u>\$</u>	<u>(456,481.05)</u>
431.00					
431.10	\$ 690,000.00	\$	-0-	\$ 731,791.00	\$ (41,791.00)
431.20	34,000.00	34,000.00	-0-	41,837.00	(7,837.00)
	<u>307,000.00</u>	<u>245,000.00</u>	<u>245,000.00</u>	<u>245,000.00</u>	<u>62,000.00</u>
432.00	-0-	-0-	-0-	-0-	-0-
433.00	<u>\$1,031,000.00</u>	<u>\$ 245,000.00</u>	<u>\$1,018,628.00</u>	<u>\$</u>	<u>12,372.00</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

<u>REVENUE (Cont.)</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>JUNE</u>	<u>REVENUE</u>	<u>TO DATE</u>	<u>UNENCUM. BALANCE</u>
Federal Resources	449.00	\$ -0-	\$ -0-	\$	\$ 8,398.56	\$ (8,398.56)
Other						
Interest on Investments	470.00					
Treasury Bills	471.00	15,000.00	3,564.83		36,602.35	(21,602.35)
Certificates of Deposit	472.00	-0-	-0-		3,142.36	(3,142.36)
<u>TOTAL</u>		\$ 15,000.00	\$ 3,564.83	\$	\$ 39,744.71	\$ (24,744.71)
Other						
Miscellaneous Revenue	491.00	\$ -0-	\$ 173.33	\$	\$ 282.90	\$ (282.90)
Total Educational Fund Revenue		\$ 2,957,000.00	\$ 1,313,870.34	\$	\$ 3,451,260.14	\$ (494,260.14)
<u>TOTAL EDUCATIONAL FUND REVENUE & BEGINNING FUND EQUITY</u>		\$ 3,157,000.00	\$ 1,313,870.34	\$	\$ 4,656,630.74	\$ (1,499,630.74)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
		BUDGET	JUNE TO DATE		
Instruction	110-000	\$ 114,810.00	\$ 9,141.62	\$ 96,695.42	\$18,114.58
Salaries	110-510	-0-	-0-	-0-	-0-
Administration	110-511	1,274,896.00	185,788.33	1,177,020.98	6,305.02
Professional	110-512	3,650.00	30.00	565.00	3,085.00
Instruction	110-513	78,750.00	8,081.44	77,999.64	720.36
Substitutes	110-514	-0-	-0-	213.35	(213.35)
Office	110-515	\$1,472,106.00	\$203,041.39	\$1,352,524.39	\$28,011.61
Other	110-519	-0-	-0-	948.60	\$3,427.50
Contractual Services	110-520	\$ 11,750.00	417.29	6,123.62	5,626.38
Educational	110-521	1,000.00	-0-	6,250.88	(5,250.88)
Other	110-529	\$ 12,750.00	417.29	13,323.10	\$ 15,802.00
Instructional Materials & Supplies	110-530	\$ 21,900.00	3,777.68	44,563.23	\$13,468.72
Classroom	110-531	19,725.00	-0-	-0-	-0-
Laboratory	110-532	20,107.00	-0-	-0-	-0-
Technical	110-533	450.00	-0-	-0-	450.00
Audio Visual Aids	110-535	\$ 62,182.00	3,777.68	44,563.23	\$ 48,263.28
General Matls. & Supplies	110-540	\$ 6,300.00	363.55	6,664.10	\$ 6,981.89
Office	110-541	7,550.00	407.95	8,686.84	(1,997.64)
Printing & Dupl cating	110-542	-0-	-0-	-0-	-0-
Postage	110-543	15,420.00	427.53	6,260.60	1,832.65
Advertising	110-544	200.00	75.71	409.38	(209.38)
Publications & Dues	110-545	8,360.00	145.00	5,319.78	281.47
Maintenance	110-547	100.00	-0-	28.87	71.13
Other	110-549	\$ 37,930.00	1,419.74	27,369.57	\$ 38,633.66
					\$ (703.66)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			JUNE	TO DATE		
<u>Travel & Meetings</u>	110-550					
Meetings	110-551	\$ 3,600.00	\$ 109.17	\$ 1,657.64	\$ 1,676.14	\$ 1,923.86
Travel	110-554	19,255.00	3,686.00	20,186.30	20,186.30	(931.30)
Vehicles	110-556	300.00	-0-	-0-	-0-	300.00
		\$ 23,155.00	\$ 3,795.17	\$ 21,843.94	\$ 21,862.44	\$ 1,292.56
<u>Capital Outlay</u>	110-580					
Office	110-585	\$ 57,652.00	\$ 775.67	\$ 17,103.44	\$ 19,739.26	\$ 37,912.74
Instructional	110-586	28,960.00	10,738.05	43,552.41	45,548.59	(16,588.59)
TOTAL		\$ 86,612.00	\$ 11,513.72	\$ 60,655.85	\$ 65,287.85	\$ 21,324.15
TOTAL INSTRUCTIONAL EXPENDITURES		\$1,694,735.00	\$223,964.99	\$1,520,280.08	\$1,633,943.62	\$ 60,791.38

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET		EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
		JUNE	TO DATE	JUNE	TO DATE		
<u>Learning Resource Center</u>	120-000	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<u>Salaries</u>	120-510	18,000.00	1,529.16	17,337.42	17,337.42	662.58	662.58
Administration	120-511	73,100.00	5,536.06	53,974.69	53,974.69	19,125.31	19,125.31
Professional	120-512	40,500.00	2,365.57	25,271.90	25,271.90	15,228.10	15,228.10
Office	120-515	\$131,600.00	\$ 9,430.79	\$ 96,584.01	\$ 96,584.01	\$ 35,015.99	\$ 35,015.99
TOTAL							
<u>Instruct. Matls. & Supplies</u>	120-534	9,000.00	285.77	2,054.95	3,524.63	5,475.37	5,475.37
Library Supplies	120-535	27,130.00	876.32	37,737.72	40,259.46	(13,129.46)	(13,129.46)
Audio Visual Aids	120-537	104,000.00	4,146.06	26,332.75	42,833.68	61,166.32	61,166.32
Books & Bindings							
Subscriptions, Periodicals							
& Dues	120-538	-0-	-0-	-0-	325.00	(325.00)	(325.00)
TOTAL		\$140,130.00	\$ 5,308.15	\$ 66,125.42	\$ 86,942.77	\$ 53,187.23	\$ 53,187.23
<u>General Matls. & Supplies</u>	120-540						
Office	120-541	\$ 1,500.00	-0-	\$ 894.86	\$ 894.86	\$ 605.14	\$ 605.14
Printing & Duplicating	120-542	500.00	8.14	103.95	103.95	396.05	396.05
Postage	120-543	-0-	-0-	-0-	-0-	-0-	-0-
Advertising	120-544	100.00	-0-	-0-	-0-	100.00	100.00
Publications & Dues	120-545	150.00	-0-	27.50	27.50	122.50	122.50
Repair	120-547	1,000.00	-0-	229.60	229.60	770.40	770.40
TOTAL		\$ 3,250.00	\$ 8.14	\$ 1,255.91	\$ 1,255.91	\$ 1,994.09	\$ 1,994.09
<u>Travel & Meetings</u>	120-550						
Meetings	120-551	-0-	-0-	46.06	46.06	(46.06)	(46.06)
Travel	120-554	2,550.00	660.75	1,775.51	1,775.51	774.49	774.49
Fixed Charges	120-570	\$ 2,550.00	\$ 660.75	\$ 1,821.57	\$ 1,821.57	\$ 728.43	\$ 728.43
Rental of Equipment	120-576	\$ 2,500.00	\$ 33.00	\$ 813.04	\$ 813.04	\$ 1,686.96	\$ 1,686.96
Capital Outlay	120-580						
Equipment & Furniture	120-585	\$ 25,000.00	\$ 435.68	\$ 22,826.63	\$ 24,317.03	\$ 682.97	\$ 682.97
Educational Equipment	120-586VI	\$ -0-	\$ -0-	\$ -0-	\$ 1,493.36	\$ (1,493.36)	\$ (1,493.36)
TOTAL LEARNING RESOURCE EXPENDITURES		\$305,030.00	\$15,876.51	\$189,426.58	\$213,227.69	\$ 91,802.31	\$ 91,802.31

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			JUNE	TO DATE		
Student Services & Aids	130-000					
Salaries	130-510					
Administration	130-511	\$ 84,000.00	\$ 6,933.32	\$ 83,199.84	\$ 83,199.84	\$ 800.16
Professional	130-512	98,900.00	9,689.53	81,743.64	94,893.11	4,006.89
Office	130-515	58,200.00	5,172.33	64,369.33	64,369.33	(6,169.33)
TOTAL		\$241,100.00	\$21,795.18	\$229,312.81	\$242,462.28	\$ (1,362.28)
Contractual Services	130-520					
Educational	130-526	\$ 1,000.00	\$ 60.00	\$ 1,084.02	\$ 1,084.02	\$ (84.02)
General Matls. & Supplies	130-540					
Office	130-541	\$ 4,000.00	\$ 484.26	\$ 5,838.91	\$ 5,838.91	\$ (1,838.91)
Printing & Duplicating	130-542	1,800.00	401.84	2,941.36	2,941.36	(1,141.36)
Postage	130-543	-0-	-0-	35.00	35.00	(35.00)
Advertising	130-544	100.00	-0-	58.33	58.33	41.67
Publications & Dues	130-545	500.00	4.00	327.81	327.81	172.19
Medical	130-548	50.00	-0-	-0-	-0-	50.00
Vocational Library	130-549	1,250.00	32.27	1,040.78	1,109.53	140.47
TOTAL		\$ 7,700.00	\$ 922.37	\$ 10,242.19	\$ 10,310.94	\$ (2,610.94)
Travel & Meetings	130-550					
Meetings	130-551	\$ 400.00	\$ 250.00	\$ 826.02	\$ 826.02	\$ (426.02)
Mileage-Intra	130-552	400.00	-0-	-0-	-0-	400.00
Travel	130-554	4,100.00	483.30	4,972.83	4,972.83	(872.83)
Vehicle	130-556	-0-	-0-	-0-	-0-	-0-
TOTAL		\$ 4,900.00	\$ 733.30	\$ 5,798.85	\$ 5,798.85	\$ (898.85)
Capital Outlay	130-580					
Equipment & Furniture	130-585	\$ 5,002.00	\$ -0-	\$ 4,525.29	\$ 4,525.29	\$ 476.71
TOTAL STUDENT SERVICES EXPENDITURES		\$259,702.00	\$23,510.85	\$250,963.16	264,181.38	\$ (4,479.38)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			JUNE	TO DATE		
Data Processing	148-000	\$ 17,000.00	\$ 1,408.32	\$ 16,899.84	\$ 16,899.84	\$ 100.16
Salaries	148-510	35,000.00	7,075.38	35,470.38	35,470.38	(470.38)
Administration	148-511	19,800.00	(1,121.80)	24,732.39	24,732.39	(4,932.39)
Professional	148-512					
Office	148-515					
TOTAL		\$ 71,800.00	\$ 7,361.90	\$ 77,102.61	\$ 77,102.61	\$ (5,302.61)
<u>Contractual Services</u>	148-520					
Service Bureau	148-528	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Other	148-529	2,475.00	96.79	2,413.97	2,413.97	61.03
TOTAL		\$ 2,475.00	\$ 96.79	\$ 2,413.97	\$ 2,413.97	\$ 61.03
<u>General Matls. & Supplies</u>	148-540					
Office	148-541	\$ 4,000.00	\$ 731.77	\$ 6,045.78	\$ 6,083.05	\$ (2,083.05)
Printing & Duplicating	148-542	200.00	37.11	710.42	710.42	(510.42)
Postage	148-543	-0-	-0-	-0-	-0-	-0-
Advertising	148-544	100.00	-0-	167.73	167.73	(67.73)
Publications & Dues	148-545	150.00	-0-	158.54	158.54	(8.54)
TOTAL		\$ 4,450.00	\$ 768.88	\$ 7,082.47	\$ 7,119.74	\$ (2,669.74)
<u>Travel & Meetings</u>	148-550					
Meetings	148-551	\$ -0-	\$ 116.00	\$ 184.00	\$ 184.00	\$ (184.00)
Travel	148-554	1,200.00	24.60	971.15	971.15	228.85
TOTAL		\$ 1,200.00	\$ 140.60	\$ 1,155.15	\$ 1,155.15	\$ 44.85
<u>Fixed Charges</u>	148-570					
Data Process. Equip. Rental	148-576	\$110,414.00	\$ 8,134.20	\$111,829.03	\$115,639.53	\$ (5,225.53)
Capital Outlay	148-580					
Equipment & Furniture	148-585	\$ 4,330.00	\$ -0-	\$ 4,224.79	\$ 4,224.79	\$ 105.21
TOTAL DATA PROCESSING EXPENDITURES		\$194,669.00	\$16,502.37	\$203,808.02	\$207,655.79	\$ (12,986.79)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		ENCUMB. TO DATE	UNENCUM. BALANCE
			JUNE	TO DATE		
<u>Institutional Research</u>	158-000	\$15,000.00	\$ -0-	\$ -0-	\$ -0-	\$15,000.00
Salaries	158-510	-0-	250.00	4,500.00	4,500.00	(4,500.00)
Administration	158-511	5,400.00	188.00	245.00	245.00	5,155.00
Professional	158-512	\$20,400.00	\$438.00	\$4,745.00	\$4,745.00	\$15,655.00
Office	158-515					
TOTAL		\$ 500.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
<u>Contractual Services</u>	158-520					
Other	158-529					
<u>Gen. Matls. & Supplies</u>	158-540					
Office	158-541	\$ 650.00	\$ -0-	\$ -0-	\$ -0-	\$ 650.00
Printing & Duplicating	158-542	700.00	-0-	-0-	-0-	700.00
Publications & Dues	158-545	150.00	4.50	4.50	4.50	145.50
Other	158-549	50.00	-0-	-0-	-0-	50.00
TOTAL		\$ 1,550.00	\$ 4.50	\$ 4.50	\$ 4.50	\$ 1,545.50
<u>Travel and Meetings</u>	158-550					
Meeting Expense	158-551	\$ 100.00	\$ -0-	\$ -0-	\$ -0-	\$ 100.00
Travel	158-554	550.00	9.20	9.20	9.20	540.80
TOTAL		\$ 650.00	\$ 9.20	\$ 9.20	\$ 9.20	\$ 640.80
<u>Capital Outlay</u>	158-580					
Equipment & Furniture	158-585	\$ 1,200.00	\$ -0-	\$ 371.34	\$ 371.34	\$ 828.66
TOTAL INSTITUTIONAL RESEARCH EXPENDITURES		\$24,300.00	\$451.70	\$5,130.04	\$5,130.04	\$19,169.96

WILLIAM RAINY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ELEVEN MONTHS ENDED JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			JUNE	TO DATE		
<u>General Administrative</u>						
Expense	160-000					
Salaries	160-510					
Administration	160-511	\$ 65,100.00	\$ 5,682.95	\$ 67,396.90	\$ 67,396.90	\$ (2,296.90)
Professional	160-512	45,300.00	7,690.57	50,843.43	50,843.43	(5,543.43)
Office	160-515	60,900.00	5,923.29	61,401.96	61,401.96	(501.96)
Other	160-519	3,000.00	-0-	110.00	110.00	2,890.00
TOTAL		\$174,300.00	\$19,296.81	\$179,752.29	\$179,752.29	\$ (5,452.29)
<u>Contractual Services</u>						
Architect	160-520					
Financial	160-523	\$ 1,500.00	\$ -0-	\$ -0-	\$ -0-	\$ 1,500.00
Other	160-524	1,000.00	114.41	2,565.89	2,565.89	(1,565.89)
	160-529	2,500.00	188.69	6,759.14	7,495.14	(4,995.14)
TOTAL		\$ 5,000.00	\$ 303.10	\$ 9,325.03	\$ 10,061.03	\$ (5,061.03)
<u>Gen. Matls. & Supplies</u>						
Office	160-540					
Printing & Duplicating	160-541	\$ 5,420.00	\$ 1,393.48	\$ 4,828.26	5,316.88	103.12
Advertising	160-542	8,900.00	936.03	8,542.79	9,776.02	(876.02)
Publications & Dues	160-544	2,700.00	562.51	5,416.19	5,483.69	(2,783.69)
Other	160-545	2,800.00	249.02	4,670.34	4,873.28	(2,073.28)
	160-549	500.00	72.17	367.96	367.96	132.04
TOTAL		\$ 20,320.00	\$ 3,213.21	\$ 23,825.54	\$ 25,817.83	\$ (5,497.83)
<u>Travel & Meetings</u>						
Meeting Expense	160-550					
Travel	160-551	\$ 4,700.00	\$ 931.12	\$ 7,686.76	\$ 7,686.76	\$ (2,986.76)
	160-554	9,700.00	803.21	10,152.63	10,152.63	(452.63)
TOTAL		\$ 14,400.00	\$ 1,734.33	\$ 17,839.39	\$ 17,839.39	\$ (3,439.39)
<u>Fixed Charges</u>						
Rental of Equipment	160-570					
	160-576	\$ 1,500.00	\$ 290.00	\$ 2,704.00	\$ 2,704.00	\$ (1,204.00)
<u>Capital Outlay</u>						
Equipment & Furniture	160-580					
Financial Chgs. & Adjust.	160-585	\$ 7,000.00	\$ -0-	\$ 7,542.42	\$ 8,830.42	\$ (1,830.42)
	160-595	\$ -0-	\$ -0-	\$ 2.00	2.00	(2.00)
TOTAL GENERAL ADMINISTRATIVE EXPENDITURES		\$222,520.00	\$24,837.45	\$240,990.67	\$245,006.96	\$ (22,486.96)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			JUNE	TO DATE		
General Institutional Expense	170-000					
Contractual Services	170-520					
Audit	170-521	\$ 3,000.00	\$ -0-	\$ 4,100.00	\$ 4,100.00	\$ (1,100.00)
Educational	170-522	6,000.00	500.00	4,919.17	8,461.17	(2,461.17)
Legal	170-527	10,000.00	1,436.80	13,410.32	13,410.32	(3,410.32)
Other	170-529	4,805.00	-0-	1,265.00	1,265.00	3,540.00
TOTAL		\$23,805.00	\$1,936.80	\$23,694.49	\$27,236.49	\$ (3,431.49)
General Materials & Supplies	170-540					
Printing & Duplicating	170-542	\$ -0-	\$ -0-	\$ 13.18	\$ 13.18	\$ (13.18)
Postage	170-543	5,000.00	1,488.50	9,996.85	9,996.85	(4,996.85)
Advertising	170-544	-0-	-0-	-0-	-0-	-0-
Publications & Dues	170-545	-0-	-0-	1,850.00	1,850.00	(1,850.00)
Other	170-549	3,000.00	22.95	2,658.77	2,658.77	341.23
Capping Ceremony Expense	549.10	-0-	802.20	802.20	942.20	(942.20)
TOTAL		\$ 8,000.00	\$2,313.65	\$15,321.00	\$15,461.00	\$ (7,461.00)
Travel & Meetings	170-550					
Other-Inno. & Recruit.	170-559	\$ 7,000.00	\$1,928.81	\$14,046.03	\$14,696.53	\$ (7,696.53)
Fringe Benefits	170-560					
Group Medical Insurance	170-561	\$47,500.00	(\$3,729.13)	\$35,273.50	\$35,273.50	\$12,226.50
Group Life Insurance	170-562	7,500.00	(181.92)	7,601.32	7,601.32	(101.32)
Travelers Accident Insurance	170-563	2,000.00	-0-	998.00	998.00	1,002.00
Workmen's Compensation	170-564	4,000.00	639.00	3,483.97	3,483.97	516.03
Tuition Reimbursement	170-565	7,000.00	607.00	3,380.00	3,380.00	3,620.00
Permission-Emp. Tuition	170-566	-0-	-0-	-0-	-0-	-0-
Medical Examinations	170-567	2,000.00	112.00	1,074.00	1,094.00	906.00
Professional Exp.	170-568	9,000.00	5,571.00	5,646.00	5,646.00	3,354.00
Other	170-569	-0-	-0-	-0-	-0-	-0-
TOTAL		\$79,000.00	\$3,017.95	\$57,456.79	\$57,476.79	\$21,523.21

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			JUNE	TO DATE		
<u>Fixed Charges</u>						
Interest-Tax Warrants	170-577	\$ 500.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
Gen. Ins.-Liab. & Prop.	170-579	2,500.00	-0-	-0-	-0-	2,500.00
TOTAL		\$ 3,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 3,000.00
<u>Other</u>						
Student Aid	170-590					
Student Grants,	170-591	\$ 44,620.00	\$ 21,589.52	\$ 23,689.52	\$ 23,689.52	\$ 20,930.48
Scholarships Trustee	170-592	4,140.00	3,750.95	3,750.95	4,266.95	(126.95)
Debt Principal Retirement	170-593	-0-	-0-	-0-	-0-	-0-
Tuition Chargeback	170-594	12,000.00	215.46	18,026.05	18,026.05	(6,026.05)
Provision for Contingency	170-595.1	25,000.00	-0-	-0-	-0-	25,000.00
Special Projects	170-595.2	15,000.00	-0-	-0-	-0-	15,000.00
Summer Workshop	170-595.3	10,000.00	-0-	7,370.85	7,370.85	2,629.15
Financial Chargeback	170-596	-0-	(.08)	(.08)	(.08)	.08
Clearing Account	170-598	-0-	-0-	-0-	-0-	-0-
Other - Athletics	170-599	16,700.00	14,898.94	16,700.00	16,700.00	-0-
TOTAL		\$ 127,460.00	\$ 40,454.79	\$ 70,053.29	\$ 70,053.29	\$ 57,406.71
TOTAL GENERAL INSTITUTIONAL EXPENDITURES		\$ 248,265.00	\$ 49,652.00	\$ 180,571.60	\$ 184,924.10	\$ 63,340.90
TOTAL EDUCATIONAL FUND EXPENDITURES		\$ 2,949,221.00	\$ 354,795.87	\$ 2,591,170.15	\$ 2,754,069.58	\$ 195,151.42

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - JUNE 30, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>JUNE 30, 1969 BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank	113.02	\$ 9,155.56	\$ -0-	\$ 9,155.56
Investments	120.00	89,655.00	-0-	89,655.00
Interfund Receivables-				
Educational Fund	131.01	312.70	-0-	312.70
Auxiliary Fund	131.05	4,849.77	-0-	4,849.77
Taxes Receivable-				
Current Year	132.00	364,691.90	-0-	364,691.90
Back Taxes	133.00	-0-	-0-	-0-
Accounts Receivable	138.00	-0-	-0-	-0-
Deferred Charges	160.00	165.00	-0-	165.00
TOTAL ASSETS		<u>\$468,829.93</u>	<u>\$ -0-</u>	<u>\$468,829.93</u>
 <u>LIABILITIES</u>				
Interfund Payables-				
Educational Fund	231.01	\$ 7,920.35	\$ -0-	\$ 7,920.35
Trust & Agency Fund	231.06	-0-	-0-	-0-
Accounts Payable	241.10	2,473.40	-0-	2,473.40
Reserve for Encumbrances	260.00	-0-	25,413.68	25,413.68
Other Liabilities	270.90	-0-	-0-	-0-
TOTAL LIABILITIES		<u>\$ 10,393.75</u>	<u>\$ 25,413.68</u>	<u>\$ 35,807.43</u>
Fund Balance	300.00	<u>\$458,436.18</u>	<u>\$(25,413.68)</u>	<u>\$433,022.50</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$468,829.93</u>	<u>-0-</u>	<u>\$468,829.93</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1968		\$410,193.68	\$ -0-	\$410,193.68
Add: Revenue to Date		419,824.41	-0-	419,824.41
		<u>\$830,018.09</u>	<u>\$ -0-</u>	<u>\$830,018.09</u>
Less: Expenditures to Date		371,581.91	25,413.68	396,995.59
Balance, June 30, 1969		<u>\$458,436.18</u>	<u>\$(25,413.68)</u>	<u>\$433,022.50</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

BUILDING FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	JUNE	REVENUE TO DATE	REVENUE TO DATE	UNENCUMBERED BALANCE
		\$	\$	\$	\$	\$
Fund Equity-July 1, 1968	300.00	50,000.00	-0-	410,193.68	410,193.68	(360,193.68)
<u>LOCAL RESOURCES</u>						
Taxes-Current Year	411.00	395,000.00	-0-	395,000.00	395,000.00	-0-
Taxes-Prior Year	412.00	-0-	-0-	5,936.24	5,936.24	(5,936.24)
<u>Intermediate Resources</u>						
Fees and Fines	420.00	750.00	58.00	1,880.75	1,880.75	(1,130.75)
<u>Federal Resources</u>						
Other - Title VI	441.00	9,800.00	-0-	-0-	-0-	9,800.00
<u>Facilities</u>						
Rentals	461.00	-0-	-0-	160.00	160.00	(160.00)
Interest on Investments	470.00	5,000.00	968.28	12,327.17	12,327.17	(7,327.17)
Miscellaneous Income	491.00	-0-	4,375.77	4,520.25	4,520.25	(4,520.25)
<u>TOTAL BUILDING FUND REVENUE</u>		\$460,550.00	\$5,402.05	\$830,018.09	\$830,018.09	\$(359,468.09)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
			JUNE	TO DATE		
Operations	517.00	\$ 32,400.00	\$ 3,354.00	\$ 30,266.46	\$ 30,266.46	\$ 2,133.54
Salaries	518.00	10,175.00	2,048.02	12,777.12	12,777.12	(2,602.12)
Staff						
Student Aids						
<u>Contractual Services</u>						
Maintenance	524-5.00	2,320.00	408.70	1,919.90	1,919.90	400.10
Other	529.00	6,500.00	99.82	6,666.30	6,666.30	(166.30)
<u>General Materials & Supplies</u>						
Printing & Duplicating	542.00	300.00	71.00	74.50	74.50	225.50
Operations Supplies	546.00	7,600.00	1,877.41	5,697.47	7,664.26	(64.26)
Equipment Repair	547.00	500.00	-0-	235.39	235.39	264.61
Uniforms & Supplies	549.00	1,240.00	85.43	2,524.39	2,707.25	(1,467.25)
<u>Automobile Expense</u>						
Automobile Repairs	556.00	1,500.00	8.85	1,695.23	1,695.23	(195.23)
Automobile Insurance	569.00	1,500.00	-0-	1,572.59	1,572.59	(72.59)
<u>Fixed Charges</u>						
Fuel, Heating	571.00	4,500.00	59.15	2,622.97	2,622.97	1,877.03
Electricity	572.00	14,500.00	851.31	9,815.66	9,815.66	4,684.34
Telephone Expense	573.00	24,000.00	1,304.24	23,711.52	23,711.52	288.48
Water, Sewage, etc.	574.00	750.00	-0-	19.00	19.00	731.00
Equipment Rental	576.00	3,500.00	-0-	1,065.81	1,065.81	2,434.19
<u>Capital Outlay</u>						
Groundkeeping & New Landsc. Equipment	584.00	-0-	-0-	1,050.00	1,050.00	(1,050.00)
	585.00	12,150.00	171.00	14,357.28	14,609.28	(2,459.28)
TOTAL OPERATIONS		\$123,435.00	\$10,338.93	\$116,071.59	\$118,473.24	\$ 4,961.76

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>		<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUMBERED BALANCE</u>
			<u>JUNE</u>	<u>TO DATE</u>		
<u>Maintenance</u>	516.00	\$ 8,200.00	\$ -0-	\$17,086.30	\$17,086.30	\$ (8,886.30)
<u>Salaries</u>	518.00	3,000.00	-0-	-0-	-0-	3,000.00
<u>Staff</u>						
<u>Student Aids</u>						
<u>Contractual Services</u>						
<u>Repairs</u>	524.00	200.00	17.00	2,208.20	2,208.20	(2,008.20)
<u>General Materials & Supplies</u>	547.00	1,200.00	62.23	810.20	810.20	389.80
<u>Capital Outlay</u>						
<u>Equipment</u>	585.00	1,000.00	717.00	2,202.54	2,202.54	(1,202.54)
<u>TOTAL MAINTENANCE EXPENDITURES</u>		<u>\$13,600.00</u>	<u>\$ 796.23</u>	<u>\$22,307.24</u>	<u>\$22,307.24</u>	<u>\$ (8,707.24)</u>
<u>Administration</u>						
<u>Salaries</u>						
<u>Administrative Staff</u>	511.00	\$14,500.00	\$1,204.16	\$14,449.92	\$14,449.92	\$ 50.08
	515.00	6,000.00	702.40	6,338.81	6,338.81	(338.81)
<u>Contractual Services</u>						
<u>Other</u>	529.00	-0-	-0-	374.19	374.19	(374.19)
<u>General Materials & Supplies</u>						
<u>Office Supplies</u>	541.00	240.00	48.20	377.93	377.93	(137.93)
<u>Printing and Duplicating</u>	542.00	350.00	24.72	111.42	604.42	(254.42)
<u>Postage</u>	543.00	100.00	-0-	-0-	-0-	100.00
<u>Advertising</u>	544.00	-0-	78.75	276.44	276.44	(276.44)
<u>Publications & Dues</u>	545.00	50.00	-0-	58.00	58.00	(8.00)
<u>Travel Expense</u>	554.00	700.00	(332.70)	784.52	784.52	(84.52)
<u>TOTAL ADMINISTRATIVE EXPENDITURES</u>		<u>\$21,940.00</u>	<u>\$1,725.53</u>	<u>\$22,771.23</u>	<u>\$23,264.23</u>	<u>\$ (1,324.23)</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
		JUNE	TO DATE		
559.00	\$ -0-	\$ 500.00	\$ 500.00	\$ 500.00	\$ (500.00)
564.00	3,000.00	-0-	549.03	549.03	2,450.97
565.00	100.00	-0-	-0-	-0-	100.00
567.00	250.00	-0-	20.00	20.00	230.00
	\$ 3,350.00	\$ 500.00	\$ 1,069.03	\$ 1,069.03	\$ 2,280.97
575.00	\$173,000.00	\$13,000.00	\$164,524.60	\$181,524.60	\$ (8,524.60)
579.00	2,500.00	498.00	7,315.37	7,315.37	(4,815.37)
	\$178,850.00	\$13,998.00	\$172,909.00	\$189,909.00	\$ (11,059.00)
582.00	\$ -0-	\$ -0-	\$ 655.00	\$ 655.00	\$ (655.00)
583.00	-0-	44,973.50	(5,457.39)	-0-	-0-
584.00	10,000.00	175.48	14,508.88	14,525.56	(4,525.56)
585.00	33,577.00	7.65	16,637.24	16,637.24	16,939.76
586.00	-0-	(251.13)	11,179.12	11,224.08	(11,224.08)
589.00	500.00	-0-	-0-	-0-	500.00
595.00	18,648.00	-0-	-0-	-0-	18,648.00
	\$241,575.00	\$58,903.50	\$210,431.85	\$232,950.88	\$ 8,624.12
	\$400,550.00	\$71,764.19	\$371,581.91	\$396,995.59	\$ 3,554.41

General Institutional Expense
Travel & Meeting Expense -
Other Travel Expense
Fringe Benefits
Workmen's Compensation
Tuition Reimbursement
Medical Examinations
TOTAL

Fixed Charges
Rental of Facilities
General Insurance
TOTAL

Capital Outlay
Site Improvement
New Building & Additions
Building Remodeling
Equipment & Furniture
Instructional Equipment
Other

Other
Provision for Contingency
TOTAL GENERAL INSTITUTIONAL EXP.

TOTAL BUILDING FUND EXPENDITURES

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
BOND & INTEREST FUND, JUNE 30, 1969

ASSETS	ACCOUNT NUMBER		ENCUM- BRANCES	
Cash in Bank	113.00	\$ 30,614.44	\$-0-	\$ 30,614.44
Investments	121.00	-0-	-0-	-0-
Interfund Receivable-Ed.Fd.	131.01	-0-	-0-	-0-
Taxes Receivable-Current Year	132.00	508,684.67	-0-	508,684.67
Taxes Receivable-Back	133.00	-0-	-0-	-0-
TOTAL ASSETS		<u>\$ 539,299.11</u>	<u>\$-0-</u>	<u>\$ 539,299.11</u>
 <u>LIABILITIES</u>				
Educational Fund	231.01	\$ 169.25	-0-	169.25
Building Fund	231.02	61.57	-0-	61.57
Interfund Payable-Site & Constr.	231.04	-0-	-0-	-0-
Accounts Payable	240.10	-0-	-0-	-0-
Fund Equity	300.00	539,068.29	-0-	539,068.29
TOTAL LIABILITIES & FUND EQUITY		<u>\$ 539,299.11</u>	<u>\$-0-</u>	<u>\$ 539,299.11</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1968		\$ 489,299.11	\$-0-	\$ 489,299.11
Add: Revenue to Date		571,323.56	-0-	571,323.56
		<u>\$1,060,622.67</u>	<u>\$-0-</u>	<u>\$1,060,622.67</u>
Less: Expenditures to Date		521,554.38	-0-	521,554.38
Balance, June 30, 1969		<u>\$ 539,068.29</u>	<u>\$-0-</u>	<u>\$ 539,068.29</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BOND & INTEREST FUND - BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

REVENUE	ACCOUNT NUMBER	REVENUE		UNENCUMBERED BALANCE
		BUDGET	TO DATE	
Fund Equity	300.00	\$ (22,000.00)	\$ 489,299.11	\$ (511,299.11)
Local Resources				
Taxes-Current - 1968	411.00	555,954.00	555,954.00	-0-
Taxes - Back	412.00	-0-	4,708.71	(5,471.94)
Interest on Investments	470.00			
Treasury Bills	471.00	1,000.00	3,832.15	(2,832.15)
Certificate of Deposit	472.00	7,000.00	6,065.47	934.53
TOTAL REVENUE		\$ 8,000.00	\$ 9,897.62	\$ (1,897.62)
Total Revenue & Beginning Fund Balance		\$563,954.00	\$ 571,323.56	\$ (7,369.56)
		\$541,954.00	\$1,060,622.67	\$ (518,668.67)

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		UNENCUMBERED BALANCE
		BUDGET	TO DATE	
General Institutional Exp.				
Fixed Charges				
Interest - Bonds	578.00	\$ 296,101.00	\$ 296,101.25	(\$.25)
Other				
Bond Principal	593.00	225,000.00	225,000.00	-0-
Bank Service Charge	96.00	453.00	453.13	(.13)
		\$225,453.00	\$ 225,453.13	(\$.13)
Total Bond & Int. Exp.		\$521,554.00	\$ 521,554.38	(\$.38)

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
SITE AND CONSTRUCTION FUND, JUNE 30, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>6/30/69 BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUM. BALANCE</u>
Cash in Bank	113.00	\$ 17,431.44	\$ -0-	\$ 17,431.44
Investments	120.00	2,375,498.50	-0-	2,375,498.50
Interfund Receivables-				
Educational Fund	131.01	9,599.12	-0-	9,599.12
Bond & Interest Fund	131.03	-0-	-0-	-0-
Other Receivables-Long Term	138.91	25,447.74	-0-	25,447.74
Other Receivables-				
Vocational Education	138-92	432,804.31	-0-	432,804.31
<hr/>				
<u>Deferred Charges</u>				
Unallocated Moveable Equip.	169.00	\$ -0-	\$ 575,217.44	\$ 575,217.44
TOTAL ASSETS		<u>\$2,860,781.11</u>	<u>\$ 575,217.44</u>	<u>\$3,435,998.55</u>
<hr/>				
<u>LIABILITIES</u>				
Accounts Payable	240.10	\$ 34.02	\$ -0-	\$ 34.02
Reserve for Encumbrances	260.00	-0-	779,264.07	779,264.07
		<u>\$ 34.02</u>	<u>\$ 779,264.07</u>	<u>\$ 779,298.09</u>
Fund Equity	300.00	\$2,860,747.09	\$(204,046.63)	\$2,656,700.46
TOTAL LIABILITIES & FUND EQUITY		<u>\$2,860,781.11</u>	<u>\$ 575,217.44</u>	<u>\$3,435,998.55</u>
<hr/>				
<u>SUMMARY OF FUND BALANCE</u>				
Balance, September 1, 1966		\$ -0-	\$ -0-	\$ -0-
Add: Revenue to Date		8,534,689.84	-0-	8,534,689.84
		<u>\$8,534,689.84</u>	<u>\$</u>	<u>\$</u>
Deduct: Expenditures to Date		5,673,942.75	204,046.63	5,877,989.38
Balance, June 30, 1969		<u>\$2,860,747.09</u>	<u>\$(204,046.63)</u>	<u>\$2,656,700.46</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
SITE & CONSTRUCTION FUND BUDGET REPORT
PROJECT BUDGET SEPTEMBER 1, 1966 to JUNE 30, 1969

<u>REVENUE</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>JUNE</u>	<u>REVENUE TO DATE</u>	<u>UNENCUM. BALANCE</u>
<u>Intermediate Resources</u>					
Sale of Bonds	425.00				
September 1, 1966 Issue		\$ 3,375,000.00	\$ -0-	\$ 3,375,000.00	\$ -0-
December 1, 1966 Issue		4,000,000.00	-0-	4,000,000.00	-0-
Premium on Bonds Sold		\$ 7,375,000.00	\$ -0-	\$ 7,375,000.00	\$ -0-
		\$ 360.00	\$ -0-	\$ 360.13	\$ (.13)
Accrued Interest		53,094.00	-0-	53,094.42	(.42)
<u>State Resources</u>					
Vocational Education Account	432.00	750,000.00	432,804.31	432,804.31	317,195.69
<u>Federal Resources</u>					
Title VI 1967-68	433.00	61,091.00	-0-	61,091.00	-0-
HEW Grant	446.00	-0-	218,056.00	218,056.00	(218,056.00)
<u>Facilities</u>					
Sale of Well Site	464.00	4,000.00	-0-	4,000.00	-0-
Sale of Portable Classrooms	465.00	-0-	-0-	-0-	-0-
<u>Interest on Investments</u>					
Treasury Bills	471.00	80,000.00	8,255.72	18,290.15	61,709.85
Certificates of Deposit	472.00	300,000.00	-0-	372,689.92	(72,689.92)
		\$ 380,000.00	\$ 8,255.72	\$ 390,980.07	\$ (10,980.07)
<u>Other</u>					
Miscellaneous		631.00	-0-	630.35	.65
		\$ 8,624,176.00	\$ 659,741.03	\$ 8,536,016.28	\$ 88,159.72

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to JUNE 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			JUNE	TO DATE		
<u>Phase I</u>						
<u>Contractual Services</u>						
Financial Consultants	521.10	\$ 5,800.00	\$-0-	\$ 2,583.46	\$ 2,583.46	\$ 3,216.54
Educational Consultants	522.10	54,200.00	-0-	53,710.25	53,710.25	489.75
<u>Architectural Engineering</u>						
Design Development Phase	523.10	279,796.00	-0-	279,795.60	279,795.60	.40
Construction Documents Phase	523.20	290,400.00	-0-	290,400.00	290,400.00	-0-
Bid Phase	523.30	16,516.00	-0-	20,706.60	20,706.60	(4,190.60)
Interiors	523.40	10,000.00	-0-	14,745.63	14,745.63	(4,745.63)
Plans	523.50	25,000.00	-0-	19,338.93	19,338.93	5,661.07
Model	523.60	1,976.00	-0-	1,976.32	1,976.32	(.32)
Other	523.90	1,000.00	-0-	115.80	115.80	884.20
Legal Counsel	527.00	25,000.00	-0-	20,214.50	20,214.50	4,785.50
		\$ 709,688.00	\$-0-	\$ 703,587.09	\$ 703,587.09	\$ 6,100.91
<u>Fixed Charges</u>						
Treasurer's Bond	579.10	3,000.00	\$-0-	\$ 3,037.00	\$ 3,037.00	(37.00)
Bond Sale Expense	579.20	2,583.00	-0-	-0-	-0-	2,583.00
Other	579.90	50.00	-0-	4.57	4.57	45.43
		\$ 5,633.00	\$-0-	\$ 3,041.57	\$ 3,041.57	\$ 2,591.43
<u>Capital Outlay</u>						
<u>Site Acquisition</u>						
Land Cost	581.10	\$1,439,146.00	\$-0-	\$1,439,146.42	\$1,439,146.42	(.42)
Real Estate Taxes	581.20	13,768.00	34.02	14,009.49	14,009.49	(241.49)
Revenue Stamps & Title Pol.	581.30	8,000.00	-0-	6,968.55	6,968.55	1,031.45
Appraisals	581.40	6,746.00	-0-	6,746.25	6,746.25	(.25)
		\$1,467,660.00	\$34.02	\$1,466,870.71	\$1,466,870.71	\$ 789.29

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
SITE & CONSTRUCTION FUND
PROJECT BUDGET SEPTEMBER 1, 1966 to JUNE 30, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>		<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
			<u>JUNE</u>	<u>TO DATE</u>		
Capital Outlay	582.10	\$ 500.00	\$-0-	\$ 94.39	\$ 94.39	\$ 405.61
Site Improvement	582.20	4,000.00	-0-	-0-	-0-	4,000.00
Minor Improvements		4,500.00	\$-0-	\$ 94.39	\$ 94.39	\$4,405.61
Water Connection						
<u>New Buildings</u>						
Relocatable Buildings	583.10	\$ 171,605.00	\$-0-	\$ 171,605.10	\$ 171,605.10	
Construction Payout to I.B.A.	583.20	2,557,469.00	-0-	2,557,469.43	2,557,469.43	
		\$2,729,074.00	\$-0-	\$2,729,074.53	\$2,729,074.53	\$.53

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
SITE & CONSTRUCTION FUND
PROJECT NUDGET SEPTEMBER 1, 1966 to JUNE 30, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>		<u>ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
			<u>JUNE</u>	<u>TO DATE</u>		
<u>Equipment</u>						
<u>Office Equipment</u>						
Instructional Administration	585.00	\$28,860.47	\$-0-	\$28,860.47	\$28,860.47	\$ -0-
Data Processing		1,472.40	-0-	1,472.40	1,472.40	-0-
Nursing		370.70	-0-	370.70	370.70	-0-
Student Personnel		15,433.39	-0-	15,433.39	15,433.39	-0-
Institutional Development		171.21	-0-	171.21	171.21	-0-
Bu iness Office		4,298.86	-0-	4,298.86	4,298.86	-0-
Administration		376.24	-0-	376.24	376.24	-0-
		<u>\$50,983.27</u>	<u>\$-0-</u>	<u>\$50,983.27</u>	<u>\$50,983.27</u>	<u>\$ -0-</u>
<u>Classroom Equipment</u>	586.10					
Office Machines		\$ 3,430.00	\$-0-	\$ 3,430.00	\$ 3,430.00	\$ -0-
Musical Instruments		8,641.00	-0-	8,641.00	8,641.00	-0-
Science Equipment		2,461.17	-0-	2,461.17	2,461.17	-0-
Audio Visual Equipment		948.42	-0-	948.42	948.42	-0-
Data Processing Furniture		4,687.66	-0-	4,687.66	4,687.66	-0-
Library Equipment		2,936.12	-0-	2,936.52	2,936.52	(.40)
Art Equipment		1,131.55	-0-	1,131.55	1,131.55	-0-
Social Science Equipment		275.45	-0-	275.45	275.45	-0-
Communications Equipment		393.00	-0-	393.00	393.00	-0-
		<u>\$24,904.37</u>	<u>\$-0-</u>	<u>\$24,904.77</u>	<u>\$24,904.77</u>	<u>\$ (.40)</u>
<u>Title VI Equipment</u>	586.10					
Science		\$32,438.97	\$-0-	\$31,802.45	\$31,802.45	\$636.52
Audio Visual Equipment		25,926.85	-0-	25,926.85	25,926.85	-0-
Art Department Equipment		2,693.26	-0-	2,693.26	2,693.26	-0-
Music Equipment		-0-	-0-	(543.00)	-0-	-0-
<u>TITLE VI EQUIPMENT</u>		<u>\$61,059.08</u>	<u>\$-0-</u>	<u>\$59,879.56</u>	<u>\$60,422.56</u>	<u>\$636.52</u>

WILLIAM RAINY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to JUNE 30, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>		<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
			<u>JUNE</u>	<u>TO DATE</u>		
<u>Equipment</u>						
<u>Voc. Tech. Equipment</u>						
Business	110-586.21	\$ 38,089.00	\$ -0-	\$ -0-	\$ 9,543.00	\$ 28,546.00
Data Processing	116-586.21	62,435.00	637.95	70,295.11	70,295.11	(7,860.11)
Law Enforcement	128-586.21	5,500.00	-0-	1,481.65	1,481.65	4,018.35
Architecture	110-586.21	20,000.00	-0-	-0-	-0-	20,000.00
Electronics	112-586.23	170,000.00	(5,351.93)	172,998.65	172,998.65	(2,998.65)
Mechanical Design	114-586.23	140,000.00	(3,244.38)	15,015.80	113,565.30	26,434.70
Numerical Control	115-586.23	163,000.00	(2,423.00)	167,033.00	167,033.00	(4,033.00)
Nursing	116-586.23	2,000.00	671.38	1,132.50	1,132.50	867.50
Dental Hygiene	117-586.23	148,000.00	(39.14)	4,697.60	100,108.73	47,891.27
TOTAL VOC. TECH.		\$ 749,024.00	\$ (9,749.12)*	\$ 432,654.31	\$ 636,157.94	\$ 112,866.06
<u>Phase II</u>						
<u>Contractual Services</u>						
Architectural & Eng.	523.00	\$ 828,050.00	\$ -0-	\$ 98,322.00	\$ 98,322.00	\$ 729,728.00
<u>Capital Outlay</u>						
Site Improvements	582.00	-0-	102,241.80	102,241.80	102,241.80	(102,241.80)
New Buildings	583.00	1,993,600.28	-0-	2,288.75	2,288.75	1,991,311.53
Total Phase II		\$2,821,650.28	\$102,241.80	\$ 202,852.55	\$ 202,852.55	\$2,618,797.73
		\$8,624,176.00	\$ 92,526.70	\$5,673,942.75	\$5,877,989.38	\$2,746,186.62

*Transfer to Educational Fund

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
AUXILIARY FUND - JUNE 30, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>JUNE 30 BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUM. BALANCE</u>
Petty Cash	111.00	\$ 100.00	\$ -0-	\$ 100.00
Cash in Bank	113.04	20,039.83	-0-	20,039.83
Change Funds	115.00	300.00	-0-	300.00
 <u>Interfund Receivables</u>				
Educational Fund	131.01	-0-	-0-	-0-
Trust & Agency Fund	131.06	15.00	-0-	15.00
Miscellaneous Receivables	138.00	10,089.36	-0-	10,089.36
Inventory	162.00	39,482.86	-0-	39,482.86
 TOTAL ASSETS		 <u>\$70,027.05</u>	 \$ -0-	 <u>\$70,027.05</u>
 <u>LIABILITIES</u>				
<u>Interfund Payables</u>				
Educational Fund	231.01	\$25,243.27	\$ -0-	\$25,243.27
Building Fund	231.02	4,849.77	-0-	4,849.77
Accounts Payable	240.10	7,593.50	-0-	7,593.50
Retailers Occupation Tax	255.00	981.16	-0-	981.16
Reserve for Encumbrances	260.00	-0-	3,850.25	3,850.25
 TOTAL LIABILITIES		 \$38,667.70	 \$ 3,850.25	 \$42,517.95
Fund Balance	300.00	31,359.35	(3,850.25)	27,509.10
 TOTAL LIABILITIES & FUND BALANCE		 <u>\$70,027.05</u>	 \$ -0-	 <u>\$70,027.05</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (CAFETERIA) BUDGET REPORT
FOR THE TWLEVE MONTHS ENDED JUNE 30, 1969

<u>REVENUE</u>	<u>BUDGET</u>	<u>JUNE</u>	<u>REVENUE</u>	<u>TO DATE</u>	<u>UNENCUMBERED</u>
Fund Equity, July 1, 1968	\$ 1,700.00	\$ -0-	\$ 1,606.21	\$ 1,606.21	BALANCE
Sales - Food	38,000.00	248.53	27,939.49	27,939.49	10,060.51
Total Revenue & Beginning Fund Equity	<u>\$39,700.00</u>	<u>\$ 248.53</u>	<u>\$29,545.70</u>	<u>\$29,545.70</u>	<u>\$10,154.30</u>
<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>JUNE</u>	<u>EXPENDITURES</u>	<u>TO DATE</u>	<u>UNENCUMBERED</u>
Public & Auxiliary Service	\$14,400.00	\$ 588.43	\$ 7,859.97	\$ 7,859.97	BALANCE
Salaries	510.00		EXP. & ENCUMB.	TO DATE	BALANCE
Operations Staff	517.00	\$ 588.43	\$ 7,859.97	\$ 7,859.97	\$ 6,540.03
<u>General Materials & Supplies</u>	546.70	200.00	-0-	220.56	(20.56)
Beginning Inventory	546.10	21,000.00	213.58	15,599.63	5,400.37
Purchases - Food	546.80	(200.00)	274.01	(216.85)	16.85
Ending Inventory	546.90	2,300.00	78.13	1,509.42	790.58
Other Supplies	\$23,300.00	\$ 565.72	\$17,112.76	\$17,112.76	\$ 6,187.24
Cost of Sales	540.00	\$ -0-	\$ 157.39	\$ 192.59	\$ (192.59)
Other Expenses	544.00	-0-	40.01	40.01	(40.01)
Office Supplies	554.00	-0-	122.80	157.80	(157.80)
Advertising	596.00	-0-	-0-	(.14)	.14
Travel Expenses	\$37,700.00	\$1,434.34	\$25,362.99	\$25,362.99	\$12,337.01
Financial Charges & Adj.	512.00	-0-	2,125.00	7,625.00	(7,625.00)
TOTAL CAFETERIA EXPENDITURES	<u>\$37,700.00</u>	<u>\$3,559.34</u>	<u>\$32,987.99</u>	<u>\$32,987.99</u>	<u>\$ 4,712.01</u>
Professional Salaries	512.00	-0-	2,125.00	7,625.00	(7,625.00)
TOTAL CAFETERIA EXPENDITURES	<u>\$37,700.00</u>	<u>\$3,559.34</u>	<u>\$32,987.99</u>	<u>\$32,987.99</u>	<u>\$ 4,712.01</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUM. BALANCE
			JUNE	TO DATE	
Fund Equity, July 1, 1968	300.00	\$ 5,000.00	\$ -0-	\$ 2,757.87	\$ 2,242.13
<u>Sales Bookstore</u>					
Sales - Books	452.10	200,000.00	17,331.24	210,584.33	(10,584.33)
Returned Sales-Books	452.17	-0-	(933.08)	(12,674.81)	12,674.81
Sales - Supplies	452.20	35,000.00	1,351.53	28,876.93	6,123.07
Returned Sales-Supplies	452.27	-0-	(15.95)	(261.20)	261.20
Total Revenue & Fund Equity		\$235,000.00	\$17,733.74	\$226,525.25	\$ 8,474.75
		\$240,000.00	\$17,733.74	\$229,283.12	\$10,716.88

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		UNENCUM. BALANCE
			JUNE	TO DATE	
Public & Auxiliary Service					
Salaries					
Professional Staff	512.00	\$ 11,000.00	\$ 916.66	\$ 10,999.92	\$.08
Office Staff	515.00	10,700.00	1,560.56	10,038.65	661.35
TOTAL		\$ 21,700.00	\$ 2,477.22	\$ 21,038.57	\$ 661.43
Instructional Materials					
and Supplies					
Purchases - Books	530.00				
Beginning Inventory-Books	536.10	\$166,000.00	\$ 1,373.94	\$153,120.69	\$155,529.91
Ending Inventory-Books	536.11	25,000.00	-0-	17,975.67	17,975.67
Beginning Inventory-Supplies	536.12	(20,000.00)	9,278.03	(21,552.15)	(21,552.15)
Ending Inventory-Supplies	536.20	30,000.00	813.45	28,937.73	29,906.66
Beginning Inventory-Supplies	536.21	10,000.00	-0-	10,745.60	10,745.60
Ending Inventory-Supplies	536.22	(15,000.00)	636.62	(17,713.86)	(17,713.86)
Cost of Sales		\$196,000.00	\$12,102.04	\$171,513.68	\$174,891.83
					\$21,108.17

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			JUNE	TO DATE		
General Materials & Supplies	540.00					
Office Supplies	541.00	\$ 875.00	\$ 133.40	\$ 516.04	\$ 516.04	\$ 358.96
Printing & Duplicating	542.00	1,550.00	4.14	371.40	371.40	1,178.60
Advertising	544.00	1,100.00	600.00	727.65	727.65	372.35
Publications & Dues	545.00	175.00	-0-	147.30	147.30	27.70
Repairs & Maintenance	547.00	-0-	-0-	149.36	249.36	(249.36)
TOTAL		\$ 3,700.00	\$ 737.54	\$ 1,911.75	\$ 2,011.75	\$ 1,688.25
Travel & Meeting Expense	554.00	\$ 550.00	\$ -0-	\$ 627.88	\$ 627.88	\$ (77.88)
<u>Fixed Charges</u>	570.00					
Telephone Expense	573.00	\$ 500.00	\$ 54.29	\$ 499.64	\$ 499.64	\$.36
Interest Expense	577.00	1,800.00	-0-	-0-	-0-	1,800.00
TOTAL		\$ 2,300.00	\$ 54.29	\$ 499.64	\$ 499.64	\$ 1,800.36
<u>Capital Outlay</u>	580.00					
Office Equipment	585.00	\$ 684.00	\$ -0-	\$ -0-	\$ 59.90	\$ 624.10
<u>Other</u>	590.00					
Provision for Contingency	595.00	14,000.00	-0-	-0-	-0-	14,000.00
Financial Charges & Adjust.	596.00	700.00	9.19	19.69	19.69	680.31
TOTAL		\$ 14,700.00	\$ 9.19	\$ 19.69	\$ 19.69	\$ 14,680.31
Total Bookstore Expenditures		\$ 239,634.00	\$ 15,380.28	\$ 195,611.21	\$ 199,149.26	\$ 40,484.74

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND - INTER-COLLEGIATE ATHLETICS
FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

ACCOUNT NUMBER	REVENUE		
	BUDGET	JUNE	TO DATE
300.00	\$ -0-	\$ -0-	\$ -0-
455.00	-0-	-0-	77.00
489.10	-0-	18,948.94	18,948.94
	<u>\$ -0-</u>	<u>\$18,948.94</u>	<u>\$19,025.94</u>

REVENUE
Fund Equity, July 1, 1968
Gate Receipts
Transfers in from Educational Fund
Total Revenue

ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
	BUDGET	JUNE		
520.00	\$ -0-	\$ -0-	\$ 1,453.75	\$ (1,453.75)
530.00	-0-	-0-	9,334.70	(9,334.70)
542.00	-0-	185.18	576.92	(576.92)
545.00	-0-	20.00	141.30	(141.30)
554.00	-0-	1,813.49	6,110.04	(6,110.04)
569.00	-0-	-0-	252.00	(252.00)
575.00	-0-	-0-	-0-	-0-
576.00	-0-	-0-	192.75	(192.75)
586.00	-0-	-0-	361.95	(361.95)
	<u>\$ -0-</u>	<u>\$ 2,018.67</u>	<u>\$18,111.21</u>	<u>\$ (18,423.41)</u>

EXPENDITURES
Contractual Services
Instructional Matls. & Supplies
General Materials & Supplies
Printing and Duplicating
Publications and Dues
Travel Expense
Insurance
Rental of Facilities
Fixed Charges
Rental of Equipment
Capital Outlay-Equipment

WILLIAM RAINY HARPER COLLEGE
 DISTRICT #512
 AUXILIARY FUND - COMPUTER RENTAL
 FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

ACCOUNT NUMBER	BUDGET	REVENUE	
		JUNE	TO DATE
459.00	\$ -0-	\$1,086.81	\$8,175.11

REVENUE
 Public & Auxiliary Services
 Computer Rental

ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
		JUNE	TO DATE		
512.00	\$ -0-	\$ 156.75	\$1,062.89	\$1,062.89	\$(1,062.89)
520.00	-0-	-0-	120.00	120.00	(120.00)
575.00	-0-	4,375.77	4,375.77	4,375.77	(4,375.77)
576.00	-0-	2,190.33	2,616.45	2,616.45	(2,616.45)
	\$ -0-	\$6,722.85	\$8,175.11	\$8,175.11	\$(8,175.11)

EXPENDITURES
 Salaries-Professional
 Contractual Services
 Rental of Facilities
 Equipment Rental

AUXILIARY FUND - OTHER ACTIVITIES
 FOR THE TWELVE MONTHS ENDED JUNE 30, 1969

ACCOUNT NUMBER	BUDGET	REVENUE	
		JUNE	YEAR TO DATE
459.00	\$ -0-	\$ -0-	\$215.00

REVENUE
 Other Activities -
 Publications