

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

BOARD MEETING

AGENDA

October 26, 1989

*7:15 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
 - Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
 - A. For Approval
 - 1. Minutes--September 13, 1989 Committee of the Whole Meeting and September 28, 1989 Board Meeting Exhibit VI-A-1
 - 2. Bills Payable, Payroll for September 22, 1989 and October 6, 1989. Estimated Payroll for October 7 through December 1, 1989 Exhibit VI-A-2
 - 3. Resolution for 1988-89 Tax Levies Exhibit VI-A-3
 - B. For Information
 - 1. Financial Statements Exhibit VI-B-1
 - 2. Committee and Liaison Reports Exhibit VI-B-2
 - 3. Grants and Gifts Status Report Exhibit VI-B-3
- VII. Approval of Bid Awards/No Award Exhibit VII
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions Exhibit VIII-A
 - B. RECOMMENDATION: Adoption of 1990-91 Academic Calendar Exhibit VIII-B
 - C. RECOMMENDATION: Term Life, A.D.& D., Specific and Aggregate Stop Loss Insurance Exhibit VIII-C
 - D. RECOMMENDATION: Employment of Legat Architects Exhibit VIII-D
 - E. RECOMMENDATION: Review of Executive Session Minutes Exhibit VIII-E
 - F. RECOMMENDATION: Approval of Space Planning Program Exhibit VIII-F
 - G. BOARD INFORMATION: Canvass of Election and Reorganization Meeting Exhibit VIII-G

- * IX. Other Business - Student Profile Presentation (7:15 p.m.)
 - X. President's Report
 - XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board meeting of Thursday, October 26, 1989.

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District #512 was called to order by Chairman Barton on Thursday, October 26, 1989 at 7:20 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine. In the absence of Board Secretary Norwood, Chairman Barton requested that Member Orzech serve as Secretary pro tem.

ROLL CALL: Present: Members Barton, Coste, Howard, Moats and Orzech

Absent: Members Miller, Norwood and Student Member Ivarson

Also present: Paul Thompson, President; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; David Williams, V.P. Academic Affairs; Felice Avila, Executive Assistant to the President; Laurie Wren, Recording Secretary; Vic Berner, Dean of Business Services and Finance; Steve Catlin, Dean of Admissions and Registrar; George Dorner, Dean of Technology, Mathematics and Physical Sciences; Bill Howard, Dean of Continuing Education and Program Services; Liz McKay, Dean of Academic Enrichment and Language Studies; Martin Ryan, Dean of Liberal Arts; Bruce Bohrer, Director of Admissions; Ray Devery, Director of Development and External Affairs; John Lucas, Director of Planning and Research; Russ Mills, Director of Placement; Elaine Stoermer, Director of College Relations and Fred Vaisvil, Director of Career and Employment Services. Faculty: George Evans, Vice-President, Faculty Senate; and John Muchmore, Professor, Speech/Communication. Classified/Professional Technical Staff: Bill Neumann, Chairman, Classified Employee Council; Steve Dudek, Accounting Manager; Leon Hussissian, Audiovisual Technician; Thea Keshavarzi, Purchasing Agent; and Chris Staub, Orientation Coordinator. Harper Students: Don Bussey, Paul Dykstra, S. Kopecky, Kathleen Munson, Lou Nunez, Ed Wallace and Eric Wurzer. Other guests: Jaclyn Park, Paddock Publications.

PRESENTATION:
Student Affairs

Chairman Barton stated that members of the Student Affairs area had prepared a presentation for the Board on Harper student profiles. Vice President Henry noted that Steve Catlin and Jack Lucas had worked on the presentation, along with the speakers for the evening, Bruce Bohrer and Chris Staub. Information was distributed and reviewed with the Board on various Harper students to indicate the diversity of their backgrounds and education. The data included profiles

PRESENTATION:
Student Affairs
 (cont.)

of recent high school graduates and degree credit students. Information was also presented on applicant analysis and the assessment process.

Member Miller entered the meeting at 7:23 p.m.

Following the presentation, Member Howard inquired about the number of people over 60 years of age who are enrolled at Harper College. Director Lucas noted that there are approximately 50 senior citizens in the degree credit programs, and many more are enrolled in the Continuing Education courses. Students between 60-65 years of age pay 20 percent of the tuition rate plus fees. The tuition is free for those over 65; only payment for fees is required. Member Coste felt that many residents might not be aware of this benefit. Member Howard suggested that the matter be reviewed to determine if this segment of the community might be better served.

Vice President Henry stated that pertinent student information, including class rank, will be shared with the district high schools. Member Moats called attention to the significant increase in the number of students who intend to transfer to four-year institutions. Chairman Barton suggested that some of this data could be used for marketing purposes or news articles which would be of interest to the community. She thanked the Student Affairs personnel for their presentation.

CITIZEN
PARTICIPATION:

There was no citizen participation.

COMMUNICATIONS:

Member Orzech stated that a note of appreciation had been received from University of Illinois President Ikenberry who was presented with a gift from the College during a recent meeting with Board Members Norwood and Orzech. He noted that University personnel are pleased with Harper graduates and the articulation process.

CONSENT AGENDA:

Member Orzech moved, Member Howard seconded, approval of the Consent Agenda which includes the minutes of the September 13, 1989 Committee of the Whole Meeting and the September 28, 1989 Board meeting, bills payable, payrolls, resolution for 1988-89 tax levies, financial statements, committee and liaison reports, and grants and gifts status reports, as described in Exhibits VI-A-1, VI-A-2, VI-A-3, VI-B-1, VI-B-2 and VI-B-3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Bills Payable	Educational Fund	\$ 781,271.10
	Operations & Maintenance Fund	195,608.50
	Oper. & Maint. Fund (Restricted)	34,866.00
	Auxiliary Fund	189,268.36

CONSENT	Restricted Purposes Fund	129,218.93
AGENDA:	Trust & Agency Fund	803,005.87
Bills Payable	Liability, Protection & Settlement Fund	32,181.09
(cont.)	Federal Funds	88,344.93

The payroll of September 22, 1989 in the amount of \$1,073,315.65; the payroll of October 6, 1989 in the amount of \$1,076,064.31; estimated payrolls of October 7 through December 1, 1989 in the amount of \$3,256,310.63; estimated utility bills in the amount of \$120,000.00; and payments to Sir Speedy for printing in the amount of \$1,326.00; Joanne Heinly for early retirement in the amount of \$940.89; and Multiple Concrete Acces. Corp. for equipment in the amount of \$1,285.00.

In response to Member Moats, Vice President Manke stated that approval of the resolution for the 1988-1989 tax levies was necessary in order to publish the notice of the upcoming levy hearing in the newspaper.

Financial Statements There were no questions concerning the financial statements.

Committee and Liaison Reports There were no questions concerning the committee and liaison reports.

Grants and Gifts Status Report There were no questions concerning the grants and gifts status report.

Upon roll call, the vote was as follows:

- Ayes: Members Barton, Coste, Howard, Miller, Moats and Orzech
- Nays: None

Motion carried.

Student Member Ivarson entered the meeting at 8:05 p.m.

BID AWARDS/ NO AWARD: Member Miller moved, Member Howard seconded, approval of the bid awards as described in Exhibits VII-A1 through VII-A3 and the no award as described in Exhibit VII-B1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Award bid Q8187 to Phillips Brothers Printers, the low bidder for printing of the 1990/91 College Bulletin (catalog), in the amount of \$36,175.50.

Ex. VII-A2 Award bid Q8188 to White Way Sign Co., the only bidder for repair of signs, in the amount of \$6,435.00.

**BID AWARDS/
NO AWARD:
(cont.)**

Ex. VII-A3 Award bid Q8184 for janitorial supplies to Bee Chemical, Inc. in the amount of \$89.92; D & B Products, Inc. in the amount of \$1,226.05; Diamond Chemical Co. in the amount of \$2,934.50; Elton Corp. in the amount of \$5,165.30; Chem World, Inc. in the amount of \$1,214.50; Kranz, Inc. in the amount of \$3,601.50; Universal, Inc. in the amount of \$462.20; and Tri-Co Equipment Corp. in the amount of \$1,034.20 for a total award of \$15,728.17.

Ex. VII-B1 Approve a no award of bid request Q8189 for milk and dairy products.

Ayes: Members Barton, Coste, Howard, Miller, Moats and Orzech
Nays: None

Motion carried. Student Member Ivarson voted aye.

**UNFINISHED
BUSINESS:
Student
Trustee
Report**

Student Member Ivarson reported that she and other Student Senate representatives had attended the Illinois Community College Student Activities Association conference. She felt it was a great experience and they had the opportunity to meet many representatives of other colleges while attending the various workshops that were offered. International Week is currently being held at Harper College. Attendance has been very good, especially for the Chinese acrobat show which was held on Saturday. Other activities include an African storyteller, Irish folk music, and a Tai Kwon Do demonstration. An earthquake relief fund has been started and collections thus far total \$480.

Student Member Ivarson introduced the following newly-elected student senators who were in attendance: Don Bussey, Paul Dykstra, Kathleen Munson, Lou Nunoz and Ed Wallace. She added that there are five other student senators who were not able to attend the meeting. Upcoming events include a blood drive and a college and career focus presentation.

Chairman Barton expressed appreciation to the student senators for their attendance and wished them well during the coming year.

**NEW BUSINESS:
Personnel
Actions**

Member Howard moved, Member Miller seconded, approval of the Personnel Actions as listed in Exhibit VIII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

NEW BUSINESS:Personnel
Actions
(cont.)Professional/Technical Appointment

Calvin Meltesen, Research Analyst, p/t, 10/23/89,
\$13,366

Lori Washington, Job Developer, 11/01/89, \$23,700

Supervisory/Confidential Appointments

Laurie Wren, Executive Secretary to President,
10/09/89, \$31,690

Paula Deeken, Adult Education Business-BASED
Coordinator, 10/23/89, \$28,000

Classified, IEA/NEA Appointments

Robert Davis, Clerk/Dispatcher, 9/18/89, \$13,686

Margaret Brown, Library Assistant I, p/t, 9/22/89,
\$9,235

Beverly Thill, Clerk Typist I, p/t, 9/25/89, \$7,848

Betty Bueno, Receptionist, 9/25/89, \$15,795

David Fanizza, Security Guard, 9/25/89, \$14,782

Jeanne McMahon, Lab Assistant, Fitness Center, p/t,
9/28/89, \$13,536

Joanne Cameron, Library Assistant I, p/t, 10/9/89,
\$11,162

Robert Moriarity, Utilities Helper, 10/16/89, \$22,755

Jeanne Eichenseer, Editor/NewsWriter, 10/16/89,
\$20,500

Daniel Conrad, HVAC Mechanic, 10/19/89, \$25,085

Mary Joseph, Clerk, p.t, 10/19/89, \$8,112

Classified Staff Reclassifications

Jeanne Kline, Program Assistant, 7/01/89, \$17,574

Betty Brooker, Secretary II, 7/01/89, \$20,326

Professional/Technical Reclassifications

Carole Christiansen, Program Specialist, p/t, 7/01/89,
\$13.79/hr

Gail Riggs, Program Specialist, p/t, 7/01/89,
\$12.59/hr

Elizabeth Miller, Program Specialist, p/t, 7/01/89,
\$13.79/hr

Supervisory/Confidential Reclassification

Jane Harris, AED Student Advisor & JTPA Coordinator,
10/01/89, \$28,528

Classified Staff Retirement

Lorraine Oates, Financial Aid Assistant, 12/31/89,
17 years' service

NEW BUSINESS:Personnel

Actions

(cont.)

Professional/Technical Termination

Antoinette Flaherty, Research Analyst, p/t, 10/29/89

President Thompson called attention to the retirement of Lorraine Oates who will be leaving the College at the end of the year. He noted Ms. Oates' significant contributions to Harper during her 17 years of service and stated that she would be missed. The President extended best wishes on her retirement.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller,
Moats and Orzech

Nays: None

Motion carried. Student Member Ivarson voted aye.

1990-91
Academic
Calendar

Member Orzech moved, Member Ivarson seconded, adoption of the 1990-1991 academic calendar as outlined in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

President Thompson stated that School Districts 211 and 214 have not finalized their respective calendars as yet, and it is possible that there may be a change in the Harper calendar in order to coordinate the spring break period for 1991.

In a voice vote, the motion carried.

Term Life,
A.D. & D.,
Specific and
Aggregate
Stop Loss
Insurance

Member Howard moved, Member Miller seconded, that the Board of Trustees accept the proposal of Corroon and Black of Illinois to have the Hartford Insurance Company provide the College with term life, accidental death and dismemberment, specific and aggregate stop loss insurance coverage, as described in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Moats inquired about the significant increase in costs. Vice President Manke explained that there have been major losses over the past two years. He noted that the payouts were almost double the costs for premiums. Member Orzech stated that it is unfortunate that the College could not do business with an Illinois firm for the insurance. She added that this was not an objection to the recommendation, but was an observation.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller,
Moats and Orzech

Nays: None

NEW BUSINESS:

Motion carried. Student Member Ivarson voted aye.

Employment of
Legat
Architects

Member Coste moved, Member Howard seconded, approval of the employment of Legat Architects, Inc. to provide the architectural services for the 1989-1990 Repair and Renovation projects at a fee of 7.5 percent of the project costs, as described in Exhibit VIII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chairman Barton explained that these projects were budgeted as part of the final year of the planned three-year repair and renovation program which was approved by the Board.

Member Orzech commented that she had attended a maintenance workshop during the recent ACCT convention and learned that approximately 90 percent of community colleges have installed a building automation system. She felt that this was most interesting in view of the questions which were raised prior to approval of a system for Harper College. Member Orzech stated that all colleges feel that they are realizing significant savings as a result of this change. Member Moats stated that he is looking forward to a report on the new Harper system. Vice President Manke replied that the system should be fully operational by December. The administration is pleased with the new system and believes that the anticipated cost savings will be realized even though utility costs have increased. Comparison figures will be shared with the Board in the future.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller,
Moats and Orzech
Nays: None

Motion carried. Student Member Ivarson voted aye.

Executive
Session
Minutes

Chairman Barton called attention to Exhibit VIII-E, the minutes of Executive Sessions, and stated that these minutes should be reviewed in closed session. Board members agreed to defer this matter to the end of the meeting.

Space Planning
Program

In regard to Exhibit VIII-F, President Thompson noted that Board members had received copies of a revised recommendation with minor changes.

Member Miller moved, Member Orzech seconded, approval of the space planning program which comprehends building a liberal arts division facility, a performing arts complex, a bookstore, and remodeling of existing space identified in the architect's Space

NEW BUSINESS:
Space Planning
Program
(cont.)

Planning Analysis, contingent upon further analysis of space needs and appropriate funding, as described in Exhibit VIII-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In response to Member Coste, President Thompson explained that 'appropriate funding' would be a combination of the funding options as approved by the Board.

Member Moats expressed concern that the administration was not looking at other off-campus facilities. He noted that Harper no longer has an Elk Grove facility and may lose the Northeast Center facility as well. President Thompson replied that the administration is seeking space in the Elk Grove Village area. In addition, the agreement for the Northeast Center will be reviewed and negotiated this year. Member Moats felt that these items should be considered in conjunction with an updated master plan. He noted that statistics indicate a distinct correlation between the proximity of a facility and the proportion of potential students in attendance. He believed that this aspect should be reviewed to determine if additions to the plan are needed. He added that this would not preclude the work recommended, but he felt that all avenues should be explored, especially as these relate to classroom education.

Member Howard stated that the administration is looking at off-campus facilities in relation to needs and that she supports Member Moats' concerns. She suggested that the recommendation be changed to approve "an updated space planning program for the main campus." The off-campus facilities, including rental classrooms, could be a separate and distinct topic and a report could be prepared on this matter. In regard to the Palatine campus, Chairman Barton pointed out that the entire campus was not completed in accordance with the original master plan.

Member Miller revised his motion to include Member Howard's suggestion.

It was Member Moats' understanding that the original master plan envisioned that the entire Building F would be utilized as a learning resources center. He questioned whether it was wise to proceed with two rounds of remodeling in order to accomplish this over a span of ten to fifteen years in the future. President Thompson stated that the architect's plans for the College Space Planning Program include a complete dedication of the three floors of Building F as a learning resources center. Serious consideration has been given to this aspect of the program and the administration is comfortable with this plan.

NEW BUSINESS:
Space Planning
Program
(cont.)

Member Moats expressed concern about the proposed sale of \$3 million in bonds from the 1975 referendum prior to the end of 1989. He noted that approximately 15 years have passed and the scope for the use of the approved money has changed dramatically. He stated that the community has done a good job of supporting Harper College and it is important to maintain credibility with the taxpayers. Member Howard replied that the purpose of the 1975 referendum was to obtain money for expansion of educational facilities and, at that time, it was felt that additional facilities would be built on a second site. Since that time, the Board has determined that a second campus was not justified due to projected enrollments and the costs for construction. However, the educational needs of Harper students do justify the need for additional facilities to be built on the Palatine campus and this ties in with the original master plan for Harper College.

Member Orzech requested information on the retirement of the \$3 million in bonds. President Thompson explained that the College has the opportunity to lower the amount levied for life safety projects because the number of such repairs is declining. This money could then be used to pay off the bonds without escalating the tax rate. This will be determined by the terms of the bond sale which would be approved by the Board.

Member Miller inquired about the revenue from the bookstore. President Thompson replied that this would not be used for these bonds, but alternate bonds could be sold in order to build a new bookstore. Several alternatives for funding have been outlined and the Board may choose from the various options without spending any of the principal that is on hand.

Member Coste inquired about the possibility of private funding. President Thompson stated that the Educational Foundation is willing and eager to begin work to raise funds for conference center space. Chairman Barton felt that a formal plan of action must be approved before private funds are solicited.

Member Coste questioned what would happen if the bond issue is approved and the bonds are sold but the state funding is delayed. President Thompson felt that the program could then commence with the bookstore. He stated that the recommendation before the Board refers to appropriate funding for projects and the decision would rest with the Board. After a new bookstore facility is operational, the current bookstore space would be remodeled. Member Howard added that a portion of the remodeling of the present bookstore location might possibly be funded privately

NEW BUSINESS:
Space Planning
Program
(cont.)

for a conference center. Member Coste asked that this be noted in the minutes. Chairman Barton added that the possibilities for private funding are not known at this time. Member Coste stated that this is the problem -- there are aspects of which the Board and the administration are unaware. Chairman Barton stated that the proposed recommendation is to approve the first stage of the plan with the hope that all projects can be accomplished.

Member Coste cautioned that there could be problems if the bonds are sold and the remainder of the program does not materialize. Chairman Barton replied that work could then proceed on a new bookstore and the renovation and remodeling of other campus facilities. Member Coste explained that he had no problem with the proposed program but that he was concerned about the time frame and the funding.

Member Moats questioned the need to sell bonds prior to the end of 1989. President Thompson stated that the administration has been advised by bond counsel that case law indicates that the bonds should be sold prior to the end of 15 years. Member Moats requested that this information be obtained in writing. Member Orzech commented that a great deal of time has been devoted to the space planning program and, at some point, a decision should be made by the Board.

Member Moats questioned the need for a new bookstore facility and was concerned that prices of books remain stable. Vice President Manke called attention to a recently-completed review of the bookstore by representatives of the National Association of College Stores. One of their recommendations was to offer a wider selection of books and products to the students. It is felt that additional space will not only enable this to be done, but that it will result in increased bookstore sales. The revenue generated will help to offset the amount of money needed to make the bond payments for this facility. Vice President Manke stated that a written report of the bookstore review will be shared with the Board in the future.

Member Coste stated that he would support the motion as long as it is contingent upon funding. He added that it is important to know how much will be received from the state. President Thompson stated that it is possible, but not probable, that state funding would be received in 1990. He believed that it is quite likely that Harper would receive the requested funding in 1991. He informed the Board that community colleges have been receiving a total of \$20-25 million in capital funding for the past few years and the current amount requested is \$43 million. In addition, the state approved ten of the 14 community

NEW BUSINESS:
Space Planning
Program
(cont.)

college funding requests submitted last year and the remaining four requests rank at the top of the current list of funding recommendations for this year. Member Howard noted that Harper has not received any capital funding from the state in a long time and felt that the College has a very legitimate, well-documented request for funding at this time. Member Moats stated that he wanted it clear that he cannot support any building plan which does not have distinct plans for funding.

In response to Member Miller, President Thompson stated that the reference to the conference center meant the specific remodeling of various conference rooms. Member Miller felt that there is also interest in fund raising for a performing arts center. As a result of his contacts, Director Devery stated that he believes that the first priority is the remodeling of existing space into an executive conference center, followed by the building of a performing arts center.

Chairman Barton requested that Board members contact the administration for any additional information needed prior to the November meeting so that a decision can be reached on this matter.

Member Coste requested that a written formal statement be obtained from bond counsel regarding their advice that the bonds be sold before December 31, 1989. In addition, he asked that a second opinion be obtained regarding the timing of the sale.

Upon roll call, the vote was as follows:

- Ayes: Members Barton, Coste, Howard, Miller,
Moats and Orzech
- Nays: None

Motion carried. Student Member Ivarson voted aye.

Election Canvass
and
Reorganization
Meeting

Chairman Barton stated that Exhibit VIII-G was an informational item regarding the canvass of the Board election and reorganization meeting. Following discussion, it was agreed that the canvass would commence at 8:30 p.m. on Monday, November 13.

OTHER BUSINESS:

Chairman Barton inquired about the status of the revised Board Policy Manual. Member Moats replied that the manual should be available by the regular November Board meeting.

PRESIDENT'S
REPORT:

President Thompson congratulated Ms. Munson, the newly-elected President of the Student Senate. In addition, he welcomed Professor George Evans, Vice-President of the Faculty Senate, who was in attendance. President Thompson stated that seats at

PRESIDENT'S
REPORT:
(cont.)

the Board table are available for representatives of the Faculty and Student Senates, the Classified Employee Council, the Professional/Technical Union and the IEA/NEA Union.

The first seminar of the Harper College Drug, Alcohol Wellness Network (DAWN) was held on November 15 with 289 attendees. As a result of this response, a support group has been initiated and meetings are held on campus every Tuesday evening at 7:30 p.m.

The Business and Social Science Division sponsored a conference for students and the community on October 24-25. The theme was Managing Diversity. President Thompson stated that John Hug, a member of the Educational Foundation, was one of the presenters. In addition, Board Member Miller was a moderator for one of the presentations. The conference was very well done and President Thompson thanked Member Miller for his participation.

The College has received an \$8,000 grant from Kemper for an adjunct faculty development program. Dean Tom Johnson is overseeing the project which involves a peer coaching concept with full-time faculty. Team members include Barbara Radebaugh, John Perricone, Jean Longhurst, Maria Coons, Carole Lissy, Robert Held and Bill Jedlicka.

The October Grants and Gifts Status Report indicates a \$357,000 grant from the State Legalization Impact Assistant Grant (SLIAG) to provide educational services to eligible legalized aliens. Many community colleges recognize the need to provide these services. The grant is administered by the Academic Enrichment and Language Studies division and their efforts in this regard are appreciated.

A Two-plus-Two agreement has recently been finalized with Mundelein College as part of Harper's attempt to establish better articulation with senior colleges and universities. In addition, Dean Steve Catlin is working on a similar agreement with Roosevelt University.

President Thompson commented on the excellent job done by Student Activities in promoting International Week. He noted that he was a participant in the World Game, designed by Buckminster Fuller and played by the U. S. Congress, United Nations, and other organizations, which was held earlier today in Building M. He felt that it was a tremendous learning experience for all participants. He expressed appreciation for all the activities which were planned and promoted by the students.

**PRESIDENT'S
REPORT:
(cont.)**

Leadership training sessions are in progress for the Preferred Future program and President Thompson encouraged Board members to participate. Deans Bill Howard and Pat Bourke are the key people involved in this process.

The President announced that Motorola will provide an amount of \$45,000 for the services of an individual to work in a cooperative effort with them. The approval of this grant-funded position is a clear indication that Motorola is well pleased with their cooperative work with Harper College.

Harper College Fashion Design students were among the recent winners in a national competition held this fall. The award-winning students were: Beverly Adams, Marsha Donahue and Sharon Soeder. President Thompson extended congratulations to the students for their achievements.

Board Member Susanna Orzech recently had a very interesting article concerning the Leadership 2000 Conference published in the Trends and Issues section of the 1989 Trustee Quarterly.

President Thompson distributed to Board members copies of the Harper Memorandum, a newsletter to high school administrators, faculty and counselors. In addition, he called attention to an upcoming College and Career Fair to be held on campus.

Member Orzech stated that she had provided Board members with a report on the recent ACCT Conference which she attended with President Thompson. The report was a general review plus her personal notes and observations on the meeting which was attended by 1500 persons. She noted that the College had purchased two videotapes, and she specifically recommended that Trustees view "The History, Development and Future of Community Colleges." She thanked the administration and the Board for the opportunity to attend the conference.

**EXECUTIVE
SESSION:**

Member Miller moved, Member Orzech seconded, that the Board adjourn to executive session for the purpose of reviewing executive session minutes.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats
and Orzech
Nays: None

Motion carried. Student Member Ivarson voted aye.
The Board adjourned to executive session at 9:15 p.m.

EXECUTIVE
SESSION:
(cont.)

Following executive session, it was moved and seconded that the Board return to regular session. In a voice vote, the motion carried and the Board returned to regular session at 9:30 p.m.

NEW BUSINESS:
Executive
Session
Minutes

Member Miller moved, Member Orzech seconded, that the minutes of executive sessions for the period April 28, 1989 through October 25, 1989 remain confidential.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Coste, Howard, Miller, Moats
and Orzech

Nays: None

Motion carried. Student Member Ivarson voted aye.

ADJOURNMENT:

Member Orzech moved, Member Miller seconded, that the meeting be adjourned. Motion carried and the meeting was adjourned at 9:35 p.m.

Chairman

Secretary pro tem