

WILLIAM RAINEY HARPER COLLEGE  
Algonquin & Roselle Roads  
Palatine, Illinois

ROBERT THIEDA  
LRC RES

BOARD MEETING

AGENDA

September 9, 1976

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizen Participation
- V. Approval of Disbursements
  - A. Bills Payable
  - B. Payroll - August 15 and August 31, 1976
  - C. Estimated Payroll September 1 thru October 31, 1976
  - D. Financial Statement
  - E. Budget Transfers
  - F. Bid Awards
  - G. Construction Change Orders
- VI. Communications
- VII. Unfinished Business
  - A. Committee Reports
- VIII. New Business
  - A. RECOMMENDATION: Staffing
    1. Resignation, Biology Exhibit A-1
    2. Appointment, Administrative Intern Exhibit A-2
  - B. RECOMMENDATION: Contract Riders Exhibit B
  - C. RECOMMENDATION: Cooperative Agreement, Legal Technology Exhibit C
  - D. RECOMMENDATION: Establishment of a Trust Fund for M Building Exhibit D
  - E. RECOMMENDATION: Confirmation of Harper Foundation Directors Exhibit E
- IX. President's Report
- X. Adjournment.

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, September 9, 1976

CALL TO ORDER:

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Munson on Thursday, Sept. 9, 1976, at 8:05 p.m., in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine.

Present: Members William A. Kelly, Robert R. Moats, Shirley A. Munson, Robert G. Rausch, Judith Troehler, Natalie Weber, and Student Member Robin Turpin

Absent: Member Jessalyn M. Nicklas

Also present: Robert E. Lahti, John Birkholz, Frank Borelli, Bob Chantry, Robert Cormack, John DiCanio, Anton A. Dolejs, Charles F. Falk, Guerin Fischer, Nancy Fitch, John Gelch, Jean Goodling, S. Hildebrandt, Robert Hughes, Fred Inden, John Januszko, Roy Kearns, C. Patrick Lewis, J. Lucas, W. J. Mann, Liz McKay, William E. Miller, Don Misic, Joann Powell, Donn Stansbury, Paul Swanson, Fred Vaisvil, Christy Veath, George Voegel, W. E. Von Mayr, Dave Williams, Robert Wyman--Harper College; Lee A. Baloun, Marilyn Clark, Bruce E. Donnelly, and Bob Marshall--Harper Students; Ralph Carroll--Caudill Rowlett Scott; John Frank--Herald; Diane Norman--Copley Record Newspapers; Pete Wilms--Suburban Trib; and Pat Foust.

With the concurrence of the Board, Chairman Munson announced the following items would be added to the agenda: under Bid Awards, item V-F-10--the lake dredging project; under New Business, item VIII-F--community college visitation, and item VIII-G--appointment of new committees.

MINUTES:

Member Rausch moved, Member Weber seconded, approval of the minutes of the regular Board meeting of August 12, 1976, as distributed. Motion carried.

CITIZEN PARTICIPATION:

William E. Miller, President of the Faculty Senate, raised several questions on behalf of the Senate regarding dental insurance rates and procedure on use of college plant facilities and equipment. Chairman Munson requested Mr. Miller put his questions in writing and direct them to the appropriate administrator--Vice President W. J. Mann.

DISBURSEMENTS:  
Bills Payable

Member Troehler moved, Member Kelly seconded, approval of the bills payable of Sept. 9, 1976, as follows:

Educational Fund	\$205,128.55
Building Fund	78,081.80
Site and Construction Fund	15,701.50
Auxiliary Fund	157,481.60

**DISBURSEMENTS:**  
**Bills Payable**  
(cont.)

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber

Nays: None

Motion carried.

**Payrolls**

Member Troehler moved, Member Weber seconded, approval of the payroll of August 15, 1976, in the amount of \$350,979.03; the payroll of August 31, 1976, in the amount of \$329,641.73; and the estimated payroll of September 1, 1976 through October 31, 1975, in the amount of \$1,371,450.83.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber

Nays: None

Motion carried.

**Financial Statements**

There were no questions on the financial statements.

**Budget Transfers**

Member Troehler moved, Member Rausch seconded, approval of the Educational Fund budget transfers in the amount of \$40,778.00, as per Exhibit V-E(1) attached to the minutes in the Board of Trustees' Official Book of Minutes.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber

Nays: None

Motion carried.

**Bid Awards**

Member Troehler moved, Member Weber seconded, approval of bid awards V-F1 through V-10 as follows: (Exhibits attached to the minutes in the Board of Trustees' Official Book of Minutes):

V-F1 Award bid request Q-4565 for video cassette players for use by Learning Resources Services Department to the United Visual Aids Co., as low bidder, in the amount of \$3,789.00.

V-F2 Award bid request Q-4578 for bus transportation for the men's and women's intercollegiate athletic teams for the 1976-77 season to the Schaumburg Transportation Co., as low bidder, in the amount of \$3,540.00.

**DISBURSEMENTS:**  
**Bid Awards**  
**(cont.)**

- V-F3 Award bid request Q-4564 for wheelchair lifts for Building "D" to the Home Elevator Co., distributor for the Cheney Co., according to specifications in the bid document, in the amount of \$20,720.00.
- V-F4 Authorize the leasing of the mag card typewriters, for use by the Campus Services Department and the Business Division, from IBM Corp., in the amount of \$12,495.00 for one year.
- V-F5 Award bid request Q-4582 for the leasing of six cathode ray tube terminals for use by the Computer Services Department to the NCE Terminals Co., as low bidder, in the amount of \$3,507.30.
- V-F6 Award a rental contract for IBM coursewriter, data recorder and printing keypunch for the fiscal year 1976-77 to the IBM Corp., in the amount of \$7,159.00.
- V-F7 Award a contract for the rental of ice facilities for use by the college ice hockey team during the year 1976-77 to the Arlington Ice Spectrum in the amount of \$4,080.00.
- V-F8 Award bid request Q-4574 for audio tape cassettes and audio recording tape for use by the Resource Services Department to the International Audio Co., as low bidder according to specifications, in the amount of \$3,745.40.
- V-F9 Award bid request Q-4570 for the installation of an automatic electric traffic signal to the H & H Electric Co., as low bidder, in the amount of \$46,038.75.
- V-F10 Approve \$43,604.00 increase in the budget, and award the bid for the lake dredging project to the low bidder, Doetsch Brothers, in the amount of \$107,354.00.

Discussion followed on several of the bids. Mr. Misis explained that in two areas of Building "D" there is no place for elevators. After extensive study, the administration is recommending wheelchair lifts as the solution for handicapped persons. Regarding the traffic signal at the Algonquin Road entrance, Mr. Hughes stated the permit had been received from the Department of Transportation. After approval, the purchase order will go out. He pointed out the controls are quite complicated and it might take as long as four months for completion of this project.

DISBURSEMENTS:  
Bid Awards  
(cont.)

Mr. Hughes explained the need for the lake dredging project, pointing out the growth in the area since the lake was originally designed and explained that now it is picking up equivalent to another 2000 acres of drainage. Plans have been drawn to increase both ponds from the original 4' to 9', or lowering the bottom of the lake 5'. A 10-phase irrigation program, approved by the Board, has been set up for the campus. All water used to irrigate the inner campus is taken from the retention pond. Chairman Munson also pointed out this project will meet MSD requirements for water retention for Building "M" and also take future run-off for parking lots and displacement of open lands for buildings. Dr. Lahti qualified this, stating if the lake were dredged out to 9', and filled up, it would be a bigger project at that time. Hopefully, it would be less than a 10 year frequency, but he stated that is difficult to predict.

Mr. Ralph Carroll, of Caudill Rowlett Scott, reported on the need for the increase in the budget. Mr. Carroll explained their estimator had made a serious mistake; the original figure of \$63,750 was the estimate for excavation only and did not include hauling, pumping, or overhead and profit. The architects have since checked the low bid of \$107,354, which includes pumping the lake. This is a good bid and they recommend acceptance of it.

Dr. Lahti stated the money for the budget increase would come from the Site and Construction Fund. Dr. Mann pointed out this is not a completely 100 percent closed situation, there is always a possibility that something else could happen--they could dig down and find an unsuitable spot.

Member Kelly stated he was familiar with the Doetsch Brothers' operation, that he has been so closely associated with them he would abstain from voting on this bid. He pointed out that he felt they are one of the most responsible contractors in the State.

Member Kelly moved, Member Weber seconded, to amend the motion to exclude item V-F-10. The amendment to the motion carried.

Upon roll call on the amended motion, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

DISBURSEMENTS:  
Bid Awards  
(cont.)

Member Weber moved, Member Rausch seconded, that the Board approve \$43,604.00 increase in the budget and award the bid for the lake dredging project to the low bidder, Doetsch Brothers, in the amount of \$107,354.00, as per Exhibit V-F10 attached to the minutes in the Board of Trustees' Official Book of Minutes.

Upon roll call, the vote was as follows:

Ayes: Members Moats, Munson, Rausch, Troehler and Weber

Nays: None

Abstained: Member Kelly

Motion carried.

Change Orders

Member Rausch moved, Member Weber seconded, based on the architects' recommendation and the administration's review, that the Board approve the submittal of the proposed Change Order PCM-2 to the Capital Development Board (as per Ex. V-G1 attached to the minutes in the Board of Trustees' Official Book of Minutes).

Motion carried.

Regarding Ex. V-G2, Chairman Munson stated the Board had been asked to exclude Change Order PCM-3 as problems had developed which the administration is working on with the State.

Member Rausch moved, Member Troehler seconded, that the Board approve the submittal of Change Orders PCM-2, PCM-4, and PCM-5 to the Capital Development Board, as shown in Exhibit V-G2, excluding proposed Change Order PCM-3. (Ex. V-G2 attached to the minutes in the Board of Trustees' Official Book of Minutes.)

Motion carried.

COMMUNICATIONS:

There were no communications.

UNFINISHED  
BUSINESS:  
Committee  
Reports

Member Rausch, Chairman of the Committee Investigating Allegations of Abuse of College Facilities and of the Open Meeting Law, reported copies of the Committee's report had been distributed to members of the Board.

Member Rausch read the following statement:

As Chairman of the Special Committee, I want to thank Members Troehler and Moats for their work in studying the allegations and finalizing our report. In addition to other Board members who also attended Committee meetings, I wish to also thank Mrs. Weber for her valuable contributions and insights.

**UNFINISHED  
BUSINESS:  
Committee  
Reports  
(cont.)**

At the committee meetings, we were also favored by the attendance of various citizens of the district who gave us their candid comments and reactions about the press allegations; we also received welcome letters from concerned citizens. I am sure that our report will not find complete concurrence with all citizens, but I can assure the Board that the Committee was totally open to all citizens who desired to give us their input.

I hope that this report will put an end to the flurry of allegations we have been subjected to. I am quite aware that some people had gone on record, even before we first met, to the effect that our eventual conclusions would be suspect. The implication is, of course, that we would not do an objective, truthful job of it. My inference, however, is that those who made such prophecies knew full well how really insubstantial the allegations were.

The Committee, and the Board, have regrettably witnessed some rather bizarre behavior and events recently. Let me cite just a few examples.

For example, a local newspaper chain from Arlington Heights printed 22 articles, editorials and columns in 27 publishing days alone. Innuendo and insinuation were substituted for substance; sensationalism was the motive; misrepresentation was the technique.

Again, at our third committee meeting we were treated to an unctuous lecture on "good taste" by the president of a local school board. I really do not think that the Harper Board or administration is prepared to take lessons in good taste from a sleazy meddler whose transparent motives were to cadge a few lines of cheap, free publicity.

Or again, our Faculty Senate, as you all know, has affiliated with the A.F.T. Yet we have an official of a rival union, the I.E.A., loudly demanding that we be investigated by the State's Attorney's office. But this same minion of the rival union, when interviewed by the Assistant State's Attorney, is subsequently quoted in the press as saying, "I had very little to say to him;" and according to the press, referred the State's Attorney's lawyer to press articles for his information. I guess we can now prepare to be victimized further by union rivalries.

The conclusions of the committee are spelled out in the report. In short, they are that there have been no abuses of college facilities, or policies, of any substance.

UNFINISHEDBUSINESS:Committee

## Reports (cont.)

Harper has been, is now, and I am sure will continue to be one of the best community colleges in the country. That it is so, is no accident or quirk. Harper has an excellent and dedicated faculty. Its facilities are among the finest. Its administrators are skilled and dedicated professionals.

I think with regard to the allegations that we have been subjected to, we owe no apology to anyone. We only owe continued quality education to our citizens, and continued accountability of our trusteeship to our voters.

Member Rausch moved the following Committee Report resolution, seconded by Member Troehler:

RESOLVED: That the report of the Special Committee Investigating Allegations of Abuse of College Facilities and of the Open Meeting Law, be accepted by the Board of Trustees; that recommendations contained therein be considered in the course of regular Board procedures and schedules, and that this Committee be discharged upon acceptance of this report.

Member Moats, a member of the Committee, commented regarding the proceedings of the Committee. He stated it was the intent of the Committee to be entirely open, and those present will attest they were indeed one of the most open series of meetings they have ever attended. The allegations were aired thoroughly--persons attending, members of the public, were given free rein to voice their thoughts. Member Moats felt the spirit in which these meetings were conducted should put to rest allegations and assumptions that there is secrecy in the operations of the Board.

Member Troehler, also a member of the Committee, added that the three members of the Committee spent a great deal of time going through the allegations individually.

The motion carried.

Member Kelly moved, Member Weber seconded, that the Board adopt the following resolution:

RESOLVED: That the Board endorse the remarks of Trustee Rausch and ask that they be included verbatim in the minutes of the meeting.

Motion carried.

Member Moats, Building Committee Chairman, reported on progress on Building "M", stating the architects met today with a consultant from Schoolcraft on the design of the building. The schematics submitted to



UNFINISHED  
BUSINESS:  
Committee  
Reports  
(cont.)

Capital Development Board have been approved. Mr. Mistic will report the results of the meeting today to the Project Manager at CDB. When the design documents are ready, a meeting will be set up with the Capital Development Board for review. The design documents had been scheduled for Nov. 4, but the changes recommended at today's meeting will push this back approximately two weeks. Member Moats reported the occupancy date for "G" and "H" Buildings is still on schedule for January '77. The construction drawings are being finished for "I" and "J" Buildings.

Formation of  
Board  
Committees

Chairman Munson announced the formation of the following Board committees:

Budget Committee:  
William Kelly, Chairman  
Robert Rausch  
Robert Moats

Goals and Long Range Planning Committee:  
Judith Troehler, Chairman  
Robert Moats  
Natalie Weber  
Robin Turpin

Policy and Manual Review Committee:  
Robert Rausch, Chairman  
Judith Troehler  
Jessalyn Nicklas

Building Committee  
Robert Moats, Chairman

Public Relations Committee:  
Natalie Weber, Chairman  
Jessalyn Nicklas  
Judith Troehler  
Robin Turpin

Chairman Munson informed the Board a memo will be sent out in the coming week, which will include the charge to the committees.

NEW BUSINESS:  
Staffing--  
Resignation

Member Troehler moved, Member Weber seconded, that the Board of Trustees accept with regret the resignation of Ms. Virginia Ellis effective Dec. 18, 1976.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

**NEW BUSINESS:**

**Staffing--  
Administrative  
Intern**

Member Rausch moved, Member Troehler seconded, that Mr. Dennis Dunton be employed as an administrative intern for a seven-month period beginning Jan. 1, 1977 continuing through Aug. 1, 1977, at a salary rate of \$1,000.00 per month.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

**Contract  
Riders**

Member Weber moved, Member Troehler seconded, the appointment of Mr. Wence Cunningham as Coordinator, Weekend College, effective August 17, 1976; and approval of a contract rider in the amount of \$944.00 to be added to his 1976-77 contract.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

Member Rausch moved, Member Weber seconded, approval of a contract rider for Mr. Donald Holland, in the amount of \$2,274.00, payable in nine installments, for the period August 9, 1976 to January 15, 1977.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

Member Kelly moved, Member Weber seconded, approval of a contract rider for Dr. Edgar Metcalf, for two payments of \$600.00 (total \$1,200.00) payable in January, 1977 and May, 1977, for approximately 80 clock hours of consultation service.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

**NEW BUSINESS:**  
**Cooperative**  
**Agreement,**  
**Legal**  
**Technology**

Dr. Cormack discussed the proposed agreement between Harper College and Federal Careers College, Chicago, regarding Legal Technology instruction to be provided to their students by Harper. The Federal Careers College wishes to become an extension center of Harper specifically to provide training for legal specialists to meet the needs of a number of federal agencies in and around the Chicago metropolitan area. Because it is out-of-district, it is a complicated process. Dr. Cormack stated the reason for hesitation on the part of the administration is because of item #7 in the agreement which indicates that a minimum of 20 students be registered by Sept. 20. Dr. Cormack reported that presently there are only 10 students registered. Federal Careers College is requesting another week or so to recruit students as they would like to continue with the agreement. Dr. Cormack recommended the Board take action, and pointed out that the only change in the agreement would be the actual starting date. Dr. Birkholz recommended the Board endorse the agreement in spirit and stated when 20 students are enrolled the administration would come back to the Board with the official document.

Member Kelly moved, Member Weber seconded, that the Board endorse the terms and conditions set forth in the August 24, 1976, agreement by Federal Careers College, subject to such legal ramifications as may arise and to future action by the Board.

Dr. Birkholz explained the tuition figure is the regular out-of-district chargeback. Member Kelly pointed out that the Harper program was originated by the Chicago Bar Association and the only one endorsed by that Association, and it is the only para legal program in Illinois approved by the American Bar Association.

Motion carried.

**Establishment**  
**of a Trust Fund**  
**for "M" Building**

Member Troehler moved, Member Weber seconded, approval of the establishment of the following trust in the indicated amount:

Building "M" (CDB Project 810-032-004) in  
the amount of \$142,883.97

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rousch,  
Troehler and Kelly  
Nays: None

Motion carried.

**NEW BUSINESS:**  
**Confirmation of**  
**Harper**  
**Foundation**  
**Directors**

**Member Rausch moved**, Member Troehler seconded, that the Board of Trustees approve the following list of individuals for reappointment and appointment to the William Rainey Harper College Educational Foundation Board of Directors:

Reappointment--  
Roger A. Bjorvik  
Ray Blakeman  
William J. Pailey, Sr.  
William Simpson

Appointment--  
Mrs. Idelia Jurco

Dr. Lahti explained that, in accordance with the Foundation Bylaws, after the Directors approve the reappointments and appointment, they then recommend them to the Board for final approval.

Upon roll call, the vote was as follows:

Ayes: Members Kelly, Moats, Munson, Rausch,  
Troehler and Weber  
Nays: None

Motion carried.

**Community**  
**College**  
**Visitation**  
**by Board**

Dr. Lahti discussed plans for the proposed Harper Board visit to three community colleges in the San Francisco Bay area. Dr. Lahti reported he had searched carefully to find three institutions, within an hour's drive of each other, with socioeconomic conditions similar to Harper's. The colleges are Foothills Community College District, Chabot College District, and the West Valley Community College District. Harper will be hosted by the president and a representative trustee from these colleges on September 27 and 28, and explore facets of organizational expansion, etc. These colleges have experienced, or will experience, the same growth patterns and similar staffing situations. It will offer an opportunity to exchange ideas with other trustees, as well as other administrators.

Member Rausch felt the Board would be taking the necessary steps to avoid reinventing the wheel. The Board will be faced with spending a lot of money in the future; this would provide information on mistakes that can be made and how to avoid them, as well as good ideas that can be applied.

Member Moats stated he had lived in the Foothills District at one time and felt the similarities between that District and Harper were quite striking.

**NEW BUSINESS:**  
**Community**  
**College**  
**Visitation**  
**by Board**  
**(cont.)**

Member Kelly questioned whether there is sufficient justification for the Board visit, if the Board would develop a conceptual picture better by their physical presence. He felt a representative of the Board might attend and report back to the Board. Member Kelly did feel the planners and administrators would benefit.

Member Weber agreed with Member Kelly and suggested one or two Board members could achieve the same purpose by reporting back to the Board.

Member Troehler felt it would be of value, stating she had toured other colleges and benefited from it. Member Moats felt the Board would receive an entirely different point of view visiting colleges with state appointed boards. Chairman Munson stated she would be interested in attending.

As Sept. 27 and 28 were agreeable to those Trustees who were interested, Dr. Lahti stated he would confirm the dates with the three colleges, and his office would be contacting the Board members on whether or not they would be in attendance.

**PRESIDENT'S**  
**REPORT:**  
**Bond Sale**

Dr. Lahti reviewed plans discussed a year ago for a second sale of bonds. The Board sold \$6,000,000 in the series to date, the second site purchase was \$2,100,000 and Building "M" (Physical Fitness) is at \$5,500,000, or a total of \$7,600,000 or more than the sale of \$6,000,000 to date. Dr. Lahti informed the Board Dr. Mann had discussed this in detail with the bond consultant and it will be necessary to sell more bonds.

Dr. Mann stated he had planned to bring this up at the October Board meeting and have a November bid opening. In discussing the market with Mr. Paul Speer, bond consultant, Mr. Speer indicated it would be advisable to have the bid opening prior to the election. In his judgment, the market is excellent at this particular time; if the Board moves quickly, it might be possible to get a very competitive rate. This would be a \$3,000,000 bond issue, leaving \$3,000,000 available which would essentially finance the second campus. Dr. Mann stated a larger amount of money would not be issued than could reasonably be used on a schedule. Dr. Lahti added if the Board had no objections, Dr. Mann would set the machinery in motion and the Board might be asked to award bids at the October meeting. Member Moats expressed interest in when the maturity of these bonds would occur with respect to the bonds already issued. Dr. Mann stated Mr. Speer will provide a maturity schedule that will be mailed to the Board for review. Should further analysis be needed, a special meeting of the Board will be called.

**PRESIDENT'S****REPORT:****Dental and  
Medical  
Insurance  
Rates**

Regarding dental insurance rates, which had been questioned earlier by William E. Miller, Dr. Lahti stated the Personnel Office is continuing to do more study on this item and will present the final study to the Board in October. Dr. Lahti stated there have been rumors that medical rates will probably go up also. Revised schedules are expected in the near future and it is planned to bring that information to the Board in October also. Dr. Lahti suggested that Mr. Von Mayr, Personnel Director, is available at all times to receive questions concerning these items.

**Enrollment  
Report**

Mr. Donn Stansbury, Director of Admissions, reported Harper's enrollment is up 12.5 percent over fall of 1975. The most rapidly growing area is Continuing Education, with figures indicating an increase of over 61 percent. The veterans' population has dropped based on the decrease in federal money to veterans. There has been an increase in part-timers, the average load per student is between 8 to 9 credit hours, resulting in many more students on campus with lighter loads. Dr. Charles Falk, Dean of Continuing Education, reported the Hearing Impaired Program has an increased enrollment of 191 percent over a year ago. This program has been moved to the Special Services Division.

Dr. Fischer indicated FTE will be less than last year, probably be one to two percent over on FTE. With regard to the projections by Real Estate Research Corporation, Dr. Fischer reported Harper's growth through the years has been quite consistent with these projections.

Dr. Falk reported the Weekend College has proved to be a popular programming alternative for many people. There is still enrollment to be counted, but at this point it is about 20 percent ahead of last year, around 2100.

**Workshops and  
Seminars**

Dr. Lahti requested Bill Howard, Director of Community Services, inform the Board on interesting workshops and seminars to be offered as a program of Lifelong Learning in Elk Grove. Mr. Howard distributed a brochure on the program and discussed the various offerings. Board members were invited to attend any or all of the events.

Dr. Lahti distributed the Annual Report of Student Activities Office to the Board, covering the very comprehensive program carried out by the Student Activities Office.

ADJOURNMENT:

Member Troehler moved, Member Weber seconded, that the meeting be adjourned at 10:10 p.m. Motion carried and the meeting adjourned.

Chairman Shirley Munson

Secretary Judith Troehler