

WILLIAM RAINEY HARPER COLLEGE
1200 West Algonquin Road
Palatine, Illinois

BOARD MEETING

AGENDA

April 26, 1990

*7:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Citizen Participation
- IV. Communications
- V. Unfinished Business
 - Student Trustee Report
- VI. Approval of Consent Agenda (Roll Call Vote)
 - A. For Approval
 - 1. Minutes--March 14, 1990 Committee of the Whole meeting; and March 22, 1990 Regular Board meeting Exhibit VI-A-1
 - 2. Bills Payable, Payrolls for March 23 and April 6, 1990. Estimated payrolls for April 7 through June 1, 1990 Exhibit VI-A-2
 - B. For Information
 - 1. Financial Statements Exhibit VI-B-1
 - 2. Committee and Liaison Reports Exhibit VI-B-2
 - 3. Grants and Gifts Status Report Exhibit VI-B-3
- VII. Approval of Bid Awards/Purchase Orders Exhibit VII
- VIII. New Business
 - A. RECOMMENDATION: Personnel Actions
 - 1. Personnel Action Sheets Exhibit VIII-A-1
 - 2. Return to Tenured Faculty Position -- English Dept. Exhibit VIII-A-2
 - B. RECOMMENDATION: Second Reading/Revision of Current Smoking Policy Exhibit VIII-B
 - C. RECOMMENDATION: Guide to Trusteeship Exhibit VIII-C
 - D. RECOMMENDATION: Appointment of Auditor Exhibit VIII-D
 - E. RECOMMENDATION: Review of Executive Session Minutes Exhibit VIII-E
- * IX. Other Business - Learning Resources Center Presentation (7:30 p.m.)
- X. President's Report
- XI. Adjournment

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, April 26, 1990

CALL TO ORDER:

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Barton on Thursday, April 26, 1990 at 7:35 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL:

Present: Members Bakas, Barton, Coste, Orzech,
Student Member Trippiedi and Karen Hale
(interpreter)

Absent: Members Howard, Moats and Norwood

Also present: Paul Thompson, President; David Williams, V.P. Academic Affairs; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services; Felice Avila, Executive Assistant to the President; Laurie Wren, Recording Secretary; Vic Berner, Dean of Business Services and Finance; Steve Catlin, Dean of Admissions and Registrar; Al Dunikoski, Dean of Learning Resources Center; Bill Howard, Dean of Continuing Education and Program Services; Joan Kindle, Dean of Student Development; Liz McKay, Dean of Academic Enrichment and Language Studies; Martin Ryan, Dean of Liberal Arts; Bruce Bohrer, Director of Admissions; Don DeBiase, Director of Physical Plant; Ray Devery, Director of Development and External Affairs; John Lucas, Director of Planning and Research; Russ Mills, Director of Placement; and Fred Vaisvil, Director of Career Planning Center. Faculty: Roger Mussell, President, Faculty Senate; Larry Kent, Robert Powell, and Renee Zellner. Classified/Professional Technical Staff: Thea Keshavarzi, Purchasing Agent; Kevin King, Public Safety Supervisor; Christopher Kungie, Audiovisual; Steven Lollind, Audiovisual; Rosemary Murray, Health Services Supervisor; Kay Quam, Continuing Education Coordinator; Pam Toomey, Administrative Secretary and Joan Young, Publications and Communication Services Manager. Harper Students: John Fallahee, Darlene Ivarson, Mark James, Eric Jason, and Tari Vaughn. Guests: Toni Vargo, Palatine League of Women Voters and Jean Wright, Paddock Publications.

PRESENTATION:

Learning
Resources Center

President Thompson introduced Dr. Al Dunikoski, Dean of the Learning Resources Center, who stated that he was pleased to have the opportunity to make a presentation to the Board. He explained that the LRC

PRESENTATION:
Learning
Resources
Center (cont.)

television department is one of four in the LRC under Media Services and is responsible for producing instructional materials for faculty and staff for a variety of reasons.

Member Howard entered the meeting at 7:40 p.m.

Dean Dunikoski presented a videotape of filmclips of the most recent College productions.

Member Moats entered the meeting at 7:45 p.m.

Following the videotape presentation, Dean Dunikoski distributed information on the Learning Resources Center to members of the Board. On behalf of the Board, Chairman Barton expressed appreciation for the informative and enlightening presentation. She added that the videotape was very well done.

CITIZEN
PARTICIPATION:

There was no citizen participation.

COMMUNICATIONS:

There were no communications.

UNFINISHED
BUSINESS:
Student
Trustee
Report

Chairman Barton introduced and extended a warm welcome to Mr. Mike Trippiedi, newly-elected Student Board Member. Student Member Trippiedi stated that he looks forward to working with the Board on the various important issues facing the College.

Chairman Barton requested that Ms. Darlene Ivarson, retiring Student Board Member, step forward. On behalf of the Board, Chairman Barton read and presented Ms. Ivarson with the following resolution:

WHEREAS, Darlene Ivarson has served as a student member of the Board of Trustees of William Rainey Harper College, Palatine, Illinois since 1989; and

WHEREAS, Darlene was chosen by the students of Harper College as their representative on the Board of Trustees and;

WHEREAS, Darlene has communicated the comments and suggestions from students and kept the Board informed about matters affecting students; and

WHEREAS, Darlene brought to her service as a Student Trustee a sense of responsibility and purpose; now therefore be it

RESOLVED, that the Board of Trustees of William Rainey Harper College, on behalf of the College and the citizens of District 512, expresses appreciation for the dedication, loyalty and service given by Darlene Ivarson.

UNFINISHED

BUSINESS:

Student
Trustee
Report (cont.)

In addition, Ms. Ivarson was presented with a plaque and a gift in appreciation for the many contributions she made during her term as student trustee. Chairman Barton added that the Board had enjoyed the experience of working with Ms. Ivarson and that she would be missed. Board Members extended best wishes to Ms. Ivarson on her future endeavors.

CONSENT AGENDA:

Member Bakas moved, Member Howard seconded, approval of the Consent Agenda including the minutes of the March 14, 1990 Committee of the Whole meeting and the March 22, 1990 regular Board meeting, bills payable, payrolls, estimated payrolls, financial statements, committee and liaison reports, and grants and gifts status report, as described in Exhibits VI-A-1, VI-A-2, VI-B-1, VI-B-2 and VI-B-3 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Minutes

There were no corrections to the minutes.

Bills Payable

Education Fund	\$ 702,889.16
Operations & Maintenance Fund	296,955.14
Auxiliary Fund	129,740.22
Restricted Purposes Fund	93,848.52
Trust and Agency Fund	945,757.74
Liability, Protection & Settlement Fund	14,376.07
Federal Funds	147,129.34

The payroll of March 23, 1990 in the amount of \$1,081,805.25; the payroll of April 6, 1990 in the amount of \$1,063,379.82; the estimated payrolls of April 7, 1990 through June 1, 1990 in the amount of \$4,313,355.19; estimated utility bills in the amount of \$120,000.00; payment to Postmaster, Palatine Post Office for postage in the amount of \$20,000.00; and to Dodge City of Des Plaines for a vehicle in the amount of \$13,411.20.

Financial
Statements

There were no questions regarding the financial statements.

Committee and
Liaison Reports

In regard to the Committee and Liaison Reports, Member Coste called attention to the ICCTA proposed budget for fiscal year 1991 upon which a vote will be taken at the ICCTA May meeting. He noted that ICCTA dues have increased 22 percent and he asked if Board members had any observations regarding continued participation by Harper College in the ICCTA.

Member Orzech replied that comments have been made to the ICCTA in past years regarding the amount of support received in relation to the kinds of benefits received. She felt that the association does a good job, but it is not always relevant to the needs of the College. She had no objection to her concerns

Committee and
Liaison Reports
(cont.)

being expressed to the ICCTA. She called attention to a recent survey about the frequency of meetings and agreed that meetings may be held too frequently for a large number of trustees. In addition, costs should be taken into consideration.

As a former Board liaison to the ICCTA, Member Howard felt that the association attempts to accomplish too much. She felt that their activities should be prioritized and that work should be concentrated on the legislature, state government, and education for trustees. She felt that the proposed fee increase was too large and that the ICCTA budget should be reduced by cutting back on the number of meetings. Chairman Barton agreed. She added that the ICCTA is very impressive in lobbying efforts and felt that the College should continue to support the association. Member Bakas agreed.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
Moats and Orzech
Nays: None

Motion carried. Student Member Trippiedi voted aye.

Grants and Gifts
Status Report

In regard to the Grants and Gifts Status Report, Chairman Barton called attention to a gift in the amount of \$38,500 from Advent Electronics. She added that this donation was due in great measure to the efforts of Faculty Senate President Mussell and Director Devery.

BID AWARDS:

Member Orzech moved, Member Howard seconded, approval of the bid awards as outlined in Exhibits VII-A1 through VII-A8 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-A1 Award bid Q8241 to Carroll Seating Co., the low bidder for carpeting in Buildings J and A, in the amount of \$82,655.75.

Ex. VII-A2 Award bid Q8238 to Scientific Supply Co., the low bidder for a polarizing microscope and camera, in the amount of \$12,451.94.

Ex. VII-A3 Award bid Q8239 to The Corus Co., the low bidder for a Link Networking System, in the amount of \$10,422.50.

BID AWARDS:
(cont.)

- Ex. VII-A4 Award bid Q82285 to Breese Publishing Co., Inc., the low bidder for printing of the Fall 1990, Spring 1991 and Summer 1991 Course Schedules, in the amount of \$80,665.00.
- Ex. VII-A5 Award bid Q8236 to Logan Printing Co., the low bidder for printing of the 1990/91 Student Handbook, in the amount of \$8,723.00.
- Ex. VII-A6 Award bid Q8231 to Silver Coin Amusements, the high bidder for the electronic amusement games, in the amount of 57.7%, to run from June 1, 1990 through June 30, 1992.
- Ex. VII-A7 Award bid Q8242 to Memorex Telex, the low bidder for color display terminals, in the amount of \$31,840.00.
- Ex. VII-A8 Award bid Q8243 to LaSalle Computer Corp., the low bidder for a printer, in the amount of \$12,850.00.

Student Member Trippiedi requested additional information on Exhibit VII-A1. Vice President Manke explained that the new carpeting will be installed in the fireplace area and student activities area in Building A and in classrooms, offices and hallways in Building J. President Thompson added that this is the beginning of a plan to do replace carpeting and install additional carpeting throughout the campus.

In regard to Exhibit VII-A6, Member Orzech noted that the this matter had been discussed previously and that she would not be able to support the bid. She realized that the students are in favor of the amusement games, but she stated her opposition to such games on campus because it is contrary to what she, as a Board Member, is trying to achieve. She noted that the amusement games agreement is an effort to provide additional activities which would appeal to a larger number of students, based upon their requests, but that she could not support the recommendation.

Member Coste stated that he is satisfied with the responses to the concerns he raised last month regarding this recommendation.

President Thompson noted that it is common for institutions of higher education with a commuter population to provide different types of entertainment to fill the free hours for students.

BID AWARDS:
(cont.)

He pointed out that students spend time and money in such activities and the College is responding to ways to satisfy the desires of such students.

Member Orzech moved to amend the motion to exclude Exhibit VII-A6. Member Howard seconded.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Bakas, Coste, Howard,
Moats and Orzech
Nays: None

Motion carried. Student Member Trippiedi voted aye.

Upon roll call on the motion to approve Exhibits VII-A1 through VII-A5 and Exhibits VII-A7 and VII-A8, the vote was as follows:

Ayes: Members Barton, Bakas, Coste, Howard,
Moats and Orzech
Nays: None

Motion carried. Student Member Trippiedi voted aye.

Member Howard moved, Member Bakas seconded, approval of the bid award as outlined in Exhibit VII-A6.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Bakas, Coste, Howard
and Moats
Nays: Member Orzech

Motion carried. Student Member Trippiedi voted nay.

PURCHASE ORDERS:

Member Bakas moved, Member Coste seconded, approval of the purchase orders as listed in Exhibits VII-B1 through VII-B3, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-B1 Approve issuance of a purchase order to Computer Associates International (formerly Cullinet Software, Inc.), for renewal of the Software Licensing Agreement for the IDMS Data Base Management System and its features, in the amount of \$26,490.00.

Ex. VII-B2 Approve issuance of purchase orders designating EBSCO Subscription Services as the Library periodicals subscription agent for one year, in the amount of approximately \$43,292.00.

PURCHASE ORDERS:
(cont.)

Ex. VII-B3 Approve issuance of a change order to purchase order D44965 to Des Plaines Publishing Company, for printing of the Harbinger (student newspaper), to increase the encumbrance in the amount of \$6,800.00 for a new total not to exceed \$21,835.00.

In regard to Exhibit VII-B1, Member Coste requested that the Board be furnished with a summary of the proposed expenditures for all computer purchases including leased equipment, consultants, management services, hardware and software. He felt that these expenditures could total as much as \$2 million dollars. President Thompson replied that the administration would comply with this request.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
Moats and Orzech
Nays: None

Motion carried. Student Member Trippiedi abstained.

NEW BUSINESS:
Personnel
Actions

Member Howard moved, Member Orzech seconded, the approval of the Personnel actions as listed in Exhibit VIII-A-1 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Professional/Technical Appointment

Kelly Wickstrom, Exercise Physiologist, 4/2/90,
\$23,300
James Finke, Weekend Specialist, 4/6/90, \$33,000

Classified and Custodial/Maintenance Appointments

David Lauerman, Custodian, 4/9/90, \$20,592
Carol Kob, Clerk Typist I, p/t, 4/9/90, \$11,310
Martin Hendricks, Groundskeeper, 4/11/90, \$21,570
Sara Speicher, Editor/NewsWriter, 4/23/90, \$17,873
Betty Parkhurst, Secretary II, 5/14/90, \$17,497

Classified Staff Reclassification

Laurene Miller, Secretary II, 3/1/90, \$17,880

Custodial/Maintenance Retirement

Nels Anderson, Custodian, May 31, 1990, 14 years' service

Classified Staff Termination

Lisa Callas, Receptionist, 3/30/90

NEW BUSINESS:

**Personnel
Actions
(cont.)**

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
Moats and Orzech
Nays: None

Motion carried. Student Member Trippiedi voted aye.

President Thompson called attention to the retirement of Nels Anderson, a member of the Physical Plant staff who is retiring after 14 years of service at Harper. He acknowledged Mr. Anderson's work on behalf of the College and extended best wishes on his retirement.

**Return to
Tenured
Faculty
Position**

Member Orzech moved, Member Howard seconded, that Professor Martin J. Ryan return to his tenured faculty position in the English department at the beginning of the 1990-91 academic year with placement on the salary schedule appropriate to his rank and years of faculty experience at Harper, as outlined in Exhibit VIII-A-2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
Moats and Orzech
Nays: None

Motion carried. Student Member Trippiedi voted aye.

Chairman Barton stated that Dean Ryan is one of the original faculty members of the College and has been the Dean of Liberal Arts Division for ten years. She expressed appreciation for his administrative work during that time and was pleased that he would remain with the College as a faculty member. Member Howard recognized the leadership that Dean Ryan has provided in developing the Harper College sculpture and art collection and in fostering the international studies program. Dean Ryan stated that he appreciated the opportunity to serve as Dean and is excited about the prospect of returning to a faculty position.

**Second Reading/
Revision of
Current Board
Policy on Smoking**

Member Orzech moved, Member Howard seconded, that the Board of Trustees approve the following revisions to the current Board policy regarding smoking as outlined in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes):

1. Adopt the proposed amendment to Section 6.10 Smoking Policy of the Board Policy Manual to be effective August 1, 1991;

NEW BUSINESS:
**Second Reading/
Revision of
Current Board
Policy on
Smoking
(cont.)**

2. Restrict and reassign indoor spaces designated for smoking in order to achieve a more healthful environment; and
3. Offer smoking cessation assistance beginning summer 1990 and until August 1, 1991, to students and employees who seek it.

President Thompson explained that the recommendation has been changed somewhat from the first reading in order to reduce the designated smoking areas in the College beginning August 1, 1990 to six areas -- one each in Buildings A, D, F, H, J and P. In addition, smoking cessation workshops will be made available through August 1991, if individuals choose to participate. By August 1, 1991, smoking would not be allowed in any campus building or College vehicle.

Member Howard voiced her support for the efforts to convince people that smoking is hazardous to health. In addition, she supported the movement toward a smokefree campus and felt that this was appropriate for an educational institution. She commended the administration for instituting the change in a gradual manner in order to give individuals time to adjust to the new policy. She hoped that smokers would take advantage of the smoking cessation program and begin to consider how their needs will be met if they do not quit smoking.

Member Bakas stated that he had no problem with the proposed recommendation although he felt it unusual to adopt a policy which would be implemented in the following year. He wondered how and by whom the policy would be enforced. In addition, Member Bakas suggested that the proposed policy guidelines be approved by the College President.

In response to Member Moats, President Thompson stated that the proposed amendment had been reviewed by legal counsel. Member Moats questioned why smokeless tobacco was included in the amendment. Dean Gelch confirmed the problems associated with the use and disposal of smokeless tobacco in Building M. He felt that both the Environmental Health and Safety Committee and the Wellness Committee are very much aware of the concerns and problems related to this issue. All available research and data has been studied thoroughly and he felt that the committee recommendation is appropriate. Member Howard added that smokeless tobacco is also a carcinogen and should not be accepted in the interests of good health. Member Moats expressed concern about attempts to legislate good health for all individuals

NEW BUSINESS:
Second Reading/
Revision of
Current Board
Policy on
Smoking
(cont.)

inasmuch as there are many things which are done which are not in the best interests as far as health is concerned.

In response to Member Moats, President Thompson stated that the administration has worked to find readily available spaces on campus in order to isolate specific areas for smokers without making any major changes. In addition, engineers have reviewed the situation to determine areas which could be used without the addition of more ventilation. Vice President Manke added that separate ventilation systems would be required to accommodate the request for separate smoking rooms. Such changes could be made but would be costly.

Student Member Trippiedi hoped that individuals would take advantage of the opportunity to quit smoking. He was in favor of specific smoking areas in certain buildings; however, he expressed concern about the winter months.

In response to Member Moats, President Thompson stated that employees who are entitled to breaks could go outside to smoke if desired. Member Moats inquired about handling those who violate the proposed policy. He asked if students would be dismissed from the College and if employees would be fired. The President replied that it would be necessary to establish guidelines, but he expected that individuals associated with an educational institution would respond positively to the changes. Member Moats felt that it was good to have attention focused on the smoking issue, but he questioned whether a policy could realistically be implemented and enforced.

Member Coste stated that, as a non-smoker, he could not support the policy and felt it was terrible that people could not smoke in private offices. He asked what the Wellness Committee had done within the past year to encourage people not to smoke. Supervisor of Health Services Murray replied that stop-smoking clinics have been held periodically and brochures and literature have been distributed and made available. Member Howard noted that the College ventilation system is inadequate and allows smoke to invade other offices. This affects those with allergies or lung problems. Chairman Barton pointed out that it could be very costly to provide the ventilation required for a purpose which has been proven to be not in the interests of good health. Member Orzech agreed and pointed out that smoking is a habit which affects others through secondhand smoke. Member Moats agreed that non-smokers are entitled to clean air, but he also felt that there should be areas for those who

NEW BUSINESS:
Second Reading/
 Revision of
 Current Board
 Policy on
 Smoking
 (cont.)

wish to smoke without changing the quality of the air. He felt a compromise solution would address the rights of both groups.

Chairman Barton acknowledged the following members of the audience who expressed their views: Faculty members Larry Kent, Robert Powell and Renee Zellner; staff member Mary Polniaszek; and students John Fallahee, Brian Riley, Mark James and Tari Vaughn. Member Moats stated that he would be interested in the potential savings to be realized by the elimination of smoking on campus. He asked what the costs would be to provide ventilated areas for smokers so that non-smokers would not be affected by the smoke. Vice President Manke replied that the administration had reviewed the various College areas and attempted to locate areas where the air could be exhausted quickly to the outside without major renovation or the installation of sophisticated equipment. He questioned whether classrooms or offices should be used for this purpose and felt that the administration would need more specifics as to locations and size before proceeding on this matter.

Student Member Trippiedi expressed concern for the rights of all individuals and stated that he supports an agreement of sharing between smokers and non-smokers even if there is a loss of space.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Howard and Orzech
 Nays: Members Coste and Moats

Motion carried. Student Member Trippiedi voted nay.

Chairman Barton thanked all those who provided input to the Board of Trustees on this matter.

Guide to
Trusteeship

Member Moats moved, Member Howard seconded, that the Board of Trustees adopt the Guide to Trusteeship, as outlined in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In reference to Board Input, Chapter 3, page 25, paragraph 3, Member Coste suggested that the last sentence be deleted -- "These items must be received by the President at least two weeks prior to the Board meeting." Member Moats acknowledged that there had been considerable discussion regarding an appropriate timeframe on the matter. After discussion with the administration, the Board Procedures Manual Committee voiced support for the recommendation since the President's office must

NEW BUSINESS:
Guide to
Trusteeship
(cont.)

respond to requests. He noted that any Board member has the right to bring up a topic at a meeting although it may not be on the agenda. He pointed out that Board packets are delivered a week prior to each meeting. President Thompson added that, depending on the request, Board members expect to receive information in a timely manner. He felt that the response time was appropriate and allows sufficient time to comply with requests.

Member Coste felt that Board members are entitled to all pertinent materials, regardless of the timeframe, in order to act upon the recommendations of the administration. In addition, he noted that the manual reads that "only the Board Chairman or the President may add items." Member Moats responded that this was included as a matter of protocol. Member Howard felt that the wording was included to encourage Board members if there is a need to add an item to the Board agenda. She felt that it was good business practice to add items to the agenda in sufficient time so that supporting materials can be provided to the Board. Occasionally it may be necessary to deviate from this practice if time does not permit. She noted that it is possible to add an item to the agenda under Other Business if necessary.

Member Moats stated that he would have no problem deleting the statement from the Guide. Member Howard suggested that the following sentence be included in the Guide: "The President or any member of the Board may add an agenda item at the beginning of a meeting with the consent of the Board."

Member Moats moved, Member Howard seconded, that the motion be amended to include the statement as proposed. In a voice vote, the motion carried.

Member Orzech stated that she had thoroughly reviewed the Guide to Trusteeship and felt it was very well done and would be a tremendous aid to all Trustees. She commended Members Moats and Howard and Executive Assistant to the President Avila for the enormous amount of work done on the Guide. Board members concurred.

In a voice vote on the amended motion to approve the Guide to Trusteeship, the motion carried by a majority vote. Member Coste abstained.

Member Moats expressed appreciation to the members of the Board Procedures Manual Committee. Member Howard felt that newly-elected Student Member Trippiedi would find the Guide most helpful.

NEW BUSINESS:
Appointment
of Auditor

Member Bakas moved, Member Howard seconded, that the Board approve the bid to BDO Seidman, the low bidding certified public accounting firm, to perform the fiscal years 1990-1992 regular year-end audits at a combined fee not to exceed \$63,500. Additional reviews/audits as may be required of non-listed grants will be performed based upon the hourly rates of \$35 (May 1 to September 15) or \$72 (September 16 to April 30) as outlined in Exhibit VIII-D (attached to the minutes in the the Board of Trustees' Official Book of Minutes).

Vice President Manke stated that the administration feels that BDO Seidman is extremely capable of performing the College audit. The firm has performed audits for other colleges and has received good references. Member Orzech expressed reservations about the recommendation because of the low bid and the fact that, although the firm has not done work for Harper in the past, they feel that the work can be done in less time and for a lower fee. Dean Berner noted that it is not unusual for auditors to receive background materials from the previous auditing firm so that some of the preliminary work has already been completed. Vice President Manke stated that he is confident that the firm is reputable and will complete the required work in a satisfactory manner.

Member Howard called the question.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
and Moats
Nays: Member Orzech

Motion carried. Student Member Trippiedi voted aye.

PRESIDENT'S
REPORT:

President Thompson announced that the Learning Resources Center of the College is now a full member of the North Suburban Library System (NSLS) with voting rights and eligibility to be elected to the Board of Directors. The System has over 300 member libraries located in Cook, Kane, Lake and McHenry counties.

The Harper Speech Team ranked fifth in the nation at a recent tournament in Kansas City. Over 420 schools competed in the tournament. Harper award winners included Kathi Brandolino, Rosemary Langer and Marsha Delis. The President extended congratulations to team members and coach, Marsha Litrenta, on their impressive accomplishments.

**PRESIDENT'S
REPORT:
(cont.)**

The College Employment Fair on April 3 was a big success, receiving very favorable publicity in the local papers and many positive comments from those in attendance. This activity brings together business and community members for mutual benefit. President Thompson noted that this was the first year that the College had a booth on employment opportunities at Harper. He expressed appreciation to staff members in the Placement Office and others who were instrumental in organizing the event.

The President reported that he had recently returned from the AACJC annual conference in Seattle. The theme of the meeting was "Thinking Globally -- Serving Locally." The speakers in the general sessions were most interesting and dynamic in their presentations and reflected an impressive cultural diversity.

The Illinois Community College Trustees Association will host a Lobby Day in Springfield on May 9. The President stated that he planned to attend and invited Board members to accompany him. Chairman Barton and Member Howard stated that they would be available to attend. Individual meetings with area legislators will be scheduled.

President Thompson called attention to the following activities which will also take place in May: Student Awards Banquet on May 4 at 7:00 p.m.; Friends of Harper annual meeting on May 7 at 7:00 p.m.; Academic Convocation on May 8 at 7:30 p.m.; Trustee Scholarship Award Reception on May 15 at 7:30 p.m.; Sports Dinner on May 16 at 7:00 p.m.; Dental Hygiene Pinning Ceremony on May 17 at 7:30 p.m.; Nursing Pinning Ceremony on May 19; and Graduation on Sunday, May 20 at 3:00 p.m. In addition, performances of the Harper play "The Diviners" will take place this weekend and the Harper Festival Chorus will celebrate 25 years on May 6 with a scheduled performance at 3:00 p.m. Prior to the performance, a reception will be held at 1:00 for artist Gerard Singer who donated "Permutant - Modular Sculpture" to the College.

The President announced that six candidates for Vice President of Academic Affairs have been selected for interviews by the Search Committee. The interviews will take place next week on campus.

At the request of President Thompson, former Student Trustee Darlene Ivarson reported on the activities held at Harper for Earth Day. She noted that three new trees were planted on the campus. In addition, on behalf of the students, she presented a selection of environmental books as a donation to the College Learning Resources Center.

**PRESIDENT'S
REPORT:
(cont.)**

Chairman Barton announced that the Board of Trustees' objectives were distributed to the community with the last Board Action Report.

Chairman Barton noted that the next convention of the Association of Community College Trustees (ACCT) will take place in Baltimore on October 10-13.

Commencement information was distributed to Board Members and Chairman Barton hoped that as many Trustees as possible could be in attendance.

EXECUTIVE SESSION:

Member Orzech moved, Member Bakas seconded, that the Board adjourn to executive session for the purpose of discussing the appointment, employment and dismissal of personnel, collective bargaining, and the review of executive session minutes of the past six months.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
Moats and Orzech
Nays: None

Motion carried. Student Member Trippiedi voted aye. The Board adjourned to executive session at 9:42 p.m.

Following executive session, it was moved and seconded that the Board return to regular session. In a voice vote, the motion carried and the Board returned to regular session at 11:03 p.m.

**NEW BUSINESS:
Executive
Session
Minutes**

Member Howard moved, Member Orzech seconded, that the minutes of the executive sessions of October 26, 1989 and January 29, 1990 be released for public record and that the minutes of the executive sessions of February 22, 1990 and March 2, 1990 remain confidential.

Upon roll call, the vote was as follows:

Ayes: Members Bakas, Barton, Coste, Howard,
Moats and Orzech
Nays: None

Motion carried. Student Member Trippiedi voted aye.

ADJOURNMENT:

Member Orzech moved, Member Howard seconded, that the meeting be adjourned. In a voice vote, the motion carried and the meeting was adjourned at 11:08 p.m.

Chairman

Secretary