

R. Ruper

WILLIAM RAINEY HARPER COLLEGE

Algonquin & Roselle Roads
Palatine, Illinois 60067

AGENDA

February 25, 1971

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Approval of Disbursements
 - A. Financial Statement
- V. Communications
- VI. New Business
 - A. PRESENTATION: Engineering -- Related Technologies
 - B. Other
- VII. President's Report
- IX. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF JUNIOR COLLEGE DISTRICT 512
COUNTIES OF COOK, KANE, LAKE, AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, February 25, 1971

CALL TO ORDER:

Chairman Hamill called to order the regular meeting of the Board of Trustees of Junior College District No. 512 at 8:14 p.m., on February 25, 1971, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL:

Present: Members James Hamill, John Haas, Milton Hansen, Richard Johnson, Joseph Morton, Lawrence Moats and Jessalyn Nicklas
Absent: None

Also present: Robert E. Lahti, Donald Andries, Kelly Barton, John Birkholz, Robert Cormack, Benny Gardner, William F. Hack, James Harvey, C.A.Henderson, Robert Hughes, Fred Inden, P.Kanikula, Henry Kurowski, G.Lehmann, Ed Liska, W.J.Mann, John Menzik, Audrienne Mueller, Roger Mussell, Omar Olson, William Punkay, Jack Rude, C.Schauer, William Schooley, Roy Sedrel, Donn Stansbury, W.E.Von Mayr, John Warren, and Joseph Yohanan--Harper College; Cary Annen--Harper Student; C.Foxworth and Pat Isom--Local 11; and Gerald and Audrienne Bataille, Larry Moran, Cindy Pisani, and Mr. and Mrs. Robert J. Wilson, Jr.

MINUTES:

Member Moats moved and Member Haas seconded the motion that the minutes of February 11, 1971, be approved.

A lengthy discussion followed on the first two paragraphs on page 3, under Communications. As Mr. Hamill's letter to the Chairman of the Student Unrest Committee had been made a part of the minutes of Feb. 11, 1971, the majority of the Board felt that most of paragraph one and paragraph two (which bridged pages 3 and 4) under Communications could be eliminated.

Member Nicklas moved and Member Johnson seconded the motion to amend the minutes of Feb. 11, 1971, as follows: paragraph one under Communications on page 3, retain the first two sentences, as follows: "Chairman Hamill read his letter dated Feb. 11, 1971, addressed to Mr. John Haas, Chairman of the Student Unrest Committee, copy of which is made a part of these

MINUTES:
(Cont.)

minutes. The recommendation was made that Member Haas review the matters discussed in the letter with his committee." Starting with the next sentence "The letter..." the rest of that paragraph be stricken. Then change the first sentence of paragraph two under Communications on page 3 to read as follows: "Discussion ensued relating to the original intent or purpose in establishing the committee." Strike the rest of paragraph two (which bridged pages 3 and 4).

Chairman Hamill stated he would vote against the motion to amend the minutes, because he felt there were a lot of valid points raised in the discussion which would not be reflected in the minutes.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hansen, Johnson, Morton,
Moats and Nicklas
Nays: Member Hamill

COMMUNICATIONS:
Faculty Senate

Chairman Hamill read a communication from Martin Ryan, President of the Faculty Senate, in response to a letter from the Board dated February 12, 1971. (Letter attached to Minutes in the Official Board of Trustees' Book of Minutes.) In reference to Mr. Ryan's letter, Chairman Hamill stated he would like to clarify one point. In the Board's letter to the Senate, when he mentioned proposal Chairman Hamill stated he was really requesting that the faculty come forward with their proposal, particularly as it relates to salaries, and increases or increments for the coming year. The word "proposal" was not intended to refer to any joint committee, he stated.

After discussion on point 1 in Mr. Ryan's letter regarding the Nov. 12 petition of the faculty, Member Johnson moved and Member Nicklas seconded the motion that the Board of Trustees discuss with representatives of the Faculty Senate matters relating to salaries and monetary fringe benefits.

After further discussion, Member Moats moved and Member Morton seconded the motion to amend the previous motion as follows: that the Board reject the November 12 petition of the Faculty Senate and recognize the Faculty Senate for the purpose of negotiating salaries and monetary fringe benefits for teaching faculty, librarians and counselors for the 1971-72 school year.

COMMUNICATIONS:
(Cont.)

Upon roll call on the amendment to the motion, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Moats and Morton

Nays: Members Johnson and Nicklas

Upon roll call on the motion, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Johnson, Moats, Morton and Nicklas

Nays: None

A discussion followed on point 2 in Mr. Ryan's letter. Member Moats recommended the Board go ahead and establish a committee composed of Board members, faculty members and administration, which would discuss things that may or may not be discussed in future negotiations.

Chairman Hamill suggested perhaps there should be outlines as to what the authority of the committee is.

Member Johnson stated he was not in favor of having Board members on such a committee--stating he felt it would compromise the administration.

Member Johnson moved that the administration be requested to meet with representatives of the Faculty Senate to discuss the feasibility of a joint committee and the guidelines under which it would operate. Member Nicklas seconded the motion.

Further discussion followed. Chairman Hamill suggested adding the following to the above motion: "...relating to and including but not exclusively limited to working conditions."

Member Nicklas moved and Member Haas seconded the motion to amend the motion by adding "relating to and including but not exclusively limited to working conditions."

Upon roll call on the amendment to the motion, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen and Morton

Nays: Members Johnson, Moats and Nicklas

COMMUNICATIONS:
(cont.)

Upon roll call on the motion, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Johnson,
Moats, Morton and Nicklas

Nays: None

Chairman Hamill asked the Chairman of the Salary Committee, Mrs. Nicklas, to set a meeting date with the faculty. After conferring with her committee, Member Nicklas stated they would hold a meeting on March 8, 1971.

Member Moats addressed himself to the question of continuity of the Salary Committee. He stated that as Member Haas, a member of the committee, had indicated he was not going to seek re-election, there was a question of breaking the continuity of the committee. Member Nicklas stated she would recommend taking advantage of Member Haas' expertise at this point and then consider a replacement later.

Local 11

Secretary Moats read a letter from Charles E. Foxworth, Business Representative of Local 11 Service Employees' Union, requesting an opportunity to appear before the Board of Trustees.

Chairman Hamill introduced Mr. Joseph Herman, one of Harper's negotiators.

Mr. Foxworth informed the Board that Mr. Isom and he were at the Board meeting because of an impasse reached in negotiations between their union and the college negotiation team. He stated they had asked for an audience with the Board for the purpose of receiving the Board's advice and counsel. In his presentation, Mr. Foxworth stressed two points the union specifically objected to--the fining of the union \$1000 a day on work stoppage, and the college's request for an annual election to determine whether the union represented a majority of the people. Mr. Foxworth referred a number of times to the legalistic language, stating that the union wanted things stated in simple working man's language. He stated once the negotiating teams agreed in principle to the wages, hours and working conditions, there would be nothing wrong in having attorneys for both sides look over the agreement.

COMMUNICATIONS:
Local 11 (cont.)

Mr. Herman discussed the problem in the future if the question arose as to whether the union continued to represent the majority of the employees. He stated it was important that the solution to this problem in the future should be spelled out.

Mr. Foxworth stated the union had agreed and the college negotiators had agreed not to go to the Board until they had reached an impasse. He stated the union had not gone to the Board, but someone had. Mr. Herman stated that apparently Mr. Foxworth had forgotten but originally the agreement had been that the negotiating team or committee for the college had agreed not to contact the college's employees on the subject of negotiations until an agreement was reached, and in turn the union would not contact the Board until an agreement was reached. He stated it would be incredible for the college team to agree not to contact the Board and they had kept the Board informed.

Further discussion ensued. Chairman Hamill pointed out the Board could not conduct negotiations in the Board room. Member Johnson stated the Board had expressed concern but that was about all they could do. Obviously, he said, the Board could not and should not negotiate and at this point they would have to think about what had been said and discuss it with their negotiators. Member Moats stated he thought, and he felt the rest of the Board would agree, that they were interested in a firm and equitable agreement. He suggested perhaps they could talk more in the direction of spirit, rather than legalistic language. Member Nicklas stated she felt it had been helpful to the Board to have an exchange of information and to be apprised of the progress the teams have made. She complimented the teams of negotiators and stated it is a difficult, time-consuming job.

Mr. Foxworth reiterated that they were looking for some guidance from the Board and asked if the Board wanted them to go back and try again. As this seemed to be the feeling of the Board, Mr. Foxworth stated they would do so and thanked the Board for their kind advice. Chairman Hamill thanked Mr. Foxworth and Mr. Isom for appearing before the Board.

COMMUNICATIONS:
Village of
Hoffman Estates

Chairman Hamill informed the Board a communication had been received from the Village of Hoffman Estates in reference to a March 1, 1971 meeting at Harper College with representatives of local communities for the purpose of general organization in connection with North-west Tollway interchange ramps at Roselle Road, and asking for one or two representatives from the college to attend the meeting. Dr. Lahti reported that Dr. Lucas had been working on this and recommended that he continue working with this group. The Board agreed Dr. Lucas would continue working as a representative of the college with this group. Chairman Hamill stated if any Board member wanted to participate, this was their opportunity.

Member Nicklas reported on the meeting of the Trustees Association. She stated they had agreed to develop meetings with the legislators simultaneously all over the state. She discussed the association's concern over the \$96,000,000 for construction which has been held up.

Grievance

Chairman Hamill read a letter received from Mr. William Potter, Harper employee, asking for a hearing on a grievance. Dr. Lahti reviewed for the Board the procedure followed in Mr. Potter's grievance. He stated the grievance procedure was followed to the letter, and the committee did handle Mr. Potter's case and did make a recommendation. He stated there was nothing in the grievance procedure stating that the president should have another hearing.

Member Johnson suggested the administration reply to Mr. Potter's letter that the Board had considered the matter and felt it was handled in a satisfactory fashion by the administration. Member Hansen pointed out that the Board had gone over it with the administration and the grievance committee. Chairman Hamill stated the Board had reviewed the entire written record and was not going to open new hearings on this matter and had so instructed the administration.

NEW BUSINESS
Computer Proposal

Dr. Lahti reviewed the background on the study and evaluation of computer center operations. He stated as the college continues to grow, there should be a computer audit done by computer specialists, and that

NEW BUSINESS:
Computer
Proposal
(Cont.)

Mr. Sedrel had agreed he would welcome this type of external audit to make sure the computer center operations were efficient.

Mr. Sedrel discussed the four proposals submitted. He stated the proposals had been analyzed on the basis of how well they met the specifications, the method of analysis they would employ, how they would present their findings, total number of man days, and a check on their references and their staff. Mr. Sedrel stated the proposals had been reviewed by the consultant from A.T.Kearney and his findings had agreed with Mr. Sedrel's, both had agreed to Price, Waterhouse & Company.

Member Haas moved and Member Nicklas seconded the motion to accept the recommendation to engage Price, Waterhouse and Company to conduct a study and evaluation of Harper's Computer Center operations, not to exceed \$15,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Johnson,
Moats, Morton and Nicklas
Nays: None

Member Johnson left the meeting at 10:10 p.m.

Staffing--
Administrative,
Director of
Accounting
Systems

Dr. Lahti stated this position had been recommended by the accounting firm of Ernst & Ernst in their management audit, and the position had been opened by the Board previously.

Mr. Mann discussed the background and qualifications of Mr. Theodore Meyers for the position of Director of Accounting Systems

Member Morton questioned giving Mr. Meyers the rank of Instructor, as recommended, as he was not being hired as a teacher. Dr. Lahti stated he was qualified to be an instructor.

After further discussion, the Board agreed this topic should be on the agenda for the second meeting in March, as a substitute for the educational meeting, with a review and justification for giving this type of rank to administrators.

NEW BUSINESS:

Director of
Accounting
Systems
(cont.)

Member Hansen moved and Member Nicklas seconded the motion to approve the employment of Theodore James Meyers, as Director of Accounting Systems, at an annual salary of \$12,000.00, effective March 8, 1971, rank of Instructor.

Upon roll call, the vote was as follows:

Ayes: Members Haas, Hamill, Hansen, Moats, Morton
and Nicklas

Nays: None

Presentation of
Division of
Engineering

Mr. John Warren, Chairman of the Division of Engineering, discussed the background of the faculty members in his division and informed the Board that staff members would discuss the achievements and highlights in the various areas of the engineering programs. He introduced Roger Mussell, of the Electronics Technology area.

Mr. Mussell introduced those teachers present from the Electronics Technology area. He discussed the electronics programs, covering computerized instruction, open labs, instructional development and "In-Lab" LRC. Slides were shown, which incorporated most of these areas. Mr. Mussell stated the emphasis in the Electronics Technology area is primarily on creative investigation.

Mr. Warren introduced Mr. Joseph Yohanan, who introduced those teachers present from the Architectural Transfer and Architectural Technology area. Mr. Yohanan discussed guest lecturer programs, student community projects, students as recruiters, and students in Northwest Transportation Study. Slides were shown covering various phases of the architectural programs. Mr. Don Collins showed a film, produced totally by the students in the architectural program, showing what is going on in this program. He explained the use of the computer in correlation with the architectural program, discussed student field trips and building construction for realtors.

Mr. Warren introduced Mr. Kelly Barton of the Engineering Transfer program, who introduced those teachers present from this area. Mr. Barton expressed his enthusiasm with the program, and discussed open labs, articulation activities and integration with Engineering Technology.

NEW BUSINESS:
Division of
Engineering
Presentation
(cont.)

Mr. Warren introduced Mr. William Punkay of the Mechanical Engineering Technology area. Mr. Punkay discussed the various fields open, future possibilities in curricular options and showed slides covering present work in this area.

Mr. Warren introduced Mr. William Hack of the Numerical Control Technology who discussed systems approach to learning, and presented slides of NMC processes.

Chairman Hamill expressed concern on low enrollments in the Mechanical Engineering Technology and Numerical Control Technology areas. He questioned the plans for next year in the Numerical Control Technology referring to the utilization of the expensive equipment involved.

Mr. Warren discussed enrollment beginning with the fall of 1968 in his division and projecting enrollment to 1971, and distributed statistics on these projections.

Dr. Schauer assured the Board that a study and recommendation on the Mechanical Engineering Technology and Numerical Control Technology programs would be forthcoming very soon.

Chairman Hamill thanked Mr. Warren and his staff for their presentation to the Board.

Other

Dr. Schauer informed the Board that the annual (1971-72) and five-year (1976-77) plan for career education at Harper requires approval by the Board of Trustees. These plans are required by the State Board of Educational Vocation and Rehabilitation. Dr. Schauer stated the document distributed by Dr. Cormack incorporated the basic philosophy behind both plans, and the administration was working towards action at the next Board meeting.

ADJOURNMENT:

Member Morton moved and Member Hansen seconded the motion that the meeting be adjourned at 12:05 a.m. Motion unanimous.

Chairman Hamill

Secretary Moats