

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067

AGENDA

October 9, 1969

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - a. Construction Payouts
- V. Communications
- VI. Unfinished Business
 - a. Recommendation: Revised Tenure Policy
- VII. New Business
 - a. Discussion & Report: Charge-backs paid to Harper College Exhibit A
 - b. Discussion & Report: Charge-backs paid from Harper Exhibit B
 - c. Other
- VII. President's Report
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, October 9, 1969.

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 8:10 p.m., October 9, 1969, by Chairman Johnson, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

In the absence of Secretary Hamill, Member Hansen moved and Member Hutchings seconded the motion to nominate Member Moats as Secretary Pro Tempore. Motion unanimously carried.

ROLL CALL: Present: Members John Haas, Milton Hansen, LeRoi Hutchings, Richard Johnson, Lawrence Moats and Jessalyn Nicklas
Absent: Member James Hamill

Also present: Robert E. Lahti, Donald Andries, Frank Borelli, Ray DePalma, Guerin Fischer, John Gelch, James Harvey, Robert Hughes, Jack Lucas, William Mann, Kenneth Parker, Clarence Schauer, John Upton, and George Voegel--Harper College; Frank M. Hines--Board Attorney; Chris Pancratz and Mark Cooper--Harper Students; Kathy Radtke--Day Publications; Tom Wellman--Paddock Publications; K. R. Coyne--M.B.M.; Mario R. Egidi, Roy Mueller--Corbetta Construction Co; and Frank Larocca--Fitch, Larocca, Carington & Jones.

MINUTES: Member Nicklas moved and Member Hutchings seconded the motion to approve the minutes of September 25, 1969, as distributed. Motion unanimously carried.

Member Hamill entered the meeting at 8:15 p.m., and assumed the duties of the Secretary.

DISBURSEMENTS: Member Haas moved and Member Moats seconded the motion Construction Payouts that W. J. Mann, Vice-President of Business Affairs, be authorized to approve the following construction payout:

Reliable Sheet Metal Works, Inc. \$6,514.20

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, Moats and Nicklas
Nays: None

DISBURSEMENTS:

Financial
Statements

Financial statements had been distributed to the Board. Member Nicklas asked if tax money had been received. Mr. Mann stated the college had received taxes but as this was an accrual statement, the cash was not reflected in it. He informed the Board the college expected to be caught up on the statements at the next Board meeting.

COMMUNICATIONS:

Secretary Hamill read a copy of a letter Mr. Andries had written to Mr. Lloyd Weston, Editor of the Pioneer Newspaper of Hoffman Estates, explaining the college's position in reference to waiving tuition for their reporters. Mr. Andries reported that Mr. Weston had informed him that if his reporters could not obtain the courses they wanted in their own districts, Mr. Weston would investigate getting a charge-back to Harper.

Secretary Hamill reported on the meeting he attended in Michigan for state junior college trustees and presidents. He reported the conference had approved in principle a new consistution which would merge college trustees and presidents into one group, or a forcing of the presidents and the boards both to participate in the same body. He stated representation would be by institution. In further discussion, Board members discussed Harper College taking a leadership role within the I.A.J.C., relating to the direction the association is taking, its purpose, etc.

Chairman Johnson called attention to a communication which Board members had received on an I.A.J.C. Athletic Association conference proposal. Member Hamill stated he wanted to go on record as being against this proposal. He stated he did not think a group should be banished from the association because they had a different philosophy on athletics. Member Haas stated he would like the Board to have the opportunity to discuss and develop their thinking with Harper representatives. After further discussion, the Board agreed to meet at 8:00 p.m. on October 14, 1969, for discussion on this subject.

Mr. Mann informed the Board that Mr. Larocca, Mr. Egidi, Mr. Mueller, and Mr. Coyne of MBM, were at the meeting to discuss construction progress.

COMMUNICATIONS:
(Cont.)

Mr. Larocca, of Fitch, Larocca, Carington & Jones, stated this was the shake-down period. He reported that most trades were trying to back up punch list items which were going slowly.

Mr. Mueller, of Corbetta Construction Company, stated he felt sure Corbetta would make the October 15 date in reference to the lab areas; that they would be habitable without hazard. He reported that, in connection with the rest of the labs, he wanted to change the date from November 15 to November 1. He stated the lake and dam area would be completed some time next week, and that the athletic field was substantially completed other than a few punch list items. Mr. Mueller then brought up the subject of retainage reduction, stating they would appreciate the Board's consideration on this. Chairman Johnson asked Mr. Larocca for his opinion. Mr. Larocca stated he had discussed this with the I.B.A. and Mr. Mann. He reported the I.B.A. was reluctant to reduce below 5%. However, their statement was that if Harper's Board and the architect would feel it would be safe, the I.B.A. would go along with the 3% reduction, but no lower.

Member Hamill stated he would like to know about the change orders. Mr. Larocca stated he had met with Mr. Patterson and reviewed the change orders and categorized them as follows: 1) change orders they had completely reviewed and discussed with Mr. Mann, 2) those they had reviewed and not yet given to Mr. Mann for action, and 3) those they knew were in but had no back-up on. He reported they would meet with Mr. Mueller and get the back-up on all change orders. Once that was accomplished they would sit down with Mr. Mann and establish if the price was fair.

Mr. Mann pointed out that change orders do not exist until the Board approves them and they do not affect the retainage if the Board did not elect to sign them.

Mr. Coyne, of MBM, reported they had not had a representative on the site in the last two weeks, and they would have to stand on their report of that time. He stated they felt if a concerted effort was made in buildings D and E, their completion date of November 3 could be met.

COMMUNICATIONS:

After further discussion, Member Haas moved and Member Hutchings seconded the motion to approve the reduction of retainage to Corbetta Construction Company from 5% to 3%, as per recommendation of the architect and the administration, in accordance with Section 25 of the General Conditions.

Chairman Johnson summarized the discussion which followed, stating that Member Hamill wanted to be sure the college was amply protected even though he recognized that the change orders were not directly related to the retainage, and that Mr. Mann's position was somewhat different than it had been three or four weeks before because of the substantial amounts of work done by Corbetta.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, Moats and Nicklas

Nays: None

UNFINISHED

BUSINESS:

Revised Tenure
Policy

Dr. Lahti discussed the proposed revised Tenure Policy, to replace present Board policy, which was distributed to the Board, pointing out that the document originally presented to the Board had been a narrative, but did not form Board policy, and that the document being presented at this meeting was considered by the administration to be consistent with policy written in the past.

Member Haas asked if the two pages being presented had been agreed to by the administration and faculty. Dr. Schauer stated they were and Mr. Ryan agreed that was substantially correct.

Dr. Lahti pointed out that after the Board adopts policy, the administration works out procedures to implement policy. Mr. Ryan stated the faculty is concerned in terms of procedure and would feel better if the Board is also aware of deadlines and guidelines which are procedures. Dr. Schauer stated that once policy was adopted, the procedures would be placed in the procedures manual.

Dr. Schauer read proposed changes in Board policy for Section 3.0.4. covering Types of Appointment, A-- Teaching Faculty. The Board members discussed this section and agreed to the proposed revision.

UNFINISHEDBUSINESS:Revised Tenure
Policy (Cont.)

Dr. Schauer read proposed changes in Board policy for Section 3.0.6, under Tenured Appointments, D--Bases for Appointment. The Board discussed this section and agreed on changes to be made in paragraph 2, on page 1, and paragraph 3, on page 2.

Dr. Lahti discussed the idea of an appeals committee, made up of tenured faculty members. He pointed out that next year there will be tenured faculty who will review cases of people they feel should be recommended for tenure and also any they feel should not be recommended. He pointed out that an interim procedure will have to be worked out.

Member Haas moved and Member Hamill seconded the motion to replace the present Board policy by the adoption of the proposed Tenure Policy (copy attached to Minutes in Official Board Book) with the following amendments:

Page 1, under section 3.0.6., D--Bases for Appointment, paragraph 2, should read;

"Decisions regarding the granting of tenure will be made by the last official board meeting in May. In unusual cases the board of trustees, on its own initiative or upon the recommendation of the teaching or administrative faculty, may delay its decision regarding the granting of tenure to an individual faculty member. On or before December 15th of the fourth year of service, the faculty member must have been advised that he will be granted tenure or that his current, or fourth year contract, is considered terminal. In the event that the board of trustees delays its decision in the granting of tenure to an individual faculty member, the faculty member shall be notified in writing stating the reasons for the delay."

Page 2, under section 3.0.6., D--Bases for Appointment, paragraph 3, should read;

"The president shall transmit to the board of trustees his recommendations, those of the vice-president and the tenure hearing committee. When appeals are heard by the tenure appointment appeals committee, the recommendations of the appeals committee shall also be submitted by him to the board of trustees."

UNFINISHEDBUSINESS:

Revised Tenure
Policy (Cont.)

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, Moats and Nicklas
Nays: None

In order to comply with the above change, Member Haas moved and Member Nicklas seconded the motion to amend Board policy under 3.0.6--Tenured Appointments, Section C--Eligibility, first line of paragraph two changed to read, "After the expiration of a probationary period (three years but not more than four), faculty..."

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Hutchings,
Johnson, Moats and Nicklas
Nays: None

Member Moats read from Faculty Senate minutes, dated September 18, 1969, in respect to a discussion of a resolution passed by the administrators of the college wherein the administrators withdrew from the Faculty Senate. Member Moats questioned the rationale behind this action.

Dr. Lahti stated the administrators had discussed this, he was not present at the time but understood they voted with one abstention to be removed from the senate, as most decisions are based on teaching faculty decisions. Dr. Lahti stated he concurred with their decision. However, he stated it was consensus of the administrators that those administrators charged with specific responsibilities be included in discussions covering areas where they were charged with responsibility by the Board.

Mr. Ryan stated this was a change in the make-up of the senate, and they felt it made for unity and better representation to have members of the administration who were elected. He further stated that there was some concern in the sense that they felt this would be interpreted by the faculty as a creation of a gap. Mr. Ryan stated he had discussed this with Dr. Lahti and Dr. Schauer, and this was not the intent.

UNFINISHED
BUSINESS:
(Cont.)

Member Haas suggested that perhaps Dr. Lahti could clarify this further with the Faculty Senate. Mr. Bartos suggested perhaps Dr. Lahti could discuss this further with a faculty committee at some time.

NEW BUSINESS:
Charge-backs paid to Harper College and from Harper College.

A discussion followed on Exhibit A--Charge-backs paid to Harper College and Exhibit B--Charge-backs paid from Harper College. Mr. Stansbury pointed out that he felt the college will see a definite drop in enrollment of charge-backs.

Other

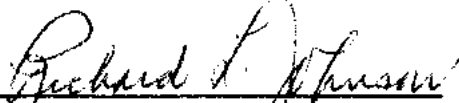
Mr. Mann distributed the minutes of a meeting with the State Highway Division. He discussed plans for future improvement in traffic situation and cooperation between industry and communities.

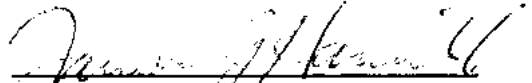
PRESIDENT'S
REPORT:

Dr. Lahti reported on the annual convention of the North Central Council of Junior Colleges which he attended at Caspar, Wyoming. The Board congratulated Dr. Lahti on being elected vice-president of this association. Dr. Lahti also reported on meetings of the Association of Governing Boards and American Educational Council which he attended in Washington, D.C. Dr. Lahti stated he had sent Board members copies of position papers from these meetings that he thought the Board members might be interested in.

ADJOURNMENT:

Member Hansen moved and Member Hamill seconded the motion to adjourn at 11:12 p.m. Motion unanimously carried.


Chairman Johnson


Secretary Hamill

WILLIAM RAINEY HARPER COLLEGE

October 9, 1969

To: Board of Trustees

From: W. J. Mann, Vice-President of Business Affairs

Subject: Construction Payout

The following construction payout has been recommended by our architect and has been reviewed by Mr. Hughes, Director of Buildings and Grounds. The administration recommends that W. J. Mann, Vice-President of Business Affairs, be authorized to approve the following construction payout:

Reliable Sheet Metal Works, Inc.	\$6,514.20
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WILLIAM RAINEY HARPER COLLEGE
JUNIOR COLLEGE DISTRICT 512
FINANCIAL STATEMENT
FOR THE PERIOD ENDING AUGUST 31, 1969

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
STATEMENT OF POSITION
EDUCATIONAL FUND, AUGUST 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>8/31/69 BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
<u>Cash</u>				
Petty Cash	111.00	\$ 630.00	-0-	\$ 630.00
Imprest Fund	112.00	10,000.00	-0-	10,000.00
Cash in Bank	113.00	563,816.58	-0-	563,816.58
<u>Investments</u>				
Treasury Bills	121.00	490,688.20	-0-	490,688.20
Other	124.00	175,272.50	-0-	175,272.50
<u>Receivables</u>				
<u>Interfund Receivables</u>				
Building Fund	131.02	39,258.04	-0-	39,258.04
Bond & Interest Fund	131.03	2,726.27	-0-	2,726.27
Auxiliary Fund	131.05	38,339.09	-0-	38,339.09
Trust & Agency Fund	131.06	99,984.77	-0-	99,984.77
<u>Taxes Receivable</u>				
Back Taxes	133.00	435,318.07	-0-	435,318.07
<u>Governmental Claims</u>				
Receivable	137.00	224,020.00	-0-	224,020.00
<u>Other Receivables</u>				
Accounts Rec.-Chargebacks	138.11	13,054.04	-0-	13,054.04
Accounts Rec.-Other		14,391.13	-0-	14,391.13
<u>Accrued State Apportionment</u>	143.00	88,272.50	-0-	88,272.50
<u>Deferred Charges</u>				
Inventories	162.01	3,417.29	-0-	3,417.29
Deposits	164.00	600.00	-0-	600.00
TOTAL ASSETS		<u>\$2,199,788.48</u>	<u>-0-</u>	<u>\$2,199,788.48</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
STATEMENT OF POSITION
EDUCATIONAL FUND - AUGUST 31, 1969

<u>LIABILITIES</u>	<u>ACCOUNT NUMBER</u>	<u>8/31/69 BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
<u>Payroll Deductions</u>				
Group Insurance	214.00	\$ 536.00	\$ -0-	\$ 536.00
Other	215.00	(24.50)	-0-	(24.50)
<u>Interfund Payables</u>				
Building Fund	231.02	251.13	-0-	251.13
Bond & Interest Fund	231.03	733.31	-0-	733.31
Site & Construction Fund	231.04	9,599.12	-0-	9,599.12
Auxiliary Fund	231.05	309.10	-0-	309.10
Trust & Agency Fund	231.06	69,939.52	-0-	69,939.52
Accounts Payable	240.10	45,585.87	-0-	45,585.87
Reserve for Encumbrances	260.00	-0-	125,958.84	125,958.84
TOTAL LIABILITIES		\$ 126,929.55	\$125,958.84	\$ 252,888.39
Fund Balance	300.00	\$2,072,858.93	(\$125,958.84)	\$1,946,900.09
TOTAL LIABILITIES & FUND BALANCE		\$2,199,788.48	-0-	\$2,199,788.48

SUMMARY OF FUND BALANCE:

Balance - July 1, 1969	\$1,902,561.16	\$ -0-	\$1,902,561.16
Add: Revenue to Date	479,934.78	-0-	479,934.78
	<u>\$2,382,495.94</u>	\$ -0-	<u>\$2,382,495.94</u>
Less: Expenditures to Date	309,637.01	125,958.84	435,595.85
BALANCE AUGUST 31, 1969	\$2,072,858.93	(\$125,958.84)	\$1,946,900.09

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR ONE MONTH ENDED AUGUST 31, 1969

REVENUE	ACCOUNT NUMBER	REVENUE			UNENCUM. BALANCE
		BUDGET	AUGUST	TO DATE	
Fund Equity - July 1, 1968	300.00	\$1,825,000.00	\$ -0-	\$1,902,561.16	\$ (77,561.16)
<u>Local Resources</u>					
Taxes - Current 1969	410.00	\$1,198,000.00	\$ -0-	\$ -0-	\$1,198,000.00
Taxes - Back	411.00	22,000.00	-0-	15,702.10	6,297.90
	412.00	\$1,220,000.00	\$ -0-	\$15,702.10	\$1,204,297.90
<u>Intermediate Resources</u>					
Tuition - Students	420.00	\$ 819,000.00	\$347,987.42	\$ 348,507.21	\$ 470,492.79
Other Charges (Charge-backs)	421.00	468,000.00	-0-	42,311.46	425,688.54
Student Fees	422.00	46,000.00	40.00	20.00	45,980.00
Other-Late Registration Fees	423.00	23,000.00	63.15	160.15	22,839.85
	427.00	\$1,356,000.00	\$348,090.57	\$ 390,998.82	\$ 965,001.18
<u>State Resources</u>					
State Apportionment	430.00	\$1,386,800.00	\$ -0-	\$ 88,272.50	\$1,298,527.50
State Apport. Summer School	431.10	65,500.00	-0-	-0-	65,500.00
Board of Voc.Ed. & Rehab.	431.20				
1969-70	432.00	182,000.00	-0-	(20,980.00)	202,980.00
Other	433.00	-0-	-0-	-0-	-0-
		\$1,634,300.00	\$ -0-	\$ 67,292.50	\$1,567,007.50
<u>Federal Resources</u>					
Other - Title VI 1969-70	440.00	10,155.00	\$ -0-	\$ -0-	\$ 10,155.00
	441.00				
Interest on Investments	470.00				
Treasury Bills	471.00	\$ 25,000.00	\$ 3,629.28	\$ 5,521.36	\$ 19,478.64
Certificates of Deposit	472.00	-0-	-0-	-0-	-0-
		\$ 25,000.00	\$ 3,629.28	\$ 5,521.36	\$ 19,478.64
Other Revenue	491.00	-0-	-0-	420.00	(420.00)
Total Accrued Revenue		\$ 42,454.55	\$351,719.85	\$ 479,934.78	\$3,765,520.22
TOTAL ACCRUED REVENUE & FUND EQUITY		\$6,070,455.00	\$351,719.85	\$2,382,495.94	\$3,687,959.06

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ONE MONTH ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. TO DATE
			AUGUST	TO DATE		
Instruction	110-000					
Salaries	110-510					
Administrative	110-511	\$ 206,600.00	\$ 42,315.82	\$ 42,315.82	\$ 42,315.82	\$ 164,284.18
Professional	110-512	26,614.00	225.00	225.00	225.00	26,389.00
Instructional	110-513	1,777,686.00	60,787.08	60,787.08	60,787.08	1,695,069.75
Instructional-Part Time	110-514		21,829.17	21,829.17	21,829.17	
Instructional-Subst.	110-515	5,000.00	-0-	-0-	-0-	5,000.00
Office	110-516	101,655.00	10,922.26	10,922.26	10,922.26	90,732.74
Student Employees	110-518	23,910.00	-0-	-0-	-0-	23,910.00
Total Salaries		\$2,141,465.00	\$136,079.33	\$136,079.33	\$136,079.33	\$2,005,385.67
Contractual Services	110-520					
Educational	110-522	\$ 16,200.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 16,150.00
Architectural	110-523	-0-	-0-	-0-	70.00	(70.00)
Maintenance	110-524	28,670.00	(4,458.00)	(4,458.00)	(1,518.00)	30,188.00
Office Services	110-527	200.00	321.05	321.05	499.65	(299.65)
Other Services	110-529	16,735.00	42.50	42.50	750.50	15,984.50
Instructional Mats. & Supplies	110-530					
Instructional Supplies	110-531	\$ 117,726.00	\$ 779.09	\$ 779.09	\$ 9,833.51	\$ 107,892.49
Audio & Visual Matls.	110-535	-0-	-0-	-0-	-0-	-0-
Total Instructional Mats. & Supplies		\$ 117,726.00	\$ 779.09	\$ 779.09	\$ 9,833.51	\$ 107,892.49
Office	110-540					
Printing & Offset Dupl.	110-541	\$ 8,450.00	\$ 501.82	\$ 501.82	\$ 812.12	\$ 7,637.88
Postage	110-542	23,200.00	2,824.84	2,824.84	2,995.49	20,204.51
Advertising	110-543	16.00	-0-	-0-	-0-	1,600.00
Publications & Dues	110-544	24,010.00	2,715.15	2,715.15	3,178.54	20,831.46
Repair Matl. & Suppl.	110-545	1,250.00	8.00	8.00	8.00	1,242.00
Total Gen. Matls. & Suppl.	110-547	-0-	274.67	274.67	274.67	(274.67)
		\$ 58,510.00	\$ 6,324.48	\$ 6,324.48	\$ 7,268.82	\$ 51,241.18

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ONE MONTH ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. TO DATE
		BUDGET	AUGUST		
Travel & Meetings	110-550				
Meetings	110-551	\$ 7,800.00	\$ 34.70	\$ 94.60	\$ 7,705.40
Mileage - Local	110-552	6,600.00	-0-	-0-	6,600.00
Travel	110-554	22,800.00	1,144.01	1,225.01	21,574.99
Other	110-559	3,000.00	-0-	-0-	3,000.00
Total Travel & Meetings		\$ 40,200.00	\$ 1,178.71	\$ 1,319.61	\$ 38,880.39
Capital Outlay	110-580				
Equipment - Office	110-585	\$ 12,984.00	\$ 27.74	\$ 2,551.34	\$ 10,432.66
Equip. Educ. Non-Reim.	110-586	271,142.00	311.82	51,499.63	219,642.37
Equip. Educ.-Reimbur.	110-587	14,120.00	-0-	-0-	14,120.00
Total Capital Outlay		\$ 298,246.00	\$ 339.56	\$ 54,050.97	\$ 244,195.03
TOTAL INSTRUCTION EXPENDITURES		\$ 2,717,952.00	\$ 140,656.72	\$ 208,404.39	\$ 2,509,547.61

WILLIAM RAINEY H. PAPER COLLEGE
 DISTRICT NO. 512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE TWO MONTHS ENDED AUGUST 31, 1969

ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
	BUDGET	AUGUST TO DATE		
<u>EXPENDITURES</u>				
<u>Learning Resource Center</u>				
Salaries				
120-000				
120-510				
120-511	\$ 50,000.00	\$ 5,750.00	\$ 5,750.00	\$ 44,250.00
120-512	81,977.00	10,459.97	10,459.97	71,517.03
120-516	59,310.00	6,831.71	6,831.71	52,478.29
120-518	26,500.00	-0-	-0-	26,500.00
TOTAL SALARIES	\$217,787.00	\$23,041.68	\$23,041.68	\$194,745.32
<u>Instructional Matls. & Sup.</u>				
Library				
120-530				
120-534	\$ 5,560.00	\$ (619.45)	\$ 883.39	\$ 4,676.61
120-535	68,250.00	(513.66)	5,760.16	62,489.84
120-537	85,000.00	(13,699.01)	6,368.03	78,631.97
120-538	15,000.00	(559.00)	4,114.60	10,885.40
TOTAL INSTRUC. MATLS. & SUPPLIES	\$173,810.00	(\$15,391.12)	\$17,126.18	\$156,683.82
<u>General Materials & Supplies</u>				
120-540				
120-541	\$ 3,100.00	\$ 26.47	\$ 26.47	\$ 3,073.53
120-542	1,100.00	15.19	15.19	1,084.81
120-543	-0-	-0-	-0-	-0-
120-544	100.00	-0-	-0-	100.00
120-545	5,200.00	4.00	18.07	5,181.93
TOTAL GENERAL MATLS. & SUPPLIES	\$ 9,500.00	\$ 45.66	\$ 59.73	\$ 9,440.27
<u>Travel & Meeting Expense</u>				
120-550				
120-551	\$ 250.00	\$ -0-	\$ -0-	\$ 250.00
120-552	300.00	-0-	-0-	300.00
120-554	2,450.00	704.16	726.16	1,723.84
TOTAL TRAVEL & MEETING EXPENSE	\$ 3,000.00	\$ 704.16	\$ 726.16	\$ 2,273.84

WILLIAM RAINY HANER COLLEGE
 DISTRICT NO. 512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE TWO MONTHS ENDED AUGUST 31, 1969

ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. UNENCUMBERED	
	BUDGET	AUGUST TO DATE	TO DATE	BALANCE
120-570				
120-576	\$ 2,500.00	\$ 66.00	\$ 99.00	\$ 2,401.00
TOTAL FIXED CHARGES	\$ 2,500.00	\$ 66.00	\$ 99.00	\$ 2,401.00
120-580				
120-585	\$ 4,080.00	\$ (1,404.40)	\$ 284.69	\$ 3,795.31
Equip.-Educ.-Non Reimbursable	76,649.00	3,300.60	3,300.60	73,348.40
Equip.-Educ.-Reimbursable	-0-	(360.80)	(360.80)	360.80
TOTAL CAPITAL OUTLAY	\$ 80,729.00	\$ 1,535.40	\$ 3,224.49	\$ 77,504.51
TOTAL LEARNING RESOURCE CENTER EXPENDITURES	\$487,326.00	\$10,001.78	\$44,277.24	\$443,048.76

WILLIAM RAINEY HAMPER COLLEGE
DISTRICT NO. 512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE		
<u>Student Services & Aids</u>	130-000				
<u>Salaries</u>	130-510				
Administration	130-511	\$ 92,225.00	\$ 15,370.77	\$ 15,370.77	\$ 76,854.23
Professional	130-512	167,377.00	9,500.43	9,500.43	157,876.57
Office	130-516	76,879.00	12,773.67	12,773.67	64,105.33
Student Employees	130-518	6,500.00	159.10	159.10	6,340.90
TOTAL		\$342,981.00	\$ 37,803.97	\$ 37,803.97	\$305,177.03
<u>Contractual Services</u>	130-520				
Consultants	130-522	\$ 2,500.00	\$ 15.00	\$ 15.00	\$ 2,485.00
Other	130-529	-0-	-0-	600.00	(600.00)
TOTAL		\$ 2,500.00	\$ 15.00	\$ 615.00	\$ 1,885.00
<u>General Materials & Supplies</u>	130-540				
Office	130-541	\$ 6,700.00	\$ 688.81	\$ 1,172.91	\$ 5,527.09
Printing & Offset Duplicating	130-542	8,150.00	563.41	563.41	7,586.59
Advertising	130-544	100.00	-0-	-0-	100.00
Publications & Dues	130-545	500.00	-0-	49.95	450.05
Medical Supplies	130-546	500.00	-0-	19.76	480.24
Vocational Library	130-549	1,000.00	(53.50)	15.25	984.75
TOTAL		\$ 16,950.00	\$ 1,198.72	\$ 1,821.28	\$ 15,128.72
<u>Travel & Meeting Expense</u>	130-550				
Meetings	130-551	\$ 1,050.00	\$ 104.75	\$ 104.75	\$ 945.25
Mileage - Local	130-552	400.00	-0-	-0-	400.00
Travel	130-554	5,050.00	23.00	43.00	5,007.00
TOTAL		\$ 6,500.00	\$ 127.75	\$ 147.75	\$ 6,352.25
<u>Capital Outlay</u>	130-580				
Equipment - Office	130-585	\$ 2,145.00	\$ -0-	\$ -0-	\$ 2,145.00
Equip. Educ. Non-Reimbursable	130-586	-0-	-0-	-0-	-0-
Equip. Educ. Reimbursable	130-587	-0-	-0-	-0-	-0-
TOTAL		\$ 2,145.00	\$ -0-	\$ -0-	\$ 2,145.00
TOTAL STUDENT SERVICES EXPENDITURES		\$371,076.00	\$ 39,145.44	\$ 40,388.00	\$330,688.00

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
		BUDGET	AUGUST TO DATE		
Data Processing Center	140-000				
Salaries	148-510				
Administration	148-511	\$ 19,000.00	\$ 1,583.32	\$ 3,166.64	\$ 15,833.36
Professional	148-512	53,680.00	3,125.00	6,250.00	47,430.00
Office	148-516	39,830.00	4,007.07	8,186.68	31,643.32
Total Salaries		\$112,510.00	\$ 8,715.39	\$17,603.32	\$ 94,906.68
Contractual Services	148-520				
Service Bureau	148-524	\$ -0-	\$ -0-	\$ 18.00	\$ (18.00)
Other	148-529	2,500.00	162.73	162.73	2,337.27
Total Contractual Services		\$ 2,500.00	\$ 162.73	\$ 180.73	\$ 2,319.27
Gen. Matls. & Supplies	148-540				
Office	148-541	\$ 4,200.00	\$ 1,306.64	\$ 1,346.22	\$ 2,853.77
Prtg. & Offset Dupl	148-542	350.00	-0-	18.51	331.49
Advertising	148-544	100.00	21.00	21.00	30.28
Publications & Dues	148-545	100.00	34.00	43.00	57.00
Total Gen. Matls. & Supplies		\$ 4,750.00	\$ 1,361.64	\$ 1,428.73	\$ 2,954.54
Travel & Meetings	148-550				
Meetings	148-551	\$ 100.00	\$ -0-	\$ -0-	\$ 100.00
Mileage - Local	148-552	-0-	11.30	47.90	(47.90)
Travel	148-554	1,000.00	196.25	196.25	803.75
Total Travel & Meetings		\$ 1,100.00	\$ 207.55	\$ 244.15	\$ 855.85
Fixed Charges	148-570				
Computer Rental	148-576	\$133,840.00	\$18,502.79	\$18,049.79	\$115,554.73
Total Fixed Charges		\$133,840.00	\$18,502.79	\$18,049.79	\$115,554.73
Capital Outlay	148-580				
Equipment - Office	148-585	\$ 6,670.00	\$ 5,113.01	\$ 1,302.51	\$ (1,849.34)
Total Capital Outlay		\$ 6,670.00	\$ 5,113.01	\$ 1,302.51	\$ (1,849.34)
TOTAL DATA PROCESSING EXPENDITURES		\$261,370.00	\$34,063.11	\$38,809.23	\$214,741.73

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR ONE MONTH ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			AUGUST	TO DATE		
Institutional Research & Development	150-000					
Salaries	150-510					
Administration	150-511	\$33,550.00	\$1,545.83	\$3,091.66	\$3,091.66	\$30,458.34
Professional Office	150-512	-0-	-0-	-0-	-0-	-0-
Student Employees	150-516	11,100.00	437.00	874.00	874.00	10,226.00
Total	150-518	5,000.00	-0-	-0-	-0-	5,000.00
Contractual Services		\$49,650.00	\$1,982.83	\$3,965.66	\$3,965.66	\$45,684.34
Service Bureau	150-520					
Other	150-528	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total	150-529	2,000.00	120.70	120.70	120.70	1,879.30
Gen. Matls. & Supplies		\$ 2,000.00	\$ 120.70	\$ 120.70	\$ 120.70	\$ 1,879.30
Office	150-540					
Printing & Offset Dupl.	150-541	\$ 1,000.00	\$ 50.80	\$ 50.80	\$ 50.80	\$ 949.20
Postage	150-542	1,250.00	-0-	12.93	12.93	1,237.07
Advertising	150-543	-0-	-0-	-0-	-0-	-0-
Publications & Dues	150-544	-0-	-0-	-0-	61.50	(61.50)
Other	150-545	200.00	22.00	58.00	523.00	(323.00)
Total	150-549	750.00	-0-	-0-	-0-	750.00
Travel & Meetings		\$ 3,200.00	\$ 72.80	\$ 121.73	\$ 648.23	\$ 2,551.77
Meetings	150-550					
Mileage - Local	150-551	\$ 400.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 250.00
Travel	150-552	100.00	-0-	-0-	-0-	100.00
Total	150-554	1,250.00	52.80	85.66	85.66	1,164.34
Capital Outlay		\$ 1,750.00	\$ 202.80	\$ 235.66	\$ 235.66	\$ 1,514.34
Equipment - Office	150-580					
Total	150-585	\$ 2,995.00	\$ -0-	\$ -0-	\$ 375.00	\$ 2,620.00
		\$ 2,995.00	\$ -0-	\$ -0-	\$ 375.00	\$ 2,620.00

TOTAL INSTITUTIONAL RESEARCH EXPENDITURES \$59,595.00 \$2,379.13 \$4,443.75 \$5,345.25 \$54,249.75

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE ONE MONTH ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			AUGUST	TO DATE		
General Administration	160-000					
Salaries	160-510					
Administration	160-511	\$ 70,188.00	\$	\$12,525.61	\$12,525.61	\$ 57,662.39
Professional Office	160-512	56,175.00		11,484.30	11,484.30	44,690.70
Student Employees	160-516	75,984.00		12,311.41	12,311.41	63,672.59
Other	160-518	4,200.00		-0-	-0-	4,200.00
	160-519	4,000.00		-0-	-0-	4,000.00
		\$210,547.00	\$	\$36,321.32	\$36,321.32	\$174,225.68
Contractual Services	160-520					
Audit	160-521	\$ -0-	\$	\$ -0-	\$ -0-	\$ -0-
Consultants	160-522	4,500.00		-0-	-0-	4,500.00
Architect	160-523	-0-		-0-	-0-	-0-
Maintenance	160-524	-0-		-0-	-0-	-0-
Legal	160-527	-0-		219.42	383.44	(383.44)
Other	160-529	3,100.00		196.06	796.06	2,303.94
		\$ 7,600.00	\$	\$ 415.48	\$ 1,179.50	\$ 6,420.50
Gen.Matls.& Supplies	160-540					
Office	160-541	\$ 5,100.00	\$	\$ 461.01	\$ 808.41	\$ 4,291.59
Printing & Offset Dupl.	160-542	17,290.00		1,698.29	2,220.49	15,069.51
Postage	160-543	-0-		-0-	-0-	-0-
Advertising	160-544	2,500.00		1,141.79	1,320.15	1,179.85
Publications & Dues	160-545	2,600.00		383.36	461.41	2,138.59
Other	160-549	400.00		36.40	36.40	363.60
		\$ 27,890.00	\$	\$ 3,720.85	\$ 4,846.86	\$ 23,043.14
Travel & Meetings	160-550					
Meetings Expense	160-551	\$ 6,450.00	\$	\$ 605.41	\$ 605.41	\$ 5,844.59
Mileage - Local	160-552	-0-		33.80	33.80	(33.80)
Travel	160-554	9,750.00		1,211.48	1,712.08	8,037.92
Other	160-559	-0-		-0-	-0-	-0-
		\$ 16,200.00	\$	\$ 1,850.69	\$ 2,351.29	\$ 13,848.71

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE ONE MONTH ENDED AUGUST 31, 1969

<u>EXPENDITURES (Cont.)</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>TO DATE</u>	<u>EXP. &</u>	<u>UNENCUM.</u>
<u>General Administration</u>		<u>AUGUST</u>	<u>TO DATE</u>	<u>ENCUMB.</u>	<u>TO DATE</u>
<u>Fixed Charges</u>					<u>TO DATE</u>
Rental of Equipment-NCR	\$ 3,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 3,000.00
Rental of Equipment-IBM	8,850.00	(205.00)	(205.00)	(205.00)	9,055.00
	<u>\$ 11,850.00</u>	<u>\$</u>	<u>\$ (205.00)</u>	<u>\$ (205.00)</u>	<u>\$ 12,055.00</u>
<u>Capital Outlay</u>					
Equipment - Office	\$ 2,850.00	\$	\$ (968.00)	\$ 5,479.00	\$ (2,629.00)
	<u>\$ 2,850.00</u>	<u>\$</u>	<u>\$ (968.00)</u>	<u>\$ 5,479.00</u>	<u>\$ (2,629.00)</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM.		UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE	TO DATE	BALANCE	
<u>General Institutional Expense</u>	170-000					
<u>Salaries</u>	170-510					
Administration	170-511	\$15,000.00	\$2,500.00	\$ 2,500.00	\$12,500.00	
Professional	170-512	45,000.00	-0-	-0-	45,000.00	
Office	170-516	4,000.00	2,726.93	2,726.93	1,273.07	
Student Employees	170-518	-0-	-0-	-0-	-0-	
Other	170-519	-0-	-0-	-0-	-0-	
TOTAL SALARIES		\$64,000.00	\$5,226.93	\$ 5,226.93	\$58,773.07	
<u>Contractual Services</u>	170-520					
Audit	170-521	\$ 4,500.00	\$ -0-	\$ -0-	\$ 4,500.00	
Consultants-In Service&Ins.	170-522	10,000.00	637.45	4,179.45	5,820.55	
Architectural	170-523	-0-	-0-	-0-	-0-	
Maintenance	170-524	1,500.00	174.40	174.40	1,325.60	
Legal	170-526	16,000.00	5,737.05	5,737.05	10,262.95	
Other	170-529	11,000.00	2,916.00	2,916.00	8,084.00	
TOTAL CONTRACTUAL SERVICES		\$43,000.00	\$9,464.90	\$13,006.90	\$29,993.10	
<u>General Materials & Supplies</u>	170-540					
Office	170-541	\$ 7,000.00	\$ 150.00	\$ 150.00	\$ 6,850.00	
Printing & Offset Duplicating	170-542	2,500.00	(1,573.94)	(932.81)	3,432.81	
Postage	170-543	10,000.00	2,131.83	2,131.83	7,868.17	
Advertising	170-544	-0-	-0-	31.50	(31.50)	
Publications & Dues	170-545	1,700.00	700.00	700.00	1,000.00	
Other	170-549	7,600.00	-0-	-0-	7,600.00	
TOTAL GENERAL MATERIALS & SUPPLIES		\$28,800.00	\$1,407.89	\$ 2,080.52	\$26,719.48	
<u>Travel & Meeting Expense</u>	170-550					
Meeting Expense-Graduation	170-551	\$ 3,000.00	\$ 160.00	\$ 160.00	\$ 2,840.00	
Mileage - Local	170-552	-0-	-0-	-0-	-0-	
Travel	170-554	-0-	47.15	47.15	(47.15)	
Vehicles	170-556	-0-	44.00	44.00	(44.00)	
Moving & Recruitment	170-557	3,000.00	101.56	751.41	2,248.59	
Other - Innovative	170-559	5,000.00	-0-	-0-	5,000.00	
TOTAL TRAVEL & MEETING EXPENSE		\$11,000.00	\$ 352.71	\$ 1,002.56	\$ 9,997.44	

WILLIAM RAINI HARPER COLLEGE

DISTRICT NO. 512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			AUGUST	TO DATE		
<u>Fringe Benefits</u>						
Group Medical & Life Ins.	170-560	\$ 90,000.00	\$10,025.52	\$ 79,974.48	\$ 10,025.52	\$ 79,974.48
Travelers Accident Ins.	170-561	2,000.00	512.00	1,488.00	512.00	1,488.00
Workman's Compensation	170-563	5,000.00	-0-	5,000.00	-0-	5,000.00
Tuition Reimbursement	170-564	7,000.00	256.14	6,593.86	406.14	6,593.86
Remission-Employees Tuition	170-565	-0-	-0-	-0-	-0-	-0-
Medical Examination	170-566	2,000.00	227.00	1,670.00	330.00	1,670.00
Professional Expense	170-567	10,000.00	-0-	9,982.50	17.50	9,982.50
Other-Voc.Ed. Retirement	170-568	30,000.00	-0-	30,000.00	-0-	30,000.00
TOTAL FRINGE BENEFITS	170-569	\$146,000.00	\$11,020.66	\$134,708.84	\$ 11,291.16	\$134,708.84
<u>Fixed Charges</u>						
Fuel-Heat	170-570	\$ -0-	\$ 84.50	\$ (84.50)	\$ 84.50	\$ (84.50)
Electricity	170-571	-0-	-0-	-0-	-0-	-0-
Telephone	170-572	-0-	1,937.12	(1,937.12)	1,937.12	(1,937.12)
Water, Sewer, Refuse Removal	170-573	-0-	-0-	-0-	-0-	-0-
Rental of Facilities	170-574	-0-	-0-	-0-	-0-	-0-
Rental of Equipment	170-575	-0-	-0-	-0-	-0-	-0-
Interest-Tax Warrants	170-576	-0-	-0-	-0-	-0-	-0-
Gen. Ins.-Liab. & Property	170-577	2,400.00	-0-	2,400.00	-0-	2,400.00
TOTAL FIXED CHARGES	170-579	3,000.00	-0-	3,000.00	-0-	3,000.00
Capital Outlay	170-580	\$ 5,400.00	\$ 2,021.62	\$ 3,378.38	\$ 2,021.62	\$ 3,378.38
Equipment & Furniture	170-585	\$ 3,000.00	\$ -0-	\$ 3,000.00	\$ -0-	\$ 3,000.00
TOTAL CAPITAL OUTLAY		\$ 3,000.00	\$ -0-	\$ 3,000.00	\$ -0-	\$ 3,000.00

WILLIAM RAINIER HARPER COLLEGE
DISTRICT NO. 512

EDUCATIONAL FUND - BUDGET REPORT

FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			AUGUST	TO DATE		
Other	170-590					
Student Employment-C.W.S.	170-591	\$ 18,000.00	\$ (24.00)		\$ (24.00)	\$ 18,024.00
Grants Trustee Scholarships	170-592	7,500.00	-0-		-0-	7,500.00
Debt. Principal Retirement	170-593	-0-	-0-		-0-	-0-
Tuition Chargeback	170-594	20,000.00	5,814.04		5,814.04	14,185.96
Provision for Contingency	170-595.1	25,000.00	-0-		-0-	25,000.00
SPED Projects	170-595.2	15,000.00	160.00		160.00	14,840.00
Summer Workshop	170-595.3	-0-	-0-		-0-	-0-
Financial Chargeback	170-596	-0-	-0-		-0-	-0-
Facilities Charges	170-597	(60,000.00)	-0-		-0-	(60,000.00)
Clearing Account	170-598	-0-	-0-		-0-	-0-
Other-Intercollegiate Ath.	170-599	33,000.00	-0-		-0-	33,000.00
TOTAL OTHER EXPENDITURES		\$112,500.00	\$ 5,950.04		\$ 5,950.04	\$106,549.96
TOTAL INSTITUTIONAL EXPENSE BUDGET		\$413,700.00	\$35,444.75		\$40,579.73	\$373,120.27
TOTAL EDUCATIONAL FUND EXPENDITURES		\$4,587,956.00	\$309,637.01		\$435,595.85	\$4,152,360.15

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
BUILDING FUND - AUGUST 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>AUGUST 31, 1969 BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUMBERE BALANCE</u>
Cash in Bank	113.02	\$ 48,025.18	-0-	\$ 48,025.18
Investments	120.00	246,975.49	-0-	246,975.49
<u>Interfund Receivables</u>				
Educational Fund	131.01	251.13	-0-	251.13
Bond & Interest Fund	131.03	991.10	-0-	991.10
Auxiliary Fund	131.05	4,849.77	-0-	4,849.77
<u>Taxes Receivable</u>				
Back Taxes	133.00	158,290.39	-0-	158,290.39
<u>Deferred Charges</u>				
Inventory	160.00	165.00	-0-	165.00
TOTAL ASSETS		<u>\$459,548.06</u>	<u>-0-</u>	<u>\$459,548.06</u>
<u>Interfund Payables</u>				
Educational Fund	231.01	\$ 39,258.04	-0-	\$ 39,258.04
Bond & Interest Fund	231.03	266.73	-0-	266.73
Accounts Payable	240.10	15,507.54	-0-	15,507.54
Reserve for Encumbrances	260.00	-0-	32,462.53	32,462.53
TOTAL LIABILITIES		<u>\$ 55,032.31</u>	<u>\$32,462.53</u>	<u>\$372,053.22</u>
Fund Balance	300.00	<u>\$404,515.75</u>	<u>(32,462.53)</u>	<u>372,053.22</u>
TOTAL LIABILITIES & FUND BALANCE		<u>\$459,548.06</u>	<u>\$ -0-</u>	<u>\$459,548.06</u>
<u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1969		\$458,436.18	\$ -0-	\$458,436.18
Add: Revenue to Date		(17,128.80) *	-0-	(17,128.80)
		<u>\$441,307.38</u>	<u>\$ -0-</u>	<u>\$441,307.38</u>
Less: Expenditures to Date		36,791.63	32,462.53	69,254.16
Balance, August 31, 1969		<u>\$404,515.75</u>	<u>\$(32,462.53)</u>	<u>\$372,053.22</u>

*Includes Auditors Prior Year Adjustments.

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

<u>REVENUE</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>REVENUE</u>		<u>UNENCUMBERED BALANCE</u>
			<u>AUGUST</u>	<u>TO DATE</u>	
Fund Equity, July 1, 1969	300.00	\$440,000.00	\$ -0-	\$440,822.38	\$ (822.38)
<u>LOCAL RESOURCES</u>					
Taxes-Current-1969	411.00	\$435,000.00	\$ -0-	\$ -0-	\$435,000.00
Taxes-Back	412.00	6,000.00	-0-	-0-	6,000.00
<u>Intermediate Resources</u>					
Student Fees - Parking	423.00	18,000.00	-0-	6.00	17,994.00
Other Fees - Fines	427.00	1,800.00	17.00	134.00	
<u>State Resources</u>					
State Apportionment	431.00	101,200.00	-0-	-0-	101,200.00
<u>Interest or Investments</u>					
Treasury Bills	471.00	10,000.00	-0-	345.00	9,655.00
Total Accrued Revenue		\$572,000.00	\$17.00	\$ 485.00	\$571,515.00
<u>TOTAL ACCRUED REVENUE & FUND EQUITY</u>		<u>\$1,012,000.00</u>	<u>\$17.00</u>	<u>\$441,307.38</u>	<u>\$570,692.62</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
BUILDING FUND - BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE		
General Buildings & Grounds					
Administration					
Salaries	267-510				
Administration	267-511	\$16,000.00	\$2,633.32	\$2,633.32	\$13,366.68
Office Staff	267-516	6,000.00	1,227.00	1,227.00	4,773.00
Service Staff	267-517	7,500.00	944.52	944.52	6,555.48
		\$29,500.00	\$4,804.84	\$4,804.84	\$24,695.16
General Materials & Supplies	267-540				
Office Supplies	267-541	\$240.00	\$25.62	\$25.62	\$214.38
Printing & Offset Duplicating	267-542	350.00	15.16	15.16	334.84
Advertising	267-544	-0-	-0-	52.44	(52.44)
Publications & Dues	267-545	75.00	-0-	15.00	60.00
		\$665.00	\$40.78	\$108.22	\$556.78
Travel & Meeting Expense	267-550				
Meeting Expense	267-551	\$300.00	-0-	-0-	\$300.00
Travel Expense	267-554	375.00	(22.70)	(15.74)	390.74
		\$675.00	\$(22.70)	\$(15.74)	\$690.74
TOTAL GENERAL BUILDINGS & GROUNDS ADMINISTRATION EXPENDITURES		\$30,840.00	\$4,822.92	\$4,897.32	\$25,942.68
General Institutional Expense	271-560				
Fringe Benefits					
Group Medical Insurance	271-561	\$18,500.00	-0-	-0-	\$18,500.00
Workman's Compensation	271-564	3,600.00	-0-	-0-	3,600.00
Tuition Reimbursement	271-565	100.00	-0-	-0-	100.00
Medical Examinations	271-567	800.00	186.00	208.00	592.00
		\$23,000.00	\$186.00	\$208.00	\$22,792.00

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT NO. 512
 BUILDING FUND - BUDGET REPORT
 FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			AUGUST	TO DATE		
General Institutional Expense						
Fixed Charges						
Rental of Facilities	271-570					
General Insurance	271-575	\$ 20,200.00	\$ -0-	(\$17,000.00)	(\$17,000.00)	\$37,200.00
	271-578	1,100.00	-0-	-0-	-0-	1,100.00
		\$21,300.00	\$ -0-	(\$17,000.00)	(\$17,000.00)	\$38,300.00
Capital Outlay						
New Buildings & Additions	271-580					
Building Remodeling	271-583	\$ -0-	-0-	(\$ 5,457.39)		\$ -0-
Other	271-584	31,225.00	518.89	534.65	3,644.89	27,580.11
	271-589	21,870.00	5,545.00	5,569.04	13,914.85	7,955.15
		\$53,095.00	\$ 6,063.89	\$ 646.30	\$17,559.74	\$35,535.26
Other	271-590					
Provision for Contingency	271-595	\$20,000.00	\$ -0-	\$ -0-	\$ -0-	\$20,000.00
TOTAL		\$117,395.00	\$ 6,249.89	(\$16,145.70)	\$ 767.74	\$116,627.26

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
BUILDING FUND - BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			AUGUST	TO DATE		
<u>Operation & Maintenance of Physical Facilities</u>						
Salaries	280-000					
Service Staff	280-510					
Student Employees	280-517	\$250,549.00	\$26,465.96	\$26,465.96	\$26,465.96	\$224,083.04
Other - Overtime	280-518	-0-	-0-	-0-	-0-	-0-
TOTAL SALARIES	280-519	3,000.00	-0-	-0-	-0-	3,000.00
		\$253,549.00	\$26,465.96	\$26,465.96	\$26,465.96	\$227,083.04
<u>Contractual Services</u>						
Maintenance Service	280-520					
Other	280-524	\$12,650.00	\$167.87	\$186.37	\$186.37	\$12,463.63
TOTAL CONTRACTUAL SERVICES	280-529	6,420.00	-0-	73.50	226.30	6,193.70
		\$19,070.00	\$167.87	\$259.87	\$412.67	\$18,657.33
<u>General Materials & Supplies</u>						
Office Supplies	280-540					
Printing & Offset Duplicating	280-541	\$384.00	\$28.96	\$28.96	\$28.96	\$355.04
Maintenance Supplies	280-542	1,035.00	-0-	(2.78)	37.22	997.78
Other Supplies	280-546	43,071.00	3,016.44	1,937.90	8,152.64	34,918.36
TOTAL GENERAL MATERIALS & SUPPLIES	280-549	400.00	-0-	-0-	30.40	369.60
		\$44,890.00	\$3,045.40	\$1,964.08	\$8,249.22	\$36,640.78
<u>Travel Expense</u>						
Travel Expense	280-550	\$900.00	-0-	-0-	-0-	\$900.00
Vehicle Expense	280-554	3,750.00	4.90	73.33	274.32	3,475.68
TOTAL TRAVEL EXPENSE	280-556	4,650.00	4.90	73.33	274.32	4,375.68
		\$39,400.00	\$-0-	\$-0-	\$-0-	\$39,400.00
<u>Fixed Charges</u>						
Fuel - Heating	280-571	35,300.00	1,293.91	1,293.91	1,356.68	33,943.32
Electricity	280-572	26,500.00	(79.60)	1,979.07	3,951.79	22,548.21
Telephone	280-573	1,773.00	-0-	-0-	-0-	1,773.00
Water & Fuel Treatment	280-574	3,000.00	-0-	-0-	-0-	3,000.00
Rental of Equipment	280-576	1,500.00	-0-	-0-	-0-	1,500.00
General Insurance	280-578	\$107,473.00	\$1,214.31	\$3,272.98	\$5,308.47	\$102,164.53
TOTAL FIXED CHARGES		\$107,473.00	\$1,214.31	\$3,272.98	\$5,308.47	\$102,164.53

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
BUILDING FUND - BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM.		UNENCUMBERED BALANCE
		BUDGET	AUGUST	TO DATE	TO DATE	
Capital Outlay	280-580					
Site Improvement	280-582	\$ 4,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 4,000.00
Office Equipment	280-585	-0-	-0-	-0-	419.40	(419.40)
Equipment - Service	280-588	48,753.00	12,225.69	16,003.69	22,458.96	26,294.04
TOTAL CAPITAL OUTLAY		\$ 52,753.00	\$ 12,225.69	\$ 16,003.69	\$ 22,878.36	\$ 29,874.64
TOTAL OPERATION & MAINTENANCE		\$ 482,385.00	\$ 43,124.13	\$ 48,039.91	\$ 63,589.00	\$ 418,796.00
TOTAL BUILDINGS & GROUNDS EXPENDITURES		\$ 630,620.00	\$ 54,196.94	\$ 36,791.53	\$ 69,254.06	\$ 561,365.94

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
BOND & INTEREST FUND, AUGUST 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank	113.00	\$ 52,561.60	\$ 0	\$ 52,561.60
Investments Treasury Bills	121.00	74,123.22	0	74,123.22
Investments - Other	124.00	225,304.17	0	225,304.17
Interfund Rec.-Education Fund	131.01	733.31	0	733.31
Interfund Rec.-Building Fund	131.02	266.73	0	266.73
Taxes Receivable-Current	132.00	0	0	0
Taxes Receivable-Back	133.00	254,987.45	0	254,987.45
TOTAL ASSETS		<u>\$607,976.48</u>	<u>\$ 0</u>	<u>\$607,976.48</u>
 <u>LIABILITIES</u>				
Interfund Payable-Education	231.01	\$ 2,726.27	\$ 0	\$ 2,726.27
Interfund Payable-Building	231.02	991.10	0	991.10
Reserve for Encumbrances	260.00	0	608,736.88	608,736.88
Fund Equity	300.00	604,259.11	(608,736.88)	(4,477.77)
TOTAL LIABILITIES & FUND EQUITY		<u>\$607,976.48</u>	<u>\$ 0</u>	<u>\$607,976.48</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1969		\$539,068.29	\$ 0	\$539,068.29
Add: Revenue to Date		65,190.82*	0	65,190.82
		<u>\$604,259.11</u>	<u>\$ 0</u>	<u>\$604,259.11</u>
Less: Expenditures to Date		0	608,736.88	608,736.88
Balance, August 31, 1969		<u>\$607,976.48</u>	<u>\$ 608,736.88</u>	<u>\$ (4,477.77)</u>

* Auditor's adjustment, putting Bond & Interest Fund on Accrued Basis

WILLIAM RAINEY HARPER COLLEGE
 DISTR CT #512
 BOND & INTEREST FUND - BUDGET REPORT
 FOR TWO MONTHS ENDED AUGUST 31, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUMBERED BALANCE
			AUGUST	TO DATE	
Fund Equity, July 1, 1969	300.00	\$ (21,594.00)	\$ -0-	\$ 65,190.82	\$ 86,784.82
<u>Local Resources</u>					
Taxes-Current - 1969	411.00	605,700.00	-0-	-0-	-0-
Taxes-Back	412.00	-0-	-0-	-0-	-0-
<u>Interest on Investments</u>					
Treasury Bills	471.00	2,000.00	-0-	-0-	-0-
Certificate of Deposit	472.00	7,000.00	-0-	-0-	-0-
Other	474.00	-0-	-0-	-0-	-0-
TOTAL REVENUE		\$ 614,700.00	\$ -0-	\$ 65,190.82	\$ 86,784.82
Total Revenue & Beginning Fund Balance		\$ 593,106.00	\$ -0-	\$ 65,190.82	\$ 527,915.18

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		UNENCUMBERED BALANCE
			AUGUST	TO DATE	
<u>General Institutional Exp.</u>					
<u>Fixed Charges</u>					
Interest - Bonds	570.00	\$ 283,258.00	\$ -0-	\$ -0-	\$.50
<u>Other</u>					
Bond Principal	593.00	325,000.00	-0-	-0-	-0-
Financial Charges	596.00	487.00	-0-	-0-	7.62
		\$ 325,487.00	\$ -0-	\$ -0-	\$ 7.62
Total Bond & Interest. Exp.		\$ 608,745.00	\$ -0-	\$ -0-	\$ 8.12

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
STATEMENT OF POSITION
SITE AND CONSTRUCTION FUND, AUGUST 31, 1969

53

<u>ASSETS</u>	ACCOUNT NUMBER	8/31/69 BALANCE	ENCUMBRANCES	UNENCUMBERED BALANCE
Cash in Bank	113.03	\$ 435,574.87	-0-	\$ 435,574.87
Investments	121.00	1,874,924.91	-0-	1,874,924.91
Interfund Receivables- Educational Fund	131.01	9,599.12	-0-	9,599.12
Other Receivables-Long Term				
Long Term	138.91	25,447.74	-0-	25,447.74
Vocational Education	138.92	432,804.31	-0-	432,804.31
Accrued Revenue				
Sale of Relocatable Bldgs	144.00	80,000.00	-0-	80,000.00
TOTAL ASSETS		<u>\$2,858,350.95</u>	-0-	<u>\$2,858,350.95</u>

LIABILITIES

Accounts Payable	240.10	\$ 140,949.73	\$ -0-	\$ 140,949.73
Reserve for Encumbrances	260.00	-0-	533,235.03	533,235.03
Fund Equity	300.00	2,717,401.22	(533,235.03)	2,184,166.19
TOTAL LIABILITIES & FUND EQUITY		<u>\$2,858,350.95</u>	\$ -0-	<u>\$2,858,350.95</u>

SUMMARY OF FUND BALANCE

Balance, September 1, 1966	\$ -0-	\$ -0-	\$ -0-
Add: Revenue to Date	8,656,368.41	-0-	8,656,368.41
	<u>\$8,656,368.41</u>	\$ -0-	<u>\$8,656,368.41</u>
Deduct: Expenditures to Date	5,938,967.19	533,235.03	6,472,202.22
BALANCE, AUGUST 31, 1969	<u>\$2,717,401.22</u>	<u>(\$533,235.03)</u>	<u>\$2,184,166.19</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND BUDGET REPORT
PROJECT BUDGET SEPTEMBER 1, 1966 to AUGUST 31, 1969

REVENUE	ACCOUNT NUMBER	REVENUE		UNENCUMBERED BALANCE
		BUDGET	TO DATE	
<u>Intermediate Resources</u>				
Sale of Bonds	425.00			
September 1, 1966 Bond Issue		\$ 3,375,000.00	\$ 3,375,000.00	\$ -0-
December 1, 1966 Bond Issue		4,000,000.00	4,000,000.00	-0-
Premium on Bonds Sold		\$ 360.00	\$ 360.13	\$ -0-
Accrued Interest		53,094.00	53,094.42	(.13)
<u>State Resources</u>				
Vocational Education Acct.	432.00	750,000.00	432,804.31	317,195.69
<u>Federal Resources</u>				
Title VI 1967-68	443.00	61,091.00	61,091.00	-0-
D HEW Grant	446.00			
Moveable Equip. Phase I	446.10	242,282.00	218,056.00	24,226.00
Fixed Equip. Phase I	446.20	430,000.00	-0-	430,000.00
Moveable Equip. Phase II	446.30	70,000.00	-0-	70,000.00
<u>Facilities</u>		\$803,373.00	\$279,147.00	\$524,226.00
Sale of Well Site	464.00	\$ 4,000.00	\$ 4,000.00	\$ -0-
Sale of Portable Classrooms	465.00	80,000.00	80,000.00	-0-
<u>Interest on Investments</u>		\$ 84,000.00	\$ 84,000.00	\$ -0-
Treasury Bills	471.00	\$ 90,000.00	\$ 3,611.75	\$ 24,267.28
Certificates of Deposit	472.00	360,000.00	31,250.00	(47,064.92)
Other Investments	473.00	20,000.00	-0-	20,000.00
<u>Other</u>		\$470,000.00	\$431,332.20	\$ 38,667.80
Miscellaneous	491.00	\$ 630.00	\$ 630.35	\$ (.35)
TOTAL SITE & CONSTRUCTION FUND REVENUE		\$9,536,457.00	\$8,656,368.41	\$880,088.59

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			AUGUST	TO DATE		
<u>Phase I</u>						
<u>Contractual Services</u>						
Financial Consultants	521.00	\$ 2,600.00	\$ -0-	\$ 2,583.46	\$ 2,583.46	\$ 16.54
Educational Consultants	522.10	54,200.00	-0-	53,710.25	53,710.25	489.75
<u>Architectural & Engineering</u>						
Design Development Phase	523.10	279,796.00	-0-	279,795.60	279,795.60	.40
Construction Documents Phase	523.20	290,400.00	-0-	290,400.00	290,400.00	-0-
Bid Phase	523.30	20,707.00	-0-	20,706.60	20,706.60	.40
Interiors	523.40	14,746.00	-0-	14,745.63	14,745.63	.37
Plans	523.50	20,244.00	-0-	19,338.93	19,338.93	905.07
Model	523.60	1,976.00	-0-	1,976.32	1,976.32	(.32)
Others	523.90	116.00	-0-	115.80	115.80	.20
Legal Counsel	527.00	\$ 20,215.00	-0-	20,214.50	20,214.50	.50
Fixed Charges		\$ 705,000.00	\$ -0-	\$ 703,587.09	\$ 703,587.09	\$ 1,412.91
Treasurer's Bond	579.10	\$ 3,040.00	\$ -0-	\$ 3,037.00	\$ 3,037.00	\$ 3.00
Other	579.90	10.00	-0-	4.57	4.57	5.43
Capital Outlay		\$ 3,050.00	\$ -0-	\$ 3,041.57	\$ 3,041.57	\$ 8.43
<u>Site Acquisition</u>						
Land Cost	581.10	\$ 1,439,146.00	\$ -0-	\$ 1,439,146.42	\$ 1,439,146.42	\$ (.42)
Real Estate Taxes	581.20	14,025.00	-0-	14,009.49	14,009.49	15.51
Revenue Stamps & Title Pol.	581.30	7,000.00	-0-	6,968.55	6,968.55	31.45
Appraisals	581.40	6,829.00	-0-	6,746.25	6,746.25	82.75
		\$ 1,467,000.00	\$ -0-	\$ 1,466,870.71	\$ 1,466,870.71	\$ 129.29

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to AUGUST 31, 1969

<u>EXPENDITURES (Cont.)</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>AUGUST</u>	<u>EXPENDITURES TO DATE</u>	<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
<u>Capital Outlay</u>						
<u>Site Improvements</u>						
Minor Improvements	582.10	\$ 100.00	\$ -0-	\$ 94.39	\$ 94.39	\$ 5.61
Water Connection	582.20	4,000.00	-0-	-0-	-0-	4,000.00
		<u>\$ 4,100.00</u>	<u>\$ -0-</u>	<u>\$ 94.39</u>	<u>\$ 94.39</u>	<u>\$ 4,005.61</u>
<u>New Buildings</u>						
Relocatable Buildings	583.10	\$ 171,605.00	\$ -0-	\$ 171,605.10	\$ 171,605.10	(.10)
Construction Payout to I.B.S.	583.20	2,557,470.00	-0-	2,557,469.43	2,557,469.43	.57
		<u>\$ 2,729,075.00</u>	<u>\$ -0-</u>	<u>\$ 2,729,074.53</u>	<u>\$ 2,729,074.53</u>	<u>\$.47</u>

WILLIAM RAINEY HANCOCK COLLEGE
DISTRICT NO. 512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to AUGUST 31, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. UNENCUMBEKEL
			AUGUST	TO DATE	
Equipment					
Initial Equipment	585.10	\$ 75,890.00	\$ -0-	\$ 75,888.04	\$ 75,888.04
Educational Non-Reimbursable	586.10	350,000.00	46,371.33	46,371.33	189,740.41
Educational Reimbursable					160,259.59
Title IV	587.10	61,091.00	-0-	60,149.56	60,422.56
Voc/Tech	587.20				668.44
Business	110-587.21	38,089.00	1,700.50	1,700.50	23,457.10
Data Processing	116-587.21	63,411.00	-0-	70,295.11	70,295.11
Law Enforcement	118-587.21	5,500.00	-0-	1,481.65	1,481.65
Architecture	311-587.21	20,000.00	-0-	-0-	-0-
Electronics	312-587.21	170,000.00	-0-	172,998.65	172,998.65
Mechanical Design	314-587.21	140,000.00	2,803.28	18,272.20	97,616.38
Numerical Control	315-587.21	163,000.00	-0-	167,033.00	167,033.00
Fashion Design	517-587.21	-0-	-0-	-0-	4,730.22
Nursing	713-587.21	2,000.00	-0-	1,132.50	1,132.50
Practical Nursing	714-587.21	-0-	-0-	-0-	-0-
Dental Hygiene	716-587.21	148,000.00	-0-	4,697.60	99,044.14
		\$ 750,000.00	\$ 4,503.78	\$ 437,611.21	\$ 637,788.75
DHEW Moveable	587.30	242,282.00	\$ 72,247.60	\$ 72,247.60	\$ 205,203.56
DHEW Fixed	587.40	430,000.00	\$ -0-	\$ -0-	\$ 56,459.45
Phase II					\$ 373,540.55
Contractual Services					
Architectural	523.00	756,058.00	\$ -0-	\$ 99,548.90	\$ 99,548.90
Capital Outlay					\$ 656,509.10
Site Improvement-S.W. Corner	582.00	343,000.00	\$ 106,854.55	\$ 209,096.35	\$ 209,096.35
New Buildings	583.00				\$ 133,903.65
Science & Music Wings		\$ 500,000.00	\$ -0-	\$ 2,288.75	\$ 2,288.75
Balance of Phase II Buildings		899,911.00	-0-	-0-	\$ 497,711.25
		\$ 1,399,911.00	\$ -0-	\$ 2,288.75	\$ 899,911.00
Equipment					\$ 1,397,622.25
DHEW Moveable	585.00	70,000.00	\$ -0-	\$ 33,097.16	\$ 33,097.16
Other Phase II Moveable	585.30	150,000.00	-0-	-0-	\$ 36,902.84
	585.50	220,000.00	\$ -0-	\$ 33,097.16	150,000.00
		\$ 9,536,457.00	\$ 229,977.26	\$ 5,938,967.19	\$ 6,472,202.22
TOTAL PROJECT BUDGET					\$ 3,064,254.78

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
AUXILIARY FUND - AUGUST 31, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>AUGUST 31 BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUM. BALANCE</u>
Petty Cash	111.00	\$ 100.00	\$ -0-	\$ 100.00
Cash in Bank	113.04	7,871.44	-0-	7,871.44
Charge Funds	115.00	300.00	-0-	300.00
NSF Check	116.00	226.74	-0-	226.74
 <u>Interfund Receivables</u>				
Educational Fund	131.01	309.10	-0-	309.10
Trust & Agency Fund	131.06	15.00	-0-	15.00
Misc. Receivables	138.00	16,098.62	-0-	16,098.62
Inventory	162.00	49,451.24	-0-	49,451.24
TOTAL ASSETS		<u>\$74,372.14</u>	<u>\$ -0-</u>	<u>\$ 74,372.14</u>
 <u>LIABILITIES</u>				
<u>Interfund Payables</u>				
Educational Fund	231.01	\$38,339.09	\$ -0-	\$ 38,339.09
Building Fund	231.02	4,849.77	-0-	4,849.77
Trust & Agency	231.06	4,280.76	-0-	4,280.76
Accounts Payable	240.10	-0-	-0-	-0-
Retailers Occupation Tax	255.00	232.30	-0-	232.30
Reserve for Encumbrances	260.00	-0-	148,372.92	148,372.92
TOTAL LIABILITIES		<u>\$47,701.92</u>	<u>\$ 148,372.92</u>	<u>\$ 196,074.84</u>
Fund Balance	300.00	\$26,670.22	\$(148,372.92)	\$(121,702.70)
TOTAL LIABILITIES & FUND BALANCE		<u>74,372.14</u>	<u>-0-</u>	<u>74,372.14</u>
 Fund Balance, August 1, 1969				
		\$27,509.10	-0-	-0-
Add: Revenue to Date		4,146.19	-0-	-0-
 Less: Expenditures to Date				
		4,985.07	-0-	-0-
FUND BALANCE, AUGUST 31, 1969		<u>\$26,670.22</u>	<u>-0-</u>	<u>-0-</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (CAFETERIA) BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

<u>REVENUE</u>				<u>UNENCUMBERED</u>
<u>Fund Equity, August, 1969</u>	<u>ACCOUNT</u>	<u>BUDGET</u>	<u>REVENUE</u>	<u>BALANCE</u>
	<u>NUMBER</u>	<u>AUGUST</u>	<u>TO DATE</u>	
	300.00	\$ (2,000.00)	\$ -0-	\$ 1,442.29
	451.00	242,150.00	-0-	242,150.00
		<u>\$240,150.00</u>	<u>\$(3,442.29)</u>	<u>\$243,592.29</u>

<u>EXPENDITURES</u>				<u>UNENCUMBERED</u>
<u>Public & Auxiliary Service</u>	<u>ACCOUNT</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>Salaries</u>	<u>NUMBER</u>	<u>AUGUST</u>	<u>TO DATE</u>	
			<u>EXP. & ENCUMB. TO DATE</u>	
Administrative	511.00	\$ 15,000.00	\$ 2,833.32	\$ 12,166.68
Professional	512.00	15,500.00	5,583.30	9,916.70
Office	516.00	9,000.00	440.00	8,560.00
Service Staff	517.00	45,000.00	-0-	45,000.00
Student Employees	518.00	22,000.00	-0-	22,000.00
Total Salaries		<u>\$106,500.00</u>	<u>\$ 8,856.62</u>	<u>\$ 97,643.38</u>

Contractual Services	520.00			
Other (Laundry, etc.)	529.00	\$ 7,265.00	\$ -0-	\$ 7,265.00
Total Contractual Services		<u>\$ 7,265.00</u>	<u>\$ -0-</u>	<u>\$ 7,265.00</u>

Instr. Materials & Supplies				
Purchases	536.10	\$ 101,860.00	\$ (6.91)	\$ 100,269.60
Beginning Inventory	536.20	-0-	216.85	(216.85)
Ending Inventory	536.30	(5,000.00)	(216.85)	(4,783.15)
Total Instr. Materials & Supplies		<u>\$ 96,860.00</u>	<u>\$(6.91)</u>	<u>\$ 95,269.60</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (CAFETERIA) BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
		BUDGET	AUGUST		
<u>General Materials & Supplies</u>					
Office Supplies	541.00	\$ 350.00	\$ 30.09	\$ 61.35	\$ 288.65
Printing & Offset Dupl.	542.00	350.00	4.57	4.57	345.43
Publications & Dues	545.00	200.00	-0-	17.50	182.50
Service Supplies	546.00	9,686.00	-0-	1,338.10	8,347.90
Total General Materials & Supplies		\$ 10,586.00	\$ 34.66	\$ 1,421.52	\$ 9,164.48
<u>Travel & Meeting Expense</u>					
Travel - Local	552.00	\$ 200.00	\$ -0-	\$ -0-	\$ 200.00
Travel - Expense	554.00	900.00	13.20	13.20	886.80
Total Travel & Meeting Exp.		\$ 1,100.00	\$ 13.20	\$ 13.20	\$ 1,086.80
<u>Fringe Benefits</u>	560.00	\$ 10,838.00	\$ -0-	\$ -0-	\$ 10,838.00
<u>Fixed Charges</u>					
Telephone	573.00	\$ 500.00	\$ -0-	\$ -0-	\$ 500.00
Rental of Facilities	575.00	-0-	-0-	-0-	-0-
Interest	577.00	2,400.00	-0-	-0-	2,400.00
Total Fixed Charges		\$ 2,900.00	\$ -0-	\$ -0-	\$ 2,900.00
<u>Capital Outlay</u>					
Equipment Office	585.00	\$ 2,000.00	\$ 691.90	\$ 1,331.90	\$ 668.10
Equipment Miscellaneous	588.00	15,000.00	1,970.37	7,370.93	7,629.07
Total Capital Outlay		\$ 17,000.00	\$ 2,662.27	\$ 8,702.83	\$ 8,297.17
<u>Other Expenses</u>					
Provision for Contingency	595.00	\$ 1,200.00	\$ -0-	\$ -0-	\$ 1,200.00
Financial Charges & Adjusts.	596.00	-0-	-0-	-0-	-0-
Facilities Charges	597.00	600.00	-0-	-0-	600.00
Total		\$ 1,800.00	\$ -0-	\$ -0-	\$ 1,800.00
TOTAL CAFETERIA EXPENDITURES		\$254,849.00	\$11,559.84	\$20,584.57	\$234,264.43

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

REVENUE	ACCOUNT NUMBER	REVENUE		UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE	
Fund Equity, August 1969	300.00	\$ (1,000.00)	\$ -0- \$ 30,133.86	\$ (31,133.86)
Public & Auxiliary Service				
Sales - Books	452.10	285,000.00	-0- 758.11	284,241.89
Sales - Supplies	452.20	40,000.00	-0- 347.03	39,652.97
Total		\$325,000.00	\$ -0- \$ 1,105.14	\$323,894.86
TOTAL REVENUE & FUND EQUITY		\$324,000.00	\$ -0- \$ 31,239.00	\$292,761.00

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE	
Salaries				
Professional	512.00	\$ 12,300.00	\$ 2,050.00	\$ 10,250.00
Office	516.00	33,700.00	2,044.86	31,655.14
Student Employees	518.00	-0-	-0-	-0-
Total Salaries		\$ 46,000.00	\$ 4,094.86	\$ 41,905.14
Instructional Materials & Supplies				
Purchases - Books-For Resale	536.1	\$ 237,000.00	\$ 497.32	\$ 100,234.79
Beginning Inventory - Books	536.2	22,000.00	148.26	22,492.47
Ending Inventory - Books	536.3	(24,000.00)	-0-	(31,887.70)
Purchases-Supplies-for Resale	536.4	30,000.00	-0-	30,000.00
Beginning Inventory-Supplies	536.5	17,400.00	-0-	17,713.86
Ending Inventory - Supplies	536.6	(18,400.00)	-0-	(17,346.69)
Total Instruc.Matls. & Supplies		\$264,000.00	\$ 645.58	\$ 91,206.73

General Materials & Supplies	ACCOUNT NUMBER	EXPENDITURES		UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE	
Office Supplies	541.00	\$ 1,280.00	\$ 171.14	\$ 296.55
Printing & Offset Dupl.	542.00	2,100.00	-0-	-0-
Advertising	544.00	1,450.00	-0-	-0-

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
			AUGUST	TO DATE		
Gen. Materials & Suppl. (Cont.)						
Publications & Dues	545.00	\$ 225.00	\$ -0-	\$ -0-	\$ -0-	\$ 225.00
Repairs & Maintenance	547.00	-0-	129.05	129.05	129.05	(129.05)
Total General Materials & Supplies		\$ 5,055.00	\$ 300.19	\$ 300.19	\$ 425.60	\$ 4,629.40
Travel & Meeting Expense	554.00	\$ 600.00	\$ -0-	\$ -0-	\$ -0-	\$ 600.00
Fringe Benefits	560.00	\$ 1,500.00	\$ -0-	\$ -0-	\$ -0-	\$ 1,500.00
Fixed Charges - Telephone	573.00	\$ -0-	\$ 22.77	\$ 22.77	\$ 22.77	\$ (22.77)
Contractual Services	*526.00	\$ -0-	\$ -0-	\$ (100.00)	\$ (100.00)	\$ 100.00
Capital Outlay						
Equipment - Office	585.00	\$ -0-	\$ -0-	\$ 1,205.95	\$ 4,831.66	\$ (4,831.66)
Equipment - Miscellaneous	588.00	-0-	-0-	-0-	31.26	(31.26)
Equipment - Service	589.00	8,000.00	59.90	-0-	-0-	8,000.00
Total Capital Outlay		\$ 8,000.00	\$ 59.90	\$ 1,205.95	\$ 4,862.92	\$ 3,137.08
Other						
Provision for Contingency	595.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Financial Charges & Adjusts.	596.00	250.00	-0-	(1.52)	(1.52)	251.52
Facilities Charges	597.00	1,000.00	-0-	-0-	-0-	1,000.00
Total Other		\$ 1,250.00	\$ -0-	\$ (1.52)	\$ (1.52)	\$ 1,251.52
TOTAL BOOKSTORE EXPENDITURES		\$326,405.00	\$4,994.25	\$ (6,617.35)	\$100,511.36	\$225,893.64

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND - (INTER-COLLEGIATE ATHLETICS) BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

REVENUE	ACCOUNT NUMBER	REVENUE		UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE	
Fund Equity, August 1, 1969	300.00	\$ -0-	\$ 602.53	\$ (602.53)
Public & Auxiliary Services				
Gate Receipts	455.00	400.00	-0-	400.00
Total		\$ 400.00	\$ 602.53	\$ (202.53)
Transfers In				
Transfers from Educa. Fund	489.1	\$ -0-	\$ -0-	\$ 33,083.00
Transfers from Student Activity Fund	489.6	6,000.00	-0-	6,000.00
Total Transfers In		\$ 39,083.00	\$ -0-	\$ 39,083.00
Total Revenue & Begin. Fund Equity		\$ 39,483.00	\$ 602.53	\$ 38,880.47

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE		
Salaries					
Professional	512.00	\$ 8,700.00	\$ -0-	\$ -0-	\$ 8,700.00
Office	515.00	-0-	-0-	-0-	-0-
Student Employees	518.00	-0-	-0-	-0-	-0-
Total Salaries		\$ 8,700.00	\$ -0-	\$ -0-	\$ 8,700.00
Contractual Services					
Other	520.00				
	529.00	\$ 3,068.00	\$ -0-	\$ (281.50)	\$ 3,349.50
Total Contractual Services		\$ 3,068.00	\$ -0-	\$ (281.50)	\$ 3,349.50
Instructional Matls. & Supplies					
Instructional Supplies	530.00	\$ 9,600.00	\$ -0-	\$ (30.70)	\$ 7,007.38
Total Instructional Materials & Supplies	531.00	\$ 9,600.00	\$ -0-	\$ (30.70)	\$ 7,007.38

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND - (INTER-COLLEGIATE ATHLETICS) BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
			AUGUST	TO DATE		
<u>General Materials & Supplies</u>						
Office	541.00	\$ 170.00	\$ 43.59	\$ 43.59	\$ 43.59	\$ 126.41
Printing & Offset Dupl.	542.00	700.00	9.04	9.04	9.04	690.96
Postage	543.00	-0-	-0-	-0-	-0-	-0-
Advertising	544.00	-0-	-0-	-0-	-0-	-0-
Publications & Dues	545.00	500.00	224.80	224.80	224.80	275.20
Total General Materials & Supplies		\$ 1,370.00	\$ 227.43	\$ 277.43	\$ 277.43	\$ 1,092.57
<u>Travel & Meetings</u>						
Mileage - Local	552.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Travel Expense	554.00	3,300.00	-0-	-0-	-0-	3,300.00
Vehicle Expense	556.00	3,500.00	-0-	-0-	-0-	3,500.00
Total Meeting & Travel		\$ 6,800.00	\$ -0-	\$ -0-	\$ -0-	\$ 6,800.00
<u>Fixed Charges</u>						
Rental Facilities	575.00	\$ 1,700.00	\$ -0-	\$ -0-	\$ -0-	\$ 1,700.00
General Insurance	578.00	800.00	-0-	-0-	-0-	800.00
Total Fixed Charges		\$ 2,500.00	\$ -0-	\$ -0-	\$ -0-	\$ 2,500.00
<u>Capital Outlay</u>						
Office	585.00	\$ 120.00	\$ -0-	\$ -0-	\$ -0-	\$ 120.00
Educational	586.00	7,325.00	-0-	-0-	3,868.71	3,456.29
Total Capital Outlay		\$ 7,445.00	\$ -0-	\$ -0-	\$ 3,868.71	\$ 3,576.29
TOTAL INTER-COLLEGIATE EXPENDITURES		\$ 39,483.00	\$ 277.43	\$ (34.70)	\$ 6,457.26	\$ 33,025.74

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (DATA PROCESSING EQUIPMENT RENTAL) BUDGET REPORT
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	AUGUST	REVENUE TO DATE	UNENCUMBERED BALANCE
Fund Equity August 1, 1969	300.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Public & Auxiliary Services	459.00	\$15,000.00	\$2,899.61	\$3,041.05	\$11,958.95
Other		\$15,000.00	\$2,899.61	\$3,041.05	\$11,958.95
<u>TOTAL REVENUE</u>					

EXPENDITURES	ACCOUNT NUMBER	BUDGET	AUGUST	EXPENDITURES TO DATE	EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
Salaries	510.00	\$ 4,000.00	\$ 59.85	\$ 59.85	\$ 59.85	\$ 3,940.15
General Materials & Supplies	540.00	1,000.00	-0-	-0-	-0-	1,000.00
Fixed Charges-Rental of Equip.	570.00	8,000.00	-0-	-0-	1,767.77	6,232.23
Facilities Charges	597.00	2,000.00	-0-	-0-	-0-	-0-
<u>TOTAL EXPENDITURES</u>		\$15,000.00	\$ 59.85	\$ 59.85	\$1,827.62	\$11,172.38

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 AUXILIARY FUND (COLLEGE CENTER) BUDGET REPORT
 FOR THE TWO MONTHS ENDED AUGUST 31, 1 69

REVENUE	ACCOUNT NUMBER	REVENUE		UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE	
Fund Equity August 1, 1969	595-000	\$ -0-	\$ -0-	\$ -0-
	300.00			
<u>Public & Auxiliary Services</u>				
Game Room Receipts	459.00	\$ -0-	\$ -0-	6,000.00
Vending Machine Receipts	459.10	-0-	-0-	2,500.00
Total Revenue		\$ -0-	\$ -0-	\$8,500.00

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUMBERED BALANCE
		BUDGET	AUGUST TO DATE		
Salaries	510.00	\$ -0-	\$ -0-	\$ -0-	\$6,000.00
Total Salaries		\$ -0-	\$ -0-	\$ -0-	\$6,000.00
<u>General Materials & Supplies</u>					
General Materials & Supplies	540.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
Total General Materials & Supp.		\$ -0-	\$ -0-	\$ -0-	\$ 500.00
<u>Other Expenses</u>					
Facilities Charges	597.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
Total Facilities Charges		\$ -0-	\$ -0-	\$ -0-	\$ 500.00
TOTAL EXPENDITURES		\$ -0-	\$ -0-	\$ -0-	\$7,000.00

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND - OTHER ACTIVITIES
FOR THE TWO MONTHS ENDED AUGUST 31, 1969

<u>REVENUE</u>	<u>BUDGET</u>	<u>AUGUST</u>	<u>REVENUE</u> <u>TO DATE</u>	<u>UNENCUMBERED</u> <u>BALANCE</u>
Fund Equity August 1969	\$ -0-	\$ -0-	\$ 215.00	\$ (215.00)
300.00				

AUXILIARY FUND - EQUIPMENT LEASING SUB-FUND

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>AUGUST</u>	<u>EXPENDITURES</u> <u>TO DATE</u>	<u>EXP. &</u> <u>ENCUMB.</u> <u>TO DATE</u>	<u>UNENCUMBERED</u> <u>BALANCE</u>
598-000					
Account Number					
Service Equipment	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Cafeteria Service Equipment	-0-	-0-	-0-	15,562.25	(15,562.25)
Bookstore Service Equipment	-0-	-0-	-0-	8,414.93	(8,414.93)
TOTAL EXPENDITURES	\$ -0-	\$ -0-	\$ -0-	\$ 23,977.18	\$ (23,977.18)

FOR BOARD ACTION

SUBJECT:

Recommended changes in the Policy Manual

Section 3.0.4 entitled "Types of Appointment" and
Section 3.0.6, Item D entitled "Bases for Appointment"

REASON FOR CONSIDERATION BY THE BOARD:

A clarification of the Tenure Policy was requested.
The attached policy is proposed to satisfy this request.

BACKGROUND INFORMATION:

The proposed policy of tenure appointments is a result
of cooperative efforts between the faculty committee and
the administration and appears to be satisfactory to both
concerned.

RECOMMENDED ACTION

Adoption of this policy for inclusion in the Policy Manual.
All other matters that appear in the Policy Manual relative
to this subject should be retained.

3.0.4.

A. Teaching Faculty

1. Probationary

Probationary appointments are for one year and place no obligation on the college for renewal or to specify cause for non-renewal. These appointments are subject to renewal on a year to year basis for a period of three years but not to exceed four years. Faculty serving with probationary appointments will enjoy academic freedom on an equal basis with other members of the faculty.

2. Continuous Appointments

Continuous appointments are awarded to faculty who have been granted tenure. Members of the full-time teaching faculty will be considered for tenure during a probationary period of not less than three years nor more than four years. A continuous contract may be terminated only for adequate cause.

3.0.6.

D. Bases for Appointment

Tenure, granted only by specific board action, is not granted solely on the basis of the number of years of service. ^{all} Eligible faculty members will be considered for tenure during the probationary period.

Decisions regarding the granting of tenure will be made at the last official board meeting in May. In unusual cases the board of trustees, on its own initiative or upon the recommendation of the teaching or administrative faculty, may delay its decision regarding the granting of tenure to an individual faculty member to December 15th of the fourth year of service. On or before that date, the faculty member must have been advised that he will be granted tenure or that his current, or fourth year contract, is considered terminal. In the event that the board of trustees delays the granting of tenure to an individual faculty member the faculty member shall be notified in writing stating the reasons for the delay.

Recommendations regarding tenure will be forwarded from the lowest administrative unit through the appropriate dean and the faculty committee on tenure. Should any non-tenured faculty member feel that he has been unjustly overlooked, he may recommend himself to the faculty committee on tenure for its consideration. The committee shall review without prejudice his candidacy.

The president, after considering recommendations of the appropriate vice president and the faculty committee on tenure, will advise the faculty member in writing, postmarked not later than midnight of May 1, of his intended recommendation regarding granting of tenure. The faculty member will have five (5) calendar days from the date of notification to make a written request to the president appealing the intended recommendation. The president shall immediately request the faculty appeals committee to consider the appeal.

The president shall transmit to the board of trustees the recommendations of the vice president and the tenure hearing committee, or when the appeals are heard by the tenure appointment appeals committee, the recommendations of the appeals committee and his own.

I. SUBJECT

Two studies for board information. Exhibit A covers charge-backs paid to Harper College since the college opened, and Exhibit B is a study of charge backs paid by Harper to other districts for last year and includes authorizations approved for this fall.

II. REASON FOR CONSIDERATION BY BOARD

At the last board meeting this information was requested by the board.

III. BACKGROUND INFORMATION

The information presented has been developed by Mr. Stansbury and Dr. Harvey.

Please note that the data in Exhibit B omits the first year of the college's operation. This was done because we felt the year was atypical. As you will remember we opened with a freshman program and students who had begun their college the year before at other junior colleges were permitted to complete their work on charge backs.

Please note in Exhibit A that charge backs from a number of high schools stopped when newly formed junior college districts were approved and billings were shifted to the college district. The junior college districts are listed at the end of the exhibit in the 500 number sequence.

NUMBER OF CHARGE BACKS PAID TO HARPER COLLEGE FROM ILLINOIS HIGH SCHOOL
AND JUNIOR COLLEGE DISTRICTS FOR THE YEARS 1967-68, 68-69 AND FALL 69-70.

<u>DISTRICTS</u>	<u>FALL 67-68</u>	<u>SPRING 67-68</u>	<u>SUMMER 67-68</u>	<u>FALL 68-69</u>	<u>SPRING 68-69</u>	<u>SUMMER 68-69</u>	<u>FALL 69-70</u>
2 - Maroa, Ill.				1			
12 - Litchfield				1			
40 - Streator					1	1	
87 - Bloomington							1
95 - Lake Zurich	18	14					
113 - Highland Park	4	9	2	41	28	16	66
115 - Lake Forest	1	1	1	1		1	12
116 - Round Lake	5	3					
117 - Antioch		1					
118 - Wauconda	9	6					
119 - Waukegan		2					
120 - Mundelein	11	9					
124 - Fox Lake	1						
125 - Stevenson	3	5	8	19	22	16	36
127 - Grayslake	2	6					
128 - Libertyville	3	12					
156 - McHenry H.S.	1						
200 - Oak Park			1	1			1
202 - Evanston	1	2		2	2	2	16
203 - New Trier				12	16	6	55
207 - Maine	128	149	116	521	493	224	
212 - Leyden							1
219 - Niles	11	9	3	67	54	27	
225 - Glenbrook	24	47	27	128	89	33	172
234 - Ridgewood						1	2
301 - Central Comm. Burlington							2
502 - DuPage C.C.	5	4		9	6	1	10
504 - Triton College				1	2	2	2
508 - Chicago City C.				1	5		8
509 - Elgin Comm. C.				1			9
511 - Rock Valley							1
524 - Moraine Valley			1	1	1		1
525 - Joliet J.C.					1		1

CHARGE BACKS TO HARPER (cont'd.)

<u>DISTRICTS</u>	<u>FALL 67-68</u>	<u>SPRING 67-68</u>	<u>SUMMER 67-68</u>	<u>FALL 68-69</u>	<u>SPRING 68-69</u>	<u>SUMMER 68-69</u>	<u>FALL 69-70</u>
528 - McHenry C.C.	9	18	7	3	5		6
532 - Lake County C.C.			39	159	147	45	17
535 - Niles-Maine							988
Totals	<u>236</u>	<u>297</u>	<u>205</u>	<u>969</u>	<u>872</u>	<u>375</u>	<u>1407</u>

CHARGE BACKS PAID BY HARPER TO OTHER JUNIOR COLLEGES FOR THE YEAR 1968-69 (INCLUDING THE SUMMER OF 1969) AND STUDENTS WITH AUTHORIZATIONS TO OTHER DISTRICTS APPROVED FOR THE FALL OF 1969. THE YEAR 1967-68 WAS OMITTED FROM THE STUDY BECAUSE IT WAS AN ATYPICAL YEAR WITH MANY DISTRICT STUDENTS COMPLETING DEGREES AT OTHER JUNIOR COLLEGES WHICH THEY ENTERED PRIOR TO THE OPENING OF HARPER.

<u>Name of College</u>	<u>Curriculum</u>	<u>No. of Charge-Backs paid for 1968-69</u>	<u>No. of Students Authorized Fall 1969-70</u>
Amundsen (Chicago City)	<u>Totals</u>	<u>7</u>	<u>1</u>
	Sheet Metal	2	1
	For Degree Completion	2	
	Child Development	2	
	English for Foreign Students	1	
Belleville Jr. College	Aviation Technology		1
Danville Jr. College	<u>Total</u>	<u>2</u>	<u>1</u>
	Horticulture	1	1
	Agriculture	1	
College of DuPage	<u>Totals</u>	<u>8</u>	<u>5</u>
	Hotel, Restaurant Management	3	1
	Fire Science	1	
	Calculus II	1	
	Long Term Care Admin.	1	1
	Library Science	2	2
	Air Conditioning		1
Elgin Community College	<u>Total</u>	<u>6</u>	<u>9</u>
	Plastics Technology		1
	Modern Math	1	
	Aviation	1	1
	For Degree Completion	2	1
	Nursing	1	2
	Political Science 151	1	
	Dental Assisting		1
	Ed. - Children's Literature		1
	Machine Shop Practice		1
	Drafting and Design Tech.		1
Joliet Jr. College	<u>Total</u>	<u>1</u>	<u>0</u>
	Agriculture Business Supply	1	
College of Lake County	<u>Total</u>	<u>0</u>	<u>1</u>
	Real Estate		1

<u>Name of College</u>	<u>Curriculum</u>	<u>No. of Charge- Backs paid for 1968-69</u>	<u>No. of Students Authorized Fall 1969-70</u>
Lakeland College	<u>Total</u>	<u>1</u>	<u>0</u>
	Concrete Technology	1	0
Loop Branch (Chicago City College)	<u>Total</u>	<u>3</u>	<u>0</u>
	Child Care	1	
	Child Development	1	
	For Degree Completion	1	
McHenry Junior College	<u>Total</u>	<u>2</u>	<u>1</u>
	Agriculture	1	
	Industrial Supervisor	1	
	Real Estate		1
Parkland College	<u>Total</u>	<u>1</u>	<u>0</u>
	Precision Technology	1	0
Triton College	<u>Totals</u>	<u>32</u>	<u>24</u>
	Machine Shorthand I	1	
	Transportation Mgt.	1	1
	Photo Offset	4	1
	Machine Design	1	1
	Air Conditioning & Refrig.	1	1
	Nursing	3	1
	Cosmotology	1	
	Auto Mechanics	2	2
	Real Estate	1	3
	For Degree Completion	3	
	Inhalation Therapy	2	2
	Supervision	1	1
	Quality Control	2	
	Optics	1	4
	Engineering		1
	L.P.N.	2	
	Education	1	
	Political Science	1	
	Civil Technology	1	
	Basic Drafting & Electronic Draft.	1	
	Physiology	1	
	Graphic Arts	1	1
	Pilot Ground Course		1
	Court Reporting		2
	X-Ray Tech.		1
	Area not indicated		1
Wright Jr. College (Chicago)	<u>Totals</u>	<u>0</u>	<u>2</u>
	Business Administration		1
	Associated Arts		1
	<u>Total</u>	<u>63</u>	<u>45</u>

HARPER COLLEGE FACULTY SENATE

MINUTES

MEETING SEPT. 18, 1969

- I CALL TO ORDER President Ryan called the meeting to order at 4:15 P.M. Present were Senators Ryan, McCabe, Bartos, Foust, King, Thieda, Ostrowski, Carroll, Planigan, Callin and Smith. Dr. Schauer and Dr. Makas also attended the meeting.
- II APPROVAL OF MINUTES Mrs. Callin moved that the minutes of the previous meeting be approved. Seconded by Mr. King and passed.
- III ADMINISTRATION MEMBERSHIP Discussion of a resolution passed by members of the administration of the College that administrators be henceforth excluded from the Faculty Senate continued for almost an hour. Dr. Schauer presented the administration point of view on this matter. A number of questions were raised concerning the reasons for the resolution and the manner in which it came about. President Ryan read a letter from Dr. Lahti advising the Senate of the Administration's resolution in which he (Dr. Lahti) endorsed the action of the administrators. Mrs. Callin offered a motion to accept Dr. Lahti's recommendation. The motion was seconded by Mr. Ostrowski. The motion was defeated with one vote for it, six opposed, and three abstentions. The Senate asked that Dr. Lahti be advised of this vote and that administrative withdrawal must be effected through administrative channels as the Senate does not intend to initiate the removal of administrators willing to serve in the Senate.
- IV EVALUATION AND GRIEVANCE President Ryan pointed out that full faculty approval is needed for approval of any evaluation and grievance procedures. He further suggested that a policy on these matters be hammered out by a committee working with Dr. Schauer in an all day meeting held off campus. Dr. Schauer and the Senate concurred with this suggestion and a committee made up of Messrs. Carroll, Ryan, McCabe, Guerin Fisher, Makas and Schauer was selected to work on these matters. The committee will meet on Tuesday, September 23rd, all day for this purpose at a place to be designated. Any policies and procedures agreed upon by this committee must then be submitted to the entire faculty at a general faculty meeting for their approval. After such faculty approval, these documents will be submitted to the Board of Trustees. Mr. Carroll put these points into a motion which was seconded by Mr. Ostrowski and passed by the Senate.

V VACANCIES The Secretary of the Senate advised the Senate of vacancies existing in the Senate and called for elections to fill those vacancies. Two new divisional representatives (Business and Health & Life Sciences) will be elected by the respective divisions. In accordance with the Senate Constitution, two new at-large representatives must also be elected. Furthermore, there is one vacancy to be filled. All terms are for three years. The Senate will decide whether to fill the seats of present administrative members King, Powell, Swahburgy, Gelch, Thieda) when and if they resign from the Senate. The Secretary of the Senate was directed to announce the vacancies and the elections to the Faculty.

VII ATTENDANCE Attendance at meetings has been a matter of concern to the Senate. The difficulties of calling meetings at a time convenient to all Senators have increased with the move to the new campus. The amount of business carried over from the last year and the new business is great and requires the attendance of all senators at meetings. Mr. Ryan asked that the Secretary of the Senate check the schedules of all senators in an effort to find a time convenient to all senators so that attendance would be as full as possible.

VI OTHER BUSINESS Two other items of the agenda had to be deferred to the next meeting of the Senate because of the lateness of the hour (6:00 P.M.) and the fact that the Senate at this point had less than a quorum present. These items were Committee membership and Budget for the Senate.

VIII ADJOURNMENT The meeting was adjourned at 6:00 P.M.

Respectfully submitted,

Michael F. Barten
Michael F. Barten
Secretary of the Senate

M E M O R A N D U M

October 9, 1969

TO: Mr. W. J. Mann
FROM: R. J. Hughes
RE: Notes on Meeting - Office G.T. March, Dist. 10 Engr.
State Highway Division

In Attendance

G. T. March, Dist. Engr.
C. H. McLean, Asst. Dist. Engr.
R. Hughes, Harper College
Bob Brawley
Harry Pettengill

Updated information on Major Work

1. Widen Algonquin from Route 53 to Roselle Road with permanent signals at Algonquin/Roselle Roads. High priority in 1970 program--not complete before late 1971. March said would try to improve intersections first--not normal procedure, possibly more costly.
2. Widen Algonquin from Dempster to Route 53. Firm part of 1969 program--to 135 bids November 1969; major progress during 1970.
3. Widen Higgins from Elmhurst Road to Route 53. Firm plans to do work in 1970 contingent on Elk Grove Village dedicating additional right of way (17 feet each side).
4. Widen Meacham from Algonquin to Higgins. Still a county problem, suggests we work with them.
5. Major improvement of Route 53 to become part of I-80. Final link-up entire system by 1973, work in our area sooner.

Interim Improvements

1. Temporary signal at Roselle/Algonquin. Now critical since permanent work may not complete until late 1971. March offered compromise--stated signal ineffective unless intersection widened--state would widen pavement to provide left turn bays, and supply signal hardware if private interests would provide electrical work. State will provide necessary drawings and solicit bids for Motorola; Motorola will expedite by dealing with Kil-Bar. State could widen lanes within 30 days. State would assume maintenance responsibility for signal.

2. Left turn arrows on Algonquin at Meacham; and change in timing of signal to expedite Algonquin traffic. George Richter to investigate and let us know if equipment, traffic load, will permit. Basic March reaction to left turn signals is negative; he feels they slow down overall traffic flow.

Other Comments

Any private participation would be 100% Motorola. Harper College administration pleads no money; firms in Plum Grove Industrial Park too small-largest firm (Polo Foods) approximately 100 employees.

March not receptive to question as to how we might support the district's program through other contacts. Felt he didn't need any help.

On subject of plant entrance signals there must be private participation. Cost estimate \$30,000-\$40,000 per signal, plus costs to link to Algonquin/Meacham signals, \$1500-\$2000 per left turn bay--for three signals as high as \$150,000.

March gave impression of competent, dedicated individual sincerely interested in meeting responsibilities in framework of limited funds and tremendous backlog of needs. Receptive to communication with and cooperation of industry and communities.

RJH/ss