



Harper College  
1200 West Algonquin Road  
Palatine, Illinois

## **Revised Regular Board Meeting Agenda**

August 22, 2006  
7:00 p.m.

### **I. Call to Order**

### **II. Roll Call**

### **III. Approval of Agenda**

### **IV. Presentations**

- Cathy Brod, Executive Director, Harper College Educational Foundation
- Jason Zajac of Ketchum, Inc: Foundation Campaign Update

### **V. Student Trustee Report**

### **VI. President's Report**

### **VII. Harper Employee Comments**

### **VIII. Citizen Comments**

### **IX. Consent Agenda\* (Roll Call Vote)**

#### **A. For Approval**

- |  |                |
|--|----------------|
| 1. Minutes - July 31, 2006 Regular Board Meeting   | Exhibit IX-A.1 |
| 2. Bills Payable, Payroll for July 21, 2006, and August 4, 2006 ;<br>Estimated Payroll for August 18, 2006 | Exhibit IX-A.2 |
| 3. Bid Awards  | Exhibit IX-A.3 |
| 4. Purchase Orders   | Exhibit IX-A.4 |
| 5. Personnel Action Sheets   | Exhibit IX-A.5 |
| 6. First Reading on Modification of Board Policy on College Colors<br>and Mascot                           | Exhibit IX-A.6 |

#### **B. For Information**

- |  |                |
|--|----------------|
| 1. Financial Statements  | Exhibit IX-B.1 |
| 2. Committee and Liaison Reports   | Exhibit IX-B.2 |
| 3. Grants and Gifts Status Report  | Exhibit IX-B.3 |
| 4. Summary of Items Purchased from State Contracts, Consortiums<br>or Cooperatives | Exhibit IX-B.4 |
| 5. Inactivation of Administrative Technology Program                               | Exhibit IX-B.5 |

\* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

**X. New Business**

- A. RECOMMENDATION: Revision to Recommended 2006-2007 Board Meeting Dates Exhibit X-A
- B. RECOMMENDATION: Resolution to Establish a Revised 2006-07 Budget Hearing Date Exhibit X-B
- C. RECOMMENDATION: Recommendation for Approval for the Partnership Fee for Two Community Outreach Centers Exhibit X-C
- D. RECOMMENDATION: Affiliation Agreement Between Harper College and West Suburban Medical Center for Nursing and Cardiac Technology Exhibit X-D
- E. RECOMMENDATION: **Ratification of 2006-2010 Collective Bargaining Agreement with the Illinois Council of Police and Sheriff's (ICOPS) Union** Exhibit X-E

**XI. Announcements by the Chair**

- A. Communications
- B. Calendar Dates

**On-Campus Events**

(Note: \* = Required)

- September 6 5:30 p.m. - Community Night for the Greater Barrington Area and the Village of Inverness - Wojcik Conference Center
- \*September 26 7:00 p.m. - Regular Board Meeting - W214-215
- \*October 24 7:00 p.m. - Regular Board Meeting - W214-215
- \*November 14 7:00 p.m. - Regular Board Meeting - W214-215

**Off-Campus Events**

**XII. Other Business** (including closed session, if necessary)

**XIII. Adjournment**

**Minutes of the Regular Board Meeting and Board Organizational Meeting  
of Tuesday, July 31, 2006**

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WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Monday, July 31, 2006

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Monday, July 31, 2006 at 7:05 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Gillette, Hoffman, Kelley, Murphy and Stone; Student Member Kudia  
Absent: Members Graft and Hill

Also present: Robert Breuder, President; Joan Kindle, V.P. Student Affairs and Assistant to the President; Judy Thorson, V.P. Administrative Services; Cheryl Kisunzu, Associate V.P. Diversity/Organizational Development; David McShane, V.P. Information Technology; Margaret Skold, V.P. Academic Affairs; Catherine Brod, V.P. for Development; Cathy Albergo; Mike Alsup; Lisa Ayers; Larry Bielawa; Carol Blotteaux; Carole Bomba; Dave Braunschweig; Phil Burdick; Orlando Cabrera; Maria Coons; Earl Dowling; David Dwyer; Terence Felton; Robert Getz; Sally Griffith; Mia Igyarto; Rich Johnson; Martha Karavites; Thea Keshavarzi; Kate Kniest; Joanne Leski; Jim Ma; Fredia Martin; Jennifer Mathes; Russ Mills; Maria Moten; Sheryl Otto; Jeanne Pankanin; Joni Rothblum; Tammy Rust; Ilona Saln; Evelyn Seiler; Dennis Weeks; Deanna White; Paul Wiese and Andrew Wilson.

Guests: Mario Bartoletti, Pioneer Press; Sara Faiwell, Daily Herald; Tim Kane, Chicago Tribune; Stan Ryberg, retired faculty member; Pat O'Leary, citizen.

Vice President Thorson led everyone in the Pledge of Allegiance.

Chair Stone noted that there will be a closed session following the Regular meeting to discuss personnel issues. She does not anticipate any votes will be taken following the closed session.

APPROVAL OF AGENDA Member Kelley moved, Member Gillette seconded, approval of the Agenda.

In a voice vote, the motion carried.

EDUCATIONAL PRESENTATIONS

There were no educational presentations.

STUDENT TRUSTEE REPORT

Student Member Kudia noted that he and Student Senate President Fernando Diaz are working on a Student Senate campaign. They have been attending the New Student Orientation at Harper and discussing Student Senate issues. They have also distributed fliers and posters throughout campus. To date, they have recruited seven new members. Student Member Kudia stated that the Student Senate will be able to serve the students much better with more people involved. He noted that they are also in the process of updating the website to give it more of a professional look. Students will be able to access an online application process. They are looking forward to a successful new school year.

Chair Stone noted that she and Student Member Kudia have had a chance to get to know one another better over breakfast recently. She noted that it is a pleasure to have him on the Board.

PRESIDENT'S REPORT

Dr. Breuder stated that Board members received the Strategic Long-Range Plan which was recently approved. He noted that, although the official numbers are not in yet, the FTE growth over the summer is approximately 4.5 percent. He is pleased with the numbers.

In response to Member Gillette, Dr. Breuder stated that they will provide information, by department, regarding which programs are growing, which are shrinking and which are staying the same.

HARPER EMPLOYEE COMMENTS

Chair Stone noted that there were several people wishing to address the Board, and the Board is very happy to hear from them. She asked that they limit their comments to the requested five minutes.

Academic and Student Affairs Committee

Cathy Albergo, Rich Johnson and Andrew Wilson, Academic and Student Affairs Committee, addressed the Board together.

Ms. Albergo stated that, in their role as liaison with the Board, the Committee is pleased to bring information about retired faculty who continue to serve the College. They collected as much information as they could from the retirees and compiled it into a report for the Board.

Rich Johnson explained that a retiring faculty member in his/her last year of employment consults with the current department chair/coordinator and Dean in order to establish a post-retirement plan. The plan is then approved by the Dean and forwarded to the appropriate Vice President. The projects are proposed in the late spring of that particular academic year.

Many of the projects identify and analyze particular trends, curricular enrollment, and retention trends in their academic fields of study, and propose to make some suggestions or recommendations to the College and the appropriate departments with regard to those outcomes. Although very diverse, all of the projects endeavor to improve the educational experience of the students at Harper College.

They gave an overview of several retirees' projects:

- Working on Blackboard course delivery system to help other faculty members deliver English courses online.
- Working on "Turn it In" software that allows instructors to identify students who might be plagiarizing their works, either with other students or with online resources.
- Collecting data on writing end-of-course assessments.
- Making periodic reports to the English Department and developing assessment rubrics that are consistent across all 200+ sections of English Composition.
- Making recommendations for reader reliability and various other aspects of consistency in grading and the writing of prompts for eliciting responses.
- Redesigning *Principles of Marketing* to offer it as an online course.
- Revising course materials and rubrics for the *Business Simulation* courses.
- Researching certification for standardizing retailing and ongoing leadership in the adult Fast Track program.
- Working on a final exam for Math 103 College Algebra to revise the curriculum.
- Investigating the transferability of computer science courses in math and computer sciences.
- Determining trends and student success in math classes, providing substantial reports with quantitative data as to

the success rates of incoming students, students with prior course experience at Harper, and students without that kind of background.

- Conducting a number of studies and preparing reports on various programs overseas.
- Sending handouts and materials from travels back to the Humanities Department and the English Department.
- Organizing Honors Program students to volunteer at Inspiration Café, a soup kitchen venue in downtown Chicago.

Ms. Albergo introduced Dr. Stan Ryberg, retired faculty from the Music Department. She noted that Dr. Ryberg has been a wonderful consultant to the other faculty. He composed "Reflections for Orchestra" – several works of art created just for Harper College for the wind symphony and for the orchestra. He produced all the parts for the 60-piece orchestra, and provided it for Harper College on his own.

Dr. Ryberg explained that he was inspired to create the orchestra piece following the events of September 11, 2001. He began after retiring at the end of 2002, and it was performed on October 17, 2004 in the Performing Arts Center. He continues to work on other pieces. Ms. Albergo noted that she hopes to have "Reflections for Orchestra" playing at the August Board meeting so the Board can hear it and enjoy it.

Ms. Albergo noted that they will highlight more retirees' projects next month. She noted they found that there is no central location on campus where faculty can go and look at these reports. They recommend that the Faculty Senate Office and possibly Human Resources have that kind of resource for faculty to be able to see what retirees are doing. She found it extremely educational to read the reports; she feels more people would be interested in reading them as well.

Dr. Breuder stated that they recognize the work accomplished through the Early Retirement Program. He reminded the Board that this year the Early Retirement Program will cost Harper College close to \$2 million. Much of the work that was described here this evening is compensated through the Early Retirement Program.

Chair Stone stated that the Board is aware of it. She thanked Dr. Breuder for reiterating that.

## Nursing Program

Joni Rothblum, associate professor in the nursing department, noted that she has had a great commitment to Harper College and to the Nursing Department for over 18 years. The Harper College Nursing Program has an excellent reputation in the community, both with residents and area hospitals. She feels that one reason for this is the quality and competency of Harper graduates. When dealing with life and death matters, it is important that the students are properly instructed and supervised clinically.

Ms. Rothblum noted that the Harper College Nursing faculty would like to inform the Board of its concerns related to potential damage to the Nursing Program. They believe that the excellent quality of the Program is in jeopardy for the following reasons:

- Due to the lack of a Director for the past eight months and other administrative issues, there is disorganization and a lowering of morale in the department.
- They have recently seen a loss of five long-term experienced adjunct faculty members. Replacing experienced faculty members with those who have less experience can have a negative affect on student learning.
- To date, they still do not have all the adjunct faculty needed to teach three weeks from now.
- Administrative decisions that have not supported department policies have led to poor morale, difficulty between faculty and students and a lack of support of faculty.
- More attention is given to keeping students happy than to patient safety issues. Patient safety MUST be the most important factor in evaluating student success. This has undermined student/faculty relationships and decreased credibility and respect for the faculty. Students have actually been heard to say that if they do not pass a skill test, they will just go to the administrator to have it changed.
- There is favoritism being shown to faculty members who do not make waves, in terms of being given additional funding for conferences and a lack of consistent expectation for meeting attendance.

Kate Kniest spoke to the Board about curriculum concerns. She has been at Harper College for 16 years and is proud of all of the graduates. Everyone who has graduated has been a safe practitioner, somebody that one would feel comfortable having at their bedside giving medications,



giving care, picking up all of the subtle changes that indicate there may be a problem. One thing that helps Harper to educate safe practitioners is the curriculum. It appears very complex, but it is a thing of beauty. She noted the following strengths of their curriculum:

- It allows for threading of concepts that the student can pull together and begin to make the foundation for their practice. The curriculum goes from simple to complex.
- The curriculum has allowed them to make changes according to trends – more community emphasis was added, more physical assessment was added.
- The College has been supportive of their hiring faculty with a lot of expertise. They have faculty who are experts in surgical care, oncology, gerontology, OB and pediatrics. Having those who are skilled and comfortable in specific environments make it a better place for students to learn.
- It allows students to learn the cognitive, psycho motor and affective skills. Students must have all of those. All of the experiences have been arranged so that there is correlation – when they learn OB content, they go to the OB unit; when they learn pediatric content, they go to the pediatric unit; and when they are learning oncology, they work with the patients who have cancer.

Ms. Kniest stated that the faculty knows they need to grow the program; they have looked at alternative scheduling, but with their curriculum in mind. They ran a grant-funded experimental cohort, and they found that there were some discrepancies running through:

- With this cohort, they lost some clinical correlation.
- They had only one faculty person teaching, so they lost some of the richness of multiple instructors.
- They are accredited by the NLNAC and by the Illinois Department of Financial and Professional Resources (IDFPR). One of the primary standards is integrity – they must give to everyone what they say they are going to give. Unfortunately, they feel that with the cohort, they did not quite make that mark.
- Accrediting standards ask that Harper does not discriminate on admission for students; it should not be based on hospital employment, which has become a problem or concern with the grants.
- Faculty has developed an evening program that would follow the curriculum they had, based on good educational standards; that was pushed aside to run another cohort type program.

Ms. Kniest summarized that they, as faculty, are charged by NLNAC and by the IDFPR to care for the curriculum. They care very much about it – enough to share their concerns with the Board.

Carole Bomba stated that she has taught at Harper for 13 years. She explained that, in nursing, it is imperative to have all of the information in order to make well-informed decisions about their patients. They are hoping that, by giving the Board additional information, the Board can make informed decisions about nursing and its future at Harper College.

They are hopeful that the Board will consider a full-time Director of Nursing, separate from the Associate Dean position. This person needs to coordinate with many community agencies; they must be involved with NIU coming in the fall; they must coordinate what is going on in the NLNAC and IDFPR; they must maintain many affiliation agreements; and they must help grow the nursing program, which is already the largest in the State. All of these are imperative for the Nursing Program's continued success. It is important for the success of the students, the success of the College and the success in the community. Ms. Bomba noted that there is high competition for other colleges taking Harper's clinical space. They really need an advocate to help Harper maintain its spot.

She asked the Board to consider the information that was presented and help preserve the high quality of the program.

Chair Stone thanked them.

In response to Dr. Breuder, Ms. Rothblum noted that the pass rate on the State Board exam was 98 percent last year and 96 percent the year prior to that. The students are currently taking the Boards right now; they will most likely have the results in September. Dr. Breuder noted that this suggests things are going relatively well, with a pass rate of 98 percent and 96 percent. In response to Dr. Breuder, Vice President Margaret Skold stated that there was a 100 percent pass rate on the LPN exam this year, with the special grant cohort. Dr. Breuder stated that this argues Harper has a good nursing program, that they are obviously providing front-line faculty, and that they are providing the resources in terms of the facilities and the curriculum. He added that Sheila Quirk, if she was at the meeting, would

speaking to the special grants Harper has received from the State of Illinois to expand these special population programs. In fact, the State is coming to Harper to expand them even further. He feels that this does not line up, in terms of some of their comments made this evening.

In terms of the Director of Nursing, Dr. Breuder stated that Harper's Nursing Program complies with every element of the National League for Nursing, and the National League for Nursing does not require a full-time Nursing Director. Vice President Skold affirmed that this was true. Dr. Breuder explained that they are in the process of replacing the former Director of the Nursing Program with an Associate Dean's level position; that individual will not only have responsibility for the Nursing Program but other elements inside the Health Career programming area. He added that Harper has continued to make an extraordinary commitment in terms of its faculty, its facilities, its software, its pedagogy; it has pushed the envelope in terms of curriculum innovation; the State of Illinois is coming to Harper on a repetitive basis enabling them to enter into special relationships with area hospitals and other providers of healthcare. All of this argues that the leadership is there in terms of enhancing, strengthening, promoting and furthering the Health Careers program, most especially Nursing.

Dr. Breuder added that he is aware, for almost two years, of their displeasure with certain elements of the Nursing Program. He made himself available to the nursing faculty 18 months ago and offered to come to the division and listen firsthand to their concerns. They never availed themselves of that opportunity. He repeated that offer, and not one member of the nursing faculty wanted to sit down face-to-face with the President of the institution. This is not something he has to do, but something he was willing to do, if they had some legitimate concerns. Approximately two months ago, two of the three individuals who made presentations tonight came to him to express further concerns about the Nursing Program. He listened to them, responded substantively, shared with them the rationale for certain decisions that were made, and he offered again to come down to the Health Careers Center in Avanté and listen firsthand if they had any valid concerns. They have yet to extend that invitation to him.

He added that he relies on the Vice President for Academic Affairs and the Dean in that area to be able to tend to the interests and the needs of the faculty and the students. He

feels they have done that with distinction. If something is not right, individuals in the Nursing Program had an opportunity almost two years ago to sit face-to-face with him and express their concerns. It is disappointing that these individuals should come here tonight publicly to suggest that Harper has a frail program that is not doing the job, and yet the pass rate for the State Licensing exam in both LPN and RN is at 95 to 100 percent. They made statements that do not necessarily have the substance to back up their comments. Nonetheless, he appreciates their thoughts, and stated that he would be delighted to come down and listen to them, if they have substantive areas of interest or concern that they think need attention and improvement.

Chair Stone thanked Dr. Breuder. His response and willingness to meet with the faculty is what the Board expects of him. She appreciates that he is again willing to do that.

CITIZEN  
COMMENTS

There were no citizen comments.

CONSENT AGENDA

Member Gillette moved, Member Murphy seconded, approval of the minutes of the June 29, 2006 regular Board meeting; bills payable; payrolls for June 23, 2006 and July 7, 2006; estimated payroll for July 21, 2006; bid awards; purchase orders; personnel action sheets; financial statements, committee and liaison reports, grants and gifts status report, and summary of items purchased from state contracts, consortiums or cooperatives, as outlined in Exhibits IX-A.1 through IX-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Accounts Payable &	
Tuition Refunds (Oracle)	\$3,463,082.10

The payroll of June 23, 2006 in the amount of \$1,700,592.17; and July 7, 2006 in the amount of \$1,695,224.76; and estimated payroll of July 21, 2006 in the amount of \$1,697,908.47.

Bid Awards

Ex. IX-A.3.a Award bid Q00472 to Metro Professional Products, the low bidder for Butchers cleaning products, in the amount of \$51,032.28.

Ex. IX-A.3.b Award request for proposal Q00471 to remove and replace existing brick,

concrete, drainage tiles and plant material in the lower level landing directly south of Building A and install a new irrigation system to Schaeffges Brothers, Inc., the low bidder, in the amount of \$417,600 plus the architect's fee in the amount of \$31,320, reimbursables of not to exceed \$8,000, and a contingency of not to exceed \$41,760 for a total award of \$498,680.

Purchase Order	Ex. IX-A.4.a	Approve issuance of a purchase order designating EBSCO Subscription Services as the Library periodicals subscription agent for the period of July 1, 2006 through June 30, 2007, in an amount not to exceed \$69,291.01.
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Personnel Actions

Faculty Appointments

Tim Ervin, Counselor/Instructor, STU DEV/ADS, 08/15/2006, \$40,956/year

Patricia Gile, Assistant Professor-Dental Hygiene, HC/PS, 08/15/06, \$48,854/year

Deborah Meyer, Assistant Professor-Librarian, LIB SER, 08/15/06, \$47,339/year

Professional/Technical Appointment

Barbara Gawron, Laboratory Assistant-Nursing, HC/PS, 08/21/06, \$41,513/year

Supervisory Confidential Appointments

Dennis Baez, Custodial Foreman, PHY PLT, 06/26/06, \$43,000/year

John McManus, Manager, Enterprise Systems and Network, IT/TS, 07/01/06, \$83,448/year

Classified Staff Appointments

Alexandra Calzada, Student Account Representative, BUR OFF, 07/05/06, \$31,200/year

Kathleen Palmer, Student Account Representative, BUR OFF, 07/10/06, \$31,200/year

Katherine Speer, Clerk/Receptionist, p/t, ADM PRO, 07/11/06, \$17,978/year

Professional/Technical Incentive Compensation

Margaret Franks, Business Consultant, HCB, \$6,070.86 FY 2006/07

Robyn Leslie, Coordinator, Workforce ESL & Basic Skills,  
HCB, \$7,234.38 FY 2006/07

Supervisory/Confidential Reclassification

Melanie Frazier, Coordinator, Foundation Advancement  
Services, CR/F, 07/01/06, \$40,899/year

Supervisory/Confidential Retirement

Barbara Bednarz, Manager, Client Support, IT/CS, 05/31/07,  
19 years

Classified Staff Retirements

Catheline Lomatch, Library Assistant II, LIB SER, 08/31/06,  
20 years

Victoria Schramm, Buyer/Analyst, PURCH, 06/30/06, 28  
years

Marie Zakes, Accounting Clerk, DIN SER, 07/31/06, 12  
years

Administrator Resignation

Janie Petersen, Director, Major Gifts & Planned  
Gifts/Associate Executive Director of Foundation,  
CR/F, 07/18/06, 4 years 6 months

Faculty Resignations

Uriel Buitrago-Suarez, Instructor- Biology, TMS, 12/15/06, 2  
years

Karen Janssen, Instructor-SLIP/SGN, LIB ARTS, 07/31/06, 6  
months

Supervisory/Confidential Resignation

Pamela Clohesey, MCPO Coordinator, p/t, ADS, 06/30/06,  
10 months

Classified Staff Resignations

Lori DalBello-Hill, Clerk/Receptionist, ADM OUT, 07/21/06, 4  
years 2 months

Elaine Denzel, Receptionist, p/t, REG OFF, 06/28/06, 3  
months

Justin Pezen, Library Assistant I, p/t, LIB SER, 06/29/06, 1  
year

Upon roll call of the Consent Agenda, the vote was as  
follows:

Ayes: Members Gillette, Hoffman, Kelley, Murphy  
and Stone

Nays: None

Motion carried. Student Member Kudia voted aye.

Member Hoffman called attention to Exhibit IX-B.2 and highlighted several points regarding the Educational Foundation.

- They are anticipating \$1.2 million in received and pledged revenue to the Foundation by the end of FY06.
- The Golf Outing netted a record fundraising of \$88,000, which is a huge amount of money. He noted that it was a very well-organized event.
- The Foundation achieved a 69 percent donor retention rate – for donors who gave last year and at least one additional year. This is a 15 percent increase over FY05.
- The Foundation increased the number of donors in FY06 by 21 percent over the number of donors in FY05, from 810 to 978.
- The Foundation increased the number of new donors in FY06 by 66 percent from the number of new donors in FY05 from 188 to 313.
- They have increased new scholarships, adding \$32,000.
- They awarded 99 percent of the scholarship money.
- There are new Resource for Excellence programs.
- The Foundation recruitment goal was four to six new members; they recruited eight new Board members representing a diversity of age, professional background, social and professional networks. Profiles of the last four Board members are enclosed in the report.
- The asset balance is \$4.6 million.

Member Hoffman thanked Catherine Brod and her team for all of their hard work in the Foundation.

NEW BUSINESS:

Affiliation Agreement  
with TEC Services  
Consulting to Provide  
IT Certification Training

Member Murphy moved, Member Hoffman seconded, approval of the Master Affiliation Agreement prepared in collaboration with the College Attorney and authorization for the Dean of Continuing Education to execute the approved agreement, as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Affiliation Agreement  
with Spherion Pacific  
Enterprises LLC to

Member Kelley moved, Member Murphy seconded, approval of the Master Affiliation Agreement prepared in collaboration with the College Attorney and authorization

Provide Quality Assurance Training

for the Dean of Continuing Education to execute the approved agreement, as outlined in Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Affiliation Agreement with Computer Forensics Investigations, Inc.

Member Hoffman moved, Member Kelley seconded, approval of the Master Affiliation Agreement prepared in collaboration with the College Attorney and authorization for the Vice President of Administrative Services or the Dean of Continuing Education to execute the approved agreement, as outlined in Exhibit X-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Ratification of the 2006-2010 Collective Bargaining Agreement With Professional/Technical (PRO/TECH) Union

Member Kelley moved, Member Hoffman seconded, ratification of the four-year Collective Bargaining Agreement with the Professional/Technical Union effective July 1, 2006 and ending June 30, 2010, and authorization for the Board Chairman and Secretary to execute such Agreement on behalf of the Board of Trustees, as outlined in Exhibit X-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Chair Stone noted that this is a very welcome exhibit. Upon roll call, the vote was as follows:

Ayes: Members Gillette, Hoffman, Kelley, Murphy and Stone

Nays: None

Motion carried. Student Member Kudia voted aye.

Ethics Act Resolution

Member Murphy moved, Member Kelley seconded, approval of the Resolution which affirms the College's commitment to uphold the Illinois State Officials and Employees Ethics Act, and authorization for the administration to initiate actions to ensure the autonomy of Harper College as a unit of local government, as outlined in Exhibit X-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Gillette stated that this exhibit is exactly what was approved by the Illinois Community Colleges Trustees Association. Although it appears to be poor PR because it contains the word "ethics," the Resolution really has nothing to do with ethics. This is to clarify whether we are a member



of local government or a member of State government. They cannot be both; they would suffer both expenses, but not receive both benefits.

Chair Stone read a quote of hers that is in the press release to clarify this subject. "The lawsuit has nothing to do with ethics. Harper's ethical guidelines already go above and beyond the 2003 State Ethics Act. The problem is losing local control of community colleges to the State. If this opinion is allowed to stand, it would diminish the authority of our locally elected Board, especially when it comes to personnel policies. Additionally, local taxpayers would have to bear the cost of Harper complying with an additional layer of State reporting and training requirements." She noted that this is why the Resolution is before the Board today.

In a voice vote, the motion carried.

Chair Stone thanked the Board for their cooperation.

#### ANNOUNCEMENTS BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. Chair Stone noted that the next Board meeting dates are August 22, September 26 and October 24. She encouraged all Board members to participate in the Village of Barrington Community Night on September 6.

#### OTHER BUSINESS

Dr. Breuder asked two Harper employees, Jeanne Pankanin and Larry Bielawa, to stand and be recognized at their last Board meeting. The two extraordinary individuals are retiring after many years of service. He thanked them for their many contributions and noted that it was a privilege to work with them. Chair Stone noted that they will be missed.

#### EXECUTIVE SESSION

Member Kelley moved, Member Hoffman seconded, that the meeting adjourn into executive session for the purpose of discussing personnel issues and collective bargaining.

In a voice vote, the motion carried at 7:50 p.m. Following a short break, the executive session began at 8:00 p.m.

Following executive session, the Board reconvened the Regular meeting at 9:45 p.m. There was no action taken.

#### ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

In a voice vote, the motion carried at 9:45 p.m.

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Chair

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Secretary

## BOARD REQUESTS

### JULY 31, 2006 REGULAR BOARD MEETING

1. In response to Member Gillette, Dr. Breuder stated that they will provide information, by department, regarding which programs are growing, which are shrinking and which are staying the same.

WILLIAM RAINEY HARPER COLLEGE  
DISTRICT #512  
PALATINE, ILLINOIS 60067

FUND EXPENDITURES TO BE APPROVED

I. BILLS PAYABLE

Accounts Payable & Tuition Refunds (Oracle)      \$ 3,483,816.06

II. PAYROLL

07/21/2006      \$ 1,681,270.39

08/04/2006      1,704,678.30

III. ESTIMATED PAYROLL

08/18/2006      \$ 1,692,974.35

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

August 22, 2006

SUMMARY OF BIDS

Exhibit IX – A.3.a The administration recommends that the Board award bid request Q00476 to Universal Asbestos Removal, Inc., the low bidder for asbestos abatement on the second and third floors of building A, in the amount of \$43,600 and consulting fees to United Analytical in an amount not to exceed \$10,504 for a total award of \$54,104.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00476 for asbestos abatement on the second and third floors of building A as requested by Physical Plant.

II. BUDGET STATUS

Funds in the amount of \$54,104 will be provided in the 2006/07 Operations and Maintenance Restricted Fund budget, under account numbers 0003-8060-039-5304001-5011 and 0003-8060-039-5304001-5015.

III. INFORMATION

A legal bid notice was published and twenty bids solicited. Ten responses were received. The following is a recap of the bid tab sheet:

Universal Asbestos Removal, Inc.	\$43,600
ARC Environmental Consulting & Engineering	43,960
Champion Environmental Services, Inc.	44,500
Associated Surface Cleaning, Inc.	51,800
EHC Industries, Inc.	57,400
Kinsale Contracting Group, Inc.	59,500
American Environmental Solutions, Inc.	61,600
Colfax Corporation	71,500
Holian Asbestos Removal & Encapsulation Corp.	72,975
The Mutual Group, LLC	103,725

This request is for asbestos abatement which includes the gross removal of carpet, baseboard, asbestos floor tile and asbestos mastic and the removal of asbestos pipe insulation from the

Registrar's Office, Bursar's Office and Business Office located on the second floor of A building and the Career Center/Women's Program, Health/Psychological Services and Harbinger Office located on the third floor of A building. Replacement of the pipe insulation in the mechanical spaces is included in the project. This project is scheduled in two phases. Phase I is scheduled to begin on October 3, 2006 and Phase II is scheduled to begin on December 26, 2006.

This request is also for consulting fees of not to exceed \$10,504 for the Consultant of Record for the College concerning asbestos abatement, United Analytical Services, for pre-design inspection, design drawings, samplings and to oversee and conduct air monitoring and analysis during both phases of the abatement process.

This is an approved Life Safety project. This is a one-time procurement.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00476 to Universal Asbestos Removal, Inc., the low bidder for asbestos abatement on the second and third floors of building A, in the amount of \$43,600 and consulting fees to United Analytical in an amount not to exceed \$10,504 for a total award of \$54,104.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

August 22, 2006

SUMMARY OF PURCHASE ORDERS

- Exhibit IX – A.4.a The administration recommends that the Board approve issuance of a purchase order to Spectrum Industries, Inc. for 15 media lecterns for use in the retrofit of classroom rooms, lecture halls, and labs into media rich/smart rooms in the amount of \$36,797.



WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to Spectrum Industries, Inc. for up to 15 media lecterns for use in the retrofit of classrooms, lecture halls, and labs into media rich/smart rooms as requested by Information Technology/Client Services for the Media Services department.

II. BUDGET STATUS

Funds in the amount of \$36,797 will be provided in the 2006/07 Restricted Purposes Fund budget under account number 6606-8080-245-5806002.

III. INFORMATION

A project in the Harper College Technology Plan is to establish a plan to retrofit instructional spaces with media rich technology to enhance the delivery of instruction. The plan calls for the retrofit of ten to twelve spaces a year until complete. This request is to complete the twelve spaces scheduled for fiscal year 2006/07 plus an additional three spaces for a total of 15 spaces.

The College develops and regularly updates the standards for the type of lecterns and technology used for the media rich/smart rooms. With constant change in technology, these standards are reviewed and updated based on input from faculty, survey results from guest speakers and review and evaluation of the latest technology available.

The College has standardized on the Media Director model lectern from Spectrum Industries to be used throughout the campus. This lectern can accommodate the configuration of equipment that is utilized in the media rich rooms. Previous success, excellent

service from the vendor and the ability to configure for ease of use and ease of equipment layout have provided a high level of confidence for faculty and staff. Faculty and staff are able to easily move from room to room with minimal need to re-familiarize themselves with the controls or use of the equipment.

Last year's award, to Spectrum Industries for 18 lecterns at a cost of \$2,375.33 each for a total amount of \$42,756, was approved by Board action May 31, 2005. This year's request is for 15 lecterns at a cost of \$2,453.13 each for a total amount of \$36,797. The price increase of \$77.80 or 3.3 percent per lectern is due to the increased cost of steel, wood and particle board as well as fuel prices.

Spectrum Industries is the manufacturer and sole distributor for this type of lectern. A letter stating this is on file in the Purchasing department.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

IV.

RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Spectrum Industries, Inc. for 15 media lecterns for use in the retrofit of classroom rooms, lecture halls, and labs into media rich/smart rooms in the amount of \$36,797.

WILLIAM RAINEY HARPER COLLEGE

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Administrator Appointments.
- B. Ratification of Faculty Appointments.
- C. Ratification of Professional/Technical Appointment.
- D. Ratification of Classified Staff Appointments.
- E. Ratification of Professional/Technical Resignation.
- F. Ratification of Classified Staff Resignation.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Administrator, the Faculty, the Professional/Technical and the Classified Staff Appointments; the Professional/Technical and the Classified Staff Resignations; the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

***First Reading*** on modification of Board Policy on College Colors and Mascot.

II. REASON FOR CONSIDERATION

All changes to Board Policy must go through two readings.  
The Policy as written defines the school colors to be maroon and gold.

Since 1998, Harper College has used blue and silver (shade of gray) as its primary communication colors. The specific blue (C:100 M:67 Y:0 K:23), silver and gray (C:0 M:0 Y:0 K:26) were standardized in the Harper College graphic standards manual in 2000. These colors have become the College standard for signage, print and electronic communication.

In 2005, the College Athletic Department began to work with Marketing Services to standardize the College's athletic logo/mascot and colors. In recent years, a lack of a standardized athletic logo/mascot and colors led to use of various types of hawks and hues – including varieties of maroons, golds, yellows, blues, and even black – on Harper athletic uniforms and other materials.

In collaboration with the Student Senate and other groups, the Athletic Department worked with Marketing Services to develop a standard logo/mascot and colors that were consistent with communication colors currently in use.

A fundamental principle of communication in building an engaging, memorable image is consistency. By modifying policy to recognize a standard mascot/logo along with colors that are consistent with communication colors in current use, the Board would facilitate the communication of a world-class image for the College.

Standardizing the colors also brings to light the accomplishments of our athletes, clubs and student organizations under one symbol that represents school spirit. A logo that is designed with the colors consistent with communication colors will have universal applications throughout the College and the community. It will represent the excellence of the College and the achievements of our students.

III. BACKGROUND INFORMATION

The proposed changes to the policy have been reviewed by the Marketing Department.

IV. RECOMMENDATION

The policy change is submitted for consideration and to move to a second reading.

WILLIAM RAINEY HARPER COLLEGE  
POLICY STATEMENT

Title: College Colors and Mascot

No. 13.33.00

Approved:

Revised:

The official College colors shall be ~~maroon and gold~~, **blue and silver (shade of gray)** and the official mascot shall be the hawk.

WILLIAM RAINEY HARPER COLLEGE  
Schedule of Investments  
As of July 31, 2006

Exhibit IX-B.1  
August 22, 2006

Depository or Instrument	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Earnings to Maturity	Principal Invested @ 07/31/06	Market Value
<u>Certificates of Deposits</u>							
LaSalle Bank	11/04/05	08/02/06	271	4.48	50,586.67	1,500,000	
LaSalle Bank	04/26/06	08/03/06	99	4.96	10,912.00	800,000	
LaSalle Bank	11/04/05	08/17/06	286	4.48	53,386.67	1,500,000	
PMA/Associated Bank	03/15/06	08/30/06	168	4.91	11,319.06	500,000	
Harris Bank	02/28/05	08/31/06	549	3.6	222,551.80	4,000,000	
PMA/Morton Community Bank	03/17/05	09/14/06	546	3.86	87,514.98	1,500,000	
PMA/Am Heritage Natl Bank	09/07/05	09/28/06	386	3.96	63,161.85	1,500,000	
PMA/Missouri State B&TC	09/07/05	10/12/06	400	3.96	65,370.64	1,500,000	
PMA/Guaranty Bank-MO	09/07/05	10/26/06	414	3.96	67,696.04	1,500,000	
PMA/Associated Bank	10/18/05	10/26/06	373	4.43	68,198.55	1,500,000	
PMA/Southern New Hampshire	11/04/04	11/09/06	735	2.91	89,448.59	1,500,000	
PMA/Corus Bank	11/04/04	11/09/06	735	2.91	88,566.77	1,500,000	
PMA/Strafford State	10/28/05	11/21/06	389	4.52	72,478.50	1,500,000	
PMA/Associated Bank	10/18/05	11/30/06	408	4.43	124,377.41	2,500,000	
Northern Trust	10/21/05	11/30/06	405	4.43	196,619.23	4,000,000	
PMA/Associated Bank	10/27/05	11/30/06	399	4.5	49,432.68	1,000,000	
PMA/Natl Bank of Commerce	11/10/04	11/30/06	750	3.07	95,592.63	1,500,000	
Northern Trust	11/21/05	12/07/06	381	4.65	74,458.58	1,500,000	
PMA/American Enterprise Bank	11/21/05	01/04/07	409	4.67	78,761.86	1,500,000	
Northern Trust	12/07/05	01/18/07	407	4.72	80,900.56	1,500,000	
Northern Trust	12/07/05	02/01/07	421	4.72	83,758.57	1,500,000	
Harris Bank	01/12/06	02/15/07	400	4.76	96,381.60	1,800,000	
Harris Bank	01/12/06	03/01/07	414	4.76	99,846.86	1,800,000	
Harris Bank	01/12/06	03/15/07	428	4.76	103,318.45	1,800,000	
Harris Bank	01/12/06	03/29/07	442	4.76	106,796.39	1,800,000	
PMA/Associated Bank	03/06/06	04/12/07	402	5	110,677.35	2,000,000	
LaSalle Bank	03/06/06	04/26/07	416	4.97	114,862.22	2,000,000	
PMA/Flagstar Bank	03/06/06	05/10/07	430	5.05	119,346.17	2,000,000	
PMA/Flagstar Bank	03/06/06	05/24/07	444	5.05	123,243.26	2,000,000	
Northern Trust	03/16/06	06/07/07	449	5.1	129,213.67	2,000,000	
PMA/Flagstar Bank	03/06/06	06/07/07	458	5.05	127,141.02	2,000,000	
Northern Trust	03/16/06	06/21/07	463	5.1	133,373.13	2,000,000	
PMA/Flagstar Bank	03/06/06	06/21/07	472	5.05	131,039.46	2,000,000	
PMA/Associated Bank	03/22/06	07/05/07	470	5.06	130,973.98	2,000,000	
PMA/Heritage Bank of Central II	03/22/06	07/19/07	484	5.06	54,131.48	800,000	
PMA/Heritage Bank of Central II	03/30/06	08/02/07	490	5.11	152,296.49	2,200,000	
	Weighted Average:	4.51				63,500,000	63,500,000
<u>Agencies</u>							
FNMA Notes	12/22/04	12/22/06	730	3.5	105,000.00	1,500,000	1,482,660
	Weighted Average:	3.5				1,500,000	1,482,660
Illinois Funds		Monthly Average		5.046		3,063,384	3,063,384
TOTALS AS OF:	07/31/06					68,063,384	68,046,044

WILLIAM RAINEY HARPER COLLEGE  
Preliminary Schedule of Investments  
As of July 31, 2006

Consent Agenda  
Exhibit IX-B.1  
August 22, 2006

	<u>Outstanding Investments</u>	<u>FY07 Budget</u>	<u>Planned To Date</u>	<u>Earned To Date</u>
EDUCATION FUND	\$ 21,435,529	1,000,000	83,333	84,825
OPERATIONS, & MAINT. FUND	10,976,879	350,000	29,167	43,135
OPERATIONS, & MAINT. FUND (Restricted)	7,014,417	150,000	12,500	27,564
BOND & INTEREST	7,172,762	150,000	12,500	28,186
AUXILIARY ENTERPRISES	2,305,198	75,000	6,250	9,059
RESTRICTED FUNDS	4,977,357	120,000	10,000	19,559
WORKING CASH FUND	13,577,382	450,000	37,500	53,354
AUDIT FUND	319,048	10,000	833	1,254
LIABILITY, PROTECTION & SETTLEMENT	<u>284,812</u>	<u>7,000</u>	<u>583</u>	<u>1,119</u>
Total	<u>\$ 68,063,384</u>	<u>2,312,000</u>	<u>192,667</u>	<u>268,055</u>



WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

**Harper College Educational Foundation  
July Fundraising Report FY07**

<b>Appeal Description</b>	<b>Gift Count</b>	<b>Cash</b>	<b>Pledges/Stocks</b>	<b>In-Kind Gifts</b>	<b>Other</b>	<b>Total</b>
Football Program Golf Open	4	\$500.00	\$0.00	\$500.00	\$0.00	\$1,000.00
Lifelong Learning Direct Mail	1	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
Proposal	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Pacesetter Campaign FY06	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Resource for Excellence Campaign FY06	4	\$105.00	\$700.00	\$0.00	\$0.00	\$805.00
Scholarship Stewardship	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Special Initiatives	2	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00
Tribute	10	\$355.00	\$0.00	\$0.00	\$0.00	\$355.00
Unsolicited	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
	<b>Grand Totals:</b>	<b>\$13,300.00</b>	<b>\$700.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$14,500.00</b>
25 Gift(s) listed						
25 Donor(s) listed						

## Harper College Educational Foundation Year to Date Fundraising Report (as of 07/31/2006)

8/7/2006

Page 1

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
Football Program Golf Open	4	\$500.00	\$0.00	\$500.00	\$0.00	\$1,000.00
Lifelong Learning Direct Mail	1	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
Proposal	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Pacesetter Campaign FY06	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Resource for Excellence Campaign FY06	4	\$105.00	\$700.00	\$0.00	\$0.00	\$805.00
Scholarship Stewardship	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Special Initiatives	2	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00
Tribute	10	\$355.00	\$0.00	\$0.00	\$0.00	\$355.00
Unsolicited	1	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
<b>Grand Totals:</b>		<b>\$13,300.00</b>	<b>\$700.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$14,500.00</b>

25 Gift(s) listed

24 Donor(s) listed

**HARPER COLLEGE  
FY07  
GRANTS REPORT  
JULY 1, 2006 - JUNE 30, 2007**

<b>Granting Agency</b>	<b>Title</b>	<b>Department</b>	<b>Grant Manager</b>	<b>Agency</b>	<b>Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Description</b>
<b>COMPETITIVE GRANTS</b>								
Secretary of State Literacy Office	Advancing Through Literacy: Workforce ESL for Hospital Employees 2007	Harper College for Businesses	Maria Coons	State	\$15,000	7/1/06	6/30/07	Partner with Northwest Community Healthcare to provide 2 ESL classes for 30 NCH employees.
IBHE Illinois Board of Higher Education	HECA Minority Student Transfer Center	Center for Multicultural Learning	Laura LaBauve- Maher	State	\$47,775	8/23/05	8/31/06	Supports Center activities in the area of student articulation and transfer, student support services, and counseling and mentoring.
IBHE Illinois Board of Higher Education	HECA Disability Matrix Subgrant	Access & Disability Services	Tom Thompson	State/ UIC	\$27,012	9/1/05	8/31/06	Develops disability data collection tools, working with UIC and other colleges.
IDOL Illinois Department of Labor	Displaced Homemakers Assistance Act	Women's Program	Kathleen Canfield	State	\$58,190	7/1/06	6/30/07	Career, educational, and personal support for Women's Program participants.
DCEO Department of Community and Economic Opportunity	Homeland Security Grant Program	Business and Social Science	Jennifer Mathes	State	\$57,000	3/1/06	3/1/07	Develops a Homeland Security Computer Security Training Center at Harper which will introduce a series of degree and certificate programs.
Illinois Clean Energy Foundation	Lighting Upgrade Program	Physical Plant	Jim Ma	Private	\$83,322	4/20/06	4/19/07	Provides energy efficient upgrades to indoor lighting systems at Harper.
NSF National Science Foundation	Collaborative Research: 2YC-REU	Technology, Math & Sciences	Sally Griffith	Federal	\$78,168	9/15/05	8/31/07	Provides a two-year college research experience for undergraduates in Chemistry.

**HARPER COLLEGE  
FY07  
GRANTS REPORT  
JULY 1, 2006 - JUNE 30, 2007**

<b>Granting Agency</b>	<b>Title</b>	<b>Department</b>	<b>Grant Manager</b>	<b>Agency</b>	<b>Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Description</b>
NSF National Science Foundation	Scholarships for Success	Technology, Math & Sciences & Marketing Svcs	Sally Griffith Dan Loprieno	Federal	\$60,000	1/15/02	12/31/06	Provides scholarship assistance to support Math, Science, Engineering & Computer Science students.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Manufacturing Shortages	Career Programs	Daniel Corr	State	\$100,000	10/1/05	12/31/06	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
<b>COMPETITIVE GRANTS TOTAL</b>					<b>\$526,467</b>			

**HARPER COLLEGE  
FY07  
GRANTS REPORT  
JULY 1, 2006 - JUNE 30, 2007**

<b>Granting Agency</b>	<b>Title</b>	<b>Department</b>	<b>Grant Manager</b>	<b>Agency</b>	<b>Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Description</b>
<b>AGENCY ALLOCATED GRANTS</b>								
ICCB Illinois Community College Board	FY06 Adult Education & Family Literacy Grant	Academic Enrichment & Language Studies	Daniel Corr	Federal/State	\$543,164	7/1/06	6/30/07	Supports Adult Education Development Education programs (Federal Basic, \$172,756; State Basic, \$166,915, EL/Civics, \$44,502; <b>State Performance, \$140,152</b> )
ICCB Illinois Community College Board	Perkins III	Career Programs	Daniel Corr	State	\$352,216	7/1/06	6/30/07	Supports career and technical education.
ICCB Illinois Community College Board	Program Improvement	Career Programs	Daniel Corr	State	\$33,974	7/1/06	6/30/07	Supports career and technical education.
ICCB Illinois Community College Board	Business/Industry Workforce Preparation	Harper College for Businesses	Maria Coons	State	\$93,071	7/1/06	6/30/07	Assists with local economic development efforts within Business & Industry Centers.
ICCB Illinois Community College Board	Student Success	Academic Enrichment & Language Studies	Daniel Corr	State	\$148,300	7/1/06	6/30/07	Supports developmental, remedial, first time in college, and disability student programs.
IDHS Illinois Department of Human Services	Disabled Student Project	Access & Disability Services	Tom Thompson	State	\$134,754	7/1/06	6/30/07	Provides services to students with disabilities.
USDJ United States Dept of Justice	COPS Universal Hiring Program	Harper Police	Mike Alsup	Federal	<u>\$49,216</u>	8/1/02 Ext. 7/1/05	7/31/05 Ext. 1/31/07	Pays for 3 fulltime officers, through Universal hiring program.
<b>AGENCY ALLOCATED GRANTS</b>					<b>\$1,354,695</b>			
<b>FY07 Total All Grants: As of August 8, 2006</b>					<b>\$1,881,162</b>			

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Consortium, Cooperative and the State of Illinois Contracts purchasing status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of purchases from consortiums, cooperatives or the State of Illinois Contracts.

III. BACKGROUND INFORMATION

The attached report is a summary of current purchases from consortiums, cooperatives or the State of Illinois Contracts.



Summary of Items Purchased from State Contracts, Consortiums, or Cooperatives

Source	Vendor	Purchase Date	Items Purchased	Dollar Amount of Purchase	Assessment Attached?*
IPHEC	KI	July-06	Classroom Furniture	\$2,869.90	yes
IPHEC	CDW	July-06	Computer Peripheral Equipment	\$1,536.81	yes
IPHEC	Fisher	July-06	Classroom Supplies	\$3,203.47	yes
IPHEC	Office Concepts	July-06	Office Furniture	\$1,051.84	yes
E&I	Grainger	July-06	Classroom Supplies	\$9,900.00	yes
IPHEC	Dell	July-06	Computer Peripheral Equipment	\$12,605.20	yes
				<b>\$31,167.22</b>	

\*Supporting documentation regarding process followed to award the contract

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Inactivation of Administrative Technology (OFC) curriculum at the completion of the 2007 academic year.

II. REASON FOR CONSIDERATION

The College is keeping the Board informed of proposed curricular inactivation. While College enrollment has increased 20% over the past ten years, the Administrative Technology enrollment has declined over 54%. Office technology has evolved and changed to the degree that the current program no longer fills the needs of district employers.

III. BACKGROUND INFORMATION

**Data for Cook County Colleges from Illinois Department of Employment Security:**

	Base Year Employment 2002	Projected Unemployment 2012	Employment Change 2002-2012	
			Number	Percent
Secretaries and Administrative Assistants	91,809	90,932	-877	-0.95%
Other Office and Administrative Support Workers	118,283	114,753	-3,531	-2.97%

Current full-time faculty will help in finishing coursework for few remaining students while preparing to teach in a related discipline following the inactivation of the Administrative Technology program.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

**Revision** to the Recommended 2006-2007 Board Meeting Dates.

II. REASON FOR CONSIDERATION

2006-2007 Board meeting dates were approved at the April 25, 2006 Board Meeting. Since that time, the Cook County Clerk's office has released information relating to laws that affect Election deadlines.

In order to be compliant with these new laws it is necessary to change the date of the Organization Meeting to **Wednesday, May 9, 2007** as shown on the attached revised calendar.

Harper College Board of Trustees  
2006-2007 **REVISED** Meeting Schedule

**Resolution**

BE IT RESOLVED by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, the Regular Meetings of said Board of Trustees will be held on the *fourth* Tuesday of each month at 7 p.m. in the Wojcik Conference Center, Room W-214, 1200 West Algonquin Road, Palatine, Illinois, with the exception of the months of November 2006, December 2006, March 2007 and the Organizational Meeting on **May 9, 2007.**

Following are the Regular Board meeting dates for 2006-2007:

Tuesday	May 23, 2006	Regular Board Meeting
Tuesday	June 27, 2006	Regular Board Meeting
Tuesday	July 25, 2006	Regular Board Meeting
Tuesday	August 22, 2006	Regular Board Meeting
Tuesday	September 26, 2006	Regular Board Meeting
Tuesday	October 24, 2006	Regular Board Meeting
Tuesday	November 14, 2006	Regular Board Meeting
Tuesday	December 12, 2006	Tax Levy Hearing Regular Board Meeting
Tuesday	January 23, 2007	Regular Board Meeting
Tuesday	February 27, 2007	Regular Board Meeting
Tuesday	March 20, 2007	Regular Board Meeting
Tuesday	April 24, 2007	Regular Board Meeting
<b>Wednesday</b>	<del>May 2, 2007</del> <b>May 9, 2007</b>	<b>Organizational Meeting</b>
Tuesday	May 22, 2007	Regular Board Meeting
Tuesday	June 26, 2007	Regular Board Meeting

Dated this 25<sup>h</sup> day of April, 2006

\_\_\_\_\_  
Secretary, Board of Trustees

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Resolution to establish a **REVISED** 2006-07 Budget Hearing Date.

II. REASON FOR CONSIDERATION

In accordance with the Illinois Community College Act, a Budget Hearing must be held annually.

III. BACKGROUND INFORMATION

Each year a Budget Hearing date is established that allows for at least thirty days of inspection of the annual Harper College legal budget. At the end of this thirty-day period, a Budget Hearing is held and the budget is reviewed.

The attached **REVISED** resolution provides for the annual Budget Hearing and the required public notice.

IV. RECOMMENDATION

The administration recommends that the attached **REVISED** resolution providing for the annual Budget Hearing and the required public notice be adopted.

## RESOLUTION

BE IT RESOLVED: That the fiscal year for Community College District 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, be and hereby is established as commencing on July 1, 2006 and ending on June 30, 2007.

BE IT FURTHER RESOLVED: That the public hearing on the tentative budget for the fiscal year beginning July 1, 2006 and ending on June 30, 2007 be set for 7:00 p.m. in the Conference Center – W-214 on the **REVISED DATE of September 26, 2006** ~~August 22, 2006~~, of said College at 1200 W. Algonquin Road, Palatine, Illinois, and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board of Trustees by publishing notice thereof at least thirty days prior to the **REVISED DATE** of September 26, 2006 ~~August 22, 2006~~ in the Arlington Heights Herald, Barrington Herald, Buffalo Grove Herald, Des Plaines Herald, Elk Grove Herald, Hanover Park Herald, Hoffman Estates Herald, Mount Prospect Herald, Palatine Herald, Rolling Meadows Herald, Schaumburg Herald, Streamwood Herald, Wheeling Herald, being newspapers published in this College District, which notice shall be in substantially the following form:

## PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9 a.m. on July 5, 2006 a tentative budget for said College district for the fiscal year beginning July 1, 2006, and ending June 30, 2007, will be on file and conveniently available to public inspection at the Business Office of said College District at 1200 W. Algonquin Road, Palatine, Illinois, during usual and customary business hours.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 7:00 p.m. on the 26th day of September 2006, in the Conference Center, Room W-214 of said College at 1200 W. Algonquin Road, Palatine, Illinois.

RESOLUTION adopted by the Board of Trustees on June 29, 2006 is hereby repealed.

DATED at Palatine, Illinois this 22nd day of August, 2006.

Board of Trustees of Community  
College District No. 512  
Counties of Cook, Kane, Lake &  
McHenry, State of Illinois

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Richard F. Gillette  
Secretary

William Rainey Harper College

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a partnership fee for two community outreach centers, the Palatine Opportunity Center and the Police Neighborhood Resource Center in Rolling Meadows, Illinois.

II. BUDGET STATUS

Funds in the amount of \$20,000 (\$10,000 per center) are available in the 2006/2007 Education Fund Budget, under account number 0001-8030-028-5509000-000000000000-000, Community Relations.

III. INFORMATION

This request is for the partnership fee for the two community outreach centers stated above. This investment represents Harper College's commitment toward annual funding of operations for both centers and is used to support security, facility management and coordination of services for the Harper College programs and staff serving in each facility.

In 1991, Harper College joined other community organizations as a founding member of the Police Neighborhood Resource Center (PNRC) in Rolling Meadows, Illinois. The PNRC has received state and national recognition for proactively providing after school programs, health screening, counseling services and access to library materials. Since the PNRC opened, Harper College's Adult Educational Development department has offered free English as a Second Language (ESL) courses to community residents. In recent years, with the assistance of the Harper College Educational Foundation, Harper has expanded its services to include Citizenship Preparation courses and Basic Computer Literacy courses. During fiscal year 2006, the Adult Educational Development Department (AED) offered 72 different course sections with an enrollment of over 1000 students.

Harper College has offered a variety of programs and services at the Palatine Opportunity Center (POC) since 2000. The POC provides a variety of counseling services, health screenings, senior citizen programming and youth services to community residents. Harper College also offers free GED preparation, English as a Second Language and



Employment Skills courses as the POC. In 2005, the College added a second computer lab to expand accessibility and Basic Computer Literacy

Skills courses. During fiscal year 2006, Harper College offered 138 different course sections with an approximate enrollment of 1400 students.

IV. RECOMMENDATION

The administration recommends that the Board approve the issuance of the partnership fee in the amount of \$20,000 (\$10,000 per center) for the Palatine Opportunity Center and the Police Neighborhood Resource Center in Rolling Meadows, Illinois.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Affiliation agreements between clinical agencies and Harper College are used for students in the Health Career Programs. The Affiliation Agreement between Harper College and *West Suburban Medical Center* for the following programs: Nursing and Cardiac Technology, is presented for Board review.

II. REASON FOR CONSIDERATION

An Affiliation Agreement is required between Harper College and affiliating agencies to provide for the clinical education of students in health career programs. In an effort to standardize and streamline the entire process related to developing affiliations with the many agencies in our service area the Harper Board approved a Master Affiliation Agreement in July 2003 to be used with all agencies. However, several affiliating agencies have initiated their own clinical affiliation agreement, *West Suburban Medical Center*, whereby they require Board or appointed designee signature.

III. BACKGROUND INFORMATION

The facilities and educational opportunities available at *West Suburban Medical Center* are consistent with the clinical objectives of the Harper College Health Career Programs.

IV. RECOMMENDATION

The administration recommends that the Affiliation Agreement between Harper College and *West Suburban Medical Center*, be approved as submitted and authorize the Dean of Health Careers and Public Safety to sign all of the above.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Ratification of the four-year 2006/10 Collective Bargaining Agreement with the Illinois Council of Police & Sheriffs Union (ICOPS).

II. REASON FOR CONSIDERATION

The last four year Agreement expired on June 30, 2006. Ratification by the Board of Trustees is necessary to authorize the Board Chairman and Secretary to execute the Agreement.

III. BACKGROUND INFORMATION

Tentative agreement was reached between the negotiating teams on August 10, 2006. The ratification vote taken by the Illinois Council of Police & Sheriffs membership to ratify the Agreement was held on August 13, 2006.

The increased cost (wage, insurance premium, and professional development) for fiscal year 2006/07 - \$34,790, for 2007/08 - \$35,263, for 2008/09 - \$36,272 and for 2009/10 - \$37,914. Total estimated dollar impact over the life of the contract is \$144,239.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the four-year Collective Bargaining Agreement with the Illinois Council of Police & Sheriffs Union effective July 1, 2006 and ending June 30, 2010, and the administration further recommends that the Board Chairman and Secretary be authorized to execute such Agreement on behalf of the Board of Trustees.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Ratification of the four-year 2006/10 Collective Bargaining Agreement with the Harper 512 Association, IEA-NEA.

II. REASON FOR CONSIDERATION

The last four year Agreement expired on June 30, 2006. Ratification by the Board of Trustees is necessary to authorize the Board Chairman and Secretary to execute the Agreement.

III. BACKGROUND INFORMATION

Tentative agreement was reached between the negotiating teams on August 16, 2006. The ratification vote taken by Harper #512 Association, IEA-NEA to ratify the Agreement was held on August 22, 2006.

The increased costs (wages, insurance costs) for the negotiated Agreement for fiscal year 2006/07 - \$206,813, for fiscal year 2007/08 - \$211,884, for fiscal year 2008/09 - \$217,194 and for fiscal year 2009/10 - \$229,007. The total estimated dollar impact over the life of the contract is \$864,898.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the four-year Collective Bargaining Agreement with the Harper #512 Association, IEA-NEA effective July 1, 2006 and ending June 30, 2010, and the administration further recommends that the Board Chairman and Secretary be authorized to execute such Agreement on behalf of the Board of Trustees.