

WILLIAM RAINEY HARPER COLLEGE

Algonquin & Roselle Roads

Palatine, Illinois 60067

JULY 9, 1970

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - A. Construction Payouts
 - B. Bills Payable
 - C. Payroll - June 15, to June 30, 1970
 - D. Estimated Payroll - July 15 to August 31, 1970
- V. Communications
- VI. New Business
 - A. Recommendation: Budget Hearing Exhibit A
 - B. Verbal Discussion and Report by Representative from Architectural Firm: Proposed Water Shed Plan Adjacent to Harper College
 - C. Verbal Discussion and Report by Representative from Architectural Firm: Construction Project Progress Report
 - D. Recommendation: Student Accident Insurance Program Exhibit D
 - E. Other
- VII. President's Report
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, July 9, 1970

BUDGET HEARING:

In the absence of Chairman Hamill and Vice-Chairman Nicklas, and a quorum of the Board of Trustees, Member Johnson, on the advice of the Board Attorney, called to order the public hearing on the budget at 8:17 p.m., prior to the regular meeting of the Board of Trustees of Junior College District No. 512, on July 9, 1970, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

Present: Member Richard Johnson and Member
Lawrence Moats

Absent: Members John Haas, James Hamill, Milton
Hansen, Joseph Morton and Jessalyn Nicklas

Member Johnson stated the legal budget had been made public for the thirty day period as required. Attorney Hines read the notice on the tentative budget which had been published in various newspapers in the area.

Mr. Mann reviewed the highlights of the 1970-71 budget. He discussed the per student costs over the past four years and the increase in enrollment. Mr. Mann pointed out that even with the increases in salaries and all associated costs, the student population has grown rapidly which has helped the college amortize the fixed costs over a larger group of students.

Member Morton entered the hearing at 8:20 p.m.

Mr. Mann discussed the decentralization of the budget and the involvement of faculty and staff in budget preparation. Dr. Lahti commented on the importance of the principle of budget decentralization. He pointed out that costs in many colleges the same size as Harper are rising, while Harper's costs are going down.

Several questions were asked by the audience. Mr. Mann discussed the coding system in the budget. Member Johnson stated that when the community college system was first started in Illinois, there was no common accounting system. He stated the Ill.Jr.College Board recognized the need for as standard a system as possible, and pointed out that Mr. Mann is largely responsible for the one being used in the State of Illinois.

~ BUDGET HEARING:
(Cont.)

Discussion followed on the cafeteria. Mr. Mann stated the cafeteria is one of a number of funds within the Auxiliary Fund. He pointed out that during the past year the cafeteria operated at a loss, but the bookstore operated at a profit and offset the loss in the cafeteria. Ordinarily, he stated the total Auxiliary Fund operation would be a break-even operation. Dr. Lahti commented it would take approximately two years to break even in the cafeteria. Dr. Harvey pointed out one other factor involved in the operation of the cafeteria--the educational program in food services. He reported most of the costs for this program come from the Educational Fund, but as the cafeteria does not use convenience foods and offers more variety because of this program, operational costs are affected. Dr. Lahti reported that basically the philosophy of the community college is to offer education that can be available to any person who wishes to pursue education beyond high school. He stated the college grades every part of their operation so that they do not build up barriers in terms of financial obligations. The principle is to keep costs at a minimum so that the maximum number of students and citizens can participate.

Mr. Mann discussed charge-back revenue. He stated this is a disappearing revenue but had kept the college solvent for the last two or three years. He also discussed the existent possibility of the need for the college issuing tax anticipation warrants. With the opening of Oakton Community College in the fall, the college is anticipating a large drop in charge-back revenue. Member Johnson pointed out that the more students who attend Oakton, instead of Harper, the more likely the possibility that Harper will go to tax anticipation warrants--the greater the number, the sooner it will happen. Member Moats added that the referendum would not have brought in any money this year. He pointed out that an in-district student replacing an out-of-district student results in a \$26.00 per student loss to the college.

Mr. Mann discussed the substantial increase in the Building Fund. He reported last year's operation was approximately for three-quarters of a year, instead of a full year. He stated the budget increase reflects additional staff salaries. Mr. Mann commented that the Building Fund budget is a minimum budget at this

BUDGET HEARING:
(cont.)

point and stated \$400,000 is being transferred from the Educational Fund to the Building Fund. He stated, because these are new buildings, the administration was assuming the maintenance costs would be low. Consequently, the major thrust would be in the custodial area--cleaning. Dr. Lahti stated any significant deviations in terms of snow, weather, and maintenance would cause problems; Mr. Mann added a mechanical failure of any kind would force the college to tax warrants.

As there were no more questions, Member Johnson declared the public hearing closed at 8:53 p.m., and stated there would be a recess until the arrival of Member Haas for a quorum of the Board.

CALL TO ORDER:

The regular meeting of the Board of Trustees of Junior College District No. 512 was called to order at 9:30 p.m. In the absence of Chairman Hamill and Vice-Chairman Nicklas, Member Johnson moved the nomination of Member Haas as Chairman Pro Tempore. Member Moats moved the nominations be closed. Motion unanimous.

ROLL CALL:

Present: Members John Haas, Richard Johnson,
Joseph Morton and Lawrence Moats
Absent: Members James Hamill, Milton Hansen,
and Jessalyn Nicklas

Also present: Robert E. Lahti, Guerin Fischer, James Harvey, Robert Hughes, John A. Lucas, W. J. Mann, Donald Misic, Omar Olson, Gary Rankin, George Voegel, and Lloyd Wilkes--Harper College; Frank M. Hines--Board Attorney; Olga Seda--Harper Student; E. Finlay--Caudill, Rowlett & Scott; Bill Jarvis--Fitch, Larocca, Carington & Jones; John Cooper--Elgin Courier News; Tom Wellman--Paddock Publications; and JoEllen Claws, Mary Hutchings, LeRoi E. Hutchings, Shirley Tours, Robert Wilson and Robert Yador.

MINUTES:

The minutes of the regular Board meeting of Tuesday, June 30, 1970, were discussed. Member Moats requested that the minutes be amended on page 9, 4th paragraph, 3rd sentence, to read: "Member Moats stated he would question a faculty member's dedication to the education of students if the faculty member was not interested in what a student was thinking."

MINUTES:
(Cont.)

Member Morton asked that the minutes be amended on page 6, 2nd paragraph, 2nd sentence, to read: "He said from what he could gather the division had agreed to a year's appointment and he had voted thinking the proposal had the concurrence of the division members."

The Board concurred with these amendments, and Member Johnson moved and Member Morton seconded the motion that the minutes of June 30, 1970, be approved as amended. Motion unanimous.

DISBURSEMENTS:
Construction
Payouts

Dr. Lahti reported the administration had been meeting with the architects and contractors since early that morning and had made significant progress in pinning down specific schedules and significant dollar amounts in terms of completion of progress. He stated the administration would be making a payout recommendation based upon information furnished to the Board by Mr. Mann. In addition, Dr. Lahti stated the administration wished authorization from the Board to proceed with certain closing out projects, the cost of which they felt the college could legitimately share.

Mr. Mann distributed a letter from Frank Larocca recommending a reduction in retainage to Corbetta Construction Company. Mr. Mann indicated that in the meeting that morning with the architects and contractors, they had discussed the progress and activity on the site. He stated that at the present time the college was holding retainage of \$25,225.00 on the southwest corner contract and \$91,084.72 on the main project, for a total of \$116,309.72 on the project. At this point the architects were recommending, and the administration was concurring, in a reduction of retainage on the southwest corner from \$25,225.00 to \$15,000.00, and on the main project from \$91,084.72 to \$25,000.00, to a total new retainage of \$40,000.00. Mr. Mann stated this retainage is based upon the work that remains to be completed, and it not only covers what it would cost to have this work done by someone else, but also is a hedge factor to make sure the work is done promptly.

Mr. Mann then distributed a breakdown of the remaining work which totaled approximately \$20,000.00. He stated both Caudill, Rowlett & Scott and Fitch, Larocca, Carington & Jones had been working on this, and, based upon their analysis, this is the work that remains yet

DISBURSEMENTS:

Construction
Payouts

to be completed. In the discussion which followed, Bill Jarvis agreed that this \$40,000.00 covered all the significant items on the punch list and included the minutia which the architects had grouped together.

Dr. Lahti discussed two projects with which he was not satisfied, in terms of some resolution; the level of the lake--which is in a state of flux, and the driveway to the lower area. He stated he wanted to make it very clear that these two items had not been resolved.

Mr. Mann pointed out there may be more items added to the list of remaining work--that if anything had been missed, the college was not finaling out. Dr. Lahti asked Mr. Jarvis if the architects uncovered anything that had not met the specs, would the general contractor still be obligated? Mr. Jarvis agreed that the contractor would be.

Mr. Finlay explained there was quite a bit more money being held in other contracts for other trades. Mr. Mann added that following this request for payment will undoubtedly come payout requests from the trades.

Member Johnson moved and Member Moats seconded the motion to approve a reduction in retainage to the general contractor of \$76,309.72, and to authorize W. J. Mann, Vice-President of Business Affairs, to process the papers.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Johnson, Moats and Morton
Nays: None

Dr. Lahti distributed a letter from Mr. Finlay outlining additional construction work. He explained these were solutions to some problems which the architects and administration had been working on.

Mr. Mann discussed the items in Mr. Finlay's letter, pointing out that they were not easily definable in terms of whose responsibility they were--architects, owners, or contractors.

Mr. Mann explained that at the meeting that morning, in terms of the college, they had said they were willing to pay for that portion of the project for which, had

DISBURSEMENTS:

Construction

Payouts

(cont.)

it been possible to be anticipated in advance, the college would have had to pay the contractor in the original contract document. Mr. Mann stated they negotiated that they were willing to pay for additional value--amounting to a total net cost to the college of \$18,700.00.

Member Johnson moved and Member Moats seconded the motion that the administration be authorized to proceed on total work as outlined at a figure not to exceed \$18,700.00.

Dr. Lahti reported that the architect and contractor had indicated that the campus will be in 99% order by September 1, when students and faculty are back on campus. Dr. Lahti stated in terms of Corbetta Construction Co., Caudill, Rowlett & Scott, Fitch Larocca Carington & Jones, and the college, everyone is committed to this statement. Mr. Finlay stated he thought this was a fair statement--barring strikes, this was a reasonable time schedule. Dr. Lahti asked about the installation of the lighting system. Mr. Finlay stated he had checked with the supplier who indicated the material had been shipped that week. He stated he assumed this project could be completed well before September 1.

Dr. Lahti requested the Board consider another point. In maintaining the best relations with the contractor, he stated he did not think it would be completely unreasonable to inform the contractor they would be given the rest of their money when the project was finished; if the contractor performed properly and the Board wished to leave this to the discretion of the administration, based upon the architect's recommendation. Dr. Lahti stated this was, of course, up to the Board, but Mr. Mann and he wanted to represent to the architects and contractors that they are interested in seeing the job complete.

Chairman Haas stated he would much prefer to see the architect come to the Board with another request for payout.

Mr. Finlay stated he thought this was logical, as far as the Board was concerned, but the architects were interested in any device which would keep pressure on the contractor. He stated if it was going to be another month before release of any more money, he was

DISBURSEMENTS:
Construction
Payouts
(cont.)

afraid there might be just a spurt of activity. He pointed out if the contractor knew that if he were able to perform the money might be released, it might expedite things.

Member Johnson stated, if the rest of the Board were so disposed, he would be willing to make \$20,000.00 of the retainage discretionary.

Chairman Haas stated the Board was releasing \$76,000.00 and this was money that had been held for quite some time. He pointed out that he did not think there was any inclination on the part of any Board member to hold up the money. Chairman Haas stated that if the contractor would wait, and then have a spurt of activity, then they would not get their full \$40,000.00. He then asked for a roll call on the motion.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Johnson, Moats and Morton
Nays: None

Member Moats added he thought Chairman Haas' comments were well taken in reference to the release of further money. Member Morton agreed.

Bills Payable

Member Moats moved and Member Morton seconded the motion that the bills payable as of July 9, 1970, be approved as follows:

Educational Fund	\$87,996.83
Building Fund	5,239.50
Site and Construction Fund	4,701.56
Auxiliary Fund	<u>11,923.40</u>
	<u>\$109,861.29</u>

Upon roll call, the vote was as follows:

Ayes: Members Haas, Johnson, Moats and Morton.
Nays: None

Payrolls

Member Moats moved and Member Morton seconded the motion that the following payrolls be approved: payroll of June 15, 1970, in the amount of \$165,599.02; payroll of June 30, 1970, in the amount of \$143,667.93; and the estimated payroll of July 15, 1970, to August 31, 1970, in the amount of \$713,000.00.

DISBURSEMENTS:

Upon roll call, the vote was as follows:

Payrolls

(cont.)

Ayes: Members Haas, Johnson, Moats and Morton

Nays: None

COMMUNICATIONS:

Dr. Lahti stated a very complimentary letter to the Board of Trustees had been received from Dr. Zwingle for their cooperation and assistance on the AGB conference held at the Arlington Towers. Dr. Zwingle had stated it was one of the most significant and successful conferences the AGB had held, primarily due to the cooperation Harper's Board had extended in encouraging other college boards to attend. The Board members all stated they had found this conference most interesting and worthwhile.

Dr. Lahti reported he had a letter from the Board Attorney, Mr. Hines, which the Board had requested, on the procedure the Board might follow in regard to the inspection of spoiled ballots from the April 11, 1970, election. Dr. Lahti distributed copies of the letter.

Chairman Haas read Mr. Hines' letter (copy of which is attached to the Minutes in the Official Board of Trustees' Book of Minutes), and asked for a brief discussion by Board members. Chairman Haas stated he thought Mr. Hines' letter provided basis for thought but that he did not think the Board would necessarily want to take action at this meeting.

Member Johnson pointed out the Board members also were concerned with so many spoiled ballots. He suggested one way this might be pursued would be to send a letter to the judges of the election, pointing out that the Board members were concerned with the fact there were so many spoiled ballots and asking the judges for their comments or suggestions as to how this might be avoided in the future.

Chairman Haas stated he thought this was a good suggestion; that the Board would want to give thought and study to this data. He stated the Board could use the judges responses as background information and the Board might have some ideas or speculations of their own.

Dr. Lahti stated a letter could be sent to the judges asking for their speculations or ideas.

COMMUNICATIONS:
(cont.)

Member Moats suggested the judges might be able to recollect if there were any predominant reasons for these spoiled ballots.

As it was the consensus of the Board, Chairman Haas directed a letter be written to the judges of election and sent out over the President's signature.

NEW BUSINESS:
Approval of
Budget

Member Moats stated that, if there were no objections, he would like to suggest that the actual adoption of the budget be deferred until the next meeting of the Board. He stated that unfortunately he had missed the last budget committee meeting. Member Moats stated he felt the budget was perhaps the most important thing the Board does during the year. He stated at this point he was satisfied with it, but there were about six or eight hours more of questioning he would like with the committee and Mr. Mann.

Chairman Haas questioned Mr. Mann and Mr. Hines as to how this would affect the college timewise. Mr. Mann stated the college would need to begin spending money in July and they would do so without a budget--that they could work around it. Mr. Hines stated the budget needed to be adopted within the first quarter of the fiscal year.

Member Johnson stated the thing that bothered him was the fact that there was a budget committee and that they have had budget meetings. Member Morton stated the committee was composed of Member Moats and himself, with Member Hamill as Chairman, and as Member Hamill was absent, Member Morton stated he was the novice. Member Moats reaffirmed that he anticipated no problems.

Chairman Haas stated, as there were no objections, the adoption of the budget would be tabled until the next Board meeting.

Report on Water
Shed Plan by
Architect

Mr. Finlay reported he had a conversation with the engineer for the Salt Creek Water Shed Plan and discussed what this particular project would mean to Harper as far as what the designing engineer called a 100 year frequency storm situation. Mr. Finlay displayed and discussed some charts on this project with the Board. He stated he is convinced the project will go forward, and he felt it would be an asset to the college if it were developed properly. One of the problems Mr.

NEW BUSINESS:

Report on Water
Shed Plan by
Architect
(cont.)

Finlay discussed was raising the level of the affected areas. He stated it would be a complete readjusting situation until the project actually goes into construction. If, in effect, they find the college would only be flooded every 25 years, he stated he thought it was not worth the extra contract sum to raise the grade. Mr. Finlay reported they would have this information from the engineers shortly and would recommend at the next meeting whether or not to adjust the grades. He stated one of his main questions would be on the location of the primary field. Mr. Finlay indicated he felt this project could be made an asset, rather than a liability, to the college, although some of the problems would be difficult to overcome.

Discussion followed on the acquisition of land from the college for this project. Dr. Lahti stated he felt it was rather vague, it would be perhaps or could be condemnation. He stated he suspected the college's share of the project would be the cost of the land.

Mr. Finlay pointed out that even though this proposal was prepared by the U.S. Department of Agriculture, the owner or development agent would be the Metropolitan Sanitary District. He stated he felt they were trying to negotiate to be sure everyone would cooperate.

After further discussion, it was the consensus of the Board that a letter should be drafted stating that it is the desire and intent of the Board of Trustees to proceed in a program of this type, pending the satisfactory resolution of such questions as:

Who will maintain this project?

Who will use it?

Cost to the college?

Remuneration to the college for
taking their land?

Chairman Haas requested that Dr. Lahti and Mr. Hines draft such a letter.

Student Accident
Insurance Program

Dr. Harvey introduced Dr. Gary Rankin, the new Director of Community Counseling Center and Director of Testing, to the Board.

Dr. Harvey informed the Board the administration was recommending the same company the college had used for the last three years for the student accident insurance program. He stated the cost to the student would be

NEW BUSINESS:

Student Accident
Insurance Program

\$4.50, the same as it had been for the last three years. Dr. Harvey stated the administration was also asking that this policy be used for coverage of the college participants in intercollegiate athletics. Dr. Fischer stated they had added dental care for all students taking this insurance.

Member Johnson moved and Member Moats seconded the motion that the administration's recommendation be approved to accept the United Insurance Company's bid for student accident insurance for 1970-71, and that this policy be used for coverage of the college participants in intercollegiate athletics.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Johnson, Morton and Moats
Nays: None

OTHER:

Bid on Clasuing
Grinder

Dr. Lahti informed the Board the bid for the Clausing Grinder was being presented because of the necessity for ordering this equipment in time for delivery in September.

Mr. Misic discussed this equipment and its use in the Voc/Tech program, pointing out that it was 100% reimbursable. He stated this was exactly the machine specified by the Voch/Tech people.

Member Johnson moved and Member Morton seconded the motion that the Board accept the administration's recommendation to award the bid on the Clausing Grinder to the Alenco Tool & Supply Company for a total of \$6,509.00, this amount to be paid in accord with the provisions of the contract documents, and this item to be reimbursed as a 100% VOC/TECH grant.

PRESIDENT'S
REPORT:

Dr. Lahti informed the Board they will receive in the mail a copy of the College Management Magazine and called attention to the article in it on the 1970 cost of building. He stated this is a cost index to all higher education facilities either started or completed in 1969.

Dr. Lahti reported the 2100 students in the summer school enrollment would be receiving a follow-up poll on what they think of Harper College and its instructional program.

PRESIDENT'S
REPORT:

A discussion followed on the Self Study which had been sent to the North Central Association, the accrediting agency. Dr. Lahti stated this had been compiled by the faculty committee, under Dr. Schauer's direction. He explained a supplement would be filed with North Central in September.

Dr. Lahti reminded the Board there would not be a second meeting in July as the Board had canceled that meeting at the last Board meeting.

ADJOURNMENT:

Member Moats moved and Member Morton seconded the motion that the meeting be adjourned at 11:20 p.m. Motion unanimously carried.


Chairman Pro Tempore Haas


Secretary Moats




Pro Tem

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

BILLS FOR APPROVAL
July 9, 1970

I.	BILLS PAYABLE		<u>PAGES</u>
	Educational Fund	\$87,996.83	5
	Building Fund	\$ 5,239.50	2
	Site & Construction Fund	\$ 4,701.56	1
	Auxiliary Fund	<u>\$11,923.40</u>	3
		<u>\$109,861.29</u>	
II.	PAYROLLS		
	Payroll, June 15, 1970	\$165,599.02	13
	Payroll, June 30, 1970	\$143,667.93	10
	Estimated Payroll, July 15, 1970 to August 31, 1970	\$713,000.00	1
III.	IMPREST FUND (Approved by Board as part of I above)	\$ 10,498.57	6

WILLIAM RAINY H. PER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

EDUCATIONAL FUND EXPENDITURES -- JULY 9, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Acme Visible Records, Inc.	Library Equipment	13431	188.90
Addressograph Multigraph Corp.	Duplicating Repairs & Supplies	13432	26.25
Amundsen-Mayfair College	Charge-Back	13433	49.00
Aiko's Art Materials Import	Instructional Supplies	13434	62.25
Amer. Assoc. of Junior Colleges	Publications	13435	18.72
AMS Press Inc.	Library Books	13436	77.96
Argosy Book Stores, Inc.	Library Books	13437	73.07
Axtell Brown & Lindley	Contractual Services	13438	90.00
Baker & Taylor Co.	Library Books	13439	2,147.42
Baker & Taylor Co.	Library Books	13440	288.24
Ditto Division	Duplicating Supplies	13441	80.00
Dick Blick	Instructional Supplies	13442	232.44
R.R. Bowker Co.	Library Books	13443	27.50
Campbell & Hall	Library Books	13444	478.46
Chateau Louise	Meeting Expense	13445	310.18
Chicago Messenger Service, Inc.	Contractual Services	13446	66.50
The City News Bureau of Chicago	Contractual Services	13447	30.00
Croft Educational Services, Inc.	Publications	13448	27.44
A.B. Dick Company	Instructional Supplies	13449	38.53
Easy Travel Service, Inc.	Travel - L. Collister, W. Von Mayr, J. Fuller, B. Windham	13450	350.00
Educational Aids Service	A/V Aids	13451	87.00
E. & I. Coop. Service, Inc.	Equipment - Chairs	13452	553.01
Elk Grove Blueprint & Supply Co.	Equipment - Instructional	13453	378.00
Ernst & Ernst	Contractual Service - Consultant & Assistants	13454	1,280.00
Educ. Service Bureau Inc.	Publications	13455	17.09
Charles Falk	Tuition Reimbursement	13456	45.00
Foundation Press	Library Books	13457	49.50

EDUCATIONAL FUND EXPENDITURES -- July 9, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Gamble Hinged Music Co., Inc.	Instructional Supplies	13458	150.92
Harcourt, Brace & World, Inc.	Voc. Library	13459	17.24
Harris Hospital Supply Inc.	Nursing Supplies	13460	13.80
Herman F. Hinz & Co.	A/V Supplies	13461	335.40
Holt, Rinehart & Winston Inc.	Library Books	13462	5.56
Order From Horder	Office Equipment & Instructional Supplies	13463	134.21
Univ. of Ill. Business Office	Dedication Expenses	13464	1,000.00
I. B. M. Corp.	Maintenance \$ 143.07		
	Equipment Rental 9,845.80		
	Office Equipment 715.20		
	<u>Instructional Supplies</u>	13465	10,704.07
Illini Studio	Dedication Expense	13466	20.00
Ken Jauch	Publications	13467	15.00
Johnson Reprint Corporation	Voc. Library	13468	25.74
Jossey-Bass Inc. Publishers	Instructional Supplies	13469	18.03
Edwin F. Kalmus	Contractual Services	13470	514.14
Kelly Services, Inc.	Equipment - Book Truck	13471	60.45
Library Bureau Remington Rand	Tuition Reimbursement	13472	232.00
Jean Lytle	Library Books	13473	90.00
A.C. McClurg	Travel Scholarship - Christine Stanczak, Linda Johnson, Michael Kupjack	13474	38.35
Mount Prospect Vacation Travel	Meeting Expense	13475	1,050.00
Marriott Motor Hotels	Tuition Reimbursement	13476	30.00
D.M. Masic	Repair Parts	13477	45.00
Mykroy	Microfilm	13478	8.53
The National Cash Register Co.	Computer Rental	13479	388.25
National Computing Industries	Publications	13480	1,068.60
National Education Association	A/V Materials	13481	14.65
Cushing & Co.	Tuition Reimbursement	13482	18.00
Richard L. Miller		13483	45.00

EDUCATIONAL FUND EXPENDITURES -- JULY 9, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Newsclip	Contractual Services	13484	71.00
New York Times	Publications	13485	569.52
Northwest Mental Health Center	Contractual Services - Consulting	13486	25.00
Northwest Stationers, Inc.	Office Supplies	13487	62.80
Office Electronics, Inc.	Office Supplies	13488	257.65
Paddock Publications	Want Ads	13489	616.54
Margaret M. Pike	Tuition Reimbursement	13490	90.00
Prompt Printing Service	Printing	13491	389.00
The Psychological Corp.	Voc. Library	13492	45.15
Professional Center Lab.	Contractual Services	13493	180.00
Practical Offset Inc.	Office Supplies & Printing	13494	290.00
Rand McNally & Co.	Instructional Supplies & Equipment	13495	41.80
Rembrandt Graphic Arts Co.	Instructional Supplies	13496	48.20
Reprographics, Inc.	Printing	13497	134.00
Riverside Mail Service	Library Books	13498	51.64
Anne F. Rodgers	Tuition Reimbursement	13499	45.00
Alfred K. I. Rothwell	Instructional Supplies	13500	28.50
Jack S. Rude	Equipment Maintenance	13501	1,459.00
Janet Savin	Tuition Reimbursement	13502	80.00
Roy Sedrel	Tuition Reimbursement	13503	45.00
Richard T. Schlager	Tuition Reimbursement	13504	80.00
Selected Educational Aids	Tuition Reimbursement	13505	425.00
Silver Burdett Co.	A/V Equipment	13506	12.10
Singer Friden Division	Library Books	13507	356.25
Peter Smith Publishers	Office Equipment	13508	135.87
Southern Music Publishing Co.	Library Books	13509	75.47
A. L. Van Gendt & Co.	Instructional Supplies	13510	905.50
The Sporting News	Library Books	13511	13.00
Donn B. Stansbury	Library Subscription	13512	40.00
Stivers Lifesavers, Inc.	Tuition Reimbursement	13513	170.83
Standard Oil Co.	Contractual Office Services	13514	38.23
Summy-Birchard Co.	Travel Expense	13515	25.34
	Instructional Supplies		

EDUCATIONAL FUND EXPENDITURES -- JULY 9, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
3M Business Products Sales	Library Supplies; Equipment Rental - June	13516	650.92
Township H.S. District 214	Office Equipment	13517	800.00
Trans World Airlines Inc.	Travel - R. Lahti	13518	627.60
Valley Welding Supply	Maintenance Services	13519	118.00
The Village Green	Dedication Expense	13520	115.00
White Collar Girls	Contractual Office Services	13521	140.63
Alvin & Co., Inc.	Office Supplies	13522	7.89
The Associated Press	Wire Service	13523	122.00
Behavioral Publications	Library Books	13524	27.25
E.W. Boehm Co.	Office Supplies	13525	824.50
Book Centre Limited	A/V Materials	13526	64.78
W.P. Broms, Inc.	Contractual Services - Other	13527	180.00
Henry Clay Press	Library Books	13528	26.54
College Student Personnel Abstracts	Subscription Renewal	13529	20.00
College & Univ. Personnel Assoc.	Membership	13530	100.00
Elgin Paper Co.	Office Supplies	13531	13.20
Hertz System, Inc.	Travel - R. Lahti, W. Mann, G. Makas	13532	95.51
Inst. of Continuing Legal Educ.	Publication	13533	12.50
Instructograph	Instructional Supplies	13534	47.15
James Marchael	Contractual Services	13535	240.22
National Car Rental System	Travel - R. Oliver	13536	82.67
National Computing Industries	Equipment Rental	13537	137.00
Newark Electronics Corp.	Instructional Supplies	13538	12.99
Practising Law Institute	Publication	13539	15.00
Pryor Computer Time Sharing Co.	Equipment Rental	13540	721.63
Realites	Library Subscription	13541	25.00
Terminal Equip. Sales & Service	Office Supplies	13542	38.50
Sargent Welch Scientific Co.	Graduation Expense	13543	419.10
Ned Singers Sport Supply	Instructional Supplies	13544	3,455.44
Southern Illinois University	A/V Supplies	13545	28.00
U.S. Book Exchange, Inc.	Library Subscription	13546	35.38
John H. Upton	Professional Expense Reimbursement	13547	62.00

EDUCATIONAL FUND EXPENDITURES -- JULY 9, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Yale Divinity School	Film Rental	13548	30.32
Valley Welding Supply	Maintenance Services	13549	6.00
Xerox Corporation	Equipment Rental	13550	363.85
Prudential Insurance Co.	Group Medical & Life Insurance	13551	9,642.99
Allied Electronics Corp.	Instructional Supplies	13552	2,148.12
Austin Book Shop	Library Books	13553	14.10
Barnes & Noble Inc.	Library Books	13554	47.53
Colonial Book Service	Library Books	13555	10.18
Council of State Governments	Library Books	13556	15.00
Demco Educational Corp.	Office Supplies	13557	25.80
Sander B. Friedman	Tuition Reimbursement	13558	120.00
Harper College Bookstore	Instructional Supplies	13559	44.00
Hertzberg New Method Inc.	Library Books	13560	393.45
Midwest Visual Equipment Co.	Equipment Repair	13561	52.15
Moore Business Forms, Inc.	Printing Receipt Books	13562	127.07
Naz Dar Co.	Instructional Supplies	13563	149.84
Semiconductor Specialists	Instructional Supplies	13564	122.77
University Microfilms	Library Books	13565	51.00
Harper College Auxiliary Fund	Partial Reimbursement Intercollegiate		
Imprest Fund	Activity Operations	13566	25,000.00
	Reimbursement	13567	10,443.47
			<u>\$87,996.83</u>

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 13431 to 13567 are hereby approved for payment.

DATE OF APPROVAL: July 9, 1970

CHAIRMAN *James A. Naas*
Chairman

SECRETARY *Melvin A. Moore*

WILLIAM RAINERY CARPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

BUILDING FUND EXPENDITURES -- JULY 9, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Ability Glass & Mirror	Maintenance Supplies	2013	\$ 321.52
Addison Bldg. Material Co.	Grounds Material	2014	14.40
American Industrial Service Co.	Contractual Services	2015	64.70
Barrington Trucking Co.	Contractual Services	2016	315.00
Easy Travel Service	Travel - J. Mandarino	2017	238.00
Fleet Air Communications	Equipment Repair	2018	22.50
Gibson Electric Co.	Contractual Services - Maintenance	2019	1,857.80
Hill-Behan Lumber Co.	Building Remodeling	2020	26.55
Illinois Bell Telephone Co.	Telephone Services	2021	59.79
Industrial Gas & Equipment Co.	Maintenance Equipment	2022	113.75
Lawn Equipment Distributors	Groundskeeping Supplies	2023	104.40
Mykroy Inc.	Maintenance Supplies	2024	65.66
Northern Illinois Gas Co.	Fuel - Heating	2025	1,077.79
Northwest Clean Towel Service	Contractual Services	2026	112.65
Northwest Suburban YMCA	Rental of Facilities	2027	250.00
Village of Palatine	Contractual Services-Campus Safety	2028	273.75
Rolling Meadows Shell Service	Vehicle Expense	2029	9.40
S. P. E. C. Sales Inc.	Custodial Supplies	2030	54.75
Vulcan Materials Co.	Groundskeeping Supplies	2031	73.77
McMaster Carr Supply Co.	Service Supplies	2032	157.32
Imprest Fund	Reimbursement	2033	26.00
			<u>\$5,239.50</u>

BUILDING FUND EXPENDITURES -- JULY 9, 1970

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 2013 to 2033 are hereby approved for payment.

Date of Approval: July 9, 1970

CHAIRMAN

John G. Haas
Chairman Gro Item

SECRETARY

William R. Mat

WILLIAM RAINEY CARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

SITE & CONSTRUCTION FUND EXPENDITURES -- JULY 9, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Contract Interiors for Business	Furniture	853	\$ 104.96
Erickson Machine & Supply Co.	Partial Payment - Grinder	854	2,670.30
Erickson Machine & Supply Co.	Partial Payment - Grinder	855	1,000.30
Lapine Scientific Co.	Cafeteria Equipment	856	276.00
E. H. Sheldon Equipment Co.	Equipment - Tables	857	650.00
			<u>\$4,701.56</u>

TO: TREASURER

• FROM: BOARD OF TRUSTEES

The above listed checks number 853 to 857 are hereby approved for payment.

Date of Approval: July 9, 1970

Chairman

John W. J. Lopez
Chairman, No Term

Secretary

William A. Matt

WILLIAM RAINEY HARPER COLLEGE
 DISTRICT NO. 512
 PALATINE, ILLINOIS 60067

AUXILIARY FUND EXPENDITURES -- JULY 9, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Addison Wesley Publishing Co.	Purchases - Books	1980	513.99
Affiliated Book Distributors	Purchases - Books	1981	262.03
Amlings Flowerland	Flowers	1982	53.40
Besco	Repair Supplies	1983	4.50
Casyndekan Inc.	Purchases - Books	1984	15.00
Celestial Arts	Purchases - Supplies	1985	20.60
The Chemical Rubber Co.	Purchases - Books	1986	62.80
Chilton Books	Purchases - Books	1987	79.40
The Macmillan Co.	Purchases - Books	1988	194.82
Continental Dataforms	Office Supplies	1989	66.44
Doubleday & Co.	Purchases - Books	1990	118.22
Easy Travel Service	Travel - R. Seiler	1991	137.00
Food Marketers	Purchases - Food	1992	186.00
W. H. Freeman & Co.	Purchases - Books	1993	21.22
Funk & Wagnalls	Purchases - Books	1994	58.08
Goldenrod Ice Cream Co.	Purchases - Food	1995	61.47
Handicapped Engravers Inc.	Athletic Supplies	1996	95.59
Harper & Row	Purchases - Books	1997	778.48
Geo. H. Hathaway & Co.	Purchases - Food	1998	190.08
Hill and Wang Inc.	Purchases - Books	1999	24.22
Holleb & Co.	Purchases - Food	2000	113.15
Holt, Rinehart & Winston Inc.	Purchases - Books	2001	278.80
ITT Continental Baking Co.	Purchases - Food	2002	38.13
Inland Book Distributors	Purchases - Books	2003	13.30
I. B. M. Corp.	Purchases - Books	2004	14.16
The Kinney Co.	Purchases - Supplies	2005	111.40
Kraft Foods	Purchases - Food	2006	114.99
Lars H. Langlo	Repair of Game Room Equipment	2007	664.00
Little, Brown & Co.	Purchases - Books	2008	69.85

AUXILIARY FUND EXPENDITURES -- JULY 9, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Marano Bros.	Purchases - Food	2009	260.96
Melrose Farms Co.	Purchases - Food	2010	18.30
G. & C. Merriam Co.	Purchases - Books	2011	70.18
The Monarch Marking System	Office Supplies	2012	223.90
Northwest Clean Towel Service	Contractual Services	2013	104.10
Obee Institutional Food Service	Purchases - Food & Supplies	2014	47.70
Oxford University Press	Purchases - Books	2015	127.50
Palatine News Agency	Purchases - Newspapers	2016	20.77
Rand McNally & Co.	Purchases - Books	2017	204.37
Random House Inc.	Purchases - Books	2018	814.76
Roberts Packing Co.	Purchases - Food	2019	208.82
Charles Scribners Sons	Purchases - Books	2020	107.25
Silvercup Bakeries Inc.	Purchases - Food	2021	26.00
Ned Singers Sport Supply Co.	Athletic Supplies	2022	10.00
Krun-Chee Potato Chips	Purchases - Food	2023	26.70
A. R. Thommen	Contractual Services -Umpiring	2024	415.00
Township H. S. District 211	Rental of Facilities	2025	1,100.00
The Village Green	Flowers	2026	100.00
Writing Sales	Purchases - Supplies	2027	263.90
American Jewish Committee	Purchases - Books	2028	19.10
Boosey & Hawkes	Purchases - Books	2029	28.48
The Macmillan Co.	Purchases - Books	2030	33.08
Hafner Publishing Co.	Purchases - Books	2031	62.56
Harcourt Brace & World Inc.	Purchases - Books	2032	2,295.10
D. C. Heath & Co.	Purchases - Books	2033	21.32
Richard D. Irwin Inc.	Purchases - Books	2034	7.38
Prentice Hall Inc.	Purchases - Books	2035	313.12
Printing Specialties	Printing	2036	162.50
Scott Foresman & Co.	Purchases - Books	2037	356.35
Shane Uniform & Co.	Uniforms	2038	49.75
Simon & Schuster Inc.	Purchases - Books	2039	29.72
The Viking Press Inc.	Purchases - Books	2040	21.21
Imprest Fund	Reimbursement	2041	12.40
			<u>\$11,923.40</u>

AUXILIARY FUND EXPENDITURES -- JULY 9, 1970

TO: TREASURER

FROM: BOARD OF TRUSTEES

The above listed checks number 1980 to 2041 are hereby approved for payment.

Date of Approval: July 9, 1970

Chairman

John W. Haas
John W. Haas

Secretary

William R. Mbat
William R. Mbat

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

IMPREST FUND DISBURSEMENTS
June 16, 1970 to June 30, 1970

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Pat Trznadel	Salary Advance	8961	\$ 45.00
Higher Educ. Exec. Assoc.	Meeting Expense	8962	155.00
Diane Callin	SPED Project	8963	400.00
Jack Fuller	Meeting Expense	8964	3.40
Dr. Jane Matson	Consultant	8965	116.00
Terry Comina	Local Travel	8966	16.70
University of Chicago	Publication	8967	15.00
American Express	Meeting Expense	8968	13.95
Amer. Assoc. for High. Educ.	Publications	8969	38.75
Omar L. Olson	Travel Advance	8970	262.00
Frank A. Vandever, Jr.	Travel Expense	8971	16.55
David Meisner	Regis. Fee Refund	8972	10.00
Kathleen Dooley	Regis. Fee Refund	8973	10.00
Anthony Filpold	Regis. Fee Refund	8974	10.00
Administrative Management	Publication	8975	6.00
Family Doctor	Library Book	8976	1.50
Amer. Assoc. of Jr. Colleges	Subscription	8977	3.00
Ambassador Club	Dues	8978	12.00
B'nai B'rith Voc. Service	Publication	8979	7.00
Behavioral Publications	Instructional Supplies	8980	9.60
William R. Bush, Jr.	Travel Expense	8981	59.81
Sharon N. McDonnell	Local Travel	8982	44.80
Jean Genster	Local Travel	8983	44.80
Jean Lytle	Local Travel	8984	2.70
Evanston Hospital	Med. Exam.-J. Humphrys	8985	4.55
Ambrose Easterly	Travel Advance	8986	265.00
Joseph Yohanan	Local Travel	8987	22.00
Meyer Rudoff	Local Travel	8988	19.50
Meyer Rudoff	Travel Expense 72.78		
	Travel Advance (70.00)	8989	1.78
Natl. Secretaries Assoc.	Library Books	8990	11.50
Univ. of North Carolina	Library Books	8991	4.00
Kathleen Arns	Local Travel	8992	11.20
Natl. Art Educ. Assoc.	Publication	8993	25.00
Amer. Assoc. of Jr. Colleges	Publication	8994	3.00
Higher Educ. Exec. Assoc.	Registration Fee	8995	650.00
Higher Educ. Exec. Assoc.	Registration Fee	8996	650.00
Frank Oliver	Travel Expense 160.97		
	Travel Advance (138.48)	8997	22.49

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Whitaker Paper Co.	Contractual Services	8998	5.71
William R. Bush Jr.	Travel Expense	8999	37.00
Franklyn McClintock	Travel Expense 55.98		
	Travel Advance (50.00)	9000	5.98
Janet Liptrap	Local Travel	9001	3.60
Jay Singelmann	Local Travel	9002	24.00
Donald T. Sedik	Meeting Expense	9003	7.00
William R. Punkay	Local Travel	9004	15.35
Guenter Lehmann	Local Travel	9005	8.45
Roger A. Mussell	Travel Expense	9006	38.37
Sander B. Friedman	Travel Expense	9007	12.90
Intl. Counc. on Health, Phy. Ed., & Recreation	Subscription	9008	10.00
Void	Void	9009	-0-
Benny Gardner	Medica. Exam.	9010	20.00
Daniel D. Jarodsky	Tuition Refund	9011	53.50
Postmaster, U.S., Palatine	Postage for Meter	9012	1,000.00
Mary C. Edwards	Travel Advance	9013	112.50
Rebecca H. McLoughlin	Travel Advance	9014	164.50
Loretta Szymaszek	Salary Advance	9015	150.00
Postmaster, U.S., Palatine	Post Cards	9016	50.00
er. Assoc. for High. Educ.	Membership Fee	9017	31.00
Dr. George Makas	Travel Advance	9018	230.00
Kay E. Nelson	Contractual Services	9019	16.65
Betty Lewis	Salary Advance	9020	150.00
R. E. Lahti, Petty Cash Fund	Reimbursement	9021	160.32
R. L. DePalma	Travel Advance	9022	140.00
Robert R. Zilkowski	Travel Advance	9023	90.00
College of DuPage (Illinois Great Teachers)	Conference Fee	9024	175.00
College of DuPage (Illinois Great Teachers)	Conference Fee	9025	175.00
Dr. C. H. Schauer	Travel Advance	9026	100.00
Ronald R. Baechle	Tuition Refund	9027	76.00
Dr. James Harvey	Professional Expense	9028	9.00
Omar Olson	Meeting Expense	9029	8.45
Mrs. Fred Nicklas	Travel Advance	9030	50.00
Larry S. King	Meeting Expense	9031	7.50
Ernest B. Gould	Entry Fee	9032	2.00
C. Klehm & Son Nursery	Dedication Expense	9033	100.00
Dr. James Harvey	Travel Expense	9034	8.55
Santiago Gutierrez	Medical Examination	9035	5.00
Richard Bernstein	Travel Expense 61.60		
	Travel Advance (40.00)	9036	21.60

Expense 4.00

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Richard Bernstein	Travel Expense 41.60		
	Travel Advance (<u>40.00</u>)	9037	1.60
Journal of Psychedelic Drugs	Subscription	9038	6.00
N. C. A. Quarterly	Subscription	9039	9.00
Academy of Political Science	Library Books	9040	7.00
Western Periodicals Co.	Library Subscription	9041	5.47
Criticism	Library Subscription	9042	11.00
Center for Research on Learning & Teaching	Publications	9043	2.50
National Education Assoc.	Instructional Books	9044	6.45
Harper & Row Inc.	Publications	9045	2.25
Addison-Wesley Publ. Co.	Voc. Library	9046	3.71
Smithsonian Institute	Publication	9047	10.00
Amer. Sociological Assoc.	Library Subscription	9048	9.00
Glen Ayre Racket Club	Rental Fee-Tennis Court	9049	10.40
Soc. for Advancement of Management	Publication	9050	8.00
Prentice-Hall Inc.	Office Supplies	9051	4.90
Natl. Assoc. of Ed. Secre- taries	Publications	9052	7.40
The Literary Review	Library Subscription	9053	5.00
The Foundation Center	Contractual Services	9054	6.00
Film Comment	Library Subscription	9055	6.00
Essays In Criticism	Library Subscription	9056	6.00
Data Processing Mgmt. Assoc.	Publications	9057	6.50
Critique	Library Subscription	9058	2.50
Chicago Journalism Review	Library Subscription	9059	7.00
Lloyd Wilkes	Refund-Parking Fee	9060	1.00
Amer. Type Culture Collection	Instructional Supplies	9061	6.30
Amer. Psychological Assoc.	Library Book	9062	9.00
Amer. Museum of Natl. History	Library Subscription	9063	7.00
After Dark	Library Subscription	9064	6.00
Donald Andries	Travel Advance	9065	175.00
Grahan Bowkett	Tuition Refund	9066	68.28
Charles F. Falk	Local Travel	9067	34.24
John R. Birkholz	Travel Expense	9068	15.45
Alfred A. Dunikoski	Recruitment	9069	48.30
Edward A. Goodwin	Travel Expense 56.20		
	Travel Advance (<u>42.00</u>)	9070	14.20
Joseph Yohanan	Meeting Expense	9071	35.50
Karen Lynne Keres	Travel Expense	9072	27.23
Ill. Soc. of Prof. Engrs.	Film Rental	9073	5.00
Karen Amato	Tuition Refund	9074	32.00
Loren C. Schantzen	Tuition Refund	9075	10.00
Janice R. Ferester	Tuition Refund	9076	28.00
Deborah Allen	Tuition Refund	9077	16.40
Thomas C. Andrews	Tuition Refund	9078	50.00

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Laurie Barish	Tuition Refund	9079	10.00
Luzanne M. Barnes	Tuition Refund	9080	35.00
Loretta C. Barrett	Tuition Refund	9081	10.00
Richard Beck	Tuition Refund	9082	42.50
Susan E. Brooks	Tuition Refund	9083	11.75
John J. Bock	Tuition Refund	9084	35.00
Richard Blass	Tuition Refund	9085	10.00
Debra R. Bogert	Tuition Refund	9086	9.40
George B. Bond	Tuition Refund	9087	30.00
Linda Jean Burr	Tuition Refund	9088	76.00
Jolane Byrd	Tuition Refund	9089	28.00
Paul D. Clark	Tuition Refund	9090	52.00
Patricia Carrothers	Tuition Refund	9091	48.00
Sandra L. Daigle	Tuition Refund	9092	35.00
Vernon Daigle	Tuition Refund	9093	36.00
Daniel D. Dadian	Tuition Refund	9094	14.00
Bernard Dalton	Tuition Refund	9095	10.00
Gerald J. D'Antonio	Tuition Refund	9096	25.00
Terry J. Daulton	Tuition Refund	9097	16.75
Sally J. DeMarsh	Tuition Refund	9098	10.00
Gail R. Dent	Tuition Refund	9099	85.00
Delores D. Dilgard	Tuition Refund	9100	15.00
Tony M. Drake	Tuition Refund	9101	30.00
Bill Doer	Tuition Refund	9102	36.00
Karen L. Dorsey	Tuition Refund	9103	24.00
Mary Jo Dyer	Tuition Refund	9104	35.00
Melvin Ely	Tuition Refund	9105	52.50
Void	Void	9106	-0-
Judith K. Freeman	Tuition Refund	9107	18.00
Elizabeth Fitzpatrick	Tuition Refund	9108	9.00
Lois D. Gilfried	Tuition Refund	9109	38.55
Ross G. Goblen	Tuition Refund	9110	30.00
James Jay Hockl	Tuition Refund	9111	15.00
Richard W. Hagedorn	Tuition Refund	9112	15.00
Holly D. Hanson	Tuition Refund	9113	28.00
Susan Hatton	Tuition Refund	9114	10.00
Jesus Hernandez	Tuition Refund	9115	11.75
Susan C. Hight	Tuition Refund	9116	46.00
Christine J. Holmbeck	Tuition Refund	9117	21.00
Ronald Hutton	Tuition Refund	9118	6.00
Lynda A. Hysler	Tuition Refund	9119	10.00
James K. Janiak	Tuition Refund	9120	45.00
Donna King	Tuition Refund	9121	10.00
Karen S. Jensen	Tuition Refund	9122	10.00
Barbara J. Larsen	Tuition Refund	9123	9.00

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK NUMBER</u>	<u>CHECK AMOUNT</u>
Tata M. Leo	Tuition Refund	9124	30.00
William M. Liddell	Tuition Refund	9125	10.00
John R. Lilly	Tuition Refund	9126	61.96
Sandra L. Logan	Tuition Refund	9127	10.00
Bruce W. Lustig	Tuition Refund	9128	21.00
Helen Macedan	Tuition Refund	9129	10.00
Cherly Manning	Tuition Refund	9130	10.00
Brian G. Molitor	Tuition Refund	9131	11.75
Robert A. Novy	Tuition Refund	9132	9.00
Mary P. O'Hagan	Tuition Refund	9133	18.00
Linda J. O'Neal	Tuition Refund	9134	10.00
Candace Ormsbee	Tuition Refund	9135	10.00
Cheri L. Plath	Tuition Refund	9136	21.00
Rosalind D. Procht	Tuition Refund	9137	21.00
James S. Puccio	Tuition Refund	9138	68.28
Richard P. Reiff	Tuition Refund	9139	30.00
Paul R. Royer	Tuition Refund	9140	52.50
Barbara Fitzgerald	Salary Advance	9141	25.00
Janis L. Nelson	Salary Advance	9142	150.00
Donna L. Walker	Tuition Refund	9143	21.00
Joseph R. Rowe	Tuition Refund	9144	10.00
Linda L. Sampson	Tuition Refund	9145	15.00
Gary E. Sandberg	Tuition Refund	9146	50.00
Alga H. Seda	Tuition Refund	9147	15.25
Lamont B. Shafer	Tuition Refund	9148	36.00
David L. Smith	Tuition Refund	9149	55.00
Victor S. Soderstrom	Tuition Refund	9150	27.00
Dennis R. Soger	Tuition Refund	9151	11.75
Sally M. Soule	Tuition Refund	9152	5.00
George B. St. John	Tuition Refund	9153	28.00
Stephanie Stupen	Tuition Refund	9154	10.00
Mark Tripi	Tuition Refund	9155	30.00
Lou Ann Underwood	Tuition Refund	9156	35.00
David D. VerSteegh	Tuition Refund	9157	21.00
Cynthia J. Whittles	Tuition Refund	9158	42.00
Larry D. Willis	Tuition Refund	9159	10.00
Louise F. Winters	Tuition Refund	9160	28.00
Mary E. Youssi	Tuition Refund	9161	10.00
Steve Schulz	Tuition Refund	9162	204.84
Postmaster, U.S., Palatine	Postage for Meter	9163	1,000.00
Milk Pail	Meeting Expense	1042	55.26
Jewel	Meeting Expense	1043	50.00
Void	Void	8828	(6.31)
			<u>\$10,498.57</u>

Reimbursement:

Educational Fund	\$10,443.47
Building Fund	26.00
Auxiliary Fund	12.40
Trust & Agency Fund	16.70
	<u>\$10,498.57</u>

WILLIAM RAINEY HARPER COLLEGE
DISTRICT NO. 512
PALATINE, ILLINOIS 60067

To: Treasurer

From: Board of Trustees

Subject: Approval of Estimated Payroll Expenditures
July 1 , 1970 to August 31, 1970

The following estimated payrolls in the amount of \$713,000.00
are hereby authorized for payment:

July 1 to 15, 1970	
Regular Payroll	\$185,000.00*
July 16 to 31, 1970	
Regular Payroll	\$185,000.00*
August 1 to 15, 1970	
Regular Payroll	\$185,000.00*
August 16 to 31, 1970	
Regular Payroll	<u>\$158,000.00</u>
	<u>\$713,000.00</u>

*Includes Summer School Teaching.

Date of Approval: July 9, 1970

MEMORANDUM

July 9, 1970

TO: Mr. William J. Mann
FROM: Ed Finlay
RE: Additional Construction Work

Reference is made to the recent discussions with Mr. Ed Nye, Mr. Ed Finlay and Mr. Richard Seinfeld of Caudill, Rowlett & Scott and Mr. Frank Larocca and Mr. William Jarvis of Fitch, Larocca, Carington, Jones and college officials with regard to installation of additional work. Listed below are the following items and net cost to the college.

Item 1 - Cut twelve 3" round weep holes in the retaining wall east of Building "A" and three 3" round weep holes in retaining walls in the sub-central area of Building "A" in the south wall of the tunnel; cut three 3" round weep holes in retaining wall south of planting area lower elevation Building "A"; in Building "F" cut three 3" round weep holes in the north retaining wall leading from the west entrance of Building "F"; in Building "A" cut a 4" x 3" gutter adjacent to the east retaining wall from the building entrance east to the bottom of the ramp, and at the bottom of the ramp install a 20" x 4" pre-fab drain. The drain discharge for the trench to run to the yard basin in the planting area on the lower level south side of Building "A". At the end of the slab under the concrete stairs install a 10" x 10" curb.

Item 2 - Replace pumps in Receiving Dock with larger size pumps (250 GPM). It is understood that the discharge piping will not have to be changed.

Item 3 - Revise tree wells per detail; that is, install 10" x 10" curb around each well, use dowels and epoxy for bond; drill two 10" borings at each well, fill the borings with gravel, fill the interior of the wells with clay fill and the top 6" sand, replace new trees as necessary. 28 wells.

OK by Board
July 9, 1970

July 9, 1970

Mr. William J. Mann

Page 2

Item 4 - "K" Section of Building "A" along the east wall from the east retaining wall south, along the south wall to the west building line, cut and remove the concrete 2'6" from the building line, excavate, install waterproofing the depth of the excavation on the wall and install a 4" porous pipe drain tile encased in drainage stone, discharge this line from the west building line to the manhole approximately 30' to the southwest. Drain tile, install 230 L.F.; waterproofing 300 S.F.; remove and replace 475 S.F. sidewalk.

Item 5 - Music Wing Building "A", install approximately 130 L.F. of drain tile on the east and north wall of the Music Wing. Install 35 L.F. of drain tile under the floor in the Music Room. Lead this tile through the north wall to intercept the drain tile to be installed along the north wall. Install a 36" x 5' round pre-cast pipe sump in the stair well at the northwest corner of the Music area. Install and hook up existing pump from the garage area, run drain tile along north wall through the north wall into the sump. Run a 1" discharge in ceiling 100 ft. to the south.

Item 6 - Building "D" in the area at the south entrance that is pumping water, install from the slab edge approximately 2½ ft. below surface and lead to yard drain 50' distance a 4" porous drain tile. Add 10" x 10" curb around grating Building "D" approximately 40 ft., use dowels and epoxy for bond.

Item 7 - Install 520 L.F. of perforated 6" drain tile in areas south of Unit A and D; install 12 area drains south of Unit D.

Total net cost to college - \$18,700.

Cost Comb + CRS + F&F 16 000



July 8, 1970

FLCJ 5155

Mr. William Mann
Business Manager
William Rainey Harper College
District 512
1501 South Roselle Road
Palatine, Illinois 60067

Re: William Rainey Harper College I

Dear Bill:

We have reviewed the progress of the work to date and feel that we can honor the Corbetta Construction Companies request for a further reduction in retainage.

We therefore recommend that you release all but \$40,000.00 of the monies due the Corbetta Construction Company on all three contracts.

Payment approved 29,700 76,309.72
116,309.72*
Balance of Retainage 40,000

Bill, due to the tight schedule we presently have, I would recommend Board Action on this letter and, if approved, I will submit the necessary Certificate Vouchers, Waivers, and such to you when I return on July 13, 1970.

Yours very truly,

Frank L. Larocca

Frank L. Larocca

FLL/C

New Retainage	Retainage
15000	25,225.00 S.W.C.
<i>rule</i>	91,084.72 Proj
<i>25000</i>	<u>116,309.72</u>
<u>40000</u>	

OK by
Boon 2
7-9-70

CORBETTA CONSTRUCTION CO.

July 9, 1970

Remaining Work

\$ 2,500	(Bird Baths
	(Asphalt Walk
16,000	Site Work and Landscaping
200	Ceramic Tile
200	Kitchen Punch List
300	Freezer Floors
500	Terrazzo Floors

CORBETTA CONSTRUCTION COMPANY OF ILLINOIS, INC.

July 2, 1970

Caudill, Rowlett & Scott
3636 Richmond Avenue
Houston, Texas 77027

Attention: Mr. Ed Finley

Re: Wm. Rainey Harper College
Palatine, Illinois

Gentlemen:

Reference is made to the discussions of the past two days with Mr. Ed Nye, Mr. Ed Finley and Mr. Richard Seinfeld of Caudill, Rowlett & Scott and Mr. Frank Larocca and Mr. William Jarvis of Fitch, Larocca, Carrington, Jones, with regard to resolving Controversial Items and installation of the necessary Remedial Work. Listed below are our proposals broken down into the above two categories.

REMEDIAL WORK:

Item 1 - Cut twelve 3" round weep holes in the retaining wall east of Building "A" and three 3" round weep holes in retaining walls in the sub-central area of Building "A" in the south wall of the tunnel; cut three 3" round weep holes in retaining wall south of planting area lower elevation Building "A"; in Building "F" cut three 3" round weep holes in the north retaining wall leading from the west entrance of Building "F"; in Building "A" cut a 4" x 2" gutter adjacent to the east retaining wall from the building entrance east to the bottom of the ramp, and at the bottom of the ramp install a 20" x 4" pre-fab drain. The drain discharge for the trench to run to the yard basin in the planting area on the lower level south side of Building "A". At the end of the slab under the concrete stairs install a 10" x 10" curb.

This item of work to be done for the sum of... \$ 1,300.00 ~~1200~~

Item 2 - Replace pumps in Receiving Dock with larger size pumps (250 GPM). It is understood that the discharge piping will not have to be changed.

This item of work to be done for the sum of... \$ 3,000.00 1200
College pay diff
in pump cost
60 to 250 GPM

C
O
P
Y

ERS

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Page 2

Item 3 - Revise tree wells per detail; that is, install 10" x 10" curb around each well, use dowels and epoxy for bond; drill two 10" borings at each well, fill the borings with gravel, fill the interior of the wells with clay fill and the top 6" sand, replace new trees as necessary. 23 wells.

This item of work to be done for the sum of...

8,000.00 4,000
~~4,700.00~~

Item 4 - "K" Section of Building "A" along the east wall from the east retaining wall south, along the south wall to the west building line, cut and remove the concrete 2' 6" from the building line, excavate, install waterproofing the depth of the excavation on the wall and install a 4" porous pipe drain tile encased in drainage stone, discharge this line from the west building line to the manhole approximately 30' to the southwest. Drain tile, install 230 L.F.; waterproofing 300 S.F.; remove and replace 475 S.F. sidewalk.

This item of work to be done for the sum of...

\$ 1,500.00 400

Item 5 - Music Wing Building "A", install approximately 130 L.F. of drain tile on the east and north wall of the Music Wing. Install 35 L.F. of drain tile under the floor in the Music Room. Lead this tile through the north wall to intercept the drain tile to be installed along the north wall. Install a 36" x 5' round pre-cast pipe sump in the stair well at the northwest corner of the Music area. Install and hook up existing pump from the garage area, run drain tile along north wall through the north wall into the sump. Run a 1" discharge in ceiling 100 ft. to the south.

This item of work to be done for the sum of...

\$ 2,400.00 400

Item 6 - Install new beam over Receiving Dock, install concrete swales at trench drain and add a 1" steam line to trench drain. This figure cannot be determined without the necessary structural prints.

This item of work to be done for the sum of...

\$?

Item 7 - Building "D" in the area at the south entrance that is pumping water, install from the slab edge approximately 2½ ft. below surface and lead to yard drain 50' distance a 4" porous drain tile. Add 10" x 10" curb around grating Building "D" approximately 40 ft., use dowels and epoxy for bond.

This item of work to be done for the sum of...

\$ 450.00 0

C

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P

Y

Item 8 - Add manual dampers per directions of Mr. Seinfeld in Buildings "A", "B" and "C", 6 sets of dampers. Reliable Sheet Metal Works, Inc. would like to be on record that they feel this will not satisfy the problem.

This item of work to be done for the sum of... \$ 6,125.00

Total of Remedial Work (without Structural Beam) \$22,475.00

add special drains

CONTROVERSIAL ITEMS:

6,125
16,350 6600
10,000

Item 1 - Mud jack slab east of Building "A" approximately 20' x 120' and the slab south of Building "C" connecting corridor, approximately 20' x 40' and re-seal adjacent to the walls.

This item of work to be done for the sum of... \$ 4,000.00

Item 2 - On the slab west of Building "A" score, chip out and tennant as necessary and add fill bonded to bring this slab to grade, size approximately 18' x 60', add drain at the west edge of this slab and connect to area drain approximately 15 ft. west.

This item of work to be done for the sum of... \$ 1,700.00

*H.O.
300
Drain*

Item 3 - The resolution for the floor covering Building "D" for 4 Lecture Halls second floor (floor area only, not stair area) 6 laboratories second floor east wing, ~~approximately 18,000 S.F. at 5.40 S.F.~~, vinyl asbestos tile.
crink, epoxy seal

This item of work to be done for the sum of... \$ 7,200.00

Total of Controversial Items \$12,900.00

As you can see, the total sum for the Remedial Work (without Structural Beam) amounts to \$22,475.00 and the sum for the Controversial Items amounts to \$12,900.00. We feel that we, the Corbetta Construction Company, are involved in the Controversial Items and we should like to propose that these items be divided between the Owner, the Architect and Corbetta, equally.

COPY

6400
7381
500
7881

16650
7381
19269
500
18769

Page 4

For the Remedial Work, we feel that the Corbetta Construction Company should be reimbursed in full.

Very truly yours,

CORBETTA CONSTRUCTION
COMPANY OF ILLINOIS, INC.



J. L. Mueller
Vice President

JLM:rg

cc: Fitch, Larocca, Carington, Jones
Wm. Rainey Harper College

C

O

P

Y

Frank M. Hines, Ltd. *Attorney at Law*

31 PARK LANE
AT HIGGINS & ARLINGTON HEIGHTS ROAD
ELK GROVE VILLAGE, ILLINOIS 60007
437-0241 AND 437-0242

July 9, 1970

Dr. Robert Lahti
William Rainey Harper College
Algonquin and Roselle Roads
Palatine, Illinois

Re: Availability of Ballots to Public Inspection

Dear Dr. Lahti:

The following is submitted supplemental to my previous correspondence on the captioned subject.

In Sections 9-15 and 9-16 of the School Code, it is provided that all ballots shall be inserted in envelopes by the election judges, *sealed*, and then delivered to the College Board Secretary who must then file same as *evidence* of the election.

Sections 9-20 and 9-21 of the School Code authorizes (under some circumstances) election recounts and election contests. In the event of a recount or contest, the ballots are available, as evidence, as expressly provided by law.

No statutory authority exists to use the ballots for any purpose other than those mentioned above, and thus such use would be improper and should be avoided.

Overmore, such other use (which obviously would require the unsealing of the envelopes containing same) could result in an allegation that the integrity of the ballots as evidence was lost, which, in turn, could affect the efficacy of the election itself.

I understand that some interest has been expressed in the reasons for the large numbers of defective ballots. It would seem that this information would be most readily available from the election judges, whose function it was to inspect the ballots and determine whether they were valid or defective.

Dr. Robert Lahti
July 9, 1970

Page 2

In any event, I urge the Board of Trustees to retain the ballots in their sealed condition until and unless a court order is issued to the contrary.

If there are any further questions, please let me know.

Sincerely,

FMH:cas

July 7, 1970

ANNUAL BUDGET HEARING PROCEDURE

The following procedures should be followed by the Board of Trustees in order to complete the budget hearing, adopt the budget, and levy taxes:

1. The Chairman of the Board calls the regular meeting to order in the usual manner.
2. The Chairman declares the meeting recessed until after the public hearing for the budget.
3. The Chairman calls the public hearing on the budget to order (copy of legal budget attached).
4. The Chairman of the Budget Committee or the President should briefly review the budget. All persons present should be offered an opportunity to comment on the budget, to make suggestions, or to inquire as to any provisions thereof. (The Board's authority to adopt the budget "as is" is not in any way abrogated or diluted by what might occur at the hearing. Objections and suggestions raised should, of course, be considered by the Board and, if they are found to have merit, they can be taken into consideration in modifying the final budget as approved.)
5. Upon conclusion of the budget hearing, the Chairman declares the hearing closed.
6. The Chairman reconvenes the regular Board meeting.
7. The Board adopts the budget by the following resolution:

RESOLUTION

WHEREAS, the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, has caused to be prepared in tentative form a budget for the fiscal year commencing July 1, 1970, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon; and,

WHEREAS, due notice that said tentative budget was available for public inspection, has been given in full compliance with the law; and,

WHEREAS, a public hearing was held as to such budget on the 9th day of July, 1970, notice of said hearing having been given at least thirty days prior thereto as required by law, and all other legal requirements complied with; and,

WHEREAS, since the preparation of said tentative budget, the Board has obtained information respecting the current and probably assessed value of all taxable property in the College District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, as follows:

Section 1. That the fiscal year of this College District be and the same is hereby fixed and declared to begin on the 1st day of July, 1970, and end on the 30th day of June, 1971.

Section 2. That the budget, copy of which is inserted in the minutes of this meeting immediately following the last page hereof, containing an estimate of amounts available in the Education and Building Funds, each separately, and of expenditures for each of the aforementioned funds, be and the same is hereby adopted as the budget of this College District for said fiscal year.

8. The Board adopts the levies for the Educational and Building Funds by the following resolutions:

RESOLUTION

BE IT RESOLVED: That there be and hereby is levied for the year 1970 a tax in the sum of \$3,680,000.00 for Educational purposes, and that the Secretary and Chairman of this Board be authorized and directed to execute a proper Certificate of Levy and to file the same with the County Clerks of Cook, Kane, Lake, and McHenry Counties, Illinois, on or before Tuesday, September 22, 1970.

BE IT RESOLVED: That there be and hereby is levied for the year 1970 a tax in the sum of \$1,440,000.00 for Building purposes, and that the Secretary and Chairman of this Board be authorized and directed to execute a proper Certificate of Levy and to file the same with the County Clerks of Cook, Kane, Lake, and McHenry Counties, Illinois, on or before Tuesday, September 22, 1970. (A copy of the Certificate of Levy is attached.)

9. The Board adopts the following resolution in order to increase the Bond and Interest Fund levy by 9% to cover losses and cost:

RESOLUTION TO INCREASE BOND LEVY

WHEREAS, the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, has heretofore issued Site and Building Bonds in the total principal sum of \$7,375,000.00, and

WHEREAS, a duly adopted and certified Levy Resolution has been filed with each of the County Clerks in which a portion of the College District is located, which Levy Resolution provided for the levying of a tax sufficient to pay the principal of said Site and Building Bonds as it falls due and to pay the interest thereon, and

WHEREAS, taxes thus far received by and/or in behalf of the College District are in an amount equal to less than 91% of the sum of the levies upon which collections have been made, and

WHEREAS, a shortage in the Bond and Interest Fund is thus anticipated,

IT IS HEREBY RESOLVED by the Board of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, as follows:

Section 1. That it would be timely, appropriate and necessary to increase the amounts levied in the Bond resolutions heretofore referred to by the amount equal to 9% thereof, so as to offset costs of collection and losses in collection.

Section 2. That the County Clerks in each of the Counties of Cook, Kane, Lake and McHenry be requested to increase the levy provided for in said Bond Levy Resolutions, for the reasons and in the manner set forth above.

Section 3. That this resolution shall be in full force and effect, from and after its date of passage.

STATE OF ILLINOIS
ILLINOIS JUNIOR COLLEGE BOARD
544 Iles Park Place, Springfield, Illinois 62706

CERTIFICATE OF TAX LEVY

of Junior College District No. 512 County (ies) of Cook, Kane, Lake and McHenry and State of Illinois

AMOUNT OF LEVY	
Educational	\$ <u>3,680,000.00</u>
Working Cash	\$ <u>0</u>
Building	\$ <u>1,440,000.00</u>
Other (Specify)	\$ <u>0</u>
Municipal Retirement	\$ <u>0</u>
(Class II Districts Only)	
TOTAL LEVY	\$ <u>5,120,000.00</u>

We hereby certify that we require the sum of 3,680,000 dollars to be levied as a special tax for educational purposes, and the sum of 1,440,000 dollars to be levied as a special tax for building purposes, and the sum of 0 dollars to be levied as a special tax for Municipal Retirement (Class II Districts only) purposes, and the sum of 0 dollars to be levied as a special tax for working cash purposes, and the sum of 0 dollars to be levied as a special tax for (specify) _____ purposes on the taxable property of our junior college district for the year 1970.

Signed this 9th day of July 1970.

Chairman of the Board of Said Junior College District

Secretary of the Board of Said Junior College District

When any junior college district is authorized to issue bonds, the junior college board shall file in the office of the county clerk of each county in which any part of the junior college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the junior college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said junior college district which have not been paid in full _____

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the junior college district is located on or before the last Tuesday in September.

DETACH AND RETURN TO JUNIOR COLLEGE DISTRICT

This is to certify that the certificate of Tax Levy for Junior College District No. _____

County(ies) of _____ and State of Illinois on the equalized assessed value of all taxable property of said junior college district for the year 19____ was filed in the office of the County Clerk of this county on _____ 19____.

In addition to an extension of taxes authorized by levies made by the board of said junior college district, an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as provided in the original resolution(s), for said purpose for the year 19____ is \$_____.

County Clerk

Date _____

County



I. SUBJECT

Student Accident Insurance Program

II. REASON FOR CONSIDERATION BY THE BOARD

This program is offered on a voluntary basis to our students. The entire cost of the benefit program is paid by the student.

III. BACKGROUND INFORMATION

Advertisements appeared in local papers and three companies, United Insurance Company of America, Student Plans, Inc., and Prudential Insurance submitted bids.

United Insurance has had the college account for the past three years. This year's bid is at the same cost to the student as last year's policy. Our service on claims and our experience with the company has been satisfactory.

Also, in the past two years we have covered our athletes by having the college purchase an accident policy for each athlete from the company writing the policy for the student body. This has been very successful and we recommend continuance of the procedure.

IV. RECOMMENDATION

We recommend the college accept the United Insurance bid for student accident insurance for 1970-71 and that this policy be used for coverage of the college participants in intercollegiate athletics.

FOR BOARD ACTION

I. SUBJECT:

Recommendation for the awarding of bid Q-1127 for the purchase of a Clausing Grinder.

II. INFORMATION:

Advertisements were run and bids solicited for the subject equipment. Three bid requests were sent out and three responses were received. A tabulation of the bid is as follows:

W. Q. Lundmark.	\$ 6,804.00
Chicago Tool and Supply	6,689.00
Alenco Tool and Supply	6,509.00

III. SUMMARY:

Of the three respondents the Alenco Tool and Supply Company quoted the lowest figure, namely \$6,509.00, agreeing to deliver said machinery 30 days after receipt of order.

IV. RECOMMENDATION:

The administration recommends that the Board award the bid to the Alenco Tool and Supply Company on the basis of the lowest quotation. This quotation is \$6,509.00, this amount to be paid in accord with the provisions of the contract documents. This item ~~is covered under original 100% VOC-TECH grant.~~

to be reimbursed as a

REQUEST FOR QUOTATION



William Rainey Harper College

359-4200 Algonquin and Roselle Roads Palatine, Illinois 60067

1. Quotation must be made on this form.
2. Unsigned bids will not be considered.
3. Give complete specifications for any substitution offered.
4. Mark envelope "QUOTATION No. Q- 1127 and mail to:
WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois 60067
Attention: Mr. Fred Inden

QUOTATION REQUEST NO. Q-1127 DATE 6/8/70 PAGE 1 OF 1 QUOTATION DUE: June 24, 1970

Item No.	Quantity	Description	Unit Price	Extension
1. 206	1	4256 Clausing Covel Model 512-H Cylindrical grinder with Hydraulic table feed & Sloivel headstoac 1 1/2 hp. motor 230/460V30 or equal		
	1	4262 Covel model 65 internal attachment for mounted wheels or equal		
	1	1/8 and 1/4 collets for mounted wheels		
	1	4274 Arbor for #4262 Spindle, or equal		
	1	4277 Covel 5" face plate or equal		
	1	4279 4" bulk adjust. tro chuck for #4256		
	1	4281 Carbode center, #2mt for # 4256		
	1	4282 Carbide half center, #2mt for #4256		
	1	4284 Adaptor for 10" x 1" x 3" wheel for #4256		
NOTE: ABOVE MACHINE TO BE PAINTED BLUE W/DUPONT #9863189 PRICE TO INCLUDE INSTALLATION & DEMONSTRATION				

THIS IS NOT AN ORDER

The right is reserved to accept or reject all or part of your offer. Please submit your price, delivery and terms on this form for the items listed above to be delivered F.O.B. Destination, F.F.A

_____ certify that the articles will be delivered or the service rendered as specified above and that shipment or performance will be made _____ days after receipt of order except as otherwise indicated.

DATE OF QUOTATION _____ PER _____
Authorized Official Title