

WILLIAM RAINEY HARPER COLLEGE
Algonquin & Roselle Roads
Palatine, Illinois

BOARD MEETING

AGENDA

August 25, 1983

8:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Citizen Participation
- V. Approval of Disbursements
 - A. Bills Payable, Payroll for July 30 and August 15, 1983, and Estimated Payroll for August 16 through September 30, 1983 Exhibit V-A
 - B. Financial Statements Exhibit V-B
 - C. Budget Transfers
 - D. Bid Awards Exhibit V-D
 - E. Purchase Orders Exhibit V-E
- VI. Communications
- VII. Unfinished Business
 - Committee Reports
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions Exhibit VIII-A
 - B. RECOMMENDATION: Budget Hearing and Adoption of the 1983-84 Legal Budget Exhibit VIII-B
 - C. RECOMMENDATION: Tax Levy Hearing and Approval of Certificate of Tax Levy Exhibit VIII-C
 - D. RECOMMENDATION: Flood Control Easement Exhibit VIII-D
 - E. BOARD INFORMATION: Grants and Gifts Status Report Exhibit VIII-E
- IX. President's Report
- X. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, August 25, 1983

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Howard on Thursday, August 25 at 8:05 p.m. in the Board Room of the Administration Building, Algonquin and Roselle Roads, Palatine. Chairman Howard reported that she and Vice Presidents Bakas, Stansbury and Williams met with President McGrath in the afternoon prior to the meeting and discussed the agenda. President McGrath has maintained close touch with the Board of Trustees and the Administration and has been to the College several times. His recovery is progressing well.

ROLL CALL: Present: Members Barch, Bone, Howard, Norwood, Torisky and Vajda
Absent: Member Tomchek and Student Member Cynthia Bowers

Student Member Bowers entered the meeting at 8:07 p.m.

Also present: Peter Bakas, V.P. Administrative Services; Donn Stansbury, V.P. Student Affairs; David Williams, V.P. Academic Affairs; Felice Avila, Executive Assistant to the President; Ruth Williams, Recording Secretary; Steven Catlin, Dean of Admissions; George Dorner, Dean of Technology, Math and Physical Science; Charles Harrington, Dean of Instruction; Bill Howard, Dean of Continuing Education; George Voegel, Dean of Educational Services; Larry Bielawa, Director of Personnel; Art Bowers, Director of Computer Services; Don DeBiase, Director of Physical Plant; Anton Dolejs, Director of Finance; John Lucas, Director of Planning and Research; Don Misic, Director of Business Services; William Norvell, Director of Food Service; Jeanne Pankanin, Director of Student Activities; Elaine Stoermer, Director of College Relations and Fred Vaisvil, Director of Career Center. Faculty: Larry Knight, President of Faculty Senate and Jean Longhurst. Classified staff: Greg Atamian, Audiovisual; Frank Firak, Accounting Manager; Pat Furtak, Bookstore Manager; Lori Guminski, Payroll Clerk; Thea Keshavarzi, Purchasing Agent; Linda Pones, Classified Employee Council; and Jim Wertz, Manager of CAD/CAM Center. Students: Robert D. Kerans and Chuck Riggle. Other guests: Phil Chouinard, Palatine Township Assessor; Michael Mistele, Wight & Co.; Lena Elias-Bluett, John Coste and Chuck Kudla, district residents.

John Haas
Memorial
Resolution

Chairman Howard introduced Mr. John Haas, the son of the first chairman of the Board of Trustees. The elder John Haas died recently in Florida and Chairman Howard stated that a Resolution had been prepared mentioning the contributions the first chairman made to the establishment of Harper College. Before presenting the framed Resolution to Mr. Haas, she read the text as follows:

"WHEREAS, John A. Haas was instrumental in establishing William Rainey Harper College in Palatine and served as a member of the Harper College Board of Trustees from 1965 when the College was founded until 1971; and,

WHEREAS, he served as Chairman of the Harper College Board of Trustees for three terms; and

WHEREAS, he devoted time, talent and energy to building the human resources of the College through selection of the first staff and faculty; and,

WHEREAS, he was a creative force in developing the physical facilities of the Harper College campus from development of an architectural master plan based on the village concept through construction of the major portion of the campus; and,

WHEREAS, John A. Haas gave to Harper College the greatest measure of time, energy and care, and continued his interest and concern for the welfare of the College until the time of his death; now therefore be it

RESOLVED, that the Board of Trustees of William Rainey Harper College, on behalf of the College and the citizens of District 512, express deep appreciation for the dedication, loyalty, leadership, and continuing friendship of one of the College founders, John A. Haas.

Mr. Haas expressed sincerest thanks from his family to the Board of Trustees for the recognition of his father's work.

APPROVAL OF
MINUTES:

Member Bone moved, Member Norwood seconded, approval of the minutes of the Regular Board Meeting of July 28, 1983 as corrected.

In a voice vote, the motion carried.

CITIZEN PARTICIPATION:

There was no citizen participation.

DISBURSEMENTS:

Bills Payable, Restricted Purposes Fund, Payroll, Estimated Payroll, Estimated Utility Bills, and Director of Labor

Member Vajda moved, Member Bone seconded, approval of the bills payable as presented in Exhibit V-A as follows:

Educational Fund (July 12-31)	\$ 212,260.03
Educational Fund (August 1-16)	135,952.28
Building Fund (July 12-31)	369,698.40
Building Fund (August 1-16)	97,080.38
Site and Construction Fund	136,554.50
Auxiliary Fund (July 12-31)	195,484.50
Auxiliary Fund (August 1-16)	78,101.67
Restricted Purposes Fund	120,939.82

The payroll of June 29, 1983 in the amount of \$296,807.04; the payroll of July 28, 1983 in the amount of \$284,405.90; the payroll of July 31, 1983 in the amount of \$673,399.18; the payroll of August 15, 1983 in the amount of \$567,900.13; the estimated payroll of August 16 through September 30, 1983 in the amount of \$2,761,106.06; the estimated utility bills in the amount of \$120,000.00; and Director of Labor for unemployment compensation April through June in the amount of \$9,909.45.

Mr. Bakas noted that Board members, excepting Member Tomchek who was on vacation, were notified earlier of payment to CLM Construction Corp. of \$26,178.80 listed on page 15 of the Check Register.

Member Vajda commented on the large number of student loans for the fall semester and asked if the number is an increase over previous years. Mr. Stansbury replied that a final count of the number of loans will be available at the next meeting, but he anticipates the number of loans will be higher than in previous years. Chairman Howard added that higher tuition may be one cause for the increase.

Upon roll call, the vote was as follows:

- Ayes: Members Barch, Bone, Howard, Norwood, Torisky and Vajda
- Nays: None

Motion carried. Member Bowers voted aye.

Financial Statements

Member Torisky asked when the financial statements would reflect the change in accounting procedure. Mr. Bakas replied that the new procedure was used in the current statements. Chairman Howard commented that interest income on investments is lower than had been anticipated, but the other items are close to the budgeted figures.

DISBURSEMENTS: There were no budget transfers.
(cont.)

Budget Transfers

Bid Awards

Member Vajda moved, Member Norwood seconded, approval of the bid awards as described in Exhibit V-D (1-5) (attached to the minutes in the Board of Trustees' Official Book of Minutes).

- Ex. V-D1 Award bid Q-7017 for six IBM personal computers and peripheral equipment as requested by the Business and Social Science Division for the Data Processing Department to Nabih's, Inc., the low bidder, in the amount of \$15,033.00.
- Ex. V-D2 Award bid Q-7106 for 12 balance tables as requested by the Technology, Math and Physical Science Division for the Chemistry Department to Fisher Scientific Co., the low bidder meeting specifications, in the amount of \$6,660.00.
- Ex. V-D3 Award bid Q-7118 for paper towels and toilet tissue as requested by Administrative Services for the Physical Plant Division to Runge Paper Co., Inc., the low bidder, in the amount of \$23,000.00.
- Ex. V-D4 Award bid Q-7122 for a roast and hold oven as requested by the Business and Social Science Division for the Food Service Department to A.A. Store Fixture, Inc., the low bidder, in the amount of \$5,740.00.
- Ex. V-D5 Award bid Q-7108 for repair of the D-2 Chiller as requested by Administrative Services for the Physical Plant Division to Murphy & Miller, the low bidder, in the amount of \$29,340.00.

Member Barch asked why Fisher Scientific Co. was named in the specifications for balance tables for the Chemistry Department and why epoxy resin construction was considered necessary. Mr. George Dorner, Dean of the Technology, Math and Physical Science Division, replied that chemistry faculty members Dave Macaulay and Duane Sell visited chemistry laboratories in other colleges and universities and determined that epoxy resin construction is more suitable than other materials because of its inert quality. Fisher Scientific Co. was specified because it manufactures epoxy resin tables. The low bidder offered tables of vinyl and concrete construction. The specifications were not intended to disqualify other manufacturers but to obtain the most appropriate construction material. Chairman Howard asked if Fisher Scientific Co. is the only manufacturer of epoxy resin tables. Mr. Dorner replied

DISBURSEMENTS:
Bid Awards
(cont.)

that he did not know if another manufacturer makes epoxy resin tables. Member Barch asked if bid specifications are so narrowly written that few companies can bid, citing the example of Marathon #836 multifold towels (Exhibit V-D3). He added that he objects to the use of descriptive language from a manufacturer's specifications in the bidding process. This practice may eliminate suitable products with dimensions or other features that are different from those described in one manufacturer's literature. Mr. Bakas commented that frequently many vendors offer the same manufacturer's product and in those cases the specifications may describe a particular product and the bidding will be competitive. Member Barch emphasized his opinion that specifications written too narrowly disqualify vendors whose products or services may be satisfactory. Member Torisky noted that in some cases products purchased must be compatible with similar equipment already in use at the College, particularly in instructional equipment. Mr. Bakas stated that the purchasing department requires a justification from the originator of the request when features of the product needed are very specific. Member Vajda remarked that more complete explanations on the purchasing exhibits would be useful to Board members. Member Barch stated his opinion that more money than necessary is being spent because narrowly written specifications disqualify other vendors whose products may be equally suitable. Member Torisky suggested Mr. Bakas review purchasing procedures at the next meeting of the Finance Committee.

Member Barch left the meeting at 8:29 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Howard, Norwood, Torisky and Vajda

Nays: None

Motion carried. Member Bowers voted aye.

Member Barch returned to the meeting at 8:32 p.m.

Purchase
Orders

Chairman Howard stated that Coca-Cola, Inc. had been chosen to provide cola post-mix syrups because consumers at the College prefer Coca-Cola to other brands.

Member Torisky moved, Member Vajda seconded, approval of the purchase orders as described in Exhibit V-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

DISBURSEMENTS:
Purchase
Orders
(cont.)

- Ex. V-E1 Approve issuance of a purchase order to Coca-Cola, Inc. for various cola post-mix syrups in the amount of \$7,752.50.
- Ex. V-E2 Approve issuance of a purchase order to Schaumburg Associates for the payment of building costs for the CAD/CAM Center in the amount of \$16,659.50.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Norwood,
Torisky and Vajda
Nays: None

Motion carried. Member Bowers voted aye.

COMMUNICATIONS:

Member Bone stated that she had conversed with a district resident whose husband is out of work and is receiving unemployment compensation. Member Bone said that she had referred the resident to the Illinois Job Service and suggested the husband might consider enrolling in training classes at Harper College. The resident replied she feared enrollment in a course would disqualify the husband from receiving unemployment compensation. Dr. Williams stated that he has investigated regulations pertaining to unemployment compensation; a recipient of those benefits is disqualified if he should decline an offer of employment because of attendance in a class. He added that should a student need to drop a class because of an employment opportunity, the Administration would make every effort to transfer the student to a class at another time or give an incomplete grade. A provision of the unemployment legislation is that attendance in an approved training program would not result in termination of benefits, but how approval is obtained is not clear. Chairman Howard commented that the Legislative Committee should investigate this subject. Dr. Williams added that perhaps the substance of the matter could be communicated to citizens in a press release. Member Bone stated she feared other citizens in similar circumstances may be remaining at home for fear of jeopardizing benefits by enrolling in a class. Member Barch stated that making exceptions in regulations for special cases would violate existing criteria for dropping classes. Member Bone stated that the citizen with whom she spoke believes enrollment in any class jeopardizes receipt of benefits regardless of whether the out-of-work resident has received an employment opportunity or not. Chairman Howard stated the matter would be investigated further.

UNFINISHED
BUSINESS:
Committee
Reports

Educational
Foundation

Member Torisky reported that a committee of the Educational Foundation had met with Mr. Monte Lazarus, Vice President of United Airlines and a prospective member of the Foundation Board of Directors. The committee will recommend to the Foundation at the meeting on September 13 that Mr. Lazarus be appointed to the Board of Directors.

Member Torisky said that recipients of the Northrop and Square D "Two Plus One" Scholarships have been chosen. He asked Mr. George Dorner, Dean of Technology, Math and Physical Science, to inform the Board of the qualifications of the winners. Mr. Dorner stated that Matthew Scallon, a graduate of St. Viator High School and resident of Palatine, has been awarded the engineering scholarship funded by Northrop Corporation Defense Systems Division of Rolling Meadows. Mr. Scallon earned a high grade point average and is an Illinois State Scholar as well as participating in numerous school activities. William Shoemaker, a 1983 graduate of Palatine High School has been chosen to receive the scholarship funded by Square D Foundation of Palatine. In addition to scholastic achievement, Mr. Shoemaker also was active in student activities. In addition to courses required for an engineering degree, each student will participate in a humanities tutorial program. Mr. Dorner added that Dean Martin Ryan and Professor Robert Powell have been working hard to establish the humanities tutorial program, and Mr. Bruce Bohrer, Coordinator of Admissions, has devoted a great deal of time to the selection process. Executives from Northrop and Square D will be invited to a luncheon in September and will have the opportunity to meet the award winners.

Student
Survey

Student Member Bowers presented to the Board copies of the first student survey she has prepared. She hopes for a good response and will inform the Board of the results at the next meeting. Member Torisky commented on the good effort Member Bowers has made. Member Barch commented that the questions are quite statistical and will be difficult to evaluate.

NEW BUSINESS:
Personnel
Actions

Member Bone moved, Member Norwood seconded, approval of the personnel actions and the addendum to personnel actions as described in Exhibit VIII-A and VIII-A-1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

NEW BUSINESS:

Personnel

Actions

(cont.)

Classified and SEIU Appointments

Janice Doherty, Clerk Typist I, p/t, 8-01-83, \$3,360
Lynn Osuchowski, Lab Asst., Programming, 8-15-83, \$16,943
Madonna O'Hearn, Clerk Typist II, 8-15-83, \$11,159
Rosemary Murray, Supervisor, 8-15-83, \$27,286
William Walsh, Custodian, 8-15-83, \$15,184
Robert Gadbow, Custodian, 8-15-83, \$15,184
Edna Goldberg, Chemical Lab Asst., 8-15-83, \$14,000
Andrea Knudsen, Child Care Spec., 5-15-83, \$11,912
Barbara Majkrzak, Secretary I, 8-16-83, \$12,480
Janice Hicks, Adm. Secretary, 8-19-83, \$13,372
Sherilyn Sorem, Asst. Supervisor, p/t, 8-22-83, \$8,996
Donna Beuret, Clerk Typist I, p/t, \$6,683
Maureen Reichmuth, Lab. Asst., p/t, 9-05-83, \$10,717

Classified and SEIU Terminations

John Powers, Graphic Artist II, 7-28-83
Ramon Ruiz, Custodian, 8-04-83
Vicky Sowka, Clerk Typist II, 8-11-83
Joseph Scherer, Lab Asst., 8-11-83
Susan Overland, Asst. Aupervisor, 8-11-83

Classified Leave of Absence

Sahar Mikhail, Secretary I, 8-16-83 to 2-16-84

Faculty Appointment

Robert Gordon Campbell, Asst. Prof., 8-16-83, \$25,862

Member Barch inquired whether the date listed for Andrea Knudsen, 5-15-83 is correct. Dr. Williams replied that the date should be 8-15-83.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Norwood,
Torisky and Vajda

Nays: None

Motion carried. Member Bowers voted aye.

Dr. Williams commented upon the appointment of Ms. Rosemary Murray as supervisor of Health Services. Rosemary Murray has served on the nursing staff of the College for 10 years and has been an excellent employee.

Chairman Howard declared the regular meeting to be recessed so that the public hearing on the budget and the public hearing on the tax levy might take plac

NEW BUSINESS:

Budget
Hearing

Chairman Howard declared the public hearing on the budget to be open and asked Mr. Bakas to review the legal budget. Mr. Bakas stated that the budget has been available for public review since the June Board meeting. He reviewed the budget figures, commenting that this year's budget is based upon an F.T.E. enrollment of 8750 students as opposed to last year's enrollment of 8918 students. The increase in assessed valuation for 1983 is estimated to be approximately five percent; the state apportionment increase is only five percent. Tuition has been increased from \$22.00 per credit hour to \$25.00 per credit hour. In terms of the educational fund, salaries represent approximately 79 percent of the budget; salaries and employee benefits represent approximately 85 percent of the budget. There is \$1,000,000.00 in the Building Fund for facility rehabilitation. A major item in the Building Fund budget this year is the remodeling of the chemistry lab.

Chairman Howard commented that the budget has been studied thoroughly in meetings of the Finance Committee. There were no questions from members of the audience or from Board members, and Chairman Howard declared the public meeting on the budget closed.

Tax Levy
Hearing

Chairman Howard opened the public hearing on the tax levy. Chairman Howard asked Mr. Bakas to comment on the tax levy. Mr. Bakas stated that the 1983 tax levy of \$8,404,000.00 is an increase of 14.05 percent from the 1982 tax extension. The increase is needed to provide for higher salaries and other expenses. Hospital and medical insurance costs have increased 60 percent and utility expenses by approximately 15 percent. The \$8,404,000.00 figure is the maximum amount the College may receive; the actual amount received may be less. Member Barch inquired whether the amount of \$8,404,000.00 is the maximum amount that may be levied. Mr. Bakas replied that the levy could have been higher, but based upon expectations of assessed evaluation, a larger sum would not be realized.

Chairman Howard declared the public meeting on the tax levy closed and reconvened the regular meeting.

Budget
Resolution

Member Norwood moved, Member Barch seconded, approval of the budget resolution as described in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes, page 14).

Member Barch stated that the financial statements and supporting information accompanying the legal budget and tax levy resolutions are not consistent. The fund balance of June 30, 1983 projected in the legal budget does not agree with the financial statements of June 30, 1983.

NEW BUSINESS:

Budget
Resolution
(cont.)

He added he assumes the change in accounting procedures accounts for changes in the fund balance. Mr. Bakas replied this assumption is correct. Member Barch asked if it might be necessary to borrow money the following year. Mr. Bakas replied he did not foresee a shortage in the Educational Fund, but a shortage might occur in the Building Fund. Member Barch asked if any actions could be taken to preclude future cash shortages. Mr. Bakas replied tuition might be raised for the second semester. He added that the budget will be closely monitored and it is possible to cut back on budgeted items. If enrollments should exceed the budgeted amount, an amended budget might be submitted later in the year. Member Bone asked whether the Finance Committee would meet soon. Mr. Bakas replied the committee would meet in September. He added that the establishment of a working cash fund was a possibility, adding that this matter might be discussed at a meeting of the Finance Committee. Member Torisky remarked that Member Barch's remarks should be considered and asked Mr. Bakas to add the cash flow situation to the items for discussion at the next committee meeting.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Norwood,
Torisky and Vajda
Nays: None

Motion carried. Member Bowers voted aye.

Tax Levy
Resolution

Member Torisky moved, Member Barch seconded, adoption of the Tax Levy resolution as described in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes, page 15).

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Norwood,
Torisky and Vajda
Nays: None

Motion carried. Member Bowers voted aye.

Flood
Control
Easement

Chairman Howard stated that the subject of the Flood Control Easement would be discussed in Executive Session.

Grants and
Gifts Status
Report

Dr. Voegel stated that a letter has been received indicating more funds would be available for the GED/ESL grant.

Chairman Howard expressed thanks to the Borg Warner Foundation for the gift of two wall hangings.

PRESIDENT'S
REPORT:

In the absence of President McGrath, Dr. Williams began the report by distributing recent College publications to the Board.

Professor Thomas McCabe has been chosen to serve on the faculty committee to the Illinois Board of Higher Education. Professor Michael Bartos will serve as an alternate. Both representatives were selected by the Faculty Senate.

A letter has been received by Technology, Math and Physical Science Dean George Dorner from the Illinois State Fire Marshal. The letter states that the Fire Science Program at Harper College has met the requirements of the Office of the State Fire Marshal. A person completing five courses in the program qualifies to sit for the Fire Prevention Officer I examination. Harper College is the first community college in the state to receive that approval.

Changes have been made this fall to effect cost savings in food services. Evening cafeteria service has been eliminated. Entrees may be purchased in the evening from the vending machines and heated in microwave ovens. Chairman Howard added that the entrees are prepared by the Food Services department.

Through the efforts of Director of Library Services Eileen Dubin, the College library has been designated an Illinois Documents Depository Library. Consequently, all state publications will be sent to the College without charge and the value of the Library as a source of information will be increased.

Mr. Thomas de Seve of the Harper College Auxiliary Office, United States Department of Commerce, and Professor Don Sedik have worked with the Illinois District Export Council to establish an International Marketing Intern Program. Two students currently enrolled in the program are working with a company in the area.

Dr. Williams introduced Mr. Jim Bishop, President of Adtech, Inc. and State Director of the Illinois Chapter of the National Computer Graphics Association. Mr. Bishop presented a plaque to Chairman Howard designating the Harper College CAD/CAM Center as the Illinois N.C.G.A. Chapter Headquarters. Mr. Bishop described the growing need for personnel trained in CAD/CAM. Dr. Williams added that the agreement with Computervision and Motorola is very close to approval.

Dr. Williams asked Dean of Admissions and Registrar Steven Catlin to report on current enrollment data. Mr. Catlin reported that on the fourth day of late registration 96 percent of the budgeted F.T.E figure for the fall semester of 8929 had been reached. Head count is 20,590.

PRESIDENT'S
REPORT
(cont.)

Dr. Williams mentioned that the first phase of the exterior signage project has been completed. Directional signs direct students and visitors to general areas and parking lots. The second phase will include signs showing the layout of buildings. The signs will be lighted.

Mr. Bakas reported on the progress of construction projects. The front entrance should be open by Labor Day and the rest of the project should be completed in mid-October. Building B construction is proceeding on schedule. The Chemistry Lab remodeling has been delayed. Work on the roofs has been completed.

Mr. Ed Ponczek, Instructor of Sociology, will present a paper at the annual meeting of the Association for the Improvement of Community College Teaching. Mr. Gerry Mellenthin, Coordinator of the Data Processing Program, has received an Individual Performance Award from the Data Processing Management Association. Professor Michael Bartos and Professor Janet Savin have published reviews of Shakespeare productions in the Bulletin of New York Shakespeare Society.

A book on cable television by Member Jan Bone will soon be published. Acknowledgment is made in the publication of the contributions of Dr. George Voegel, Dean of Educational Services and Mr. Henry Roepken and Ms. Susanne Havlic of the journalism faculty.

Dr. Marguerite Ewald, Student Development faculty member, and Professor Therese Cummings of the Mathematics Department, are recovering from surgery and will soon be back at the College.

Irrigation being done on the campus grounds uses the lake as a source of water rather than Palatine water supplies.

Notice has been received from the Illinois Community College Board that the College is an approved community college.

ADJOURNMENT
TO EXECUTIVE
SESSION:

Member Norwood moved, Member Vajda seconded, that the Board adjourn to Executive Session for the purpose of discussing probable litigation.

Upon roll call, the vote was as follows:

Ayes: Members Barch, Bone, Howard, Norwood, Torisky
and Vajda

Nays: None

Motion carried at 9:20 p.m. Member Bowers voted aye.

The regular meeting reconvened at 10:08 p.m.

Flood Control
Easement

Member Bone moved, Member Norwood seconded, that the Board of Trustees authorize the attorneys to defend the College in eminent domain proceedings anticipated to be filed by the Metropolitan Sanitary District.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Howard, Norwood, Torisky,
and Vajda
Nays: Member Barch

Motion carried. Member Bowers voted aye.

Member Norwood moved, Member Vajda seconded, that the Board of Trustees authorize the attorneys to commence litigation against the Metropolitan Sanitary District of Chicago for the purpose of recovering monies expended in structurally improving the perimeter road which became necessary due to the proximity of the perimeter road to the permanent pond area.

Upon roll call, the vote was as follows:

Ayes: Members Bone, Howard, Norwood, Torisky
and Vajda
Nays: Member Barch

Motion carried. Member Bowers voted aye.

ADJOURNMENT:

Member Vajda moved, Member Torisky seconded, that the meeting be adjourned.

In a voice vote, the motion carried and the meeting was adjourned at 10:12 p.m.

Kris Howard
Chairman

Janet W. Bone
Secretary

ADOPTION OF BUDGET RESOLUTION

Member Norwood moved, seconded by Member Barch ;

WHEREAS the Board of Trustees of Harper College, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, caused to be prepared in tentative form a budget for the fiscal year, July 1, 1983 to June 30, 1984, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon:

AND WHEREAS a public hearing was held as to such budget on the 25th day of August, 1983, notice of said hearing being published in the Arlington Heights Herald, Barrington Courier Review, Buffalo Grove Herald, Daily Courier News, Des Plaines Herald, Elk Grove Herald, Hanover Park Herald, Hoffman Estates Herald, Mt. Prospect Herald, Palatine Herald, Rolling Meadows Herald, Schaumburg Herald, Streamwood Herald and Wheeling Herald, newspapers published or distributed in this College District, at least thirty (30) days prior thereto as required by law, and all other legal requirements having been complied with:

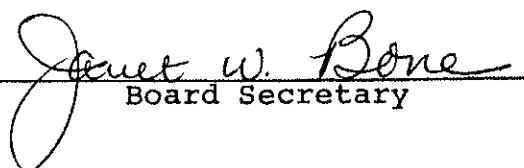
NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, as follows:

Section 1. That the fiscal year of the College District be and the same is hereby fixed and declared to begin on the 1st day of July, 1983, and end on the 30th day of June, 1984.

Section 2. That the following budget containing an estimate of amounts available in the Educational; Operations, Building and Maintenance; Bond and Interest; and Operations, Building and Maintenance - Restricted (Site and Construction) Funds, each separately, and of expenditures from each of the aforementioned funds, be and the same is hereby adopted as the budget of this community college district for the said fiscal year.

August 25, 1983


Board Chairman


Board Secretary

ADOPTION OF LEVY RESOLUTION

Member Torisky moved, seconded by Member Barch,

BE IT RESOLVED that the following Resolution and Certificate of Tax Levy for 1983 be approved and adopted by the Board of William Rainey Harper College, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, and that the Certificate of Levy be filed with the County Clerks' Offices of Cook, Kane, Lake and McHenry Counties, State of Illinois, in accordance with the provisions of 3-20.5 of the Public Community College Act:

We hereby certify that we require the sum of \$6,000,000 to be levied as a special tax for Educational purposes on the equalized assessed value of the tax property of this district for the year 1983.

We hereby certify that we require the sum of \$2,200,000 to be levied as a special tax for Operations, Building and Maintenance purposes on the equalized assessed value of the tax property of this district for the year 1983.

We hereby certify that we require the sum of \$61,000 to be levied as a special tax for Tort Liability Insurance Premium purposes on the equalized assessed value of the tax property of this district for the year 1983.

We hereby certify that we require the sum of \$75,000 to be levied as a special tax for Workers' Compensation or Occupational Diseases Acts Insurance Premium purposes on the equalized assessed value of the tax property of this district for the year 1983.

We hereby certify that we require the sum of \$40,000 to be levied as a special tax for Unemployment Insurance purposes on the equalized assessed value of the tax property of this district for the year 1983.

We hereby certify that we require the sum of \$28,000 to be levied as a special tax for Financial Auditing purposes on the equalized assessed value of the tax property of this district for the year 1983.

Bond and Interest levy to be determined by each of the County Clerks.

August 25, 1983

Kris Howard
Board Chairman

Janet W. Bone
Board Secretary

STATE OF ILLINOIS
Illinois Community College Board
3085 Stevenson Drive, Springfield, Illinois 62703

CERTIFICATE OF TAX LEVY

Community College District No. 512 County(ies) Cook, Kane, Lake and McHenry
Community College District Name: William Rainey Harper College and State of Illinois

We hereby certify that we require:

- the sum of \$ 6,000,000 dollars to be levied as a special tax for educational purposes, and
- the sum of \$ 2,200,000 dollars to be levied as a special tax for building purposes, and
- the sum of \$ 61,000 dollars to be levied as a special tax for tort liability insurance purposes; and
- the sum of \$ 75,000 dollars to be levied as a special tax for Workmen's Compensation and occupational diseases insurance purposes, and
- the sum of \$ 40,000 dollars to be levied as a special tax for unemployment insurance purposes, and
- the sum of \$ 28,000 dollars to be levied as a special tax for financial audit purposes, and
- the sum of \$ 0 dollars to be levied as a special tax for (specify) _____ purposes on the taxable property of our community college district for the year 19 83.

Signed this 25th day of August 1983

Kris Howard
Chairman of the Board of Said Community College District

Janet W. Bone
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk of each county in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 4.

This certificate of tax levy shall be filed with the county clerk of each county which any part of the community college district is located on or before the last Tuesday in December.

DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT

This is to certify that the Certificate of Tax Levy for Community College District No. 512
County(ies) of Cook, Kane, Lake and McHenry and State of
Illinois on the equalized assessed value of all taxable property of said community college district for the year
1983 was filed in the office of the County Clerk of this country on _____ 1983

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 1983 is \$ _____.

County Clerk

Date _____

County