

WILLIAM RAINEY HADPER COLLEGE

R. Ruper

Algonquin & Roselle Roads
Palatine, Illinois 60067

AGENDA

January 14, 1971

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - A. Bills Payable
 - B. Payroll - December 1 - 31, 1970
 - C. Estimated Payroll - January 1, 1971 to February 28
 - D. Budget Transfers
- V. Communications
- VI. Unfinished Business
- VII. New Business
 - A. Recommendation: 1971-72 Instructional Staffing Proposal Exhibit A
 - B. Discussion and Action: Football Proposal
 - C. Recommendation: Bid - Additional Power for Lecture-Demo Rooms Exhibit C
 - D. Report: Status Report on Current Construction Contract
 - E. Recommendation: Election Resolution Exhibit E
 - F. Discussion: Progress Report of Long-Range Planning Committee
 - G. Other
- IX. President's Report
- X. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, January 14, 1971

CALL TO ORDER: Chairman Hamill called to order the regular meeting of the Board of Trustees of Junior College District No. 512 at 8:13 p.m., on January 14, 1971, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine. In the absence of Secretary Moats, Member Johnson nominated Member Morton as Secretary Pro Tempore. Nomination was unanimous.

ROLL CALL: Present: Members James Hamill, Milton Hansen, Richard Johnson, Joseph Morton and Jessalyn Nicklas
Absent: Members John Haas and Lawrence Moats

Also present: Robert E. Lahti, Donald Andries, John Birkholz, Larry Collister, Robert Cormack, Ray DePalma, Guerin Fischer, John Gelch, Ed Goodwin, James Harvey, Clete Hinton, Robert Hughes, Fred Inden, S. G. Kokalis, Hank Kurowski, Jack Lucas, W.J.Mann, Don Mistic, Adrienne Mueller, Omar Olson, Gary Rankin, Marc Savard, Clarence Schauer, Betty Windham, and George Voegel--Harper College; Frank Hines--Board Attorney; Tom Seick, Ron Bryant, Cary Annen, Gary Kobas, Ron Dunn, Chris Reynold and Jeanette Wilder--Harper Students; Tom Wellman--Paddock Publications; L. E. Hutchings, Jeanne Richards, Mr. & Mrs. Robert Wilson, Jr., and Mark Cooper.

MINUTES: Member Nicklas moved and Member Johnson seconded the motion to approve the minutes of the December 17, 1970 Board meeting, as distributed. Motion unanimous.

At Member Nicklas' request, Dr. Lahti reviewed the meeting Mr. Holderman had with the college presidents, as reported on page 8 of the December 17, 1970 minutes.

Member Moats entered the meeting at 8:17 p.m. and assumed the duties of the secretary.

Member Nicklas reported the Executive Committee of State Trustees will be meeting on Saturday, January 16, and a meeting of all the college representatives will be held in Springfield, on January 23.

DISBURSEMENTS:

Bills Payable

Member Johnson moved and Member Nicklas seconded the motion to approve the bills payable of January 14, 1971, as follows:

Educational Fund	\$123,750.39
Building Fund	30,471.31
Site & Construction Fund	4,479.33
Auxiliary Fund	63,629.44
	<u>\$222,330.47</u>

Upon roll call, the vote was as follows:

Ayes: Members Hamill, Hansen, Johnson, Moats,
Morton and Nicklas

Nays: None

Payrolls

Member Moats moved and Member Nicklas seconded the motion to approve the payroll of December 15, 1970, in the amount of \$195,540.86; the payroll of December 31, 1970, in the amount of \$196,667.22; and the estimated payroll of January 1 to February 28, 1971, in the amount of \$860,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Hamill, Hansen, Johnson, Moats,
Morton and Nicklas

Nays: None

Budget Transfers

Mr. Mann stated the budget transfers had been removed.

COMMUNICATIONS:

Member Nicklas read a letter she had received from Simeon E. Ugure of Lagos, Nigeria, applying for a scholarship. The letter was turned over to Mr. Stansbury, Director of Admissions.

UNFINISHEDBUSINESS:

Member Johnson inquired as to whether the Faculty Senate request for recognition as the collective bargaining agent for the teaching faculty would be discussed. Chairman Hamill stated that as this was a formal document, which may be subject to negotiation, it should be discussed in an executive session. He stated he would like to move to the other items on the agenda and then hold an executive session for this discussion.

NEW BUSINESS:
Status Report on
Current Construction Contract

As the architect, Mr. Frank Larocca, had reason to leave, Chairman Hamill moved to item D on the agenda. Mr. Larocca stated progress was a little discouraging, that Mr. Jarvis had run through another punch list with the contractor and there was some activity, and that basically little by little they were finishing up. Mr. Larocca informed the Board that he would be meeting with Mr. Egidi and Mr. Bonvillian on Wednesday, Jan. 20, at 9:00 a.m. Mr. Mann would also attend this meeting. Mr. Larocca stated the most difficult item was the south wall of Building D which picks up water consistently. He stated they had been unable to find the leak. He stated the other items are primarily water seepage which keeps popping up. Mr. Larocca stated no more money would be going out until the final certificate is released. Mr. Mann added except perhaps on the heating contract. Chairman Hamill thanked Mr. Larocca for coming to the meeting with his report.

Football Proposal

Dr. Lahti distributed materials on the proposed football program which the Board had received at the last Board meeting. He stated Dr. Harvey had some input for the discussion and students were present to respond to questions. Dr. Lahti stated the students' position was the same and the administration's position was the same. The administration does not see it jeopardizing the instructional program. They feel there is quite a bit of support for the program. Dr. Lahti stated he was more than satisfied with the budgeting, financing and long range plan for expanding of athletics.

Member Morton stated he had reservations at the last meeting concerning football and that he would like to hear from the student senators why they think football would be good for Harper College.

Ron Bryant, President of the Student Senate, replied that they felt football would increase school spirit, alleviate some of the apathy, and involve more students. He stated the Senate felt football was lacking from the athletic program. He further stated he did not think a football program would have any affect on the passage of a referendum.

Member Moats asked what would happen if next year's senate did not want to support football. Chairman Hamill stated the Board of Trustees could not bind future Boards and the Student Senate could not bind future Senates. He pointed out that at the last meet-

NEW BUSINESS:

Football
Proposal
(cont.)

ing he had suggested that an additional assumption be added to the list which would state that the Board of Trustees would have the right to terminate the football program if it became unworkable. Member Moats asked if this meant that next year's Student Senate could drop the program.

Dr. Harvey reviewed the mechanics of the Student Activities Fund budget. The students develop the budget for their monies, and present it to the student personnel committee or faculty. The faculty committee has no power to make changes; they can accept or not accept. If not accepted, it goes to an arbitration committee. Final approval comes from the administration. Dr. Harvey pointed out that the present Student Senate will budget next year's funds.

Ron Bryant reported that 14 senators had voted yes on the football proposal and there were two abstentions. The senators were asked to get some feedback from the student body, and received close to 700 signatures on a petition in favor of football.

Mr. Gelch discussed the contacts students had made with him expressing their interest in a football program.

Dr. Lahti mentioned one other element, which he said he did not think actually pointed at football. There is a fully grassed football field. It will be ready next spring for intramurals. Whether the college has football or not, this area has to be maintained for outdoor PE classes. He stated there was a study going on at the present time relative to solving this problem for the long range future. One possibility would be a well.

Member Johnson stated that on a personal basis he would be in favor of football, but as a trustee looking ahead he felt consideration had to be given to what would be set in motion in the next few years--band uniforms, stadium, etc. He stated one might ask the question why not keep it on an intra-mural basis.

Chairman Hamill stated he felt Harper College had taken a very conservative attitude on sports. He pointed

NEW BUSINESS:

Football
Proposal
(Cont.)

out the Board had felt there were too many pressing financial problems, the lack of a gymnasium. On the other hand when the students were overcoming the hurdle of the money, coming forward with the initiative, and coming to the Board, Chairman Hamill stated he was quite impressed. He stated he felt that basically the Board could control this program, that they should make it essentially clear if they feel the program is over-emphasized or the money pressures are too difficult.

Member Moats stated that the fact that the students want the program and are paying for it would sway him.

Member Johnson referred to the referendum in the fall. He stated that the fact that the football program would be partially underwritten by an outside group will not be well understood, and questioned whether, if the Board approves a football program at this time, it would enhance or hurt the possibility of a referendum.

The Board agreed an assumption should be added to the list stating that either the Board or Student Senate could terminate the football program with proper notice.

Member Hansen stated he did not think approval of the football program would have any affect on the fall referendum. He pointed out the high schools have football and referendums.

Member Johnson pointed out that the students did not come out and support the last referendum. Ron Bryant stated he felt if the Board approved this program they would be giving the students something definite and they would support the referendum. Cary Annen, student, stated he felt if the Board turned down this proposal there probably would be a lack of interest among students on the referendum. Ron Dunn, student, stated he felt both Harper students and high school students in the district would feel the Board was not responsive to the students' need, if they turned down this proposal.

Dr. Lahti suggested the Board incorporate the assumption documents into the motion.

Dr. Lahti stated he was in favor of this proposal and felt his questions had been answered. He stated he

NEW BUSINESS:

Football
Proposal
(cont.)

had no reservations, other than he felt there would be some pressure as the total community may not perceive it the way the Board, administration and students perceive it. He stated he felt it would be the administration's job to stand up to it and keep things in balance.

Member Hansen pointed out that if there were any substantial opposition from the students and community, it should have come to the surface by now.

At the Chairman's suggestion, Frank Hines worded the following motion:

Move to approve the authorization of the establishment of an inter-collegiate football program in accordance with the assumptions recommended by the administration, (copy attached to Minutes in the official Board of Trustees Book of Minutes), and modified as follows:

PROPOSED PLAN FOR FINANCING INTERCOLLEGIATE ATHLETICS

Assumptions

1. Football will be started in the fall of 1971.
2. The student contributions from the student activity fee fund should not at any time exceed 50% of the total intercollegiate budget less gate receipts.
3. No new sports will be added until a referendum is passed, unless funding is developed from sources other than the educational fund.
4. The students agree to raise their contribution to the intercollegiate athletic fund to 20% of the student activity fee fund in 1972-73, and each year thereafter until a referendum passes.
5. In 1971 all football gate receipts will go toward reducing the cost of the program (in effect reducing the student's underwriting of the \$4,363 deficit).
6. All gate receipts from intercollegiate athletics beginning in 1972-73 will be used to offset the expenses of the athletic budget.

NEW BUSINESS:

Football
Proposal
(cont.)

7. Following passage of a referendum in the year in which such monies are collected and available for use, the student's contribution may revert to 15% of the student activity fee.
8. The students will be guaranteed free admission to all home athletic contests for their contributions.
9. The students will continue to carry full support of the college Lecture-Concert Series (estimated to cost \$25,000 for 1971-72), and maintain their present level of support for the intramural program. (Students pay for all costs except released time for faculty supervision.)
10. The Board of Trustees or the Student Senate may terminate this program with minimum notice of one (1) calendar year.

Member Moats moved and Member Hansen seconded the motion for approval of the proposed motion as stated by Mr. Hines.

Upon roll call, the vote was as follows:

Ayes: Members Hamill, Hansen, Johnson, Moats
Morton and Nicklas

Nays: None

Progress Report of
Long Range Plan-
ning Committee

Dr. Lucas distributed packets to the Board containing background material on the Long Range Planning Committee and minutes of the committee meetings. He reviewed the history of the committee--selection process and the charges to the committee developed by Dr. Lahti--and introduced members of the committee present at the Board meeting. Dr. Lucas also distributed the Long Range Planning Decision Matrix--1971 outlining criteria and various alternative plans of action. He stated special committees at this point are meeting and listing research that will need to be done in order to initiate research projects. Dr. Lahti pointed out that probably the most significant piece of research will be the research by Real Estate Research Corporation. Chairman Hamill stated the Board members all appreciated the tremendous amount of work involved and realized how important are the decisions which have

NEW BUSINESS:

Progress Report of
Long Range Plan-
ning Committee

Proposed 1971-72
Instructional
Staffing

to be made. He stated the rest of the Board joined him in thanking Dr. Lucas and the committee for the work they have already done and will be doing in the future.

Dr. Lahti stated Dr. Schauer was prepared to talk further to the 1971-72 instructional staffing in Exhibit A. Dr. Lahti stated the administration was trying to get a ball park estimate because the budget figures were not hard. He informed the Board they were recommending 75 to 80% of staff be under contract by March 15, 1971, and the other 20% would depend on how the budget shaped up.

Dr. Schauer stated March 15, or as soon as possible after that date, as some of the major functions at which the administration recruits would not be until after that date. He stated the recommended proposal represented the best judgments the administration had been able to come up with. In order to meet the anticipated increases in enrollment (approximate full-time equivalent) and to help rectify the increasing part-time faculty to total teaching faculty ratio (day), as well as maintain the 300 to 1 student-counselor ratio and help partially alleviate the shortage of the professional staff in the Learning Resources Center, they were recommending the creation of 38 new full-time professional staff positions, effective in the fall of 1971.

Member Johnson stated he wanted a quantitative amount of what was being added to the budget this year--what the financial impact would be and not just in round figures.

Mr. Mann stated the 80% recommendation is necessary in order to provide for the increased enrollment next year. Increased tuition and state aid will offset much of this and from a total budget standpoint this fits into the financial plan that was presented at the previous meeting.

Dr. Schauer stated the additional staff would reduce class size to 26, excluding lecture halls; part-time staff would be reduced from 24 to 20%.

NEW BUSINESS:
Proposed 1971-72
Instructional
Staffing

Dr. Lahti pointed out the 80% staffing would not reduce class size. He stated the reason this whole dialogue started was because the college has to define the quality of an educational program. In light of North Central's examination, the college must show a plan of improvement. He stated when the time comes to make another decision, they would make that too. Dr. Lahti stated he did not think they could go on a long range plan without making corrections; they must make some positive assumptions about students and people.

A discussion followed on whether the college could afford to cut class size which could increase the predicted deficit. Board members questioned the deficit and ensuing financial problems if the referendum failed to pass. Chairman Hamill stated he would like to see some data on the difference in cost in maintaining class size at 27 instead of 26. A discussion followed on the charts Mr. Mann had displayed and discussed at the last Board meeting.

Member Nicklas asked about average class sizes. Dr. Schauer stated he had analyzed them, the lowest division being 15.89 and the highest being 34.52. Dr. Schauer discussed the need for people in the various areas and also the use of interns.

Member Moats stated he had deep reservations, as he has had in the past, about going ahead with LRC.

Chairman Hamill stated in view of the hour he would like to see the Board have another full discussion on class size and part-time full-time ratio. He stated if the Board intended to go into it at that depth, he felt they should give the administration the opportunity to obtain more back-up. Chairman Hamill asked Dr. Schauer how deferment would affect his staff. Dr. Schauer stated he would like to know how many they could look at. Dr. Lahti stated the 80% factor is no change.

Member Moats moved and Member Johnson seconded the motion that Exhibit A be tabled until the next Board meeting.

Upon roll call, the vote was as follows:

Ayes: Members Hamill, Hansen, Johnson, Moats,
Morton and Nicklas

Nays: None

NEW BUSINESS:

Bid Award--
Additional Power
for Lecture-Demo
Rooms

Mr. Mann explained this bid award involved placing additional electrical circuits into the lecture-demonstration center. Mr. Mann explained the problems in the lecture-demonstration center and the background behind these problems.

Member Johnson moved and Member Nicklas seconded the to approve the administration's recommendation that the bid for additional power in the lecture-demonstration rooms be awarded to the Gibson Electric Company in the amount of \$6,531.00, as in Exhibit C (copy of Exhibit C attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Hamill, Hansen, Johnson, Moats,
Morton and Nicklas

Nays: None

Election Resolution

Mr. Mann presented Exhibit E, the routine resolution providing for notices relating to nominating petitions for Board candidacy to be published.

Member Nicklas moved and Member Moats seconded the motion that the following resolution be approved:

RESOLUTION

BE IT RESOLVED that the following notice relating to the filing of nominating petitions for Board candidacy be and hereby is approved as to form and content, and that same be published at least once not more than 30 days nor less than 10 days prior to the first day for filing such petitions in a newspaper published within the district:

NOTICE

NOTICE IS HEREBY GIVEN that nominating petitions for membership on the Board of Trustees of Junior College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, for the annual election to be held on April 10, 1971, to elect three members for the full three year term, may be filed not earlier than February 24, 1971,

NEW BUSINESS:

Election
Resolution
(cont.)

and not later than March 19, 1971, between the hours of 8:30 o'clock A.M. and 4:00 P.M., excepting Saturdays, Sundays, and school holidays, with William Mann, the designated representative of the Secretary of the Board, at the Administration Offices at Algonquin and Roselle Roads, Palatine, Illinois.

Lawrence Moats
Secretary
Board of Trustees of Junior
College District No. 512

Passed this 14th day of January, 1971.

James J. Hamill (s)
Chairman

Lawrence Moats (s)
Secretary

Member Hansen informed the Board that District #214, which is covered by the Harper College district, is considering holding a bond referendum on April 10 along with their Board election. He stated in view of Harper's experience in the last election with spoiled ballots, perhaps the Board should consider having separate judges. He stated he felt sharing other elections and the bond referendum would be quite difficult for the judges.

Chairman Hamill suggested that Mr. Mann and Mr. Hines study this and have a recommendation ready for the next Board meeting.

Upon roll call, the vote was as follows on the election resolution:

Ayes: Members Hamill, Hansen, Johnson, Moats,
Morton and Nicklas
Nays: None

Executive Session

Chairman Hamill requested a resolution to move into executive session to consider negotiations with the faculty. Member Nicklas so moved, Member Johnson seconded the motion at 11:10 p.m. Motion was unanimous.

Executive
Session (cont.)

Chairman Hamill reconvened the Board meeting from executive session at 12:35 a.m., with the following Board members present: Members Hamill, Hansen, Johnson, Moats, Morton and Nicklas. Also present was Martin Ryan, President of the Faculty Senate.

Chairman Hamill stated that the Board had given careful consideration to the communication from Mr. Ryan concerning faculty negotiations and had arrived at a conclusion in the form of a letter to Mr. Ryan. Chairman Hamill read the following letter.

Mr. Martin Ryan
President of the Faculty Senate
William Rainey Harper College

Dear Mr. Ryan:

We wish to continue the fine relationship we have traditionally enjoyed with faculty in the past in our deliberations over salaries and monetary fringe benefits.

A committee of Mrs. Nicklas, Mr. Johnson, and Mr. Haas stands ready to initiate these discussions. I will appreciate your sending your proposals to President Lahti on the earliest possible date.

Should you wish to discuss any part of your communication of Nov. 12, 1970, please let me know.

Sincerely,

(signed)
James J. Hamill, Chairman
Board of Trustees

After reading the letter, Chairman Hamill asked if there were any comments from anyone in the room. Member Moats asked a general question, stating that he wondered why the faculty wished to be recognized formally whereas they were not in the past.

ADJOURNMENT:

Member Johnson moved and Member Nicklas seconded the motion that the meeting be adjourned at 12:45 p.m. Motion unanimous.

Chairman Hamill

Secretary Moats