

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067

AGENDA

October 23, 1969

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - a. Construction Payouts
 - b. Bills Payable
 - c. Payroll - Sept. 16, 1969 to October 15, 1969
 - d. Estimated Payroll - Oct. 16, 1969 to Dec. 15, 1969
 - e. Financial Statements
- V. Communications
- VI. New Business
 - a. Purchasing Recommendations
 - 1. Electronics Items (To be hand carried) Exhibit A
 - b. Tenure (Recommended Revision) Exhibit B
 - c. Harper College Policy on Demonstrations Exhibit C
 - d. Other
- VII. President's Report
- VIII. Adjournment



OFFICE OF THE PRESIDENT

October 20, 1969

BOARD OF TRUSTEES

Dear Trustee:

Enclosed is the Agenda and supporting information for the regularly scheduled Board meeting to be held Thursday, October 23, 1969 in the Board Room at Harper College at 8:00 p.m.

I shall look forward to seeing you on Thursday, eight o'clock in the evening.

Sincerely,

Robert E. Lahti

Robert E. Lahti
President

mck
Enclosures

WILLIAM RAINEY HARPER COLLEGE
BOARD OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, October 23, 1969.

CALL TO ORDER: The regular meeting of the Board of Junior College District No. 512 was called to order at 8:07 p.m., October 23, 1969, by Chairman Johnson, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL: Present: Members John Haas, James Hamill, Richard Johnson and Lawrence Moats.
Absent: Members Milton Hansen, LeRoi Hutchings, and Jessalyn Nicklas

Also present: Robert E. Lahti, Donald Andries, Donald Collins, Harold Cunningham, Anton A. Dolejs, James Harvey, Robert J. Hughes, John A. Lucas, Donald Misic, Omar L. Olson, Henry Roepken, Clarence Schauer, Frank Vandever and George Voegel--Harper College; K. C. Radtke--Day Publications; and Frank Larocca--Fitch, Larocca, Carington and Jones.

MINUTES: Member Moats moved and Member Haas seconded the motion to approve the minutes of October 9, 1969, as distributed. Motion unanimously carried.

DISBURSEMENTS: Chairman Johnson called on Mr. Larocca to discuss Change Order #58. Mr. Larocca explained that this was a formal request for reduction in retainage to Corbetta Construction Company from 5% to 3%, as approved by the Board of Trustees in principle at the last Board meeting.

Member Haas moved and Member Hamill seconded the motion to authorize W. J. Mann, Vice-President of Business Affairs, to approve Change Order #58 to Corbetta Construction Company for reduction in retainage from 5% to 3%.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Johnson and Moats
Nays: None

DISBURSEMENTS:
Construction
Payouts

Member Hamill moved and Member Moats seconded the motion to authorize W. J. Mann to approve the following construction payouts:

Corbetta Construction Co.	\$163,363.95
L. K. Comstock-Gibson Elec.	56,659.62

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Johnson and Moats
Nays: None

Mr. Larocca informed the Board that the architects have worked the extras up into a master list. He stated Mr. Mann had requested them to delineate the cause. Mr. Larocca stated this list was ready and a meeting would be held with Mr. Mann and the contractor to finalize this list, in the hope that it can be presented to the Board at the next meeting.

Mr. F. Hines, Board Attorney, entered the meeting at 8:10.

Mr. Larocca discussed construction progress, stating he had met with Mr. Mueller. He informed the Board the four labs were occupied by October 20. In reference to Mr. Mueller's occupancy date of Nov. 1, Mr. Larocca stated Mr. Mueller would now like to move that date up to the 3rd through the 8th of November. Mr. Larocca stated he felt it would more likely be November 15. He stated they have asked that the trailers and equipment be moved off the site, which will start in about two weeks. The contractor will still be on the site, using space in the college. Mr. Larocca stated they were looking to December 1 for wrapping up the punch list.

Dr. Lahti informed the Board that Mr. Finlay, of CRS, was here a week ago to review some problems; for example, the level of the lake is too shallow. He stated there were several things which did not really come up to specifications and that the college was supposed to receive some answers by the end of the week.

DISBURSEMENTS:

Bills Payable

After discussion, Member Hamill moved and Member Haas seconded the motion to approve the bills payable as of October 23, 1969, for payment as follows:

Educational Fund	\$80,282.45
Building Fund	40,235.77
Site & Construction Fund	268,139.22
Auxiliary Fund	<u>47,171.37</u>
Total	<u>\$435,828.81</u>

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Johnson and Moats
Nays: None

Member Haas moved and Member Moats seconded the motion to approve the payroll of September 16-30, 1969, in the amount of \$137,450.90; payroll of October 1-15, 1969, in the amount of \$156,529.41; and the estimated payroll of October 15, 1969, to December 16, 1969, in the amount of \$688,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Johnson and Moats
Nays: None

Financial State-
ments

Mr. Dolejs informed the Board that the college was now up-to-date on the financial statements. He stated the Auxiliary Fund was completed but there had not been time to run it for the meeting.

Dr. Lahti asked the Board when they wished to entertain the Boards of Education, at least the two high school boards. Member Haas stated he felt the college should invite all the underlying school districts, elementary through high school, to a dinner. The other Board members concurred with his statement. Dr. Lahti stated he would try to work out a date, and the Board suggested probably a Tuesday or Wednesday would be preferable. Chairman Johnson suggested avoiding the last half of December.

COMMUNICATIONS:

A letter was read from Niles Township Maine Community College requesting a copy of the Board policies. Dr. Lahti stated he had taken care of this.

The Board discussed a letter from Triton College in which they took exception to some of the provisions of the I.A.J.C. meetings concerning athletics.

Dr. Harvey informed the Board the administrative division had voted down the I.A.J.C. proposal. He stated the grounds were that the document as presented was inadequate, particularly in regard to recruitment and subsidizing athletes. Dr. Harvey stated the Skyway Conference, of which Harper is a member, had completed its constitution. He informed the Board of the following points in this constitution: 1) there will be no scholarships offered for athletics; 2) all recruiting in other junior college districts is eliminated or out of bounds; and, 3) only students who are in a district on a legitimate charge-back will be eligible in a district other than their own.

Chairman Johnson discussed the fifteen minute visual presented to the Arlington Heights Chamber of Commerce. This presentation had been worked out by Mr. Andries, Mr. Regehr, and Mr. Roepken, along with Mr. Stockman. Chairman Johnson discussed some of the favorable comments and reactions to this presentation. Member Moats stated he thought the presentation was tremendous, and that he felt one thing that should be brought out is what the college is doing with the first two years of education; why the community should take advantage of the opportunities Harper is offering the young people.

Dr. Lahti agreed Member Moats point was well taken, and pointed out the college is going to have to consider the audience involved. Perhaps the answer is a different script with a different emphasis, depending on the audience. Member Hamill stated he felt it should be emphasized that these first-rate facilities are giving an education at a premium cost--a low cost. Dr. Lahti agreed the college has to be positive about the advantages it offers.

Chairman Johnson requested Board members arrive at 7:45 at the next Board meeting, in order to have their pictures taken for their I.D. cards.

NEW BUSINESS:

Bid Award--
Electronic
Equipment

Dr. Lahti stated he had some introductory comments to make before the Board discussed the bid for electronic equipment. Some capital funds in this year's budget were reimbursable, some were not. He stated of the \$750,000, there was \$75,000 left unexpended. He pointed out that if the Board approved this purchase, and the college applied this as being reimbursable, it would pretty much wipe out this fund. Dr. Lahti reported most of the remaining portion of the capital outlay in this year's budget will not be reimbursable. He stated a decision would have to be made as to whether it would be best to buy this equipment from college funds entirely; or to apply all of part of the remaining \$750,000 V.E.A. money; or to purchase it from the Site and Construction Fund, with the possibility that 40 to 60% will be reimbursed under the new Voc-Educational Act provisions. Dr. Lahti stated he would recommend that Mr. Mann study this thoroughly before this decision was reached. He informed the Board that the college was finally running out of movable equipment money, and that he wanted the Board to be aware of this situation. Dr. Schauer reported that all of this electronic equipment is on the listing from the state as approved. If the legislature comes up with the dollars, he stated, it will be between 40 to 60% reimbursable.

After a lengthy discussion, Member Hamill moved and Member Haas seconded the motion to approve the award of bid on electronic equipment contingent upon approval of Mr. Mann and staff, as outlined in Exhibit A, as follows:

Q-803 to Tektronix, Inc. for a total of	\$30,174.00
Q-806 to Carter Electronics for a total of	13,350.00
Q-810 to Aidex Corporation for a total of	10,450.00

At this point, Mr. Collins asked that the Board delay action on this motion until he had an opportunity to discuss some information he had with Dr. Schauer. He left the room with Dr. Schauer, after the Board agreed to go on to other business.

Policy on
Demonstrations

Dr. Lahti stated he thought Exhibit C was self-explanatory. Student Conduct had been adopted by the Board of Trustees on May 22, 1969. Mr. James B. Holderman,

(NEW BUSINESS:
Policy on
Demonstrations
(Cont.)

Executive Director of the State of Illinois Board of Higher Education, requested cooperation in complying with the Nov. 1, 1969, date for institutional submission of policy statements of disciplinary procedures employed by the respective campuses in cases of campus disorder, as requested by Governor Ogilvie at the time he signed House Bill 1894.

Dr. Lahti stated the administration was presenting Draft #II on Harper College Procedure on Demonstrations. He informed the Board that Dr. Harvey and Dr. Fischer had met with the Student Senate on this procedure.

Dr. Harvey stated this had been discussed with the Student Senate, some questions were raised, and after discussion the senate was ready to accept it in the framework in which it was being presented to the Board. He stated the president of the Student Senate had checked with members who were not present and they were basically in agreement.

Member Haas stated it was his understanding that this was to be kept as a live issue for the Student Senate so that, as they gain experience and the Board gains experience, the Student Senate can be involved in developing a general plan and providing the Board with supplementary information and suggestions. He stated this had been concurred in by all Board members.

Member Hamill questioned where, during a crisis, the President and the Board of Trustees fit in to this procedure. After a lengthy discussion, the Board agreed they would like to see the procedures. However, Member Haas stated he felt the Board should comply with the law in getting a proposed plan in to the Governor by November 1. He pointed out this did not mean the Board could not amend the plan, as it will be developed over a period of time. He stated the Board could amend it in light of the procedures they would be studying in the next few weeks. Frank Hines informed the Board these procedures could be legally discussed in an Executive Session.

Electronic
Equipment Bid.

As Mr. Collins and Dr. Schauer had returned to the meeting, and stated there was no objection to the Board taking action on the motion on the electronic equipment bid, Chairman Johnson asked for a roll call on the motion.

NEW BUSINESS:

Electronic
Equipment Bid

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Johnson and Moats
Nays: None

Harper College
Policy on
Demonstrations

Member Hamill moved and Member Moats seconded the motion to approve the adoption of the proposed Harper College Procedure on Demonstrations, Draft #II, as recommended in Exhibit C, in compliance with the state law, at Dr. Holderman's request.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Johnson and Moats
Nays: None

Tenure (Recommended
Revision)

Dr. Schauer stated that the administration was suggesting a change in wording in the Tenure Policy, 3.0.6, D.--Bases for Appointment, which was adopted by the Board on October 9, 1969. In Exhibit B, Dr. Schauer explained that the sentence changed was underlined in the suggested change at the bottom of the page. He requested that the word after in this underlined sentence be changed to read during; or the sentence would read, "On or before December 15 during the faculty member's fourth year of service,..."

Member Haas moved and Member Moats seconded the motion to approve the suggested change in Tenure Policy, 3.0.6, D.--Bases for Appointment, as outlined in Exhibit B, and with the change of the word after to during as presented.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Johnson and Moats
Nays: None

OTHER:

Dr. Lahti asked Dr. Schauer to report on the issue of Grievance and Evaluation. Dr. Schauer reported they had a meeting with the faculty last week. After discussion, suggestions were requested which had been turned in. Dr. Schauer stated there would be a meeting the next day to try to incorporate some of the suggestions into the Grievance document. He stated it would then go back to the faculty for final vote, hopefully within a week. Dr. Lahti stated the need of the administration is to bring forth a document that represents closest agreement of both groups.

OTHER:
(Cont.)

Chairman Johnson stated that when the administration receives the final document, Dr. Lahti will inform Member Hamill and Member Hamill will then make the decision as to whether to have a meeting of his committee before meeting with the Board.

Member Hamill stated the Board had approved in spirit the substance of the Evaluation document and asked Dr. Schauer if there had been any change in the substance of this document. Dr. Schauer stated he did not think so.

PRESIDENT'S
REPORT:

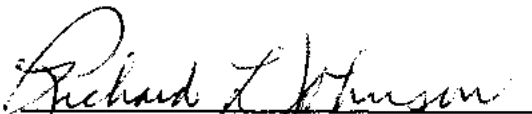
Dr. Lahti reported that beginning Sunday, October 26, Harper College will be on the radio for 15 minutes, once a month. Mr. Roepken discussed the program, explaining this is part of the radio, television and journalism work. He stated it will be on station WCLR, at 1:30 p.m., the last Sunday of each month. The newscasts will cover Harper College sports, and academic and social areas.

Dr. Lahti discussed the success of the GT-70 board meeting conducted on a conference call. He stated each member was shipped a 45 minute tape, briefing them on what the executive director had in mind. Dr. Lahti stated, as chairman, he conducted the meeting and it took about 45 minutes to run through a two-page agenda. He pointed out the advantages financially and time-wise. Dr. Lahti discussed the ways GT-70 was now getting the faculty involved in communication between various colleges.

Member Hamill requested information on the Phase II decision on the extra \$60,000 for possibly athletic field improvement. Dr. Lahti stated he would check with Mr. Mann, stating the decision had been to have the staff meet and allow them to decide on the best solution. Chairman Johnson requested that Mr. Mann report at the next Board meeting on the disposition of this \$60,000.

ADJOURNMENT:

Member Hamill moved and Member Moats seconded the motion that the meeting be adjourned at 10:05 p.m. Motion unanimously carried.


Chairman Johnson


Secretary Hamill

WILLIAM RAINEY HARPER COLLEGE

October 20, 1969

To: Board of Trustees

From: Office of the President

Subject: Construction Payouts and Change Orders

The following change order has been recommended by our architect and reviewed by the administration. The administration recommends that W. J. Mann, Vice-President of Business Affairs, be authorized to approve the following change order:

Change Order #58, Corbetta Construction Company, reduction in retainage from 5% to 3%, as approved in principle by the Board of Trustees at the last meeting.
(See attachment)

The following construction payouts have been recommended by our architect and have been reviewed by Mr. Hughes, Director of Buildings and Grounds. The administration recommends that W. J. Mann, Vice-President of Business Affairs, be authorized to approve the following construction payouts:

Corbetta Construction Co., \$163,363.95

L.K.Comstock-Gibson Electric 56,659.62

October 16, 1969

RECEIVED
OCT 17 1969
BUSINESS OFFICE

Mr. William Mann
William Rainey Harper College
District 512
1501 South Roselle Road
Palatine, Illinois 60067

Re: William Rainey Harper College

Dear Mr. Mann:

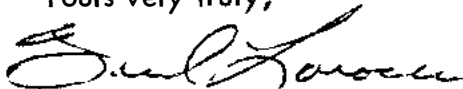
The Corbetta Construction Company of Illinois has requested a second reduction of retainage from their present level of 5% to a new level of 3% (of their Contract Amount).

I have discussed this matter with Mr. Charles Martini, of the Illinois Building Authority and we concur that this reduction is justified.

We therefore, recommend to you and the Board of William Rainey Harper College that you allow a reduction of retainage to the Corbetta Construction Company to a level of 3% of the Construction Contract.

This reduction from the present retainage would grant a refund of \$163,363.95 to the aforesaid Contractor. The Change Order and Payment Request for the same are enclosed herewith.

Yours very truly,



Frank L. Larocca

FLL/C

Enclosures

cc: Mr. Charles Martini, Illinois Building Authority

Change Order

TO: Corbetta Construction Company
875 East Rand Road
Desplaines, Illinois

Change Order No. 58
Date October 15, 1969
Proposal No. _____
Date _____

REFERENCE: CONTRACT IBA 74-95 DATED _____
USER William Rainey Harper College
LOCATION Palatine, Illinois
PROJECT DESCRIPTION New Junior College
TYPE OF WORK General Construction

You Are Authorized to Make the Following Changes in the Subject Contract:

Allow payment of \$163,363.95 in over-retainage to Corbetta Construction Company. Normal contract retainage to be set at \$259,796.26 which is equal to 3% of the contract amount.

The Amount to the Contract Will Be (Unchanged) (Increased) (Decreased) by the Sum of: NO CHANGE
_____ Dollars (\$ NO CHANGE)
Contract Total Including This Change Order Will Be: \$ NO CHANGE

The time provided for completion in the contract due to this change order is (unchanged) (increased) (decreased) by _____ calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

APPROVED: FITCH, LAROCCA, CARINGTON, JONES BY: [Signature] 10/15/69
Architect Date

ACCEPTED: CORBETTA CONST. CO. OF ILL. BY: _____
Contractor Date

APPROVED: WILLIAM RAINEY HARPER COLLEGE BY: _____
User Date

APPROVED: ILLINOIS BUILDING AUTHORITY BY: _____
Date

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

BILLS FOR APPROVAL
October 23, 1969

		<u>PAGES</u>
I.	BILLS PAYABLE	
	Educational Fund	\$ 80,282.45 8
	Building Fund	\$ 40,235.77 3
	Site & Construction Fund	\$268,139.22 2
	Auxiliary Fund	<u>\$ 47,171.37</u> 5
		<u>\$435,828.81</u>
II.	PAYROLLS	
	Payroll, September 16 - 30, 1969	\$137,450.90 9
	Payroll, October 1 - 15, 1969	\$156,529.41 13
	Estimated Payroll, October 15, 1969 to December 16, 1969	\$688,000.00
III.	IMPREST FUND	\$ 12,436.60 9
	(Approved by Board as part of I above)	

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
A. Dolejs Tuition Refund Account	To Provide Funds for Tuition Refunds	11013	\$1,000.00
A. Dolejs Tuition Refund Account	To Provide Funds for Tuition Refunds	11014	1,000.00
A. Dolejs Tuition Refund Account	To Provide Funds for Tuition Refunds	11015	1,000.00
A. Dolejs Tuition Refund Account	To Provide Funds for Tuition Refunds	11016	500.00
A. Dolejs Tuition Refund Account	To Provide Funds for Tuition Refunds	11017	500.00
Adams Safe & Service Co. Addressograph Multigraph Corp.	Office Equipment - Fireproof Safe Office Supplies, Equipment Repair, Printing & Duplicating Supplies	11018	1,288.00
Allied Electronics Corp.	Office Equipment - Electronics & Audio Visual Supplies Equipment Repair	11019	162.31
Central States-Ampex Corp. Assoc. In Gynecological Surgery & Obstetrics Baker & Taylor Co. J. N. Bartfield Dick Blick	Medical Exam, Ruth Rupar Library Books Library Books Art Supplies, Equipment & Technical Supplies	11020 11021 11022 11023 11024	791.16 121.15 10.00 501.95 853.11
E. W. Boehm Co.	Duplicating & Office Supplies, Office Equipment	11025	553.13
Books For Libraries, Inc. Carle Instruments, Inc. Consumers Digest	Library Books Lab Supplies & Equipment Library Subscription	11026 11027 11028 11029	1,274.19 3,925.00 214.28 14.00

WILLIAM RAINY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Jerry Davidson	Medical Examination	11030	\$ 18.00
Demco	Office Supplies	11031	45.60
Easy Travel Service	Travel - J. Bauer, R. Sedrel, R. Lahti	11032	373.00
Educational Audio Visual Center For Vocational & Technical Education	Films	11033	36.31
Esquire	Library Subscriptions	11034	18.00
Film Center, Inc.	Library Subscription	11035	15.00
Fisher Scientific Co.	Film	11036	135.61
Fox Valley Medical Lab.	Lab Supplies	11037	525.88
Linda Fricka	Medical Exam - R. Felder	11038	2.00
Gamma Photo Labs.	Medical Examination	11039	13.00
Garment Equipment Corp.	Photos, Advertising	11040	23.74
Gaylord Brothers, Inc.	Instruction Supplies, Equipment	11041	179.84
General Binding Corp.	Library Supplies	11042	17.60
General Biochemicals	Office Supplies	11043	108.59
CCM: General Biological, Inc.	Biology Supplies	11044	203.22
Hansen Hardware	Lab Supplies & Equipment	11045	873.93
Harris Hospital Supplies	Art Equipment	11046	21.76
Heller Lumber Co.	Lab Supplies & Equipment	11047	359.20
Hertz System, Inc.	Engineering Supplies	11048	19.20
Order From Horder	Travel - R. Lahti, W. Mann	11049	149.30
Human Development Institute	Office Supplies	11050	359.91
Indiana University A.V. Center	Tape Recordings	11051	301.55
IBM Corporation	Film	11052	125.00
	Office Supplies & Equipment, Machine Maintenance, Equipment Rental	11053	2,070.71

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
L. J. Klemens, M.D.	Medical Examination - Barbara Meyer, R. Lakatos	11054	\$ 35.00
Lorraine Music Co.	Records	11055	29.35
A. C. McClurg & Co.	Library Books	11056	679.34
American Holiday Van Lines	Moving Expense - J. Lucas	11057	113.14
Meramec Community College	Publications	11058	14.07
Merchants Cash Register Co.	Repairs	11059	102.00
J. J. Donnelly, M.D.	Medical Examination - Virginia Miller	11060	9.00
Newark Electronics Corp.	Audio Visual Equipment	11061	423.42
The New York Times	Library Books	11062	1,952.58
Northwest Internal Medical Assoc.	Medical Examination - W. Bush	11063	18.00
Music Library Assoc.	Library Subscription	11064	15.00
A. J. Nystrom & Co.	Audio Visual Supplies	11065	127.95
Office Electronics, Inc.	Office Supplies	11066	48.15
Paddock Publications	Want Ads	11067	99.55
Prompt Printing Service	Printing	11068	109.00
Realites	Library Subscription	11069	16.00
Regent Book Co.	Library Books	11070	15.15
Regent Products Co.	Art Supplies & Equipment	11071	706.63
Peter M. Robeck & Co.	Film	11072	250.00
Rollins Supply Co.	Art Equipment	11073	134.40
School Health Supply Co.	Physical Education Equipment	11074	111.50
Science Research Assoc.	Supplies	11075	16.24
Servicemaster Communications System, Inc.	Audio Visual Equipment - Tapes	11076	1,575.00
Smith & Underwood	Chemistry Supplies	11077	66.37
Craig Stewart	Professional Expense - Reimbursement	11078	17.50

WILLIAM RAINY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Stivers Lifesavers, Inc.	Contractual Office Services	11079	\$ 401.97
Trainex Corporation	Films	11080	675.00
TWA, Inc.	Transportation	11081	58.70
United Press International, Inc.	Photographs	11082	99.70
Universal Stationers, Inc.	Office Supplies	11083	33.25
Vital Research Films	Film	11084	100.00
Raymond White	Medical Examination	11085	15.00
White Collar Girls of America	Contractual Office Services	11086	178.60
H. W. Wilson Co.	Library Subscriptions	11087	425.00
University of Wisconsin	Film Rental	11088	16.75
A. Dolejs Tuition Refund Account	To Provide Funds for Tuition Refunds	11089	1,000.00
Advance Process Supply Co.	Art Equipment	11090	750.10
American Chemical Society	Library Subscriptions	11091	97.00
American Dental Association	Slides, Library Subscriptions	11092	43.50
American Hospital Supply	Lab Supplies	11093	125.23
American Institute of Baking	Film	11094	35.50
Arcade Travel Service	Travel - W.J. Mann	11095	36.00
Baker & Taylor Co.	Library Books	11096	65.67
Barnes & Noble, Inc.	Library Books	11097	233.95
R. R. Bowker Co.	Library Books	11098	51.75
Brudno Art Supply Co.	Audio Visual Supplies	11099	145.00
Charles Bruning Co.	Technical Supplies	11100	108.60
Buckeye Ribbon & Carbon Co.	Office Supplies	11101	105.37
Mrs. Shelley Buttjer	Medical Examination	11102	10.00
Capital Discount Co.	Equipment Rental	11103	180.00
Cenco Instruments Corp.	Lab Supplies	11104	179.50
Cole-Parmer	Lab Equipment	11105	85.00

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Alfred Dunhill of London	Office Equipment	11106	\$ 60.00
Dick Ells Co.	Technical Supplies	11107	109.73
Encyclopedia Britannica	Films	11108	\$32.70
Educational Corp.	Medical Examination - S. Hawley	11109	11.00
Fahey Medical Center	Library Books	11110	6.93
French & European Publications	Medical Examination	11111	16.00
Robin Gocke	Art Equipment & Supplies	11112	493.25
Graphic Chemical & Ink Co.	Tuition Reimbursement	11113	61.50
James A. Heisler	Legal Services	11114	787.50
Frank M. Hines	Library Subscription	11115	20.00
Hitchcock Publishing Co.	Office Supplies & Equipment	11116	333.79
Order From Horder	Vocational Library	11117	43.94
Houghton Mifflin Co.	Music Equipment	11118	65.68
Karnes Music Co.	Contractual Services	11119	49.70
Kelly Services	Office Supplies	11120	22.06
Lakeview Rubber Stamp Co.	Office Supplies	11121	53.10
LaSalle Messinger Paper Co.	Art Supplies	11122	12.00
J. C. Licht Co.	Office Equipment	11123	2,180.67
Lundia Myers Industries, Inc.	Film	11124	175.12
McGraw Hill Book Co.	Tuition Reimbursement	11125	100.00
Henry Meier	Equipment Repair Parts	11126	23.00
Midwest Visual Equipment Co.	Office & Library Supplies & Equipment	11127	2,854.94
3M Business Products Sales	Flowers	11128	36.00
Nelsons Flower & Gift Shop	Library Subscription	11129	75.00
New York Times	Tuition Reimbursement	11130	61.50
R. L. Nolan			

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Northwest Letter Service	Printing - Newsletter	11131	\$ 157.16
Northwest Office Machines	Equipment Repair	11132	11.50
Pace/Avnet	Technical Supplies	11133	541.05
Polk Brothers, Inc.	Office Equipment	11134	79.00
Frederick Post	Technical Supplies	11135	107.98
Pulver Machinists Supply	Technical Supplies	11136	67.42
The Presidents Assoc.	Dues	11137	400.00
Remington Rand	Typewriter	11138	136.00
Janet Savin	Tuition Reimbursement	11139	80.00
Irene Sanderson	Tuition Reimbursement	11140	100.00
Sargent-Welch Scientific Co.	Art Supplies	11141	2.76
Marilyn Swanson	Tuition Reimbursement	11142	41.25
Richard C. Treanor, M.D.	Medical Examination - Gladys Clark	11143	15.00
Penelope Zaballa	Medical Examination	11144	10.00
R. Zilkowski	Tuition Reimbursement	11145	27.00
Imprest Fund	Partial Reimbursement	11146	5,000.00
Addressograph Multigraph	Equipment Rental	11147	174.40
American Dental Association	Lab Supplies	11148	74.00
American Geographical Society	Library Subscription	11149	9.50
American Hospital Supply	Lab Supplies	11150	63.45
The Athletic Institute	Films	11151	63.58
Beckley-Cardy Co.	Office Supplies	11152	24.42
Blair Equipment Co.	Technical Supplies	11153	29.64
E. W. Boehm Co.	Office Supplies	11154	131.85
Marth Bolt	Tuition Reimbursement	11155	47.00
The Burrows Co.	Lab Supplies	11156	144.78
Chicago Association of Commerce & Industry	Library Subscription	11157	5.00

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Chicago Tribune	Want Ad	11158	\$ 234.00
Curtis 1000, Inc.	Office Supplies	11159	160.48
Easy Travel Service	Travel - J.B. Tillotson, F. Vaisvil, L. Sameczyek, J. Haas, L. Moats, F. Nicklas, R. Sedrel, J. Upton	11160	678.00
Educational Aids Service	Audio Visual Equipment	11161	247.20
Gregory Franklin	Tuition Reimbursement	11162	45.00
Gamma Photo Labs	Advertising	11163	16.00
General Biological, Inc.	Lab Supplies	11164	24.20
Hansen Hardware	Office Supplies	11165	6.79
Haskell House Publishers	Library Books	11166	277.50
Order From Horder	Office Supplies	11167	225.48
Order From Horder	Office Supplies	11168	5.57
International Business Machines Corp.	Computer Rental - Sept. \$10,064.20		
	Maintenance & Freight		341.58
	Equipment - Cables		<u>2,363.24</u>
Johnson Publishing Co.	Library Subscription	11169	12,769.02
The New York Times	Library Microfilm Subscription	11170	12.00
Oral B Co.	Instructional Supplies	11171	325.00
Paddock Publications	Art Supplies, Want Ad, Legal Notice	11172	15.12
Reprographic Supply Co.	Office Supplies	11173	143.42
Sandak, Inc.	Slides	11174	135.00
Sax Arts and Crafts	Art Supplies & Equipment	11175	462.50
		11176	639.99

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
CCM Schaar Scientific, Inc.	Instruction Equipment	11177	\$ 308.00
Science Research Assoc.	Vocational Library	11178	19.57
Sears, Roebuck & Co.	Instruction Supplies	11179	20.66
Standard Oil Co.	Travel Expense	11180	12.70
Triangle Camera, Inc.	Audio Visual Supplies & Equipment	11181	412.95
The Wall Street Journal	Want Ad	11182	299.40
Wards Natural Science Establishment	Instructional Supplies	11183	62.75
Xerox Corporation	Equipment Rental	11184	40.18
Prudential Insurance Co.	Group Insurance, incl. Sept. adj.	11185	8,013.61
Imprest Fund	Reimbursement	11186	6,846.80
			<u>\$80,282.45</u>

To: Treasurer

From: Board of Trustees

The above listed checks number 11013 to 11186 are hereby authorized for payment.

Date of Approval: October 23, 1969

Chairman Richard L. Johnson

Secretary James H. Hume

WILLIAM RAINERY ROPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
American Industrial Service Co.	Custodial Supplies	1510	\$ 8.00
E. Bermudez, M. D.	Med. Exam.-E. Haldeman	1511	15.00
L. M. Brownsey Supply Co.	Equipment - Service	1512	1,200.40
Commonwealth Edison Co.	Electricity	1513	62.77
C. C. School District 59	Building Material-Light Fixtures	1514	216.00
Elgin Paper Co.	Custodial Supplies	1515	3,111.25
Hansen V & S Hardware	Equipment - Service	1516	89.13
Order from Horder	Office Supplies	1517	9.89
Illinois Bell Telephone Co.	Phone Services	1518	33.67
Internal Medicine Assoc.	Med. Exam. - R. Dudley	1519	20.00
Mine Safety Appliances Co.	Equipment - Service	1520	225.04
Northwest Electrical Supply	Building Remodeling	1521	47.32
Northwestern Salt Co.	Water & Fuel Treatment	1522	146.52
O'Hare Sheet Metal Co.	Building Remodeling	1523	956.00
Repro-Graphics, Inc.	Printing - Log Sheets	1524	40.00
The Roscoe Co.	Contractual Services	1525	152.80
Sears Roebuck & Co.	Maintenance Tools	1526	18.80
Stevens Chemical Co.	Custodial Supplies	1527	171.17
Abana Products Inc.	Supplies	1528	445.92
Airkem North East Illinois Co.	Custodial Supplies	1529	352.00
American Industrial Service Co.	Maintenance Supplies	1530	17.65
Robert Anderson	Contractual Services - Moving	1531	86.00
Arlington Concrete Products	Building Remodeling	1532	244.00
Barrington Trucking Co.	Maintenance Services	1533	52.50
Belding Engineering Co.	Moving Expense	1534	1,790.85
Browns Industrial Uniforms	Uniforms	1535	134.15
L. M. Brownsey Supply Co.	Custodial Equipment & Supplies	1536	185.50
Commonwealth Edison Co.	Electricity	1537	160.65

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Township High School District 214	For wear & tear provisions of contracts Elk Grove & Forest View High Schools	1538	17,000.00
Dymalon	Equipment - Service	1539	134.40
General Fire Extinguisher	Fire Extinguishers	1540	110.50
Glasscraft Signs System	Signs	1541	944.77
Graybar Electric Co.	Building Remodeling	1542	289.82
Hansen Hardware	Service Supplies	1543	52.17
H-O-H Chemicals Inc.	Fuel Oil Treatment	1544	415.01
Huntington Labs., Inc.	Custodial Supplies	1545	144.93
Illinois Bell Telephone Co.	Phone Services Including Installation	1546	5,412.58
Illinois Bell Telephone Co.	Telephone Services	1547	12.76
Illinois Bell Telephone Co.	Telephone Services	1548	216.35
Lattof Car Rental	Truck Rental - Moving	1549	22.14
Lien Chemical Co.	Custodial Supplies	1550	88.80
Midwest Handling Inc.	Equipment Rental & Repair	1551	444.36
Mt. Prospect Electrical Construction	Building Remodeling	1552	266.00
Northwest Electrical Supply	Maintenance Supplies	1553	39.58
Paddock Publications	Want Ad	1554	31.50
Village of Palatine	Contractual Services - Security	1555	330.00
Rolling Meadows Shell Service	Vehicle Maintenance	1556	71.21
Schnell Sheet Metal	Building Remodeling	1557	1,422.80
Zimmer Hardware	Building Remodeling	1558	64.79
Accurate Sign Co.	Campus Signs	1559	316.00
Beer Motors	Rental - Tractor	1560	380.00
Repro-Graphics, Inc.	Printing-Parking Registration Forms	1561	71.00
Ruffalo Decorating Co.	Painting Parking Lanes	1562	906.75
Schnell Sheet Metal	Building Remodeling	1563	66.40
Veto Sales & Service	Security Supplies & Equipment	1564	916.94
Imprest Fund	Reimbursement	1565	71.23
			<u>\$40,235.77</u>

BUILDING FUND EXPENDITURES -- OCTOBER 23, 1969 ()

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 1510 to 1565 are hereby authorized for payment.

Date of Approval: October 23, 1969

Chairman Richard S. Johnson

Secretary Samuel Stewart

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

SITE & CONSTRUCTION FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
D. L. Saslow Co., Inc.	Vocational Technical Equipment, Reimbursable	697	\$ 94,346.56*
Advance Mannequin & Display, Inc.	Vocational Technical Equipment, Reimbursable	698	141.54
Alenco Tool Supply Co.	Partial Payment-Bandsaws, Reimbursable & Molding Machine, Reimbursable	699	5,700.00**
Ametek Testing Equipment	Partial Payment-Hardness Tester, Reimbursable	700	1,200.00
Bedard & Morency Mill Co.	Furniture	701	10,777.44***
Cenco Instruments Corp.	Instruction Equipment, Reimbursable	702	75.00
Corbetta Construction Co.	Site Improvements - SW Corner Instruction Equipment, Reimbursable	703	88,332.10
Denoyer-Geppert Co.	Partial Payment-Instruction Equipment, Reimbursable & Micrometer, Reimbursable	704	232.25
DoAll Northern Illinois Co.	Partial Payment-Instruction Equipment, Reimbursable & Micrometer, Reimbursable	705	6,360.00**

*Approved by Board 1-9-69
 **Approved by Board 3-27-69
 ***Approved by Board 1-23-69

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

SITE & CONSTRUCTION FUND EXPENDITURES -- OCTOBER 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Educational & Institutional Cooperative Service, Inc.	Sand Urns	706	\$ 777.01
Erickson Machine & Supply Co.	Partial Payment-Instruction Equipment, Reimbursable	707	1,500.00*
Fridstein Fitch & Partners	Architectural Services	708	1,278.01
Harris Hospital Supply, Inc.	Instruction Equipment, Reimbursable	709	62.00
Order From Horder	Sand Urns	710	214.67
James Metal Products Co.	Smoking Urns	711	262.50
Office Services Co. & Wm. Iselin & Co., Inc.	Furniture	712	36,526.16**
Village of Palatine	Water Connection	713	4,000.00
Prairie State School Equipment Co.	Tables	714	14,934.00***
Protective Equipment, Inc.	Instruction Equipment, Reimbursable	715	218.75
United Dial Gage Repairs Service Co.	Vocational Equipment, Reimbursable	716	208.66
S. S. White Co.	Vocational Technical Equipment, Reimbursable	717	992.57
			<u>\$268,139.22</u>

*Approved by Board 3-27-69
 **Approved by Board 1-23-69
 ***Approved by Board 4-17-69

TO: Treasurer

From: Board of Trustees

The above listed checks number 697 to 717 are hereby authorized for payment.
 Date of Approval: October 23, 1969

Chairman Richard S. Johnson

Secretary James G. Smith

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES - October 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Harry Abrahms	Purchases - Books	1009	\$ 408.20
Addison Wesley Publ. Co., Inc.	Purchases - Books	1010	4,655.98
The Aero Box Co., Inc.	Office Supplies	1011	34.50
Allen Bros., Inc.	Purchases - Food	1012	1,626.60
Allen, Wales Adding Mach. Agency	Office Equip. - Bookstore	1013	548.25
Allyn & Bacon, Inc.	Purchases - Books	1014	89.16
American Dental Assoc.	Purchases - Books	1015	100.00
Amer. Institute of Steel Const., Inc.	Purchases - Books	1016	300.00
American Technical Society	Purchases - Books	1017	1,132.22
Amlings Flowerland	Service Supplies	1018	294.46
Artex Enterprises, Inc.	Purchases - Supplies	1019	165.20
Atheneum Publishers	Purchases - Books	1020	113.69
Aurora Area Express	Purchases - Books	1021	5.50
B/B Imperial Inc.	Cafeteria Equipment	1022	3,515.64
L. G. Balfour Co.	Purchases - Supplies	1023	905.12
Arlington Produce	Purchases - Food	1024	824.12
Barnes & Noble, Inc.	Purchases - Books	1025	44.87
Bastian-Blessing Co.	Service Supplies	1026	201.65
Bit o Gold Eggs	Purchases - Food	1027	1,287.41
Boorum & Pease Co.	Purchases - Supplies	1028	394.51
Boosey & Hawkes	Purchases - Books	1029	29.17
Wm. C. Brown Co. Publishers	Purchases - Books	1030	690.85
Burgess Publ. Co.	Purchases - Books	1031	147.74
Broadman Press	Purchases - Books	1032	38.87
Burks Carbonic Co.	Purchases - Food	1033	80.00

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES - October 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Carver Plastics Corp.	Purchases - Supplies	1034	\$ 51.35
Chandler's Inc.	Purchases - Books	1035	1,143.68
Champion Products, Inc.	Purchases - Supplies	1036	2,302.06
Chicago Terminal Clearance, Inc.	Purchases - Supplies	1037	5.50
Columbia University Press	Purchases - Books	1038	19.62
Consolidated Freightways	Purchases - Supplies	1039	8.65
Thomas Y. Crowell Co.	Purchases - Books	1040	62.46
Cummings Publ. Co., Inc.	Shipping Charges on Book Purchases	1041	258.00
Dodd Mead & Co.	Purchases - Books	1042	60.27
Edward Don & Co.	Cafeteria Equip. & Supplies	1043	809.35
The Dorsey Press	Purchases Books	1044	220.34
Doubleday & Co., Inc.	Purchases - Books	1045	382.44
The Doehla Co.	Purchases - Supplies	1046	76.74
College of DuPage Book Store	Purchases - Books	1047	410.10
Eaton Paper Co.	Purchases - Books	1048	110.54
Elgin Paper Co.	Purchases - Office Supplies	1049	406.15
Fairchild Book Division	Purchases - Books	1050	191.18
Fearon Publishers	Purchases - Books	1051	143.02
Federal Office Products	Purchases - Supplies	1052	111.55
Follett College Book Co.	Purchases - Books	1053	5,119.63
Food Marketers	Purchases - Food	1054	276.84
The Foundation Press, Inc.	Purchases - Books	1055	384.20
W. H. Freeman & Co.	Purchases - Books	1056	228.94
Geller Artist Materials, Inc.	Purchases - Supplies	1057	343.69

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES - October 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Ginn & Co.	Purchases - Books	1058	\$ 94.88
Graphic Chemical & Ink Co.	Purchases - Supplies	1059	81.25
Harcourt, Brace & World, Inc.	Purchases - Books	1060	4,450.20
George H. Hathaway & Co.	Purchases - Food	1061	315.36
Hawthorn-Mellody Farms Dairy	Purchases - Food	1062	668.08
Hayden Book Co., Inc.	Purchases - Books	1063	512.76
E. A. Hinrichs & Co.	Cafeteria Equipment	1064	131.25
Holleb & Co.	Purchases - Food	1065	748.57
IBM Corp.	Typewriters - Cafeteria	1066	640.00
L. Karp & Sons, Inc.	Purchases Food & Service Equip.	1067	1,556.73
Neil A. Jkos Music Co.	Purchases - Books	1068	98.20
W. D. Klingenberg	Book Purchase Fund	1069	1,000.00
W. D. Klingenberg	Book Purchase Fund	1070	500.00
W. D. Klingenberg	Book Purchase Fund	1071	500.00
K & R Delivery	Purchases - Books	1072	12.25
Krun-Chee Potato Chips	Purchases - Food	1073	157.60
Lake Forest College	Purchases - Books	1074	9.50
McMaster-Carr	Cafeteria Equipment	1075	114.37
J. F. Martin Cartage Co.	Freight on Book Purchases	1076	16.50
Oscar Mayer & Co.	Purchases - Food	1077	173.03
Mutual Supply Co.	Cafeteria Equipment	1078	46.45
Obee Institutional Food Svc. Co.	Purchases - Supplies & Food	1079	576.59
Order from Holder	Office Supplies	1080	60.91
G. P. Putnam's Sons	Purchases - Books	1081	3.14

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES - October 23, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Northwest Clean Towel Service	Linen Rental	1082	\$ 410.75
B. A. Railton Co.	Purchases - Food	1083	692.56
John Sexton & Co.	Purchases - Food	1084	731.80
Shane Uniform Co., Inc.	Uniforms	1085	163.92
Silvercup Bakers, Inc.	Purchases - Food	1086	383.16
Spector Freight System, Inc.	Freight on Book Purchases	1087	8.80
Standard Brands, Inc.	Purchases - Food	1088	162.55
Universal Stationers, Inc.	Chalkboard - Bookstore	1089	31.76
Van Nostrand Reinhold Co.	Purchases - Books	1090	633.55
Washington-Kinney Co.	Bookstore Equip.	1091	67.46
Western Candy & Tobacco Co.	Purchases - Food	1092	638.99
Wilton Enterprises, Inc.	Service Supplies - Cafeteria	1093	18.44

\$47,171.37

AUXILIARY FUND EXPENDITURES - October 23, 1969

To: Treasurer

From: Board of Trustees

The above listed checks number 1009 to 1093 are hereby authorized for payment.

Date of Approval: October 23, 1969

Chairman Richard L. Johnson

Secretary James J. Smith

CHECK	AMOUNT
1009	98.00
1010	131.00
1011	6.00
1012	120.00
1013	40.45
1014	60.00
1015	134.00
1016	200.00
1017	61.30
1018	250.00
1019	120.00
1020	7.25
1021	34.30
1022	100.00
1023	52.00
1024	171.00
1025	20.00
1026	247.00
1027	10.00
1028	10.00
1029	11.00
1030	72.50
1031	36.75
1032	8.00
1033	10.00
1034	10.00
1035	10.00
1036	10.00
1037	10.00
1038	10.00
1039	10.00
1040	10.00
1041	10.00
1042	10.00
1043	10.00
1044	10.00
1045	10.00
1046	10.00
1047	10.00
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1060	10.00
1061	10.00
1062	10.00
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1066	10.00
1067	10.00
1068	10.00
1069	10.00
1070	10.00
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1072	10.00
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1079	10.00
1080	10.00
1081	10.00
1082	10.00
1083	10.00
1084	10.00
1085	10.00
1086	10.00
1087	10.00
1088	10.00
1089	10.00
1090	10.00
1091	10.00
1092	10.00
1093	10.00

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

IMPREST FUND DISBURSEMENTS
September 24, 1969 to October 17, 1969

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Mel Krzewinski	Contractual Services- Moving	6671	\$ 96.00
Rick Soduski	Tuition Refund	6672	131.00
Larry Glade	Contractual Services- Moving	6673	6.00
Roy Koontz	Contractual Services- Moving	6674	6.00
Fred A. Vaisvil	Travel Advance	6675	120.00
Fred A. Vaisvil	Travel Expense	6676	40.45
Larry Moats	Travel Advance	6677	50.00
John H. Upton	Travel Advance	6678	134.00
Robert L. Nolan	Travel Advance	6679	200.00
Robert L. Nolan	Travel Advance	6680	50.00
The University of Michigan	Seminar for Dr. Lahti and Mr. Mann	6681	250.00
William Enzenbacher	Salary Advance	6682	120.00
David A. Groth	Travel Expense	6683	7.25
Ruth Barlow	Travel Expense \$134.39		
	Travel Advance <u>(100.00)</u>	6684	34.39
Robert E. Lahti	Travel Advance	6685	500.00
Chris Pancratz	Contractual Services- Moving	6686	52.00
Linda Fricka	Salary Advance	6687	175.00
Emily Martens	Salary Advance	6688	130.00
Daneil Markoya	Tuition Refund	6689	247.00
Derrick Moy	Contractual Services- Moving	6690	6.00
Donald S. Eckman	Contractual Services- Moving	6691	6.00
Tim B. Medland	Contractual Services	6692	6.00
Rick Inden	Contractual Services- Moving	6693	91.50
John Tysdal	Contractual Services- Moving	6694	72.50
Bill Kirby	Contractual Services- Moving	6695	36.75
Jim Kroc	Contractual Services- Moving	6696	36.75
Craig Stears	Contractual Services- Moving	6697	63.00

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Chuck Gaines	Contractual Services- Moving	6698	63.00
Brad Haag	Contractual Services- Moving	6699	63.00
Al Gagnon	Contractual Services- Moving	6700	63.00
Bob Herd	Contractual Services- Moving	6701	63.00
Larry Harr	Contractual Services- Moving	6702	108.00
Chris English	Contractual Services- Moving	6703	6.00
John Furlong	Contractual Services- Moving	6704	6.00
Cal Stockman	Travel Advance	6705	70.00
M.W. Carroll	Travel Expense	6706	7.20
Terry Comina	Travel Expense	6707	10.80
David A. Groth	Travel Expense \$14.45		
	Travel Expense <u>7.40</u>	6708	21.85
James A. Heisler	Travel Expense	6709	12.60
Fred Inden	Travel Expense	6710	8.70
Donald M. Misic	Travel Expense	6711	7.95
Roger A. Mussell	Travel Expense \$ 7.90		
	Travel Expense 11.70		
	Travel Expense <u>23.90</u>	6712	43.50
Omar L. Olson	Travel Expense \$ 2.40		
	Travel Expense <u>18.95</u>	6713	21.35
Omar L. Olson	Travel Expense	6714	17.30
Renie Remelski	Travel Expense	6715	11.00
Donn Stansbury	Travel Expense	6716	14.25
Ronald Stewart	Travel Expense	6717	8.05
George H. Voegel	Travel Expense	6718	18.86
Edward Goodwin, Petty Cash Fund	Reimbursement	6719	47.54
Frances Palmer, Petty Cash Fund	Reimbursement	6720	97.99
Joseph Yohanan	Travel Expense	6721	37.10
Frank A. Vandever, Jr.	Travel Expense \$12.40		
	Travel Expense 25.60		
	Travel Expense <u>6.00</u>	6722	44.00
Northern Illinois Leadership Clinic	Registration Fee-Dr. Schauer	6723	16.00
Northeastern Illinois Planning Commission	Planning Conference-Dr. Lucas	6724	20.00

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
American Assoc. for the Advancement of Science	Membership Dues & Subscription	6725	12.00
Sylvia's Flowers	Commencement Flowers - 6/6/69	6726	20.00
Illinois A.S.C.D.	Membership Registration	6727	5.00
French Review	Subscription Renewal	6728	8.00
Division of Boiler Inspection	Fee for Inspection	6729	4.00
Superintendent of Documents	Subscription Renewal	6730	1.50
Dave Rowlands, Region IV Treasurer	Entry Fee	6731	25.00
Charles C. Thomas, Publisher	Library Book	6732	3.36
National Council of the Churches of Christ in U.S.A.	Library Book	6733	4.34
Libraries Unlimited, Inc.	Library Book	6734	8.43
William J. Henneman	Library Book	6735	1.50
Foundry	Library Book	6736	4.50
Postmaster, Palatine, Ill.	Postage for Meter	6737	1,000.00
Larry S. King	Travel Advance	6738	145.00
Mary Grace Joslin	Medical Examination	6739	5.00
The Pennsylvania State University	Film Rental	6740	4.95
Journal of the American Dental Assoc.	Subscription Renewal	6741	15.00
The Atlantic	Subscription	6742	8.50
Official Airline Guide	Subscription	6743	32.00
William Miller	Electrical Supplies for Biology Lab.	6744	22.17
French and European Pub- lications, Inc.	Subscription Renewal	6745	89.00
Chicago Journalism Review	Library Subscription	6746	5.00
Denoyer-Geppert Co.	Nursing Supplies	6747	5.93
Larry S. King	Travel Advance	6748	80.00
Jack E. Frigo	Tuition Refund	6749	79.20
Lee Danler	Tuition Refund	6750	3.00
Robert Chelius	Tuition Refund	6751	3.00
Michael A. Passarelli	Tuition Refund	6752	11.60
Holly Hollenbeck	Tuition Refund	6753	69.00
Kenneth Loveland	Tuition Refund	6754	17.40
Gloria L. Grunwald	Tuition Refund	6755	117.00
Allied Products Co.	Technical Supplies	6756	7.10
Home Library Service	Library Book	6757	8.95
Educational Technology	Subscription Renewal	6758	18.00
Northwest Industrial Council	Membership Dues - 69/70	6759	60.00
The University of Michigan	Addl. Cost - Seminar	6760	120.00

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
American Technical Ed. Assn.	Registration Fee -		
	Conference - Mr. Mussell	6761	25.00
Robert J. Hughes	Travel Expense	6762	16.45
American Technical Ed. Assn.	Registration Fee -		
	Conference - Mr. Jauch	6763	25.00
Frank A. Vandever, Jr.	Travel Advance	6764	150.00
Billy W. Brown	Tuition Refund	6765	32.00
Tom F. Potchynok	Tuition Refund	6766	44.80
Lynda Lee Ervin	Tuition Refund	6767	115.80
American Technical Ed. Assn.	Registration Fee -		
	Conference - Mr. Smith	6768	7.00
Guerin A. Fischer	Travel Expense	6769	39.00
Guerin A. Fischer	Travel Advance	6770	35.00
Northern Ill. Leadership Clinic	Registration Fee -		
	Conference - Dr's. Olson & Schauer	6771	16.00
Roy A. Sedrel	Travel Advance	6772	45.00
Roy A. Sedrel	Travel Expense	6773	19.40
Sandra Sutton	Travel Advance	6774	150.00
Frank L. Oliver	Travel Advance	6775	125.00
George P. Makas	Travel Expense	6776	64.03
Anne F. Rodgers	Travel Expense	6777	16.55
R.E. Lahti, Petty Cash	Reimbursement	6778	120.02
Clete Hinton	Travel Expense	6779	30.00
Joyce Nolen	Travel Expense	6780	23.00
Edward A. Goodwin	Travel Expense	6781	35.70
John H. Upton	Travel Expense	6782	14.20
Elmer Gorham	Travel Expense	6783	21.00
Sharon Zamkovitz	Travel Expense	6784	42.45
James Harvey	Travel Expense	6785	19.35
Terrence J. Comina	Travel Expense	6786	17.40
John R. Birkholz	Travel Expense	6787	43.57
David A. Groth	Travel Expense	6788	64.05
Betty Gialdini	Travel Expense	6789	7.30
John Gelch	Travel Expense	6790	4.95
Judith Ann Best	Travel Expense \$46.28		
	Travel Advance (38.00)	6791	8.28
Anna Marie Yates	Travel Expense \$49.70		
	Travel Advance (38.00)	6792	11.70
John Gelch	Travel Expense	6793	14.55
Safari Inn	ASBO - Convention - Mr.Mann	6794	20.00
Northeastern Ill. Planning Commission	Meeting - John H. Upton	6795	16.00
American Psychological Assoc.	Publication	6796	2.00

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Educational Technology	Subscription	6797	18.00
Judith Thybony	salary Advance	6798	60.00
Indiana University Press	Library Book	6799	8.05
Victor Kamkin Bookstore, Inc.	Subscription	6800	3.38
National Geographic Society	Library Subscription	6801	7.50
Metal Lubricants Co.	Technical Supplies	6802	5.81
Official Airline Guide	Subscription Renewal	6803	32.00
Audio-Visual Center	Film Rental	6804	5.25
Today's Health	Subscription Renewal	6805	6.00
The Reader's Digest Assoc.	Subscription Renewal	6806	3.97
Dr. Carl Hendershot	Publication	6807	21.50
Rochester Clearinghouse	Subscription	6808	11.00
College Student Personnel Abstracts	Subscription Renewal	6809	20.00
W.J. Mann	Travel Expense	6810	49.45
Fred L. Bolin	Tuition Refund	6811	148.56
Dean Anderson	" "	6812	10.00
Roger Arthur	" "	6813	10.00
Patricia Bader	" "	6814	11.40
Howard Baylin	" "	6815	11.40
Astrid Bengston	" "	6816	10.00
Marlene Berberick	" "	6817	5.80
Douglas L. Booth	" "	6818	11.60
Sharron Booth	" "	6819	11.60
Jeffrey Borck	" "	6820	14.40
Dennis Brauer	" "	6821	11.40
Billy Brown	" "	6822	10.00
Daniel Burnham	" "	6823	77.00
Kathy Burnham	" "	6824	11.60
John Carlson	" "	6825	11.40
Scott Crockatt	" "	6826	10.00
John Currie	" "	6827	20.40
Dianne De Vries	" "	6828	10.00
Robert De Vries	" "	6829	15.60
John Di Canio	" "	6830	27.00
Mary Ann Dillavou	" "	6831	10.00
Donald Dinkelman	" "	6832	11.60
Kerry Fishman	" "	6833	97.60
Christopher Flinn	" "	6834	11.40
Glenn Follett	" "	6835	6.60
Frederick Frasch	" "	6836	25.80
Lynn Garasha	" "	6837	6.00
Beverly Gillman	" "	6838	10.00
Linda L. Gerdes	" "	6839	11.40
Bob J. Goldstein	" "	6840	5.80

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Donna Goodman	Tuition Refund	6841	17.40
William P. Gordon	" "	6842	11.40
Charles Grystar	" "	6843	16.80
John Gunderson	" "	6844	10.00
William Gwiasda	" "	6845	11.60
Clifford Hadick	" "	6846	10.00
Arthur Hammerstrom	" "	6847	23.00
Charles K. Hanson	" "	6848	1.80
Kenneth Hari	" "	6849	1.80
Timothy Hawkins	" "	6850	11.00
Diane Hedlund	" "	6851	10.00
Howard Hientzelmeier	" "	6852	40.20
Judy Hildebrandt	" "	6853	6.60
Beth Hogan	" "	6854	5.80
Mari Ellyn Horan	" "	6855	10.00
Betty Ann Jamruszka	" "	6856	6.60
Kent Johnson	" "	6857	6.60
Joy Jorgenson	" "	6858	40.00
Laurel Karp	" "	6859	1.80
Kristine Koch	" "	6860	5.80
Mary Koster	" "	6861	10.00
Thomas Krupa	" "	6862	14.00
Leon La Salle	" "	6863	5.80
Nancy L. Lee	" "	6864	11.80
Leonard L. Leschyk	" "	6865	21.20
Oscar L. Lewis	" "	6866	8.60
Paul Mc Coy	" "	6867	16.20
Robert A. Mc Cully	" "	6868	10.00
Scott Mac Kenzie	" "	6869	- .20
William J. Mann	Travel Advance	6870	165.00
Karen G. Mangan	Application Fee Refund	6871	10.00
Christopher Manor	Tuition Refund	6872	11.40
Robert Meany	" "	6873	11.40
Joyce Meek	" "	6874	17.40
Janet Mertz	" "	6875	31.80
Kenneth Morris	" "	6876	11.40
Kathleen Most	" "	6877	5.80
Michael Mueller	" "	6878	1.80
Jack Muety	" "	6879	11.60
Loretta Murphy	" "	6880	6.60
Franklin Nadler	" "	6881	21.20
Doris Nastal	Application Fee Refund	6882	10.00
Glen Neubauer	Tuition Refund	6883	11.40
Roberta Nordell	" "	6884	7.85
William Nordlof	" "	6885	1.80

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Edward O'Donnell	Application Fee Refund	6886	10.00
Cary Oliver	Application Fee Refund	6887	10.00
Richard Olson	Tuition Refund	6888	11.40
Beverly Parker	" "	6889	6.60
Robert Parsell	" "	6890	13.00
William A. Passarelli	" "	6891	11.60
Jon R. Paul	" "	6892	5.80
Patricia Perkins	Application Fee Refund	6893	10.00
Beverly Peterson	Application Fee Refund	6894	10.00
Peter Peterson	Application Fee Refund	6895	10.00
James Quirke	Application Fee Refund	6896	10.00
Edward Rezotko	Tuition Refund	6897	7.40
Katherine Riggs	" "	6898	5.80
John Rippinger	" "	6899	11.40
Lynda Rogers	" "	6900	1.80
Kathy Rowe	" "	6901	10.60
Susan Ruud	" "	6902	11.35
Raymond Safarik	Application Fee Refund	6903	10.00
Robert Sanden	Tuition Refund	6904	5.80
David Scharlau	" "	6905	26.80
Charles Schlag	" "	6906	-.20
Barbara Schoephoester	" "	6907	29.60
Pamela Schreiter	" "	6908	6.20
Albert B. Schulze	" "	6909	5.00
James Scoleri	Application Fee Refund	6910	10.00
William Sheppard	Tuition Refund	6911	6.80
Peter Shields	" "	6912	20.40
Cheryl Simon	" "	6913	1.80
Joel Simpson	" "	6914	11.60
Joel Simpson	" "	6915	11.40
Lois K. Smith	" "	6916	6.60
Patricia M. Smith	" "	6917	23.40
University Microfilms, Xerox Co.	Publication	6918	4.00
William J. Mann	Travel Advance	6919	390.00
Cindy Wright	Salary Advance	6920	130.00
John P. Schmitz	Salary Advance	6921	140.00
Mrs. Fred Nicklas	Travel Advance	6922	50.00
Reid Olson	Salary Advance	6923	50.00
A. Porteus	Salary Advance	6924	40.00
Melanie Smital	Tuition Refund	6925	11.40
Norman Southwick	" "	6926	11.40
Mark L. Spears	" "	6927	22.20
Les Strzelecki	" "	6928	11.40
Mark Trask	" "	6929	11.60

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Mary Underwood	Tuition Refund	6930	10.00
Trina Urban	" "	6931	1.80
Nancy Vallee	" "	6932	16.20
Nancy Vallee	" "	6933	6.60
Robert J. Hughes	Travel Advance	6934	100.00
Anita Luckey	Salary Advance	6935	55.00
Rebecca Walsh	Application Fee Refund	6936	10.00
Harvey Werkow	Application Fee Refund	6937	10.00
Marlene Whitt (for Carl Whitt)	Tuition Refund	6938	96.00
Robert Williams	" "	6939	29.60
George Wolfram	" "	6940	17.40
Phillip Wuesterfeld	" "	6941	1.80
Tena York	" "	6942	32.00
Kenneth Young	Application Fee Refund	6943	10.00
Joseph Zauner	Tuition Refund	6944	27.00
Mary Ann Zudonyi	" "	6945	23.40
Susan Bass	" "	6946	13.60
John Brawders	" "	6947	1.80
Gary Erdman	" "	6948	154.00
Tamara Kiefer	" "	6949	3.40
John Landers	" "	6950	1.80
David Loney	" "	6951	11.60
Lela Mc Elwain	" "	6952	9.60
Ruth Ann Mueller	" "	6953	20.40
Richard Rossi	" "	6954	24.40
Lyle Sepsey	" "	6955	5.80
Phillip Wuestenfeld	" "	6956	11.40
Gail Haller	" "	6957	3.40
Doris Botes	Salary Advance	6958	250.00
Dana K. Friedland	Travel Expense \$119.18		
	Travel Advance (115.00)	6959	4.18
The U.S. Book Exchange, Inc.	Library Books	6960	4.75
Institute of Continuing Legal Education	Publication	6961	12.50
Dr. Leland Brode	Membership in N.I.A.E.R.- Dr. Lucas	6962	15.00
Superintendent of Documents	Subscription	6963	15.00
Chicago Council on Foreign Relations	Membership Dues	6964	25.00
Illinois Junior College Chief Business Adm.	Membership Dues	6965	10.00
Mr. Norman C. Allhiser	Consultants Fee & Expenses	6966	391.50
Edward M. Pickett	Consultants Fee - In-Service Seminar	6967	439.19

IMPREST FUND DISBURSEMENTS

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
George Berry-Midwest APPA	Conference	6968	10.00
John Schmitz	Travel Expense	6969	27.00
Center for Vocational & Technical Education	Publication	6970	1.50
Superintendent of Documents	Publication	6971	1.20
Nations Business	Subscription	6972	8.00
Cacubo Governmental Relations Workshop Committee	Workshop	6973	10.00
Educational Innovators Press, Inc.	Publication	6974	1.95
American Technical Education Assoc.	Registration Fee	6975	7.00
Purdue University	Registration Fee	6976	25.00
Sgt. Joe Bopp	Contractual Services - Instructional	6977	20.00
John H. Upton	Travel Expense \$167.80		
	Travel Advance (134.00)	6978	33.80
Larry S. King	Travel Expense	6979	12.30
Thomas H. Anderson	Travel Expense	6980	6.00
Ambrose Easterly	Travel Advance	6981	80.00
American Board on Counseling Services, Inc.	Application for Evaluation	6982	70.00
Raymond Hylander	Travel Expense	6983	56.10
Postmaster, Palatine, Ill.	200 Stamped Postal Cards	6984	10.00
Alfredo Oquendo	Salary Advance	6985	50.00
B. May, Petty Cash Fund	Reimbursement	6986	184.85
Postmaster, Palatine, Ill.	To Establish a Postage Due Account	6987	100.00
1st Bank & Trust Co.	Checkbooks	Bank Debit	21.10
			<u>\$12,436.60</u>

Reimbursement:

Building Fund	\$ 71.23
Auxiliary Fund	413.37
Trust & Agency Fund	105.20
Educational Fund	<u>11,846.80</u>
	<u>\$12,436.60</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

To: Treasurer

From: Board of Trustees

SUBJECT: Approval of Estimated Payroll Expenditures
October 16, 1969 to December 15, 1969

The following estimated payrolls in the amount of \$688,000.00 are hereby authorized for payment.

October 16 - 31, 1969	
Regular Payroll	\$172,000.00
November 1 - 15, 1969	
Regular Payroll	\$172,000.00
November 16 - 30, 1969	
Regular Payroll	\$172,000.00
December 1 - 15, 1969	
Regular Payroll	<u>\$172,000.00</u>
	<u>\$688,000.00</u>

Date of Approval: October 23, 1969

WILLIAM RAINEY HARPER COLLEGE
JUNIOR COLLEGE DISTRICT 512
FINANCIAL STATEMENT
FOR THE PERIOD ENDING SEPTEMBER 30, 1969

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
EDUCATIONAL FUND, SEPTEMBER 30, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>9/30/69 BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
<u>Cash</u>				
Petty Cash	111.00	\$ 630.00	-0-	\$ 630.00
Imprest Fund	112.00	10,000.00	-0-	10,000.00
Cash in Bank	113.00	(184,892.10)	-0-	(184,892.10)
 <u>Investments</u>				
Treasury Bills	121.00	1,128,081.34	-0-	1,128,081.34
Other	124.00	275,150.00	-0-	275,150.00
 <u>Receivables</u>				
<u>Interfund Receivables</u>				
Building Fund	131.02	64,836.30	-0-	64,836.30
Bond & Interest Fund	131.03	2,726.27	-0-	2,726.27
Auxiliary Fund	131.05	50,112.52	-0-	50,112.52
Trust & Agency Fund	131.06	106,061.61	-0-	106,061.61
 <u>Taxes Receivables</u>				
Back Taxes	133.00	365,282.36	-0-	365,282.36
 <u>Governmental Claims</u>				
<u>Receivable</u>	137.00	224,020.00	-0-	224,020.00
 <u>Other Receivables</u>				
Accounts Rec.-Chargebacks	138.11	3,980.07	-0-	3,980.07
Accounts Rec.-Other	138.90	27,487.98	-0-	27,487.98
 <u>Accrued State Apportionment</u>	 143.00	 88,272.50	 -0-	 88,272.50
 <u>Deferred Charges</u>				
Inventories	162.01	4,751.61	-0-	4,751.61
Deposits	164.00	600.00	-0-	600.00
TOTAL ASSETS		<u>\$2,167,100.46</u>	<u>-0-</u>	<u>\$2,167,100.46</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
EDUCATIONAL FUND - SEPTEMBER 30, 1969

<u>LIABILITIES</u>	<u>ACCOUNT NUMBER</u>	<u>9/30/69 BALANCE</u>	<u>ENCUM.</u>	<u>UNENCUM. BALANCE</u>
<u>Payroll Deductions</u>				
Group Insurance	214.00	\$ 1,075.50	\$ -0-	\$ 1,075.50
Other	215.00	(19.50)	-0-	(19.50)
<u>Interfund Payables</u>				
Building Fund	231.02	251.13	-0-	251.13
Bond & Interest Fund	231.03	733.31	-0-	733.31
Site & Construction Fund	231.04	-0-	-0-	-0-
Auxiliary Fund	231.05	309.10	-0-	309.10
Trust & Agency Fund	231.06	69,939.52	-0-	69,939.52
Accounts Payable	240.10	19,135.95	-0-	19,135.95
Reserve for Encumbrances	260.00	-0-	206,369.17	206,369.17
TOTAL LIABILITIES		\$ 91,425.01	\$ 206,369.17	\$ 279,794.18
Fund Balance	300.00	\$2,075,675.45	\$(206,369.17)	\$1,869,306.28
TOTAL LIABILITIES & FUND BALANCE		\$2,167,100.46	\$ -0-	\$2,167,100.46
<u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1969		\$1,902,561.16	\$ -0-	\$1,902,561.16
Add: Revenue to Date		707,278.26	-0-	707,278.26
		<u>\$2,609,839.42</u>	<u>\$ -0-</u>	<u>\$2,609,839.42</u>
Less: Expenditures to Date		534,163.97	206,369.17	740,533.14
BALANCE SEPTEMBER 30, 1969		\$2,075,675.45	\$(206,369.17)	\$1,869,306.28

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

REVENUE	ACCOUNT NUMBER	REVENUE		UNENCUM. BALANCE
		BUDGET	TO DATE	
<u>Fund Equity, July 1, 1968</u>	300.00	\$ 1,825,000.00	\$ -0-	\$ 1,902,561.16
Local Resources	410.00			
Taxes - Current 1969	411.00	\$ 1,198,000.00	\$ -0-	\$ 1,198,000.00
Taxes - Back	412.00	22,000.00	-0-	15,702.10
		\$ 1,220,000.00	\$ -0-	\$ 1,204,297.90
Intermediate Resources	420.00			
Tuition - Students	421.00	\$ 819,000.00	\$ 225,501.62	\$ 574,008.83
Other Charges (Charge-backs)	422.00	468,000.00	-0-	42,311.46
Student Fees	423.00	46,000.00	20.00	40.00
Other-Late Registration Fees	427.00	23,000.00	79.25	239.40
		\$ 1,356,000.00	\$ 225,600.87	\$ 616,599.69
State Resources	430.00			
State Apportionment	431.10	\$ 1,386,800.00	\$ -0-	\$ 88,272.50
State Apport. Summer School	431.20	65,500.00	-0-	-0-
Board of Voc.Ed. & Rehab. 1969-70	432.00	182,000.00	-0-	(20,980.00)
Other	433.00	-0-	-0-	-0-
		\$ 1,634,300.00	\$ -0-	\$ 67,292.50
Federal Resources	440.00			
Other - Title VI 1969-70	441.00	\$ 10,155.00	\$ -0-	\$ -0-
Interest on Investments	470.00			
Treasury Bills	471.00	\$ 25,000.00	\$ 1,742.61	\$ 7,263.97
Certificates of Deposit	472.00	-0-	-0-	-0-
		\$ 25,000.00	\$ 1,742.61	\$ 7,263.97
Other Revenue	491.00	-0-	-0-	420.00
Total Accrued Revenue		\$ 4,245,455.00	\$ 227,343.48	\$ 707,278.26
TOTAL ACCRUED REVENUE & FUND EQUITY		\$ 6,070,455.00	\$ 229,343.48	\$ 2,609,839.42
				\$ 3,460,615.58

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB.		UNENCUMBERED TO DATE
			SEPTEMBER	TO DATE	TO DATE	TO DATE	
Instruction	110-000						
Salaries	110-510						
Administrative	110-511	\$ 206,600.00	\$ 14,586.97	\$ 56,902.79	\$ 56,902.79	\$	149,697.21
Professional	110-512	26,614.00	1,250.00	1,475.00	1,475.00		25,139.00
Instructional	110-513	1,777,686.00	65,430.92	126,218.00	126,218.00		1,629,638.83
Instructional-Part Time	110-514	-0-	-0-	21,829.17	21,829.17		-0-
Instructional-Substitute	110-515	5,000.00	-0-	-0-	-0-		5,000.00
Office	110-516	101,655.00	8,544.11	19,466.37	19,466.37		82,188.63
Student Employees	110-518	23,910.00	45.32	45.32	45.32		23,864.68
Total Salaries		\$2,141,465.00	\$89,857.32	\$225,936.65	\$225,936.65	\$1,915,528.35	
Contractual Services							
Educational	110-520						
Architectural	110-522	\$ 16,200.00	\$ -0-	\$ 50.00	\$ 50.00	\$	16,150.00
Maintenance	110-523	-0-	-0-	-0-	-0-		-0-
Office Services	110-524	28,670.00	-0-	(4,458.00)	(493.00)		29,163.00
Other Services	110-527	200.00	178.60	499.65	499.65		(299.65)
Total Contractual Services	110-529	16,735.00	28.05	70.55	4,053.35		12,681.65
Instructional Matls. & Supplies	110-530	\$ 61,805.00	\$ 206.65	\$ (3,837.80)	\$ 4,110.00	\$	57,695.00
Instructional Supplies	110-531	\$ 117,726.00	\$ 2,336.26	\$ 3,115.35	\$ 30,356.77	\$	87,369.23
Audio & Visual Materials	110-535	-0-	-0-	-0-	-0-		-0-
Total Instructional Matls. & Supplies		\$ 117,726.	\$ 2,336.26	\$ 3,115.35	\$ 30,356.77	\$	87,369.23
General Materials & Supplies							
Office	110-541	\$ 8,450.00	\$ 133.64	\$ 635.46	\$ 1,390.26	\$	7,059.74
Printing & Offset Duplicating	110-542	23,200.00	64.90	2,889.74	3,432.92		19,767.08
Postage	110-543	1,600.00	-0-	-0-	-0-		1,600.00
Advertising	110-544	24,010.00	2,486.94	5,202.09	5,516.98		18,493.02
Publications & Dues	110-545	1,250.00	6.00	14.00	14.00		1,235.00
Repair Materials & Supplies	110-547	-0-	-0-	274.67	274.67		(274.67)
Total General Materials & Supplies		\$ 58,510.00	\$ 2,691.48	\$ 9,015.96	\$ 10,628.83	\$	47,881.17

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET		EXPENDITURES		EXP. & UNCUMB.		UNENCUMBERED	
		SEPTEMBER	TO DATE	SEPTEMBER	TO DATE	TO DATE	TO DATE		
Travel & Meetings	110-550								
Meetings	110-551	\$ 7,800.00	\$ 199.90	\$ 234.60	\$ 336.54	\$ 7,463.46			
Mileage - Local	110-552	6,600.00	72.64	72.64	72.64	6,527.36			
Travel	110-554	22,800.00	446.80	1,590.81	1,729.81	21,070.19			
Other	110-559	3,000.00	217.99	217.99	217.99	2,782.01			
Total Travel & Meetings		\$ 40,200.00	\$ 937.33	\$ 2,116.04	\$ 2,356.98	\$ 37,843.01			
Fixed Charges	110-570								
Rental of Equipment	110-576	-0-	\$ 629.08	\$ 629.08	\$ 3,617.58	(3,617.58)			
Total Fixed Charges		-0-	\$ 629.08	\$ 629.08	\$ 3,617.58	(3,617.58)			
Capital Outlay	110-580								
Equipment - Office	110-585	\$ 12,984.00	\$ 802.40	\$ 830.14	\$ 8,151.29	\$ 4,832.71			
Equip. Educ. Non-Reimbursable	110-586	271,142.00	12,333.42	12,645.24	71,001.47	200,140.53			
Equip. Educ. Reimbursable	110-587	14,120.00	-0-	-0-	-0-	14,120.00			
Total Capital Outlay		\$ 298,246.00	\$ 13,135.82	\$ 13,475.38	\$ 79,152.76	\$ 219,093.24			
TOTAL INSTRUCTION EXPENDITURES		\$2,717,952.00	\$109,793.94	\$250,450.66	\$356,159.57	\$2,361,792.43			

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. UNENCUMBERED	
	BUDGET	SEPTEMBER TO DATE	TO DATE	BALANCE
<u>EXPENDITURES</u>				
<u>Learning Resource Center</u>				
Salaries				
120-000	\$ 50,000.00	\$ 2,875.00	\$ 8,625.00	\$ 41,375.00
120-510	81,977.00	4,949.62	15,409.59	66,567.41
120-511	59,310.00	3,912.64	10,744.35	48,565.65
120-512	26,500.00	328.77	328.77	26,171.23
120-516				
120-518				
TOTAL SALARIES	\$217,787.00	\$12,066.03	\$35,107.71	\$182,679.29
<u>Contractual Services</u>				
Repairs				
120-520	\$ -0-	\$ 121.15	\$ 121.15	\$ (121.15)
120-529	\$ -0-	\$ 121.15	\$ 121.15	\$ (121.15)
TOTAL CONTRACTUAL SERVICES				
<u>Instructional Matls. & Supplies</u>				
Library				
120-530	\$ 5,560.00	\$ 82.48	\$ (536.97)	\$ 4,343.25
120-534	68,250.00	4,943.83	4,430.17	58,194.03
120-535	85,000.00	8,460.33	(5,238.68)	65,072.09
120-537	15,000.00	538.00	(21.00)	8,557.70
120-538				
TOTAL INSTRUCTIONAL MATLS. & SUPPLIES	\$173,810.00	\$14,024.64	\$ (1,366.48)	\$136,167.07
<u>General Materials & Supplies</u>				
Office				
120-541	\$ 3,100.00	\$ 6.75	\$ 33.22	\$ 2,994.59
120-542	1,100.00	-0-	15.19	1,084.81
120-543	-0-	-0-	-0-	-0-
120-544	100.00	-0-	-0-	100.00
120-545	5,200.00	15.27	19.27	5,180.73
TOTAL GENERAL MATLS. & SUPPLIES	\$ 9,500.00	\$ 22.02	\$ 67.68	\$ 9,360.13
<u>Travel & Meeting Expense</u>				
Meeting Expense				
120-550	\$ 250.00	-0-	-0-	\$ 250.00
120-551	300.00	13.40	13.40	286.60
120-552	2,450.00	22.00	726.16	1,723.84
120-554	3,000.00	35.40	739.56	2,260.44

WILLIAM RAINY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM.		UNENCUMBERED BALANCE
		BUDGET	SEPTEMBER	TO DATE	TO DATE	
Fixed Charges	120-570	\$ 2,500.00	\$ 33.00	\$ 99.00	\$ 379.00	\$ 2,121.00
Rental of Equipment	120-576	\$ 2,500.00	\$ 33.00	\$ 99.00	\$ 379.00	2,121.00
TOTAL FIXED CHARGES						
Capital Outlay	120-580	\$ 4,080.00	\$ 320.00	\$ (1,084.40)	\$ 284.69	\$ 3,795.31
Equipment - Office	120-585	76,649.00	428.22	3,728.82	23,996.80	52,652.20
Equip.-Educ.-Non Reimbursable	120-586	-0-	374.12	13.32	13.32	(13.32)
Equip.-Educ.-Reimbursable	120-587	\$ 80,729.00	\$ 1,122.34	\$ 2,657.74	\$ 24,294.81	\$ 56,434.19
TOTAL CAPITAL OUTLAY						
TOTAL LEARNING RESOURCE CENTER EXPENDITURES		\$487,326.00	\$27,424.58	\$37,426.36	\$98,425.03	\$388,900.97

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM.		UNENCUMBERED BALANCE
		BUDGET	SEPTEMBER	TO DATE	TO DATE	
<u>Student Services & Aids</u>						
Salaries	130-000	\$ 92,225.00	\$ 7,685.38	\$ 23,056.15	\$ 23,056.15	\$ 69,168.85
Administration	130-510	167,377.00	15,091.36	24,591.79	24,591.79	142,785.21
Professional	130-511	76,879.00	8,564.79	21,338.46	21,338.46	55,540.54
Office	130-512	6,500.00	1,096.64	1,255.74	1,255.74	5,244.26
Student Employees	130-516					
TOTAL	130-518	\$342,981.00	\$32,438.17	\$70,242.14	\$70,242.14	\$272,738.86
<u>Contractual Services</u>						
Consultants	130-520	\$ 2,500.00	\$ -0-	\$ 15.00	\$ 15.00	\$ 2,485.00
Other	130-522	-0-	-0-	-0-	600.00	(600.00)
TOTAL	130-529	\$ 2,500.00	\$ -0-	\$ 15.00	\$ 615.00	\$ 1,885.00
<u>General Materials & Supplies</u>						
Office	130-540	\$ 6,700.00	\$ 211.15	\$ 899.96	\$ 1,246.52	\$ 5,453.48
Printing & Offset Duplicating	130-541	8,150.00	-0-	563.41	897.41	7,252.59
Advertising	130-542	100.00	-0-	-0-	-0-	100.00
Publications & Dues	130-544	500.00	49.95	49.95	49.95	450.05
Medical Supplies	130-545	500.00	-0-	-0-	19.76	480.24
Vocational Library	130-546	1,000.00	8.00	(45.50)	482.34	517.66
TOTAL	130-549	\$ 16,950.00	\$ 269.10	\$ 1,467.82	\$ 2,695.98	\$ 14,254.02
<u>Travel & Meeting Expense</u>						
Meetings	130-550	\$ 1,050.00	\$ -0-	\$ 104.75	\$ 104.75	\$ 945.25
Mileage - Local	130-551	400.00	-0-	-0-	-0-	400.00
Travel	130-552	5,050.00	(29.30)	(6.30)	121.70	4,928.30
TOTAL	130-554	\$ 6,500.00	\$ (29.30)	\$ 98.45	\$ 226.45	\$ 6,273.55
<u>Capital Outlay</u>						
Equipment - Office	130-580	\$ 2,145.00	\$ -0-	\$ -0-	\$ 1,306.00	\$ 839.00
Equip. Educ. Non-Reimbursable	130-585	-0-	-0-	-0-	-0-	-0-
Equip. Educ. Reimbursable	130-586	-0-	-0-	-0-	-0-	-0-
TOTAL	130-587	\$ 2,145.00	\$ -0-	\$ -0-	\$ 1,306.00	\$ 839.00
TOTAL STUDENT SERVICES EXPENDITURES		\$371,076.00	\$32,677.97	\$71,823.41	\$75,085.57	\$295,990.43

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. UNENCUMBERED	
	BUDGET	SEPTEMBER	TO DATE	BALANCE
140-000				
148-510				
148-511	\$ 19,000.00	\$ 1,583.32	\$ 4,749.96	\$ 14,250.04
148-512	53,680.00	3,125.00	9,375.00	44,305.00
148-516	39,830.00	5,453.08	13,639.76	26,190.24
	\$112,510.00	\$10,161.40	\$27,764.72	\$ 84,745.28
148-520				
148-524	\$ -0-	\$ -0-	\$ 18.00	\$ (18.00)
148-529	2,500.00	121.43	284.16	2,055.94
	\$ 2,500.00	\$ 121.43	\$ 302.16	\$ 2,037.94
148-540				
148-541	\$ 4,200.00	\$ 62.27	\$ 1,408.49	\$ 3,700.15
148-542	350.00	-0-	18.51	331.49
148-544	100.00	48.72	69.72	(9.20)
148-545	100.00	18.00	61.00	39.00
	\$ 4,750.00	\$ 128.99	\$ 1,557.72	\$ 3,888.86
148-550				
148-551	\$ 100.00	\$ -0-	\$ -0-	100.00
148-552	-0-	16.10	64.00	(64.00)
148-554	1,000.00	41.00	237.25	762.75
	\$ 1,100.00	\$ 57.10	\$ 301.25	\$ 798.75
148-570				
148-576	\$133,840.00	\$ 1,352.83	\$19,402.62	\$103,287.36
	\$133,840.00	\$ 1,352.83	\$19,402.62	\$103,287.36
148-580				
148-585	\$ 6,670.00	\$ 15.46	\$ 1,317.97	\$ (1,872.58)
	\$ 6,670.00	\$ 15.46	\$ 1,317.97	\$ (1,872.58)
	\$261,370.00	\$11,837.21	\$50,646.44	\$189,857.89

TOTAL DATA PROCESSING EXPENDITURES

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

EDUCATIONAL FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
		BUDGET	SEPTEMBER		
Institutional Research & Development	150-000				
Salaries	150-510				
Administration	150-511	\$33,550.00	\$3,004.16	\$6,095.82	\$27,454.18
Professional	150-512	-0-	-0-	-0-	-0-
Office	150-516	11,100.00	765.50	1,639.50	9,460.50
Student Employees	150-518	5,000.00	147.00	147.00	4,853.00
Total		\$49,650.00	\$3,916.66	\$7,882.32	41,767.68
Contractual Services	150-520				
Service Bureau	150-528	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Other	150-529	2,000.00	-0-	120.70	1,829.60
Total		\$ 2,000.00	\$ -0-	\$ 120.70	\$ 1,829.60
General Materials & Supplies	150-540				
Office	150-541	\$ 1,000.00	\$ -0-	\$ 50.80	\$ 929.51
Printing & Offset Dupl.	150-542	1,250.00	-0-	12.93	1,237.07
Postage	150-543	-0-	-0-	-0-	-0-
Advertising	150-544	-0-	-0-	-0-	-0-
Publications & Dues	150-545	200.00	23.00	81.00	(352.00)
Other	150-549	750.00	-0-	20.00	730.00
Total		\$ 3,200.00	\$ 23.00	\$ 144.73	\$ 2,544.58
Travel & Meetings	150-550				
Meetings	150-551	\$ 400.00	\$ -0-	\$ 150.00	\$ 250.00
Mileage - Local	150-552	100.00	-0-	-0-	100.00
Travel	150-554	1,250.00	25.00	110.66	1,139.34
Total		\$ 1,750.00	\$ 25.00	\$ 260.66	\$ 1,489.34
Capital Outlay	150-580				
Equipment - Office	150-585	\$ 2,995.00	\$ 795.00	\$ 795.00	\$ 2,200.00
Total		\$ 2,995.00	\$ 795.00	\$ 795.00	\$ 2,200.00
TOTAL INSTITUTIONAL RESEARCH EXPENDITURES		\$59,595.00	\$4,759.66	\$9,203.41	\$49,831.20

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			SEPT.	TO DATE		
General Administration	160-000					
Salaries	160-510					
Administration	160-511	\$ 70,188.00	\$ 6,241.58	\$ 18,767.19	\$ 18,767.19	\$ 51,420.81
Professional Office	160-512	56,175.00	3,640.24	15,124.54	15,124.54	41,050.46
Student Employees	160-516	75,984.00	7,142.43	19,453.84	19,453.84	56,530.16
Other	160-518	4,200.00	472.07	472.07	472.07	3,727.93
	160-519	4,000.00	-0-	-0-	-0-	4,000.00
		\$210,547.00	\$17,496.32	\$53,817.64	\$53,817.64	\$156,729.36
Contractual Services	160-520					
Audit	160-521	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Consultants	160-522	4,500.00	-0-	-0-	-0-	4,500.00
Architect	160-523	-0-	-0-	-0-	-0-	-0-
Maintenance	160-524	-0-	6.00	6.00	6.00	(6.00)
Legal	160-527	-0-	291.60	511.02	731.75	(731.75)
Other	160-529	3,100.00	-0-	196.06	1,156.26	1,943.74
		\$ 7,600.00	\$ 297.60	\$ 713.08	\$ 1,894.01	\$ 5,705.99
Gen. Materials & Supplies	160-540					
Office	160-541	\$ 5,100.00	\$ 249.11	\$ 710.12	\$ 1,829.23	\$ 3,270.77
Printing & Offset Dupl.	160-542	17,290.00	93.44	1,791.73	2,208.73	15,081.27
Postage	160-543	-0-	30.82	30.82	30.82	(30.82)
Advertising	160-544	2,500.00	250.20	1,391.99	2,165.74	334.26
Publications & Dues	160-545	2,600.00	382.59	765.95	1,204.25	1,395.75
Other	160-549	400.00	109.96	146.36	179.36	220.64
		\$ 27,890.00	\$ 1,116.12	\$ 4,836.97	\$ 7,618.13	\$ 20,271.87
Travel & Meetings	160-550					
Meetings Expense	160-551	\$ 6,450.00	\$ 177.09	\$ 782.50	\$ 818.50	\$ 5,631.50
Mileage - Local	160-552	-0-	8.36	42.16	42.16	(42.16)
Travel	160-554	9,750.00	1,028.80	2,240.28	2,929.28	6,820.72
Other	160-559	-0-	-0-	-0-	-0-	-0-
		\$ 16,200.00	\$ 1,214.25	\$ 3,064.94	\$ 3,789.94	\$ 12,410.06

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 EDUCATIONAL FUND - BUDGET REPORT
 FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

<u>EXPENDITURES (Cont.)</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>		<u>ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
			<u>SEPT.</u>	<u>TO DATE</u>		
<u>General Administration</u>						
<u>Fixed Charges</u>						
Rental of Equipment-NCR	160-570	\$ 3,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 3,000.00
Rental of Equipment-IBM	160-576	8,850.00	270.00	65.00	320.06	8,529.94
		<u>\$ 11,850.00</u>	<u>\$ 270.00</u>	<u>\$ 65.00</u>	<u>\$ 320.06</u>	<u>\$ 11,529.94</u>
<u>Capital Outlay</u>						
Equipment - Office	160-580	\$ 2,850.00	\$ 3,278.00	\$ 2,310.00	\$ 6,631.14	\$ (3,781.14)
	160-585	<u>\$ 2,850.00</u>	<u>\$ 3,278.00</u>	<u>\$ 2,310.00</u>	<u>6,631.14</u>	<u>(3,781.14)</u>
<u>TOTAL GENERAL ADMINISTRATION</u>		<u>\$276,937.00</u>	<u>\$23,672.29</u>	<u>\$64,807.63</u>	<u>\$74,070.92</u>	<u>\$202,866.08</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUM. BALANCE
			SEPT.	TO DATE		
General Institutional Expense	170-000					
Salaries	170-510					
Administration	170-511	\$15,000.00	\$1,250.00	\$ 3,750.00	\$ 3,750.00	\$11,250.00
Professional	170-512	45,000.00	-0-		-0-	45,000.00
Office	170-516	4,000.00	1,829.90	4,556.83	4,556.83	(556.83)
Student Employees	170-518	-0-	201.18	201.18	201.18	(201.18)
Other	170-519	-0-	-0-	-0-	-0-	-0-
TOTAL SALARIES		\$64,000.00	\$3,281.08	\$ 8,508.01	\$ 8,508.01	\$55,491.99
Contractual Services	170-520					
Audit	170-521	\$ 4,500.00	\$ -0-	\$ -0-	\$ -0-	\$ 4,500.00
Consultants-In Serv. & Ins.	170-522	10,000.00	1,971.45	2,608.90	2,608.90	7,391.10
Architectural	170-523	-0-	-0-	-0-	-0-	-0-
Maintenance	170-524	1,500.00	-0-	174.40	185.90	1,314.10
Legal	170-526	16,000.00	-0-	5,737.05	6,524.55	9,475.45
Other	170-529	11,000.00	-0-	2,916.00	6,186.00	4,814.00
TOTAL CONTRACTUAL SERVICES		\$43,000.00	\$1,971.45	\$11,436.35	\$15,505.35	\$27,494.65
General Materials & Supplies	170-540					
Office	170-541	\$ 7,000.00	\$ -0-	\$ 150.00	\$ 150.00	\$ 6,850.00
Printing & Offset Dupl.	170-542	2,500.00	492.65	(1,081.29)	(99.46)	2,599.46
Postage	170-543	10,000.00	573.69	2,705.52	2,705.52	7,294.48
Advertising	170-544	-0-	31.50	31.50	31.50	(31.50)
Publications & Dues	170-545	1,700.00	-0-	700.00	700.00	1,000.00
Other	170-549	7,600.00	614.50	614.50	614.50	6,985.50
TOTAL GENERAL MATERIALS & SUPPL.		\$28,800.00	\$1,712.34	\$ 3,120.23	\$ 4,102.06	\$24,697.94
Travel & Meeting Expense	170-550					
Meeting Expense-Graduation	170-551	\$ 3,000.00	\$ -0-	\$ 160.00	\$ 160.00	\$ 2,840.00
Mileage - Local	170-552	-0-	-0-	-0-	-0-	-0-
Travel	170-554	-0-	(47.15)	-0-	-0-	-0-
Vehicles	170-556	-0-	(44.00)	-0-	-0-	-0-
Moving & Recruitment	170-557	3,000.00	708.58	810.14	810.14	13,189.86
Other - Innovative	170-559	5,000.00	121.06	121.06	121.06	4,878.94
TOTAL TRAVEL & MEETING EXP.		\$11,000.00	\$ 738.49	\$ 1,091.20	\$ 1,091.20	\$ 9,908.80

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			SEPT.	TO DATE		
Fringe Benefits	170-560					
Group Medical & Life Ins.	170-561	\$ 90,000.00	\$ 5,428.46	\$15,453.98	\$ 74,546.02	
Travelers Accident Ins.	170-563	2,000.00	405.00	917.00	1,083.00	
Workman's Compensation	170-564	5,000.00	-0-	-0-	5,000.00	
Tuition Reimbursement	170-565	7,000.00	150.00	406.14	6,075.61	
Remission-Employees Tuition	170-566	-0-	-0-	-0-	-0-	
Medical Examination	170-567	2,000.00	275.00	502.00	1,436.00	
Professional Expense	170-568	10,000.00	85.58	85.58	9,914.42	
Other-Voc.Ed.Retirement	170-569	30,000.00	-0-	-0-	30,000.00	
TOTAL FRINGE BENEFITS		\$146,000.00	\$ 6,344.04	\$17,364.70	\$17,944.95	\$128,055.05
Fixed Charges	170-570					
Fuel - Heat	170-571	\$ -0-	\$ -0-	\$ 84.50	\$ 84.50	(84.50)
Electricity	170-572	-0-	-0-	-0-	-0-	-0-
Telephone	170-573	-0-	-0-	1,937.12	1,937.12	(1,937.12)
Water,Sewer,Refuse Removal	170-574	-0-	-0-	-0-	-0-	-0-
Rental of Facilities	170-575	-0-	-0-	-0-	-0-	-0-
Rental of Equipment	170-576	-0-	44.00	44.00	44.00	(44.00)
Interest-Tax Warrants	170-577	2,400.00	-0-	-0-	-0-	2,400.00
Gen.Ins.-Liab. & Property	170-579	3,000.00	-0-	-0-	-0-	3,000.00
TOTAL FIXED CHARGES		\$ 5,400.00	\$ 44.00	\$ 2,065.62	\$ 2,065.62	\$ 3,334.38
Capital Outlay	170-580					
Equipment & Furniture	170-585	\$ 3,000.00	\$ 109.91	\$ 109.91	\$ 188.91	\$ 2,811.09
TOTAL CAPITAL OUTLAY		\$ 3,000.00	\$ 109.91	\$ 109.91	\$ 188.91	\$ 2,811.09

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
EDUCATIONAL FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>		<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
			<u>SEPT.</u>	<u>TO DATE</u>		
Other	170-590					
Student Employment-C.W.S.	170-591	\$ 18,000.00	\$ -0-	\$ (24.00)	\$ 24.00	\$ 18,024.00
Grants Trustee Scholarships	170-592	7,500.00	-0-	-0-	-0-	7,500.00
Debt.Principal Retirement	170-593	-0-	-0-	-0-	-0-	-0-
Tuition Chargeback	170-594	20,000.00	-0-	5,814.04	5,814.04	14,185.96
Provision for Contingency	170-595.1	25,000.00	-0-	-0-	-0-	25,000.00
SPED Projects	170-595.2	15,000.00	160.00	320.00	320.00	14,680.00
Summer Workshop	170-595.3	-0-	-0-	-0-	-0-	-0-
Financial Chargeback	170-596	-0-	-0-	-0-	-0-	-0-
Facilities Charges	170-597	(6,000.00)	-0-	-0-	-0-	(6,000.00)
Clearing Account	170-598	-0-	-0-	-0-	-0-	-0-
Other-Intercollegiate Ath.	170-599	33,000.00	-0-	-0-	-0-	33,000.00
TOTAL OTHER EXPENDITURES		\$112,500.00	\$ 160.00	\$ 6,110.04	\$ 6,110.04	\$106,389.96
TOTAL INSTITUTIONAL EXPENSE BUDGET		\$413,700.00	\$14,361.31	\$49,806.06	\$55,516.14	\$358,183.86
TOTAL EDUCATIONAL FUND EXPEND.		\$4,587,956.00	\$224,526.96	\$534,163.97	\$740,533.14	\$384,742.28

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
BUILDING FUND - SEPTEMBER 30, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>9/30/69 BALANCE</u>	<u>ENCUMBRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank	113.02	\$139,195.33	-0-	\$139,195.33
Investments	121.00	148,094.93	-0-	148,094.93
<u>Interfund Receivables</u>				
Educational Fund	131.01	251.13	-0-	251.13
Bond & Interest Fund	131.03	991.10	-0-	991.10
Auxiliary Fund	131.05	-0-	-0-	-0-
<u>Taxes Receivable</u>				
Back Taxes	133.00	132,716.55	-0-	132,716.55
Accounts Receivable	138.00	60.00	-0-	60.00
<u>Deferred Charges</u>				
Inventory	160.00	165.00	-0-	165.00
TOTAL ASSETS		<u>\$421,474.04</u>	<u>-0-</u>	<u>\$421,474.04</u>
<u>Interfund Payables</u>				
Educational Fund	231.01	\$ 64,836.30	-0-	\$ 64,836.30
Bond & Interest Fund	231.03	266.73	-0-	266.73
Accounts Payable	240.10	6,523.76	-0-	6,523.76
Reserve for Encumbrances	260.00	-0-	56,470.11	56,470.11
TOTAL LIABILITIES		<u>\$ 71,626.79</u>	<u>\$56,470.11</u>	<u>\$128,096.90</u>
Fund Balance	300.00	\$349,847.25	(56,470.11)	293,377.14
TOTAL LIABILITIES & FUND BALANCE		<u>\$421,474.04</u>	<u>\$ -0-</u>	<u>\$421,474.04</u>
<u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1969		\$458,436.18	\$ -0-	\$458,436.18
Add: Revenue to Date		(15,826.36)	-0-	(15,826.36)
		<u>\$442,609.82</u>	<u>\$ -0-</u>	<u>\$442,609.82</u>
Less: Expenditures to Date		92,762.57	56,470.11	149,232.68
Balance, September 30, 1969		<u>\$349,847.25</u>	<u>(\$56,470.11)</u>	<u>\$293,377.14</u>

WILLIAM RAJ HARPER COLLEGE
DISTRICT NO. 512
BUILDING FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUMBERED BALANCE
			SEPTEMBER	TO DATE	
Fund Equity, July 1, 1969	300.00	\$ 440,000.00	\$ -0-	\$440,822.38	\$ (822.38)
<u>LOCAL RESOURCES</u>					
Taxes - Current - 1969	411.00	435,000.00	-0-	-0-	435,000.00
Taxes - Back	412.00	6,000.00	-0-	-0-	6,000.00
<u>Intermediate Resources</u>					
Student Fees - Parking	423.00	18,000.00	-0-	6.00	17,994.00
Other Fees - Fines	427.00	1,800.00	123.00	257.00	1,543.00
<u>State Resources</u>					
State Apportionment	431.00	101,200.00	-0-	-0-	101,200.00
<u>Facilities</u>					
Rentals	461.00	-0-	60.00	60.00	(60.00)
<u>Interest on Investments</u>					
Treasury Bills	471.00	10,000.00	1,119.44	1,464.44	8,535.56
TOTAL ACCRUED REVENUE		\$ 572,000.00	\$ 1,302.44	\$ 1,787.44	\$570,212.56
TOTAL ACCRUED REVENUE & FUND EQUITY		\$1,012,000.00	\$1,302.44	\$442,609.82	\$569,390.18

WILLIAM RAINIER HARPER COLLEGE
 DISTRICT NO. 512
 BUILDING FUND - BUDGET REPORT
 FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
		BUDGET	SEPTEMBER		
<u>General Buildings & Grounds</u>					
<u>Administration</u>					
Salaries	267-510				
Administration	267-511	\$16,000.00	\$1,316.66	\$3,949.98	\$12,050.02
Office Staff	267-516	6,000.00	533.75	1,760.75	4,239.25
Service Staff	267-517	7,500.00	1,396.87	2,341.39	5,158.61
		<u>\$29,500.00</u>	<u>\$3,247.28</u>	<u>\$8,052.12</u>	<u>\$21,447.88</u>
<u>General Materials & Supplies</u>	267-540				
Office Supplies	267-541	\$ 240.00	\$ 19.84	\$ 45.46	\$ 194.54
Printing & Offset Dupl.	267-542	350.00		15.16	334.84
Advertising	267-544	-0-	.10	52.54	(115.58)
Publications & Dues	267-545	75.00	-0-	15.00	60.00
		<u>\$ 665.00</u>	<u>\$ 19.94</u>	<u>\$ 128.16</u>	<u>\$ 473.80</u>
<u>Travel & Meeting Expense</u>	267-550				
Meeting Expense	267-551	\$ 300.00	\$ -0-	\$ -0-	\$ 300.00
Travel Expense	267-554	375.00	-0-	(15.74)	390.74
		<u>\$ 675.00</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ 300.00</u>
<u>Capital Outlay</u>	267-585				
Office Equipment		\$ -0-	\$ 143.65	\$ 143.65	\$ (143.65)
		<u>\$ 675.00</u>	<u>\$ 143.65</u>	<u>\$ 127.91</u>	<u>\$ 547.09</u>
<u>TOTAL GENERAL BUILDINGS & GROUNDS ADMINISTRATION EXPENDITURES</u>		<u>\$30,840.00</u>	<u>\$3,410.87</u>	<u>\$8,308.19</u>	<u>\$22,468.77</u>
<u>General Institutional Expense</u>	271-560				
Fringe Benefits	271-561	\$18,500.00	\$ -0-	\$ -0-	\$18,500.00
Group Medical Insurance	271-561	3,600.00	-0-	-0-	3,600.00
Workman's Compensation	271-564	100.00	-0-	-0-	100.00
Tuition Reimbursement	271-565	800.00	35.00	243.00	557.00
Medical Examinations	271-567				
		<u>\$23,000.00</u>	<u>\$ 35.00</u>	<u>\$ 243.00</u>	<u>\$22,757.00</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

BUILDING FUND - BUDGET REPORT

FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			SEPT.	TO DATE		
General Institutional Expense						
Fixed Charges						
Rental of Facilities	271-570	\$ 20,200.00	\$ -0-	\$ (17,000.00)	\$ -0-	\$ 20,200.00
General Insurance	271-575	1,100.00	-0-	-0-	-0-	1,000.00
	271-578	\$ 21,300.00	\$ -0-	\$ (17,000.00)	\$ -0-	\$ 21,300.00
Capital Outlay						
New Buildings & Additions	271-580	\$ -0-	\$ -0-	\$ (5,457.39)	\$ -0-	\$ -0-
Building Remodeling	271-583	31,225.00	2,727.56	3,262.21	13,230.80	17,994.20
Other	271-584	21,870.00	4,144.00	9,713.04	14,481.49	7,388.51
	271-589	\$ 53,095.00	\$ 6,871.56	\$ 7,517.86	\$ 27,712.29	\$ 25,382.71
Other	271-590					
Provision for Contingency	271-595	\$ 20,000.00	\$ -0-	\$ -0-	\$ -0-	\$ 20,000.00
TOTAL		\$ 117,395.00	\$ 6,906.56	\$ (9,239.14)	\$ 27,955.29	\$ 89,439.71

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

BUILDING FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
		BUDGET	SEPTEMBER		
<u>Operation & Maintenance of</u>					
<u>Physical Facilities</u>					
Salaries	280-000				
Service Staff	280-510				
Student Employees	280-517	\$250,549.00	\$29,881.08	\$56,347.04	\$194,201.96
Other - Overtime	280-518	-0-	340.25	340.25	(340.25)
TOTAL SALARIES	280-519	3,000.00	30.00	30.00	2,970.00
		\$253,549.00	\$30,251.33	\$56,717.29	\$196,831.71
<u>Contractual Services</u>					
Maintenance Service	280-520				
Other	280-524	\$12,650.00	\$147.85	\$932.29	\$11,717.71
TOTAL CONTRACTUAL SERVICES	280-529	6,420.00	962.80	1,500.45	4,919.55
		\$19,070.00	\$1,110.65	\$2,432.74	\$16,637.26
<u>General Materials & Supplies</u>					
Office Supplies	280-540				
Printing & Offset Duplicating	280-541	\$384.00	-0-	\$28.96	\$355.04
Maintenance Supplies	280-542	1,035.00	40.00	108.22	926.78
Repairs	280-546	43,071.00	6,791.58	11,595.20	31,475.80
Other Supplies	280-547	-0-	13.65	13.65	(13.65)
TOTAL GENERAL MATERIALS & SUPPLIES	280-549	400.00	30.40	30.40	369.60
		\$44,890.00	\$6,875.63	\$11,776.43	\$33,113.57
<u>Travel Expense</u>					
Travel Expense	280-550	\$900.00	-0-	\$-0-	\$900.00
Vehicle Expense	280-554	3,750.00	201.69	275.02	3,474.98
TOTAL TRAVEL EXPENSE	280-556	4,650.00	201.69	275.02	4,374.98
		\$39,400.00	\$-0-	\$-0-	\$39,400.00
<u>Fixed Charges</u>					
Fuel - Heating	280-570				
Electricity	280-571	35,300.00	62.77	1,356.68	33,782.67
Telephone	280-572	26,500.00	1,897.72	3,876.79	16,906.52
Water & Fuel Treatment	280-573	1,773.00	146.52	146.52	1,211.47
Rental of Equipment	280-574	3,000.00	-0-	-0-	3,000.00
General Insurance	280-576	1,500.00	-0-	-0-	1,500.00
TOTAL FIXED CHARGES	280-578	\$107,473.00	\$2,107.01	\$5,379.99	\$95,800.66

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BUILDING FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUM. TO DATE	UNENCUMBERED BALANCE
			SEPTEMBER	TO DATE		
Capital Outlay	280-580	\$ 4,000.00	\$ -0-	\$ -0-	\$ 2,483.02	\$ 1,516.98
Site Improvement	280-582	-0-	-0-	-0-	474.56	(474.56)
Office Equipment	280-585	48,753.00	5,107.30	21,110.99	27,074.76	21,678.24
Equipment - Service	280-588	\$ 52,753.00	\$ 5,107.30	\$ 21,110.99	\$ 30,032.34	\$ 22,720.66
TOTAL CAPITAL OUTLAY		\$482,385.00	\$45,653.61	\$93,693.52	\$112,906.16	\$369,478.84
TOTAL OPERATION & MAINTENANCE		\$630,620.00	\$55,971.04	\$92,762.57	\$149,232.68	\$481,387.32
TOTAL BUILDINGS & GROUNDS EXPENDITURES						

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
BOND & INTEREST FUND, SEPTEMBER 30, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUMBERED BALANCE</u>
Cash in Bank	113.00	\$ 38,816.70	\$ -0-	\$ 38,816.70
Investments Treasury Bills	121.00	126,356.78	-0-	126,356.78
Investments - Other	124.00	225,304.17	-0-	225,304.17
Interfund Rec.-Education Fund	131.01	733.31	-0-	733.31
Interfund Rec.-Building Fund	131.02	266.73	-0-	266.73
Taxes Receivable - Current	132.00	-0-	-0-	-0-
Taxes Receivable - Back	133.00	216,498.79	-0-	216,498.79
TOTAL ASSETS		<u>\$607,976.48</u>	<u>\$ -0-</u>	<u>\$607,976.48</u>
 <u>LIABILITIES</u>				
Interfund Payable - Education	231.01	\$ 2,726.27	\$ -0-	\$ 2,726.27
Interfund Payable - Building	231.02	991.10	-0-	991.10
Reserve for Encumbrances	260.00	-0-	608,736.88	608,736.88
Fund Equity	300.00	604,259.11	(608,736.88)	(4,477.77)
TOTAL LIABILITIES & FUND EQUITY		<u>\$607,976.48</u>	<u>\$ -0-</u>	<u>\$607,976.48</u>
 <u>SUMMARY OF FUND BALANCE</u>				
Balance, July 1, 1969		\$539,068.29	\$ -0-	\$539,068.29
Add: Revenue to Date		65,190.82	-0-	65,190.82
		<u>\$604,259.11</u>	<u>\$ -0-</u>	<u>\$604,259.11</u>
Less: Expenditures to Date		-0-	608,736.88	(608,736.88)
Balance, August 31, 1969		<u>\$604,259.11</u>	<u>\$608,736.88</u>	<u>\$ (4,477.77)</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
BOND & INTEREST FUND - BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

<u>REVENUE</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>SEPT.</u>	<u>REVENUE TO DATE</u>	<u>UNENCUMBERED BALANCE</u>
Fund Equity, July 1, 1969	300.00	\$(21,594.00)	\$ -0-	\$65,190.82	\$ 8,678.48
<u>Local Resources</u>					
Taxes - Current-1969	411.00	605,700.00	-0-	-0-	605,700.00
Taxes - Back	412.00	-0-	-0-	-0-	-0-
<u>Interest on Investments</u>					
Treasury Bills	471.00	2,000.00	-0-	-0-	2,000.00
Certificate of Deposit	472.00	7,000.00	-0-	-0-	7,000.00
Other	474.00	-0-	-0-	-0-	-0-
<u>TOTAL REVENUE</u>		<u>\$614,700.00</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ 86,784.82</u>
Total Revenue & Beginning Fund Balance		\$593,106.00	\$ -0-	\$65,190.82	\$527,915.18
<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>SEPT.</u>	<u>EXPENDITURES TO DATE</u>	<u>EXP. & ENCUMB. TO DATE</u>
<u>General Institutional Exp.</u>					
<u>Fixed Charges</u>					
Interest - Bonds	570.00				
	577.00	\$283,258.00	\$ -0-	\$ -0-	\$ -0-
<u>Other</u>					
Bond Principal	593.00	325,000.00	-0-	-0-	-0-
Financial Charges	596.00	487.00	-0-	-0-	7.62
		<u>\$325,487.00</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ -0-</u>
Total Bond & Interest Exp.		<u>\$608,745.00</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ 8.12</u>

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WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
SITE AND CONSTRUCTION FUND, SEPTEMBER 30, 1969

<u>ASSETS</u>	ACCOUNT NUMBER	9/30/69 BALANCE	ENCUMB.	UNENCUMBERED BALANCE
Cash in Bank	113.02	\$ 164,342.33	\$ -0-	\$ 164,342.33
Investments	121.00	1,955,720.49	-0-	1,955,720.49
<u>Other Receiv.-Long Term</u>				
Long Term	138.91	25,447.74	-0-	25,447.74
Vocational Education	138.92	432,804.31	-0-	432,804.31
Accrued Revenue				
Sale of Relocatable Bldgs.	144.00	80,000.00	-0-	8,000.00
TOTAL ASSETS		<u>\$2,658,314.87</u>	<u>\$ -0-</u>	<u>\$2,658,314.87</u>
<u>LIABILITIES</u>				
Accounts Payable	240.10	\$ -0-	\$ -0-	\$ -0-
Reserve for Encumbrances	260.00	-0-	646,061.16)	646,061.16
Fund Equity	300.00	2,658,148.87	(646,061.16)	2,012,253.71
TOTAL LIABILITIES & FUND EQUITY		<u>\$2,658,314.87</u>	<u>\$ -0-</u>	<u>\$2,658,314.87</u>
<u>SUMMARY OF FUND BALANCE</u>				
Balance, September 1, 1966		\$ -0-	\$ -0-	\$ -0-
Add: Revenue to Date		8,661,976.49	-0-	8,661,976.49
		<u>\$8,661,976.49</u>	<u>\$ -0-</u>	<u>\$8,661,976.49</u>
Deduct: Expenditures to Date		6,003,661.62	646,061.16	6,649,722.78
BALANCE, August 31, 1969		<u>\$2,658,314.87</u>	<u>(\$646,061.16)</u>	<u>\$2,012,253.71</u>

WILLIAM RAINEY HARPER COLLEGE

DISTRICT #512

SITE & CONSTRUCTION FUND BUDGET REPORT

PROJECT BUDGET SEPTEMBER 1, 1966 to SEPTEMBER 30, 1969

REVENUE	ACCOUNT NUMBER	REVENUE		UNENCUM. BALANCE
		BUDGET	SEPT. TO DATE	
<u>Intermediate Resources</u>				
<u>Sale of Bonds</u>				
September 1, 1966 Bond Issue	425.00	\$ 3,375,000.00	\$ -0-	\$ -0-
December 1, 1966 Bond Issue		4,000,000.00	-0-	-0-
		\$7,375,000.00	\$7,375,000.00	\$ -0-
Premium on Bonds Sold		\$ 360.00	\$ 360.13	(.13)
Accrued Interest		\$ 53,094.00	\$ 53,094.42	(.42)
<u>State Resources</u>				
Vocational Education Acct.	432.00	750,000.00	-0-	432,804.31
<u>Federal Resources</u>				
Title VI 1967-68	443.00	61,091.00	-0-	61,091.00
DHEW Grant	446.00	-0-	-0-	-0-
Moveable Equip. Phase I	446.10	242,282.00	-0-	218,056.00
Fixed Equip. Phase I	446.20	430,000.00	-0-	-0-
Moveable Equip. Phase II	446.30	70,000.00	-0-	70,000.00
		\$ 803,373.00	\$ -0-	\$ 279,147.00
<u>Facilities</u>				
Sale of Well Site	464.00	\$ 4,000.00	\$ -0-	\$ -0-
Sale of Portable Classrooms	465.00	80,000.00	-0-	80,000.00
		\$ 84,000.00	\$ -0-	\$ 84,000.00
<u>Interest on Investments</u>				
Treasury Bills	471.00	\$ 90,000.00	\$ 2,483.08	\$ 26,750.36
Certificates of Deposit	472.00	360,000.00	3,125.00	410,189.92
Other Investments	473.00	20,000.00	-0-	-0-
		\$ 470,000.00	\$ 5,608.08	\$ 436,940.28
<u>Other</u>				
Miscellaneous	491.00	\$ 630.00	\$ -0-	\$ 630.35
<u>TOTAL SITE & CONSTRUCTION FUND REVENUE</u>				
		\$ 9,536,457.00	\$ 5,608.08	\$ 8,661,976.49
				\$ 874,480.51

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
SITE & CONSTRUCTION FUND
PROJECT BUDGET SEPTEMBER 1, 1966 to SEPTEMBER 30, 1969

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>		<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
			<u>SEPT.</u>	<u>TO DATE</u>		
<u>Phase I</u>						
<u>Contractual Services</u>						
Financial Consultants	521.00	\$ 2,600.00	\$ -0-	\$ 2,583.46	\$ 2,583.46	\$ 16.54
Educational Consultants	522.10	54,200.00	-0-	53,710.25	53,710.25	489.75
<u>Architectural & Engin.</u>						
Design Development Phase	523.10	279,796.00	-0-	279,795.60	279,795.60	.40
Construction Documents Phase	523.20	290,400.00	-0-	290,400.00	290,400.00	-0-
Bid Phase	523.30	20,707.00	-0-	20,706.60	20,706.60	.40
Interiors	523.40	14,746.00	-0-	14,745.63	14,745.63	.37
Plans	523.50	20,244.00	-0-	19,338.93	19,338.93	905.07
Model	523.60	1,976.00	-0-	1,976.32	1,976.32	(.32)
Other	523.90	116.00	-0-	115.80	115.80	.20
Legal Counsel	527.00	20,215.00	-0-	20,214.50	20,214.50	.50
		\$ 705,000.00	\$ -0-	\$ 703,587.09	\$ 703,587.09	\$ 1,412.91
<u>Fixed Charges</u>						
Treasurer's Bond	579.10	3,040.00	\$ -0-	\$ 3,037.00	\$ 3,037.00	\$ 3.00
Other	579.90	10.00	-0-	4.57	4.57	5.43
		\$ 3,050.00	\$ -0-	\$ 3,041.57	\$ 3,041.57	\$ 8.43
<u>Capital Outlay</u>						
<u>Site Acquisition</u>						
Land Cost	581.10	\$1,439,146.00	\$ -0-	\$1,439,146.42	\$1,439,146.42	\$ (.42)
Real Estate Taxes	581.20	14,025.00	-0-	14,009.49	14,009.49	15.51
Revenue Stamps & Title Pol.	581.30	7,000.00	-0-	6,968.55	6,968.55	31.45
Appraisals	581.40	6,829.00	-0-	6,746.25	6,746.25	82.75
		\$1,467,000.00	\$ -0-	\$1,466,870.71	\$1,466,870.71	\$ 129.29

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to SEPTEMBER 30, 1969

<u>EXPENDITURES (Cont.)</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>		<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
			<u>SEPT.</u>	<u>TO DATE</u>		
Capital Outlay						
Site Improvements						
Minor Improvements	582.10	\$ 100.00	\$ -0-	\$ 94.39	\$ 94.39	\$ 5.61
Water Connection	582.20	4,000.00	-0-	-0-	4,000.00	-0-
		\$ 4,100.00	\$ -0-	\$ 94.39	\$ 4,094.39	\$ 5.61
<u>New Buildings</u>						
Relocatable Buildings	583.10	\$ 171,605.00	\$ -0-	\$ 171,605.10	171,605.10	(.10)
Constr. Payout to I.B.A.	583.20	2,557,470.00	-0-	2,557,469.43	2,557,469.43	.57
		\$ 2,729,075.00	\$ -0-	\$ 2,729,074.53	\$ 2,729,074.53	\$ 47

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to SEPTEMBER 30, 1969

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			SEPT.	TO DATE		
Equipment	585.10	\$ 75,457.00	\$ -0-	\$ 75,888.04	\$ 75,888.04	\$ 1.96
Initial Equipment	586.10	\$ 350,000.00	\$ 16,429.24	\$ 62,800.57	\$ 215,037.35	\$ 134,962.65
Educational Non-Reimbursable	587.10	\$ 61,091.00	\$ -0-	\$ 60,149.56	\$ 60,149.56	\$ 941.44
Phase I	587.20					
Educational Reimbursable	110-587.21	38,089.00	29,100.55	30,801.05	34,989.05	3,099.95
loc/Tech	116-587.21	63,411.00	-0-	70,295.11	70,295.11	(6,884.11)
Business	117-586.26	-0-	-0-	-0-	992.57	(992.57)
Data Processing	118-587.21	5,500.00	-0-	1,481.65	1,481.65	4,018.35
Chemical Technology	311-587.21	20,000.00	-0-	-0-	-0-	20,000.00
Law Enforcement	312-587.21	170,000.00	-0-	172,998.65	172,998.54	(2,998.65)
Architecture	314-587.21	140,000.00	-0-	18,272.20	115,578.88	24,421.12
Electronics	315-587.21	163,000.00	-0-	167,033.00	167,033.00	(4,033.00)
Mechanical Design	517-587.21	-0-	853.57	853.57	7,149.39	(7,149.39)
Numerical Control	713-587.21	2,000.00	-0-	1,132.50	1,628.25	371.75
Fashion Design	714-587.21	-0-	-0-	-0-	941.25	(941.25)
Nursing	716-587.21	148,000.00	-0-	4,697.60	99,116.14	48,883.86
Practical Nursing		\$ 750,000.00	\$ 29,954.12	\$ 467,565.33	\$ 672,303.94	\$ 77,790.06
Dental Hygiene		\$ 242,282.00	\$ 18,311.07	\$ 90,558.67	\$ 229,674.88	\$ 12,607.12
HEW Moveable	587.30	\$ 430,000.00	\$ -0-	\$ -0-	\$ 56,459.45	\$ 373,540.55
HEW Fixed	587.40					

WILLIAM RAINY HARPER COLLEGE
DISTRICT #512

SITE & CONSTRUCTION FUND

PROJECT BUDGET SEPTEMBER 1, 1966 to SEPTEMBER 30, 1969

EXPENDITURES (Cont.) Phase II	ACCOUNT NUMBER	BUDGET	SEPT.	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
				TO DATE	TO DATE		
Contractual Services Architectural	523.00	\$ 756,058.00	\$ -0-	\$ 99,548.90	\$ 100,826.91	\$ 655,231.09	
Capital Outlay Site Improvement-S.W. Corner	582.00	\$ 343,000.00	\$ -0-	\$ 209,096.35	\$ 297,428.45	\$ 45,571.55	
New Buildings Science & Music Wings Balance of Phase II Buildings	583.00	\$ 500,000.00	\$ -0-	\$ 2,288.75	\$ 2,288.75	\$ 497,711.25	
		899,911.00	-0-	-0-	-0-	899,911.00	
		\$1,399,911.00	\$ -0-	\$ 2,288.75	\$ 2,288.75	\$1,397,622.25	
Equipment DHEW Moveable Other Phase II Moveable	585.00 585.30 585.50	\$ 70,000.00 150,000.00 220,000.00	\$ -0- -0- -0-	\$ 33,097.16 -0- 33,097.16	\$ 33,097.16 -0- 33,097.16	\$ 36,902.84 150,000.00 186,902.84	
TOTAL PROJECT BUDGET		\$9,536,457.00	\$64,694.43	\$6,003,661.62	\$6,649,722.78	\$2,886,734.22	

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
STATEMENT OF POSITION
AUXILIARY FUND - SEPTEMBER 30, 1969

<u>ASSETS</u>	<u>ACCOUNT NUMBER</u>	<u>9/30/69 BALANCE</u>	<u>ENCUM- BRANCES</u>	<u>UNENCUM. BALANCE</u>
Petty Cash	111.00	\$ 150.00	\$ -0-	\$ 150.00
Cash in Bank	113.04	104,529.78	-0-	104,529.78
Charge Funds	115.00	1,000.00	-0-	1,000.00
NSF Checks	116.00	282.77	-0-	282.77
 <u>Interfund Receivables</u>				
Educational Fund	131.01	309.10	-0-	309.10
Trust & Agency Fund	131.06	15.00	-0-	15.00
Misc. Receivables	138.00	17,489.23	-0-	17,489.23
Inventory	162.00	49,451.24	-0-	49,451.24
TOTAL ASSETS		<u>\$173,227.12</u>	<u>\$ -0-</u>	<u>\$173,227.12</u>
 <u>LIABILITIES</u>				
<u>Interfund Payables</u>				
Educational Fund	231.01	\$ 50,112.52	\$ -0-	\$ 50,112.52
Building Fund	231.02	-0-	-0-	-0-
Trust & Agency	231.06	4,280.76	-0-	4,280.76
Accounts Payable	240.10			
Retailers Occupation Tax	255.00	8,238.11	-0-	8,238.11
Reserve for Encumbrances	260.00	-0-	167,851.22	167,851.22
TOTAL LIABILITIES		<u>\$ 62,631.39</u>	<u>\$167,851.22</u>	<u>\$230,482.61</u>
Fund Balance		110,595.73	(167,851.22)	(57,255.49)
TOTAL LIABILITIES & FUND BALANCE		<u>\$173,227.12</u>	<u>\$ -0-</u>	<u>\$173,227.12</u>
Fund Balance, July 1, 1969	300.00	\$ 27,509.10	\$ -0-	\$ 27,509.10
Add: Revenue to Date		185,692.92	-0-	185,692.92
		<u>\$211,202.02</u>	<u>\$ -0-</u>	<u>\$213,202.02</u>
Less: Expenditures to Date		102,606.29	167,851.22	270,457.51
FUND BALANCE, SEPTEMBER 30, 1969		<u>\$110,595.73</u>	<u>\$ (167,851.22)</u>	<u>\$ (57,255.49)</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (CAFETERIA) BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

<u>REVENUE</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>SEPT.</u>	<u>REVENUE</u>	<u>TO DATE</u>	<u>UNENCUM. BALANCE</u>
Fund Equity, July 1, 1969	300.00	\$ (2,000.00)	\$ -0-	\$ (3,442.29)		\$ (1,442.29)
Sales - Food	451.00	242,150.00	15,343.14	15,343.14		-0-
Total Revenue & Beginning Fund Equity		<u>\$240,150.00</u>	<u>\$15,343.14</u>	<u>\$11,900.85</u>		<u>\$226,806.86</u>

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>SEPT.</u>	<u>EXPENDITURES</u>	<u>TO DATE</u>	<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
Public & Auxiliary Service Salaries							
Administrative	511.00	\$ 15,000.00	\$ 1,416.66	\$ 4,249.98	\$ 4,249.98	\$ 4,249.98	\$ 10,750.02
Professional	512.00	15,500.00	3,749.98	9,333.28	9,333.28	9,333.28	6,166.72
Office	516.00	9,000.00	270.64	710.64	710.64	710.64	8,289.36
Service Staff	517.00	45,000.00	1,981.30	1,981.30	1,981.30	1,981.30	43,018.70
Student Employees	518.00	22,000.00	6.93	6.93	6.93	6.93	21,993.07
Total Salaries		<u>\$106,500.00</u>	<u>\$ 7,425.51</u>	<u>\$16,282.13</u>	<u>\$16,282.13</u>	<u>\$16,282.13</u>	<u>\$ 90,217.87</u>

Contractual Services	520.00						
Other (Laundry, etc.)	529.00	\$ 7,265.00	\$ 410.75	\$ 410.75	\$ 410.75	\$ 706.35	\$ 6,558.65
Total Contractual Services		<u>\$ 7,265.00</u>	<u>\$ 410.75</u>	<u>\$ 410.75</u>	<u>\$ 410.75</u>	<u>\$ 706.35</u>	<u>\$ 6,558.65</u>

Instr. Materials & Supplies							
Purchases	536.10	\$101,860.00	\$11,752.82	\$11,745.91	\$14,681.85	\$14,681.85	\$ 87,178.15
Beginning Inventory	536.20	-0-	-0-	216.85	216.85	216.85	(216.85)
Ending Inventory	536.30	(5,000.00)	-0-	(216.85)	(216.85)	(216.85)	(4,783.15)
Total Instr. Materials & Supplies		<u>\$ 96,860.00</u>	<u>\$11,752.82</u>	<u>\$11,745.91</u>	<u>\$14,681.85</u>	<u>\$14,681.85</u>	<u>\$ 82,178.15</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

AUXILIARY FUND (CAFETERIA) BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			SEPT.	TO DATE		
<u>General Materials & Supplies</u>						
Office Supplies	541.00	\$ 350.00	\$ 18.27	\$ 48.36	\$ 41.82	\$ 258.18
Printing & Offset Dupl.	542.00	350.00	-0-	4.57	4.57	345.43
Publications & Dues	545.00	200.00	-0-	17.50	42.50	157.50
Service Supplies	546.00	9,686.00	1,657.02	1,657.02	4,050.33	5,635.67
Total General Materials & Supplies		\$ 10,586.00	\$ 1,675.29	\$ 1,727.45	\$ 4,189.22	\$ 6,396.78
<u>Travel & Meeting Expense</u>						
Travel - Local	552.00	\$ 200.00	\$ -0-	\$ -0-	\$ -0-	\$ 200.00
Travel - Expense	554.00	900.00	-0-	13.20	13.20	886.80
Total Travel & Meeting Exp.		\$ 1,100.00	\$ -0-	\$ 13.20	\$ 13.20	\$ 1,086.80
<u>Fringe Benefits</u>						
	560.00	\$ 10,838.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 10,818.00
<u>Fixed Charges</u>						
Telephone	573.00	\$ 500.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
Rental of Facilities	575.00	-0-	-0-	-0-	-0-	-0-
Equipment - Rental	576.00	-0-	30.00	30.00	30.00	(30.00)
Interest	577.00	2,400.00	-0-	-0-	-0-	2,400.00
Total Fixed Charges		\$ 2,900.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 2,870.00
<u>Capital Outlay</u>						
Equipment Office	585.00	\$ 2,000.00	\$ 640.00	\$ 1,331.90	\$ 1,331.90	668.10
Equipment Miscellaneous	588.00	15,000.00	18,473.52	20,443.89	22,185.32	(7,185.32)
Total Capital Outlay		\$ 17,000.00	\$ 19,113.52	\$ 21,775.79	\$ 23,517.22	(6,517.22)
<u>Other Expenses</u>						
Provision for Contingency	595.00	\$ 1,200.00	\$ -0-	\$ -0-	\$ -0-	\$ 1,200.00
Financial Charges & Adjust.	596.00	-0-	-0-	-0-	-0-	-0-
Facilities Charges	597.00	600.00	-0-	-0-	-0-	600.00
Total		\$ 1,800.00	\$ -0-	\$ -0-	\$ -0-	\$ 1,800.00
TOTAL CAFETERIA EXPENDITURES		\$ 254,849.00	\$ 40,427.89	\$ 52,005.23	\$ 59,439.97	\$ 195,409.03

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512

AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUM. BALANCE
			SEPT.	TO DATE	
Fund Equity, July 1, 1969	300.00	\$ (1,000.00)	\$ -0-	\$ 30,133.86	\$ (31,133.86)
<u>Public & Auxiliary Service</u>					
Sales - Books	452.10	285,000.00	150,690.62	151,448.73	133,551.27
Sales - Supplies	452.20	40,000.00	14,356.70	14,703.73	25,296.27
Total		\$325,000.00	\$165,047.32	\$166,152.46	\$158,847.54
TOTAL REVENUE & FUND EQUITY		\$324,000.00	\$165,047.32	\$196,286.32	\$127,713.86

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		UNENCUM. BALANCE
			SEPT.	TO DATE	
<u>Salaries</u>					
Professional	512.00	\$ 12,300.00	\$ 1,025.00	\$ 3,075.00	\$ 9,225.00
Office	516.00	33,700.00	2,893.23	4,938.09	28,761.91
Student Employees	518.00	-0-	429.69	429.69	(429.69)
Total Salaries		\$ 46,000.00	\$ 4,347.92	\$ 8,442.78	\$ 37,557.22

Instructional Materials & Supplies	ACCOUNT NUMBER	BUDGET	EXPENDITURES		UNENCUM. BALANCE
			SEPT.	TO DATE	
Purchases - Books - For Resale	536.1	\$237,000.00	\$ 25,183.60	\$ 23,823.05	\$ 143,138.67
Beginning Inventory - Books	536.2	22,000.00	-0-	20,741.48	1,258.52
Ending Inventory - Books	536.3	(24,000.00)	-0-	(31,887.70)	7,887.70
Prurchases-Supplies-For Resale	536.4	30,000.00	4,575.31	4,575.31	20,136.05
Beginning Inventory-Supplies	536.5	17,400.00	-0-	17,713.86	(313.86)
Ending Inventory - Supplies	536.6	(18,400.00)	-0-	(17,346.69)	(1,053.31)
Total Instruc.Matls.& Supplies		\$264,000.00	\$ 29,758.91	\$ 17,619.31	\$121,776.43

General Materials & Supplies	ACCOUNT NUMBER	BUDGET	EXPENDITURES		UNENCUM. BALANCE
			SEPT.	TO DATE	
Office Supplies	541.00	\$ 1,280.00	\$ 452.70	\$ 623.84	\$ 693.05
Printing & Offset Dupl.	542.00	2,100.00	-0-	-0-	2,100.00
Advertising	544.00	1,450.00	-0-	-0-	1,450.00

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (BOOKSTORE) BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			SEPT.	TO DATE		
Gen. Materials & Suppl. (Cont.)						
Publications & Dues	545.00	\$ 225.00	\$ -0-	\$ -0-	\$ -0-	\$ 225.00
Service Supplies	546.00	-0-	-0-	-0-	5,490.00	(5,490.00)
Repairs & Maintenance	547.00	-0-	-0-	129.05	-0-	(129.05)
Total Gen. Matls. & Supplies		\$ 5,055.00	\$ 452.70	\$ 752.89	\$ 6,312.10	\$ (1,257.10)
<u>Travel & Meeting Expense</u>	554.00	\$ 600.00	\$ -0-	\$ -0-	\$ -0-	\$ 600.00
<u>Fringe Benefits</u>	560.00	\$ 1,500.00	\$ -0-	\$ -0-	\$ -0-	\$ 1,500.00
<u>Fixed Charges-Telephone</u>	573.00	\$ -0-	\$ 4.12	\$ 26.89	\$ 26.89	\$ (26.89)
<u>Contractual Services</u>	526.00	\$ -0-	\$ -0-	\$ (100.00)	\$ (100.00)	\$ 100.00
<u>Capital Outlay</u>						
Equipment-Office	585.00	\$ -0-	\$ 961.71	\$ 2,167.66	\$ 4,831.66	\$ (4,831.66)
Equipment-Miscellaneous	588.00	-0-	31.76	31.76	31.76	(31.76)
Equipment-Service	589.00	8,000.00	-0-	-0-	-0-	8,000.00
Total Capital Outlay		\$ 8,000.00	\$ 993.47	\$ 2,199.42	\$ 4,863.42	\$ 3,136.58
<u>Other</u>						
Provision for Contingency	595.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Financial Charges & Adjusts.	596.00	250.00	125.93	124.41	124.41	125.59
Facilities Charges	597.00	1,000.00	-0-	-0-	-0-	1,000.00
Total Other		\$ 1,250.00	\$ 125.93	\$ 124.41	\$ 124.41	\$ 1,125.59
TOTAL BOOKSTORE EXPENDITURES		\$326,405.00	\$31,335.13	\$29,065.70	\$161,893.17	\$164,511.83

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND - (INTER-COLLEGIATE ATHLETICS) BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUM. BALANCE
			SEPT.	TO DATE	
Fund Equity, July 1, 1969	300.00	\$ -0-	\$ -0-	\$ 602.53	\$ (602.53)
<u>Public & Auxiliary Services</u>					
Gate Receipts	455.00	400.00			400.00
Total		\$ 400.00	\$ -0-	\$ 602.53	\$ (202.53)
<u>Transfers In</u>					
Transfers from Education FD.	489.1	\$33,083.00	\$ -0-	\$ -0-	\$33,083.00
Transfers from Student Activity Fund	489.6	6,000.00	-0-	-0-	6,000.00
Total Transfers In		\$39,083.00	\$ -0-	\$ -0-	\$39,083.00
Total Revenue & Beginning Fund Equity		\$39,483.00	\$ -0-	\$ 602.53	\$38,880.47

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			SEPT.	TO DATE		
Salaries	512.00	\$ 8,700.00	\$ -0-	\$ -0-	\$ -0-	\$8,700.00
Professional Office	515.00	-0-	-0-	-0-	-0-	-0-
Student Employees	518.00	-0-	-0-	-0-	-0-	-0-
Total Salaries		\$ 8,700.00	\$ -0-	\$ -0-	\$ -0-	\$8,700.00
<u>Contractual Services</u>						
Other	520.00					
Total Contractual Services	529.00	\$ 3,068.00	\$ -0-	\$ (281.50)	\$ 318.50	\$2,749.50
Total Contractual Services		\$ 3,068.00	\$ -0-	\$ (281.50)	\$ 318.50	\$2,749.50
<u>Instructional Matls. & Supp.</u>						
Instructional Supplies	530.00					
Total Instructional Materials & Supplies	531.00	\$ 9,600.00	\$817.19	\$ 786.49	\$5,014.59	\$4,585.41
Total Instructional Materials & Supplies		\$ 9,600.00	\$817.19	\$ 786.49	\$5,014.59	\$4,585.41

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND - (INTER-COLLEGIATE ATHLETICS) BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

EXPENDITURES (Cont.)	ACCOUNT NUMBER	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
		BUDGET	SEPT. TO DATE		
<u>General Materials & Supplies</u>					
Office	541.00	\$ 170.00	\$ 47.96	\$ 91.55	\$ 78.45
Printing & Offset Dupl.	542.00	700.00	-0-	914.04	(214.04)
Postage	543.00	-0-	-0-	-0-	-0-
Advertising	544.00	-0-	-0-	-0-	-0-
Publications & Dues	545.00	500.00	13.50	238.30	261.70
Total General Materials & Supplies		\$ 1,370.00	\$ 61.46	\$ 1,243.89	\$ 126.11
<u>Travel & Meetings</u>					
Mileage - Local	552.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Travel Expense	554.00	3,300.00	-0-	-0-	3,300.00
Vehicle Expense	556.00	3,500.00	-0-	16.10	3,483.90
Total Meeting & Travel		\$ 6,800.00	\$ -0-	\$ 16.10	\$ 6,783.90
<u>Fixed Charges</u>					
Rental Facilities	575.00	\$ 1,700.00	\$ -0-	\$ -0-	\$ 1,700.00
General Insurance	578.00	800.00	-0-	-0-	800.00
Total Fixed Charges		\$ 2,500.00	\$ -0-	\$ -0-	\$ 2,500.00
<u>Capital Outlay</u>					
Office	585.00	\$ 120.00	\$ -0-	\$ -0-	\$ 120.00
Educational	586.00	7,325.00	-0-	5,190.71	2,134.29
Total Capital Outlay		\$ 7,445.00	\$ -0-	\$ 5,190.71	\$ 2,254.29
TOTAL INTER-COLLEGIATE EXPENDITURES		\$ 39,483.00	\$ 878.65	\$ 11,783.79	\$ 27,699.21

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (COLLEGE CENTER) BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

REVENUE	ACCOUNT NUMBER	BUDGET	REVENUE		UNENCUM. BALANCE
			SEPT.	TO DATE	
Fund Equity, July 1, 1969	300.00	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<u>Public & Auxiliary Services</u>					
Game Room Receipts	459.00	6,000.00	-0-	-0-	6,000.00
Vending Machine Receipts	459.10	2,500.00	-0-	-0-	2,500.00
Total Revenue		\$8,500.00	\$ -0-	\$ -0-	\$8,500.00

EXPENDITURES	ACCOUNT NUMBER	BUDGET	EXPENDITURES		EXP. & ENCUMB. TO DATE	UNENCUM. BALANCE
			SEPT.	TO DATE		
Salaries	510.00	\$6,000.00	\$ -0-	\$ -0-	\$ -0-	\$6,000.00
Total Salaries		\$6,000.00	\$ -0-	\$ -0-	\$ -0-	\$6,000.00

General Materials & Supplies	540.00	\$ 500.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
Total General Materials & Supp.		\$ 500.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00

Other Expenses						
Facilities Charges		\$ 500.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
Total Facilities Charges		\$ 500.00	\$ -0-	\$ -0-	\$ -0-	\$ 500.00
TOTAL EXPENDITURES		\$7,000.00	\$ -0-	\$ -0-	\$ -0-	\$7,000.00

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
AUXILIARY FUND (DATA PROCESSING EQUIPMENT RENTAL) BUDGET REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

REVENUE Fund Equity	ACCOUNT NUMBER	REVENUE		UNENCUM. BALANCE
		BUDGET	TO DATE	
	594-000	\$ -0-	\$ -0-	\$ -0-
	300.00	\$ -0-	\$ -0-	\$ -0-
<u>Public & Auxiliary Services</u>				
Other	459.00	\$15,000.00	\$4,197.32	\$10,802.68
TOTAL REVENUE		\$15,000.00	\$4,197.32	\$10,802.68

EXPENDITURES Salaries	ACCOUNT NUMBER	EXPENDITURES		UNENCUM. BALANCE
		BUDGET	TO DATE	
	510.00	\$ 4,000.00	\$ 59.85	\$ 3,940.15
General Materials & Supplies	540.00	1,000.00	61.45	938.55
Fixed Charges-Rental of Equip.	570.00	8,000.00	1,767.77	4,471.60
Facilities Charges	597.00	2,000.00	-0-	2,000.00
TOTAL EXPENDITURES		\$15,000.00	\$1,889.07	\$11,350.30

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT #512
 AUXILIARY FUND - OTHER ACTIVITIES
 FOR THE THREE MONTHS ENDED SEPTEMBER 30, 1969

AUXILIARY FUND - EQUIPMENT LEASING SUB-FUND

<u>EXPENDITURES</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET</u>	<u>SEPT.</u>	<u>EXPENDITURES TO DATE</u>	<u>EXP. & ENCUMB. TO DATE</u>	<u>UNENCUM. BALANCE</u>
Capital Outlay						
Service Equipment	598-000-588	\$ -0-	\$ 348.84	\$ 348.84	\$ 348.84	\$ (348.84)
Cafeteria Service Equipment	598-100-588	-0-	767.94	767.94	15,656.41	(15,656.41)
Bookstore Service Equipment	598-200-588	-0-	17,685.63	17,685.63	17,685.63	(17,685.63)
TOTAL EXPENDITURES		\$ -0-	\$18,802.41	\$18,802.41	\$33,690.88	\$ (33,690.88)

<u>REVENUE</u>	<u>BUDGET</u>	<u>SEPT.</u>	<u>REVENUE TO DATE</u>
599-000			
Account			
300.00	\$ -0-	\$ -0-	\$ 215.00
Fund Equity, July 1, 1969			(215.00)

FOR BOARD ACTIONI. SUBJECT:

Recommendation for the awarding of the bids for the purchase of Electronic Equipment for the Electronics Program.

II. INFORMATION:

Advertisements were run and bids solicited for the subject material. The following is a tabulation of the bids.

<u>BID</u>	<u>BIDDER</u>	<u>PRICE</u>
Q-803	Tektronix	\$30,174.00
Q-806	Carter Electronics	\$13,350.00
Q-810	Aidex	\$10,450.00

III. SUMMARY:

The instruments covered by the above three bids do not lend themselves to competitive bidding since they are sold directly by the manufacturer or through territorial representatives. Attached are copies of the actual bids.

IV. RECOMMENDATION:

The Administration recommends that the Board award the bid as follows:

Q-803 to Tektronix, Inc. for a total price of	\$30,174.00
Q-806 to Carter Electronics for a total price of	\$13,350.00
Q-810 to Aidex Corporation for a total price of	\$10,450.00

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

: Tektronix Inc.
: 400 Higgins Road
: Park Ridge, Illinois 60068

1. Quotation must be made on this form.
2. Sign and return original and retain duplicate for your file.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Mistic

Quotation Request No. Q-803		Date 9-17-69	page 1 of 2		Quotation Due 2:00 p.m. DST October 6, 1969	
Item No.	Quantity	Description		Unit Price	Extension	
1	2	Type 547 Oscilloscope		1950.00	3,900.00	
2	2	Type 1A4 Plug-in		895.00	1,790.00	
3	2	Type 202-2 scope cart		155.00	310.00	
4	8	type 561B Oscilloscope		585.00 595.00	4,760.00	
5	5	Type 3A6 Plug-in		550.00	2,750.00	
6	5	Type 3B3 Plug-in		680.00	3,400.00	
7	10	Type 201-2 Scope cart		155.00	1,550.00	
8	6	Type 6021 Current Probe & Term 015-0140-00		110.00	660.00	
9	6	Type 6021 Current Probe with Amplifier 015-0141-00		295.00	1,770.00	
10	4	Type 115 Pulse Gen.		865.00	3,460.00	
11	6	Type 3B4		475.00	2,850.00	
12	4	3A75		215.00	860.00	
13	2	3A74		695.00	1,390.00	

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please apply only to the items listed above to be delivered F.O.B. destination.

It is understood that the articles will be delivered or the service rendered as specified and that shipment or performance will be made _____ days after receipt of order, except as otherwise indicated.

TEKTRONIX

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

1. Quotation must be made on this form.
2. Sign and return original and retain duplicate for your file.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Misic

Quotation Request No. Q-803		Date 9-17-69	Page 2 of 2	Quotation Due 2:00 pm DST October 6, 1969	
Item No.	Quantity	Description		Unit Price	Extension
14	4	P6028 Probe (12')		15.00	60.00
15	16	P6028 Probe (6')		15.00	240.00
16	10	P6006 BNC Probe (6')		26.00	260.00
17	4	P6006 BNC Probe (12')		26.00	104.00
18	30	Hook Tip 013-0071-00		2.00	60.00
TOTAL FREIGHT CHARGE- \$190.24					
TEKTRONIX NOS. FOR DESCRIPTIVE PURPOSES ONLY					
Note item 8- If probe is ordered with amplifier it is unlikely that passive termination would also be needed.					
				7,719.00	30,174.00

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms of the items for the items listed above to be delivered to our facility.

_____ certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made _____ days after receipt of order except as otherwise indicated.

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

Carter Electronics
4919 W. 63rd St.
Chicago, Ill. 60638

1. Quotation must be made on this form.
2. Sign and return original and retain duplicate for your file.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Mistic

Quotation Request No. Q-806		Date 9-17-69	Page 1 of 1	Quotation Due 2:00 p.m. DST October 6, 1969	
Item No.	Quantity	Description		Unit Price	Extension
1	15	X-3A Digital Multimeter		\$ 770.00	\$ 11,550.00
2	15	D.G.4 RF Probe		N/C	N/C
3	15	X-3A/CS Current Shunt		45.00	675.00
4	15	X-3A/HVP 3KVDC Probe		75.00	1,125.00
5	4	Function Generators Wavetek #134		500.00	2,000.00
		Items 1,2,3,4 of which a 2% discount will be given for quantities above 10 units.		Total	13,350.00
CARTER ELECTRONICS NO. FOR					
DESCRIPTIVE PURPOSES ONLY					
Item 5 - Please make order out to Wavetek, Inc. c/o Carter Electronics Inc.					

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms on this form for the items listed above to be delivered F.O.B. destination (L.I.V.).

We _____ certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made _____ 30 _____ days after receipt of order except as otherwise indicated.

Date of Quotation: 9-24-69

Per Edward F. Obrochta

REQUEST FOR QUOTATION



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois 60067

DIGIAC CORP.

c/o Aidex Corp.

: 725 Euclid Ave.

Glen Ellyn, Ill. 60137

1. Quotation must be made on this form.
2. Sign and return original and retain duplicate for your file.
3. Unsigned bids will not be considered.
4. Give complete specifications for any substitution offered.
5. Mark envelope "QUOTATION" and mail to:

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. D. M. Misic

Quotation Request No. Q-810		Date 9-17-69	page 1 of 1	Quotation Due 2:00 pm. DST October 6, 1969	
Item No.	Quantity	Description		Unit Price	Extension
1	10	DigiAc Model 3011 Digital trainers (Bid as specified. Descriptive literature attached)		\$1,045.00	\$10,450.00
AIDEX CORP. NO. FOR DESCRIPTIVE PURPOSES ONLY					

THIS IS NOT AN ORDER

This is not an order. The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms on this form for the items listed above to be delivered F. O. B. destination, F. T. A.

I certify that the articles will be delivered or the service rendered as specified above and that the stated performance will be made 30 days after receipt of order except as otherwise indicated.

Date of Quotation 9-18-69

Per AIDEX CORPORATION

3.0.6 - Policy Manual - As approved by Board on October 9, 1969

D. Bases for Appointment

Tenure, granted only by specific board action, is not granted solely on the basis of the number of years of service. All eligible faculty members will be considered for tenure during the probationary period.

Decisions regarding the granting of tenure will be made by the last official board meeting in May. In unusual cases the board of trustees, on its own initiative or upon the recommendation of the teaching or administrative faculty, may delay its decision regarding the granting of tenure to an individual faculty member of the fourth year of service. On or before December 15, the faculty member must have been advised that he will be granted tenure or that his current, or fourth year contract, is considered terminal. In the event that the board of trustees delays it's decision for the granting of tenure to an individual faculty member the faculty member shall be notified in writing stating the reasons for the delay.

SUGGESTED CHANGE

D. Bases for Appointment

Tenure, granted only by specific board action, is not granted solely on the basis of the number of years of service. All eligible faculty members will be considered for tenure during the probationary period.

Decisions regarding the granting of tenure will be made by the last official board meeting in May. In unusual cases the Board of Trustees, on its own initiative or upon the recommendation of the teaching or administrative faculty, may delay its decision regarding the granting of tenure to an individual faculty member. On or before December 15 after the faculty members fourth year of service, he must have been advised that he will be granted tenure or that his current, or fourth year contract is considered terminal. In the event that the Board of Trustees delays it's decision for the granting of tenure to an individual faculty member the faculty member shall be notified in writing stating the reasons for the delay.



State of Illinois
BOARD OF HIGHER EDUCATION

666 NORTH LAKE SHORE DRIVE
CHICAGO, ILLINOIS 60611
(312) 751-2600

300 EAST MONROE
104 ST. GEORGE BLDG.
SPRINGFIELD, ILLINOIS 62706
(217) 525-2551

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1955 W. North Avenue
Melrose Park

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Glenview

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Mattoon

E. LELAND WEBBER
Chicago

October 15, 1969

Executive Director
JAMES B. HOLDERMAN

President Robert E. Lahti
William Rainey Harper College
Junior College District #512
Algonquin & Roselle Roads
Palatine, Illinois 60067

Dear President Lahti:

Pursuant to Governor Ogilvie's request at the time he signed House Bill 1894, we write to solicit your cooperation in complying with the November 1, 1969, date for institutional submission of policy statements of disciplinary procedures employed by the respective campuses in cases of campus disorder.

Our staff stands ready to assist you in any way possible as you undertake this task.

Sincerely,


James B. Holderman
Executive Director

Enclosure--For your information, copy of House Bill 1894.

RECEIVED

OCT 16 1969

OFFICE OF THE PRESIDENT

1 AN ACT in relation to the maintenance of decorum on the
2 campuses of State-supported institutions of higher learning.

3

4 Be it enacted by the People of the State of Illinois,
5 represented in the General Assembly:

6

7 Section 1. For the purposes of this Act:

8 (a) "State-supported institution of higher learning"
9 means the University of Illinois, Southern Illinois University,
10 the colleges and universities under the jurisdiction of the
11 Board of Governors of State Colleges and Universities, the
12 college and universities under the jurisdiction of the Board
13 of Regents of Regency Universities, and the junior colleges
14 subject to the Public Junior College Act.

15 (b) "Policy on Demonstrations" means an outline of
16 rules and regulations to maintain order on the campus of an
17 institution of higher learning in this State which gives
18 special attention to firmness, to insuring that the civil
19 rights of others are not infringed and to establishment of
20 a step by step approach to secure the reasonable operation
21 of university or college activities in case of any disruptive
22 activity.

23 Section 2. The administration of each State-supported
24 institution of higher learning is responsible for maintaining
25 decorum and order on the campus of that institution and shall
26 file a "Policy on Demonstrations" with the Board of Higher
27 Education and the Governor.

RECEIVED

OCT 16 1969

OFFICE OF THE PRESIDENT

STUDENT CONDUCT

Harper College respects the right of each member of the academic community to be free from coercion and harassment. It recognizes that academic freedom is dependent on ordered liberty as any other freedom. Freedom to teach and learn are inseparable facets of academic freedom. A determination to discourage conduct which is disruptive and disorderly does not threaten academic freedom; it is, rather a necessary condition of its very existence.

Harper College upholds all federal, state, and local laws and considers violations of these on college property or at any college sponsored activities held off-campus, as cause for disciplinary action.

The following code of behavior is relative to conduct on college property and at all college sponsored activities held off-campus. The college will not initiate disciplinary proceedings against students for violations of law which occur off campus unless the nature of the violation is such as to indicate that the continued attendance of the offender represents a threat to the safety or well being of other members of the college community.

— The following types of conduct are defined as unacceptable and violators shall be subject to disciplinary action. For serious infractions the college reserves the right to dismiss a student.

1. The possession and/or consumption of alcoholic beverages except at an off-campus activity where all in attendance meet the minimum age established by state law and the location of the activity does not prohibit such beverages.
2. The possession, sale, use, or distribution of any narcotic drug, marijuana, or other addictive or hallucinogenic substance, except as permitted by law.
3. Gambling.
4. Theft or damage to public or private property.
5. Any conduct which is lewd, indecent, or obscene, including the use of profane or abusive language toward members of the college community
6. Failure to meet financial obligations or writing bad checks relative to college transactions.
7. Furnishing false and misleading information on college records, tampering with I.D. cards, or by refusing to identify yourself by I.D. card, or to surrender I.D. card upon request of college officials or security officers who have identified themselves as such.

8. Possession or use of firearms, explosives, dangerous chemicals or other weapons except as permitted by other college regulations.
9. Failure to comply with directions of College officials acting in the performance of their duties.
10. Assaulting, threatening, harassing, or endangering in any manner the health or safety of any person
11. Unauthorized occupancy of the college facilities or buildings.
12. All picketing, protesting, demonstrating, rallies, or distribution of leaflets which directly interferes with, or seeks to discourage the orderly operation of the college community or any person otherwise on college premises with the express or implied permission of the college.
13. Interference with the orderly operations of the college by breach of the peace, physical obstruction or coercion, or by noise, tumult, or other forms of disturbance.

The Dean of Students Office shall be responsible for handling all administrative details involved in student conduct. Reports of incidents involving student conduct, procedures for handling disciplinary cases and the results of conduct hearings shall be maintained in this office.

Minor offenses which may result in a warning, reprimand, or suspension of less than one week, shall be handled by the Dean of Student Office. Conduct violations of a serious nature resulting in charges which entail possible probation, suspension beyond one week, or dismissal, will be referred to the student conduct committee. Any recommendation for the dismissal of a student shall be referred to the college president.

Pending action on the charges, the status of a student should not be changed or his right to be present on the campus and to attend classes suspended, except for reasons relating to his physical or emotional safety and well-being, or that of the college community as determined by the Dean of Students Office.

Student Conduct Committee

When the misconduct may result in serious penalties and if the student questions the fairness of disciplinary action taken against him, he shall be granted, on written request, the privilege of hearing before a regularly constituted hearing committee within ten days of his notice of disciplinary action. The following hearing committee procedures satisfy the requirements of procedural due process in situations requiring a high degree of formality.

1. The hearing committee shall include faculty members or students, or, if regularly included or requested by the accused, both faculty and student members. No member of the hearing committee who is otherwise interested in the particular case should sit in judgment during the proceeding.
2. The student shall be informed, in writing, at least 72 hours prior to the hearing, of the reasons for the proposed disciplinary action with sufficient particularity to insure opportunity to prepare for the hearing.
3. The student appearing before the hearing committee has the right to be assisted in his defense by an advisor of his choice.
4. The student shall be given an opportunity to testify and to present evidence and witnesses. He shall have an opportunity to hear and question adverse witnesses. In no case shall the committee consider statements against him unless he has been advised of their content and of the names of those who made them, and unless he has been given an opportunity to rebut unfavorable inferences which might otherwise be drawn.
5. Witnesses (if they number more than one) are not to be present simultaneously in the hearing room and shall not hear each other's testimony.
6.
 - a. In the absence of a transcript, there shall be both a digest and a verbatim record, such as a tape recording, of the hearing and such records shall be available to the student.
 - b. A written decision of the hearing committee shall be forwarded to the Dean of Students Office.
7. The written decision of the hearing committee is final, subject to appeal by either the student or the Dean of Students Office to the college president and Board of Trustees.

Membership: Four faculty members appointed by Faculty
 Three student members appointed by Student Senate

The chairman shall be a faculty member Chosen within the committee. At least five members must be present to conduct hearings. In certain cases, some members may be excused from serving on the committee.

Functions: Recommend policies relative to student conduct
 Recommend to the Dean of Students Office the action
 to be taken as a result of conduct hearings
 Hear cases of appeal

HARPER COLLEGE PROCEDURE ON DEMONSTRATIONS

In response to H.B. 1894 signed by the Governor of the State of Illinois:

Procedures to be followed by Harper College giving special emphasis to firmness, to insuring that the civil rights of others are not infringed upon and to secure the reasonable operation of college activities in case of disruptive action.

Phase I

Harper College maintains its own safety force on campus whose primary objective is to assist in the initiation of necessary preventative measures and avoid disruptive action which would destroy an environment conducive to learning.

Other objectives are as follows:

1. To reinforce the Student Code of Conduct in cooperation with Harper College administrators and the Student Senate of Harper College.
2. To cooperate closely with administrators and students of Harper College in safeguarding and protecting property and the civil rights of all citizens on campus on legitimate business.
3. To assist in the internal and external communication which will aid in the protection of the welfare of all citizens on campus.

Given reasonable evidence that the civil rights of others may be, or have been, infringed upon and/or acts may take place, or have taken place, on campus which will disrupt the activities of the college beyond the Code of Student Conduct and objectives of the Harper College safety force, Phase II plan will be expedited.

Phase II

Harper College officials in accordance with a pre-arranged, pre-oriented plan will solicit local enforcement agencies for additional security personnel needed.

Given further evidence that the civil rights will be, or have been, infringed upon, acts of violence or destruction of property may have occurred, Phase III plan will be expedited.

Phase III

Harper College officials in conjunction with local law enforcement officials, by a pre-arranged, pre-oriented plan, will solicit the Cook County Sheriff's Department and Illinois State Police for additional security forces.

Given further evidence of the seriousness of violence or disruptive acts resulting in great danger to the lives of people, Phase IV plan will be expedited.

Phase IV

Harper College officials in conjunction with a spokesman for local law enforcement officials, the State Police, the Cook County Sheriff's Department will appeal to the Mayor of Palatine to call the Governor of the State of Illinois to mobilize the necessary military units to restore law and order to the area affected.