

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND MCHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Thursday, April 25, 1996.

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Member Born on Thursday, April 25, 1996 at 7:00 p.m. in the Board Room of the Administration Building, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Barton, Born, Gillette, Hess, Howard (8:30 p.m.), Kolze, Moats and Student Member Antoine Starek

Also present: Paul Thompson, President; Ed Dolan, V.P. Academic Affairs; Bonnie Henry, V.P. Student Affairs; Vern Manke, V.P. Administrative Services, David McShane, V.P. Information Systems; Felice Avila; Mary Azawi; Karen Lustig; Lynn Altfeld; Jim Arnesen; Patrick Beach; Roger Bechtold; Robert Becker; Valerie Benitz; Pat Best; Larry Bielawa; Bruce Bohrer; Martha Bolt; Pat Bourke; Michael Brown; Lou Buchenot; Stephanie Burrell; Pauline Buss; John Callahan; Robert Campbell; Harley Chapman; Tom Choice; John Clark; Anita Crawley; Therese Cummings; John Davis; Edward Downs; Phil DeMarois; Dave Dluger; Jack Dodds; George Evans; Patricia Ferguson; Julie Fleenor; Dale Ford; Jack Gallagher; Kate Gianaris; Jerry Gotham; Jean-Louise Gustafson; Amy Hauenstein; Ana Hernandez; Greg Herriges; Rusty Herzog; Paul Holdaway; Kathi Holper; Bill Howard; Betty Hull; Vera Jarecky; Bill Jedlicka; Peggy Kazkaz; Karen Keres; Larry Kent; Larry Knight; John Knudsen; Marcia Litrenta; Caryn Levinson; Xilao Li; Ed Liska; Jack Lucas; David Macaulay; Diane Mack; Dominic Magno; Tom McCabe; Liz McKay; Ed Metcalf; William Miller; Russ Mills; Maria Moten; Patricia Mulcrone; Rosemary Murray; Roger Mussell; Linda Nelson; Bill Neumann; Barbara Njus; Jim Nordin; Charles Norris; Arlene Novack; Pat O'Leary; Mike Oester; Jyll Olson; Lydia Omori; Susan Overland; John Papandrea;

Larry Puli; Bill Punkay; Patricia Ramsey; James Roll; Randy Schietzelt; Bill Schooley; Rich Seiler; Dave Sepiwia; Martha Simonsen; Jay Singelmann; Wally Sloat; Chris Staub; Joseph Sternberg; Phil Stewart; Trig Thoreson; Gilbert Tierney; Bob Tillotson; Cheryl Turnauer; Renate vonKeudell; Lee Vogel; Jeanne Weiland; Janet Westney; Mary Jo Willis; Jayne Wilcox; Laurie Wren; Joe Yohanan; Joan Young; Mark Zelman; - Harper College. Agnes Khan; Josefina Campos Rivera; Caroline Saccomanno - Harper Students. Guests: John Wenger, Local 1600; Terry Reed, Illinois Federation of Teachers; Margaret Van Duch, Chicago Tribune; Jim Nordin and Karen Knudsen.

CITIZEN PARTICIPATION

President Thompson introduced the Harper College Student Ambassadors. These students are selected by the Admissions Office and the Center for New Students and Orientation to help recruit students to Harper College and assist them once they get here. President Thompson explained the selection process and some of the duties of the Student Ambassadors. He thanked the students for their outstanding work for the College.

Chairman Moats presented a resolution of appreciation to Mari Solarte for her work on the Board as Student Member for 1995-1996. President Thompson stated that the Board has sent a letter to Governor Edgar which unanimously recommends Ms. Solarte for a board position at the State level. Ms. Solarte thanked the Board for the opportunity to serve, and for all of the help and cooperation she received from the Board members.

George Evans, Faculty Senate President, spoke on behalf of the Faculty Senate to encourage the Board to come to a rapid and just settlement to the current salary negotiations. He distributed copies of two letters and a petition with 183 faculty names in support of the negotiating team. Mr. Evans introduced Karen Keres and Paul Holdaway, co-chairs of the negotiating team. Mr. Evans read the letters, which expressed dissatisfaction with the Board's proposed salary schedule, which amounts to less than two percent per year for three years despite having more than 20 percent surplus in fund reserves.

Paul Holdaway and Karen Keres spoke on behalf of the faculty. Mr. Holdaway thanked Board Member Judith Hess for coming to their department to discuss the faculty's concerns.

Chairman Moats thanked those present for voicing their concerns. He explained to the audience that the Board of Trustees is in the process of bargaining with the Harper College Faculty Senate to reach an agreement on a contract that would begin in August 1996. He stated that the Board recognizes the continued contribution of the faculty to the education and preparation of Harper's students, and that the Board intends to continue to bargain in good faith until a mutually acceptable agreement is achieved.

Caroline Saccomanno commented on her positive experiences with the faculty during her education at Harper.

#### COMMUNICATIONS

Member Kolze read a letter of appreciation from Beverly Goodman, a former student. She thanked Harper faculty members, especially Professors Keres and Nagatoshi, for their assistance and encouragement to further her education.

It was brought to the Board's attention that three additional communications had been received. These were circulated to Board members.

#### UNFINISHED BUSINESS Approval of Agenda

Chairman Moats entertained a motion for of the agenda with the following changes: 1) addition of an Executive Session at the end of the meeting to review executive session minutes and to discuss collective bargaining and the appointment, employment and dismissal of personnel, 2) revision of Exhibit VIII-A to include additional recommendations for new employees, and 3) defer action on Exhibits VIII-A and VIII-F to the end of the meeting after the executive session.

Member Kolze moved, Member Born seconded, that the agenda be approved as modified above.

In a voice vote, the motion carried.

Student Trustee Report

President Thompson introduced Antoine Starek, the newly-elected Student Trustee. Student Member Starek did not have a report at this time, but took the opportunity to introduce himself.

Mari Solarte reported on the activities of Student Lobby Day in Springfield. She and Caroline Saccomanno attended and spoke to a number of representatives and senators regarding the needs of community colleges and Harper in particular. Chairman Moats commended Ms. Solarte and Ms. Saccomanno for their efforts. He also congratulated the students on the larger turn-out in the recent student elections.

CONSENT AGENDA

Member Kolze moved, Member Barton seconded, approval of the minutes of the March 7 Special Board meeting, March 13 Special Board meeting and executive session; March 21 Regular Board meeting and executive session; and April 10 Special Board meeting and executive session; bills payable; payrolls for March 15, March 29 and April 12, 1996; estimated payrolls for April 13 through May 24, 1996; for information: financial statements, committee and liaison reports, and grants and gifts status report, as outlined in Exhibits VI-A and VI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Operating & Auxiliary Funds	\$3,262,147.76
Restricted Purposes and	
Trust & Agency Fund	452,162.37
Federal Funds	19,519.58
Imprest Fund	94,628.02

The payrolls of March 15, 1996 in the amount of \$1,033,603.50; March 29, 1996 in the amount of \$1,019,846.07; and April 12, 1996 in the amount of \$1,039,366.83; estimated

payroll of April 13, 1996 through May 24, 1996 in the amount of \$3,119,707.54; and estimated utility bills in the amount of \$125,000; payment to Interior Space Planning for consulting in the amount of \$3,627.08; payment to Warner Offset for printing in the amount of \$28,314.80; payment to Bennett Brosseau Roofing for construction in the amount of \$15,595.00; payment to Legat Architects for contractual services in the amount of \$207.46; payment to Peripheral Test Instruction for maintenance service in the amount of \$623.00; and payment to A Technological Advantage for consulting in the amount of \$4,500.00.

Member Kolze asked that the minutes of the Special Board meeting of March 7, 1996 be amended to clarify his statement on page 9, paragraph 3. He stated that he was referring to a neighboring college that has a very high bond rating, and asked that the sentence be corrected to read, "Member Kolze referred to a neighboring secondary school's bond rating and noted that it had one of the highest ratings in the state of Illinois".

Member Gillette called attention to the minutes of March 21, 1996, page 10, paragraph 6. His intent was to state that if a student who has been laid off registers at the Northeast Center of Harper and takes a course at any of the campuses, he or she will still be eligible for unemployment compensation as long as his or her registration includes the reason for taking that course.

Member Kolze and Member Born agreed that the motion was intended to reflect these two motions.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Gillette,  
Hess, Kolze and Moats  
Nays: None

Motion carried. Student Member Starek voted Aye.

BID AWARDS

Member Barton moved, Member Born seconded, that the Board approve the Bid Awards as outlined in Exhibits VII-A1 through VII-A5 (attached to the minutes in the Board of Trustees' Official Book of Minutes) as follows:

- Ex. VII-A1            Award Bid Q8751 to Educational & Institutional Cooperative Service, Inc., the low bidder for Steelcase furniture, in the amount of \$52,879.50
- Ex. VII-A2            Award Bid Q8750 to Lowery McDonnell Co., the low bidder for lab stools for the Building V labs, in the amount of \$11,048.94.
- Ex. VII-A3            Award Bid Q8748 to MicroAge of Northbrook for the equipment in the amount of \$155,074.00 and to Peters & Associates for the installation in the amount of \$6,730.00, the lowest responsible bidders, for a total of \$161,804.00.
- Ex. VII-A4            Award Bid Q8753 to The Larson Equipment & Furniture Co., the low bidder for classroom tablet-arm chairs, tables and stacking chairs, in the amount of \$102,380.70.
- Ex. VII-A5            Award Bid Q8752 to Carroll Seating Co., the low bidder for lab tables for Building V, in the amount of \$16,960.00.

In response to a question for Member Kolze, President Thompson explained that Exhibits VII-A1, A2 and A5 are indicated to be 1996-97 budget items. He noted that these were approved at the time the Board approved the funding for Life Safety improvements in Building I.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Hess, Kolze  
and Moats

Nays: Member Gillette

Motion carried. Student Member Starek voted Aye.

PURCHASE ORDERS

Member Barton moved, Member Born seconded, that the Board approve the purchase orders as outlined in Exhibits VII-B1 and VII-B2 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Ex. VII-B1 Approve issuance of a purchase order to Video Images, Inc. for an AMX Media Management System in the amount of \$92,475.00.

Ex. VII-B2 Approve issuance of a purchase order to Octel Communications Corporation for a messaging system to support voice, fax and text communications in the amount of \$70,029.00.

Member Gillette noted that purchase in VII-B1 is an option that will automate a procedure that is now done manually, and asked if the administration can tell the Board what the return on investment will be. Vice President Dolan responded that one of the returns on investment is a quality return rather than a monetary one in terms of providing classroom faculty better control over the media presentations that they utilize in their classes. He added that the cost issues were a major focus in the assessment of this purchase. Dean Lee Vogel explained the project in more detail and noted that six classrooms are being tested in a pilot program. This media delivery system will reduce wear and tear on equipment, as well as allow for a reallocation of personnel in that department. The six trial classrooms will be divided between Building F, Building L and the lecture halls in Building D. There was

discussion regarding the mechanics of delivery of different media to these classrooms. Dean Vogel stated that the six rooms should be functional by the beginning of the Fall semester.

In terms of the technology involved, Vice President McShane explained that this vendor's equipment was chosen because it will work in conjunction with the sophisticated infrastructure currently in place on the campus, rather than having to install point-to-point equipment. He noted that the pricing is comparable.

In response to a question from Member Gillette, Mr. McShane stated that the delivery of multimedia would not overload the network.

Member Gillette asked what the cost of this equipment would be per classroom if it was expanded throughout the school. Mr. McShane stated that he could provide the information in the future, but at this time it was necessary to place the equipment in the trial classrooms in order to do that experimentation.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Hess, Kolze  
and Moats  
Nays: Gillette

Motion carried. Student Member Starek abstained.

NEW BUSINESS  
College Naming  
Program - Swimming  
Pool

Member Barton moved, Member Born seconded, that the Harper College swimming pool be named The Roy G. Kearns Aquatic Center as outlined in Exhibit VIII-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).



Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Gillette,  
Hess, Kolze and Moats  
Nays: None

Motion carried. Student Member Starek voted Aye.

President Thompson recognized Mrs. Darlene Kearns and members of the family for the many years of Roy Kearns' contributions to Harper education and coaching. He presented the family with a plaque, and noted that there would be a dedication of the facility at a later date. Mrs. Kearns thanked President Thompson and the Board.

1996 Life Safety  
Projects

Member Barton moved, Member Kolze seconded, that the Board adopt the resolution for approval of the projects to alter and repair facilities pursuant to Section 3-20.3.01 of the Illinois Community College Act as outlined in Exhibit VIII-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Gillette,  
Hess, Kolze and Moats  
Nays: None

Motion carried. Student Member Starek voted Aye.

Delivery of  
Alcoholic Beverages

Member Kolze moved, Member Born seconded, that the board authorize the serving of alcoholic beverages to participants of the Fifth Annual Grounds Management Conference at Harper College on July 30-31, 1996, as outlined in Exhibit VIII-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Capital Fund  
Purchases 1996-97

Member Born moved, Member Barton seconded, that the Board authorize the administration to begin the annual purchasing process to acquire the necessary capital equipment and supplies for the fall semester not to exceed fifty percent (50%) of the proposed budgeted amount in the capital and supply accounts as outlined in Exhibit VIII-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chairman Moats asked if these projects would come before the Board prior to approval. Mr. Manke stated that they would, and noted that there will be recommendations for purchases coming to the Board in the area of technology purchases and supplies. Every purchase over \$10,000 will come before the Board as a bid item. Member Gillette suggested that these items be annotated to differentiate them from other requests that come before the Board. Mr. Manke stated that the exhibit specifies from which budget year the purchase will be made.

Chairman Moats voiced concern that the Board may need to make some difficult decisions in terms of the budget, and this may be even harder if the money has already been spent. Mr. Manke noted that this action deals with the year in which the budget is being acted upon and, subsequently, is conservative. Mr. Manke stated that, given most circumstances, fifty percent of the capital appropriation is a conservative amount. He added that he understands the concern and thinks it is an appropriate one. He also opined that the way the exhibit is worded indicates it deals with the year in which the budget is being acted on.

Member Kolze noted that this action is being taken to procure supplies for the start of the school year. Chairman Moats stated that the Budget Committee has looked at these items before they were brought to the Board.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Gillette,  
Hess, Kolze and Moats  
Nays: None

Motion carried. Student Member Starek voted Aye.

INFORMATION  
Major Gifts  
Campaign

Member Barton asked how much the campaign has taken in to date. Felice Avila stated that she would have that information available at the May Regular Board meeting, but that it is over \$1 million. Ms. Avila stated that they have received the first \$5,000 of a multi-year pledge of \$23,000, as well as the first check from an anonymous donor toward a total pledge of \$100,000. Ms. Avila reported that public grants have increased over a two-year period from \$700,000 to \$3.6 million. She credited the faculty and administration for their efforts in working with Sally Griffith, the Assistant Director of Grants. The College will receive \$2.5 million of those grants this fiscal year, with the other \$1.5 million coming in over a five-year period.

PRESIDENT'S REPORT

President Thompson reported that Harper College was a recipient of a Tech/Prep award at the annual meeting of the American Association of Community Colleges. The award was given in conjunction with the Northwest Suburban Career Cooperative. The College received the plaque along with \$2,000 from Bell South, and an Auto-Desk software package.

The National Council for Marketing and Public Relations awarded a Silver Award to Harper for publication of the Harper Transfer Paragon Book. President Thompson recognized John Callahan, Rochelle Corso, Mike Chomizewski and the others who worked on this publication.

The Harbinger received a second place award for Overall Excellence at the Illinois Community College Journalism Association Conference. President Thompson congratulated

the student editors and the staff writers for this accomplishment.

The United Way awarded Harper College an Employees' Award for Excellence. Laura Adams, Wellness & Human Performance division, will be the co-chair of the area United Way campaign for 1996-97.

The AED area has been notified that the Adult Education and Literacy Program at Harper have had a powerful positive impact on public assistance in FY 95. The Illinois State Board of Education sent notification to Dr. Pat Mulcrone, noting that the estimated savings attributed to Harper College total \$53,124.

President Thompson participated in a ceremony to honor Junior High School students for community service efforts in the GEM program (Go the Extra Mile). He thanked Bruce Bohrer and his staff for organizing this event. He expressed appreciation to Member Kris Howard for her key note address.

Career Expo '96 was held over a three-day period and attracted approximately 4,000 people to Harper. President Thompson thanked Amy Hauenstein, Alice Johnson and others responsible for coordinating this event.

President Thompson noted that April is Asian Pacific-American month, and a number of excellent events are being held on campus. This is also Mathematics Awareness Week at Harper.

President Thompson recently attended the 95th Anniversary celebration at Joliet Junior College, which was started by William Rainey Harper.

The Plant Science Program annual spring sale will be held May 10-11.

EXECUTIVE SESSION

Member Barton moved, Member Gillette seconded, that the Board adjourn into executive session to review the executive session minutes for the past six months, and to discuss collective bargaining and the appointment, employment and dismissal of personnel. He noted that there will be action after the executive session in terms of the prior executive session minutes and in regard to the new appointments on the agenda.

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Gillette,  
Hess, Kolze and Moats  
Nays: None

Motion carried. Student Member Starek voted Aye. The Board adjourned into executive session at 8:08 p.m.

Member Howard entered the executive session at 8:30 p.m.

The Board reconvened into regular session at 10:54 p.m.

Approval of  
Executive Session  
Minutes

Member Kolze moved, Member Barton seconded, approval for public record of the minutes of the following executive sessions: October 26, November 2, November 8, and December 19, 1995; January 11, January 18, January 29, February 1, February 5, February 8, February 14, March 13 and March 14, 1996 as outlined in Exhibit VIII-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Personnel Actions

Member Howard moved, Member Barton seconded, that the Board approve the personnel actions as outlined in Revised Exhibit VIII-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Administrative Appointments

Della Allen, Director of User Services,  
Information Systems-User Services,  
4/27/96, \$63,044  
Russell Mills, Assistant to the VP of  
Academic Affairs-Continuing  
Education and Special Projects,  
Academic Affairs, 6/03/96, \$60,562

Faculty Appointments

Thomas Hanlon, Assistant Professor, Business  
and Social Science-Computer  
Information Systems, 8/20/96,  
\$35,039  
Jeffrey Przybylo, Instructor, Liberal Arts-  
Speech/Theater, 8/20/96, \$33,319  
Joanne Rothblum, Instructor, Life Science  
Human Services-Nursing, 8/20/96,  
\$35,485  
Elizabeth Turner, Assistant Professor,  
Liberal Arts-English, 8/20/96,  
\$37,317  
Andrew Wilson, Assistant Professor, Liberal  
Arts-English, 8/20/96, \$35,039  
Kathy Zuo, Instructor, AE/LS-ESL-Linguistics,  
8/20/96, \$34,385

Professional/Technical Appointment

R. Chico Vargas, Information Specialist-  
Minority Student Transfer Center,  
Multicultural Affairs, 4/30/96,  
\$27,500

Supervisory/Confidential Appointments

Jerome Abend, Training and Development  
Specialist, Administrative Services  
5/06/96, \$44,000  
Mark Clancy, Coordinator of Admissions  
Outreach, Admissions Outreach,  
4/22/96, \$34,500

Classified Staff Appointments

Kathleen Burlette, Library Assistant I,  
LRC, 6/01/96, \$20,500  
Robert Davis Jr., Public Safety Officer,  
Public Safety, 3/30/96, \$26,500  
Matthew Ramage, Mail Messenger, Publications-  
Mail Center, 3/25/96, \$14,625

Harper #512-IEA Appointments

Richard Mason, HVAC Mechanic Operator,  
Physical Plant, 4/22/96, \$33,155  
Michelle Placencia, Custodian, Physical  
Plant, 4/27/96, \$24,731

Professional/Technical Leave of Absence

Kathy Collar, Life Science/Human Services-  
Child Learning Center, 4/17/96 to  
4/17/97, Child Rearing Leave,  
14.9 years  
Nico Genet, Technology, Mathematics and  
Physical Science, 4/05/96 to  
8/25/96, Personal, 1.3 years

Classified Staff Leave of Absence

Corinna Dobek, Center for Students with  
Disabilities-50%, AE/LS-50%,  
3/11/96 to 3/11/97, Child Rearing  
Leave, 2.5 years

Classified Staff Retirement

Janet Trede, Executive Secretary, Information  
Systems, 6/28/96, 13.8 years

Faculty Resignations

Paula Deeken, Instructor, AE/LS-AED, 3/14/96,  
7.0 years  
Mary Lindauer, Associate Professor, Life  
Science/Human Services-Nursing,  
5/19/96, 1.9 years

Classified Staff Resignations

Maribeth Burke, Clerk Typist II p/t, Business  
and Social Science, 5/04/96,  
3.4 years  
Joanne Cameron, Library Assistant II, LRC,  
3/29/96, 6.5 years

Harper #512-IEA Resignation

Joan Braniff, Weekend Custodian p/t, Physical  
Plant, 5/19/96, 4 months

Upon roll call, the vote was as follows:

Ayes: Members Barton, Born, Gillette,  
Hess, Kolze and Moats  
Nays: None

Motion carried. Student Member Starek voted  
Aye.

ADJOURNMENT

Member Born moved, Member Barton seconded, that the meeting be adjourned.

In a voice vote, the motion carried and the meeting was adjourned at 11:02 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary



**BOARD REQUESTS**

**April 25, 1995 REGULAR BOARD MEETING**

- 1) Member Gillette asked what the cost of the Medial Management System would be per classroom if it was expanded throughout the school. Mr. McShane stated that he would provide the information, but at this time it was necessary to place the equipment in the trial classrooms in order to do that experimentation.
- 2) Member Barton asked how much the Major Gifts campaign has taken in to date. Felice Avila stated that she would have the information available at the May 23 Regular Board meeting.