



Harper College
1200 West Algonquin Road
Palatine, Illinois

Regular Board Meeting Agenda

February 27, 2007
7:00 p.m.

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Presentations**
 - Dr. Margaret Skold
 - Honors Program at Harper by Andrew Wilson and Diana Sharp
- V. Student Trustee Report**
- VI. President's Report**
- VII. Harper Employee Comments**
- VIII. Citizen Comments**
- IX. Consent Agenda* (Roll Call Vote)**
 - A. For Approval**
 1. Minutes - January 23, 2007 Regular Board Meeting Exhibit IX-A.1
 2. Bills Payable, Payroll for January 19, 2007 and February 2, 2007; Estimated Payroll for February 16, 2007 Exhibit IX-A.2
 3. Bid Awards Exhibit IX-A.3
 4. Purchase Orders Exhibit IX-A.4
 5. Personnel Action Sheets Exhibit IX-A.5
 - B. For Information**
 1. Financial Statements Exhibit IX-B.1
 2. Committee and Liaison Reports Exhibit IX-B.2
 3. Grants and Gifts Status Report Exhibit IX-B.3
 4. Summary of Items Purchased from State Contracts, Consortiums or Cooperatives Exhibit IX-B.4

* At the request of a Board member or the President, an item may be removed from the Consent Agenda for discussion. In addition, certain recurring recommendations may be included in the Consent Agenda at the discretion of the College President.

X. New Business

- A. RECOMMENDATION: Resolution to Issue Estimated \$3,600,000 Limited Tax Funding Bonds, Series 2007, and Levy of Taxes to Pay Principle and Interest on Bonds Exhibit X-A
- B. RECOMMENDATION: Proposed Tuition Increase for FY 2007-2008 Exhibit X-B
- C. RECOMMENDATION: Proposed Credit Course Fee Changes for FY2 2007-2008 Exhibit X-C
- D. RECOMMENDATION: Retain the law firm of Lord, Bissell & Brook LLP Exhibit X-D
- E. RECOMMENDATION: Consideration of Sabbatical Leaves for Faculty Exhibit X-E
- F. RECOMMENDATION: New AAS Degree and Certificate Programs in both Environmental Health and Occupational Health and Safety Exhibit X-F
- G. RECOMMENDATION: New AAS Degree and Certificate Programs in Forensic Science Exhibit X-G
- H. RECOMMENDATION: Second Reading of Modification of Policy on Board of Trustees Qualifications Exhibit X-H
- I. RECOMMENDATION: Second Reading of New Policy Regarding Honor Student Merit Awards Exhibit X-I
- J. RECOMMENDATION: Affiliation Agreement Between Harper College and Ballard Health Care Facility for the Dietetic Technician Program Exhibit X-J
- K. RECOMMENDATION: Approval to Purchase Student Information System from SunGard Higher Education, Inc. Exhibit X-K

XI. Announcements by the Chair

- A. Communications
- B. Calendar Dates

On-Campus Events

(Note: * = Required)

- March 13 7:30 p.m. - Guitar Solo Concert - Drama Lab L109
- March 16-17, 23-24 8:00 p.m. - Two Gentlemen of Verona - Performing Arts Center
- March 18, 25 2:00 p.m. - Two Gentlemen of Verona - Performing Arts Center
- *March 20 7:00 p.m. - Regular Board Meeting - W214-215
- March 26 - April 1 SPRING BREAK
- April 12 5:30 p.m. - Wheeling Community Night - Conference Center
- *April 24 7:00 p.m. - Regular Board Meeting - W214-215
- *May 9 7:00 p.m. - Board Organizational Meeting - W214-215
- *May 22 7:00 p.m. - Regular Board Meeting - W214-215

Off-Campus Events

May 18 5:30 p.m. - President's Reception prior to Commencement - Willow Creek Auditorium
7:00 p.m. - Commencement - Willow Creek Auditorium

June 4 Harper College Educational Foundation Annual Golf Open at Boulder Ridge in
Lake-in-the-Hills

XII. Other Business (including closed session, if necessary)

XIII. Adjournment

Minutes of the Regular Board Meeting of Tuesday, January 23, 2007

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WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Regular Board Meeting of Tuesday, January 23, 2007

CALL TO ORDER: The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stone on Tuesday, January 23, 2007 at 7:00 p.m. in the Wojcik Conference Center (Room W214), 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL: Present: Members Gillette, Graft, Hill, Hoffman, Kelley, Murphy and Stone; Student Member Kudia
Absent: None

Also present: Robert Breuder, President; Joan Kindle, V.P. Student Affairs and Assistant to the President; Judy Thorson, V.P. Administrative Services; Cheryl Kisunzu, Associate V.P. Diversity/Organizational Development; Colleen Murphy, V.P. Enrollment and Marketing; David McShane, V.P. Information Technology; Margaret Skold, V.P. Academic Affairs; Sheila Quirk-Bailey, Associate V.P. for Strategic Planning and Alliances; Cathy Albergo; Nancy Andrews; Mike Alsup; Pat Beach; Carol Blotteaux; Barb Bowker; Dave Braunschweig; Arlene Bublick; Phil Burdick; Orlando Cabrera; Maria Coons; Daniel Corr; Laura Crane; Tom Dowd; Earl Dowling; David Dwyer; Robert Getz; Sally Griffith; Vickie Gukenberger; Travaris Harris; Kathi Hock; Mia Igyarto; Thea Keshavarzi; Ashley Knight; Judy Kulchawik; Laura LaBauve-Maher; Terry Lindsay; Jim Ma; Fredia Martin; Jennifer Mathes; Maria Moten; Mark Mrozinski; Regan Myers; Mike Nejman; Sheryl Otto; Shari Pergricht; Indira Reddy; Tammy Rust; Diana Sharp; John Smith; Dan Stanford; Dominique Svarc; Jose Vital; Dennis Weeks and Stasia Zwisler. Students: Fernando Diaz, Roxana Batea.

Guests: Tim Kane, Chicago Tribune; Sara Faiwell, Daily Herald; Randy Machelski, JJR, LLC; William Huley, Northwest Tax Watch; Wendy Breuder; Rocco and Sue Terranova, citizens.

Chair Stone asked Bill Graft to lead the Pledge of Allegiance.

APPROVAL OF AGENDA Member Hill moved, Member Graft seconded, approval of the Revised Agenda.

In a voice vote, the motion carried.

EDUCATIONAL
PRESENTATIONS

National Science
Foundation Grant

Tom Dowd and Dan Stanford gave a presentation on the National Science Foundation (NSF) grant for undergraduate research. Mr. Dowd explained that Harper College received this grant, along with the City Colleges of Chicago, through the NSF. The Undergraduate Research Consortium (URC) was designed to expose students in their first two years of college to authentic chemical research. He explained how they were able to receive the grant:

- In November 2003, they were approached by a professor of Oakton Community College who wanted to submit a URC grant; it was the first time the URC grant was available for funding. Harper submitted a grant in January, and although they received excellent reviews, they were not funded.
- In Fall 2004, they submitted a FIPSE grant, which also received excellent reviews. However, they were not funded.
- In Spring 2005, NSF called Harper College and said, "We want to give you money. Write down an idea and we will give you \$100,000 for a period of two years." They submitted it in Spring 2005, and received the grant in September 2005. They received a grant for two years - \$80,000 went to Harper College and \$20,000 went to Harold Washington College, a City of Chicago College.
- In Spring 2006 people from Harold Washington College and Harper College got together to write a successful URC grant. They were subsequently funded. The grant is officially awarded to the City Colleges of Chicago, although Harper College is subcontracted through them and will receive approximately \$150,000 per year for the next five years.

When the NSF came to visit Harper College in Spring 2006, they had three questions:

- Can this group carry out the project? The NSF is not used to giving a community college \$3 million. Community colleges are not even on the radar for NSF.
- What will this project teach us that we don't already know? Since very little is known about how community college students will respond to chemical research in

- Is this a good use of the taxpayers' money? After the NSF visit in June 2006, they decided that it was.

Mr. Dowd explained that the following groups have worked or will work on the grant in the upcoming years: Oakton Community College, Harper College, City Colleges of Chicago and the College of DuPage, along with their four-year partner institutions. When they all get together, they form the Two-Year College URC (2YR URC). It is very unique that community colleges are the lead institution on this grant.

Goals

- *Identify and recruit promising young scientists.* Many students who go to two-year schools are from underrepresented groups - first-generation college students, those who are not typically in the sciences. They want to reach 160 students in the academic year, 150 summer students and 60 high school students.
- *Train students to become practitioners of science.* They will use an apprentice model – working in the lab with the students.
- *Instill confidence in the two-year college students.* Many students come to community colleges because they are unsure of what the future holds for them. If the students have a good experience, Harper can help instill confidence in them, which can have a big impact.
- *Encourage these students to complete their studies.* Studies show that if a student completes his/her two-year degree, they are 60-70 percent more likely to complete their four-year degree.
- *Change the world.* They want to change how people look at community colleges. By having this program, they are positively changing the perception.

Dan Stanford distributed packets of information to Board members. He highlighted several research projects in which they are involved, including Carboxypeptidase B Inhibition studies. He explained that this is important for blood clotting and is known to be critical in terms of preventing heart damage and heart attacks. They are also working with local waters in the Salt Creek, in collaboration with a chemist at Hope College in Holland, Michigan. Other members of their department are doing analysis of dietary supplements.

Mr. Stanford highlighted three students who have benefited from the grant: Christine Bodden, who transferred to Hope College; Rich Fernandez, who transferred to UIC; and Saba Mahmud, who transferred to IIT and later returned to Harper College. He spoke of the many opportunities that were awarded to these students.

In response to Member Hill, Mr. Stanford explained that STEM is an acronym for science, technology, engineering and mathematics. Member Hill asked if it was true that 73 percent of all undergraduates attend a two-year college, and two-year colleges enroll 46 percent of undergraduates in any particular time. Dr. Breuder stated that the number is higher than that by now.

In response to Member Hill, Mr. Stanford noted that the NSF was very impressed with Avanté. Harper's facilities are unparalleled at the two-year college level and even most four-year schools. It was noted that their department is very appreciative of the Avanté Center. Member Gillette noted that he has several ideas to give Messrs. Dowd and Stanford for some good research projects that their students can do well.

Chair Stone congratulated them and thanked them for the work that they are doing. They are doing a tremendous service to the students and to the College.

Dr. Breuder noted that they do get coverage on the baccalaureate initiative, and some of the criticism is a concept called "mission creep." There are some who believe Harper is extending beyond what ought to be one of the basic tenets of the community college - offering an associates degree. With regard to the presentation, how long ago would the National Science Foundation have paid attention to undergraduate research at a community college level? The fact that they are sanctioning, encouraging, soliciting and promoting that argues that there is a perception that community colleges are well capable of engaging in such activity. It argues about Harper's academic excellence, Harper's academic prowess, quality of Harper's facilities and quality of Harper's faculty. This is just one small example of others recognizing the academic excellence of Harper College. He thanked them for doing a great job.

Community College
Consortium for
Healthcare

Dr. Vickie Gukenberger explained that several years ago, there were a number of people traveling in similar circles, addressing the healthcare workforce shortage in the Metro-Chicago area. One common denominator amongst everyone was that they were a part of, or affiliated with, a community college system. They shared similar challenges and opportunities related to such things as program expansion, student issues, hospital and college relationships and the need for increasing collaboration amongst colleges and universities. Since January 2005, the Community College Consortium for Healthcare (CCC4HC), comprised of 22 colleges in the Northeast Economic Development Region, has been exploring collaborative opportunities with the intent of creating a larger circle of influence. It significantly influenced healthcare career workforce development and education. The purpose is defined as follows: To think regionally through communication, collaboration and cooperation, creating that larger and more influential circle of impact and influence.

Dr. Gukenberger noted that they are privileged to have received some dollars and matching contributions through DCEO. They will be interviewing candidates and hiring someone for the position of healthcare coordinator with the funding, which will cover the next three years.

Goals

- To improve collaboration among colleges and to increase in capacity,
- To improve access to health careers programs by the populations we serve,
- To enhance students' retention and success,
- To optimize relationships between colleges and clinical agencies.

Desired Outcomes

- To promote faculty availability,
- To establish standards for clinical site access and usage,
- To enhance the efficiency and effectiveness of program offerings and their development.

Dr. Gukenberger noted that they are excited about the potential of this collaboration, and she appreciates the support they have received. They are currently working on pilot projects in each of the regions to address the desired outcomes. They will begin the evaluation process, and they look forward to reporting on best practices.

Vice President Margaret Skold explained that there is competition between institutions for clinical sites and opportunities for students, both in-district and out-of-district. Having a consortium group and addressing these issues will hopefully reduce some of the conflict between the areas and create the kind of collaboration necessary for everyone to be able to adequately serve the students. This will make it easier to train our healthcare workers.

Dr. Gukenberger explained that they are working on the notion of a scheduling process where all of the colleges centralize their scheduling needs. They are working on a standardized clinical affiliation agreement and an online clinical orientation program that is used by all the clinical agencies and colleges in the area. This will help to improve efficiency. In response to Member Hill, Dr. Gukenberger stated that the Metro Chicago Healthcare Council is Harper's closest affiliation; they are an organization that represents the hospitals in the college service area, which include 22 colleges. They have assisted with the funding of the clinical coordinator and are housing that person in their office in Chicago to facilitate centralized clinical scheduling. They are a key player, as is the Workforce Investment Board and the Illinois Hospital Association.

STUDENT TRUSTEE REPORT

Student Member Kudia called attention to the Student Service Awards. He noted that 25 of his peers will receive this award to reward them for their hard work. Not only do they excel in their classes, but also they are leaders in their community and at Harper. Without these students, Harper's clubs and organizations would not be as successful.

Student Member Kudia noted that he will be working with the Student Senate to raise funds for Mississippi Coastal College, which was hit very hard by Hurricane Katrina. All community colleges in Illinois will be working together to raise funds for them and help them get back on their feet. Student Member Kudia noted that he would like to have friendly competition with the other schools, and would be happy to have Harper students raise the most money.

Student Senate President Fernando Diaz introduced Motorola Scholarship Winner Roxana Batea. He noted that the Senate is back from break and is looking forward to some exciting projects for the semester.

PRESIDENT'S REPORT

Dr. Breuder noted that Bob Getz and Randy Machelski, the College's landscape architect, would be sharing information regarding an accolade they received recently pertaining to Harper College. Mr. Getz explained that, as the College was interviewing firms to develop a Master Plan, they discovered an individual by the name of Randy Machelski, who developed the Prairie Stone site. His abilities were joined with Dr. Breuder's vision to create continuous improvement of Harper's campus environment. Before the Master Plan was completed, Mr. Machelski and Dr. Breuder had already begun three landscape projects: the Performing Arts Center, the Wojcik Conference Center and the Algonquin Road entry. Within the Master Plan, additional sites were labeled and designated for improvement.

Copies of the Year 2000 Master Plan were distributed to Board members. Mr. Getz listed the programs that have been worked on since 2000: Roselle Road entrance, front of the Utilities Building and Public Safety Center, walkway between the Student Center and Building S, front of the Wellness and Sports Center, front of the Student Center, the Oasis Circle at the Performing Arts Center, development of tree-filled medians in the parking lots, upgraded landscape around the lakes, walkways between Buildings C and D, lagoons at Buildings C, I and J, front of Avanté and Phase II landscape on the campus side of Avanté. He noted that, with the completion of Avanté, the recognition of the landscape portion of the Master Plan has reached its peak.

Mr. Getz noted that, this past fall, he had the honor of being invited to represent Harper College at a presentation to the Society of Colleges and University Planners (SCUP) on how to develop landscapes through Master Planning. This summer, the SCUP will hold its national conference in Chicago; as part of that conference, Harper College has been added to host a tour on July 7, 2007 to display its achievements in landscape and architecture.

Mr. Getz announced that, on December 8, 2006, Harper College and JJR, LLC (the firm which Mr. Machelski represents) were recognized by the American Society of Landscape Architects with an Award for Public Design in Recognition of Outstanding Professional Achievement. Transformed from its formerly introverted appearance, the campus offers outdoor spaces, places for student interaction, learning and enjoyment, setting a benchmark for the way public institutions utilize land. Mr. Getz introduced Randy Machelski.

Mr. Machelski noted that he knew he had met a kindred spirit and a great visionary leader when he met Dr. Breuder in 1999. Dr. Breuder is able to get things done – not just simply visualize. The efforts of this work are evident. He noted that Dr. Breuder is able to understand that there needs to be a balance between architecture in the interiors as well as the exteriors on the campus environment. Mr. Machelski noted that he appreciates the nice things that were said about him, but the award is really about Harper College and the vision they have for moving in the right direction. He is so proud to have gone on to other colleges and always hear, “We’d like to be like Harper.” They use that as a benchmark, and JJR, LLC uses it in its marketing materials. It is held as the highest benchmark. He thanked Dr. Breuder and the Board for their support and everyone else who has been a part of that vision.

Dr. Breuder stated that the Fact Book has been distributed to Board members. It is part of the strategic long-range planning process at Harper.

HARPER EMPLOYEE COMMENTS

Board Liaison Committee Cathy Albergo and Dave Braunschweig addressed the Board on behalf of the Board Liaison Committee. It was noted that, for the 2006/07 academic year, 20 new faculty members were hired to fill positions vacated by retiring faculty; 17 were hired in the fall and 3 are new this spring. They introduced the 5 new faculty members in attendance at the meeting: Judy Kulchawik (AELS), Dominique Svarc (BUS/US), Nancy Andrews (Health Careers and Public Safety), Indira Reddy (STU DEV) and Jose Vital (TMS). They welcomed all of Harper’s new faculty members.

CITIZEN COMMENTS

There were no citizen comments.

CONSENT AGENDA

Member Gillette stated that he would like to remove Item IX-A.5 - Personnel Action Sheets, and he would like to ask for a short closed session before voting on it. Chair Stone asked for a motion to approve the remainder of the Consent Agenda.

Member Hill moved, Member Graft seconded, approval of the minutes of the December 12, 2006 regular Board meeting; bills payable; payrolls for December 8, 2006; December 22, 2006 and January 5, 2007; estimated payroll for January 19, 2007; bid awards; purchase orders; student

service awards – fall 2006; first reading of modification of policy on Board of Trustees qualifications; first reading of new policy regarding honor student merit awards; financial statements, committee and liaison reports, grants and gifts status report, summary of items purchased from state contracts, consortiums or cooperatives, as outlined in Exhibits IX-A.1 through IX-B.4, (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Accounts Payable & Tuition Refunds \$4,528,936.28

The payroll of December 8, 2006 in the amount of \$1,660,140.99; December 22, 2006 in the amount of \$1,633,279.59 and January 5, 2007 in the amount of \$1,245,514.83; and estimated payroll of January 19, 2007 in the amount of \$1,512,978.47.

Bid Awards

- Ex. IX-A.3.a Award bid request Q00487 for the construction of a storm water overflow immediately to the northwest of the dam on the east side of the campus to All Bry Construction Company, the low bidder, in the amount of \$109,000 plus the architect's fee in the amount of \$8,175, reimbursables in the amount of \$1,000, and a contingency of not to exceed \$12,000 for a total award of \$130,175.
- Ex. IX-A.3.b Award bid request Q00397 for the purchase, installation, training and one year software maintenance for a Dental Hygiene Management System to Exan Mercedes Software Inc., the vendor with the most responsive proposal, in the amount of \$86,750. Additionally, approve authorization for the Vice President of Information Technology to sign the contract agreement with EXAN Mercedes Software Inc.
- Ex. IX-A.3.c Award bid request Q00499 to Integrated Data Storage, LLC, the lowest responsible bidder, for the purchase of an EMC Celerra NS80G Series Network Accessible Storage (NAS) Gateway, an expansion to the EMC CX500 storage array, management software and installation support services in the

amount of \$95,000. Additionally, approve authorization for the Vice President of Information Technology to sign the contract agreement with Data Storage, LLC.

Purchase Orders	There are no purchase orders.
Student Service Awards	Approval of the Fall 2006 Student Service Awards in the amount of \$12,818.25 from Account No. 0001-9010-187-5902001, and \$972.00 from Account No. 0001-0000-000-1309011.
First Reading - Modification of Policy	A first reading of modification of policy on Board of Trustee qualifications was submitted for consideration and moved to a second reading.
First Reading – New Policy	<p>A first reading of new policy regarding honors student merit awards was submitted for consideration and moved to a second reading.</p> <p>Member Gillette read a quote from the December Meeting Minutes: “Member Gillette suggested they send out a press release stating how an individual would go about getting applications and explaining what it would entail to be a Trustee at Harper College. He also suggested they put the information on Harper’s website.” Member Gillette noted that the College did put some information on Harper’s website, but he does not think they sent out a press release. The story in the paper tells how to apply for appointment for the Board, but there was no information given out about how to get a packet, how they get petitions, etc. He stated that he is disappointed that they did not put out a press release or give the press some information. He thought there had been consensus of the Board to do this, but he noticed there were no “Board Requests” in December.</p> <p>In response, Chair Stone read a memo she received from Dr. Breuder regarding this issue: “The press release announcing the two vacancies in April was issued on December 18, 2006, also Trustee Murphy’s expected vacancy was posted on both the internal and external web pages, and his impending resignation was also carried in the <i>Daily Herald</i>.” Member Gillette stated that he had called and asked for a copy of the press release and did not receive it, so he did not know it existed.</p>

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Gillette, Graft, Hill, Hoffman, Kelley, Murphy and Stone

Nays: None

Motion carried. Student Member Kudia voted aye.

Chair Stone noted that the Consent Agenda passed with the exception of Item IX-A.5. Trustee Gillette has requested that the Board adjourn into closed session to briefly discuss this, because it involves personnel actions.

Member Graft moved, Member Hill seconded to adjourn into closed session to discuss personnel issues.

In a voice vote, the motion carried.

Member Kelley called a point of order. He asked if they would be moving to closed session for another matter this evening. Chair Stone affirmed they would be moving into closed session at the conclusion of this meeting for the purpose of discussing potential litigation and a replacement appointment for Trustee Murphy. Member Kelley suggested they go through the rest of the Agenda and cover all of the items at the closed session. In response to Chair Stone, Member Gillette stated that it would be agreeable to him.

Member Graft moved, Member Hill seconded, to amend the motion to move into closed session for the purpose of discussing personnel issues, potential litigation and the appointment of a new Trustee, at the end of this meeting during the scheduled point in the Agenda.

In a voice vote, the amended motion carried.

NEW BUSINESS:

Public BINA Hearing for Issuance of Funding Bonds

Member Graft moved, Member Kelley seconded, to adjourn the Regular meeting to conduct the Public Bond Issue Notification Act (BINA) Hearing necessary for the issuance of funding bonds in the amount of \$3,600,000, as outlined in Exhibit X-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In a voice vote, the motion carried.

Chair Stone called to order the public BINA hearing for issuance of bonds at 7:52 p.m.

She explained that this is to issue \$3,600,000 limited tax funding bonds for the purpose of funding and paying claims against the district. She asked if there was anyone present who would like to comment. Hearing none, Chair Stone asked for a motion.

Member Graft moved, Member Kelley seconded, to close the hearing and reconvene the Regular meeting.

In a voice vote, the motion carried at 7:53 p.m.

Ratification of the
Four-Year 2006-
2010 Harper College
Adjunct Faculty
(IEA-NEA) Agreement

Member Kelley moved, Member Graft seconded, ratification of the 2006/2010 Collective Bargaining Agreement with the Harper College Adjunct Faculty Association, IEA-NEA and the authorization for the Board Chair and Secretary to execute such Agreement on behalf of the Board of Trustees, as outlined in Exhibit X-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

In response to Member Hill, Arlene Bublick stated that they have decided not to announce whether or not the ratification passed by a sizable majority.

Upon roll call, the vote was as follows:

Ayes: Members Gillette, Graft, Hill, Hoffman, Kelley,
Murphy and Stone

Nays: None

Motion carried. Student Member Kudia voted aye.

Tolling Agreement
Between Harper College
and Oracle Corporation

Member Kelley moved, Member Murphy seconded, approval of a Tolling Agreement between Oracle Corporation and Harper College effective through April 17, 2007, as outlined in Exhibit X-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Graft apologized for being "out of good health" at the last meeting. He stated that he thinks the concept of the Tolling Agreement is an outstanding idea, and knows that legal counsel has discussed this with the other side. He apologizes for the timeliness of this; however, he does have several suggestions that would tighten it up and hopefully, be consistent with the intent of the parties. He distributed his

written suggestions to Board members. Member Graft stated that he feels it is in the best interest of the College to continue to talk with the other party. He understands they have signed the agreement as it has been presented to the College (in a sense, it is an offer to us). What he is suggesting with his changes is, in a sense, a counter-offer. He noted that it is in their interest and our interest to make sure that, if we are going to toll, then we toll it completely and accurately, so that we do not make any technical mistake.

Member Gillette stated that, if the College wrote this "offer," Oracle signed it, and then the College says, "We want to make changes," the College will look silly. Member Graft stated that he thinks it is understood that as a public body, we act as a Board, and we cannot act until we act. Dr. Breuder stated that legal counsel drafted this for the Board's consideration, and the Board has a right to make adjustments. Again, Member Graft apologized for his lack of timely changes. Chair Stone thanked Member Graft for giving this consideration from the standpoint of offering the College further protection. As a neutral Chair, she commended him for taking the time to do this.

After further discussion, Board members decided to address this item in closed session, and vote on it after returning to open session.

ANNOUNCEMENTS BY

CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information.

OTHER BUSINESS

Chair Stone stated that she would like to take a moment to recognize Senator Matt Murphy. At her request, Senator Murphy stayed until this time to lend his wisdom to some very important issues that were before this Board. She thanked him for agreeing to do that. On behalf of the Board, she read a Resolution honoring Matthew J. Murphy, which highlighted his contributions to the Board from November 2003 through January 2007. He was actively involved as liaison from the Board of Trustees to the ERP Committee, was diligent in his exercise of responsibilities, offered constructive dialogue, and was faithful in attendance at Board meetings. She thanked him for his dedication to Harper College. It was noted that the Board of Trustees of

William Rainey Harper College awards the title of Trustee Emeritus to Matthew J. Murphy.

Senator Murphy thanked everyone. He noted that he has enjoyed this tremendous learning experience. He has the utmost respect and friendship for the people on the Board. They have had a constructive atmosphere that has been focused on a positive end result for Harper College. Senator Murphy stated that they have not always agreed (and they are not supposed to always agree), but their differences have always been hashed out and their positions have been taken genuinely, sincerely and respectfully. He feels the Board is well positioned to continue to make this a great place. He wished Chair Stone well on her reelection.

EXECUTIVE SESSION

Member Graft moved, Member Kelley seconded, that the meeting adjourn into closed session.

In a voice vote, the motion carried at 8:08 p.m. Following a short break, the executive session began at 8:12 p.m.

Following executive session, the Board reconvened the Regular meeting at 9:13 p.m.

Personnel Actions

Member Hill moved, Member Graft seconded, approval of the personnel actions as outlined in Exhibit IX-A.5 (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Gillette stated that, within the Personnel Action Sheets is the extension of two Vice Presidents' contracts, with Harper paying the additional retirement because their salary will go up more than six percent. He does not support the precedent, and believes the action is not in Harper's best interest.

Administrator Appointment

David Dwyer, Associate Dean, Business and Social Science, BUS/SS, 01/22/07, \$75,000/year

Faculty Appointment

Dominique Svarc, Instructor-Accounting, BUS/SS, 01/10/07, \$42,703/year

Professional/Technical Appointments

Leticia Acosta, Admissions Outreach Associate, SR&O, 01/03/07, \$38,000/year

Linda Amenitsch, Desktop Integration Analyst, IT/CS,
01/08/07, \$45,000/year
Arlene Koszyk, Chemistry Laboratory Technician Assistant,
p/t, TM&S, 01/08/07, \$11,520/year

Supervisory/Confidential Appointment

Daniel Miller, Event Operations Manager, EM, 01/03/07,
\$42,000/year

Classified Staff Appointments

Angel Mattes, Receptionist, p/t, H&PS, 01/03/07,
\$23,260/year
Mary Pettigrew, Customer Support Representative, D&CS,
01/08/07, \$25,545/year
Nancy Smith, AED Secretary, p/t, AE/LS-AED, 12/11/06,
\$24,128/year

Harper #512 IEA-NEA Appointments

Dirk Heid, Maintenance Mechanic, PHY PLT, 01/03/07,
\$48,485/year
Timothy Scally, HVAC Mechanic Operator, PHY PLT,
01/03/07, \$49,941/year

Limited Term Employment – Supervisory/Confidential
Appointment

Jom John, Manager, Identity Management, IT/TS, 01/08/07,
\$87,000/year

Administrator Retirements

David McShane, Vice President, Information Technology, IT,
06/30/09, 17 years
Judith Thorson, Vice President, Administrative Services, AS,
04/30/09, 13 years

Faculty Retirements

George Gintowt, Associate Professor, BUS/SS, 07/31/07, 26
years
Linda Glover, Associate Professor, LIB SRV, 07/31/07, 25
years
John Kiener, Associate Professor, BUS/SS, 07/31/07, 12
years
Margaret Smith, Professor, BUS/SS, 07/31/07, 32 years
Renate von Keudell, Professor, LIB ARTS, 07/31/08, 16
years

Classified Staff Retirements

Daniel Castellanos, Food Service Worker II, FD SRV,
05/31/07, 25 years

Frances Hendrickson, Program Assistant, DoIT, 06/30/07,
28 years

Sharon Kirmse, CE Registration Assistant II, CE, 06/30/07,
19 years

Connie Podgorski, Student Services Assistant, CE,
06/30/07, 12 years

Professional/Technical Resignation

Teri Schmidgall, Student Development Specialist, STU DEV,
12/20/06, 3 years

Supervisory/Confidential Resignation

Edward Molitor, Facilities Manager and Head Men's
Basketball Coach, WCA, 12/14/06, 5 months

Classified Staff Resignation

Silvia Badiano, ESL Laboratory Aide II, p/t, AE/LS-ESL,
12/01/06, 13 years 5 months

Harper #512 IEA-NEA Resignations

R. Everette Edwards, Custodian, PHY PLT, 12/15/06, 2
years 7 months

Gerald Gnaster, Maintenance Helper, PHY PLT, 12/15/06,
12 years 10 months

Upon roll call, the vote was as follows:

Ayes: Members Graft, Hill, Hoffman, Kelley and
Stone

Nays: Members Gillette and Murphy

Motion carried. Student Member Kudia voted aye.

Tolling Agreement

Member Graft moved, Member Kelley seconded, approval of
the Limitations Tolling Agreement as revised in handwriting,
as discussed in open session and closed session. This is
primarily to make sure that there is no technical violation of
the notice, which would affect Harper's rights.

In a voice vote, the motion carried.

Member Gillette moved, Member Murphy seconded,
authorization for the President to locate independent outside
counsel to advise us and to bring back to the Board the cost
of that as soon as he makes that arrangement.

In a voice vote, the motion carried.

Resignation of Trustee
Matt Murphy

Member Graft moved, Member Gillette seconded, to accept Matt Murphy's resignation.

In a voice vote, the motion carried.

Chair Stone excused Matt Murphy. Board members thanked him and wished him well.

Resolution to Appoint
New Trustee

Chair Stone read the following: "The reason for consideration - Matt Murphy, a member of the Harper College Board of Trustees, resigned his position on January 23, 2007. By State statute, the Board of Trustees is obligated to fill the vacancy within 60 days of the resignation." She asked for a motion.

Member Hoffman moved, Member Graft seconded to appoint Rita Canning as the new Trustee, as outlined in Exhibit X-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Gillette stated that he did not get a chance to interview the applicants. He will abstain from voting, because he believes he does not have sufficient information to vote no or yes. He feels he would have received more information about the applicants if they had been interviewed by the *Daily Herald*.

Upon roll call, the vote was as follows:

Ayes:	Members Graft, Hill, Hoffman, Kelley and Stone
Nays:	None
Abstain:	Member Gillette

Motion carried. Student Member Kudia voted aye.

Chair Stone noted that it is resolved that Rita Canning is hereby appointed to the Harper College Board of Trustees to fill the vacancy created through the resignation of Matt Murphy. Rita Canning will serve in this capacity until the April 2009 general election, at which time she must decide whether or not to stand for election. Chair Stone noted that it will be her great pleasure to call Rita Canning and inform her of the action of this Board and to welcome her to the next Board meeting.

Other Business

Member Gillette stated that he has received a number of phone calls complaining about the President and this Board

calling university officials “Neanderthal” and their actions “childish.” He would like the record to reflect that this is not his view of university officials, and he would like Board members to express whether or not it is their view, as well. He was embarrassed to read the *Daily Herald* newspaper article.

In response, Dr. Breuder noted that, just because he read something in the newspaper a certain way, does not mean that is the way it was communicated. Phil Burdick would agree that there is great disappointment in the article that was written. Dr. Breuder explained that when he used the term “Neanderthal,” he used it to suggest “not current thinking,” “not progressive,” “not innovative.” He never used the term “fetal position” as they used it in the newspaper. Dr. Breuder stated that there could have been a better choice of words, absolutely. He explained that when Sara Faiwell wrote the piece weeks ago, it did not get published. On Sunday night, they decided to publish it after it was taken from Sara Faiwell and adjusted by the editor. Sara never had a chance to see the article again, and it wound up in the paper yesterday. In response to Dr. Breuder, Phil Burdick concurred that Ms. Faiwell was not happy with the article. Her article was much longer; it got cut, and Dr. Breuder’s comments were taken from the very end of the story to the very top of the story by the editor. It was not fair. Mr. Burdick added that there was a companion piece regarding an in-depth article about the programs at St. Petersburg that also got cut. It was noted that they have talked to Ms. Faiwell about it, and, after they get more information, they will take other steps to address the manner in which this story was published.

Member Hill asked if Phil Burdick could send him an e-mail outlining what was just discussed. He would like to send it to his friend who is the publisher.

Member Hoffman stated that he would like to continually compliment Dr. Breuder, his staff and Phil Burdick for pushing the bachelor degree initiative. It is very much needed, not only in this State, but in other states. It is difficult to persevere through the negative press. He assured Dr. Breuder that he has his total support. He noted that Dr. Breuder has often said that “as a change agent, he is going to take bullets” – the Board does respect him for that and continues to support him.

Member Hill noted that Harper's resources in Science have now been nationally recognized. The facilities here are outstanding. For the number of promising young scientists out there who cannot afford a solution other than a community college, it is a travesty that more progress has not been made. Chair Stone thanked them for their comments.

Member Kelley noted that Board members have asked in the past that any significant press releases be sent to the Board. He reminded the President that this is the kind of press release they would like to have forwarded. In response to Member Gillette, Vice President Thorson stated that five people picked up packets after the article appeared in the newspaper. In response to Member Gillette, Chair Stone noted that he would like details printed in such a way that would only happen if they purchased an ad. A press release can be written the way that article ended up being written. She added that Member Gillette is expressing an opinion. She would like the record to reflect that she believes every effort was made to get the information out to the press that an election was going to occur, and how people could stand for election.

ADJOURNMENT

Member Hill moved, Member Graft seconded, that the meeting be adjourned.

In a voice vote, the motion carried at 9:32 p.m.

Chair

Secretary

BOARD REQUESTS

JANUARY 23, 2007 REGULAR BOARD MEETING

1. Member Hill asked if Phil Burdick could send him an e-mail outlining what was just discussed regarding the *Daily Herald* article. He would like to send it to his friend who is the publisher.

WILLIAM RAINEY HARPER COLLEGE
DISTRICT #512
PALATINE, ILLINOIS 60067

FUND EXPENDITURES TO BE APPROVED

I. BILLS PAYABLE

Accounts Payable & Tuition Refunds \$ 5,471,239.17

II. PAYROLL

1/19/2007 \$ 1,195,374.31

2/02/2007 1,656,062.79

III. ESTIMATED PAYROLL

2/16/2007 \$ 1,425,718.55

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

February 27, 2007

SUMMARY OF BIDS

- Exhibit IX – A.3.a The administration recommends that the Board award bid request Q00494 to Super Tech, Inc., the low bidder for a PIXY transparent phantom, in the amount of \$21,924.00.
- Exhibit IX – A.3.b The administration recommends that the Board award bid request Q00502 to Architectural Artists, the low bidder for an architectural model of the Harper College main campus, in the amount of \$17,750.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00494 for a PIXY transparent phantom as requested by the Health Careers and Public Safety Division for the Radiologic Technology program.

II. BUDGET STATUS

Funds in the amount of \$21,924.00 are provided in the 2006/07 Educational Fund budget, under account number 0001-1040-358-5806001.

III. INFORMATION

A legal bid notice was published and five bids solicited. Four responses were received. The following is a recap of the bid tab sheet:

Super Tech, Inc.	\$ 21,924.00
Wayne Inc.	22,889.63
Cone Instruments	23,931.00
Capintec, Inc.	26,500.00

The PIXY transparent phantom is an anatomically and radiologically correct body with abdominal and pelvic organs and life-like articulations. PIXY was created to simulate real anatomic structures when radiographed eliminating the need for human patients and allowing for unlimited exposures. Radiographs of the PIXY are optically equivalent in density and contrast to the human patients.

The Radiology Technology program is a 76 credit, two-year AAS program. The PIXY will be used by the Radiologic Technology Program and will allow the students to learn proper patient positioning as they can manipulate it into almost any required radiographic position.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00494 to Super Tech, Inc., the low bidder for a PIXY transparent phantom, in the amount of \$21,924.00.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the award of bid request Q00502 for an architectural model of the Harper College main campus as requested by the Health Careers and Public Safety Division for the Emergency Management Systems program.

II. BUDGET STATUS

Funds in the amount of \$17,750 are provided in the 2006/07 Restricted Purpose Fund budget, under account number 6179-1090-925-5806001.

III. INFORMATION

A legal bid notice was published and six bids solicited. Four responses were received. The following is a recap of the bid tab sheet:

Architectural Artists	\$ 17,750
Architect Vision, LLC	31,000
America's Model Maker	40,500
Holabird & Root, LLC	108,000

Harper College acreage is comprised of 34.9 acres of landscaped grounds, 21 acres of Physical Education and Athletic Fields, 41.4 acres of Buildings and Attached Structures, 7 acres of other Instructional Areas, 38.9 acres of Parking Lots (4,586 spaces), 18 acres of Roadways, 10 acres of Pond Retention and Drainage and 17 acres designated as "other".

The architectural model of the Harper College main campus will be an active and useable model protected by a Plexiglas cover. The model will be constructed so as to allow for future additions and/or deletions, remodeling and other facility improvements to the main campus.

The architectural model will be used by students to practice the major functions of the Emergency Management Systems program such as preparedness, mitigation, response and recovery from natural and man-made emergencies. It will also be available to College constituencies such as Physical Plant, Harper Police, Event and Special Project Managers, local area Police Departments and Fire and Emergency Management Agencies.

IV. RECOMMENDATION

The administration recommends that the Board award bid request Q00502 to Architectural Artists, the low bidder for an architectural model of the Harper College main campus, in the amount of \$17,750.

WILLIAM RAINEY HARPER COLLEGE

BOARD MEETING

February 27, 2007

SUMMARY OF PURCHASE ORDERS

- Exhibit IX – A.4.a The administration recommends that the Board approve issuance of a purchase order to Western Utility Contractors, Inc., the sole source contractor recommended by AT&T, to provide AT&T infrastructure to support the College communication requirements envisioned by the College Master Plan in the amount of \$68,731.13, a contingency of not to exceed \$6,873.11, the Architect's fee of \$5,154.83, and reimbursables not to exceed \$3,737.50 for a total award of \$84,496.57.
- Exhibit IX – A.4.b The administration recommends that the Board approve the issuance of a purchase order to Henkels and McCoy, Inc., the sole source contractor recommended by ComEd, to provide ComEd infrastructure to support the College electrical requirements as envisioned by the College Master Plan in the amount of \$111,100, a contingency of not to exceed \$11,110, an Architect's fee of \$8,332.50, and reimbursables of not to exceed \$3,737.50 for a total award of \$134,280.
- Exhibit IX – A.4.c The administration recommends that the Board approve issuance of a purchase order to AT&T to provide redundant campus telecommunications access for a one time charge of \$21,284.22.

It is also recommended that the Vice President of Information Technology be authorized to sign the contract agreement with AT&T.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the issuance of a purchase order to Western Utilities Contractors, Inc. to provide AT&T infrastructure to support the College communication requirements envisioned by the College Master Plan as requested by Administrative Services.

II. BUDGET STATUS

Funds in the amount of \$84,496.57 are provided in the Operations and Maintenance Restricted Fund budget, under account numbers 0105-8060-039-5303000-5606 and 0105-8060-039-5802000-5606.

III. INFORMATION

Western Utilities, Inc. is the sole source contractor, in this area, that is approved by AT&T to install AT&T infrastructure. Any other contractor will not be certified by AT&T and their work will not be supported by AT&T.

This project is a result of a \$4.25 million dollar grant from the State of Illinois to provide infrastructure support to the College to allow for the future expansion as envisioned by the College Master Plan. The grant will cover all expenditures for this part of the infrastructure project. This portion of the grant will provide four conduits to complete the run as installed during the construction of Avante'. Four conduits will be positioned at Algonquin Road to immediately accept the first AT&T feed that will support current needs of the College and to allow three additional conduits to provide for the College needs in the future.

Also included in the recommendation is a contingency of not to exceed \$6,873.11, an Architect's fee of \$5,154.83, and reimbursables of not to exceed \$3,737.50.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to Western Utility Contractors, Inc., the sole source contractor recommended by AT&T, to provide AT&T infrastructure to support the College communication requirements envisioned by the College Master Plan in the amount of \$68,731.13, a contingency of not to exceed \$6,873.11, the Architect's fee of \$5,154.83, and reimbursables not to exceed \$3,737.50 for a total award of \$84,496.57.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for the issuance of a purchase order to Henkels and McCoy, Inc. to provide ComEd infrastructure to support the College electrical requirements as envisioned by the College Master Plan as requested by Administrative Services.

II. BUDGET STATUS

Funds in the amount of \$134,280 will be provided in the Operations and Maintenance Restricted Fund budget, under account numbers 0105-8060-039-5303000-5605 and 0105-8060-039-5802000-5605.

III. INFORMATION

Henkels and McCoy, Inc. is the sole source contractor, in this area, that is approved by ComEd to install ComEd infrastructure. Any other contractor will not be certified by ComEd and their work will not be supported by ComEd.

This project is a result of a \$4.25 million dollar grant from the State of Illinois to provide infrastructure support to the College to allow for the future expansion as envisioned by the College Master Plan. The grant will cover all of the expenditures for this part of the infrastructure project. This portion of the grant will provide six conduits to complete the run installed during the construction of Avante' and the upgrade of Parking Lot 3. The conduits will be positioned at Algonquin Road to accept ComEd feeds that will support the future needs of the College. This will also allow for an extra pair of conduits should emergent conditions require an additional feed on a temporary basis.

Also included in the recommendation is a contingency of not to exceed \$11,110, an Architect's fee of \$8,332.50, and reimbursables of not to exceed \$3,737.50.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

IV. RECOMMENDATION

The administration recommends that the Board approve the issuance of a purchase order to Henkels and McCoy, Inc., the sole source contractor recommended by ComEd, to provide ComEd infrastructure to support the College electrical requirements as envisioned by the College Master Plan in the amount of \$111,100, a contingency of not to exceed \$11,110, an Architect's fee of \$8,332.50, and reimbursables of not to exceed \$3,737.50 for a total award of \$134,280.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Recommendation for approval for the issuance of a purchase order to AT&T to provide redundant campus telecommunications access as requested by Information Technology/Technical Services.

II. BUDGET STATUS

Funds in the amount of \$21,284.22 are provided in the Operations and Maintenance Restricted Fund budget, under account number 0105-8060-039-5303000-5606.

III. INFORMATION

This request is part of the Infrastructure Project funded by the Grant from the State of Illinois to allow future expansion as envisioned by the College Master Plan.

This request is for additional connectivity to the campus from AT&T and will provide for divergent routes for voice traffic. The additional routes will ensure that the loss of one path will not render the entire campus without voice service. Additionally, it will prepare the infrastructure for the exploitation of automated fail-over of phone access after the ultimate implementation of Voice over IP. This new connectivity will establish the Data Center in Avanté, as a redundant telecommunication point of presence for critical business requirements, including Internet Access and connectivity to our remote sites at the Harper Professional Center, and the Northeast Center. This redundancy will allow for continued communication between the College and its user community, and fulfills business continuity planning to insure continued voice access in the event of a carrier outage.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

IV. RECOMMENDATION

The administration recommends that the Board approve issuance of a purchase order to AT&T to provide redundant campus telecommunications access for a one time charge of \$21,284.22.

It is also recommended that the Vice President of Information Technology be authorized to sign the contract agreement with AT&T.

WILLIAM RAINEY HARPER COLLEGE

I. SUBJECT

Personnel Actions

II. REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions for all employees.

III. BACKGROUND INFORMATION

- A. Ratification of Administrator Appointments.
- B. Ratification of Faculty Appointment.
- C. Ratification of Classified Staff Appointments.
- D. Ratification of Harper #512 IEA-NEA Appointment.
- E. Ratification of Limited Term Employment Appointment.
- F. Ratification of Harper #512 IEA-NEA Retirement.
- G. Ratification of Administrator Resignations.
- H. Ratification of Professional/Technical Resignation.
- I. Ratification of Classified Staff Resignations.
- J. Ratification of Harper #512 IEA-NEA Resignations.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees ratify the Administrator, the Faculty, the Classified Staff, the Harper #512 IEA-NEA and the Limited Term Employment Appointments; the Harper #512 IEA-NEA Retirement; the Administrator, the Professional/Technical, the Classified Staff and the Harper #512 IEA-NEA Resignations; the Overload and Adjunct Faculty Assignment Summary Sheets.

WILLIAM RAINEY HARPER COLLEGE
Schedule of Investments
As of January 31, 2007

Exhibit IX-B.1
February 27, 2007

Depository or Instrument	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Earnings to Maturity	Principal Invested @ January 31, 2007	Market Value
<u>Certificates of Deposits</u>							
Northern Trust	12/07/05	02/01/07	421	4.720	83,758.57	1,500,000	
Harris Bank	01/12/06	02/15/07	400	4.760	96,381.60	1,800,000	
Harris Bank	01/12/06	03/01/07	414	4.760	99,846.86	1,800,000	
Harris Bank	01/12/06	03/15/07	428	4.760	103,318.45	1,800,000	
Harris Bank	01/12/06	03/29/07	442	4.760	106,796.39	1,800,000	
PMA/Associated Bank	03/06/06	04/12/07	402	5.000	110,677.35	2,000,000	
LaSalle Bank	03/06/06	04/26/07	416	4.970	114,862.22	2,000,000	
PMA/Flagstar Bank	03/06/06	05/10/07	430	5.050	119,346.17	2,000,000	
PMA/Flagstar Bank	03/06/06	05/24/07	444	5.050	123,243.26	2,000,000	
LaSalle Bank	09/08/06	05/30/07	264	5.250	61,306.67	1,600,000	
Northern Trust	03/16/06	06/07/07	449	5.100	129,213.67	2,000,000	
PMA/Flagstar Bank	03/06/06	06/07/07	458	5.050	127,141.02	2,000,000	
Northern Trust	03/16/06	06/21/07	463	5.100	133,373.13	2,000,000	
PMA/Flagstar Bank	03/06/06	06/21/07	472	5.050	131,039.46	2,000,000	
PMA/Associated Bank	03/22/06	07/05/07	470	5.060	130,973.98	2,000,000	
PMA/Heritage Bank of Central IL	03/22/06	07/19/07	484	5.060	54,131.48	800,000	
PMA/Benchmark Bank	08/01/06	07/19/07	352	5.410	78,522.90	1,500,000	
PMA/Heritage Bank of Central IL	03/30/06	08/02/07	490	5.110	152,296.49	2,200,000	
Harris Bank	08/01/06	08/16/07	380	5.400	144,562.78	2,500,000	
PMA/Cole Taylor Bank	08/21/06	08/30/07	374	5.360	110,152.70	2,000,000	
PMA/Stratford State Bank	08/21/06	09/13/07	389	5.360	114,459.34	2,000,000	
Northern Trust	08/30/06	09/27/07	393	5.250	123,304.89	2,125,000	
PMA/Key Bank	08/30/06	10/11/07	407	5.330	126,295.45	2,125,000	
Northern Trust	08/30/06	10/25/07	421	5.250	132,366.61	2,125,000	
PMA/Key Bank	08/30/06	11/08/07	435	5.330	134,984.08	2,125,000	
Harris Bank	09/21/06	11/21/07	426	5.280	139,827.04	2,200,000	
Harris Bank	09/21/06	11/29/07	434	5.280	116,620.53	1,800,000	
PMA/Banco Popular	09/21/06	11/29/07	434	5.320	190,722.00	3,000,000	
LaSalle Bank	09/08/06	11/29/07	447	5.250	143,412.50	2,200,000	
Harris Bank	09/08/06	12/13/07	461	5.280	151,702.80	2,200,000	
PMA(Key Bank)	10/10/06	12/27/07	443	5.210	145,674.92	2,300,000	
PMA(Key Bank)	10/10/06	01/11/08	458	5.210	150,615.27	2,300,000	

PMA(Key Bank)	10/10/06	01/25/08	472	5.160	160,518.47	2,400,000		
	Weighted Average: 5.221						<u>66,200,000</u>	<u>0</u>
Illinois Funds		Monthly Average		5.156		<u>4,325,335</u>	<u>4,325,335</u>	
TOTALS AS OF:	January 31, 2007						<u><u>70,525,335</u></u>	<u><u>4,325,335</u></u>

WILLIAM RAINEY HARPER COLLEGE
Preliminary Schedule of Investments
As of January 31, 2007

Consent Agenda
Exhibit IX-B.1
February 27, 2007

	<u>Outstanding Investments</u>	<u>FY07 Budget</u>	<u>Planned To Date</u>	<u>Earned To Date</u>
EDUCATION FUND	\$ 31,502,878	1,000,000	583,333	867,654
OPERATIONS, & MAINT. FUND	11,114,154	350,000	204,167	292,091
OPERATIONS, & MAINT. FUND (Restricted)	5,312,295	150,000	87,500	135,146
BOND & INTEREST	2,564,728	150,000	87,500	165,726
AUXILIARY ENTERPRISES	2,855,013	75,000	43,750	50,822
RESTRICTED FUNDS	2,836,511	120,000	70,000	94,661
WORKING CASH FUND	13,759,428	450,000	262,500	338,286
AUDIT FUND	311,442	10,000	5,833	7,594
LIABILITY, PROTECTION & SETTLEMENT	<u>268,886</u>	<u>7,000</u>	<u>4,083</u>	<u>9,833</u>
Total	<u>\$ 70,525,335</u>	<u>2,312,000</u>	<u>1,348,667</u>	<u>1,961,813</u>

WILLIAM RAINEY HARPER COLLEGE
FY2006/2007 BUDGET AND EXPENDITURES
 January 31, 2007

February 27, 2007
 Exhibit IX-B.1

OPERATIONS AND MAINTENANCE FUND					
DIVISION	BUDGET	EXPENDITURES YEAR TO DATE	FUTURE COMMITMENTS	% PAID OR COMMITTED	UNCOMMITTED BALANCE
Institutional					
Institutional	3,242,254.00	487,670.00	875,624.00	42.05%	1,878,960.00
Sub-Total	\$3,242,254.00	\$487,670.00	\$875,624.00	42.05%	\$ 1,878,960.00
VP Admin Services					
Admin Services	158,056.00	98,407.00	46,269.00	91.53%	13,380.00
Physical Plant	10,895,723.00	5,344,440.00	2,006,839.00	67.47%	3,544,444.00
Sub-Total	\$11,053,779.00	\$5,442,847.00	\$2,053,108.00	67.81%	\$ 3,557,824.00
VP Info Technology					
Info Technology	1,485,975.00	826,903.00	417,828.00	83.77%	241,244.00
Sub-Total	\$1,485,975.00	\$826,903.00	\$417,828.00	83.77%	\$ 241,244.00
VP Student Affairs					
Student Affairs	728,017.00	390,213.00	108,684.00	68.53%	229,120.00
Sub-Total	\$728,017.00	\$390,213.00	\$108,684.00	68.53%	\$ 229,120.00
Grand Total:	\$16,510,025.00	\$7,147,633.00	\$3,455,244.00	64.22%	\$ 5,907,148.00

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Board Committee and Liaison Reports

II. REASON FOR CONSIDERATION

Reports from liaison officers are provided as part of the Consent Agenda.

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Grants and gifts status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of grants and gifts.

III. BACKGROUND INFORMATION

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

2/13/2007

Harper College Educational Foundation January Fundraising Report FY07

<u>Appeal ID</u>	<u>Appeal Description</u>	<u>Gift Count</u>	<u>Cash</u>	<u>Pledges/Stocks</u>	<u>In-Kind Gifts</u>	<u>Other</u>	<u>Total</u>
FY07YEDM	FY07 Year End Direct Mail	8	\$610.00	\$0.00	\$0.00	\$0.00	\$610.00
PSFY07	Pacesetters Campaign FY07	2	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00
RfE05	Resource for Excellence Campaign FY05	8	\$2.00	\$0.00	\$0.00	\$0.00	\$2.00
Scholarship	Scholarship Stewardship	3	\$3,175.00	\$0.00	\$0.00	\$0.00	\$3,175.00
Tribute	Tribute	1	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
Unsolicited	Unsolicited	2	\$0.00	\$0.00	\$1,001.00	\$0.00	\$1,001.00
		Grand Totals	\$5,057.00	\$0.00	\$1,001.00	\$0.00	\$6,058.00

24 Gift(s) listed

29 Donor(s) listed

Harper College Educational Foundation Year to Date Fundraising Report (as of 01-31-07)

2/13/2007

Appeal Description	Gift Count	Cash	Pledges/Stocks	In-Kind Gifts	Other	Total
Football Program Golf Open	4	\$500.00	\$0.00	\$500.00	\$0.00	\$1,000.00
FY06 Year End Direct Mail	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
FY07 Year End Direct Mail	81	\$17,760.00	\$0.00	\$0.00	\$0.00	\$17,760.00
Gala 2007	1	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00
Golf Open 2006	1	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00
Harper Symphony Orchestra	2	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Lifelong Learning Direct Mail	1	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
Jim McGuire Golf Open	43	\$3,336.00	\$0.00	\$0.00	\$0.00	\$3,336.00
Margaret Scott	31	\$1,971.00	\$0.00	\$0.00	\$0.00	\$1,971.00
Personal Solicitation	3	\$250.00	\$55,000.00	\$0.00	\$0.00	\$55,250.00
Planned Giving	2	\$0.00	\$0.00	\$0.00	\$435,000.00	\$435,000.00
Proposal	3	\$10,000.00	\$55,000.00	\$0.00	\$0.00	\$65,000.00
Pacesetter Campaign FY06	1	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Pacesetters Campaign FY07	33	\$18,000.00	\$9,119.66	\$0.00	\$0.00	\$27,119.66
Resource for Excellence Campaign FY05	40	\$2.00	\$0.00	\$0.00	\$0.00	\$2.00
Resource for Excellence Campaign FY06	41	\$1,405.00	\$700.00	\$0.00	\$0.00	\$2,105.00
Scholarship Stewardship	20	\$26,025.00	\$0.00	\$0.00	\$0.00	\$26,025.00
Special Initiatives	3	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Stewardship	2	\$1,025.00	\$0.00	\$0.00	\$0.00	\$1,025.00
Tribute	41	\$1,580.00	\$0.00	\$0.00	\$0.00	\$1,580.00
Unsolicited	28	\$2,948.75	\$0.00	\$36,281.00	\$0.00	\$39,229.75
Web Donation	1	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Grand Totals:		\$86,402.75	\$169,819.66	\$36,781.00	\$435,000.00	\$728,003.41

383 Gift(s) listed

298 Donor(s) listed

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
COMPETITIVE GRANTS								
Illinois Gateways Grant	Early Care/Education Credential	Business and Social Science	Jennifer Mathes, Wendy Mertes	State	\$4,000	12/6/2006	12/31/2007	Curriculum alignment and in-service faculty development for Early Childhood Program
ICCB sponsored by Illinois Center for Specialized Professional Support	New Look Innovation Award	Career Programs	Daniel Corr	State	\$1,500	10/1/2006	6/15/2007	Health careers transition.
ICCB sponsored by Illinois Center for Specialized Professional Support	New Look Innovation Award	Access & Disability Services	Tom Thompson	State	\$1,500	10/1/2006	6/15/2007	Support captioning of media for deaf and hard of hearing students.
ASRT Education and Research Foundation	ASTRO Radiation Therapy New Program Development Grants Program	Health Careers & Public Safety	Vickie Gukenberger, Daniel Corr	Foundation	\$12,500	8/11/06	8/10/07	Support curriculum development for Radiation Therapy program.
Rochester Institute of Technology	Project Access	Access & Disability Services	Tom Thompson	RIT	\$3,000	7/1/06	12/31/06	Promote access to deaf and hard of hearing students to post secondary education. Present available resources to other community colleges.
Secretary of State Literacy Office	Advancing Through Literacy: Workforce ESL for Hospital Employees 2007	Harper College for Businesses	Maria Coons	State	\$15,000	7/1/06	6/30/07	Partner with Northwest Community Healthcare to provide 2 ESL classes for 30 NCH employees.
IBHE Illinois Board of Higher Education	HECA Minority Student Transfer Center	Center for Multicultural Learning	Laura LaBauve-Maher	State	\$47,775	8/23/05	8/31/06	Supports Center activities in the area of student articulation and transfer, student support services, and counseling and mentoring.
IDOL Illinois Department of Labor	Displaced Homemakers Assistance Act	Women's Program	Kathleen Canfield	State	\$58,190	7/1/06	6/30/07	Career, educational, and personal support for Women's Program participants.

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
DCEO Department of Community and Economic Opportunity	Homeland Security Grant Program	Business and Social Science	Jennifer Mathes	State	\$57,000	3/1/06	3/1/07	Develops a Homeland Security Computer Security Training Center at Harper which will introduce a series of degree and certificate programs.
Illinois Clean Energy Foundation	Lighting Upgrade Program	Physical Plant	Jim Ma	Private	\$83,322	4/20/06	4/19/07	Provides energy efficient upgrades to indoor lighting systems at Harper.
NSF National Science Foundation	Collaborative Research: 2YC-REU	Technology, Math & Sciences	Sally Griffith	Federal	\$78,168	9/15/05	8/31/07	Provides a two-year college research experience for undergraduates in Chemistry.
NSF National Science Foundation	Scholarships for Success	Technology, Math & Sciences & Marketing Svcs	Sally Griffith Dan Loprieno	Federal	\$60,000	1/15/02	12/31/06	Provides scholarship assistance to support Math, Science, Engineering & Computer Science students.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Manufacturing Shortages	Career Programs	Daniel Corr	State	\$100,000	10/1/05	12/31/06	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Health Care Solutions - Project I	Career Programs	Daniel Corr	State	\$75,000	7/1/06	6/30/07	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
WBMC Workforce Board of Metropolitan Chicago	Critical Skills Shortages Initiative - Addressing Health Care Solutions - Project II	Career Programs	Daniel Corr	State	<u>\$55,000</u>	7/1/06	6/30/07	Provides training to underemployed or unemployed workers in manufacturing occupations in the northwest suburbs.
COMPETITIVE GRANTS TOTAL					\$651,955			

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
AGENCY ALLOCATED GRANTS								
ICCB Illinois Community College Board	FY 2007 P-16 Initiative	Career Programs	Daniel Corr	Federal/ State	\$159,255	8/31/06	6/30/07	Supports early college enrollment of district high school students.
ICCB Illinois Community College Board	FY 2007 Community College Tech Prep Support Grant	Career Programs	Daniel Corr	Federal/ State	\$47,143	7/1/06	6/30/07	Support goals and objectives of the federal Tech Prep grant.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand III - Innovation Grant	Career Programs	Daniel Corr	Federal/ State	\$5,000	7/1/06	6/30/07	Provide resources to help enhance innovative CTE programs within the community college system.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand II - Performance Enhancement Grant	Career Programs	Daniel Corr	Federal/ State	\$5,000	7/1/06	6/30/07	Develop, implement and improve computerized automated degree and certificate auditing systems which recognize and promote student success.
ICCB Illinois Community College Board	FY 2007 Career and Technical Education Strand I - Continuous Quality Improvement Grant	Career Programs	Daniel Corr	Federal/ State	\$10,000	7/1/06	6/30/07	Develop, enhance or implement a process and/or system that provides regular and systematic program evaluation and improvement related to career and technical education administration, programs and services.
ICCB Illinois Community College Board	FY06 Adult Education & Family Literacy Grant	Academic Enrichment & Language Studies	Daniel Corr	Federal/ State	\$543,164	7/1/06	6/30/07	Supports Adult Education Development Education programs (Federal Basic, \$172,756; State Basic, \$166,915, EL/Civics, \$44,502; State Performance, \$140,152)
ICCB Illinois Community College Board	Perkins III	Career Programs	Daniel Corr	State	\$352,216	7/1/06	6/30/07	Supports career and technical education.

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
ICCB Illinois Community College Board	Program Improvement	Career Programs	Daniel Corr	State	\$33,974	7/1/06	6/30/07	Supports career and technical education.
ICCB Illinois Community College Board	Business/Industry Workforce Preparation	Harper College for Businesses	Maria Coons	State	\$93,071	7/1/06	6/30/07	Assists with local economic development efforts within Business & Industry Centers.
ICCB Illinois Community College Board	Student Success	Academic Enrichment & Language Studies	Daniel Corr	State	\$148,300	7/1/06	6/30/07	Supports developmental, remedial, first time in college, and disability student programs.
IDHS Illinois Department of Human Services	Disabled Student Project	Access & Disability Services	Tom Thompson	State	\$134,754	7/1/06	6/30/07	Provides services to students with disabilities.
USDJ United States Dept of Justice	COPS Universal Hiring Program	Harper Police	Mike Alsup	Federal	\$49,216	8/1/02 Extended 7/1/05	7/31/05 Extended 6/30/07	Pays for 3 fulltime officers, through Universal hiring program.
AGENCY ALLOCATED GRANTS					\$1,581,093			

**HARPER COLLEGE
FY07
GRANTS REPORT
JULY 1, 2006 - JUNE 30, 2007**

Granting Agency	Title	Department	Grant Manager	Agency	Amount	Start Date	End Date	Description
SUBCONTRACTOR / PARTNER in GRANT								
IBHE Illinois Board of Higher Education	HECA Disability Matrix	Access & Disability Services	Tom Thompson	State/ UIC	\$9,612	9/1/05	8/31/06 Extend 08/23/07	Develops disability data collection tools, working with UIC and other colleges.
NSF National Science Foundation	Exploring New Models for Undergraduate Research w/Two-year College	Chemistry	Sally Griffith	\$449,273/5 yrs	\$128,101	10/1/06	9/30/07	City Colleges of Chicago-Harold Washington College (lead institution)
SUBCONTRACTOR/PARTNER IN GRANT					\$137,713			
FY07 Total All Grants: as of February 13, 2007					\$2,370,761			

WILLIAM RAINEY HARPER COLLEGE

BOARD INFORMATION

I. SUBJECT

Consortium, Cooperative and the State of Illinois Contracts purchasing status report.

II. REASON FOR CONSIDERATION

The Board is provided with a monthly update of purchases from consortiums, cooperatives or the State of Illinois Contracts.

III. BACKGROUND INFORMATION

The attached report is a summary of current purchases from consortiums, cooperatives or the State of Illinois Contracts.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Resolution to Issue an estimated **\$3,600,000** Limited Tax Funding Bonds, Series 2007 and for Levy of Tax to Pay Principal and Interest on bonds.

II. REASON FOR CONSIDERATION

Recent state legislation permits local governments to issue limited tax bonds. Series 2007 Limited tax bonds will be secured by a 1995 non-referendum bond debt service extension base. The base amount for each local government will become available as existing non-referendum general obligation bonds are paid or retired.

The College has retired bonds recently. The retirement of these bonds creates bond capacity, up to the debt service extension base, to finance Funding Bonds for Series 2007.

The College has retirement obligations which can be met through the issuance of Funding Bonds. The College has a legal budget which was presented to the Board of Trustees on September, 2007. This bond sale will enable the College to meet its educational objectives and meet its financial obligations. This can be accomplished without increasing the tax levy on the property owners of the district.

III. BACKGROUND INFORMATION

The College Board of Trustees has made a commitment in the past which now needs to be funded. Employee early retirement programs qualify as obligations which may be satisfied through the Funding Bonds portion of a General Obligation Limited Tax Bond sale.

This bond sale will provide needed funds for retirement obligations and therefore free up money in the education fund which can be redirected to the institutional technology needs.

IV. RECOMMENDATION

The Administration recommends that the Board approve the Resolution to Issue Limited Tax Bonds and to pay all associated costs of issuance.

This Resolution is a “Sample”.

Results of the sale will be shared the day of the Board Meeting. After the sale, the final numbers will be inserted in the resolution. The complete resolution will be hand delivered the night of the Board Meeting).

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Proposed tuition increase for FY 2007-2008 to \$85 per credit hour and proposed variable tuition increase to new entrants of the nursing program to \$170 per credit hour.

II. REASON FOR CONSIDERATION

The Board is to establish tuition per section 05.05.00 of the Board Policy Manual.

The College will be challenged to balance its budget in Fiscal Year 2008 due to the continuing decline in state funding for community colleges, PTAB refunds and increases in overall operating costs including salary increases projected at \$2.4 million for FY 2008, increased utility costs and repairs to aging buildings on campus.

For the sixth year in a row, the College expects a net drop in overall state revenue principally due to unfunded mandates such as the Illinois Veteran Grant (IVG.) Failure by the state to fully fund the IVG is projected to cost the College \$350,000 in FY 07 and an estimated \$350,000 in FY 08.

From FY 03 through FY 08 projections, revenue losses from the state will total \$3.7 million. The state's percentage of the per capita cost at Harper has fallen to 6.7%, the lowest level of state support since community colleges began in Illinois in the mid 1960's. Under the original concept, the State of Illinois was to fund one third (33%) of per capita costs of community colleges with tuition and property taxes covering the remaining costs.

Refunds from successful commercial property tax appeals (PTAB) are expected to cost the College \$1.2 million in revenue in FY 2008. From FY 03 through FY 08 projections, PTAB refunds will have cost the College over \$7.8 million in revenue.

From FY 03 through FY 08 projections, state cuts (including unfunded mandates) and PTAB have cost Harper over \$11.6 million in revenue.

Despite funding cuts, the College has been able finish each fiscal year with a balanced budget though moderate increases in tuition, institutional reductions and, most importantly, increasing efficiencies. For example, staffing levels at Harper have remained essentially unchanged despite and increase in FTE enrollment over 25% since 1998.

Additionally, The College continues to review costs related to programs that show significant budget deficits. The Harper College nursing program recorded a deficit of \$463,587 in 2006 and a cumulative deficit of over \$2.7 million since 2002.

Over the past year, the College reviewed whether the nursing program should be subject to variable tuition, similar to other high-cost allied health programs such as dental hygiene, cardiac technology and radiologic technology.

Given the high costs of the program, the long waiting list (currently over 300 people) and the relatively high starting salary of nursing graduates, the College recommends increasing tuition to the nursing program to \$170 per credit hour for newly enrolled students. Current nursing students would continue to pay \$85 per credit hour next year.

The College feels these tuition increases are necessary to continue the College's commitment to provide high quality instruction and facilities to a growing student population and to honor the Board's commitment to a balanced budget.

III. BACKGROUND INFORMATION

District Residents

The State has capped tuition at community colleges at 33% of its per capita cost. For FY07,⁴ this is projected to be ~~\$120~~128 per credit hour, compared to our proposed tuition rate of \$85 per credit hour (currently \$81 per credit hour).

The Board, in its Board Budget Guidelines, states that District Resident tuition should not be more than 25% of per capita cost (~~\$90-97~~ in FY07³). Tuition has been about 19% to 21% of per capita cost since 1998, despite raising tuition for the each of those years. (See attached chart.)

The proposed FY08 increase to \$85 per credit hour would result in a student per capita cost of 21.9%.

Tuition has been increased at the rate of \$4 per credit hour per year (with the exception for FY04 and FY07) because the Board felt it was not fair to increase tuition to the 25% guideline all in one year. A steady and predictable increase created a good planning tool for both the students

and administration. Tuition and fees is the only revenue stream that is directly controlled by the Board.

A \$1 per credit hour increase in tuition generates about \$250,300,000 in revenue. A \$4 increase would generate \$1,200,000.

~~The College has cut over \$1.8 million in costs over the last two years, is instituting a series of cost efficiency measures and is not increasing overall staffing levels in the education fund, despite record enrollment growth.~~

~~The first of the three grants is for \$210,000. This grant provides student support services to special populations (i.e. Tutoring, Math & Writing Lab Assistance.) It has been eliminated. (Last year this grant was reduced by \$134,000 from \$342,152 to \$210,099.) The second grant is for \$289,000 to assist business and industry to train their workers. These funds are being transferred to another state agency. The final set of grants totals \$336,000 and provides dollars for technology to the academic divisions. These funds are also being transferred to another state agency. (See attached chart for details.) There is no guarantee that Harper will receive any of the transferred funds. They will be distributed through a competitive process, instead of a direct grant, and a much larger universe of agencies will be vying for these funds. The final state appropriations will not be known until the legislative session ends. It is not expected that the legislative branch will provide more funding than requested by the Governor in these difficult economic times.~~

~~The College has three main revenue sources: tuition and fees, state appropriations and property taxes. These three sources are interrelated and when one or more experience a decrease, it has an impact on the others. Recalling that a \$1 per credit hour increase in tuition generates about \$250,000 in revenue, the state cut equates to about \$3.30 per credit hour in tuition. In order to retain vital programs to students and to maintain high technology standards at Harper, the administration is making a multilevel tuition and technology fee recommendation.~~

~~The administration is recommending that since we have not reached the 25% guideline, tuition for FY 04 be increased by \$5.00 per credit hour. This increase would cover the standard \$4.00 per credit hour increase, plus \$1.00 to cover some of the loss of the special populations grant. In addition, the administration is recommending that the technology fee increase by \$1.00 from \$4.00 to \$5 per credit hour to cover some of the loss of the technology grants. The extra \$2 (above the standard \$4 per credit hour) being recommended by the administration will generate \$500,000 and make up for 60% of the \$835,000 expected in state funds loss for FY 2004.~~

~~Finally, the College is operating under a tax cap for many years. In recent years a change in assessment appeals, referred to as Property Tax Appeals Board (PTAB), has been having an ever-increasing impact on the College. (See attached graph, which is for all funds.) The impact on the~~

~~Education Fund alone is about \$900,000 per year, which is equivalent to \$3.50 per credit hour. The administration is recommending that the Board discuss and consider increasing the tuition by an additional \$1.00 per credit hour or more to cover some or all of the losses due to PTAB.~~

Non-Resident

The College uses the state formula for chargeback purposes to determine the base of non-resident tuition, and then adds the resident rate. The base for FY 2008~~34~~ would be \$225~~3~~ plus the resident rate per credit hour.

Example:

If the tuition for District Residents were raised from \$81~~2~~ to \$85~~69~~, then Non- Resident would be \$~~213-225~~ plus \$~~69-85~~ or \$~~282-310~~ per credit hour.

Out-of-State

There is a formula provided by the state to calculate per capita costs. The per capita costs are used as the Out-of-State tuition and this would change to \$~~360-388~~ per credit hour, which is our most current per capita rate.

International Student

The administration is recommending International Student tuition be set at ~~\$320~~the per capita rate of \$388 per credit hour for FY 2008.4

IV. RECOMMENDATION

The administration is recommending a **District Resident** tuition increase of \$4~~5~~ per credit hour from \$81~~2~~ to \$85~~67~~ per credit hour for FY ~~320084~~ effective summer 2007~~3~~.

The administration is recommending that the **Non-Resident** rate be set at the formula plus the **District Resident** rate per credit hour or \$310 per credit hour for FY 2008~~3-04~~ effective summer 2007~~3~~.

The administration recommends the **Out-of-State** rate be set at the per capita formula of \$~~360-388~~ per credit hour for FY ~~200320082004~~ effective summer ~~20032007~~.

The administration recommends the **International Student** rate be set at the per capita rate of \$~~320-388~~ per credit hour for FY 2008~~34~~ effective summer 2007~~3~~.

The administration recommends the tuition for Nursing prefix courses be increased to \$170 per hour or double the regular District Resident tuition for new entrants for FY 2008 effective Summer 2007.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Proposed Credit Course Fee Changes for the 2007-08 Academic Year.

II. REASON FOR CONSIDERATION

The Board is to establish a fee schedule per section 05.05.00 of the Board Policy Manual. These fees are to cover various costs beyond those covered by the regular tuition.

III. BACKGROUND INFORMATION

These fee changes will be incorporated into the College's registration system. Therefore, fee changes must be acted upon prior to March 9, 2007 when early registration begins for the Summer 2007 semester.

IV. RECOMMENDATION

The administration recommends approval of the Proposed Fee Changes for 2007-08, effective with the 2007 Summer semester.

Proposed Credit Course Fee Changes

2007 - 2008

ORG UNIT	DIV	DEPT	COURSE #	COURSE TITLE	PROPOSED		PROPOSED Increase/Decrease	Status/Rationale
					2006-07	2007-08		
612	AELS	ESL	006	Guided Language Laboratory Instruction	\$20.00	\$0.00	(\$20.00)	No costs incurred.
115	BUS/SS	OFC	107	Internet Applications	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	111	Beginning Computer Keyboarding with Applications	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	112	Computer Keyboarding Review	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	113	Computer Keyboarding Production	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	130	Office Technology Applications	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	133	Word Processing Software I	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	134	Word Processing Software II	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	201	Advanced Features in Word Processing	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	202	Desktop Publishing Using Word Processing	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	203	Proofreading and Editing	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	205	Using Tables in Word Processing	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	220	Automated Office Practices	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	225	Topics in Administrative Technology	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	227	Business Presentations	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	230	Executive Machine Transcription	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	233	Document Processing in the Law Office	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	234	Legal Office Procedures	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	235	Legal Transcription	\$20.00	\$0.00	(\$20.00)	Course deleted.
115	BUS/SS	OFC	254	Records Management Technology	\$20.00	\$0.00	(\$20.00)	Course deleted.
351	HCPS	CNA	101	Nursing Assistant Training	\$50.00	\$60.00	\$10.00	HealthStream maintenance fee.
412	HCPS	CTE	101	Electrocardiography	\$50.00	\$25.00	(\$25.00)	Less printing, Bookstore, Blackboard online.
315	HCPS	DHY	100	Pre-Clinic	\$80.00	\$125.00	\$45.00	Increased cost of equipment and supplies.
315	HCPS	DHY	101	Clinical Dental Hygiene I	\$105.00	\$125.00	\$20.00	Increased cost of equipment and supplies.
315	HCPS	DHY	111	Dental Radiology	\$125.00	\$135.00	\$10.00	Increased cost of equipment and supplies.
315	HCPS	DHY	151	Clinical Dental Hygiene II	\$85.00	\$135.00	\$50.00	Increased cost of equipment and supplies.
315	HCPS	DHY	202	Radiology I	\$100.00	\$110.00	\$10.00	Increased cost of equipment and supplies.
315	HCPS	DHY	203	Radiology II	\$100.00	\$110.00	\$10.00	Increased cost of equipment and supplies.
315	HCPS	DHY	270	Dental Materials Laboratory Techniques	\$80.00	\$125.00	\$45.00	Increased cost of equipment and supplies.
359	HCPS	DMS	230	Vascular Sonography Clinical	\$35.00	\$0.00	(\$35.00)	Historically we do not put fees on clinical experience. This was an error when the course went through Curr. Comm.
	HCPS	EHS	110	Environmental Health Practice		\$50.00	\$50.00	New course effective: Fall 2007

Proposed Credit Course Fee Changes

2007 - 2008

ORG UNIT	DIV	DEPT	COURSE #	COURSE TITLE	PROPOSED		Status/Rationale	
					2006-07	2007-08		Increase/Decrease
	HCPS	EHS	115	Health Data and Injury Trend Analysis		\$25.00	\$25.00	New course effective: Fall 2007
	HCPS	EHS	120	Environmental Sampling and Monitoring		\$50.00	\$50.00	New course effective: Fall 2007
	HCPS	EHS	130	Investigation and Risk Assessment		\$25.00	\$25.00	New course effective: Fall 2007
	HCPS	EHS	150	Occupational Health Practice		\$50.00	\$50.00	New course effective: Fall 2007
	HCPS	EHS	200	Environmental Toxicology		\$25.00	\$25.00	New course effective: Fall 2007
	HCPS	EHS	210	Waste Management		\$25.00	\$25.00	New course effective: Fall 2007
	HCPS	EHS	215	Air and Water Quality		\$50.00	\$50.00	New course effective: Fall 2007
	HCPS	EHS	250	Industrial Hygiene Sampling/Procedures		\$50.00	\$50.00	New course effective: Fall 2007
	HCPS	EHS	280	Construction Safety		\$25.00	\$25.00	New course effective: Fall 2007
360	HCPS	EMG	131	Public Safety Dispatcher I		\$25.00	\$25.00	Computer software/lab fee.
314	HCPS	HSC	105	Introduction to the Health Care Today	\$10.00	\$15.00	\$5.00	HealthStream maintenance fee.
316	HCPS	LEJ	101	Introduction to Criminal Justice		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 101.
316	HCPS	LEJ	104	Corrections		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 104.
316	HCPS	LEJ	105	Criminal Courts of the U.S.		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 105.
316	HCPS	LEJ	107	Vice and Drug Control		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 207.
316	HCPS	LEJ	111	Traffic Enforcement and Investigation		\$25.00	\$25.00	New course effective: Fall 2007.
316	HCPS	LEJ	116	Forensics I		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 116.
316	HCPS	LEJ	122	Principles of Policing		\$25.00	\$25.00	New course effective: Fall 2007.
316	HCPS	LEJ	135	Patrol Procedures		\$25.00	\$25.00	New course effective: Fall 2007.
316	HCPS	LEJ	138	Defensive Techniques		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 238.
316	HCPS	LEJ	200	Leadership and Ethics for Law Enforcement		\$25.00	\$25.00	New course effective: Fall 2007.
316	HCPS	LEJ	201	Criminal Law		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 201.
316	HCPS	LEJ	202	Criminal Procedures		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 202.
316	HCPS	LEJ	205	Juvenile Justice		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 205.
316	HCPS	LEJ	210	Criminology		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 210.
316	HCPS	LEJ	214	Community Policing		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 214.
316	HCPS	LEJ	216	Investigative Process		\$25.00	\$25.00	New course effective: Fall 2007 - was CRJ 216.
316	HCPS	LEJ	217	Forensics II		\$25.00	\$25.00	New course effective: Fall 2007 .
316	HCPS	LEJ	218	Forensics III		\$25.00	\$25.00	New course effective: Fall 2007 .
316	HCPS	LEJ	295	Forensics IV		\$25.00	\$25.00	New course effective: Fall 2007 .
316	HCPS	LEJ	298	Police Recruit Academy		\$1,200.00	\$1,200.00	New course effective: Fall 2007 .
312	HCPS	NUR	101	Nursing Fundamentals	\$70.00	\$80.00	\$10.00	HealthStream maintenance fee.

Proposed Credit Course Fee Changes

2007 - 2008

ORG UNIT	DIV	DEPT	COURSE #	COURSE TITLE	PROPOSED		PROPOSED Increase/Decrease	Status/Rationale
					2006-07	2007-08		
312	HCPS	NUR	201	Advanced Nursing I	\$70.00	\$80.00	\$10.00	HealthStream maintenance fee.
357	HCPS	PHB	101	Phlebotomy Principles and Practice	\$75.00	\$85.00	\$10.00	HealthStream maintenance fee.
358	HCPS	RAD	102	Radiologic Procedures I	\$37.50	\$50.00	\$12.50	Increased cost of film dosimeters.
221	LIBARTS	FAS	100	Industrial Sewing Methods	\$35.00	\$40.00	\$5.00	Increase in cost of supplies.
221	LIBARTS	FAS	101	Flat Pattern Design and Draping I	\$40.00	\$45.00	\$5.00	Increase in paper and supplies.
221	LIBARTS	FAS	102	Flat Pattern Design and Draping II	\$40.00	\$45.00	\$5.00	Increase in paper and supplies.
221	LIBARTS	FAS	103	Apparel Design and Construction I	\$40.00	\$45.00	\$5.00	Increase in paper and supplies.
221	LIBARTS	FAS	104	Apparel Design and Construction II	\$40.00	\$45.00	\$5.00	Increase in paper and supplies.
221	LIBARTS	FAS	107	Textiles I	\$35.00	\$40.00	\$5.00	Projects requiring different tools.
221	LIBARTS	FAS	108	Textiles II	\$35.00	\$40.00	\$5.00	Projects requiring different tools.
221	LIBARTS	FAS	109	Fashion Arts and Design	\$30.00	\$40.00	\$10.00	Projects requiring different tools.
221	LIBARTS	FAS	110	Costume History	\$20.00	\$25.00	\$5.00	Increase in cost of supplies.
221	LIBARTS	FAS	111	Twentieth Century Costume and Trends	\$20.00	\$25.00	\$5.00	Increase in cost of supplies.
221	LIBARTS	FAS	113	Advanced Industrial Sewing Methods	\$35.00	\$40.00	\$5.00	Increase in cost of supplies.
221	LIBARTS	FAS	201	Advanced Flat Pattern Design and Draping I	\$40.00	\$45.00	\$5.00	Increase in paper and supplies.
221	LIBARTS	FAS	202	Advanced Flat Pattern Design and Draping II	\$40.00	\$45.00	\$5.00	Increase in paper and supplies.
221	LIBARTS	FAS	203	Advanced Diversified Apparel Design I	\$40.00	\$45.00	\$5.00	Increase in paper and supplies.
221	LIBARTS	FAS	204	Advanced Diversified Apparel Design II	\$40.00	\$45.00	\$5.00	Increase in paper and supplies.
221	LIBARTS	FAS	205	Tailoring Techniques I	\$35.00	\$45.00	\$10.00	Increase in paper and supplies.
221	LIBARTS	FAS	212	Visual Fashion Merchandising	\$30.00	\$40.00	\$10.00	Increase in cost of visual aides.
221	LIBARTS	FAS	245	Topics in Fashion Design		variable	variable	
214	LIBARTS	HUM	115	International and Regional Studies in Humanities		variable	variable	
222	LIBARTS	IND	107	Interior Perspective and Rendering	\$11.00	\$15.00	\$4.00	Several classes now use the computer lab.
222	LIBARTS	IND	110	Problem Solving and Design Communication		\$10.00	\$10.00	New course effective: Fall 2007.
222	LIBARTS	IND	206	Lighting for Interior Design	\$10.00	\$12.00	\$2.00	Cost of living increase; utilizes lighting lab.
222	LIBARTS	IND	209	Contract Design Studio	\$13.00	\$15.00	\$2.00	More classes will utilize the computer lab.
222	LIBARTS	IND	210	Kitchen Design Studio		\$15.00	\$15.00	New course effective: Fall 2007.
222	LIBARTS	IND	213	Bathroom Design Studio		\$15.00	\$15.00	New course effective: Fall 2007.
222	LIBARTS	IND	217	Advanced Sketching & Perspective Drawing	\$45.00	\$10.00	(\$35.00)	New teacher; new format; student provides supplies.
222	LIBARTS	IND	220	CAD Studio		\$25.00	\$25.00	New course effective: Fall 2007.
524	TMS	ATE	109	Chicago's Great Architectural Tradition	\$15.00	\$10.00	(\$5.00)	Online course; no supplies needed.
524	TMS	ATE	110	Presentation and Communication Tools		\$35.00	\$35.00	New course effective: Fall 2007.

Proposed Credit Course Fee Changes

2007 - 2008

ORG UNIT	DIV	COURSE		COURSE TITLE	PROPOSED		PROPOSED Increase/Decrease	Status/Rationale
		DEPT	#		2006-07	2007-08		
524	TMS	ATE	130	History of Architecture		\$15.00	\$15.00	New course effective: Fall 2007.
524	TMS	ATE	200	Architectural Internship		\$10.00	\$10.00	New course effective: Fall 2007.
524	TMS	ATE	201	Architectural Design Principles	\$35.00	\$25.00	(\$10.00)	Redesigned course.
524	TMS	ATE	202	Architectural Design Studio	\$35.00	\$25.00	(\$10.00)	Redesigned course.
524	TMS	ATE	209	Construction Studio	\$15.00	\$50.00	\$35.00	Moved from lecture to a lecture/lab format
524	TMS	ATE	215	Building Systems		\$15.00	\$15.00	New course effective: Fall 2007.
524	TMS	ATE	216	Introduction to Object CAD and BIM		\$35.00	\$35.00	New course effective: Fall 2007.
516	TMS	CHM	103	The Chemistry Connection		\$34.00	\$34.00	New course effective: Fall 2007.
509	TMS	GRA	212	Paper and Ink Technology	\$35.00	\$0.00	(\$35.00)	Lecture only.
521	TMS	MNT	211	Welding III	\$50.00	\$75.00	\$25.00	Increased cost of equipment and supplies.
521	TMS	MNT	212	Welding IV	\$50.00	\$75.00	\$25.00	Increased cost of equipment and supplies.
522	TMS	RAC	101	Refrigeration Fundamentals	\$40.00	\$45.00	\$5.00	Increased cost of equipment and supplies.
522	TMS	RAC	102	Refrigeration Systems	\$40.00	\$45.00	\$5.00	Increased cost of equipment and supplies.
522	TMS	RAC	103	Heating Principles	\$40.00	\$45.00	\$5.00	Increased cost of equipment and supplies.
522	TMS	RAC	104	Residential Comfort Systems	\$40.00	\$45.00	\$5.00	Increased cost of equipment and supplies.
522	TMS	RAC	105	Heating and Cooling Controls	\$40.00	\$45.00	\$5.00	Increased cost of equipment and supplies.
522	TMS	RAC	106	Advanced Controls	\$40.00	\$45.00	\$5.00	Increased cost of equipment and supplies.
522	TMS	RAC	108	Domestic Preparation Appliances	\$40.00	\$45.00	\$5.00	Increased cost of equipment and supplies.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Retain the law firm of Lord, Bissell & Brook LLP.

II. REASON FOR CONSIDERATION

With the complexity involved in acquiring major technologies to support the College in conducting its business it is evident that specialized legal counsel is required. In review of possible legal firms it was determined that the firm of Lord, Bissell & Brook LLP has a strong group practice in this arena and after interviews with the appropriate partners the firm was chosen.

Lord, Bissell & Brook LLP is a national full service law firm with over 300 attorneys. It has offices in Chicago, Atlanta, Los Angeles, New York, London, Sacramento and Washington. It has 17 attorneys specializing in the area of business technology. The lawyers have transactional experience to help clients complete deals, acquire technology and establish relationships in today's digital environment, as well as the dispute experience to pursue or defend claims when needed.

At this time, partners, Matthew Fulton and Matthew Klepper, will be the two primary contacts who will work with the College on their issues. Both have extensive experience in the technology arena and related issues.

III. BACKGROUND INFORMATION

The College has, in the past and is now, in the process of procuring and implementing various business systems and technologies that are integral to the operations of the College. This process of procurement, implementation and related maintenance support agreements is a complex process that requires a very high level of knowledge and experience in negotiation of these contracts and yet may still result in disputes. The College finds it necessary to obtain legal assistance from a legal firm that specializes in technology related services that provide the expertise necessary to protect the College and can work in concert with the College's current legal firm.

IV. RECOMMENDATION

It is the recommendation of the administration to retain the law firm of Lord, Bissell & Brook LLP.

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WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

SUBJECT

Consideration of sabbatical leaves for faculty, beginning Fall term of the 2007-08 academic year.

REASON FOR CONSIDERATION

Article IV-J of the Collective Bargaining Agreement provides for sabbatical leaves to be given upon approval by the Board of Trustees provided such leaves would add to the effectiveness of the faculty member and benefit the College.

BACKGROUND INFORMATION

Sabbatical Leave applications were reviewed by the Sabbatical Leave Committee, the appropriate Dean and Vice President, and President.

RECOMMENDATION

It is the recommendation of the President that the following faculty members be granted a sabbatical leave for the requested time period:

Andrew J. Wilson LIBARTS hire date: 8/20/96	Fall 2007 or Spring 2008	\$35,115
Pascuala Herrera ADS hire date: 8/20/96	Fall 2007	\$34,460
	Total *	\$69,575

*In addition to these costs, the College will hire part-time faculty at a cost of approximately \$29,833 to teach, in the absence of the faculty on leave.

HARPER COLLEGE

BOARD ACTION

I. SUBJECT

New AAS degree and certificate programs in both Environmental Health and Occupational Health and Safety.

II. REASON FOR CONSIDERATION

The Illinois Community College Board requires the Board approve new certificate and degree programs.

III. BACKGROUND INFORMATION

The purpose of these programs is to prepare entry level workforce professionals as occupational health and safety specialists and environmental health technicians. These professionals help prevent harm to workers, property, and the environment as well as the general public. They promote occupational health and safety within organizations by developing safer, healthier, and more efficient ways of working.

The curriculum plan is designed to:

1. offer two choices within each field, an AAS degree and a certificate in both Environmental Health and Occupational Health and Safety. Both degree programs share identical first year programs of study.
2. promote articulation with Illinois State University

Employment of occupational health and safety specialists and technicians is expected to grow about as fast as the average (i.e. 10-20% increase) for all occupations through 2012, reflecting a balance of continuing public demand for a safe and healthy work environment against the desire for smaller government and fewer regulations. Additional job openings will arise from the need to replace those who transfer to other occupations, retire, or leave the labor force for other reasons. In private industry, employment growth will reflect industry growth and the continuing self-enforcement of government and company regulations and policies. Employment of occupational health and safety specialists and technicians is affected less by general economic fluctuations than employment in other occupations. Federal, state, and local governments (which employ about 2 out of 5 of all specialists and technicians) provide considerable job security.

Annual openings for environmental science and protection technicians in the Chicago area is projected to be 54 jobs, and for health and safety specialists, 29 jobs.

Other important information is:

- The national annual salary is \$48,300; State of Illinois, \$47,800; and regionally, \$49,600.
- There are no other AAS degree programs in these fields within 50 miles of Harper College.

IV. RECOMMENDATION

The Administration recommends that the requirements for the Associate Degree and Certificate programming in Environmental Health and Occupational Health and Safety be approved. Upon approval, they will be submitted to the Illinois Community College Board and the Illinois Board of Higher Education for approval and implementation in the 2007-2008 academic year.

HARPER COLLEGE

BOARD ACTION

I. SUBJECT

New AAS degree and certificate programs in Forensic Science

II. REASON FOR CONSIDERATION

The Illinois Community College Board requires the Board approve new certificate and degree programs.

III. BACKGROUND INFORMATION

These programs would provide the necessary education to become a Forensic Science Technician. This job task focuses on collecting and securing crime scene evidence such as blood stains, seminal stains, hair, fibers, threads, glass, paint, flammables, firearms, tire marks, controlled substances, medicinal preparations, questioned documents, latent fingerprints, photography, searching, footwear impression collection, trace material recovery.

The target population is two-fold for this program:

1. The person with select degrees or experience in public safety who wants advanced or specialized training offered through the 14 credit hour Forensic Science Technician Certificate; and
2. Individuals entering the career field by pursuing the AAS in Forensic Science. These students must be highly motivated, able to work independently, and able to exercise good judgment in applying established work methods and procedures.

According to the "Market Analysis for Criminal Investigation Technician" prepared by the Harper College Office of Research dated July 6, 2005, there is a local, state and national anticipated increase in this profession of 14-18%. The mean annual wage is over \$47,000.

The majority of police departments in the Midwest are now using sworn police officers as forensic science technicians to process crime scenes or use an outside agency such as county or state police. This custom mirrors the same practices in the Midwest used prior to the 1980s for dispatchers; at that time departments used sworn officers as police dispatchers. When financial implications of this practice were reviewed more closely, it was decided civilians could learn and do that job. Few, if any, departments continue to use sworn officers as full-time dispatchers. Today, some departments on the East and

West coasts are now replacing their sworn forensic science technicians with civilians as well.

In August and September 2005, a survey was e-mailed to the 392 current chiefs who are members of the Illinois Association of Chiefs of Police (IACP).

Recipients were asked to answer five (5) questions regarding the current and potential employment Forensic Evidence Technicians. Thirty-seven responses (9.4% response rate) were received from 36 chiefs or deputy chiefs, and one non-sworn. Of those 37 respondents noted that they would be using civilian evidence technicians, and 84% said an AAS or certificate was the needed training. The average time that they thought it would be for this transition to civilian technicians was five (5) years.

IV. RECOMMENDATION

The Administration recommends that the requirements for the Forensic Science AAS and Forensic Science Technician Certificate programs be approved. Upon approval, they will be submitted to the Illinois Community College Board and the Illinois Board of Higher Education for approval and implementation in the 2007-2008 academic year.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Second Reading of modification of policy on Board of Trustee Qualifications

II. REASON FOR CONSIDERATION

New Board Policy must go through two readings.

A board member pointed out an error in the Board Policy on Qualifications for Trustee Elections/Appointments as it relates to the Community College Act.

III. BACKGROUND INFORMATION

Members of a common school board can join Harper's board. The Illinois law then prohibits them from running for the common school board while a member of Harper's board.

The Community College act states: "In the event a person who is a member of a common school board is elected or appointed to a board of trustees of a community college district, that person shall be permitted to serve the remainder of his or her term of office as a member of the common school board. Upon the expiration of the common school board term, that person shall not be eligible for election or appointment to a common school board during the term of office with the community college district board of trustees."

IV. RECOMMENDATION

The administration recommends that the Board of Trustees approve the Board Policy regarding modification of policy on Board of Trustee Qualifications.

WILLIAM RAINEY HARPER COLLEGE
POLICY STATEMENT

Title: Qualifications

No. 01.07.00

Approved:

Revised:

Each Board member shall, on the date of his election, be a citizen of the United States and of the age of 18 years or over, a resident of the state and district for at least one year preceding his election. ~~and shall not be a member of a common school board.~~

The qualifications for the student representative shall be those determined by the Student Senate.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Second Reading of new policy regarding Honors Student Merit Awards No. 05.24.00.

II. REASON FOR CONSIDERATION

New Board Policy must go through two readings.

The proposed merit awards are recognition of academic excellence in the Honors Program classes and honors society discussions, debates, and meetings. The recognition will be monetary awards.

III. BACKGROUND INFORMATION

The Honors Program wishes to use a part of its annual budget to finance merit awards that acknowledge the extra effort and excellence exhibited by those students who participate in the College's rigorous honors curriculum. Students who register for honors sections are choosing to challenge themselves beyond the objectives and outcomes of traditional college courses. The Honors Student Merit Awards are intended to recognize those efforts.

To receive the merit award a student must meet one or more of the following criteria:

1. The student must exhibit "above and beyond" comprehension of and enthusiasm for course material as exhibited by sound organization, critical and independent thinking, and originality of expression as appropriate.
2. The student must respectfully contribute to in-class colloquy and help to bring about free and frank exchange of ideas.
3. The student must regularly attend honors society meetings and respectfully contribute to the discussion and debates which showcase intellectual inquiry.

IV. RECOMMENDATION

The administration recommends that the Board of Trustees approve the Board Policy regarding Honors Student Merit Awards No. 05.24.00.

WILLIAM RAINEY HARPER COLLEGE
POLICY STATEMENT

Title: Honors Student Merit Awards

No. 05.24.00

Approved:

Revised:

Honors Student Merit Awards are provided for outstanding contributions within the framework of the William Rainey Harper College Honors Program. Student eligible for these awards are recommended by the Honors instructors and the Honors Program Coordinator and approved by the Vice President of Academic Affairs and the Board of Trustees.

Criteria and eligibility for these awards is available from the Honors Program Coordinator or the Office of the Associate Vice President of Academic Affairs that supports the Honors Program.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Affiliation agreements between clinical agencies and Harper College are used for students in the Health Career Programs. The Affiliation Agreement between Harper College and *Ballard Health Care Facility* for the *Dietetic Technician* program is presented for Board review.

II. REASON FOR CONSIDERATION

An Affiliation Agreement is required between Harper College and affiliating agencies to provide for the clinical education of students in health career programs. In an effort to standardize and streamline the entire process related to developing affiliations with the many agencies in our service area the Harper Board approved a Master Affiliation Agreement in July 2003 to be used with all agencies. However, several affiliating agencies have initiated their own clinical affiliation agreement, *Ballard Health Care Facility* whereby they require Board or appointed designee signature.

III. BACKGROUND INFORMATION

The facilities and educational opportunities available at *Ballard Health Care Facility* are consistent with the clinical objectives of the Harper College Health Career Programs.

IV. RECOMMENDATION

The administration recommends that the Affiliation Agreement between Harper College and *Ballard Health Care Facility* be approved as submitted and authorize the Dean of Health Careers and Public Safety to sign all of the above.

WILLIAM RAINEY HARPER COLLEGE

BOARD ACTION

I. SUBJECT

Approval to enter into contract agreements to purchase Harper's next generation Student Information System (SIS) software system and related software from SunGard Higher Education, Inc.

II. REASON FOR CONSIDERATION

Harper is once again positioned for major advances in Technology. Since the 1990's, Harper has matured in the use of technology because of the support from the Board of Trustee's and because the College community embraces its use. Technology is an integral component of the campus infrastructure and permeates all aspects of the operations from instructional delivery to basic business functions. Imbedded in the technology infrastructure are business software systems that manage data and provide information to the campus community.

Approximately thirteen (13) years ago, Harper acquired its current student system, REGENT, and that system has served the College well. Technology has significantly evolved over the past 13 years, and the current student system has significant limitations and lacks necessary technological improvements. As a result, productivity, customer self-service and overall functionality are severely impacted. These limitations affect areas of the College that need to be responsive to the increased customer demands and that are needed to support a number of Harper's strategic initiatives.

To that end, Harper investigated the Higher Education Software Market to acquire a SIS. Because this project is a technology initiative, Technology Plan funding sources were utilized as the mechanism to fund this SIS initiative. The initial Technology Plan and associated funding sources, comprised of technology fees and general revenue bonds, were approved at the April 12, 1995 special board meeting. Adjustments to the technology recycle schedule and the completion of many significant Technology Plan initiatives allows for the realignment of these funds to support both the new SIS project and a limited amount of annual Technology Plan initiatives.

III. BACKGROUND INFORMATION

A team consisting of key individuals from across campus was given the responsibility to develop requirements that would assist in selecting the SIS system. These activities culminated in the development of Request for Proposal (RFP).

The RFP was released on September 5, 2006, to the vendor community. Harper innovatively used an existing software package (Blackboard) to manage the RFP process via the Internet. Blackboard is the same software used by Academic Affairs for on-line course management. Many of the inherent features made it a very useful tool in conducting this phase of the project. The utilization of Blackboard was unique for a number of reasons. The primary reason was the opportunity for administrative staff to become acquainted with electronic procurement (e.Procurement) methods. Reducing the volume of paper and mailing costs, timeliness of responses for the submission of electronic communications, and 24 X 7 availability for vendor interaction were additional benefits.

In addition to the RFP submission, vendors were required to acquaint the Harper College campus community with their proposed software solution by conducting two-days of demonstrations that adhered to a predefined script. Key individuals from each business unit, as well as other staff members as appropriate, attended sessions relative to their particular job functions and responsibilities. The required outcome was for the attendee's to submit an evaluation that was integral to the vendor selection process. These key individuals will continue to provide their input as members of various project teams during the implementation phases.

This significant investment in human resources and time resulted in the identification of two of the three vendors being invited back for a one-day discovery session. At the completion of the follow-up visit, the Executive Team after much deliberation recommended to the President that Harper should proceed with contract negotiations for the Banner product with SunGard Higher Education, Inc. as the vendor to provide Harper with the next SIS system. Contract negotiations were conducted with SunGard Higher Education, Inc. that resulted in securing software pricing of benefit to Harper.

Harper's SIS project has five major components. The first and most significant component is the Software Acquisition and first year maintenance. The second component, Implementation Services, is

integrally tied to the first component and both are represented in this exhibit. The implementation services will be delivered on a time and materials basis permitting Harper to better manage and control the level of support. The third and fourth components, Hardware Acquisition and Backfill/Consulting Assistance, will be presented at a future Board meeting once SunGard Higher Education, Inc. is engaged and the implementation schedule is developed and finalized. The fifth component, if necessary, is to acquire support after the SIS is implemented for possible problem resolution and assistance to assist both functional users and technical support teams in mining the advanced features that could not be incorporated during the initial implementation. This will be presented to the Board at a date close to or shortly after the SIS "go-live" date.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

IV. RECOMMENDATION

Due to the extent of the contract negotiations, the administration will provide its recommendation prior to the February 27 meeting or will deliver the final version of the exhibit at the Board meeting.