

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 512

Minutes of the Regular Board Meeting of Thursday, August 14, 1975

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairperson Munson at 8:10 p.m., Thursday, August 14, 1975, in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

ROLL CALL:
Present: Members Robert Moats, Shirley Munson, Jessalyn Nicklas, Robert Rausch, Judith Troehler and Natalie Weber
Absent: Member William Kelly and Student Member John Young

Also present: Robert E. Lahti, John Birkholz, Pat Bourke, Bob Chantry, Bob Cormack, Anton A. Dolejs, Guerin Fischer, John Gelch, Robert J. Hughes, John Januszko, C. Patrick Lewis, Jack Lewis, Liz McKay, W. J. Mann, Don Mistic, Joann Powell, Robert Powell, Gary Rankin, Donn Stansbury, Cal Stockman, Urban A. Thobe, P. Vander Haeghen, W. E. Von Mayr, Dave Williams and Robert Wyman--Harper College; Marie Kelly--Harper Student; Alyce Westphal--The Trib; and Wandalyne Rice--Paddock Publications.

MINUTES: Member Nicklas moved, Member Troehler seconded, approval of the minutes of the regular Board meeting of July 17, 1975, as distributed. Motion carried unanimously.

CITIZEN PARTICIPATION: There was none.

Member Kelly entered the meeting at 8:12 p.m.

DISBURSEMENTS: Member Nicklas moved, Member Moats seconded approval of
Bills Payable the bills payable of August 14, 1975, as follows:

Educational Fund	\$142,460.07
Building Fund	189,017.13
Site and Construction Fund	15,584.35
Auxiliary Fund	203,138.15

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Nicklas, Rausch, Troehler and Weber
Nays: None

Motion carried.

Payrolls Member Nicklas moved, Member Troehler seconded, approval of the payroll of July 15, 1975, in the amount of \$433,949.88; the payroll of July 31, 1975, in the amount of \$444,619.74; and the estimated payroll of August 1, 1975 through September 30, 1975, in the amount of \$1,770,317.78.

DISBURSEMENTS: Upon roll call, the vote was as follows:
Payrolls (cont.)

Ayes: Members Kelly, Moats, Munson, Nicklas,
Rausch, Troehler and Weber
Nays: None

Motion carried.

**Financial
Statements**

Dr. Mann explained there were no financial statements for August, stating they would be combined with the September statements.

Bid Awards

Member Troehler moved, Member Weber seconded, approval of the renewal of the yearly lease for the Time Sharing System issued to the Anderson Jacobson Co., Inc., in the amount of \$4,716.00, as per Exhibit V-6a (copy of Exhibit V-6a attached to the minutes in the Board of Trustees Official Book of Minutes).

After discussion, Member Troehler moved to amend the motion to include the word "equipment" or to read, "...for the Time Sharing System Equipment issued..." Member Weber seconded the motion.

Upon roll call on the amendment to the motion, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Nicklas,
Rausch, Troehler and Weber
Nays: None

Motion carried.

Upon roll call on the amended motion, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,
Troehler and Weber
Nays: None
Abstained: Member Nicklas

Motion carried.

Member Nicklas moved, Member Kelly seconded, approval of the following bid awards, as per Ex. V-6 (copy of Exhibit V-6, b-f, attached to the minutes in the Board of Trustees Official Book of Minutes).

- 6-b Award the bid for various video equipment for use by the Resource Services at the Willow Park Center to the Advanced Photo Corp., as meeting specifications, in the amount of \$2,510.25.
- 6-c Award the bid for videotape for use by the Television Dept. to the Advanced Photo Co., as low bidder, in the amount of \$3,181.25.

DISBURSEMENTS:
Bid Awards
(cont.)

- 6-d Award the bid for cleaning products for the Food Service Dept. during fiscal years 1975-76 and 1976-77 to the DuBois Chemical Co., as the low bidder, in the amount of \$6,074.98.
- 6-e Award the bid for welding stations and equipment for use by the Engineering Technology Program to the Valley Welding Co., as low bidder, in the amount of \$3,573.06.
- 6-f Award the bid for various supplies used by the Custodial Department to the following companies-- Elgin Paper, Bolotin Inc., L. M. Brownsey, Diamond Chemical, Stanley, Klean, and A-Z Supply at a total amount of \$4,229.21.

A discussion followed on the bid for video equipment to be used at the Willow Park Center. The rationale for the bid award and the specifications were explained by Pete Vander Haeghen.

Upon roll call, the vote was as follows:

- Ayes: Members Kelly, Moats, Munson, Nicklas, Rausch and Troehler
- Nays: None
- Abstained: Member Weber

Motion carried.

Member Kelly moved, Member Nicklas seconded, approval of the following bid awards, as per Ex. V-6 (copy of Ex. V-6--g, i, j, k and l--attached to the minutes in the Board of Trustees Official Book of Minutes).

- 6-g Award the bid for snow removal services to the Plote Excavating Co., in an amount not to exceed \$8,500.00.
- 6-i Award the bid for bond paper for use by Campus Services during fiscal year 1975-76 to the low bidder, Inlander-Steindler Paper Co., in the amount of \$3,097.50.
- 6-j Award the bid for portable panels to be used by the Resource Service to the Brewster Corp., in the amount of \$3,234.00, as the only bidder able to meet college requirements.
- 6-k Award the bid for audio tape cassettes for use by Resource Services for fiscal year 1975-76 to Hinsdale Photo and International Audio at a total amount of \$3,607.50.
- 6-l Award the bid for bus transportation for varsity fall/winter sports season to the low bidder, Schaumburg Transportation Co., in the amount of \$3,596.20.

DISBURSEMENTS: Upon roll call, the vote was as follows:

Bid Awards

(cont.)

Ayes: Members Kelly, Moats, Munson, Nicklas,
Rausch, Troehler and Weber

Nays: None

Motion carried.

Dr. Lahti explained that Exhibit V-6m was the bid on the dental insurance plan, a subject agreed to by the Board in negotiations with the faculty. This bid meets the specifications outlined by the faculty/administrative committee.

Member Kelly moved, Member Nicklas seconded, the Board accept the recommendation of the administration and award the dental insurance Plan I to Blue Cross (Exhibit V-6m attached to the minutes in the Board of Trustees Official Book of Minutes).

Mr. Von Mayr discussed the make-up of the committee formed for the purpose of determining the best plan. He explained the work they did, discussed the various plans, and explained the rationale for selecting the Blue Cross plan. Member Rausch felt it was important that the anniversary date for this contract be in the spring for negotiations with the faculty. Mr. Von Mayr agreed he would bring this to the attention of the insurance company and stated he felt there would be no problem.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Nicklas,
Rausch, Troehler and Weber

Nays: None

Motion carried.

COMMUNICATIONS: Member Troehler moved, Member Weber seconded, approval of the following persons for three year terms to the Harper College Educational Foundation Board of Directors:

Ms. Virginia Hayter	Reappointment
Mr. James Lancaster	Reappointment
Ms. Marilyn Marier	New appointment (to fill the vacancy left by Mr. Robert Atcher)

Motion carried unanimously.

UNFINISHED

BUSINESS:

Time Sharing Agreement, St. Viator's School

Member Kelly moved, Member Weber seconded, that the Board approve the time sharing agreement with St. Viator's School.

Mr. Don Mistic explained this was the same agreement approved by the Board a few months ago. However, the St. Viator attorney felt it should be rewritten so it would not jeopardize the tax situation. It has been reviewed

UNFINISHED

BUSINESS:

Time Sharing
Agreement,
St. Viator's

by Mr. Frank Hines, Board Attorney. Mr. Mistic explained the two basic changes. Instead of the concept of a lease, the agreement was changed to a "time sharing" arrangement; instead of one part, the agreement is now in two parts--the first part the classrooms, and the second part the pool and gymnasium.

Member Kelly withdrew his motion and Member Weber withdrew her second.

Member Kelly moved, Member Weber seconded, that the Board approve the new time sharing agreement with St. Viator's School (as per Exhibit VII-A), and to nullify the prior action of the Board approving a lease. (Copy of Ex. VII-A attached to the minutes in the Board of Trustees Official Book of Minutes.)

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Nicklas,
Rausch, Troehler and Weber
Nays: None

Motion carried.

NEW BUSINESS:

Staffing--
Faculty

Member Troehler moved, Member Nicklas seconded, approval of the appointment of Mrs. Patricia E. Kohn as Associate Instructor of Dental Hygiene, effective August 19, 1975, at an annual salary of \$10,544.00 for a 39-week contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Nicklas,
Rausch, Troehler and Weber
Nays: None

Motion carried.

Member Nicklas moved, Member Troehler seconded, approval of the appointment of Mrs. Maria Baumgartner as Associate Instructor of Fashion Design for a one year terminal appointment, effective August 19, 1975, at an annual salary of \$11,500.00 for a 39-week contract.

Member Weber asked about the study on faculty rank, the breakdown on quotas within rank. Dr. Lahti stated the study is underway and the administration will try to develop a full and comprehensive picture for the Board.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Nicklas,
Rausch, Troehler and Weber
Nays: None

Motion carried.

NEW BUSINESS:
Staffing

Dr. Birkholz explained that Exhibit VIII-A-1c had been withdrawn from the agenda as the person had not returned the contract.

Bond
Referendum
Resolution

Referring to the resolution on the referendum to be held on Sept. 27, 1975 (Exhibit VIII-B), Chairperson Munson stated the Board had studied the referendum and all the various facets of it. It was the Board's consensus that the referendum be offered to the people in one package. Chairperson Munson felt this had to do with the sectionalizing that could take place if the referendum was divided into parts: for instance, one area might be favorable to completion of the present campus; another area might be favorable towards a second campus; still another area might be favorable to the completion of athletic facilities. The Board must deal with the total overview.

Member Nicklas moved, Member Weber seconded, approval of the resolution calling for a special election to be held on Sept. 27, 1975, per Exhibit VIII-B (copy of Ex.VIII-B attached to the minutes in the Board of Trustees Official Book of Minutes).

Member Rausch expressed alarm over several other elections being proposed for the same day. Member Nicklas stated the Inverness library election had been postponed for a week. Knowing several individual Board members' concern, President Lahti reported he had discussed with Roger Bardwell, Supt. of District 59, their proposal to hold an election on Sept. 27 also. Superintendent Bardwell did not feel it would be negative on behalf of Harper, but stated he would appreciate feedback from Dr. Lahti on whether the Harper Board felt strongly about Dist. 59 holding their referendum on the same day. District 59 is not necessarily committed to the 27th.

Member Moats felt it would not be to Harper's benefit to hold the referenda at the same time. He pointed out Harper had established their date previously. Member Troehler felt the type of information distributed to the citizens would be important. Member Kelly did not feel timing is that significant; he felt if the proposition is valid, it would pass. Member Weber expressed concern with the tightness of the time element, stating it is a big job to do in such a short time. Member Nicklas felt Chairperson Munson's opening remarks were very helpful, and she added the hope that everybody in the community understands that, as far as sectionalizing, the Board's job is total service.

Member Nicklas questioned the wording proposed for the ballot. Dr. Mann pointed out it was prepared by Chapman & Cutler, bond counsel, and is unequivocal. Without giving a legal opinion, Member Kelly stated that this language has already been litigated, that Chapman & Cutler demand that it be done this way.

NEW BUSINESS:
Bond
Referendum
Resolution
(cont.)

The Chair asked if there were any recommendations the Board wished to make to District 59. Hearing none, she requested the secretary to call the roll.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Nicklas,
Rausch, Troehler and Weber

Nays: None

Motion carried.

Joint
Services
Program

Member Nicklas moved, Member Troehler seconded, that the attached resolution (Ex. VIII-C) be adopted to participate in the Joint Service Program for Meeting Tax Objections (copy of Exhibit VIII-C attached to the minutes in the Board of Trustees Official Book of Minutes).

Dr. Mann explained the Joint Services Program handles tax objections on a collective basis for schools in Cook County. Tax objections are filed by various groups, routine objections to tax levies.

Upon roll call, the vote was as follows:

Ayes: Members Moats, Munson, Nicklas, Rausch,
Troehler and Weber

Nays: None

Abstained: Member Kelly

Motion carried.

Clinical
Agency
Cooperative
Agreements

Member Nicklas moved, Member Kelly seconded, that the cooperative agreements between William Rainey Harper College and the affiliating agencies be approved as submitted in Exhibit VIII-D (copy of Exhibit VIII-D attached to the minutes in the Board of Trustees Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Nicklas,
Rausch, Troehler and Weber

Nays: None

Motion carried.

PRESIDENT'S
REPORT:

Mr. Cal Stockman responded to Dr. Lahti's request for a progress report on the Willow Park Center, reporting the final coat of paint is being put on, the furniture is beginning to arrive; he felt literally the project is just about done. Mr. Donn Stansbury reported on enrollment, pointing out next week will be the large registration week. Enrollment in general at this time is ahead of last year, somewhere in the neighborhood of 700 students; 4500 students enrolled with an FTE of 3763

PRESIDENT'S
REPORT:
(cont.)

on this campus. Comparing the application process this July to July of last year, Mr. Stansbury reported it is up 25 percent. The brochures for Willow Park Center were not mailed as early as hoped for, being mailed out last week, but since that time the enrollments are already 400.

Dr. Lahti reminded the Board of the planned Wheeling/ Buffalo Grove interface meeting in the Willow Park Center facility on Tuesday, August 26, at 7:30 p.m.

Dr. Lahti asked Dr. Mann to discuss the budget implications of Harper financing through the State of Illinois. Dr. Mann explained this still has not been resolved. He stated in Harper's budgeting and assumptions, \$16.50 per credit hour was estimated for this year. He felt it will be probably somewhere in the area of \$18.00 now. As far as Harper's budget estimates are concerned, probably more state aid than budgeted for will be received. The budget committee took that stand at that time, and Dr. Mann felt that now it will help offset the lower assessed valuation that will be coming through.

Regarding the Roselle Road entrance onto the campus, Dr. Mann reported the college is working with the County, asking them to get Euclid open.

Dr. Lahti distributed a communication from the RTA, in response to a letter from Dr. Lucas. Dr. Lahti stated Dr. Mann had also contacted the RTA and Dr. Lahti pointed out the college is now a matter of record with the RTA.

Dr. Lahti distributed a packet of information to the Board, including the new Policy Manual, the new faculty orientation program, the Willow Park schedule, etc.

Chairperson Munson stated if the Board has any questions with regard to referendum progress, either Dr. Fischer or Mr. Lewis will take calls.

Dr. Lahti distributed the RAMP document for the Board's study. He stated this document will be sent downstate and will be on the Board agenda for next month. It will be necessary for the Board to take official action at that time.

ADJOURNMENT:

Member Troehler moved, Member Weber seconded, to adjourn at 10:00 p.m. Motion carried.

Chairperson Shirley Munson

Secretary Judith Troehler