

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, March 21, 1996.

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chairman Moats on Thursday, March 21, 1996 at 8:00 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Born, Gillette, Hess, Howard, Kolze and Moats; Student Member Solarte
Absent: Member Barton

Also present: Paul Thompson, President; Ed Dolan, V.P. Academic Affairs; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services, David McShane, V.P. Information Systems; Ted Agresta; Felice Avila; Mary Azawi; Vic Berner; Larry Bielawa; Lori Dahaher; Robert Getz; Amy Hauenstein; Thea Keshavarzi; Joan Kindle; Tom McCabe; Liz McKay; Rosemary Murray; Jeanne Pankanin; Bill Punkay; Maria Moten; Pat Wenthold; Joan Young - Harper College. Julie Thompson and Susan Rademacher - Harbinger. Christine Becker, Caroline Saccomanno and Lavelle Velez - Students. Guests: Mike Coste; John Coste; Greg Coste; Dan Coste; Christina Coste; Ben Romig; Keith Romig; Andrew Romig; Carolyn Romig; JoAnn Wolf; Walt Wolf - Citizens. Charles Burnidge and Michael Murphy - Burnidge & Cassell. Margaret VanDuch - Chicago Tribune.

On behalf of the Board, Chairman Moats expressed appreciation to Lee Vogel and Tom Choice for the presentation on distance learning and the Building F tour prior to the Board meeting.

CITIZEN PARTICIPATION
John Coste
Presentation

Former Board Member John Coste and his family presented a contribution to the College in the form of an \$11,000 educational endowment, the Marilyn Coste Fashion Design Scholarship and Literature Scholarship. Chairman Moats thanked Mr. Coste and his family for their generous gift.

President Thompson noted that the Board and the Foundation have dedicated a tree in memory of Marilyn Coste. The tree will be in the area of the Silver Anniversary grove, and a plaque will be placed in the student center.

Chairman Moats presented Mr. Coste with a plaque and a resolution that was passed at the November Board meeting recognizing him for his 12 years of service to Harper College. He summarized Mr. Coste's accomplishments both in his private life and as a Board member. He also presented Mr. Coste with a Tom Lynch water color portrait of the College.

Pat Wenthold reported that Dr. Mary Azawi will serve as the Pro/Tech president beginning in May 1996.

Student Comments -
tuition
increase

A number of students commented on the proposed tuition increase and voiced considerable opposition to this action. Lavelle Velez, who is running for Student Trustee, stated that she has also heard a great deal of negative feedback concerning the proposed increase, especially in light of the tuition increase last semester. Carolyn Saccomanno, current Vice President of the Student Senate, stated that she supports her fellow students in their opposition to the tuition increase.

Chairman Moats stated that this is one of the most difficult issues that the Board has to address. He added that the Board would take all of the comments into consideration.

COMMUNICATIONS

There were no communications.

UNFINISHED BUSINESS
Approval of
Agenda

President Thompson noted that Item VIII-A has been revised because of a change in pay for a faculty member. He noted that an executive session would be necessary following the regular business meeting for the purpose of discussing collective bargaining.

Member Kolze moved, Member Gillette seconded, that the Board approve the agenda as revised.

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard,
Kolze and Moats
Nays: None

Student Trustee
Report

Motion carried. Student Member Solarte voted Aye. Student Member Solarte reported on the Illinois Community College Board ISAC meeting which she attended on March 8.

Student Trustees
Report (cont'd)

The Student Senate is considering parking lot call boxes as the 1996 class gift. It is hoped that there will be funding by the Board in the future for expansion of this program. Carolyn Saccomanno commented further on this proposition and noted that the Student Senate will be voting on this in the near future. President Thompson stated that this is an excellent idea and he felt that this gift would provide the College with an opportunity to test the system.

CONSENT AGENDA

Member Howard moved, Member Gillette seconded, approval of the minutes of the February 14 Special Board meeting and executive session; February 21 Special Board meeting and executive session; February 22 Regular Board meeting; and March 14 Special Board meeting and executive session; for bills payable; payrolls for February 16 and March 1, 1996; estimated payrolls for March 2 through April 26, 1996; for information: financial statements, committee and liaison reports, and grants and gifts status report, as outlined in Exhibits VI-A, VI-B and VI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

| | |
|-----------------------------|-----------------|
| Operating & Auxiliary Funds | \$ 2,749,378.97 |
| Restricted Purposes and | |
| Trust & Agency Fund | 1,120,869.99 |
| Federal Funds | 321,694.66 |
| Imprest Fund | 114,125.66 |

The payrolls of February 16, 1996 in the amount of \$1,016,528.16 and March 1, 1996 in the amount of \$1,017,441.71; estimated payroll of March 2, 1996 through April 26, 1996 in the amount of \$4,098,906.05; and estimated utility bills in the amount of \$125,000.00; payment to Pro Safety for supplies in the amount of \$123.19; payment to Johnson & Johnson for supplies in the amount of \$338.61; and payment to Meer Dental Supply for materials in the amount of \$4,485.00.

BID AWARDS

Member Howard moved, Member Kolze seconded, that the Board approve the Bid Awards as outlined in Exhibits VII-A1 and VII-A2 (attached to the minutes in the Board of Trustees' Official Book of Minutes) as follows:

- Ex. VII-A1 Award Bid 8743 to Comark Corporate Sales in the amount of \$118,915 and to Southland Micro Systems, Inc. in the amount of \$13,625.00, the lowest responsible bidders for the laptop computers and memory, for a total award of \$132,540.

Ex. VII-A2 Award Bid Q8744 to Kane, McKenna Capital, Inc. the lowest responsible bidder for financial consulting and the sale of limited bonds, in the amount of \$10,000.00.

Upon roll call, the vote was as follows:

Ayes: Members Born, Hess, Howard, Kolze and Moats

Nays: Member Gillette

Motion carried. Student Member Solarte voted Aye.

PURCHASE ORDERS

Member Born moved, Member Kolze seconded, that the Board approve the purchase orders as outlined in Exhibits VII-B1 through VII-B5 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-B1 Approve issuance of a purchase order to Krueger International for the purchase and installation of the workstations and seating for Building I computer labs in the amount of \$227,263.88.

Ex. VII-B2 Approve issuance of a purchase order to Apple Computer Corporation for Macintosh computers and peripheral equipment in the amount of \$32,252.00.

Ex. VII-B3 Approve issuance of a purchase order to Cabletron Systems, Inc. for components for the Harper College Communications Network in the amount of \$43,250.00.

Ex. VII-B4 Approve issuance of a purchase order to Cisco Systems, Inc. for the purchase of router equipment for the Harper College Communications Network in the amount of \$136,083.50.

Ex. VII-B5 Approve issuance of a purchase order to Hewlett Packard Co. for the upgrade of the HP-9000-50 to HP-9000-70 in the amount of \$25,500.00.

Member Kolze stated that the Technology Review Committee has reviewed and approved these purchases. He noted that the funds for items in Exhibit VII-B1 are provided in the 1996-97 budget, which has not been approved at this time. Mr. Manke stated that approval was given for this purchase when the Board approved the plans to proceed with renovation of the Building I computer labs. He stated that lead time is needed to order the furniture and allow for shipment so that the equipment is available for the fall semester.

Member Gillette asked if there was significant improvement in the performance of the HP computers that were upgraded. David McShane responded that the performance of the system depends on the number of users that are logged on at a given time, but that the new system is much faster than the old one. Mr. Manke stated that the upgrade has in part allowed the Accounts Payable Department to clear up a backlog of payments to vendors. Mr. McShane noted that only the CPU boards were replaced.

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard,
Kolze and Moats
Nays: None

Motion carried. Student Member Solarte voted Aye.

NEW BUSINESS
Personnel Actions

Chairman Moats noted that Exhibit VIII-A has been revised because of a change in the salary for the instructor in Technology, Math and Physical Science.

Member Howard moved, Member Kolze seconded, that the Board approve the following personnel actions as outlined in revised Exhibit VIII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Professor Emeritus Appointments

Martha Bolt, Wellness and Human Performance,
08/20/96 to 08/19/97
Frank Buchenot, Business and Social Science,
08/20/96 to 08/19/97
Harold Cunningham, Technology, Math and
Physical Science - 08/20/96 to 08/19/97
William Hack, Technology, Math and Physical
Science - 08/20/96 to 08/19/97
Lester Hook, Business and Social Science -
Renewal - 08/20/96 to 08/19/97

Larry King, Business and Social Science -
Renewal - 08/20/96 to 08/19/97
Gertrude Lempp-Kerbis, Technology, Math and
Physical Science - 08/20/96 to 08/19/97
Edward Liska, Student Development - 08/20/96
to 08/19/97
Jean Longhurst, Business and Social Science -
08/20/96 to 08/19/97
Raymond Moehrlin, Technology, Math and Physical
Science - 08/20/96 to 08/19/97
John Muchmore, Liberal Arts - Renewal -
08/20/96 to 08/19/97
Roger Mussell, Technology, Math and Physical
Science - 08/20/96 to 08/19/97
Michael Ostrowski, Business and Social
Science - 08/20/96 to 08/19/97
Martin Ryan, Liberal Arts - 08/20/96 to 08/19/97
Margaret Scott, Technology, Math and Physical
Science - Renewal - 08/20/96 to 08/19/97
Lillian Thiel, Technology, Math and Physical
Science - 08/20/96 to 08/19/97
Gilbert Tierney, Liberal Arts - 08/20/96 to
08/19/97
Rose Trunk, Business and Social Science,
08/20/96 to 08/19/97
Donald Sedik, Business and Social Science,
08/20/96 to 08/19/97

Faculty Appointment

Joy Ducksworth, Instructor, Technology, Math
and Physical Science - 08/20/96, \$34,385

Classified Appointment

Kathy Shine, Clerk Typist II p/t, Personnel
Office, 03/11/96, \$13,325

Harper #512-IEA Appointment

Dale Peifer, Weekend Custodian p/t, Physical
Plant, 03/02/96, \$4,792

Professional/Technical Retirement

Calvin Meltesen, Research Analyst, Office of
Planning and Research, 06/28/96, 7.8 years

Classified Resignations

Cheryl Brandt, Mail Messenger, Mail Center,
02/27/96, 3.0 months
Geraldyn Butts, Library Assistant I, LRC/LS,
02/23/96, 1.9 years
Gwendolyn Marshall, Library Assistant I p/t,
02/24/96, 1.0 year

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard,
Kolze and Moats
Nays: None

Motion carried. Student Member Solarte voted Aye.

Member Howard commented on the Professor Emeritus status as a recognition of long and distinguished service of these individuals to the College. Chairman Moats reiterated this sentiment.

Faculty Promotions
for 1996-97

Member Kolze moved, Member Born seconded, that the Board approve the following promotions for the 1996-97 academic year:

To Assistant Professor:

Linda Campbell, Business and Social Sciences
Nancy Davis, Liberal Arts
Karin Lacour-Rivers, Student Development
Daniel Loprieno, Technology, Math and
Physical Sciences
Diane Mack, Life Science and Human Services
Susan Overland, Wellness and Human
Performance
Wallis Sloat, Academic Enrichment and
Language Studies

To Associate Professor:

Dianne Batzkall, Liberal Arts
Juliann Fleenor, Liberal Arts
Mark Healy, Business and Social Sciences
Mark Zelman, Life Science and Human Services

To Professor:

Sally Koziar, Academic Enrichment and
Language Studies
Peter Sherer, Liberal Arts

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard,
Kolze and Moats
Nays: None

Motion carried. Student Member Solarte voted Aye.

Member Howard noted that these promotions are not automatic and are in recognition of extra effort and work in their profession. Chairman Moats recognized those who were present in the audience.

Treasurer's Bonds

Member Born moved, Member Gillette seconded, that the Board approve the renewal of the \$25 million treasurer's bonds with Kemper Insurance Company, CNA Insurance Company and Continental Insurance Company for 1996/97 at an annual premium of \$21,478 as outlined in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Mr. Manke noted that this is a roll-over of the previous bond so that the price will remain the same. No bids were solicited at this time. Mr. Manke suggested that the administration may want to go out for bids next year when these come up for renewal and test the market at that time.

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard,
Kolze and Moats

Nays: None

Motion carried. Student Member Solarte voted Aye.

Employment of
Bond Counsel

Member Kolze moved, Member Howard seconded, Bond that the Board authorize the employment of Chapman and Cutler as Bond Counsel for the sale of limited tax bonds as outlined in Exhibit VIII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Gillette noted that there is no dollar amount in this recommendation. Mr. Manke stated that the fee will be an hourly rate, and the exact amount is not known because the limit of the bond sale has not been established. He estimated the legal fee to be between \$15-30,000 if the bond sale is between \$10-15 million. Mr. Manke stated that they will need to use the bond counsel for advice regarding the structuring and amount of the bond sale. Because this firm wrote Senate Bill 385, they are very knowledgeable in this area.

Chairman Moats agreed with Member Gillette's observation. Mr. Manke stated that the bond counsel will bill at an hourly rate, and noted that it is customary not to set an amount at this time. He noted that this is the same company that Harper has used in previous bond sales.

Member Kolze amended the motion to state that the fee shall not exceed \$30,000.

Upon roll call on the amended motion, the vote was as follows:

Ayes: Members Born, Hess, Howard, Kolze and Moats
Nays: Member Gillette

Motion carried. Student Member Solarte voted Aye.

Agreement with Cook County - Retaining Wall

President Thompson noted that Mr. Manke has been working very closely with the Cook County Highway Department. Mr. Manke stated that the agreement was drafted by the College attorney and agreed upon by both parties.

Member Born moved, Member Kolze seconded, that the Board approve settlement and indemnification agreement between William Rainey Harper College and the County of Cook as outlined in Exhibit VIII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard, Kolze and Moats
Nays: None

Motion carried. Student Member Solarte voted Aye.

Petty Cash Fund - Food Services

Member Howard moved, Member Kolze seconded, that the Board approve an increase in the Food Service petty cash change fund from \$1,550 to \$2,550 as outlined in Exhibit VIII-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Mr. Manke stated that these funds are audited every year. Two additional locations are being serviced on campus which require change boxes, Building J and Building L. Member Gillette asked if students can use a charge card. Mr. Manke stated that they cannot use one at these locations, but a point of sale process will be installed in the cafeteria within the next two years. There was discussion regarding the pros and cons of a cash versus credit operation for the Food Service Department.

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard, Kolze and Moats
Nays: None

Motion carried. Student Member Solarte voted Aye.

Tuition Increase Member Gillette moved, with reservation, and Member Howard seconded, that the Board approve an increase in tuition from \$40.00 per credit hour to \$42.00 per credit hour, with \$1.00 designated for technology initiatives and \$1.00 to provide for general tuition increases, effective with the summer 1996 semester as outlined in Exhibit VIII-G (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Student Member Solarte stated that there has been significant negative reaction to the proposed increase because it comes so soon after the last increase. She felt that this increase will adversely affect many students from a financial standpoint.

Member Howard stated that this is always a very difficult decision for the Board, and is done only after other options have been explored. She noted that this increase is related to the effects of the tax cap and the decrease in state funding. Member Howard suggested that the Board work with the Foundation in terms of additional scholarship funding for needy students.

There was discussion regarding the programs and services that are presently available to assist students with financial needs. Vice President Bonnie Henry noted that there are numerous scholarships every year that are unused. Member Howard suggested that the Student Senate could take this challenge to increase awareness of the assistance that is available, and to encourage students to take advantage of those opportunities.

Carolyn Saccomanno noted that the application process is often very intimidating for students and their parents. Member Born suggested that workshops be held for this purpose. Dr. Henry responded that the College offers those workshops, but agreed that they may need to be better publicized. There was further discussion regarding more visible publication of this information.

Member Gillette suggested that there is a need for a public service announcement to let students who have gotten laid off their jobs know that if they register and take classes at the Northeast Center, they will still be eligible for unemployment compensation. There is also financial aid at the Northeast Center beyond unemployment compensation to pay for their tuition. He noted that if students register for the classes at the main

campus, they will become ineligible for compensation. There was discussion regarding the reasons for that, and the possibility of getting the same approval from the state for the main campus.

Member Gillette stated that his support for the tuition increase is based on the necessity of the increase in order to avoid lay-offs among Harper employees as well as to pay for the increased cost of providing education and services to the students.

Member Kolze reiterated the fact that the sources of income to the College are very difficult to control, and noted that those on the Budget Committee are very aware of the problems of reconciling that with all of the necessary expenses of running the College.

Member Hess asked if the information referred to by Member Gillette could be sent out with the application materials. She agreed that this information needs to be made available to the students before they enroll. Member Gillette suggested that the information be dispersed by means of a public service announcement on the radio and through other media outlets.

Lavelle Velez asked why the tuition is being raised so soon after the last increase, and if this will become a pattern every year. Chairman Moats agreed that the increase exceeds the rate of inflation. Member Howard noted that although this is an annual vote, the Board did not raise the tuition for many years. However, Harper's tuition is still in the mid-range of tuition for other area community colleges.

Student Member Solarte stated that although she understands the needs of the Board and the College, she does not support the tuition increase because of the negative feedback she has received from students.

President Thompson stated that the tuition increase has made it possible to move ahead with the technology plan for the direct benefit of the students. Student Member Solarte agreed, but noted that some students may not see those benefits for some time because of the long process involved with the technology plan. Member Howard stated that an immediate benefit to the students is the excellent faculty, which is made possible because of the salary that Harper is able to pay.

Harper student Christine Becker suggested that a letter or flyer be sent to homes explaining the available financial aid and scholarships.

Chairman Moats stated that although it is a difficult decision, he will support the tuition increase. However, he felt that the College needs to make a concerted effort to help those students who cannot attend Harper for financial reasons.

Chairman Moats requested that the Board receive a report from the administration regarding strategies to deal with this problem. President Thompson agreed to address this issue.

Chairman Moats voiced concern that enrollment is decreasing in part due to the tuition increase, which has an enormous impact on the budget. Member Hess asked if it is possible to decrease tuition for lightly-attended classes. President Thompson stated that differential tuition is possible and stated that the administration will look into that as an option. Member Hess will follow up on this matter with Steve Catlin.

Member Howard suggested that more effort can be made to ensure that high school counselors are aware of the financial aid available at Harper.

George Evans offered the services of the Faculty Senate to work closely with the Student Senate in order to assist students who are severely impacted by the tuition increase.

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard,
Kolze and Moats
Nays: None

Motion carried. Student Member Solarte voted nay.

Building W -
Option 5 Proposal

Member Kolze moved, Member Howard seconded, that the Board approve Program Option Five as outlined in Exhibit VIII-H (attached to the minutes in the Board of Trustees' Official Book of Minutes).

President Thompson noted that there has been considerable discussion among different groups on campus considering the various options that have been put forth for this project. He related the appropriateness of this endeavor in terms of both Harper's mission statement and the Preferred

Future statement. President Thompson noted that the fastest growing part of the College at this time is Corporate Services, and those who take advantage of those services are still considered students. The Preferred Future document also states Harper's commitment to "value and promote the arts as integral to the cultural life of the community." President Thompson stated that the performing arts portion of the facility is a clear response to that statement. He added that projects of this nature have been planned in phases since 1989. He also stated that the Board recognizes the need to plan for some of the needs of the College that have not been addressed in the past.

Student Member Solarte noted that although Building A is on the list for remodeling, it will probably be delayed by the new building project. She felt that it is very important to the students to have the student center in an area where they can congregate. Chairman Moats asked if the Board could receive some input from the students and the Student Senate as to how the student center can be made more appealing. Member Gillette suggested that the student center be a part of Building L rather than in Building A because of the proximity to the library and Bookstore. Student Member Solarte responded that many student services and activities are already located in Building A.

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard,
Kolze and Moats
Nays: None

Motion carried. Student Member Solarte voted Aye.

INFORMATION
Status Report -
Major Gifts
Campaign

Felice Avila reported that the next three Major months are very important to the campaign. Square D has given a lead gift of \$69,000 with \$61,000 of that as an endowment and \$8,000 for outright scholarships. She thanked the faculty members who have set up specific scholarships at their own expense. Ms. Avila reiterated the need to advertise the availability of those scholarships to students. President Thompson noted that Richard Guttman of Square D will be invited to attend the May Board meeting to receive recognition for this gift.

OTHER BUSINESS

On behalf of the Board, Chairman Moats thanked the students who shared their views about the tuition increase.

Member Gillette suggested that there could be ways for Harper to give discounted tuition to students based on financial need without going through the paperwork of applying for federal and state assistance. President Thompson agreed that the process could be made easier for students and could be explored.

Maria Moten, Director of Financial Aid, stated that many of the suggestions have been made are currently being done such as financial aid workshops, electronic transmission of application information to the Department of Education, mailings to the students and the high school counselors, etc. She noted that the students currently receiving state and federal aid will not be affected by the tuition increase.

PRESIDENT'S REPORT

President Thompson reported that Chairman Moats and Member Born joined him in lobbying with our congressmen in Washington, DC regarding student financial aid and direct loans. He added that he has heard positive feedback from John Porter and his efforts in the budget process to preserve this funding. During the seminar, ICCTA Executive Director Gary Davis was recognized as the Community College Government Relations Award recipient for his efforts in the pursuit of community college federal priorities.

Harper College will be one of three colleges that will receive the 1996 Tech Prep award during the annual AACC meeting in April in Atlanta. Chairman Moats, Pam Block (former Executive Director of the Career Cooperative), Jerry Chapman (Superintendent, District 211) and Rick Korte (President, Heidenhain Corporation) have been invited to be participants at the event. President Thompson noted that Board Member Richard Kolze was one of the key people involved in starting the Tech Prep program at District 211.

The Governor's budget request has gone to the legislature, and was not beneficial to Harper. There was a request made by both the ICCB and the IBHE for an increase in technology enhancement dollars, and the Governor chose to move those monies instead to capital renewal. We will be working with the General Assembly as they consider the Governor's request. President Thompson noted that our project missed by one community college of being on the Governor's list for capital requests.

Board Member Judy Hess recently attended the grand opening of the newly-remodeled police neighborhood resource center in Rolling Meadows. Harper College is a partner with a number of other organizations in this project. Member Hess commented that she was very impressed and received positive feedback regarding the program.

Results of the recent Faculty Senate election are as follows: George Evans, reelected as President; Pauline Buss - Vice President; Julie Fleenor - Secretary; Bob Held - Treasurer; and Phil Stewart - Grievance Chair. President Thompson congratulated the new officers.

President Thompson reported on some of the activities of Women's History Week at Harper College.

Pat Bourke was one of 17 women who were honored by the Cook County Commission on Women's Issues as Unsung Heroine Award winners. Member Howard noted that Ms. Bourke earned the award in part for her assistance in setting up the Access to Health program.

Ken Blanchard, author of *The One Minute Manager*, was on campus recently for a seminar with students, faculty and staff.

Executive Session Member Born moved, Member Gillette seconded, that the Board adjourn into executive session for the purpose of discussing collective bargaining.

Upon roll call, the vote was as follows:

Ayes: Members Born, Gillette, Hess, Howard, Kolze, Moats and Student Member Solarte.

Motion carried and the Board adjourned into executive session at 9:40 pm.

Following discussion, the regular meeting reconvened at 11:12 pm.

ADJOURNMENT

Member Howard moved, Member Gillette seconded, that the meeting be adjourned.

In a voice vote, the motion carried and the Regular Board meeting was adjourned at 11:12 pm.

Chairman

Secretary

BOARD REQUESTS**MARCH 21, 1996 REGULAR BOARD MEETING**

- 1) Member Gillette suggested that the College undertake a public service to inform people who have been laid off their jobs that if they register and take classes at the Northeast Center, they will still be eligible for unemployment compensation. President Thompson stated that the administration would explore the possibility of getting the same approval from the state for the main campus.
- 2) Member Hess asked if the information referred to by Member Gillette could be sent out with the application materials so that it can be made available to the students before they enroll. Member Gillette suggested that the information be dispersed by means of a public service announcement on the radio and through other media outlets.
- 3) Chairman Moats asked if the Board could receive some input from the students and the Student Senate as to how the student center can be made more appealing.
- 4) Member Gillette suggested that the student center be a part of Building L rather than Building A because of the proximity to the library and the Bookstore.
- 5) Member Howard suggested that more efforts can be made to ensure that high school counselors are aware of the financial aid available at Harper.
- 6) Member Hess asked if it is possible to decrease tuition for lightly-attended classes. President Thompson stated that differential tuition is possible and stated that the administration will look into that as an option. Member Hess will follow up this issue with Steve Catlin.
- 7) Chairman Moats felt that the College needs to make a concerted effort to help students who cannot attend Harper for financial reasons. Chairman Moats requested a report from the administration regarding strategies to deal with this problem. President Thompson responded that the administration will report back to the Board with strategies to deal with this problem.
- 8) Member Gillette suggested that there could be ways for Harper to give discounted tuition to students based on financial need without going through the paperwork to apply for federal and state assistance. President Thompson agreed that the process could be made easier for students and could be explored.