## Board of Trustees Meeting

December 14, 2016

## Board Meeting Agenda December 14, 2016 6:00pm W-214

I Call to Order / Pledge of Allegiance
II Roll Call
III Approval of Agenda
IV Presentation - Acknowledging National Championship Athletics Teams
V Student Trustee Report
VI Faculty Senate President's Report
VII President's Report
Student Success Report - Start Smart Update
Correspondence
VIII Harper College Employee Comments
IX Public Comments
X Consent Agenda
A. For Approval

1. Minutes
2. Fund Expenditures
3. Bid Awards
a. Construction Contracts for Bid Package \#3 for Building F Renovations
b. Custodial Services for Harper Professional Center and Learning and Career Center
4. Requests for Proposal
5. Purchase Orders
6. Personnel Actions
7. Board Travel
B. For Information
8. Monthly Financial Statements
9. Board Committee and Liaison Reports
10. Grants and Gifts Status Report
11. Review of Consortiums, Cooperatives and State of Illinois Contracts Purchasing Status Report

New Business
A. Adoption of Levy Resolution
B. Resolution Calling for a Public Hearing Concerning the Intent of the Board of Trustees of the District to Sell Not to Exceed \$5,200,000 Funding Bonds
C. Resolution Setting Forth and Describing in Detail Claims Heretofore Authorized and Allowed for Proper Community College Purposes Which are Presently Outstanding and Unpaid, Declaring the Intention to Avail of the Provisions of Article 3A of the Public Community College Act of the State of Illinois, and to Issue Bonds for the Purpose of Funding and Paying Claims against the District, and Directing That Notice of Such Intention be Published as Provided by Law
D. Second Reading of Modifications to Board Policy - Travel and Meeting Expense Reimbursement (07.01.21), and a Resolution Approving and Adopting the Travel and Meeting Expense Reimbursement Board Policy
E. Approval of Service Providers
F. Settlement Agreement

XII Announcements by Chair
A Communications
B Calendar
December 23 - January 2 Campus Closed
January $11 \quad$ 5:00 p.m. Committee of the Whole Meeting W216
January 16 Campus Closed
January 17 Semester Start
January $18 \quad 6: 00$ p.m. Regular Board Meeting W214
February $8 \quad 5: 00$ p.m. Committee of the Whole Meeting W216
February 15 6:00 p.m. Regular Board Meeting W214
March 20 - March 26 Spring Break - classes not in session
April 4
April $19 \quad 5: 00$ p.m. Committee of the Whole Meeting W216
April 26
May 10
6:00 p.m. Regular Board Meeting W214

May 20

Other Business
XIV Adjournment

## Call to Order

Pledge of Allegiance
Roll Call
Approval of Agenda

## Presentation

## Acknowledging National Championship Athletics Teams <br> Doug Spiwak

## Student Trustee Report

Faculty Senate President's Report

## President's Report

Kenneth L. Ender, Ph.D. President

## President's Report

## December 2016

We are in the midst of finals-although it seems as though we were just launching the Fall 2016 semester! If it wasn't for the snow and particularly the cold, this time of year would truly be a joy. When we have significant weather events, our Facilities staff arrives on campus in the wee hours of the morning. I want to thank them for ensuring that the parking lots, sidewalks and roads are clear and ready for us when we arrive on campus.

Canceling the annual holiday concert and reception was a difficult decision-but I believe it was the right decision. Many of our guests responded that it was wonderful that we were making that decision for them, because traveling to campus during the snow storm would have been a challenge. I wanted to ensure everyone's safety and felt this was in the best interest of our guests. I am hopeful that next year's performance will go on without a hitch!

There has been quite a bit of conversation about the impact the recent election will have on immigration policies. The College has signed an open letter to President-Elect Trump requesting that he continue the executive order which protects undocumented students referred to as the Deferred Action for Childhood Arrivals (DACA). I joined a group of 500 college presidents in this regard. Other colleges have passed resolutions to become a sanctuary place for students. This is a common action for cities or municipalities, however there is little history regarding colleges taking such action. We must be mindful that many of our students rely on federal financial aid as a means of paying for their education at Harper. Thus, we must be vigilant in preserving this funding source as we search to understand the effects of sanctuary status.

Funding from the State continues to be a challenge. Although the Monetary Award Program (MAP) was not funded, Harper is covering these grants for our students with the hope that the State will fund them at some point this year. So, although we have received $\$ 3.6$ million of the $\$ 5.7$ million we budgeted from the State, there is still a deficit in this line. I will continue to work with the Executive Council to identify savings so the College will at least break-even this fiscal year.

Recently, colleagues from the Sacramento City College came to visit and learn about our work with pathways, developmental math, our Promise Program and other initiatives. During the debrief at the end of the day, I was struck with how impressed they were-not with the campus, although they commented it was beautiful-but with the talent at Harper College. Staff and faculty alike were open and honest in explaining our journey to bring these programs to our students and community. We are blessed in many ways!

We continue to be a busy College. Below are some wonderful accomplishments and highlights since last month.

## Student Success

- Harper College hosted the 11th Annual Upper Midwest Regional Ethics Bowl, a qualifying event for the Intercollegiate Ethics Bowl Championship, to be held in late February. The event hosted 26 teams, coming from as far away as Mississippi, engaged in discussions of current events that give rise to moral questions. Students discussed issues ranging from a proposed tax in the UK on beef consumption to the recent decision by the University of Texas to allow for guns in the classroom. The event also hosted over 50 moderators and judges for the day. Brett FulkersonSmith, faculty from the Philosophy Department, organized the event with support from the Interdisciplinary Programs Office.
- Mukila Maitha and Sarah Mikulski are the 2016 winners of the Glenn A. Reich Memorial Award given to faculty for innovative use of technology. Maitha is an Assistant Professor of Geography and Mikulski is an adjunct faculty in Liberal Arts and Language Lab Coordinator/Student Development Specialist. They will be presenting their winning projects during spring orientation week.
- During November, students in the Honors Program and Phi Theta Kappa were exemplary in their commitment to civic engagement. The groups combined to host a large campus event on the election, with nearly 100 attendees. The group also sent 20 students to Feed My Starving Children, with another 10 attending a lecture as part of the Chicago Humanities Festival. Finally, students, faculty, and staff associated with the Honors Program teamed up to buy gifts for 40 children living in a group home in Chicago.
- Office of Student Financial Assistance and the Admissions Outreach Department contacted 314 Veterans students and the dependents of Veterans using benefits to wish them a Happy Veterans Day and also to personally thank each of them for their service and sacrifice.
- Paula Hanley and Crystal Loggins from the One Stop Center conducted a presentation titled "Telling Your One Stop Story, Let the Data Do the Talking" at the Institute for Student Services Professionals Annual Conference. The presentation highlighted the story behind the creation of Harper's One Stop Center, the development of the One Stop Case Management System and the successful collaboration with IT Services to leverage this low cost solution to create high touch, high tech experiences for students.
- The Testing Center was awarded "Test Center Certification" by the NCTA (National College Testing Association). This certification is awarded to testing centers that are able to prove through an extensive, multi-step evaluation that they are adhering to industry established "best practices" for test security and integrity. The Harper College Testing Center becomes the fifth school in Illinois to earn this certification. Many thanks to the entire Testing Center staff as well as Eric Bohman and Martha Karavitis for their contributions.


## Human Resources

- A Holiday Open House was held on Thursday, December 8. Faculty and staff enjoyed refreshments made by the Culinary Arts students. Faculty member Greg Herriges and fellow musician Rick Vittenson performed at the event. Drop boxes were available for those who donated unwrapped toys, books and clothing items for students and families of one of Harper's ambassador schools, Salt Creek Elementary School.


## Facilities Management

- Grants have been received to convert meeting room A137a into a space for student veterans. Design is complete and the construction is scheduled to be completed in February 2017.
- Classroom X228A will be converted into a new Surgical Tech Suite for the Nursing Department. The existing Virtual Hospital will be renovated to address sound and observation requirements. The simulation hospital work is scheduled to be substantially complete by January 13, 2017 and the surgical tech suite is scheduled to be substantially complete by January 31, 2017.
- Classrooms X236A and X236B will be converted into a new Physical Therapy Lab for the Health Careers Department. Design is complete and the project will be bid in December 2016. The project is scheduled to be substantially complete by May 2017.
- The Building P Chiller Plant will be expanded to serve Buildings $A, C$ and $W$, in addition to the currently connected Buildings F, L, P and R. Construction has begun and will be completed by September 2017. The contractor has completed the underground piping and is currently rerouting hot water piping.
- The scope of work for the Biology nature deck replacement includes a new deck constructed of sustainable materials to meet the current program and accessibility requirements. The decking is complete and the railings are being installed. Weather has delayed the project and the construction is expected to be substantially complete by December 19.


## Information Technology

- Over Thanksgiving break the telecommunications team updated six phone system services including basic phone configuration, call recording, voicemail, call queuing for call centers, 911 services, and the main line telephone operator call routing system. These updates resolved firmware bugs experienced on older model desk phones and provided additional functionality including the ability to start conference calls from off campus, improved security on all services, and better reporting. Harper's public network, which supports all wireless connections, was also migrated to a new switching platform over the break. This new platform allows for significantly greater management capabilities, especially in the area of security, a 10-fold increase in throughput, and will position the College for future growth.
- Information Technology developed and implemented Student Check-In software for the OneStop Center. This software provides a check-in process and queue display, as well as a queue management method for students using the One-Stop.


## Advancement and Marketing

- The Foundation participated in Giving Tuesday for the second year on November 29. Activities prior to the day included a series of posts on social media, Facebook, LinkedIn, Twitter and emails, sent out between Tuesday, November 8 and Tuesday November 29. Each included a student video about the impact that receiving a scholarship has made on their life. A generous $\$ 5,000$ matching gift was provided by Derrick and Joni Hamilton. On November 30, A video was sent to all donors thanking them for their support.

The following are the highlights of the results:

- Total raised $\$ 27,015.00$ - compared to $\$ 3,823.88$ from last year.
- Number of donors increased from 37 last year to 53 this year.
- Largest gift - \$10,000.00
- Average gift - \$323.63
- This included 9 new donors with gifts totaling $\$ 1,385.00$
- Harper College is working with WGN TV on two "integration" segments for the morning news. Integration segments are paid media opportunities. These take the place of or augment traditional types of advertising. Each program will air on WGN TV in the 9-10 a.m. hour. While the segments will highlight Harper programs and/or services, the focus will be on providing information of value for the audience and positioning the College as an expert community resource. On Thursday, December 1, Laura McGee, Director of Student Financial Aid will discuss the importance of completing the FAFSA, the new early FAFSA opportunities, and resources provided by Harper to help students and parents complete the FAFSA, including the Tuesday, December 6 Paying for College information session. On Friday, December 2, Maggi Franks, Fast Track Program Manager, will discuss degree and certificate options for adults offered by the Fast Track program. Key themes will be access, affordability, and tips for returning adults. The Wednesday, December 7 Fast Track information session will also be promoted.

This project, led by Donna Harwood in Marketing Services, involved a tremendous amount of collaboration from the interviewees, other team members in academics and enrollment services, Kim Pohl in media relations who prepped the interviewees, and the graphics and web teams. Following the broadcast of each segment, Marketing Services will receive clips from WGN that can be shared on Harper's social and digital channels. Along with any direct response to the events promoted in each segment, social and web traffic, shares and other engagement metrics will also be tracked once the content is shared on Harper channels. Messaging for each segment is consistent with and advances Harper's 2017-2019 communication themes of awareness, affordability and accountability.

## Workforce, Planning and Institutional Effectiveness

- Continuing Education has partnered with the Chicago Transit Authority (CTA) in their Second Chance program to offer CDL Permit Training. The classes are being offered to a specific group of employees who need a second chance at job preparation. Students include men and women that have backgrounds that often make the hiring process challenging. To date CE has held three classes in collaboration with the CTA.
- The Fast Track Program held its Graduation Celebration on Monday, December 5. The College conferred 112 credentials to 81 graduates that evening; $28 \%$ of the graduates were on the Dean's List, and $15 \%$ were on the President's List. There were over 100 people in attendance for the festive occasion. Fast Track was recently featured on WGN Morning News. A clip of the segment can be seen here: https://youtu.be/fZFuj|XjLSM.


## Diversity and Inclusion

- On November 29, 2016, the first in a series of four campus events was held to engage the campus in conversations sparked by the Student Artwork selection: We Serve and Protect, Laquan McDonald Memorial. A total of 47 Harper employees attended this session which can be viewed online via this link: https://youtu.be/Mv0SFQSyYOQ. An overview of Harper's Art Department and its curriculum was provided by Stephany Rimland, Associate Professor and

Charlie Roderick, Assistant Professor. The student artist, Kevin Coderre, then provided a very personal and compelling explanation of the circumstances that motivated him to create the piece. The session ended with an open Q\&A session and questions were responded to by a panel which consisted of Rimland, Roderick, Coderre, and Dr. Ender. The session was very well received and several participants expressed gratitude to the speakers for creating a safe space for thoughtful dialogue and engagement.

- The D\&I Dialogue Workshops offered this semester caused participants to think about privilege, inclusive behaviors, and how to engage in cultural conversations. The sessions also gave employees a chance to get to know their colleagues across job classifications, departments, and divisions. Of the 147 employees who participated in the D\&I Dialogue Workshops this fall, many expressed thanks for having a safe space to engage in these courageous conversations. Seven additional sessions will be offered during the spring 2017 semester.


## Community and Legislative Relations

- In an article about Harper's apprenticeship programs, the Daily Herald highlighted the success of students, such as Andrew Splett, are having with the "learn-and-earn" model. Andrew shared his experience in the industrial maintenance mechanic program thus far, saying he has been learning the ropes at his company, Herrmann Ultrasonics, and is feeling at home. He says: "My friends are completely astonished that I'm already working in the field I want to work in. My mom told my little brothers that l've set the bar pretty high."
- Laura McGee, Director of Student Financial Assistance, and Maggi Franks, Manager of the Fast Track program, appeared on WGN TV's Morning News show for paid media opportunities known as integrations. In addition to highlighting the programs and services that Harper College offers, the segments positioned McGee and Franks as experts in their field and community resources.
- Dean Mary Beth Ottinger and consultant Tom Erbach discussed Harper's advanced manufacturing program on the Elk Grove Village-based Strictly Business podcast, which bills itself as the official podcast of the nation's largest industrial park. They discussed the program's overhaul and resurgence, partnerships with area businesses, improved curriculum and increased enrollment. Listen at https://soundcloud.com/strictly-business-podcast/ep-10-harper-college-gets-its-groove-back
- The Educational Foundation was included in a Daily Herald article about Giving Tuesday, a global day of giving fueled by the power of social media and collaboration. Vice President and Chief Advancement Officer Laura Brown touched on the benefits of the initiative, saying "People who normally never give are giving. You're diversifying your outreach on Giving Tuesday. It's just another avenue to really strengthen your mission in what you're doing." In the end, the Foundation raised $\$ 27,015$, or more than six times its goal.
- The Daily Herald ran an article about the success of Harper's $16^{\text {th }}$ annual Latino Summit, which promotes the value of higher education to hundreds of area high school students.
- The Daily Herald ran a front-page article about Wheeling native and Harper alum Charlie Kirk, who created a nationwide "watch list" of professors he says "discriminate against conservative students and advance leftist propaganda in the classroom." The Washington Post did a follow-up article on Kirk's efforts.
- The Daily Herald ran an article about the HOPE Giving Circle launching its mentoring program with a panel event featuring Dr. Kenya Ayers, NECSS Vice President and Michelé Smith, among
others. The Educational Foundation formed the HOPE (Helping Others through the Power of Education) Giving Circle last year to connect charitable-minded women with a common goal of empowering women to reach their full potential. The program provides financial support, ongoing mentoring and leadership development for female students who are completing their final year at Harper and continuing on to a four-year college.
- Chicagotribune.com, Patch and the Daily Herald ran articles previewing the Clay Guild pottery sale.
- Chicagotribune.com, Patch and the Daily Herald ran articles previewing the Festival Chorus concert.
- The Daily Herald ran an article about the Educational Foundation honoring grill giant WeberStephen for its Stand Up and Be Counted program.
- Chicagotribune.com and the Daily Herald ran articles about British biographer and cultural historian Barry Miles visiting Harper.
- Daily Herald columnist Kerry Lester mentioned Harper in a column about Illinois community college presidents urging state House and Senate leaders to come up with a budget. So far, there's been little progress toward a budget agreement.
- Amie Granger was appointed to the GOA Regional Business Association Board of Directors on Thursday, December 8. The GOA Regional Business Association provides businesses with essential advocacy, valuable networking opportunities, and enlightening educational seminars. The GOA Region is located in Cook, DuPage, Lake, McHenry, Kane, and Kendall Counties, north, west and south of the city of Chicago. It is comprised of more than 80 communities in Northeastern Illinois with a diverse workforce and a dynamic mix of commercial, retail, industrial and financial businesses.
- On Wednesday, November 30, Harper hosted multiple activities at the Jane Addams Elementary Science Night. More than 400 students and their families participated in activities in chemistry and engineering. The mobile unit was also on hand conducting an activity with the Jane Addams families. A very big thank you to Dr. Maria Coons, Dr. Ken Ender, Julie Ellefson-Kuehn, Karen Dailey, Chris Athanassopoulos, David Lavan, Festus Johnson, Linda Regan and all the student volunteers.

- December 9 was the final school tour of the fall semester. Students from John Jay Elementary, Forest View Elementary and Juliette Low Elementary participated in activities in Manufacturing, Fashion, Business, Marketing, Sustainability, Career Exploration, World Languages, College

Readiness, and Library Services. This semester Harper has hosted 1,600 students through the Elementary/Middle School tour program.

- Legislative leaders have yet to discuss a stop-gap budget. Republicans say they are willing to work on a stop-gap budget, but only if a property tax freeze and term limits are included. Democrats again insisted that reforms should be independent of budget discussions.
- There's more talk about businessman and philanthropist J.B. Pritzker, who is gauging support for a 2018 gubernatorial run as a Democrat.
- The State Senate overrode Governor Bruce Rauner's veto of the "bailout" sending $\$ 215$ million to Chicago Public Schools, but the House adjourned for the year. Rauner said any bailout money was conditional upon pension reform.
- Rep. David McSweeney introduced a bill that opposes any income tax increase being passed during a lame duck session (January 1 through January 11, 2017). The House passed it overwhelmingly. Although non-binding, some think the bill's bipartisan support makes it less likely a tax increase would happen.


## President's Priorities Update

1. Advocates for Students

- Since the beginning of the coaching pilot, 324 unduplicated ( 426 duplicated) students were seen by the Success Coaches. The coaches are averaging an $81 \%$ show rate by the students; $77 \%$ of the total student population within the coaching pilot. This number is not inclusive of other means of communication with the students (i.e. email, phone, and text). During the month of November the coaches met with 49 new students (meeting students for the first time) while meeting with 115 unduplicated students.
- Of the 62 students being case managed this fall via Counselors Through Completion, 34 have met face-to-face with their counselors thus far. A total of 52 face-to-face contacts, 35 phone contacts, and 216 email contacts have been made.
- All One Million Degrees scholars received ongoing support from their assigned program coordinator. Required midterm meetings were conducted for the purpose of receiving feedback on academic performance as well as their current standing in One Million Degrees. An official performance evaluation will be conducted with scholars in February.

2. Year Seminar and Educational Plan

- More than 700 students participating in First Year Seminar courses and other Start Smart programs have been meeting with counselors to complete their educational plans. Every student in a Start Smart program works jointly with a counselor to create an educational plan to completion. Data is being collected and will be available in the next report.
- Attendance continues to be strong in each of the four sections of the newly piloted weekly OMD 101 seminar, which is a Start Smart offering for first year Scholars participating in the One Million Degrees program. This month, 25 OMD students participated in a "Wisdom in the Workplace" event. Participants heard from an employee panel that shared their personal career journeys, and offered professional advice about developing themselves as leaders while in college.
- Start Smart programs for the spring of 2017 will be offered to students who begin their college journey in the spring semester. Sections of the First Year Seminar course will be offered to help new students explore college and career options while providing them with the support and guidance they need to be successful at Harper.

3. Completion of Buildings F, M and the Canning Center

- Building F Renovations - Asbestos abatement has been completed and demolition is $80 \%$ completed.
- Building M Renovations and Addition - Construction documents for the Building M Renovations and Addition project are $90 \%$ completed. Northwest Community Healthcare has approved the design for their leased space. The temporary spaces needed for Building M programs have been identified.
- Canning Center - The State of Illinois has put the Canning Center project on hold. CDB plans to lobby for this to be re-appropriated during the fall veto session.


## 4. Promise Program Funding

- As of the end of November, $85 \%$ of the $\$ 10$ million needed to fund the Promise Program has been received. The chart below provides details.

Promise Funds
As of November 30, 2016

| Total Contributions Raised | $\$ 7,092,585.87$ |
| :--- | ---: |
| Verbal Pledges | $1,100,000.00$ |
| Interest Income | $273,463.61$ |
| Total | $\$ 8,466,049.48$ |
| Goal | $\$ 10,000,000.00$ |

Program to begin Fall 2019
3 years left remaining before Fall 2019
334 donors

As we do every year, Cathy and I will travel to Florida to get some rest and relaxation in a warmer climate. It's important that we all connect with family and friends during the holidays, to recharge our batteries before we begin the Spring term. Before we know it, it will be May and graduation will be upon us. I have encouraged faculty and staff to "disconnect" between December 23 and January 2. I plan to do so, as well.

I want to take this opportunity to wish you all a happy and healthy holiday season. This is truly a special time of the year.

## Enjoy,

Ken

## President's Report

## Student Success Report

## Start Smart Update

Brian Knetl

## President's Report

Correspondence

## Harper College Employee Comments Public Comments

## Consent Agenda for Approval

X-A. 1 Approval of Minutes of Board Meeting
X-A. 2 Approval of Fund Expenditures
X-A. 3 Approval of Bids
X-A. 4 Approval of Requests for Proposals
X-A. 5 Approval of Purchase Orders
X-A. 6 Approval of Personnel Actions
X-A. 7 Approval of Board Travel

Subject: Approval of Minutes of Board Meetings

## Recommended by:

Maria Coons,
Senior Executive to the President / Board Liaison

## Description

A recommendation is being made to approve the minutes from previous Board meeting(s).

## Information

Not applicable to this Exhibit.

## Rationale

Not applicable to this Exhibit.

## Funding Source

Not applicable to this Exhibit.

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT \#512 COUNTIES OF COOK, KANE, LAKE AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, November 9, 2016

CALL TO ORDER

ROLL CALL

DISCUSSION OF FOLLOW UP ITEMS

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, November 9, 2016 at 5:00 p.m. in Room W216 of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

Present: Members Dowell, Gallo (entered at 6:16 p.m.), Hill, Kelley, Mundt, Robb, Stack and Student Member DeBold Absent: none

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Chief Advancement Officer; Maria Coons, Chief of Staff and Vice President Workforce and Strategic Alliances; Brian Knetl, Associate Provost; Darryl Knight, Interim Executive Director Facilities Management; Judy Marwick, Provost; Maria Moten, Assistant Provost; Mark Mrozinski, Executive Dean Continuing Education and Assistant Vice President Workforce and Strategic Alliances; Sheryl Otto, Assistant Provost; Darlene Schlenbecker, Executive Director Planning, Research and Institutional Effectiveness; Michelé Smith, Associate Provost and Special Assistant to the President for Diversity and Inclusion; Roger Spayer, Chief Human Resources Officer; Evelyn Seiler, Administrative Coordinator; Patrick Beach, Professor Hospitality Management; Kathy Bruce, Dean Math \& Science; Kathy Coy, Director Institutional Research; Lillian Xie, student; Brett Frazier, Todd Hitchcock, and Andrew King of Pearson.

Dr. Ender introduced Mike Barzacchini, Director of Marketing Services, who has been added to the President's Cabinet and will be regularly attending these Board meetings.

Smith introduced Frazier, Hitchcock, and King from Pearson who are working with Harper on the College Success Framework. After conducting an assessment over the summer, they shared those findings and recommendations. This would be a partnership focusing on four areas: marketing and recruitment efficiencies, guided pathways, "communiversity" enablement, and growth in online programs. Pearson provides the opportunity to build connections by aggregating nationwide partners.

Knight presented the Facilities Master Plan Projects Update: Building D, Outdoor Pavilion, and East Campus Landscaping are done and under budget; Canning Center is on hold due to State funding; Building F and Building M are on schedule.

Schlenbecker updated the Operational Plan; this is the first quarterly report for this plan. There are 62 goals in total in 11 categories; most are on target, two are complete and five are not on target.

Bonnstetter reviewed the FY17 budget to date.
Dr. Coons reviewed the Board Packet.
Chair Dowell asked that the December 5 Fast Track Graduation be added to the Board calendar.

FORMAL ACTIONS
ADJOURNMENT

There were no formal actions taken.
Member Stack motioned, Member Mundt seconded, adjournment at 6:42 p.m. In a voice vote, motion carried.

Chair

Secretary

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT \#512 COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, November 16, 2016
CALL TO ORDER

ROLL CALL

AGENDA APPROVAL Member Hill moved, Member Mundt seconded, approval of the Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack. Nays: None.
Motion carried. Student Member DeBold advisory vote: aye
Dr. Ender asked Sheryl Otto, Associate Provost and Dean for Student Development, and Matt McLaughlin, Title III Director, to brief the Board on the Title III Project, and acknowledged Chief Information Officer Patrick Bauer for his role in bringing this

Title III and Predictive Analytics
project together and all Steering Committee members for their efforts on this initiative.

McLaughlin introduced Harper's Title III Grant: Building Technology and Professional Capacity to Achieve Harper College's Student Completion Agenda. The focus of the grant is on the activities that influence a student's likelihood to persist. There are three main areas in this project: Onboarding, Intervening, and Technology. Onboarding involves knowing the student better, knowing where they want to be headed, and helping them create a plan to get there. Intervening is based on the proactive outreach to students, particularly for at-risk students. Technology is at the base of all of this; it helps support all project initiatives to ensure they are better connected and integrated with each other. This Title III grant is a five-year grant that is supported by the Department of Education and Harper is in year two of this grant. An external evaluator is a required to assess the work and the recent assessment indicates Harper is making substantial progress thus far. The grant focuses on at-risk populations, which for Harper includes developmental students and African American students, so project results are focused on these populations, with Harper looking to bring these to scale campus-wide.

The goals and accomplishments for Onboarding include developing a mechanism to capture student academic placement from multiple data sources, piloting a non-cognitive assessment instrument, which was just completed with 100 first semester students, and creating a personalized academic plan.

For Intervening, goals include expanding the Early Alert program, and adding three Academic Success Coaches: two funded through the Title III grant and one through the Perkins grant. In response to Member Kelley, McLaughlin acknowledged that Early Alert was actually started at Harper a few years ago, so Harper is ahead of the schedule at this point for this goal. In response to Member Robb, McLaughlin explained that within the grant, as data comes forward, new targets will be established over the next three years. First generation students, as an at-risk group, is supported by research and literature and maybe included. In response to Member Hill, out of a total target population of 2,300 students, 1,000 are developmental and 167 are African American.

Technology goals include aggregating data from many sources to create a student dashboard, updating the student portal for better functionality, and implementing a data warehouse and an analytic system. The data warehouse has already been completed; the next step is to advance our analytics capabilities for which we are implementing three Civitas products, Illume, Inspire and Scheduler.

Otto explained that Illume and Inspire are the two analytics products from Civitas. Illume looks at institutional data and will be used by administrators, deans, and department chairs. Inspire looks at the individual student data and will be used by counselors, advisors, and student advocates; it will help identify at-risk students. The third product, Scheduler, is a tool that students will use to register and integrates their academic plan through Degree Works. Students will be able to select courses for a particular semester, set their availability parameters, and Scheduler shows them the various options for taking that group of courses and then allows them to register for those courses. The students that have gotten to see a preview of Scheduler have given positive feedback about the functionality of this tool. In response to Member Robb, Otto explained students currently need to commit to a payment type within 48 hours of registering; the student's financial aid is integrated into that total, and payment plans are available. A $\$ 35$ service fee is due at the time the payment plan is arranged. In response to Member Kelley, Otto noted that Spring registration starts in November and Fall registration starts in April.

McLaughlin recognized the Steering Committee members for the Title III grant at Harper; these seven team members are leading the seven project teams across campus.

In response to Member Stack, McLaughlin stated that the One Million Degrees students are included in the Title III grant totals as the work they do is comparable.

In response to Chair Dowell, Otto explained that Scheduler does not auto-adjust when a course is dropped or needs to be repeated; that adjustment is done manually by the student as they set up their next semester for registration.

In response to Member Kelley, Otto explained that bringing the student advocate project to scale is currently under review by a core project team. There are a variety of individuals who will serve as that point person including coaches, advisors, counselors, and other ways to achieve scale are under review. Dr. Ender added that this is a three-year goal; there will be no additions in the spring, but sufficient funds have been identified to add 10 additional dedicated staff by June 30, 2019, with possible further additions in Fall 2017 and Fall 2018.

STUDENT TRUSTEE REPORT

Student Member DeBold reported that he participated in the ICCB Student Advisory Committee (SAC) meetings, recently. Notably, the ICCB-SAC decided to make Bachelor of Science in Nursing (BSN) programs at community colleges the lobbying focus for the year. In the legislative committee, the proposed accreditation bill introduced by Senators Durbin and Warren was discussed with
emphasis on how these changes could affect community colleges and particularly the effort to offer BSN degrees. Within that committee, an outreach campaign was created to better communicate the various student empowerment initiatives happening across the State. DeBold attended the Harper College Diversity Symposium; he and other student attendees found the conversations powerful. In his Energy and Society class, Amy Bandman and Steve Peterson presented on Harper's energy efficient infrastructure. He announced a project he is working on with the Center for Student Involvement to develop a program where student aides will be giving presentations to different clubs on campus with the goal of educating them on the different resources provided. Upcoming events include talent shows from the Black Student Union on December 9 and Latinos Unidos a week earlier. He congratulated the Women's and Men's Cross Country teams on their national championships. Lastly, two weeks ago, he attended an Honors/PTK event called Haters Gonna Hate, a discussion about the then upcoming election. Some of the groups that participated are planning to have a follow up discussion post-election due to increased anxiety among students about the election results-many students are talking about supporting each other in this post-election climate. He concluded his report.

Dr. Ender noted that both the Men's and Women's Cross Country teams both finished as national champs this year in the same weekend the Women's Volleyball team won their national championship. So it was a great weekend for Harper sports teams.

The Faculty Senate President's report was moved to after the President's Report.

## PRESIDENT'S REPORT Dr. Ender invited Dr. Keith O'Neill and Harper student leaders to

 present on the Student Government Association.Student Government Association

Dr. O'Neill reported that since his arrival in Spring 2014, the Student Government Association (SGA) has continued to reimagine and reinvent itself, while serving non-stop as the official voice of Harper students. He acknowledged the work of SGA coadvisor Dana Tenenbaum who works with the student leaders on their day-to-day matters and helps them navigate Harper. He introduced SGA President Lillian Xie and SGA Vice President Ivan Cruz who will briefly share their experiences of student government and leadership.

Xie explained that the presentation would include what SGA is, the purpose of SGA, and how SGA interacts with the student body. She presented their new logo which represents that SGA is a connective piece for students to the college. The SGA mission statement states, "As the official representatives of the Harper

College student body, we advocate for the interests, concerns, and success of students." The constitution and by-laws may change as needed, but the purpose of SGA to be good communicators and good contributing community members remains. To represent the large student body that SGA serves, it is important that SGA create a diverse student government. Students go through an application process to become a member of SGA so they understand the expectations of representing the student body. To acknowledge the busy schedules students have, member status has changed from only senator representation to having working members and voting members. SGA meets weekly to keep work in progress organized and review member committee reports. With this changing member status, SGA is able to accommodate those who cannot attend weekly meetings and allow them to do more student government work and keep them involved as much as possible.

Student advocacy is a huge component of what SGA has been doing. Last year this included educating students on the State budget issues affecting community colleges, which led to taking action by going down to Springfield for a student and faculty rally, and then on Harper's campus with the Faculty Senate for a campus forum. These were ways to use what was learned and share it with other students, and advocate for community college funding.

Cruz discussed SGA's role in Harper College Shared Governance. Student representation exists on 14 committees which allows for communication both to the College on issues that impact students and then back to the students through reports to the Friday SGA meetings.

Xie explained the SGA proposal process to help move student ideas to action. By reviewing their ideas and discussing them in a group, any issues they may have or may not have seen can be addressed before they start their project. The proposal process also helps connect their project more meaningfully to the College.

Cruz shared SGA's social media outreach efforts. SGA has a presence on Blackboard for SGA members, on Facebook for all students, and a dedicated website, also open to all students, and offers an easy way for students to give feedback and suggestions.

Xie reflected on how she became involved in Student Government, that she was not engaged outside of her classes. When she walked into her first student government meeting, it was Dining with the Deans, she learned about all these resources she was previously unaware of, and found a way to become involved in Harper at a deeper level. Student government is that place where students can build leadership in their own unique way
$\left.\begin{array}{ll}\text { President's Report } & \begin{array}{l}\text { Dr. Ender was surprised that there were issues as a result of the } \\ \text { election, as these have not been reported to the Harper Police. He } \\ \text { asked that if members of the student body have experienced } \\ \text { anything, particularly if it is negative, to please report it to the }\end{array} \\ \text { College. } \\ \text { We had a fantastic Veterans Day diversity celebration. The } \\ \text { President's Report included information about Kristin Beck and } \\ \text { her valor and the work she did as a member of the Navy's Seal } \\ \text { Team Six. She demonstrated and reminded us, the same week of } \\ \text { the election that she fought not only for her personal identity, but } \\ \text { for our country's freedom. Beck asked that in these times of } \\ \text { disagreement that we understand this. Her comments were a } \\ \text { great connection to our Veterans Day-and Diversity and }\end{array}\right\}$

PUBLIC COMMENTS

CONSENT AGENDA

Fund Expenditures

Bid Approvals

Stephanie Mainock of Hoffman Estates: Mainock explained her disappointment at the denial of her son's Promise Program appeal. She cited the progress he made in other areas and expressed her concern about the strictness of the attendance policy for this scholarship program.

Chair Dowell thanked her for her comments, and for her dedication to her son.

Member Mundt moved, Member Stack seconded, approval of the minutes for October 12, 2016 Committee of the Whole meeting and October 19, 2016 Board of Trustees meeting; accounts payable; student disbursements; payroll for September 30, 2016 and October 14, 2016; estimated payroll for October 28, 2016; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; first reading of modifications to Board Policy - travel and meeting expense (section 07.01.21); review of closed meeting minutes; monthly financial statements; Board committee and liaison reports; grants and gifts status report; summary report of items purchased from state contracts, consortiums or cooperatives;; as outlined in Exhibits X-A. 1 through X-B-4 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Accounts Payable
Student Disbursements
\$ 4,180,322.90
\$ 898,393.10

The payroll of September 30, 2016 in the amount of \$1,995,670.05; October 14, 2016 in the amount of \$2,029.466.82; and the estimated payroll of October 28, 2016 in the amount of \$2,012,568.44.

Ex. X-A.3.a Accept bid and award contract for Alternate Bid 1 for nursing program renovations at Building $X$ to Expedia Construction Corp., as the lowest responsible and responsive bidder, in the total amount of $\$ 70,000.00$, as provided in the projected budget in the Operations and Maintenance (Restricted) Fund budget.

Ex. X-A.3.b Accept bid and award contract for Bid Package \#2 for Building F Renovations to the following:
04.1 - Masonry and Tuck Pointing - Jimmy'Z Masonry Corp. \$379,000
05.1 - Structural Steel and Miscellaneous Metals -
T.A. Bowman Constructors $\$ 971,000$
06.1 - General Trades - Doherty Construction Inc. \$556,280
07.2 - Roofing - A-1 Roofing Company \$106,650
08.1 - Aluminum Storefront, Curtain Wall, and Glazing - Schaaf Glass Co. \$12,028,065
08.2 - Doors, Frames and Hardware - Edward Stauber Wholesale \$235,000
09.1 - Metal Framing, Drywall and Acoustic Ceilings - Doherty Construction Inc. \$1,810,350 09.2 - Tile - TSI Commercial Floor Covering, Inc. \$191,195
09.3 - Carpet, Vinyl Composite Tile and Rubber -

Libertyville Tile and Carpet \$663,620
09.4 - Painting - Oosterbaan and Sons Co.
\$178,620
11.1 - Operable Walls - RHL Enterprises LLC \$13,959
21.1 - Fire Protection - Nelson Fire Protection \$346,332
22.1 - Plumbing - Chas F. Bruckner and Son, Inc. \$561,660
23.1 - Heating, Ventilation, Air Conditioning and Building Automation - Hayes Mechanical, Inc. \$3,323,525
26.1 - Electrical, Fire Alarm, and Security McWilliams Electric Company, Inc. \$2,897,169
27.2 - Telecommunications - Applied Communications Group \$342,714 32.1 - Excavation, Earthwork and Site Utilities Pepper Construction Co. \$240,319
33.1 - Cast-in-Place and Site Concrete - Pepper Construction Co. \$248,844
as the lowest responsible and responsive bidders, for a total amount of $\$ 18,558,364.00$, including construction management fees of $\$ 491,395$, general conditions of $\$ 1,023,457$, bonds and insurance of $\$ 272,086$, and a10\% contingency of $\$ 1,687,124$, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained in the total Building F Remodeling project budget of $\$ 27,115,000.00$.

| Request for Proposals | Ex. X-A.4.a | Accept a proposal and award contract to Yampu <br> Tours for a faculty development field seminar to <br> Latin America for International Studies and |
| :--- | :--- | :--- |
| Purchase Orders | Ex. X-A.5.a |  |
| Provided in the total amount of $\$ 49,824.00$ as |  |  |
| providucation Fund budget. |  |  |

the amount of $\$ 246,418.37$, as provided in the Operations and Maintenance Fund budget.

Ex. X-A.5.b Approve issuance of a purchase order to renew the current snow removal contract with Tovar Snow Professionals to include clearing snow and ice on parking lots and walkways at the Harper Professional Center (HPC) and Learning and Career Center (LCC) to be effective November 2016 through April 2018, in the total two year amount of $\$ 143,671.00, \$ 78,243$ as provided in the Auxiliary Enterprises Fund budget for HPC and $\$ 65,428$ as provided in the Operations and Maintenance Fund budget for LCC.

Ex. X-A.5.c Approve issuance of a purchase order to Assurance Agency, Ltd. to renew the Motorcycle Safety Program insurance policy, in the amount of $\$ 116,715.00$, as provided in the Restricted Purposes Fund.

Supervisory/Management Appointment
Jill Salas, Academic Support Centers Manager, Academic Support Center, 01/09/17, \$72,000/year

Professional/Technical Appointments
Marisol Acevedo, Desktop Integration Analyst, Information Technology/Technical Services, 10/31/16, \$36,400/year
Jennifer Henrickson, Instructional \& distance Education Design Specialist, Academy for Teaching Excellence, 10/24/16, \$60,000/year
Deanne Pawlisch, Instructional Design /Program Specialist, Continuing Education, 11/28/16, \$59,000/year

Classified Staff Appointment
Anne Maurer, CE Sales Associate, Continuing Education, 10/24/16, \$22,243/year
Tina Sternberg, Library Assistant I - Evenings, P/T, Library Services, 11/28/16, \$15,853/year

Harper \#512 IEA/NEA Appointment
Rodney Ramey, Campus Set-Up Crew, Operations Services, 10/24/16, \$49,317/year

ICOPS Appointment
Stuart Schmidt, Police Officer, Harper College Police, 10/03/16, \$41,454/year

## Classified Staff Retirement

Donna Groselak, Administrative Secretary, Career and Technical Programs, 12/31/16, 26 years 4 months

## Professional/Technical Separation

Joan Dubnicka, Business Consultant, P/T, Workforce and Economic Development, 10/20/16, 2 years 8 months
Michael Fitzgerald, TECH, Technical Installation System Specialist, Continuing Education, 12/31/16, 16 years 1 month

## Classified Staff Separations

Charmaine Allen, Studio V Associate, P/T, Career and Technical Programs, 10/26/16, 1 year 5 months
Kaye Medina, Information Receptionist, P/T, Workforce and Economic Development, 11/08/16, 1 year 5 months
Lauren Norman, Safety Technician, Faculties Management, 10/27/16, 2 years 4 months
Katie Nowik, Executive Assistant, Human Resources, 11/11/16, 8 years 10 months

ICOPS Separation
Matthew Pasquesi, Community Service Officer I, P/T, Harper College Police Department, 11/06/16, 4 years 10 months

## Harper \#512 IEA/NEA Separation

Employee \#8561, Custodian, Operations Services, 10/10/16, 1 year 2 months

Board Travel

First Reading of Modifications to Board Policy - Travel and Meeting Expense Reimbursement (Section 07.01.21)

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Approve the recommended first reading of modifications to Board Policy Manual, Travel and Meeting Expense Reimbursement (Section 07.01.21) to comply with the Local Government Travel Expense Control Act, Public Act 009-0604 amending 50 ILCS 150, which goes into effect on January 1, 2017, and to be advanced to a second reading at the next Board meeting, as presented in Exhibit X-A.8.

Review of the minutes of all closed meeting that have not yet been released for public review, and determination of which, if any, may then be released, and Authorization for destruction of verbatim recordings of closed sessions

Approve the recommendation that minutes of closed sessions under review remain closed as the need for confidentially still exists and that the verbatim recordings prior to May 2015 that do not involve pending litigation be destroyed, as presented in Exhibit X-A.9.

Upon roll call of the Consent Agenda for Approval, the vote was as follows:
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack. Nays: None.
Motion carried. Student Member DeBold advisory vote: aye.
Financial Statements $\quad$ Review of monthly financial statement as outlined in Exhibit X-B. 1.
Board Committee and
Chair Dowell acknowledged and thanked Members Hill, Robb, and Stack for attending the ICCTA November meeting with Member Kelley, the ICCTA Representative.

ICCTA Liaison Report: Member Kelley reported the Board of Representatives re-adopted the three legislative goals for the year: the Bachelor of Science in Nursing for community colleges, the focus on the budget, and a MAP grant set-aside for community colleges. Dr. Tom Ramage, the president of the Illinois Community College Presidents' Council issued a letter to Governor Rauner, Speaker Madigan, and President Cullerton very forcefully addressing the financial stability of the community college system and how it's been consistently and devastatingly eroded over the past few years, resulting in real and substantial damage. Dr. Karen Hunter-Anderson of ICCB expressed that the ICCB is interested in expanding apprenticeship programs and making sure the community colleges are the primary providers of apprenticeship programs in Illinois-which fits well with Harper because we have an outstanding apprenticeship program.

Member Stack added that at the Trustee Roundtable there was a lot of conversation about state funding, baccalaureate nursing programs, colleges looking at athletics and the cost effectiveness of athletic programs. Member Robb noted that colleges are looking to their Foundations for additional support. Member Hill added that colleges were finding creative ways to increase revenue through partnerships, and people were sharing their experiences and ideas.

Foundation Liaison Report: Member Hill reported that \#GivingTuesday is coming up on November 29. This is a global day of giving fueled by the power of social media and collaboration. Like many other schools, Harper will use social media and email to promote giving in support of Harper students. The goal is for the Harper community to come together on November 29 to raise \$4,172.00-the cost of one year's tuition for one Harper student. People can help by following Harper College's social media networks and share its \#GivingTuesday content with your personal network and inviting others to support Harper students on \#GivingTuesday. Foundation Board Member Derrick Hamilton has pledged to match every pledge dollar for dollar up to $\$ 5,000$. Visit our website to learn more and watch
several videos of students who have been impacted by your donations to the Educational Foundation.

She thanked Laura and her team for hosting the reception for the Pippin opening. It was a great opportunity for donors to come together and hear remarks from the MaryJo Willis Scholarship recipient. And of interest, MaryJo directed Pippin 34 years ago, and the director of the recent performance was in that performance 34 years ago, Laura Pulio. It was a lovely night and an excellent performance

The Foundation and the Board of Trustees will be reviewing their Memorandum of Understanding between the two entities, which was last reviewed in 2011. The Foundation president, Chief Advancement Officer Laura Brown, and the Foundation past president of the Foundation will work with Board Members Hill and Robb to review this memorandum and then present it for review, and Board approval.

The Hope Giving Program, which is a women's philanthropy group, will be honored at the 5th Annual 'Reflecting Excellence' Reflejos event on Tuesday, November 15 at Stonegate Banquet and Conference Center in Hoffman Estates, from 5:30 to 8:00 p.m. The next Foundation Board meeting is December 6.

Alumni Liaison Report: Member Stack reported for Member Gallo that the 2016 Distinguished Alumni Reception and Awards Ceremony was on November 3, more than 120 guests attended that event. A highlight of the event was having eleven previous recipients of the award in attendance including Laurie Turpin Soderholm (2015 recipient and she also served as emcee for the awards ceremony), Bill Kelley (2010 recipient), Dr. Nancy Castle (2011 recipient), Jim Meier (2014 recipient), Larry Moats (2011 recipient), Joe Quinn (2015 recipient), Jake Sadoff (2010 recipient), Vladimir Goncharoff (2015 recipient), Linda Lang (2014 recipient), Richard Parlier (2015 recipient), and Tim Tyrrell (2013 recipient).

The Alumni Committee hosted a Chicago Bears vs. Green Bay Packers game viewing party on Thursday, October 20 at Durty Nellie's. This first-ever alumni event drew about 50 alumni and guests out for a night of football, pizza and drinks. The event was generously sponsored by Harper alumni Jim Meier and Larry Moats and is part of a broader plan for alumni outreach and engagement. The Alumni Committee plans to continue these types of events as a way to reconnect with alumni.
The Alumni Committee announced three new members, who are all Harper alumni: Dr. Matthew Barbini, Deputy Palatine School District 15 Superintendent of Schools and one of this year's Distinguished Alumni Award recipients; Kevin Kolman, Director of

Brand Education and Weber's Grill Master with Weber-Stephen Products; and Wendy Levine, Harper alumna.

Grants and Gifts Status Report

Consortium, Cooperative and State of Illinois Contracts Purchasing
Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

## NEW BUSINESS

Adoption of Debt Certificate Resolution, and Accepting A proposal and Awarding A contract to Barrington Bank and Trust Company, N.A. as the Purchaser of the Debt Certificates

Chair Dowell stated that a proposal had been received from Barrington Bank \& Trust Company, N.A., Barrington, Illinois, for the purchase of the District's General Obligation Debt Certificates (Limited Tax), Series 2016, to be issued by the District pursuant to Section 17(b) of the Local Government Debt Reform Act, and that the Board of Trustees would consider the adoption of a resolution providing for an Installment Purchase Agreement in order to build, equip, alter, construct additions to and improve the sites of community college buildings, authorizing the issuance of said Certificates evidencing the rights to payment under said Agreement and providing for the sale of said Certificates. The interest rate on these debt certificates is $1.392 \%$.

At this time, I need a motion to approve the RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the District and for the issue of \$5,005,000 General Obligation Debt Certificates (Limited Tax), Series 2016, of the District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

He asked for a motion to approve the resolution.
Member Kelley moved, Member Mundt seconded, adoption of the Debt Certificate Resolution as prepared by Bond Council and award a contract for purchasing debt certificates as a result of a competitive RFP process, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack. Nays: None.
Motion carried. Student Member DeBold advisory vote: aye.

Resolution for Estimated Tax Levies

Chair Dowell stated that a recommendation is being made to approve the resolution regarding the estimated amounts necessary to be levied for the year 2016. He asked for a motion to approve the resolution.

Member Hill moved, Member Stack seconded, to adopt the resolution providing for the 2016 estimated tax levies, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack. Nays: None.
Motion carried. Student Member DeBold advisory vote: aye.

Resolution Designating a Person or Person's to Prepare a Tentative Budget For Fiscal Year Ending June 30, 2018

Inter-Governmental
Agreement between the Capital Development Board and William Rainey Harper College

Chair Dowell stated that a recommendation is being made to approve the resolution designating Drs. Ender and Ally to prepare a tentative budget for Fiscal Year Ending June 30, 2018. He asked for a motion to approve the resolution.

Member Robb moved, Member Mundt seconded, to adopt the resolution which designates Kenneth L. Ender and Ronald N. Ally as responsible for developing a budget for Fiscal Year ending June 30, 2018, in compliance with the Illinois Public Community College Act, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call of the Consent Agenda, the vote was as follows:
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.
Nays: none.
Motion carried. Student Member DeBold advisory vote: aye.
Member Stack moved, Member Robb seconded, to execute an Inter-Governmental Agreement (IGA) between the State of Illinois Capital Development Board (CDB) and William Rainey Harper College for the completion of the Building H commissioning, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.
Nays: None.
Motion carried. Student Member DeBold advisory vote: aye.
Designation of Election
Official for the April 4, 2017
Consolidated Election

Member Robb moved, Member Mundt seconded, to designate Maria Coons, Chief of Staff and Board Liaison, to serve as the election official to accept filings of nominating papers on behalf of the Board Secretary for the April 4, 2017 consolidated election, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.
Nays: None.
Motion carried. Student Member DeBold advisory vote: aye.

Approval of a New Certificate: Teaching
English to Speakers of
Other Languages (TESOL)
Certificate

Member Hill moved, Student Member DeBold seconded, approval of a new certificate, Teaching English to Speakers of Other Languages (TESOL) Certificate to then be forwarded to Illinois Community College Board for approval, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.
Nays: None.
Motion carried. Student Member DeBold advisory vote: aye.
ANNOUNCEMENTS
BY CHAIR
Communications
Calendar Dates

OTHER BUSINESS
ADJOURNMENT

There were no communications.
Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, December 7, 2016 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, December 14, 2016 at 6:00 p.m. in W-214.

There was no other business.
Member Stack moved, Member Kelley seconded, to adjourn to adjourn the meeting.

In a voice vote, the motion carried at 7:32 p.m.

## Subject: Approval of Fund Expenditures

## Recommended by:

Bret Bonnstetter
Administrative Services

## Description

A recommendation is being made to approve fund expenditures as follows:

1. Bills Payable

Accounts Payable Student Disbursements
2. Payroll

10/28/2016
11/11/2016
3. Estimated Payroll 11/25/2016
\$ 2,043,356.51

## Information

Not applicable for this exhibit.

## Rationale

Not applicable for this exhibit.

## Funding Source

Not applicable for this exhibit.

## Subject: Construction Contracts for Bid Package \#3 for Building F Renovations

## Recommended by:

Darryl Knight, Interim Executive Director
Facilities Management

## Description

A recommendation is being made to award the following construction contracts for Bid Package \#3 for Building F Renovations:

- 06.2 - Architectural Woodworking - Hargrave Builders, Inc.
- 07.1 - Metal Wall Panels - Hargrave Builders, Inc.
- 08.3 - Coiling Door and Dock Accessories - House of Doors
- 14.1 - Elevators - ThyssenKrupp Elevator Americas

Bid Package \#3 consists of the following individual trade packages as defined below:

- 06.2 - Architectural Woodworking - This package consists of all architectural millwork and countertops.
- 07.1 - Metal Wall Panels - This package consists of exterior metal panels.
- 08.3 - Coiling Door and Dock Accessories - This package consists of a coiling overhead door and operator, and dock accessories.
- 14.1 - Elevators - This package consists of new elevators and elevator equipment.

The contract for Pepper Construction stipulates this contract is immediately assigned from the Board of Trustees of Harper College to Pepper Construction upon approval.

## Information

This work is scheduled to start in December 2016.
A bid notice was published in the newspaper and the Harper website. Following is a recap of the individual trade bid and quote packages:

Architectural Woodworking: Sixteen (16) bids were solicited and two (2) bids were received.

| BID RESULTS: Building F Renovations |  |
| :--- | :---: |
| Bid Package \#3: 06.2 - Architectural Woodworking |  |

Metal Wall Panels: Ten (10) bids were solicited and one (1) bid was received.

| BID RESULTS: Building F Renovations |  |
| :--- | :---: |
| Bid Package \#3: 07.1 - Metal Wall Panels |  |

Coiling Door and Dock Accessories: Four (4) quotes were solicited and two (2) quotes were received.

| QUOTE RESULTS: Building F Renovations |  |
| :--- | ---: |
| Bid Package \#3: 08.3 - Coiling Door and Dock Accessories |  |

Elevators: Six (6) bids were solicited and one (1) bid was received.

| BID RESULTS: Building F Renovations |  |  |
| :--- | :---: | :---: |
| Bid Package \#3 14.1 - Elevators |  |  |

A summary of the bid and quote packages is as follows:

| Trade |  |
| :--- | ---: |
| 06.2 - Architectural Woodworking | $\$ 836,450$ |
| 07.1 - Metal Wall Panels | 271,450 |
| 08.3 - Coiling Door and Dock Accessories | 11,495 |
| 14.1 - Elevators | $\mathbf{2 3 3 , 5 0 0}$ |
| Subtotal | $41,352,895$ |
| Construction Management Fees | $\underline{25,775}$ |
| Bonds and Insurance | $1,420,030$ |
| Subtotal | $\underline{142,003}$ |
| $10 \%$ Contingency | $\underline{\underline{\$ 1,562,033}}$ |

## Rationale

The following contractors were selected as the lowest-responsible and responsive bidders:

- 06.2 - Architectural Woodworking - Hargrave Builders, Inc.
- 07.1 - Metal Wall Panels - Hargrave Builders, Inc.
- 08.3 - Coiling Door and Dock Accessories - House of Doors
- 14.1 - Elevators - ThyssenKrupp Elevator Americas


## Funding Source

Funds in the amount of $\$ 1,562,033$ are provided in the Operations and Maintenance (Restricted) Fund budget. This amount is contained in the total Building F Remodeling project budget of $\$ 27,115,000$.

Subject: Custodial Services for Harper Professional Center and Learning and Career Center

Recommended by:
Darryl Knight, Interim Executive Director
Facilities Management

## Description

A recommendation is being made to award a contract to Eco Clean Maintenance for custodial services at the Harper Professional Center (HPC) and the Learning and Career Center (LCC).

## Information

Custodial services are required at HPC and LCC on a daily basis to maintain clean facilities for students, faculty and staff.

This contract is for one year beginning January 1, 2017 through December 31, 2017. Upon mutual agreement of both parties, this contract has the option to be renewed for two additional one-year periods for the same price.

A bid notice was published in the newspaper and the Harper website. Seventy-five (75) bids were solicited and six (6) bids were received.

| BID RESULTS: <br> Custodial services at HPC and LCC |  |
| :--- | :---: |
| Eco Clean Maintenance, Elmhurst, Illinois | $\$ 52,896$ |
| Call Flawless, Naperville, Illinois | $\$ 118,500$ |
| Citywide Building Maintenance, Itasca, Illinois | $\$ 88,024$ |
| Clean as a Whistle, Rochester, Illinois | $\$ 84,600$ |
| Perfect Cleaning Service, Chicago, Illinois | Non-responsive |
| Peterson Cleaning, Rockford, Illinois | $\$ 106,275$ |

## Rationale

Eco Clean Maintenance was selected as the lowest responsible and responsive bidder.

## Funding Source

Funds in the amount of $\$ 52,896$ will be provided in the Operations and Maintenance Fund budget. Should a contract extension be requested, it will be brought to the Board of Trustees for consideration at that time. (The current contract price for this service is $\$ 117,780$, thus the new contract represents a $\$ 64,884$ annual savings for the College.)

Subject: Approval of Requests for Proposals

## Recommended by:

Bret Bonnstetter, Controller
Accounting Services

## Description

There are no requests for proposals this month.

## Information

Not applicable to this exhibit.

## Rationale

Not applicable to this exhibit.

## Funding Source

Not applicable to this exhibit.

Subject: Approval of Purchase Orders

## Recommended by:

Bret Bonnstetter, Controller
Administrative Services

## Description

There are no purchase orders this month.

Information
Not applicable to this exhibit.

## Rationale

Not applicable to this exhibit.

## Funding Source

Not applicable to this exhibit.

Subject: Approval of Personnel Actions

## Recommended by:

Roger Spayer,
Chief Human Resources Officer

## Description

A recommendation is being made to approve monthly personnel actions.

Information
Not applicable to this Exhibit.

## Rationale

Not applicable to this Exhibit.

## Funding Source

Not applicable to this Exhibit.

Subject: Approval of Board Travel

## Recommended by:

Maria Coons, Board Liaison
President's Office

## Description

Approval of Board travel expenses is required by the State of Illinois HB\#4379, as of January 2017.

## Information

In compliance with State law Local Government Travel Expense Control Act, Harper College presents the travel expenses for Board activities for approval.

## Rationale

The Board has deemed these travel expenses necessary to support Board functions.

## Funding Source

Funding for these items is provided for in the Education Fund (Fund 1).

Part II Travel Reimbursement (to be completed after travel)

| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  | R/T Harper | Naperville | Auto | 52.8 | 28.51 |
|  |  |  | Ground |  |  |
|  |  |  | Other |  |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  | R/T Harper | Naperville | Auto |  |  |
|  |  |  | Ground |  | 28.51 |
|  |  |  | Other |  |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |
|  |  |  | Other |  |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |
|  |  |  |  | Other |  |


| Total Expense | 207.02 |
| :--- | ---: |
| Less Amount Advanced | 150.00 |
| Less Total Paid Directly to Third Party | 57.02 |
| Total |  |

(Due Harper if total is negative or due traveler if total is positive)

I certify this is an accurate statement of the expenses incurred.

## Traveler Signature / Date

| Subsistence |  |  |
| :--- | :--- | :---: |
| Type | Amount |  |
| Breakfast |  |  |


| Subsistence |  |  |
| :--- | :--- | :--- |
| Type | Amount | Daily Total |
| Breakfast |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Total |  |  |
| Room |  |  |


| Subsistence |  |  |
| :--- | :--- | :--- |
| Type | Amount | Daily Total |
| Breakfast |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Total |  |  |
| Room |  |  |


| Kelley |  |  |  |
| :--- | :--- | :---: | :---: |
| Other Expenses |  |  |  |
|  |  |  |  |
| ICCTA Monthly Meeting Nov 11, 2016 |  |  |  |
| Explanation |  |  |  |
| registration | 150.00 |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Explanation Expenses |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |


| Subsistence |  |  |
| :--- | :--- | :--- |
| Type | Amount | Daily Total |
| Breakfast |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Total |  |  |
| Room |  |  |


| Other Expenses |  |
| :--- | :--- |
| Explanation | Amount |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Account Number(s) to be charged:

| Account Number | Amount |
| :--- | :--- |
| $0001-8050-043-5502000-00000000000-000$ | 57.02 |
|  |  |
|  |  |

(Amounts paid directly to Third Parties - i.e. travel agency and limo service
should not be included in the above totals. They have already been charged to your account.)

I have examined this reimbursement and certify that it is reasonable.

Part II Travel Reimbursement (to be completed after travel)

| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | From | To | Mode | Miles | Amount |
| 11/11/16 |  |  | Air |  |  |
|  | Harper | Naperville | Auto | 52.8 | 28.51 |
|  |  |  | Ground |  |  |
|  |  |  | Other |  |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  |  | Ground |  |
|  |  |  |  | Other |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |
|  |  |  |  | Other |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  |  |  |  |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |


| Total Expense | 178.51 |
| :--- | ---: |
| Less Amount Advanced | 150.00 |
| Less Total Paid Directly to Third Party | 28.51 |
| Total |  |
|  |  |

(Due Harper if total is negative or due traveler if total is positive)

I certify this is an accurate statement of the expenses incurred.

## Traveler Signature / Date

| Subsistence |  |  |
| :--- | :--- | :---: |
| Type | Amount |  |
| Breakfast |  |  |


| Subsistence |  |  |
| :--- | :--- | :--- |
| Type | Amount | Daily Total |
| Breakfast |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Total |  |  |
| Room |  |  |


| Subsistence |  |  |
| :--- | :--- | :--- |
| Type | Amount | Daily Total |
| Breakfast |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Total |  |  |
| Room |  |  |


| Stack |  |  |  |
| :--- | :--- | :---: | :---: |
| Other Expenses |  |  |  |
|  |  |  |  |
| ICCTA Monthly Meeting Nov 11, 2016 |  |  |  |
| Explanation | Amount |  |  |
| registration | 150.00 |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Explanation Expenses |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |


| Subsistence |  |  |
| :--- | :--- | :--- |
| Type | Amount | Daily Total |
| Breakfast |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Total |  |  |
| Room |  |  |


| Other Expenses |  |
| :--- | :--- |
| Explanation | Amount |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Account Number(s) to be charged:

| Account Number | Amount |
| :--- | ---: |
| $0001-8050-043-5502000-00000000000-000$ | 28.51 |
|  |  |
|  |  |

(Amounts paid directly to Third Parties - i.e. travel agency and limo service
should not be included in the above totals. They have already been charged to your account.)

I have examined this reimbursement and certify that it is reasonable.

Part II Travel Reimbursement (to be completed after travel)

| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  |  | Ground |  |
|  |  |  |  |  |  |
|  |  |  | Other |  |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |
|  |  |  | Other |  |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |
|  |  |  | Other |  |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :---: | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |
|  |  |  |  | Other |  |


| Total Expense | 150.00 |
| :--- | ---: |
| Less Amount Advanced | 150.00 |
| Less Total Paid Directly to Third Party |  |
| Total |  |

(Due Harper if total is negative or due traveler if total is positive)

I certify this is an accurate statement of the expenses incurred.

| Subsistence |  |  |
| :---: | :---: | :---: |
| Type | Amount | Daily Total |
| Breakfast |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Total |  |  |
| Room |  |  |


| Subsistence |  |  |
| :--- | :--- | :--- |
| Type | Amount | Daily Total |
| Breakfast |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Total |  |  |
| Room |  |  |


| Subsistence |  |  |  |
| :--- | :--- | :--- | :---: |
| Type | Amount | Daily Total |  |
| Breakfast |  |  |  |
| Lunch |  |  |  |
| Dinner |  |  |  |
| Total |  |  |  |
| Room |  |  |  |


| Hill |  |  |
| :--- | :--- | :---: |
| ICCTA Monthly Meeting Nov 11, 2016 |  |  |
| Other Expenses |  |  |
| Explanation | Amount |  |
| registration | 150.00 |  |
|  |  |  |
|  |  |  |
| Other Expenses |  |  |
|  |  |  |
| Explanation |  |  |
|  |  |  |
|  |  |  |
|  |  |  |


| Subsistence |  |  |  |  |
| :--- | :--- | :--- | :---: | :---: |
| Type | Amount | Daily Total |  |  |
| Breakfast |  |  |  |  |
| Lunch |  |  |  |  |
| Dinner |  |  |  |  |
| Total |  |  |  |  |
| Room |  |  |  |  |


| Other Expenses |  |
| :--- | :--- |
| Explanation | Amount |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Account Number(s) to be charged:

| Account Number | Amount |
| :--- | :--- |
| $0001-8050-043-5502000-00000000000-000$ |  |
|  |  |
|  |  |

(Amounts paid directly to Third Parties - i.e. travel agency and limo service
should not be included in the above totals. They have already been charged to your account.)
I have examined this reimbursement and certify that it is reasonable.

[^0]Immediate Supervisor Signature / Date
lladmhomefs2lempl|ESEILERIDOC\Budget FY 2016-2017\Travel 2017\BoT\Travel Form - Hill - ICCTA November 16

| Traveler's Name | William Kelley | Employee ID or last 4 SS\# | on file |
| :---: | :---: | :---: | :---: |
| Telephone Ext | 6310 | Dept Mail Code | SEP/ BD |

## Part I Travel Authorization (to be completed prior to travel)

| Purpose o | ACCT Legislative Summit 2017 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Travel to: | Washington DC | Beginning Date | 2/11/2017 | Ending Date | 2/16/2017 |

## Estimated Costs

|  | \# of days | Miles | \$ Per Day |
| :---: | :---: | :---: | :---: |
| Meals | 4 |  | 69 |
| Room | 5 |  | 330 |
| Air Fare | 0.540 |  |  |
| Mileage |  |  |  |
| Ground Transportation |  |  |  |
| Conference Registration Fees |  |  |  |


|  | Amount |
| :--- | ---: |
|  | 276.00 |
|  | $1,650.00$ |
|  | 400.00 |
|  |  |
|  | 120.00 |
| Total | 310.00 |


| Account Number(s) to be charged: |  |
| :---: | :---: |
| Account Number | Amount |
| 0001-8050-043-5503000 | $\$ 3,156.00$ |
| ACCT Board covers about \$1200 | $\$ 1,200.00$ |
| total Harper | $\$ 1,956.00$ |Third Party Payment


| Check Here |  |  |
| :--- | :---: | :--- |
| Check Box to Request an Advance |  | Amount Requested |
| Check Box to Pay Hotel |  | Amount Requested |
| Check Box to Pay Registration Fee | X | Amount Requested |

Travel Advance Agreement: I understand that any travel advance made by the College is a loan and that I am personally responsible for all monies advanced to me. If a travel advance is obtained and the trip is not taken, I agree to repay the advance immediately. I understand that I have up to ten days following completion of the trip to deposit any remaining advance. In the event I fail to repay the amount of the advance, then I agree that the College may deduct the amount from the next payroll check due to me.

Traveler signature / Date

Approved for Travel (signature of immediate supervisor) / Date
Complete Part II on reverse side after trip is completed

FOR PROFESSIONAL DEVELOPMENT REIMBURSEMENT


| Traveler's Name | Eric DeBold | Employee ID or last 4 SS\# | on file |
| :---: | :---: | :---: | :---: |
| Telephone Ext | 6310 | Dept Mail Code | SEP/ BD |

## Part I Travel Authorization (to be completed prior to travel)

| Purpose of Trip |  | ACCT Legislative Summit 2017 |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :---: |
|  |  |  |  |  |  |
| Travel to: |  | Washington DC |  |  |  |


|  | \# of days | Miles | \$ Per Day |
| :---: | :---: | :---: | :---: |
| Meals | 2 |  | 69 |
| Room | 3 |  | 330 |
| Air Fare | 0.540 |  |  |
| Mileage |  |  |  |
| Ground Transportation |  |  |  |
| Conference Registration Fees |  |  |  |


| Total | Amount |
| :---: | :---: |
|  | 138.00 |
|  | 990.00 |
|  | 400.00 |
|  | 120.00 |
|  | 446.00 |
|  | 2,094.00 |

Account Number(s) to be charged:

| Account Number | Amount |
| :---: | :---: |
| $0001-8050-043-5503000$ | $\$ 2,094.00$ |
|  |  |
|  |  |


| Check Here |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Check Box to Request an Advance |  | Amount Requested | \$ |  |
| Check Box to Pay Hotel |  | Amount Requested | \$ |  |
| Check Box to Pay Registration Fee | X | Amount Requested | \$ | 446.00 |

Travel Advance Agreement: I understand that any travel advance made by the College is a loan and that I am personally responsible for all monies advanced to me. If a travel advance is obtained and the trip is not taken, I agree to repay the advance immediately. I understand that I have up to ten days following completion of the trip to deposit any remaining advance. In the event I fail to repay the amount of the advance, then I agree that the College may deduct the amount from the next payroll check due to me.

Traveler signature / Date

Approved for Travel (signature of immediate supervisor) / Date

## Complete Part II on reverse side after trip is completed

FOR PROFESSIONAL DEVELOPMENT REIMBURSEMENT


## Consent Agenda for Information

X-B. 1 Monthly Financial Statements
X-B. 2 Board Committee and Liaison Reports
X-B. 3 Grants and Gifts Status Report
X-B. 4 Review of Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Subject: Monthly Financial Statements

## Recommended by:

Bret Bonnstetter, Controller
Accounting Services

## Description

Monthly financial statements for review.

## Information

Not applicable for this exhibit.

## Rationale

Not applicable for this exhibit.

## Funding Source

Not applicable for this exhibit.

December 14, 2016

## EDUCATION FUND

| DIVISION | BUDGET |  | BUDGET YTD |  | EXPENDITURES <br> YEAR TO DATE |  | FUTURE COMMITMENTS |  | \% PAID OR COMMITTED | UNCOMMITTED BALANCE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| President |  |  |  |  |  |  |  |  |  |  |  |
| President \& Board of Trustees | \$ | 962,303 | \$ | 259,244 | \$ | 292,823 | \$ | 438,934 | 76.04\% | \$ | 230,546 |
| Student Success |  |  |  |  |  |  |  |  |  |  |  |
| Provost | \$ | 1,059,996 | \$ | 285,563 | \$ | 125,540 | \$ | 185,511 | 29.34\% | \$ | 748,945 |
| Business \& Social Sciences | \$ | 5,789,116 | \$ | 1,559,588 | \$ | 1,454,247 | \$ | 2,120,186 | 61.74\% | \$ | 2,214,683 |
| Liberal Arts | \$ | 13,308,499 | \$ | 3,585,310 | \$ | 3,447,186 | \$ | 5,386,395 | 66.38\% | \$ | 4,474,918 |
| Resources for Learning | \$ | 3,326,137 | \$ | 896,061 | \$ | 841,464 | \$ | 945,550 | 53.73\% | \$ | 1,539,123 |
| Health Careers | \$ | 6,957,532 | \$ | 1,874,359 | \$ | 1,685,608 | \$ | 2,127,277 | 54.80\% | \$ | 3,144,647 |
| Math \& Science | \$ | 9,632,314 | \$ | 2,594,945 | \$ | 2,658,993 | \$ | 3,801,463 | 67.07\% | \$ | 3,171,858 |
| Enrollment Services | \$ | 5,147,505 | \$ | 1,386,738 | \$ | 1,533,690 | \$ | 2,462,266 | 77.63\% | \$ | 1,151,549 |
| Student Affairs | \$ | 2,259,440 | \$ | 608,693 | \$ | 651,484 | \$ | 718,468 | 60.63\% | \$ | 889,488 |
| Student Involvement | \$ | 206,698 | \$ | 55,684 | \$ | 44,094 | \$ | 96,324 | 67.93\% | \$ | 66,280 |
| Student Development | \$ | 5,262,702 | \$ | 1,417,772 | \$ | 1,486,040 | \$ | 1,947,665 | 65.25\% | \$ | 1,828,997 |
| Career \& Technical Programs | \$ | 5,422,004 | \$ | 1,460,688 | \$ | 1,522,813 | \$ | 2,041,965 | 65.75\% | \$ | 1,857,226 |
| Associate Provost | \$ | 1,911,823 | \$ | 515,045 | \$ | 504,092 | \$ | 740,730 | 65.11\% | \$ | 667,001 |
| Sub total | \$ | 60,283,766 | \$ | 16,240,447 | \$ | 15,955,251 | \$ | 22,573,800 | 63.91\% | \$ | 21,754,715 |
| Finance \& Administrative Services |  |  |  |  |  |  |  |  |  |  |  |
| Administrative Services | \$ | 340,583 | \$ | 91,753 | \$ | 108,910 | \$ | 171,452 | 82.32\% | \$ | 60,221 |
| Accounting Services | \$ | 1,894,200 | \$ | 510,297 | \$ | 513,718 | \$ | 876,716 | 73.40\% | \$ | 503,766 |
| Information Technology | \$ | 9,501,724 | \$ | 2,559,764 | \$ | 2,536,625 | \$ | 3,680,535 | 65.43\% | \$ | 3,284,564 |
| Human Resources | \$ | 1,725,432 | \$ | 464,831 | \$ | 466,779 | \$ | 621,618 | 63.08\% | \$ | 637,035 |
| Sub total | \$ | 13,461,939 | \$ | 3,626,646 | \$ | 3,626,032 | \$ | 5,350,321 | 66.68\% | \$ | 4,485,586 |
| Workforce, Planning \& Institutional Effectiveness |  |  |  |  |  |  |  |  |  |  |  |
| Planning \& Institutional Effectiveness | \$ | 1,389,307 | \$ | 374,279 | \$ | 365,570 | \$ | 621,128 | 71.02\% | \$ | 402,609 |
| Workforce \& Economic Development | \$ | 701,844 | \$ | 189,077 | \$ | 228,469 | \$ | 323,768 | 78.68\% | \$ | 149,607 |
| Workforce \& Strategic Alliances | \$ | 440,716 | \$ | 118,729 | \$ | 142,879 | \$ | 228,416 | 84.25\% | \$ | 69,421 |
| Sub total | \$ | 2,531,867 | \$ | 682,085 | \$ | 736,918 | \$ | 1,173,312 | 75.45\% | \$ | 621,637 |
| Institutional Advancement \& Communications |  |  |  |  |  |  |  |  |  |  |  |
| Advancement | \$ | 960,305 | \$ | 258,706 | \$ | 276,999 | \$ | 443,465 | 75.02\% | \$ | 239,841 |
| Publications \& Comm Services | \$ | 2,973,080 | \$ | 800,948 | \$ | 951,031 | \$ | 1,055,373 | 67.49\% | \$ | 966,676 |
| Media Comm \& Gov't Relations | \$ | 717,593 | \$ | 193,320 | \$ | 208,287 | \$ | 175,427 | 53.47\% | \$ | 333,879 |
| Sub total | \$ | 4,650,978 | \$ | 1,252,973 | \$ | 1,436,317 | \$ | 1,674,265 | 66.88\% | \$ | 1,540,396 |
| Institutional |  |  |  |  |  |  |  |  |  |  |  |
| Institutional | \$ | 12,907,031 | \$ | 3,477,154 | \$ | 3,710,228 | \$ | 487,465 | 32.52\% | \$ | 8,709,338 |
| Grand Total: | \$ | 94,797,884 | \$ | 25,538,550 | \$ | 25,757,569 | \$ | 31,698,097 | 60.61\% | \$ | 37,342,218 |

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments.
Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aides.

| WILLIAM RAINEY HARPER COLLEGE FY 2016/2017 BUDGET AND EXPENDITURES October 31st, 2016 (Unaudited) |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| OPERATIONS AND MAINTENANCE FUND |  |  |  |  |  |  |  |  |  |
| DIVISION |  | BUDGET |  | NDITURES to date |  | FUTURE MMITMENTS | \% PAID OR COMMITTED |  | MMITTED ANCE |
| Institutional |  |  |  |  |  |  |  |  |  |
| Institutional | \$ | 1,307,826 | \$ | 250,033 | \$ | 125,487 | 28.71\% | \$ | 932,306 |
| Finance \& Administrative Services |  |  |  |  |  |  |  |  |  |
| Administrative Services | \$ | 1,581,136 | \$ | 418,990 | \$ | 717,709 | 71.89\% | \$ | 444,437 |
| Information Technology | \$ | 1,502,053 | \$ | 329,633 | \$ | 485,193 | 54.25\% | \$ | 687,227 |
| Facilities Management | \$ | 12,829,586 | \$ | 3,301,683 | \$ | 3,850,615 | 55.75\% | \$ | 5,677,288 |
|  | \$ | 15,912,775 | \$ | 4,050,306 | \$ | 5,053,517 | 57.21\% | \$ | 6,808,952 |
| Grand Total: | \$ | 17,220,601 | \$ | 4,300,339 | \$ | 5,179,004 | 55.05\% | \$ | 7,741,258 |

AUDIT FUND

| DIVISION | BUDGET |  | EXPENDITURES <br> YEAR TO DATE |  | FUTURE COMMITMENTS |  | \% PAID OR COMMITTED | UNCOMMITTED BALANCE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Institutional |  |  |  |  |  |  |  |  |  |
| Institutional | \$ | 15,273 | \$ | - | \$ | - | 0.00\% | \$ | 15,273 |
| Grand Total: | \$ | 15,273 | \$ | - | \$ | - | 0.00\% | \$ | 15,273 |

## LIABILITY, PROTECTION AND SETTLEMENT FUND

| DIVISION |  | BUDGET | EXPENDITURES <br> YEAR TO DATE | FUTURE <br> COMMITMENTS | \% PAID OR <br> COMMITTED | UNCOMMITTED <br> BALANCE |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Institutional <br> Institutional | $\$$ |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Grand Total: | 300,000 | $\$$ | 255,745 | $\$$ | 4,205 | $86.65 \%$ | $\$$ | 40,050 |

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments.
Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aides.

## FY 2016/2017 SALARY BUDGET AND EXPENDITURES October 31st, 2016 (UNAUDITED)



Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments.
Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aides.

## OPERATIONS AND MAINTENANCE FUND

| DIVISION | BUDGET |  | EXPENDITURES YEAR TO DATE |  | FUTURE COMMITMENTS |  | \% PAID OR COMMITTED | UNCOMMITTED BALANCE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Institutional |  |  |  |  |  |  |  |  |  |
| Institutional | \$ | 77,186 | \$ | 5,960 | \$ | - | 7.72\% | \$ | 71,226 |
| Finance \& Administrative Services |  |  |  |  |  |  |  |  |  |
| Administrative Services | \$ | 1,208,402 | \$ | 325,262 | \$ | 675,634 | 82.83\% | \$ | 207,506 |
| Information Technology | \$ | 252,580 | \$ | 63,457 | \$ | 125,942 | 74.99\% | \$ | 63,181 |
| Facilities Management | \$ | 5,128,478 | \$ | 1,468,506 | \$ | 3,008,552 | 87.30\% | \$ | 651,420 |
| Sub total | \$ | 6,589,460 | \$ | 1,857,225 | \$ | 3,810,128 | 86.01\% | \$ | 922,107 |
| Grand Total: | \$ | 6,666,646 | \$ | 1,863,185 | \$ | 3,810,128 | 85.10\% | \$ | 993,333 |

Note: Future salary costs for all full-time and regular faculty and staff are encumbered as future commitments.
Future commitments include salaries for adjunct faculty and overload only when these expenses enter the payroll system (which occurs during Fall, Spring and Summer semesters). Salaries are not encumbered in future commitments for temporary employees (part-time and full-time) and student aides.

FY 2016 \& FY 2017 Education Fund (01) Expenditures as of October 31st (UNAUDITED)


# FY 2016 \& FY 2017 Tax-Capped Funds Expenditures* 

 as of October 31st (UNAUDITED)

WILLIAM RAINEY HARPER COLLEGE
Schedule of Investments
As of October 31, 2016

| As of October 31, 2016 |  |  |  |  | Earnings to Maturity | $\begin{gathered} \text { Principal } \\ \text { Invested @ } \\ \text { October 31, } 2016 \\ \hline \end{gathered}$ | Market Value |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Depository or Instrument | Date Purchased | Date of Maturity | Term (Days) | Rate (\%) |  |  |  |
| Certificates of Deposits |  |  |  |  |  |  |  |
| PMA/Uinta Bank | 03/21/16 | 11/09/16 | 233 | 0.388 | 617.38 | 249,300 |  |
| PMA/Crestmark Bank | 03/21/16 | 11/09/16 | 233 | 0.381 | 606.11 | 249,300 |  |
| PMA/East West Bank | 08/10/15 | 11/15/16 | 463 | 0.440 | 13,944.80 | 2,505,300 |  |
| PMA/Homebank of Arkansas | 08/06/15 | 11/18/16 | 470 | 0.450 | 1,430.29 | 247,300 |  |
| PMA/Capital Bank NA | 08/06/15 | 11/18/16 | 470 | 0.450 | 1,433.57 | 247,400 |  |
| PMA/Crystal Lake B\&TC NA Winstrust | 08/06/15 | 11/18/16 | 470 | 0.449 | 1,429.11 | 247,300 |  |
| PMA/Beverly Bank \& Trust Co NA Wintrust | 08/06/15 | 11/18/16 | 470 | 0.449 | 1,429.11 | 247,300 |  |
| PMA/Wintrust Bank/North Shore Comm Bank | 08/06/15 | 11/18/16 | 470 | 0.449 | 1,429.11 | 247,300 |  |
| PMA/First Home Bank | 03/07/16 | 11/18/16 | 256 | 0.453 | 790.35 | 248,700 |  |
| PMA/Bremer Bank, NA | 06/09/16 | 11/30/16 | 174 | 0.370 | 26,029.07 | 14,750,000 |  |
| PMA/Industrial \& Commercial Bank of Chicago | 06/09/16 | 12/08/16 | 182 | 1.000 | 681.83 | 249,300 |  |
| PMA/Royal Business Bank | 06/09/16 | 12/08/16 | 182 | 0.452 | 562.72 | 249,400 |  |
| PMA/Security Bank | 06/09/16 | 12/08/16 | 182 | 0.450 | 558.50 | 248,900 |  |
| PMA/BOFI Federal Bank | 07/21/16 | 12/08/16 | 140 | 0.351 | 335.12 | 249,600 |  |
| PMA/Northbrook B\&TC-Wintrust | 07/21/16 | 12/08/16 | 140 | 0.350 | 334.94 | 249,400 |  |
| PMA/State Bank of the Lakes-Wintrust | 07/21/16 | 12/08/16 | 140 | 0.350 | 334.94 | 249,400 |  |
| PMA/Lake Forest Bank-Wintrust | 07/21/16 | 12/08/16 | 140 | 0.350 | 334.94 | 249,400 |  |
| PMA/Barrington B\&TC-Wintrust | 07/21/16 | 12/08/16 | 140 | 0.350 | 334.94 | 249,400 |  |
| PMA/Hinsdale B\&TC-Wintrust | 07/21/16 | 12/08/16 | 140 | 0.350 | 334.94 | 249,400 |  |
| PMA/USAmeribank | 07/25/16 | 01/05/17 | 164 | 0.379 | 425.36 | 249,500 |  |
| PMA/Enterprise Bank \& Trust | 07/25/16 | 01/05/17 | 164 | 0.399 | 447.73 | 249,500 |  |
| PMA/Landmark Community Bank | 07/25/16 | 01/05/17 | 164 | 0.392 | 438.91 | 249,500 |  |
| PMA/CFG Community Bank | 07/25/16 | 01/05/17 | 164 | 0.392 | 440.01 | 249,500 |  |
| PMA/BOFI Federal Bank | 07/27/16 | 01/05/17 | 162 | 0.370 | 2,052.74 | 1,250,000 |  |
| PMA/BOFI Federal Bank | 07/27/16 | 01/19/17 | 176 | 0.380 | 7,788.31 | 4,250,500 |  |
| PMA/Jonesboro State Bank | 07/27/16 | 01/19/17 | 176 | 0.380 | 457.23 | 249,500 |  |
| PMA/Rockford B\&TC | 08/04/16 | 02/02/17 | 185 | 0.392 | 496.35 | 249,500 |  |
| PMA/Landmark Bank, NA | 08/04/16 | 02/02/17 | 185 | 0.450 | 553.46 | 246,557 |  |
| PMA/Fahey Banking Co | 08/04/16 | 02/02/17 | 185 | 0.450 | 553.46 | 246,557 |  |
| PMA/CapStar Bank | 08/04/16 | 02/02/17 | 185 | 0.450 | 553.46 | 246,557 |  |
| PMA/Merrick Bank | 08/04/16 | 02/02/17 | 185 | 0.450 | 553.46 | 246,557 |  |
| PMA/Welch State Bank | 08/04/16 | 02/02/17 | 185 | 0.450 | 553.46 | 246,557 |  |
| PMA/Signature Bank | 08/04/16 | 02/02/17 | 185 | 0.450 | 553.46 | 246,557 |  |
| PMA/Bank of Edwardsville | 08/04/16 | 02/02/17 | 185 | 0.450 | 476.96 | 212,480 |  |
| PMA/St Louis Bank | 08/04/16 | 02/02/17 | 185 | 0.450 | 449.97 | 200,453 |  |
| PMA/Commercial Bank of Califormia | 08/04/16 | 02/02/17 | 185 | 0.450 | 145.85 | 64,971 |  |
| PMA/First Bank of Charleston, Inc | 08/04/16 | 02/02/17 | 185 | 0.450 | 72.49 | 32,294 |  |
| PMA/Regent Bank | 08/04/16 | 02/02/17 | 185 | 0.450 | 47.79 | 21,292 |  |
| PMA/Bank Texas, NA | 08/04/16 | 02/02/17 | 185 | 0.450 | 553.46 | 246,557 |  |
| PMA/Farm Bureay Bank FSB | 08/04/16 | 02/02/17 | 185 | 0.450 | 553.46 | 246,557 |  |

PMA/AVB Bank
PMA/Third Coast Bank, SSB
PMA/United Security Bank
PMA/Sovereign Bank
PMA/C US Bank
PMA/Peoples State Bank of Hallettsville
PMA/Four Oaks Bank \& Trust Co
PMA/Texas Gulf Bank, NA
PMA/Western National Bank
PMA/Treynor State Bank
PMA/Bank of Tioga
PMA/Bank of Hope/BBCN Bank
PMA/Seaside National Bank \& Trust
PMA/Relyance Bank NA
PMA/Flagstar Bank FSB
PMA/Cass Commercial Bank
PMA/Mutual of Omaha
PMA/Bank of England
PMA/Orrstown Bank
PMA/Prudential Savings Bank
PMA/Flagler Bank
PMA/Security State Bank
PMA/Texas Capital Bank
PMA/Financial Federal Bank
PMA/Citibank
PMA/TBK Bank SSB
PMA/Cedar Rapids State Bank
PMA/Citibank
PMA/Patriot Bank-OK
PMA/Edgar County B\&TC
PMA/Kansas State Bank
PMA/Citibank
PMA/Amarillo National Bank
PMA/Bank 2
PMA/Great Southern Bank
PMA/Legacy Texas Bank/View Point Bank
PMA/Tristate Capital Bank
PMA/Alliance Bank
PMA/First State Bank of IL
PMA/Peoples Bank
PMA/Fist Bank of Charleston, Inc
PMA/Cortland Savings and Banking Co
PMA/Progressive Savings Bank FSB
PMA/Pulaski Bank
PMA/Gateway Bank of Florida
PMA/Park National Bank
PMA/Pinnacle Bank

| $08 / 04 / 16$ | $02 / 02 / 17$ | 185 | 0.450 |
| :--- | :--- | :--- | :--- |
| $08 / 12 / 16$ | $02 / 16 / 17$ | 188 | 0.441 |
| $08 / 26 / 16$ | $02 / 22 / 17$ | 180 | 0.441 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $09 / 01 / 16$ | $03 / 02 / 17$ | 182 | 0.450 |
| $08 / 26 / 16$ | $03 / 16 / 17$ | 202 | 0.449 |
| $09 / 07 / 16$ | $03 / 16 / 17$ | 190 | 0.410 |
| $09 / 07 / 16$ | $03 / 16 / 17$ | 190 | 0.410 |
| $09 / 07 / 16$ | $03 / 16 / 17$ | 190 | 0.442 |
| $09 / 07 / 16$ | $03 / 16 / 17$ | 190 | 0.410 |
| $09 / 07 / 16$ | $03 / 16 / 17$ | 190 | 0.410 |
| $09 / 20 / 16$ | $03 / 16 / 17$ | 177 | 0.390 |
| $09 / 20 / 16$ | $03 / 20 / 17$ | 181 | 0.400 |
| $09 / 20 / 16$ | $03 / 21 / 17$ | 182 | 0.401 |
| $09 / 20 / 16$ | $03 / 30 / 17$ | 191 | 0.400 |
| $10 / 04 / 16$ | $03 / 30 / 17$ | 177 | 0.430 |
| $10 / 18 / 16$ | $03 / 30 / 17$ | 163 | 0.460 |
| $04 / 07 / 15$ | $04 / 07 / 17$ | 731 | 0.691 |
| $09 / 20 / 16$ | $04 / 12 / 17$ | 204 | 0.400 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |


| 553.46 | 246,557 |
| ---: | ---: |
| 566.80 | 249,400 |
| 542.83 | 249,400 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 71.97 | 32,073 |
| 28.51 | 12,682 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 553.23 | 246,557 |
| 618.12 | 248,800 |
| 532.74 | 249,400 |
| 532.28 | 249,400 |
| 572.44 | 248,800 |
| $3,741.33$ | $1,753,000$ |
| 532.29 | 249,400 |
| $2,838.56$ | $1,500,000$ |
| 494.90 | 249,500 |
| 499.33 | 249,500 |
| $3,666.05$ | $1,750,000$ |
| 520.53 | 249,400 |
| 512.33 | 249,400 |
| $3,412.30$ | 246,500 |
| $4,475.81$ | $2,000,000$ |
| 502.75 | 229,139 |
| 541.00 | 246,570 |
| 541.00 | 246,570 |
| 541.00 | 246,570 |
| 541.00 | 246,571 |
| 541.00 | 246,570 |
| 541.00 | 246,570 |
| 541.00 | 246,570 |
| 470.14 | 214,274 |
| 460.91 | 210,068 |
| 219.92 | 100,232 |
| 109.96 | 50,116 |
| 2.24 | 246,570 |
| 541.00 | 240 |
| 541.00 |  |

PMA/Mabrey Bank/Citizens Security Bank \& Trust
PMA/Farmers Bank \& Trust
PMA/Morton Community Bank
PMA/First National Bank of Albany
PMA/First National Bank/First NA
PMA/Eclipse Bank, Inc
PMA/Pinnacle Bank
PMA/Texas Capital Bank
PMA/Security Bank \& Trust Co
PMA/Valley National Bank
PMA/Bank of China
PMA/Navy Federal Credit Union
PMA/High Plains Bank
PMA/Pacific Western Bank
PMA/Access National Bank
PMA/Midland States Bank
PMA/GBC International Bank
PMA/Presidto Bank
PMA/Trisummit Bank
PMA/Luana Savings Bank
PMA/Community State Bank OK
PMA/East Boston Savings Bank
PMA/Private Bank MI
PMA/State Bank of Davis
PMA/Bank of the Ozarks
PMA/Bank United NA
PMA/Citibank
PMA/Old Plank Trail Community Bank NA
PMA/Centrue Bank
PMA/Village Bank \& Trust
PMA/St Charles B\&TC
PMA/Wheaton Bank and Trust
PMA/Libertyville B\&TC
PMA/First Commons Bank NA
PMA/Town Bank-Wintrust
PMA/Enerbank USA
PMA/Navy Federal Credit Union
PMA/Southern States Bank
PMA/Golden Bank, NA
PMA/Native American Bank NA
PMA/Bank of the West
PMA/Granite Community Bank/First NB of Cold Spr
PMA/Affiliated Bank
PMA/USAMERIBANK
PMA/Independence Bank MT
PMA/The Exchange State Bank
PMA/CIT Bank/Onewest Bank NA

| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| :--- | ---: | ---: | ---: |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $10 / 13 / 16$ | $04 / 13 / 17$ | 182 | 0.440 |
| $08 / 01 / 16$ | $05 / 11 / 17$ | 283 | 0.410 |
| $08 / 01 / 16$ | $05 / 11 / 17$ | 283 | 0.460 |
| $08 / 01 / 16$ | $05 / 11 / 17$ | 283 | 0.490 |
| $08 / 01 / 16$ | $05 / 11 / 17$ | 283 | 0.511 |
| $08 / 08 / 16$ | $05 / 11 / 17$ | 276 | 0.460 |
| $08 / 05 / 16$ | $05 / 11 / 17$ | 279 | 0.401 |
| $05 / 20 / 15$ | $05 / 19 / 17$ | 730 | 0.557 |
| $05 / 20 / 15$ | $05 / 19 / 17$ | 730 | 0.649 |
| $05 / 20 / 15$ | $05 / 19 / 17$ | 730 | 0.506 |
| $08 / 06 / 15$ | $05 / 19 / 17$ | 652 | 0.651 |
| $08 / 06 / 15$ | $05 / 19 / 17$ | 652 | 0.609 |
| $08 / 06 / 15$ | $05 / 19 / 17$ | 652 | 0.610 |
| $08 / 12 / 15$ | $05 / 19 / 17$ | 646 | 0.500 |
| $08 / 12 / 15$ | $05 / 19 / 17$ | 646 | 0.430 |
| $08 / 12 / 15$ | $05 / 19 / 17$ | 646 | 0.429 |
| $08 / 12 / 15$ | $05 / 19 / 17$ | 646 | 0.430 |
| $08 / 12 / 15$ | $05 / 19 / 17$ | 646 | 0.428 |
| $08 / 12 / 15$ | $05 / 19 / 17$ | 646 | 0.406 |
| $08 / 12 / 15$ | $05 / 19 / 17$ | 646 | 0.400 |
| $09 / 20 / 16$ | $05 / 25 / 17$ | 247 | 0.410 |
| $10 / 18 / 16$ | $05 / 25 / 17$ | 219 | 0.500 |
| $10 / 18 / 16$ | $05 / 25 / 17$ | 219 | 0.500 |
| $10 / 18 / 16$ | $05 / 25 / 17$ | 219 | 0.500 |
| $10 / 18 / 16$ | $05 / 25 / 17$ | 219 | 0.500 |
| $10 / 18 / 16$ | $05 / 25 / 17$ | 219 | 0.500 |
| $10 / 18 / 16$ | $05 / 25 / 17$ | 219 | 0.500 |
| $10 / 18 / 16$ | $05 / 25 / 17$ | 219 | 0.461 |
| $10 / 18 / 16$ | $05 / 25 / 17$ | 219 | 0.500 |
| $07 / 13 / 15$ | $07 / 13 / 17$ | 731 | 0.798 |
| $08 / 08 / 16$ | $08 / 03 / 17$ | 360 | 0.530 |
| $08 / 05 / 16$ | $08 / 07 / 17$ | 367 | 0.578 |
| $08 / 05 / 16$ | $08 / 07 / 17$ | 367 | 0.550 |
| $08 / 05 / 16$ | $08 / 07 / 17$ | 367 | 0.552 |
| $08 / 06 / 14$ | $08 / 07 / 17$ | 1097 | 1.017 |
| $08 / 05 / 16$ | $08 / 07 / 17$ | 367 | 0.550 |
| $08 / 05 / 16$ | $08 / 07 / 17$ | 364 | 0.691 |
| $08 / 08 / 16$ | $08 / 10 / 17$ | 367 | 0.551 |
| $08 / 12 / 15$ | $08 / 11 / 17$ | 730 | 0.691 |
| $08 / 17 / 15$ | $08 / 17 / 17$ | 731 | 0.649 |
| $11 / 17 / 15$ | $11 / 17 / 17$ | 731 | 0.957 |


| 541.00 | 246,570 |
| ---: | ---: |
| 541.00 | 246,570 |
| 541.00 | 246,570 |
| 541.00 | 246,570 |
| 541.00 | 246,570 |
| 541.00 | 246,570 |
| 541.00 | 246,570 |
| 793.05 | 249,200 |
| 889.05 | 249,100 |
| 946.51 | 249,000 |
| 985.66 | 249,000 |
| $18,281.05$ | $5,250,000$ |
| 764.63 | 249,200 |
| $2,750.05$ | 247,200 |
| $3,201.04$ | 246,700 |
| $2,503.69$ | 247,400 |
| $2,843.44$ | 244,500 |
| $2,661.43$ | 244,800 |
| $2,646.35$ | 245,200 |
| $2,192.86$ | 247,800 |
| $1,887.72$ | $246,000,000$ |
| $1,883.39$ | 246,500 |
| $1,888.27$ | 248,200 |
| $1,857.22$ | 248,100 |
| $1,758.46$ | 248,100 |
| $10,701.30$ | 248,100 |
| $2,774.52$ | 248,600 |
| 748.28 | 246,400 |
| 748.07 | 248,200 |
| 748.28 | $1,511,600$ |
| 748.28 | $1,000,000$ |
| 748.28 | 249,200 |
| 748.28 | 249,200 |
| 689.30 | 249,200 |
| 748.28 | 249,200 |
| $3,933.66$ | 249,200 |
| $15,685.42$ | 249,200 |
| $1,454.23$ | 249,300 |
| $1,375.44$ | 249,200 |
| $1,378.57$ | 241.76 |
| $1,374.80$ | 243.33 |

PMA/Community West Bank
PMA/Alliant Credit Union
PMA/Pacific Commerce Bank
PMA/First Capital Bank
PMA/Western Alliance Bank
PMA/USAMERIBANK
PMA/Nxt Bank/City State Bank
PMA/Commerce Bank NA
PMA/Commerce Bank NA
PMA/First Bank of Highland Park
PMA/First National Bank
PMA/Schaumburg B\&TC
PMA/Farmers \& Merchangs Union Bank
PMA/Premier Bank
PMA/USAMERIBANK
PMA/Bremer Bank, NA
PMA/Sonabank
PMA/Sterns Bank NA

## Government Securities

.625\%-US Treasury Note
US Treasury STRIP
Depository Trust Corporation
PMA/Everbank CD
PMA/First National Bank of Omaha
PMA/Mizuho Bank
PMA/Bank of Baroda CD
PMA/Goldman Sachs Bank USA CD
PMA/Essa Bank \& Trust CD
PMA/Cardinal Bank CD
PMA/BMO Harris Bank
PMA/Capital One Bank, NA CD
PMA/BMW Bank of North America CD
PMA/GE Capital Retail Bank CD
PMA/Northfield Bank CD
PMA/United Bank/Rockville Bank CD
PMA/Sterling Bank CD
PMA/Berkshire Bank CD
PMA/Zb NA/Zions First Bank CD
PMA/American Express Centurion Bank CD
PMA/Northpoint Bank CD
PMA/Santander Bank NA
PMA/Homestead Bank CD
PMA/Wex Bank/Wright Express Fin Svcs CD
PMA/DMB Community Bank CD
PMA/Plainscapital Bank CD

08/05/16
08/05/16
08/05/16
08/05/16
08/05/16
08/08/16
02/24/16
03/04/15
03/04/15
03/08/16
04/07/15
06/09/16
08/05/16
08/05/16
08/05/16 08/05/16 08/05/16 09/20/16 03/15/16

06/15/16 06/15/16 06/21/16 12/16/14 06/28/16 06/29/16 07/29/16 01/23/15 01/23/15 08/05/16 08/10/16 08/16/16 09/09/16 09/23/16 08/10/16 05/20/15 08/22/16 08/10/16 08/11/16 08/12/16 08/12/16 08/12/16

02/05/18 02/05/18 02/05/18 02/05/18 02/05/18 02/08/18 $02 / 23 / 18$
$03 / 06 / 18$ $\begin{array}{lr}1098 \\ 03 / 06 / 18 & 1098\end{array}$ 03/08/18 $\begin{array}{lr}06 / 11 / 18 & 1096 \\ 732\end{array}$ 08/06/18 08/06/18 08/06/18 08/06/18 09/20/15
0.652
0.652
0.661
0.650
0.651
0.652
0.621
0.851
1.001
1.001
0.850
1.033
0.849
0.942
0.742
0.700
0.792
0.849
0.893

| $2,426.47$ | 247,500 |
| ---: | ---: |
| $2,435.94$ | 247,500 |
| $2,420.73$ | 247,500 |
| $2,423.47$ | 247,500 |
| $2,427.33$ | 247,500 |
| $30,375.96$ | $3,250,000$ |
| $4,176.95$ | 245,700 |
| $7,097.50$ | 235,600 |
| $18,056.32$ | 599,400 |
| $4,160.81$ | 245,800 |
| $7,511.22$ | 242,300 |
| $4,184.21$ | 245,700 |
| $4,626.72$ | 245,300 |
| $3,659.57$ | 246,300 |
| $46,996.10$ | $3,350,000$ |
| $3,901.58$ | 246,000 |
| $4,179.65$ | 245,700 |
| $4,382.19$ | 245,500 |
|  | $80,538,396$ |


|  | $80,538,396$ | $80,538,396$ |
| ---: | ---: | ---: |
| $4,687.50$ | 750,888 | 750,127 |
| $5,168.00$ | $1,594,832$ | $1,599,883$ |
|  | $2,345,720$ | $2,350,010$ |


| 624.21 | 249,125 | 249,011 |
| ---: | ---: | ---: |
| 624.21 | 249,125 | 249,023 |
| 624.21 | 249,125 | 248,982 |
| 624.21 | 249,125 | 249,025 |
| $5,236.54$ | 248,485 | 248,158 |
| 624.21 | 249,125 | 249,030 |
| 624.21 | 249,112 | 249,031 |
| 678.44 | 249,198 | 249,011 |
| $4,227.55$ | 248,485 | 248,200 |
| $1,532.09$ | 85,080 | 85,078 |
| 820.34 | 249,063 | 249,030 |
| 690.38 | 249,125 | 249,030 |
| 753.14 | 249,188 | 249,036 |
| 802.60 | 249,185 | 249,031 |
| 802.60 | 249,185 | 249,025 |
| $1,205.69$ | 248,166 | 247,448 |
| $4,980.38$ | 248,485 | 248,445 |
| $1,117.43$ | 249,279 | 249,064 |
| $1,984.00$ | 248,246 | 248,235 |
| $1,618.50$ | 249,248 | 249,237 |
| $1,978.56$ | 248,246 | 248,232 |
| $1,738.25$ | 249,248 | 249,237 |
| $1,607.58$ | 248,246 | 248,233 |

PMA/First Foundation Bank CD
PMA/Safra National Bank CD
PMA/Bank Leumi USA CD
PMA/Evolve Bank \& Trust CD
PMA/First National Bank in Sioux Falls CD
PMA/FNB of McGregor CD
PMA/Compass Bank CD
PMA/First Niagara Bank CD
PMA/TCF National Bank CD
PMA/Bankunited NA CD
PMA/Bank of North Carolina CD
PMA/Sallie Mae Bank CD
PMA/Citizens Bank-OK CD
PMA/Centential Bank CD
PMA/Ally Bank CD
PMA/Comenity Capital Bank/World Financial
PMA/Discover Bank CD
PMA/Wells Fargo Bank, NA
PMA/BMW Bank of North America CD
PMA/Discover Bank CD
PMA/1st Security Bank of Washington CD
PMA/Yadkin Bank CD
PMA/Capital One NA CD
PMA/Keybank NA CD
Savings Deposit Account
SDA/Citibank
SDA/East West Bank
ISDLAF
ISDLAF Term Series
Illinois Funds

08/12/16 08/15/16
08/15/16
08/17/16
08/17/16
08/18/16
08/31/15
09/22/15
11/25/15
11/30/15
11/30/15
08/10/16
08/16/16
05/29/15
05/28/15
06/01/15
06/15/16
06/17/16
06/17/16
08/10/16
08/19/16
08/24/16 09/28/16 11/25/15

| $08 / 11 / 17$ | 364 | 0.550 |
| ---: | ---: | ---: |
| $08 / 14 / 17$ | 364 | 0.630 |
| $08 / 15 / 17$ | 365 | 0.650 |
| $08 / 17 / 17$ | 365 | 0.600 |
| $08 / 17 / 17$ | 365 | 0.600 |
| $08 / 18 / 17$ | 365 | 0.630 |
| $08 / 31 / 17$ | 731 | 1.203 |
| $09 / 25 / 17$ | 731 | 1.203 |
| $11 / 27 / 17$ | 733 | 0.901 |
| $11 / 30 / 17$ | 731 | 0.939 |
| $11 / 30 / 17$ | 731 | 0.751 |
| $02 / 12 / 18$ | 551 | 0.910 |
| $02 / 16 / 18$ | 549 | 0.700 |
| $05 / 29 / 18$ | 1096 | 0.895 |
| $05 / 29 / 18$ | 1097 | 1.254 |
| $06 / 01 / 18$ | 1096 | 1.205 |
| $06 / 15 / 18$ | 730 | 0.900 |
| $06 / 18 / 18$ | 731 | 1.150 |
| $06 / 18 / 18$ | 731 | 1.050 |
| $08 / 10 / 18$ | 730 | 1.000 |
| $08 / 20 / 18$ | 731 | 0.750 |
| $08 / 24 / 18$ | 730 | 0.830 |
| $09 / 28 / 18$ | 730 | 1.150 |
| $11 / 26 / 18$ | 1097 | 1.301 |


|  | 0.400 |
| :---: | :---: |
| Weighted Avg | 0.450 |
|  | $.39-.45$ |
| Average Daily Yield | $.35-.38$ |
|  | 0.439 |


| $1,607.58$ | 248,246 | 248,233 |
| ---: | ---: | ---: |
| $1,731.24$ | 248,172 | 248,226 |
| $1,860.00$ | 248,246 | 248,223 |
| $1,860.00$ | 248,370 | 248,238 |
| $1,860.00$ | 248,370 | 248,218 |
| $1,743.03$ | 249,174 | 249,141 |
| $6,456.84$ | 248,477 | 249,324 |
| $6,456.84$ | 248,730 | 249,096 |
| $5,229.40$ | 248,734 | 249,118 |
| $5,463.47$ | 248,792 | 249,149 |
| $4,488.10$ | 249,738 | 250,157 |
| $3,369.40$ | 247,963 | 248,072 |
| $3,183.48$ | 249,559 | 249,067 |
| $1,145.10$ | 250,145 | 250,460 |
| 702.28 | 248,702 | 249,447 |
| 335.17 | 249,336 | 250,456 |
| $1,800.00$ | 100,000 | 100,041 |
| $5,984.26$ | 249,246 | 249,618 |
| $3,004.10$ | 149,852 | 150,372 |
| $3,000.00$ | 150,000 | 150,250 |
| $4,238.84$ | 249,495 | 249,132 |
| $4,481.96$ | 249,346 | 249,123 |
| $5,704.00$ | 248,000 | 247,992 |
| $11,180.38$ | 249,448 | 251,422 |
| $11,187,036$ | $11,190,407$ |  |


|  | 598 | 598 |
| :--- | ---: | ---: |
|  | $10,542,130$ | $10,542,130$ |
|  | $10,010,447$ | $10,010,447$ |
|  | $12,500,000$ | $12,500,000$ |
|  | $8,319,316$ | $8,319,316$ |

Consent Agenda
Exhibit X-B. 1
December 14, 2016

EDUCATION FUND

OPERATIONS \& MAINT FUND

OPERATIONS \& MAINT (RESTRICTED) FUND
BOND \& INTEREST FUND
AUXILIARY ENTERPRISES FUND

RESTRICTED PURPOSES FUND
WORKING CASH FUND
LIABILITY, PROTECTION \& SETTLEMENT FUND

Total

| Outstanding Investments | Investment Interest Income |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\begin{gathered} \text { FY } 2017 \\ \text { Budget } \end{gathered}$ |  | Planned To Date |  | Earned To Date |
| \$ 45,863,648 | \$ | 50,000 | 16,667 | \$ | 66,582 |
| 25,300,146 |  | 40,000 | 13,333 |  | 37,343 |
| 8,286,783 |  | 10,600 | 3,533 |  | 11,891 |
| 21,612,863 |  | 25,000 | 8,333 |  | 28,864 |
| 9,594,452 |  | 15,000 | 5,000 |  | 14,251 |
| 8,927,823 |  | 13,000 | 4,333 |  | 13,978 |
| 15,759,863 |  | 25,000 | 8,333 |  | 22,667 |
| 98,066 |  | 750 | 250 |  | 250 |
| \$ 135,443,644 | \$ | 179,350 | 59,783 | \$ | 195,826 |

PMA Financial Network Inc.

## Portfolio \& Rebate

 Liability ReportDate of Issue $0205 / 09$
\$156,092,539.15
\$156,092,539.15

Today's Date
Arbitrage Allowable Yield
10/31/16

Portfolio Return for Arbitrage Purposes


PMA Financial Network Inc.

## Portfolio \& Rebate

 Liability Report| Date of Issue | $02 / 05 / 09$ |
| :--- | :---: |
| Original Bond Proceeds | $\$ 156,092,539.15$ |
| Original Expense Budget | $\$ 156,092,539.15$ |
| Current Projected Expenses | $\$ 163,019,795.60$ |
| Original Interest Income: | $\$ 10,602,703.00$ |
| Total Estimated Interest Income | $\$ 6,927,256.45$ |

Today's Date
Arbitrage Allowable Yield
10/31/16

Portfolio Return for Arbitrage Purpose
Anticipated Arbitrage Rebate
Above Arb. Line/(Below Arb. Line)
Total Estimated Interest Income $\quad \$ 6,927,256.45$

Weighted Average Life of Future Funded Expenses (Days)



PMA Financial Network Inc.
Portfolio \& Rebate Liability Report


PMA Financial Network Inc.

Portfolio \& Rebate Liability Report

|  | Date | Bond Proceeds | Investment Cost | Inv ID | EXPE | ES $\qquad$ | $\begin{aligned} & \hline \text { Cumulative } \\ & \text { Expenses } \end{aligned}$ | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description <br> Coupon |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 07/01/10 |  |  |  |  |  | \$0.00 |  | 22776 | \$47,031.25 | 0.00\% | \$29,383,180.67 |  |
|  | 07/07/10 |  | \$1,785,239.70 | 23472 |  |  | \$0.00 |  |  |  | 0.00\% | \$27,597,940.97 | Brown County WI CUSIP 1155116F9 |
|  | 07/15/10 |  |  |  |  |  | \$0.00 |  | 22668 | \$15,000.00 | 0.00\% | \$27,612,940,97 | Coupon |
|  | 07/20/10 |  | \$162,081.95 | 23474 |  |  | \$0.00 |  |  |  | 0.00\% | \$27,450,859.02 | Indian Prarie SD \#204 CUSIP 262608QT2 |
|  | 07/20/10 |  | \$2,097,680.00 | 23475 |  |  | \$0.00 |  |  |  | 0.00\% | \$25,353,179.02 | Indian Prarie SD \#204 CUSIP 262608QV7 |
|  | 07/31/10 |  | 2,007,680.00 |  |  |  | \$0.00 |  |  | \$230.03 | 0.00\% | \$25,353,409.05 | Federated Interest |
|  | 08/01/10 |  |  |  |  |  | \$0.00 |  | 22473 | \$192,625.00 | 0.00\% | \$25,546,034.05 | Coupon |
|  | 08/01/10 |  |  |  |  |  | \$0.00 |  | 22478 | \$12,512.50 | 0.00\% | \$25,558,546.55 | Coupon |
|  | 08/01/10 |  |  |  |  |  | \$0.00 |  | 22508 | \$64,000.00 | 0.00\% | \$25,622,546.55 | Coupon |
|  | 08/01/10 |  |  |  |  |  | \$0.00 |  | 22509 | \$80,000.00 | 0.00\% | \$25,702,546.55 | Coupon |
|  | 08/01/10 |  |  |  |  |  | \$0.00 |  | 22626 | \$16,250.00 | 0.00\% | \$25,718,796.55 | Coupon |
|  | 08/01/10 |  |  |  |  |  | \$0.00 |  | 22680 | \$82,012.50 | 0.00\% | \$25,800,809.05 | Coupon |
|  | 08/01/10 |  |  |  |  |  | \$0.00 |  | 22870 | \$86,250.00 | 0.00\% | \$25,887,059.05 | Coupon |
|  | 08/01/10 |  |  |  |  |  | \$0.00 |  | 22909 | \$33,750.00 | 0.00\% | \$25,920,809.05 | Coupon |
| 75\% | 08/01/10 |  |  |  |  |  | \$0.00 |  | 22910 | \$33,750.00 | 0.00\% | \$25,954,559.05 | Coupon |
|  | 08/15/10 |  |  |  |  |  | \$0.00 |  | 22479 | \$26,250.00 | 0.00\% | \$25,980,809.05 | Coupon |
|  | 08/15/10 |  |  |  |  |  | \$0.00 |  | 22493 | \$77,500.00 | 0.00\% | \$26,058,309.05 | Coupon |
|  | 08/20/10 |  | \$1,427,350.18 | 23559 |  |  | \$0.00 |  |  |  | 0.00\% | \$24,630,958.87 | Dublin, OH School Disitrict CUSIP 26371GMC1 |
|  | 08/31/10 |  |  |  |  |  | \$0.00 |  |  | \$216.05 | 0.00\% | \$24,631,174.92 | Federated Interest |
|  | 09/01/10 |  |  |  |  |  | \$0.00 | \$51,975.00 | 22546 |  | 0.00\% | \$24,683,149.92 | Coupon |
|  | 09/01/10 |  |  |  |  |  | \$0.00 |  | 22548 | \$22,575.00 | 0.00\% | \$24,705,724.92 |  |
|  | 09/01/10 |  |  |  |  |  | \$0.00 |  | 22566 | \$65,250.00 | 0.00\% | \$24,770,974.92 | Coupon |
|  | 09/01/10 |  |  |  |  |  | \$0.00 |  | 23299 | \$21,850.00 | 0.00\% | \$24,792,824.92 | Coupon |
|  | 09/01/10 |  |  |  |  |  | \$0.00 |  | 22474 | \$37,750.00 | 0.00\% | \$24,830,574.92 | Coupon |
|  | 09/01/10 |  |  |  |  |  | \$0.00 |  | 22487 | \$125,000.00 | 0.00\% | \$24,955,574.92 | Coupon |
|  | 09/22/10 |  | \$207,886.40 | 23609 |  |  | \$0.00 |  |  |  | 0.00\% | \$24,747,688.52 | Arlington Heights, IL CUSIP 041447YF4 |
|  | 09/22/10 |  | \$218,706.60 | 23610 |  |  | \$0.00 |  |  |  | 0.00\% | \$24,528,981.92 | Arlington Heights, IL CUSIP 041447YG2 |
|  | 09/24/10 |  |  |  | \$2.572.154.25 | \$0.00 | \$0.00 |  |  |  | 0.00\% | \$24,528,981.92 | Expenses |
|  | 09/30/10 |  |  |  |  |  | \$0.00 |  |  | \$204.12 | 0.00\% | \$24,529,186.04 | Federated Interest |
|  | 09/30/10 |  |  |  |  |  | \$0.00 |  |  |  | 0.00\% | \$24,529,186,04 |  |
|  | 10/01/10 |  |  |  |  |  | \$0.00 |  | 22491 | \$27,500.00 | 0.00\% | \$24,556,686,04 | Coupon |
|  | 10/01/10 |  |  |  |  |  | \$0.00 |  | 22547 | \$100,000.00 | 0.00\% | \$24,656,686.04 | Coupon |
|  | 10/01/10 |  |  |  |  |  | \$0.00 |  | 23294 | \$29,550.00 | 0.00\% | \$24,686,236.04 | Coupon |
|  | 10/01/10 |  |  |  |  |  | \$0.00 |  | 23295 | \$18,750.00 | 0.00\% | \$24,704,986.04 | Coupon |
|  | 10/31/10 |  |  |  |  |  | \$0.00 |  |  | \$209.87 | 0.00\% | \$24,705,195.91 | Federated Interest |
|  | 11/01/10 |  |  |  |  |  | \$0.00 |  | 22499 | \$122,000.00 | 0.00\% | \$24,827,195.91 | Coupon |
|  | $\underline{11 / 01 / 10}$ |  |  |  |  |  | \$0.00 |  | 22679 | \$21,993.75 | 0.00\% | \$24,849,189.66 | Coupon |
|  | 11/01/10 |  |  |  |  |  | \$0.00 |  | 22868 | \$31,250.00 $\$ 885000$ | 0.00\% | \$24,880,439.66 | Coupon |
|  | 11/15/10 |  |  |  |  |  | \$0.00 |  | 22466 | \$89,875.00 | 0.00\% | \$24,979,164.66 | Coupon |
|  | 11/30/10 |  |  |  |  |  | \$0.00 |  |  | \$204.92 | 0.00\% | \$24,979,369.58 | Federated Interest |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 23158 | \$3,687.50 | 0.00\% | \$24,983,057.08 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 22492 | \$25,000.00 | 0.00\% | \$25,008,057.08 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 22500 | \$27,500.00 | 0.00\% | \$25,035,557.08 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 22507 | \$26,500.00 | 0.00\% | \$25,062,057.08 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 22512 | \$8,606.25 | 0.00\% | \$25,070,663.33 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 22513 | \$8,500.00 | 0.00\% | \$25,079,163.33 | Coupon |
|  | $\frac{12 / 01 / 10}{120110}$ |  |  |  |  |  | \$0.00 |  | 22514 | \$8,500.00 | 0.00\% | \$25,087,663.33 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 | \$800,000.00 | 22514 |  | 0.00\% | \$25,887,663.33 | CUSIP \#215543JP5 Main Township HS AA+ |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | $22515$ | \$11,756.25 | 0.00\% | \$25,899,419.58 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | $\frac{22567}{22871}$ | \$74,900.00 | 0.00\% | \$25,974,319.58 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 | \$375,000.00 | 23072 | \$3,750.00 | 0.00\% | \$26,396,194.58 | Wilmette, IL |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 23073 | \$6,350.00 | 0.00\% | \$26,402,544.58 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 23074 | \$10,687.50 | 0.00\% | \$26,413,232.08 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 23105 | \$30,000.00 | 0.00\% | \$26,443,232.08 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 23157 | \$2,875.00 | 0.00\% | \$26,446,107.08 | Coupon |
|  | 12/01/10 |  |  |  |  |  | $\$ 0.00$ $\$ 0.00$ |  | $\frac{23158}{23160}$ | $\$ 3,562.50$ <br> $\$ 3,812.50$ | 0.00\% | \$ ${ }^{\text {\$26,449,669.58 }}$ | Coupon <br> Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 |  | 23356 | \$8,600.00 | 0.00\% | \$26,462,082.08 | Coupon |
|  | 12/01/10 |  |  |  |  |  | \$0.00 | \$860,000.00 | 23356 |  | 0.00\% | \$27,322,082.08 | Schaumberg IL CUSIP 806347JJO |

PMA Financial Network Inc.

## Portfolio \& Rebate Liability Report



PMA Financial Network Inc.

Portfolio \& Rebate Liability Report

| Date | Bond Proceeds | Investment Cost | Inv ID | $\frac{\text { EXPE }}{\text { Projected }}$ | $\begin{gathered} \text { ES } \\ \text { Actual } \end{gathered}$ | Cumulative Expenses | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 05/01/11 |  |  |  |  |  | \$921,265.10 |  | 22868 | \$31,250.00 | 0.57\% | \$29,033,316.69 | Coupon |
| 05/01/11 |  |  |  |  |  | \$921,265.10 | \$1,250,000.00 | 22868 |  | 0.57\% | \$30,283,316.69 | CUSIP \# 61334OD96 Montgomery County,MD AAA/Aaa |
| 05/01/11 |  |  |  |  |  | \$921,265.10 |  | 23472 | \$13,275.00 | 0.57\% | \$30,296,591.69 | Coupon |
| 05/15/11 |  |  |  |  |  | \$921,265.10 |  | 22466 | \$89,875.00 | 0.57\% | \$30,386,466.69 | Coupon |
| 05/15/11 |  |  |  |  |  | \$921,265.10 |  | 22493 | \$0.00 | 0.57\% | \$30,386,466.69 | Coupon |
| 05/31/11 |  |  |  |  |  | \$921,265.10 |  |  | \$257.39 | 0.57\% | \$30,386,724.08 | Federated Interest |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 21159 | \$3,687.50 | 0.57\% | \$30,390,411.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 22492 | \$25,000.00 | 0.57\% | \$30,415,411.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 22500 | \$27,500.00 | 0.57\% | \$30,442,911.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 22507 | \$26,500.00 | 0.57\% | \$30,469,411.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 22512 | \$8,606.25 | 0.57\% | \$30,478,017.83 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 22513 | \$8,500.00 | 0.57\% | \$30,486,517.83 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 22515 | \$11,756.25 | 0.57\% | \$30,498,274.08 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 22567 | \$74,900.00 | 0.57\% | \$30,573,174.08 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 22871 | \$43,125.00 | 0.57\% | \$30,616,299.08 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23105 | \$30,000.00 | 0.57\% | \$30,646,299.08 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23157 | \$2,875.00 | 0.57\% | \$30,649,174.08 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23158 | \$3,562.50 | 0.57\% | \$30,652,736.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23160 | \$3,812.50 | 0.57\% | \$30,656,549.08 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23357 | \$6,000.00 | 0.57\% | \$30,662,549.08 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23358 | \$6,037.50 | 0.57\% | \$30,668,586.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23359 | \$6,150.00 | 0.57\% | \$30,674,736.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23360 | \$8,350.00 | 0.57\% | \$30,683,086.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23371 | \$3,750.00 | 0.57\% | \$30,686,836.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23559 | \$25,400.00 | 0.57\% | \$30,712,236.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23609 | \$1,537.50 | 0.57\% | \$30,713,774.08 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23610 | \$1,612.50 | 0.57\% | \$30,715,386.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23907 | \$5,000.00 | 0.57\% | \$30,720,386.58 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23971 | \$18,578.13 | 0.57\% | \$30,738,964.71 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23073 | \$6,350.00 | 0.57\% | \$30,745,314.71 | Coupon |
| 06/01/11 |  |  |  |  |  | \$921,265.10 |  | 23074 | \$10,687.50 | 0.57\% | \$30,756,002.21 | Coupon |
| 06/01/11 |  | \$1,993,708.00 | 24289 |  |  | \$921,265.10 |  |  |  | 0.57\% | \$28,762,294.21 | Lees Summit, MO CUSIP 524282LL2 |
| 06/02/11 |  | \$796,589.81 | 24313 |  |  | \$921,265.10 |  |  |  | 0.57\% | \$27,965,704.40 | Coppell Texas Independent School Disitrict CUSIP 217489 Q22 |
| 06/15/11 |  |  |  |  |  | \$921,265.10 |  | 22604 | \$36,700.00 | 0.57\% | \$28,002,404.40 | Coupon |
| 06/15/11 |  |  |  |  |  | \$921,265.10 |  | 22646 | \$25,875.00 | 0.57\% | \$28,028,279.40 | Coupon |
| 06/15/11 |  |  |  |  |  | \$921,265.10 |  | 22892 | \$25,000.00 | 0.57\% | \$28,053,279.40 | Coupon |
| 06/15/11 |  |  |  |  |  | \$921,265.10 |  | 23302 | \$9,300.00 | 0.57\% | \$28,062,579.40 | Coupon |
| 06/15/11 |  |  |  |  |  | \$921,265.10 |  | 23303 | \$9,150.00 | 0.57\% | \$28,071,729.40 | Coupon |
| 06/15/11 |  |  |  |  |  | \$921,265.10 |  | 23911 | \$50,000.00 | 0.57\% | \$28,121,729.40 | Coupon |
| 06/23/11 |  |  |  | \$4.530,682.01 | \$841,229.71 | \$1,762,494.81 |  |  |  | 1.08\% | \$27,280,499.69 | Expenses |
| 06/30/11 |  |  |  |  |  | \$1,762,494.81 |  | 23474 | \$2,325.00 | 1.08\% | \$27,282,824.69 | Coupon |
| 06/30/11 |  |  |  |  |  | \$1,762,494.81 |  | 23475 | \$30,000.00 | 1.08\% | \$27,312,824.69 | Coupon |
| 06/30/11 |  |  |  |  |  | \$1,762,494.81 |  |  | \$229.37 | 1.08\% | \$27,313,054.06 | Federated Interest |
| 07/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22477 | \$181,750.00 | 1.08\% | \$27,494,804.06 |  |
| 07/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22485 | \$125,000.00 | 1.08\% | \$27,619,804.06 | Coupon |
| 07/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22497 | \$125,000.00 | 1.08\% | \$27,744,804.06 | Coupon |
| 07/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22698 | \$84,875.00 | 1.08\% | \$27,829,679.06 | Coupon |
| 07/01/11 |  |  |  |  |  | \$1,762,494.81 | \$3,395,000.00 | 22698 |  | 1.08\% | \$31,224,679.06 | CUSIP \#917542MT6 Utah State, S\&P AAA Moody's Aaa |
| 07/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22776 | \$47,031.25 | 1.08\% | \$31,271,710.31 | Coupon |
| 07/01/11 |  |  |  |  |  | \$1,762,494.81 | \$1,750,000.00 | 22776 |  | 1.08\% | \$33,021,710.31 | CUSIP \#917542KY7 Utah State, S\&P AAA/Moody's Aaa |
| 07/15/11 |  |  |  |  |  | \$1,762,494.81 |  | 22668 | \$15,000.00 | 1.08\% | \$33,036,710.31 | Coupon |
| 07/15/11 |  |  |  |  |  | \$1,762,494.81 | \$1,000,000.00 | 22668 |  | 1.08\% | \$34,036,710.31 | CUSIP \#953106K26 West Hartford, CT S\&P AAA Moody's Aaa |
| 07/26/11 |  | \$548,087.17 | 24551 |  |  | \$1,762,494.81 |  |  |  | 1.08\% | \$33,488,623.14 | CUSIP 041465KBO Arlington Heights IL Park Disitrict Moody's Aaa |
| 07/31/11 |  |  |  |  |  | \$1,762,494.81 |  |  | \$284.41 | 1.08\% | \$33,488,907.55 | Federated Interest |
| 08/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22473 | \$192,625.00 | 1.08\% | \$33,681,532.55 | Coupon |
| 08/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22478 | \$12,512.50 | 1.08\% | \$33,694,045.05 | Coupon |
| 08/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22508 | \$64,000.00 | 1.08\% | \$33,758,045.05 | Coupon |
| 08/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22509 | \$80,000.00 | 1.08\% | \$33,838,045.05 | Coupon |
| 08/01/11 |  |  |  |  |  | \$1,762,494.81 |  | 22626 | \$16,250.00 | 1.08\% | \$33,854,295.05 | Coupon |
| $\frac{08 / 01 / 11}{08 / 01 / 11}$ |  |  |  |  |  | \$1,762,494.81 | \$3,645,000,00 | 22680 | \$82,012.50 | 1.08\% | \$33,936,307.55 | Coupon |
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PMA Financial Network Inc.
Portfolio \& Rebate Liability Report

| Investment Cost | Inv ID |
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| \$415,853.43 | 25251 |
| \$332,894.25 | 25252 |
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| Date of Issue | $02 / 05 / 09$ |
| :--- | :---: |
| Original Bond Proceeds | $\$ 156,092,539.15$ |
| Original Expense Budget | $\$ 156,092,539.15$ |
| Current Projected Expenses | $\$ 163,019,795.60$ |
| Original Interest Income: | $\$ 10,602,703.00$ |
| Total Estimated Interest Income | $\$ 6,927,256.45$ |

Today's Date
Arbitrage Allowable Yield
10/31/16

Portfolio Return for Arbitrage Purpose
Anticipated Arbitrage Rebate
Above Arb. Line/(Below Arb. Line)
Weighted Average Life of Future Funded Expenses (Days)


# PMA Financial Network Inc. 

Portfolio \& Rebate Liability Report


PMA Financial Network Inc.

Portfolio \& Rebate Liability Report

| Date of Issue | $02 / 05 / 09$ |
| :--- | :---: |
| Original Bond Proceeds | $\$ 156,092,539.15$ |
| Original Expense Budget | $\$ 156,092,539.15$ |
| Current Projected Expenses | $\$ 163,019,795.60$ |
| Original Interest Income: | $\$ 10,602,703.00$ |
| Total Estimated Interest Income | $\$ 6,927,256.45$ |

Today's Date

## Arbitrage Allowable Yield

10/31/16

Portfolio Return for Arbitrage Purpose

| Date | Bond Proceeds | Investment Cost | Inv ID | Proiected | SES | Cumulative | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 22515 | \$11,756.25 | 1.54\% | \$51,715,604.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 22567 | \$74,900.00 | 1.54\% | \$51,790,504.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 22871 | \$43,125.00 | 1.54\% | \$51,833,629.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  |  | \$10,687.50 | 1.54\% | \$51,844,316.97 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 23158 | \$3,562.50 | 1.54\% | \$51,847,879.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 23160 | \$3,812.50 | 1.54\% | \$51,851,691.97 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 23358 | \$6,037.50 | 1.54\% | \$51,857,729.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 23359 | \$6,150.00 | 1.54\% | \$51,863,879.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 23360 | \$8,350.00 | 1.54\% | \$51,872,229.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 23559 | \$25,400.00 | 1.54\% | \$51,897,629.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 23609 | \$1,537.50 | 1.54\% | \$51,899,166.97 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 23610 | \$1,612.50 | 1.54\% | \$51,900,779.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 24551 | \$5,250.00 | 1.54\% | \$51,906,029.47 | Coupon |
| 06/01/12 |  |  |  |  |  | \$2,513,078.88 |  | 26146 | \$6,000.00 | 1.54\% | \$51,912,029.47 | Coupon |
| 06/14/12 |  |  |  | \$4,639,785.78 | \$909,933.83 | \$3,423,012.71 |  |  |  | 2.10\% | \$51,002,095.64 | Expenses |
| 06/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 22604 | \$36,700.00 | 2.10\% | \$51,038,795.64 | Coupon |
| 06/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 22646 | \$25,875.00 | 2.10\% | \$51,064,670.64 | Coupon |
| 06/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 22892 | \$25,000.00 | 2.10\% | \$51,089,670.64 | Coupon |
| 06/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 23302 | \$9,300.00 | 2.10\% | \$51,098,970.64 | Coupon |
| 06/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 23911 | \$50,000.00 | 2.10\% | \$51,148,970.64 | Coupon |
| 06/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 24122 | \$8,000.00 | 2.10\% | \$51,156,970.64 | Coupon |
| 06/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 26157 | \$8,200.00 | 2.10\% | \$51,165,170.64 | Coupon |
| 06/15/12 |  |  |  |  |  | \$3,423,012.71 |  |  | \$75,000.00 | 2.10\% | \$51,240, 170.64 | Coupon |
| 06/30/12 |  |  |  |  |  | \$3,423,012.71 |  |  | \$421.97 | 2.10\% | \$51,240,592.61 | Federated Interest |
| 07/01/12 |  |  |  |  |  | \$3,423,012.71 |  | 22477 | \$181,750.00 | 2.10\% | \$51,422,342.61 | Coupon |
| 07/01/12 |  |  |  |  |  | \$3,423,012.71 |  | 22485 | \$125,000.00 | 2.10\% | \$51,547,342.61 | Coupon |
| 07/01/12 |  |  |  |  |  | \$3,423,012.71 |  | 22497 | \$125,000.00 | 2.10\% | \$51,672,342.61 | Coupon |
| 07/02/12 |  |  |  |  |  | \$3,423,012.71 |  | 23474 | \$2,325.00 | 2.10\% | \$51,674,667.61 | Coupon |
| 07/02/12 |  |  |  |  |  | \$3,423,012.71 |  | 23475 | \$30,000.00 | 2.10\% | \$51,704,667.61 | Coupon |
| 07/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 26138 | \$8,750.00 | 2.10\% | \$51,713,417.61 | Coupon |
| 07/31/12 |  |  |  |  |  | \$3,423,012.71 |  |  | \$437.59 | 2.10\% | \$51,713,855.20 | Federated Interest |
| 08/01/12 |  |  |  |  |  | \$3,423,012.71 | \$7,705,000.00 | 22473 | \$192,625.00 | 2.10\% | \$59,611,480.20 | CUSIP \# 64966GYV8 New York City, NY S\&P AA / Moody's Aa3 |
| 08/01/12 |  |  |  |  |  | \$3,423,012.71 |  | 22478 | \$12,512.50 | 2.10\% | \$59,623,992.70 | Coupon |
| 08/01/12 |  |  |  |  |  | \$3,423,012.71 |  | 22508 | \$64,000.00 | 2.10\% | \$59,687,992.70 | Coupon |
| 08/01/12 |  |  |  |  |  | \$3,423,012.71 |  | 22509 | \$80,000.00 | 2.10\% | \$59,767,992.70 | Coupon |
| 08/01/12 |  |  |  |  |  | \$3,423,012.71 |  | 22626 | \$16,250.00 | 2.10\% | \$59,784,242.70 | Coupon |
| 08/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 22479 | \$26,250.00 | 2.10\% | \$59,810,492.70 | Coupon |
| 08/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 22493 | \$77,500.00 | 2.10\% | \$59,887,992.70 | Coupon |
| 08/15/12 |  |  |  |  |  | \$3,423,012.71 |  | 24313 | \$7,700.00 | 2.10\% | \$59,895,692.70 | Coupon |
| 08/31/12 |  |  |  | \$0.00 | \$1,445,801.33 | \$4,868,814.04 |  |  |  | 2.99\% | \$58,449,891.37 | Expenses |
| 08/31/12 |  |  |  |  |  | \$4,868,814.04 |  |  | \$507.90 | 2.99\% | \$58,450,399.27 | Federated Interest |
| 09/01/12 |  |  |  |  |  | \$4,868,814.04 |  | 22487 | \$125,000.00 | 2.99\% | \$58,575,399.27 |  |
| 09/01112 |  |  |  |  |  | \$4,868,814.04 |  | 22546 | \$51,975.00 | 2.99\% | \$58,627,374.27 | Coupon |
| 09/01/12 |  |  |  |  |  | \$4,868,814.04 |  | 22548 | \$22,575.00 | 2.99\% | \$58,649,949.27 |  |
| 09/01/12 |  |  |  |  |  | \$4,868,814.04 |  | 22566 | \$65,250.00 | 2.99\% | \$58,715,199.27 | Coupon |
| 09/01/12 |  |  |  |  |  | \$4,868,814.04 |  | 26186 | \$13,125.00 | 2.99\% | \$588,728,324.27 | Coupon |
| 09/01/12 |  |  |  |  |  | \$4,868,814.04 |  | 22474 | \$37,750.00 | 2.99\% | \$58,766,074.27 | Coupon |
| 09/04/12 |  |  |  |  | \$4,539,103.53 | \$9,407,917.57 |  |  |  | 5.77\% | $\$ 54,226,970.74$ | Expense that should have occurred on 11/22/10, mistakenly taken for Referendum Bonds |
| 09/18/12 |  |  |  | \$4,661,110.53 | \$1,522,946.44 | \$10,930,864.01 |  |  | \$441.39 | 6.71\% | \$52,704,024.30 $\$ 52704.465 .69$ | Expense |
| 090/01/12 |  |  |  |  |  | \$10,930,864.01.01 |  | 22491 | \$4, $\mathbf{\$ 2 7 , 5 0 0 . 0 0}$ | $6.71 \%$ | \$52,704,465.69 | Cederated Interest |
| 10/01/12 |  |  |  |  |  | \$10,930,864.01 | \$4,000,000.00 | 22547 |  | 6.71\% | \$56,731,965.69 | CUSIP \#3733832W7 Georgia, Moody's Aaa S\&P AAA |
| 10/01/12 |  |  |  |  |  | \$10,930,864.01 |  | 22547 | \$100,000.00 | 6.71\% | \$56,831,965.69 | Coupon |
| 10/01/12 |  |  |  |  |  | \$10,930,864.01 |  | 24289 | \$28,500.00 | 6.71\% | \$56,860,465.69 | Coupon |
| 10/01/12 |  |  |  |  |  | \$10,930,864.01 |  | 25252 | \$3,250.00 | 6.71\% | \$56,863,715.69 | Collierville, TN REF CUSIP 194702VU7 |
| 10/11/12 |  |  |  |  |  | \$10,930,864.01 |  |  | (\$810.81) | 6.71\% | \$56,862,904.88 | Interest that was earned on \$4,539,103.53 from 11/22/10-9/4/12 |
| 10/24/12 |  |  |  | \$307.873.56 | \$307,873.56 | \$11,238,737.57 |  |  |  | 6.89\% | \$56,555,031.32 |  |
| 10/31/12 |  |  |  |  |  | \$11,238,737.57 |  |  | \$484.68 | 6.89\% | \$56,557,516.00 | Federated Interest plus addiional interst of 2.34 |
| 11/01/12 |  |  |  |  |  | \$11,238,737.57 |  | 22499 | \$122,000.00 | 6.89\% | \$56,677,516.00 | Coupon |
| $\begin{aligned} & \frac{11 / 01 / 12}{11 /(0 / 11} \end{aligned}$ |  |  |  | 510374369 | \$103743692 | \$11,238,737.57 |  | 23472 | \$13,275.00 | 6.89\% | \$56,690,791.00 | Coupon |
|  |  |  |  |  | \$1,037,436.92 | \$12,276,174.49 |  |  |  |  | \$55,653,354.08 | Expense |

PMA Financial Network Inc.
Portfolio \& Rebate Liability Report

| Date | Bond Proceeds | Investment Cost | Inv ID | $\frac{\text { EXPE }}{\text { Projected }}$ | SES Actual | Cumulative Expenses | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 11/15/12 |  |  |  |  |  | \$12,276,174.49 |  | 22466 | \$89,875.00 | 7.53\% | \$55,743,229.08 | Coupon |
| 11/30/12 |  |  |  |  |  | \$12,276,174.49 |  |  | \$458.10 | 7.53\% | \$55,743,687.18 | Federated Interest |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23074 | \$10,687.50 | 7.53\% | \$55,754,374.68 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23158 | \$3,562.50 | 7.53\% | \$55,757,937.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 22492 | \$25,000.00 | 7.53\% | \$55,782,937.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 22500 | \$27,500.00 | 7.53\% | \$55,810,437.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 22507 | \$26,500.00 | 7.53\% | \$55,836,937.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 22512 | \$8,606.25 | 7.53\% | \$55,845,543.43 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 | \$810,000.00 | 22512 |  | 7.53\% | \$56,655,543.43 | CUSIP \#215543JR1 Main Township HS, AA+ |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 22515 | \$11,756.25 | 7.53\% | \$56,667,299.68 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 | \$0.00 | 22567 | \$74,900.00 | 7.53\% | \$56,742,199.68 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 22871 | \$43,125.00 | 7.53\% | \$56,785,324.68 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 | \$1,500,000.00 | 22871 |  | 7.53\% | \$58,285,324.68 | CUSIP \# 509076AL9 Lake County Sch Dist 112 S\&P AAA/AA1 |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23158 | \$3,687.50 | 7.53\% | \$58,289,012.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23160 | \$3,812.50 | 7.53\% | \$58,292,824.68 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23358 | \$6,037.50 | 7.53\% | \$58,298,862.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 | \$805,000.00 | 23358 |  | 7.53\% | \$59,103,862.18 | Schaumberg IL CUSIP806347JJL5 |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23359 | \$6,150.00 | 7.53\% | \$59,110,012.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23360 | \$8,350.00 | 7.53\% | \$59,118,362.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23559 | \$25,400.00 | 7.53\% | \$59,143,762.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 | \$205,000.00 | 23609 |  | 7.53\% | \$59,348,762.18 | Arlington Heights, IL CUSIP 041447YF4 |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23609 | \$1,537.50 | 7.53\% | \$59,350,299.68 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 23610 | \$1,612.50 | 7.53\% | \$59,351,912.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 24551 | \$5,250.00 | 7.53\% | \$59,357,162.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  | 26146 | \$6,000.00 | 7.53\% | \$59,363,162.18 | Coupon |
| 12/01/12 |  |  |  |  |  | \$12,276,174.49 |  |  | \$24,401.67 | 7.53\% | \$59,387,563.85 | Coupon |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 |  | 22604 | \$36,700.00 | 7.53\% | \$59,424,263,85 | Coupon |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 |  | 22646 | \$25,875.00 | 7.53\% | \$59,450,138.85 | Coupon |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 |  | 22892 | \$25,000.00 | 7.53\% | \$59,475,138.85 | Coupon |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 |  | 23302 | \$9,300.00 | 7.53\% | \$59,484,438.85 | Coupon |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 | \$930,000.00 | 23302 |  | 7.53\% | \$60,414,438.85 | Downers Grove SD 58 CUSIP 263165GJ5 Moody's Aa2 |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 |  | 23911 | \$50,000.00 | 7.53\% | \$60,464,438.85 | Coupon |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 |  | 24122 | \$8,000.00 | 7.53\% | \$60,472,438.85 | Coupon |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 |  | 25733 | \$75,000.00 | 7.53\% | \$60,547,438.85 | Coupon |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 |  | 26157 | \$8,200.00 | 7.53\% | \$60,555,638.85 | Coupon |
| 12/15/12 |  |  |  |  |  | \$12,276,174.49 | \$400,000.00 | 24122 |  | 7.53\% | \$60,955,638.85 | Salt lake County Utah Series A |
| 12/30/12 |  |  |  |  |  | \$12,276,174.49 |  | 23474 | \$2,325.00 | 7.53\% | \$60,957,963.85 | Coupon |
| 12/30/12 |  |  |  |  |  | \$12,276,174.49 | \$155,000.00 | 23474 |  | 7.53\% | \$61,112,963.85 | Indian Prarie SD \#204 CUSIP 262608QT2 |
| 12/30/12 |  |  |  |  |  | \$12,276,174.49 |  | 23475 | \$30,000.00 | 7.53\% | \$61,142,963.85 | Coupon |
| 12/31/12 |  |  |  |  |  | \$12,276,174.49 |  |  | \$909.14 | 7.53\% | \$61,143,872.99 | Federated Interest |
| 12/31/12 |  |  |  | \$4,681,982.64 | \$0.00 | \$12,276,174.49 |  |  |  | 7.53\% | \$61,143,872.99 |  |
| 01/01/13 |  |  |  |  |  | \$12,276,174.49 |  | 22477 | \$181,750.00 | 7.53\% | \$61,325,622.99 |  |
| 01/01/13 |  |  |  |  |  | \$12,276,174.49 |  | 22485 | \$125,000.00 | 7.53\% | \$61,450,622.99 | Coupon |
| 01/01/13 |  |  |  |  |  | \$12,276,174.49 |  | 22497 | \$125,000.00 | 7.53\% | \$61,575,622.99 | Coupon |
| 01/07/13 |  |  |  | \$452.482.86 | \$452,482.86 | \$12,728,657.35 |  |  |  | 7.81\% | \$61,123,140.13 | Expenses |
| 01/08/13 |  | \$537,038.25 | 28835 |  |  | \$12,728,657,35 |  |  |  | 7.81\% | \$60,586,101.88 | Forsyt County NC CUSIP 346623AA9 |
| 01/15/13 |  |  |  |  |  | \$12,728,657,35 |  | 26138 | \$8,750.00 | 7.81\% | \$60,594,851.88 | Coupon |
| 01/31/13 |  |  |  |  |  | \$12,728,657.35 |  |  | \$516.25 | 7.81\% | \$60,595,368.13 | Federated Interest |
| 02/01/13 |  |  |  |  |  | \$12,728,657.35 |  | 22478 | \$12,512.50 | 7.81\% | \$60,607,880.63 | Coupon |
| 02/01/13 |  |  |  |  |  | \$12,728,657.35 |  | 22508 | \$64,000.00 | 7.81\% | \$60,671,880,63 | Coupon |
| 02/01/13 |  |  |  |  |  | \$12,728,657.35 |  | 22509 | \$80,000.00 | 7.81\% | \$60,751,880,63 | Coupon |
| 02/01/13 |  |  |  |  |  | \$12,728,657,35 |  | 22626 | \$16,250.00 | 7.81\% | \$60,768,130.63 | Coupon |
| 02/15/13 |  |  |  |  |  | \$12,728,657.35 | \$875,000.00 | 22479 |  | 7.81\% | \$61,643,130.63 | CUSIP \# 646039FS1 New Jersey S\&P AA/Moody's Aa3 |
| 02/15/13 |  |  |  |  |  | \$12,728,657.35 |  | 22479 | \$26,250.00 | 7.81\% | \$61,669,380.63 | Coupon |
| 02/115/13 |  |  |  |  |  | \$12,728,657.35 |  | 22493 | \$77,500.00 | 7.81\% | \$61,746,880.63 | Coupon |
| 02/15/13 |  |  |  |  |  | \$12,728,657.35 | \$3,100,000.00 | 22493 |  | 7.81\% | \$64,846,880.63 | CUSIP \# 487694DT5 Keller School, TX S\&P AA/Moody's Aa3 |
| 02/15/13 |  |  |  |  |  | \$12,728,657.35 |  | 24313 | \$7,700.00 | 7.81\% | \$64,854,580.63 | Coupon |
| 02/19/13 |  | \$2,243,233.33 | 29284 |  |  | \$12,728,657.35 |  |  |  | 7.81\% | \$62,611,347.30 | CUSIP \#930863224 Wake County NC Moody's Aaa S\&P AAA |
| 02/27/13 |  |  |  | \$5,451,361.00 | \$5,451,361.00 | \$18,180,018.35 |  |  |  | 11.15\% | \$57,159,986.30 | Expenses |
| 02/28113 |  |  |  |  |  | \$18,180,018.35 |  |  | \$472.78 | 11.15\% | \$57,160,459.08 | Federated Interest |
| 03/01/13 |  |  |  |  |  | \$18,180,018.35 | \$5,000,000.00 | 22487 |  | 11.15\% | \$62,160,459.08 | CUSIP \# 930863N68 Wake County, NC S\&P AAA/Moody's Aaa |

PMA Financial Network Inc.
Portfolio \& Rebate Liability Report

| Date | Bond Proceeds | Investment Cost | Inv ID | $\frac{E X P E}{\text { Projected }}$ | $\begin{gathered} \text { ES } \\ \text { Actual } \end{gathered}$ | Cumulative Expenses | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 03/01/13 |  |  |  |  |  | \$18,180,018.35 |  | 22487 | \$125,000.00 | 11.15\% | \$62,285,459.08 |  |
| 03/01/13 |  |  |  |  |  | \$18,180,018.35 |  | 22546 | \$51,975.00 | 11.15\% | \$62,337,434.08 | Coupon |
| 03/01/13 |  |  |  |  |  | \$18,180,018.35 |  | 22548 | \$22,575.00 | 11.15\% | \$62,360,009.08 |  |
| 03/01/13 |  |  |  |  |  | \$18,180,018.35 |  | 22566 | \$65,250.00 | 11.15\% | \$62,425,259.08 | Coupon |
| 03/01/13 |  |  |  |  |  | \$18,180,018.35 |  | 26186 | \$13,125.00 | 11.15\% | \$62,438,384.08 | Coupon |
| 03/01/13 |  |  |  |  |  | \$18,180,018.35 |  | 22474 | \$37,750.00 | 11.15\% | \$62,476,134.08 | Coupon |
| 03/12/13 |  |  |  | \$4.736.194.29 | \$252,126.29 | \$18,432,144.64 |  |  |  | 11.31\% | \$62,224,007.79 |  |
| 03/31/13 |  |  |  |  |  | \$18,432,144.64 |  |  | \$529.32 | 11.31\% | \$62,224,537.11 | Federated Interest |
| 04/01/13 |  |  |  |  |  | \$18,432,144.64 |  | 22491 | \$27,500.00 | 11.31\% | \$62,252,037.11 | Coupon |
| 04/01/13 |  |  |  |  |  | \$18,432,144.64 |  | 24289 | \$28,500.00 | 11.31\% | \$62,280,537.11 | Coupon |
| 04/01/13 |  |  |  |  |  | \$18,432,144.64 | \$1,900,000.00 | 24289 |  | 11.31\% | \$64,180,537.11 | Lees Summit, MO CUSIP 524282LL2 |
| 04/01/13 |  |  |  |  |  | \$18,432,144.64 | \$325,000.00 | 25252 | \$3,250.00 | 11.31\% | \$64,508,787.11 | Collierville, TN REF CUSIP 194702VU7 |
| 04/01/13 |  |  |  |  |  | \$18,432,144.64 |  | 29284 | \$50,000.00 | 11.31\% | \$64,558,787.11 | Coupon |
| 04/30/13 |  |  |  |  |  | \$18,432,144.64 |  |  | \$530.70 | 11.31\% | \$64,559,317.81 | Federated Interest |
| 05/01/13 |  |  |  |  |  | \$18,432,144.64 |  | 22499 | \$122,000.00 | 11.31\% | \$64,681,317.81 | Coupon |
| 05/01/13 |  |  |  |  |  | \$18,432,144.64 |  | 23472 | \$13,275.00 | 11.31\% | \$64,694,592.81 | Coupon |
| 05/01/13 |  |  |  |  |  | \$18,432,144.64 |  | 28835 | \$3,295.83 | 11.31\% | \$64,697,888.64 | Coupon |
| 05/08/13 |  |  |  | \$231,898.40 | \$231,898.40 | \$18,664,043.04 |  |  |  | 11.45\% | \$64,465,990.24 | Expenses |
| 05/13/13 |  | \$521,141.50 | 29570 |  |  | \$18,664,043.04 |  |  |  | 11.45\% | \$63,944,848.74 | Wake County, NC 930863N84 |
| 05/15/13 |  |  |  |  |  | \$18,664,043.04 |  | 22466 | \$89,875.00 | 11.45\% | \$64,034,723.74 | Coupon |
| 05/115/13 |  | \$6,866,666.67 | 29577 |  |  | \$18,664,043.04 |  |  |  | 11.45\% | \$57,168,057.07 | Mecklenburg County NC 584002JB6 |
| 05/11/13 |  | \$1,506,181.44 | 29578 |  |  | \$18,664,043.04 |  |  |  | 11.45\% | \$55,661,875.63 | Bergen County NJ 083763 ER9 |
| 05/15/13 |  | \$1,247,090.67 | 29579 |  |  | \$18,664,043.04 |  |  |  | 11.45\% | \$54,414,784.96 | Monmouth County NJ 6095586X4 |
| 05/15/13 |  | \$852,520.71 | 29580 |  |  | \$18,664,043.04 |  |  |  | 11.45\% | \$53,562,264.25 | Charlotte NC 1610348C0 |
| 05/31/13 |  |  |  |  |  | \$18,664,043.04 |  |  | \$497.01 | 11.45\% | \$53,562,761.26 | Federated Interest |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 23074 | \$10,687.50 | 11.45\% | \$53,573,448.76 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 23559 | \$25,400.00 | 11.45\% | \$53,598,848.76 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 21159 | \$3,687.50 | 11.45\% | \$53,602,536.26 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  |  | \$0.00 | 11.45\% | \$53,602,536.26 |  |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 22492 | \$25,000.00 | 11.45\% | \$53,627,536.26 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 22500 | \$27,500.00 | 11.45\% | \$53,655,036.26 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 22507 | \$26,500.00 | 11.45\% | \$53,681,536.26 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 22515 | \$11,756.25 | 11.45\% | \$53,693,292.51 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 22567 | \$74,900.00 | 11.45\% | \$53,768,192.51 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 23158 | \$3,562.50 | 11.45\% | \$53,771,755.01 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 23160 | \$3,812.50 | 11.45\% | \$53,775,567.51 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 23359 | \$6,150.00 | 11.45\% | \$53,781,717.51 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 29580 | \$19,000.00 | 11.45\% | \$53,800,717.51 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 29579 | \$17,250.00 | 11.45\% | \$53,817,967.51 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 23360 | \$8,350.00 | 11.45\% | \$53,826,317.51 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 23610 | \$1,612.50 | 11.45\% | \$53,827,930.01 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 24551 | \$5,250.00 | 11.45\% | \$53,833,180.01 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  | 26146 | \$6,000.00 | 11.45\% | \$53,839,180.01 | Coupon |
| 06/01/13 |  |  |  |  |  | \$18,664,043.04 |  |  | \$18,150.00 | 11.45\% | \$53,857,330.01 | Coupon |
| 06/12/13 |  |  |  | \$4.758.560.66 | \$107,914.81 | \$18,771,957.85 |  |  |  | 11.52\% | \$53,749,415.20 |  |
| 06/115/13 |  |  |  |  |  | \$18,771,957.85 |  | 22604 | \$36,700.00 | 11.52\% | \$53,786,115.20 | Coupon |
| 06/15/13 |  |  |  |  |  | \$18,771,957.85 |  | 22646 | \$25,875.00 | 11.52\% | \$53,811,990.20 | Coupon |
| 06/15/13 |  |  |  |  |  | \$18,771,957.85 |  | 22892 | \$25,000.00 | 11.52\% | \$53,836,990.20 | Coupon |
| 06/115/13 |  |  |  |  |  | \$18,771,957.85 |  | 23911 | \$50,000.00 | 11.52\% | \$53,886,990.20 | Coupon |
| 06/15/13 |  |  |  |  |  | \$18,771,957.85 |  | 25733 | \$75,000.00 | 11.52\% | \$53,961,990.20 | Coupon |
| 06/15/13 |  |  |  |  |  | \$18,771,957.85 |  | 26157 | \$8,200.00 | 11.52\% | \$53,970,190.20 | Coupon |
| 06/30113 |  |  |  |  |  | \$18,771,957.85 |  |  | \$442.91 | 11.52\% | \$53,970,633.11 | Federated Interest |
| 07/01/13 |  |  |  |  |  | \$18,771,957.85 |  | 23475 | \$30,000.00 | 11.52\% | \$54,000,633.11 | Coupon 6-30-13 posted 7-1-13 |
| 07/01/13 |  |  |  |  |  | \$18,771,957.85 | \$7,270,000.00 | 22477 |  | 11.52\% | \$61,270,633.11 | CUSIP \# 93974BFB3 Washington S\&P AA/Moody's Aa1 |
| 07/01/13 |  |  |  |  |  | \$18,771,957.85 |  | 22477 | \$181,750.00 | 11.52\% | \$61,452,383.11 |  |
| 07/01/13 |  |  |  |  |  | \$18,771,957.85 |  | 22485 | \$125,000.00 | 11.52\% | \$61,577,383.11 | Coupon |
| 07/01/13 |  |  |  |  |  | \$18,771,957.85 |  | 22497 | \$125,000.00 | 11.52\% | \$61,702,383.11 | Coupon |
| 07/01/13 |  |  |  |  |  | \$18,771,957.85 | \$5,000,000.00 | 22497 |  | 11.52\% | \$66,702,383.11 | CUSIP \# 4197800S69 Hawaii S\&P AA/Moody's Aa2 |
| 07/15/13 |  |  |  |  |  | \$18,771,957.85 |  | 26138 | \$8,750.00 | 11.52\% | \$66,711,133.11 | Coupon |
| 07/10/13 |  |  |  | \$540.599.22 | \$540,599.22 | \$19,312,557.07 |  |  |  | 11.85\% | \$66,170,533.89 | Expenses |

PMA Financial Network Inc.

## Portfolio \& Rebate

 Liability Report| Date | Bond Proceeds | Investment Cost | Inv ID | $\begin{aligned} & E X P E \\ & \hline \text { Projected } \end{aligned}$ | ${ }_{\text {SES }}^{\text {Actual }}$ | Cumulative Expenses | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 08/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 22478 | \$12,512.50 | 11.85\% | \$66,183,609.77 | Coupon |
| 08/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 29577 | \$150,000.00 | 11.85\% | \$66,333,609.77 | Coupon |
| 08/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 22508 | \$64,000.00 | 11.85\% | \$66,397,609.77 | Coupon |
| 08/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 22509 | \$80,000.00 | 11.85\% | \$66,477,609.77 | Coupon |
| 08/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 22626 | \$16,250.00 | 11.85\% | \$66,493,859.77 | Coupon |
| 08/15/13 |  |  |  |  |  | \$19,312,557.07 |  | 24313 | \$7,700.00 | 11.85\% | \$66,501,559.77 | Coupon |
| 08/15/13 |  |  |  |  |  | \$19,312,557.07 | \$770,000.00 | 24313 |  | 11.85\% | \$67,271,559.77 | Coppell Texas Independent School Disitrict CUSIP 217489Q22 |
| 08/31/13 |  |  |  |  |  | \$19,312,557.07 |  |  | \$568.39 | 11.85\% | \$67,272,128.16 | Federated Interest |
| 09/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 22546 | \$51,975.00 | 11.85\% | \$67,324,103.16 | Coupon |
| 09/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 22548 | \$22,575.00 | 11.85\% | \$67,346,678.16 |  |
| 09/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 22566 | \$65,250.00 | 11.85\% | \$67,411,928.16 | Coupon |
| 09/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 26186 | \$13,125.00 | 11.85\% | \$67,425,053.16 | Coupon |
| 09/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 29570 | \$11,875.00 | 11.85\% | \$67,436,928.16 | Coupon |
| 09/01/13 |  |  |  |  |  | \$19,312,557.07 |  | 22474 | \$37,750.00 | 11.85\% | \$67,474,678.16 | Coupon |
| 09/11/13 |  |  |  | \$4.780,674.12 | \$519,549.97 | \$19,832,107.04 |  |  |  | 12.17\% | \$66,955,128.19 | Expenses |
| 09/13/13 |  | \$1,124,373.33 | 30569 |  |  | \$19,832,107.04 |  |  |  | 12.17\% | \$65,830,754.86 | Davis County, Utah School Disitrict CUSIP 239019D82 |
| 09/27/13 |  | \$1,141,707.78 | 30790 |  |  | \$19,832,107.04 |  |  |  | 12.17\% | \$64,689,047.08 | Maryland State CUSIP 574192E89 |
| 09/30/13 |  |  |  |  |  | \$19,832,107.04 |  |  | \$544.92 | 12.17\% | \$64,689,592.00 | Federated Interest |
| 10/01/13 |  |  |  |  |  | \$19,832,107.04 |  | 22491 | \$27,500.00 | 12.17\% | \$64,717,092.00 | Coupon |
| 10/01/13 |  |  |  |  |  | \$19,832,107.04 |  | 29284 | \$50,000.00 | 12.17\% | \$64,767,092.00 | Coupon |
| 10/07/13 |  |  |  | \$1,078,564.38 | \$1,078,564.38 | \$20,910,671.42 |  |  |  | 12.83\% | \$63,688,527.62 | Expenses |
| 10/31/13 |  |  |  |  |  | \$20,910,671.42 |  |  | \$542.75 | 12.83\% | \$63,689,070.37 | Federated Interest |
| 11/01/13 |  |  |  |  |  | \$20,910,671.42 |  | 29578 | \$22,750.00 | 12.83\% | \$63,711,820.37 | Coupon |
| 11/01/13 |  |  |  |  |  | \$20,910,671.42 |  | 22499 | \$122,000.00 | 12.83\% | \$63,833,820.37 | Coupon |
| 11/01/13 |  |  |  |  |  | \$20,910,671.42 |  | 23472 | \$13,275.00 | 12.83\% | \$63,847,095.37 | Coupon |
| 11/01/13 |  |  |  |  |  | \$20,910,671.42 |  | 28835 | \$5,250.00 | 12.83\% | \$63,852,345,37 | Coupon |
| 11/07/13 |  |  |  | \$908,049.80 | \$908,049.80 | \$21,818,721.22 |  |  |  | 13.38\% | \$62,944,295.57 | Expenses |
| 11/15/13 |  |  |  |  |  | \$21,818,721.22 |  | 22466 | \$89,875.00 | 13.38\% | \$63,034,170.57 | Coupon |
| 11/30/13 |  |  |  |  |  | \$21,818,721.22 |  |  | \$519.32 | 13.38\% | \$63,034,689.89 | Federated Interest |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 23074 | \$10,687.50 | 13.38\% | \$63,045,377.39 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 21159 | \$3,687.50 | 13.38\% | \$63,049,064.89 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 30569 | \$20,000.00 | 13.38\% | \$63,069,064.89 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 29579 | \$17,250.00 | 13.38\% | \$63,086,314.89 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 29580 | \$19,000.00 | 13.38\% | \$63,105,314.89 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 22492 | \$25,000.00 | 13.38\% | \$63,130,314.89 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 22500 | \$27,500.00 | 13.38\% | \$63,157,814.89 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 22507 | \$26,500.00 | 13.38\% | \$63,184,314.89 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 22515 | \$11,756.25 | 13.38\% | \$63,196,071.14 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 22567 | \$74,900.00 | 13.38\% | \$63,270,971.14 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 | \$285,000.00 | 23158 |  | 13.38\% | \$63,555,971.14 | Mount Prospect CUSIP \#622826SC0 S\&P AA |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 23158 | \$3,562.50 | 13.38\% | \$63,559,533.64 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 23160 | \$3,812.50 | 13.38\% | \$63,563,346.14 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 23359 | \$6,150.00 | 13.38\% | \$63,569,496.14 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 | \$820,000.00 | 23359 |  | 13.38\% | \$64,389,496.14 | Schaumberg IL CUSIP806347JM3 |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 23360 | \$8,350.00 | 13.38\% | \$64,397,846.14 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 | \$1,270,000.00 | 23559 | \$25,400.00 | 13.38\% | \$65,693,246.14 | Dublin School District CUSIP 26371GMC1 |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 | \$215,000.00 | 23610 |  | 13.38\% | \$65,908,246.14 | Arlington Heights, IL CUSIP 041447YG2 |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 23610 | \$1,612.50 | 13.38\% | \$65,909,858.64 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 24551 | \$5,250.00 | 13.38\% | \$65,915,108.64 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 | \$525,000.00 | 24551 |  | 13.38\% | \$66,440,108.64 | CUSIP 041465KBO Arlington Heights IL Park Disitrict Moody's Aaa |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  | 26146 | \$6,000.00 | 13.38\% | \$66,446, 108.64 | Coupon |
| 12/01/13 |  |  |  |  |  | \$21,818,721.22 |  |  | \$18,150.00 | 13.38\% | \$66,464,258.64 | Coupon |
| 12/10/13 |  |  |  | \$985.449.95 | \$985,449.95 | \$22,804,171.17 |  |  |  | 13.99\% | \$65,478,808.69 | Expenses |
| 12/15/13 |  |  |  |  |  | \$22,804, 171.17 |  | 22604 | \$36,700.00 | 13.99\% | \$65,515,508.69 | Coupon |
| 12/15/13 |  |  |  |  |  | \$22,804,171.17 |  | 22646 | \$25,875.00 | 13.99\% | \$65,541,383.69 | Coupon |
| 12/15/13 |  |  |  |  |  | \$22,804,171.17 |  | 22892 | \$25,000.00 | 13.99\% | \$65,566,383.69 | Coupon |
| 12/15/13 |  |  |  |  |  | \$22,804,171.17 |  | 23911 | \$50,000.00 | 13.99\% | \$65,616,383.69 | Coupon |
| 12/15/13 |  |  |  |  |  | \$22,804,171.17 | \$2,000,000.00 | 23911 |  | 13.99\% | \$67,616,383.69 | City of Columbus Ohio |
| 12/15/13 |  |  |  |  |  | \$22,804,171.17 | \$3,000,000.00 | 25733 |  | 13.99\% | \$70,616,383.69 | Stamford CT Series B |
| 12/15/13 |  |  |  |  |  | \$22,804,171.17 |  | 25733 | \$75,000.00 | 13.99\% | \$70,691,383.69 | Coupon |

PMA Financial Network Inc.

## Portfolio \& Rebate

 Liability Report

PMA Financial Network Inc.
Portfolio \& Rebate Liability Report

| Date | Bond Proceeds | Investment Cost | Inv ID | Projected | Actual | Cumulative Expenses | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 06/15/14 |  |  |  |  |  | \$33,545,226.33 |  | 22892 | \$25,000.00 | 20.58\% | \$46,140,152.05 | Coupon |
| 06/15/14 |  |  |  |  |  | \$33,545,226.33 | \$410,000.00 | 26157 |  | 20.58\% | \$46,550,152.05 | South Hampton, NY CUSIP 841098BM7 |
| 06/15/14 |  |  |  |  |  | \$33,545,226.33 |  | 26157 | \$8,200.00 | 20.58\% | \$46,558,352.05 | Coupon |
| 06/30/14 |  |  |  |  |  | \$33,545,226.33 |  | 23475 | \$30,000.00 | 20.58\% | \$46,588,352.05 | Coupon |
| 06/30/14 |  |  |  |  |  | \$33,545,226.33 |  |  | \$383.70 | 20.58\% | \$46,588,735.75 | Federated Interest |
| 07/01/14 |  |  |  |  |  | \$33,545,226.33 | \$5,000,000.00 | 22485 |  | 20.58\% | \$51,588,735.75 | CUSIP \# 419780S77 Hawaii S\&P AA/ Moody's Aa2 |
| 07/01/14 |  |  |  |  |  | \$33,545,226.33 |  | 22485 | \$125,000.00 | 20.58\% | \$51,713,735.75 | Coupon |
| 07/15/14 |  |  |  |  |  | \$33,545,226.33 | \$350,000.00 | 26138 |  | 20.58\% | \$52,063,735.75 | Hanover County VA CUSIP 410774PY3 |
| 07/15/14 |  |  |  |  |  | \$33,545,226.33 |  | 26138 | \$8,750.00 | 20.58\% | \$52,072,485.75 | Coupon |
| 07/08/14 |  |  |  | \$1,576,981.16 | \$1,576,981.16 | \$35,122,207.49 |  |  |  | 21.54\% | \$50,495,504.59 | Expenses |
| 07/31/14 |  |  |  |  |  | \$35,122,207.49 |  |  | \$430.65 | 21.54\% | \$50,495,935.24 | Federated Interest |
| 08/01/14 |  |  |  |  |  | \$35,122,207.49 |  | 31653 | \$46,425.00 | 21.54\% | \$50,542,360.24 | Coupon |
| 08/01/14 |  |  |  |  |  | \$35,122,207.49 |  | 29577 | \$150,000.00 | 21.54\% | \$50,692,360.24 | Coupon |
| 08/01/14 |  |  |  |  |  | \$35,122,207.49 |  | 22508 | \$64,000.00 | 21.54\% | \$50,756,360.24 | Coupon |
| 08/01/14 |  |  |  |  |  | \$35,122,207.49 |  | 22509 | \$80,000.00 | 21.54\% | \$50,836,360.24 | Coupon |
| 08/01/14 |  |  |  |  |  | \$35,122,207.49 |  | 22626 | \$16,250.00 | 21.54\% | \$50,852,610.24 | Coupon |
| 08/01/14 |  |  |  |  |  | \$35,122,207.49 |  | 30790 | \$25,000.00 | 21.54\% | \$50,877,610.24 | Coupon |
| 08/05/14 |  | \$1,809,386.33 | 32355 |  |  | \$35,122,207.49 |  |  |  | 21.54\% | \$49,068,223.91 | Guilford NC CUSIP 401784YR8 |
| 08/12/14 |  |  |  | \$707.299.70 | \$707,299.70 | \$35,829,507.19 |  |  |  | 21.98\% | \$48,360,924.21 | Expenses |
| 08/14/14 |  | \$650,196.45 | 32323 |  |  | \$35,829,507.19 |  |  |  | 21.98\% | \$47,710,727.76 | Ramsey County MN CUSIP 751622KX8 |
| 08/31/14 |  |  |  |  |  | \$35,829,507.19 |  |  | \$411.16 | 21.98\% | \$47,711,138.92 | Federated Interest |
| 09/01/14 |  |  |  |  |  | \$35,829,507.19 |  | 31663 | \$167,625.00 | 21.98\% | \$47,878,763.92 | Coupon |
| 09/01/14 |  |  |  |  |  | \$35,829,507.19 |  | 31646 | \$31,500.00 | 21.98\% | \$47,910,263.92 | Coupon |
| 09/01/14 |  |  |  |  |  | \$35,829,507.19 |  | 31643 | \$87,500.00 | 21.98\% | \$47,997,763.92 | Coupon |
| 09/01/14 |  |  |  |  |  | \$35,829,507.19 |  | 22546 | \$51,975.00 | 21.98\% | \$48,049,738.92 | Coupon |
| 09/01/14 |  |  |  |  |  | \$35,829,507.19 |  | 22548 | \$22,575.00 | 21.98\% | \$48,072,313.92 |  |
| 09/01/14 |  |  |  |  |  | \$35,829,507.19 |  | 29570 | \$11,875.00 | 21.98\% | \$48,084,188.92 | Coupon |
| 09/01/14 |  |  |  |  |  | \$35,829,507.19 |  | 22566 | \$65,250.00 | 21.98\% | \$48,149,438.92 | Coupon |
| 09/02/14 |  |  |  | \$4,901,083.06 | \$2,632,636.60 | \$38,462,143.79 |  |  |  | 23.59\% | \$45,516,802.32 | Expenses |
| 09/30/14 |  |  |  |  |  | \$38,462,143.79 |  |  | \$374.70 | 23.59\% | \$45,517,177.02 | Federated Interest |
| 10/01/14 |  |  |  |  |  | \$38,462,143.79 |  | 22491 | \$27,500.00 | 23.59\% | \$45,544,677.02 | Coupon |
| 10/01/14 |  |  |  |  |  | \$38,462,143.79 |  | 29284 | \$50,000.00 | 23.59\% | \$45,594,677.02 | Coupon |
| 10/01/14 |  |  |  |  |  | \$38,462,143.79 |  | 31509 | \$72,125.00 | 23.59\% | \$45,666,802.02 | Coupon |
| 10/01/14 |  |  |  |  |  | \$38,462,143.79 |  | 32355 | \$33,000.00 | 23.59\% | \$45,699,802.02 | Coupon |
| 10/08/14 |  |  |  | \$409,423.75 | \$409,423.75 | \$38,871,567.54 |  |  |  | 23.84\% | \$45,290,378.27 | Expenses |
| 10/15/14 |  | \$1,454,915.50 | 33206 |  |  | \$38,871,567.54 |  |  |  | 23.84\% | \$43,835,462.77 | Monroe Count, WI AA S\&P |
| 10/31/14 |  |  |  |  |  | \$38,871,567.54 |  |  | \$378.68 | 23.84\% | \$43,835,841.45 | Federated Interest |
| 11/01/14 |  |  |  |  |  | \$38,871,567.54 |  | 29578 | \$22,750.00 | 23.84\% | \$43,858,591.45 | Coupon |
| 11/01/14 |  |  |  |  |  | \$38,871,567.54 |  | 22499 | \$122,000.00 | 23.84\% | \$43,980,591.45 | Coupon |
| 11/01/14 |  |  |  |  |  | \$38,871,567.54 |  | 23472 | \$13,275.00 | 23.84\% | \$43,993,866.45 | Coupon |
| 11/01/14 |  |  |  |  |  | \$38,871,567.54 | \$1,770,000.00 | 23472 |  | 23.84\% | \$45,763,866.45 | Brown County WI CUSIP 1155116F9 |
| 11/06/14 |  |  |  | \$1,230,335.28 | \$1,230,335.28 | \$40,101,902.82 |  |  |  | 24.60\% | \$44,533,531.17 | Expenses |
| 11/15/14 |  |  |  |  |  | \$40,101,902.82 |  | 22466 | \$89,875.00 | 24.60\% | \$44,623,406.17 | Coupon |
| 11/15/14 |  |  |  |  |  | \$40,101,902.82 | \$3,595,000.00 | 22466 |  | 24.60\% | \$48,218,406.17 | CUSIP \# 20772GMZ Connecticut S\&P AA / Moody's Aa3 |
| 11/30/14 |  |  |  |  |  | \$40,101,902.82 |  |  | \$380.78 | 24.60\% | \$48,218,786.95 | Federated Interest |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 31634 | \$12,500.00 | 24.60\% | \$48,231,286,95 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 21159 | \$3,687.50 | 24.60\% | \$48,234,974.45 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 22492 | \$25,000.00 | 24.60\% | \$48,259,974.45 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 22500 | \$27,500.00 | 24.60\% | \$48,287,474.45 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 22507 | \$26,500.00 | 24.60\% | \$48,313,974.45 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 29579 | \$17,250.00 | 24.60\% | \$48,331,224.45 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 22515 | \$11,756.25 | 24.60\% | \$48,342,980.70 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 | \$855,000.00 | 22515 |  | 24.60\% | \$49,197,980.70 | CUSIP \#215543JT7 Main Township HS AA+ |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 29580 | \$19,000.00 | 24.60\% | \$49,216,980.70 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 22567 | \$74,900.00 | 24.60\% | \$49,291,880.70 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 | \$295,000.00 | 23159 |  | 24.60\% | \$49,586,880.70 | Mount Prospect CUSIP \#622826SD8 S\&P AA |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 23160 | \$3,812.50 | 24.60\% | \$49,590,693.20 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 |  | 23360 | \$8,350.00 | 24.60\% | \$49,599,043.20 | Coupon |
| 12/01/14 |  |  |  |  |  | \$40,101,902.82 | \$835,000.00 | 23360 |  | 24.60\% | \$50,434,043.20 | Schaumberg IL CUSIP $806347 \mathrm{JN1}$ |
| 12/01/14 |  |  |  |  |  | $\$ 40,101,902.82$ $\$ 40,101,90282$ | \$950,000.00 | 30569 | \$20,000.00 | 24.60\% | \$50,454,043.20 $\$ 51,414,730.70$ | Coupon |

PMA Financial Network Inc.
Portfolio \& Rebate Liability Report

02/05/09
\$156,092,539.15
\$156,092,539.15 \$163,019,795.60 \$10,602,703.00

Today's Date

## Arbitrage Allowable Yield

Portfolio Return for Arbitrage Purpose
Anticipated Arbitrage Rebate
Above Arb. Line/(Below Arb. Line)
Weighted Average Life of Future Funded Expenses (Days)

| Original Expense Budget | $\$ 163,019,795.60$ |
| :--- | ---: |
| Current Projected Expenses | $\$ 10,602,703.00$ |
| Original Interest Income: | $\$, 927,25.45$ |

Total Estimated Interest Income
$\$ 6,927,256.45$

| Date | Bond Proceeds | Investment Cost | Inv ID | Proiected | SES | Cumulative Expenses | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 12/09/14 |  |  |  | \$4,9222,931.48 | Actual $\$ 3,120,705.06$ | \$43,222,607.88 |  |  |  | 26.51\% | \$48,294,025.64 | Expenses |
| 12/15/14 |  |  |  |  |  | \$43,222,607.88 |  | 22604 | \$36,700.00 | 26.51\% | \$48,330,725.64 | Coupon |
| 12/15/14 |  |  |  |  |  | \$43,222,607.88 |  | 22646 | \$25,875.00 | 26.51\% | \$48,356,600.64 | Coupon |
| 12/15/14 |  |  |  |  |  | \$43,222,607.88 |  | 22892 | \$25,000.00 | 26.51\% | \$48,381,600.64 | Coupon |
| 12/30/14 |  |  |  |  |  | \$43,222,607.88 |  | 23475 | \$30,000.00 | 26.51\% | \$48,411,600.64 | Coupon |
| 12/30/14 |  |  |  |  |  | \$43,222,607.88 | \$2,000,000.00 | 23475 |  | 26.51\% | \$50,411,600.64 | Indian Prarie SD \#204 CUSIP 262608QV7 |
| 12/31/14 |  |  |  |  |  | \$43,222,607.88 |  |  | \$6,637.91 | 26.51\% | \$50,418,238.55 | Federated Interest |
| 01/08/15 |  |  |  | \$2,210,130,34 | \$2,210,130.34 | \$45,432,738.22 |  |  |  | 27.87\% | \$48,208,108.21 | Expenses |
| 01/26/15 |  | \$2,398,816.44 | 33797 |  |  | \$45,432,738.22 |  |  |  | 27.87\% | \$45,809,291.77 | Ankeny, IA CUSIP 035339L40 Moody's Aa2 |
| 01/31/15 |  |  |  |  |  | \$45,432,738.22 |  |  | \$409.75 | 27.87\% | \$45,809,701.52 | Federated Interest |
| 02/01/15 |  |  |  |  |  | \$45,432,738.22 |  | 31653 | \$46,425.00 | 27.87\% | \$45,856,126.52 | Coupon |
| 02/01/15 |  |  |  |  |  | \$45,432,738.22 |  | 22508 | \$64,000.00 | 27.87\% | \$45,920,126.52 | Coupon |
| 02/01/15 |  |  |  |  |  | \$45,432,738.22 |  | 29577 | \$150,000.00 | 27.87\% | \$46,070,126.52 | Coupon |
| 02/01/15 |  |  |  |  |  | \$45,432,738.22 |  | 22509 | \$80,000.00 | 27.87\% | \$46,150,126.52 | Coupon |
| 02/01/15 |  |  |  |  |  | \$45,432,738.22 |  | 22626 | \$16,250.00 | 27.87\% | \$46,166,376.52 | Coupon |
| 02/01/15 |  |  |  |  |  | \$45,432,738.22 |  | 30790 | \$25,000.00 | 27.87\% | \$46,191,376.52 | Coupon |
| 02/01/15 |  |  |  |  |  | \$45,432,738.22 |  | 32323 | \$11,548.33 | 27.87\% | \$46,202,924.85 | Coupon |
| 02/05/15 |  | \$2,457,589.20 | 33799 |  |  | \$45,432,738.22 |  |  |  | 27.87\% | \$43,745,335.65 | Texas State Referrendum Series A1, Moody's Aaa |
| 02/10/15 |  |  |  | \$1,582.619.06 | \$1,582,619.06 | \$47,015,357.28 |  |  |  | 28.84\% | \$42,162,716.59 | Expenses |
| 02/28/15 |  |  |  |  |  | \$47,015,357.28 |  |  | \$329.93 | 28.84\% | \$42,163,046.52 | Federated Interest |
| 03/01/15 |  |  |  |  |  | \$47,015,357.28 | \$1,450,000.00 | 33206 | \$5,477.78 | 28.84\% | \$43,618,524.30 | Monroe County, WI AA S\&P |
| 03/01/15 |  |  |  |  |  | \$47,015,357.28 |  | 31663 | \$167,625.00 | 28.84\% | \$43,786,149.30 | Coupon |
| 03/01/15 |  |  |  |  |  | \$47,015,357.28 |  | 31646 | \$31,500.00 | 28.84\% | \$43,817,649.30 | Coupon |
| 03/01/15 |  |  |  |  |  | \$47,015,357.28 |  | 31643 | \$87,500.00 | 28.84\% | \$43,905,149.30 | Coupon |
| 03/01/15 |  |  |  |  |  | \$47,015,357.28 |  | 22546 | \$51,975.00 | 28.84\% | \$43,957,124.30 | Coupon |
| 03/01/15 |  |  |  |  |  | \$47,015,357.28 | \$475,000.00 | 29570 |  | 28.84\% | \$44,432,124.30 | Wake County, NC 930863N84 |
| 03/01/15 |  |  |  |  |  | \$47,015,357.28 |  | 22548 | \$22,575.00 | 28.84\% | \$44,454,699.30 |  |
| 03/01/15 |  |  |  |  |  | \$47,015,357.28 |  | 29570 | \$11,875.00 | 28.84\% | \$44,466,574.30 | Coupon |
| 03/01/15 |  |  |  |  |  | \$47,015,357.28 |  | 22566 | \$65,250.00 | 28.84\% | \$44,531,824.30 | Coupon |
| 03/09/15 |  |  |  | \$4,980,915.27 | \$1,443,237.46 | \$48,458,594.74 |  |  |  | 29.73\% | \$43,088,586,84 | Expenses |
| 03/27/15 |  | \$1,073,154.44 | 34388 |  |  | \$48,458,594.74 |  |  |  | 29.73\% | \$42,015,432.40 | Georgia State GO, Moody's Aaa |
| 03/30/15 |  | \$1,511,536.35 | 34392 |  |  | \$48,458,594.74 |  |  |  | 29.73\% | \$40,503,896.05 | Maryland State GO, Moody's Aaa |
| 03/31/15 |  |  |  |  |  | \$48,458,594.74 |  |  | \$366.26 | 29.73\% | \$40,504,262.31 | Federated Interest |
| 04/01/15 |  |  |  |  |  | \$48,458,594.74 |  | 22491 | \$27,500.00 | 29.73\% | \$40,531,762.31 | Coupon |
| 04/01/15 |  |  |  |  |  | \$48,458,594.74 |  | 29284 | \$50,000.00 | 29.73\% | \$40,581,762.31 | Coupon |
| 04/01/15 |  |  |  |  |  | \$48,458,594.74 | \$2,000,000.00 | 29284 |  | 29.73\% | \$42,581,762.31 | CUSIP \#930863224 Wake County NC Moody's Aaa S\&P AAA |
| 04/01/15 |  |  |  |  |  | \$48,458,594.74 |  | 31509 | \$72,125.00 | 29.73\% | \$42,653,887.31 | Coupon |
| 04/01/15 |  |  |  |  |  | \$48,458,594.74 |  | 32355 | \$33,000.00 | 29.73\% | \$42,686,887.31 | Coupon |
| 04/08/15 |  |  |  | \$1,152.710.62 | \$1,152,710.62 | \$49,611,305.36 |  |  |  | 30.43\% | \$41,534,176.69 | Expenses |
| 04/30/15 |  |  |  |  |  | \$49,611,305.36 |  |  | \$343.64 | 30.43\% | \$41,534,520.33 | Federated Interest |
| 05/01/15 |  |  |  |  |  | \$49,611,305.36 |  | 29578 | \$22,750.00 | 30.43\% | \$41,557,270.33 | Coupon |
| 05/01/15 |  |  |  |  |  | \$49,611,305.36 |  | 22499 | \$122,000.00 | 30.43\% | \$41,679,270.33 | Coupon |
| 05/11/15 |  |  |  | \$1,177, 224.78 | \$1,177,224.78 | \$50,788,530.14 |  |  |  | 31.15\% | \$40,502,045.55 | Expenses |
| 05/31/15 |  |  |  |  |  | \$50,788,530.14 |  |  | \$347.30 | 31.15\% | \$40,502,392.85 | Federated Interest |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 31634 | \$12,500.00 | 31.15\% | \$40,514,892.85 | Coupon |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 | \$1,000,000.00 | 22492 |  | 31.15\% | \$41,514,892.85 | CUSIP \# 940157KF6 Washington DC S\&P AAA/Moody's Aaa |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 22492 | \$25,000.00 | 31.15\% | \$41,539,892.85 | Coupon |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 29580 | \$19,000.00 | 31.15\% | \$41,558,892.85 | Coupon |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 22500 | \$27,500.00 | 31.15\% | \$41,586,392.85 | Coupon |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 22507 | \$26,500.00 | 31.15\% | \$41,612,892.85 | Coupon |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 29579 | \$17,250.00 | 31.15\% | \$41,630,142.85 | Coupon |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 | \$760,000.00 | 29580 |  | 31.15\% | \$42,390,142.85 | Charlote NC 1610348C0 |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 22567 | \$74,900.00 | 31.15\% | \$42,465,042.85 | Coupon |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 23160 | \$3,812.50 | 31.15\% | \$42,468,855.35 | Coupon |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 30569 | \$20,000.00 | 31.15\% | \$42,488,855.35 | Coupon |
| 06/01/15 |  |  |  |  |  | \$50,788,530.14 |  | 33797 | \$44,000.00 | 31.15\% | \$42,532,855.35 | Coupon |
| 06/04/15 |  | \$2,182,157.78 | 34830 |  |  | \$50,788,530.14 |  |  |  | 31.15\% | \$40,350,697.57 | Humble TX Cusip 4450428HO |
| 06/05/15 |  |  |  | \$5,003,564.90 | \$2,190,442.05 | \$52,978,972.19 |  |  |  | 32.50\% | \$38,160,255.52 | Expenses |
| 06/15/15 |  |  |  |  |  | \$52,978,972.19 | \$1035,000.00 | 22604 | \$36,700.00 | 32.50\% | \$38,196,955.52 | Coupon |
| 06/15/15 |  |  |  |  |  | \$52,9778,972.19 |  | 22646 | \$25,875.00 | 32.50\% | \$39,257,830.52 | Coupon |

PMA Financial Network Inc.

## Portfolio \& Rebate

 Liability Report

PMA Financial Network Inc.

## Portfolio \& Rebate

 Liability Report| Date | Bond Proceeds | Investment Cost | Inv ID | $\begin{aligned} & E X P E \\ & \hline \text { Projected } \end{aligned}$ | ${ }_{\text {SES }}^{\text {Actual }}$ | Cumulative Expenses | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 12/01/15 |  |  |  |  |  | \$66,931,053.58 |  | 23160 | \$3,812.50 | 41.06\% | \$12,231,532.90 | Coupon |
| 12/01/15 |  |  |  |  |  | \$66,931,053.58 |  | 30569 | \$20,000.00 | 41.06\% | \$12,251,532.90 | Coupon |
| 12/01/15 |  |  |  |  |  | \$66,931,053.58 |  | 33797 | \$44,000.00 | 41.06\% | \$12,295,532.90 | Coupon |
| 12/01/15 |  |  |  |  |  | \$66,931,053.58 |  | 34942 | \$15,777.78 | 41.06\% | \$12,311,310.68 | Coupon |
| 12/01/15 |  |  |  |  |  | \$66,931,053.58 |  | 36523 | \$25,500.00 | 41.06\% | \$12,336,810.68 | Coupon |
| 12/08/15 |  |  |  | \$5,047,801.11 | \$3,406,818.35 | \$70,337,871.93 |  |  |  | 43.15\% | \$8,929,992.33 | Expenses |
| 12/15/15 |  |  |  |  |  | \$70,337,871.93 |  | 22604 | \$36,700.00 | 43.15\% | \$8,966,692.33 | Coupon |
| 12/15/15 |  |  |  |  |  | \$70,337,871.93 |  | 22892 | \$25,000.00 | 43.15\% | \$8,991,692.33 | Coupon |
| 12/15/15 |  |  |  |  |  | \$70,337,871.93 | \$1,000,000.00 | 22892 |  | 43.15\% | \$9,991,692.33 | CUSIP \#199491XK2 Columbus, OH S\&P AAA/Aaa |
| 12/31/15 |  |  |  |  |  | \$70,337,871.93 |  |  | \$1,603.66 | 43.15\% | \$9,993,295.99 | Federated Interest |
| 01/01/16 |  |  |  |  |  | \$70,377,871.93 |  | 36059 | \$76,500.00 | 43.15\% | \$10,069,795.99 | Coupon |
| 01/01/16 |  |  |  |  |  | \$70,337,871.93 |  | 36136 | \$3,750.00 | 43.15\% | \$10,073,545.99 | Coupon |
| 01/01/16 |  |  |  |  |  | \$70,337,871.93 |  | 34388 | \$25,000.00 | 43.15\% | \$10,098,545.99 | Coupon |
| 01/11/16 |  |  |  |  | \$4,117,520.48 | \$74,455,392.41 |  |  |  | 45.67\% | \$5,981,025.51 | Expenses |
| 01/31/16 |  |  |  |  |  | \$74,455,392.41 |  |  | \$61.74 | 45.67\% | \$5,981,087.25 | Federated Interest |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 | \$3,095,000.00 | 31653 |  | 45.67\% | \$9,076,087.25 | Met Council MN |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 31653 | \$46,425.00 | 45.67\% | \$9,122,512.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 22508 | \$64,000.00 | 45.67\% | \$9,186,512.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 | \$6,000,000.00 | 29577 |  | 45.67\% | \$15,186,512.25 | Mecklenburg County NC 584002JB6 |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 29577 | \$150,000.00 | 45.67\% | \$15,336,512.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 22509 | \$80,000.00 | 45.67\% | \$15,416,512.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 30790 | \$25,000.00 | 45.67\% | \$15,441,512.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 | \$615,000.00 | 32323 | \$12,300.00 | 45.67\% | \$16,068,812.25 | Ramsey County MN CUSIP 751622KX8 |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 33799 | \$45,100.00 | 45.67\% | \$16,113,912.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 35381 | \$62,500.00 | 45.67\% | \$16,176,412.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 35476 | \$10,000.00 | 45.67\% | \$16,186,412.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 35694 | \$23,000.00 | 45.67\% | \$16,209,412.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 35717 | \$15,375.00 | 45.67\% | \$16,224,787.25 | Coupon |
| 02/01/16 |  |  |  |  |  | \$74,455,392.41 |  | 35722 | \$61,900.00 | 45.67\% | \$16,286,687.25 | Coupon |
| 02/08/16 |  |  |  |  | \$2,591,384.54 | \$77,046,776.95 |  |  |  | 47.26\% | \$13,695,302.71 | Expenses |
| 02/15/16 |  |  |  |  |  | \$77,046,776.95 |  | 36005 | \$96,000.00 | 47.26\% | \$13,791,302.71 | Coupon |
| 02/15/16 |  |  |  |  |  | \$77,046,776.95 |  | 36146 | \$12,500.00 | 47.26\% | \$13,803,802.71 | Coupon |
| 02/15/16 |  |  |  |  |  | \$77,046,776.95 |  | 34830 | \$50,000.00 | 47.26\% | \$13,853,802.71 | Coupon |
| 02/29/16 |  |  |  |  |  | \$77,046,776.95 |  |  | \$113.99 | 47.26\% | \$13,853,916.70 | Federated Interest |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 |  | 34392 | \$36,093.75 | 47.26\% | \$13,890,010.45 | Coupon |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 | \$6,705,000.00 | 31663 |  | 47.26\% | \$20,595,010.45 | State of Georgia |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 | \$1,260,000.00 | 31646 |  | 47.26\% | \$21,855,010.45 | Wake County |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 | \$3,500,000.00 | 31643 |  | 47.26\% | \$25,355,010.45 | Mecklenburg County NC |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 |  | 31663 | \$167,625.00 | 47.26\% | \$25,522,635.45 | Coupon |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 |  | 31646 | \$31,500.00 | 47.26\% | \$25,554,135.45 | Coupon |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 |  | 31643 | \$87,500.00 | 47.26\% | \$25,641,635.45 | Coupon |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 |  | 22546 | \$51,975.00 | 47.26\% | \$25,693,610.45 | Coupon |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 | \$1,290,000.00 | 22548 |  | 47.26\% | \$26,983,610.45 | CUSIP \#514120KB9 Lancaster County SCH District A/A2 |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 |  | 22548 | \$22,575.00 | 47.26\% | \$27,006,185,45 | Coupon |
| 03/01/16 |  |  |  |  |  | \$77,046,776.95 |  | 22566 | \$65,250.00 | 47.26\% | \$27,071,435.45 | Coupon |
| 03/09/16 |  |  |  | \$5.113.338.77 | \$1,463,931.19 | \$78,510,708.14 |  |  |  | 48.16\% | \$25,607,504.26 | Expenses |
| 03/31/16 |  |  |  |  |  | \$78,510,708.14 |  |  | \$219.89 | 48.16\% | \$25,607,724.15 | Federated Interest |
| 04/01/16 |  |  |  |  |  | \$78,510,708.14 |  | 31509 | \$72,125.00 | 48.16\% | \$25,679,849.15 | Coupon |
| 04/01/16 |  |  |  |  |  | \$78,510,708.14 |  | 32355 | \$33,000.00 | 48.16\% | \$25,712,849.15 | Coupon |
| 04/08/16 |  |  |  |  | \$1,800,373.55 | \$80,311,081.69 |  |  |  | 49.26\% | \$23,912,475.60 | Expenses |
| 04/30116 |  |  |  |  |  | \$80,311,081.69 |  |  | \$199.33 | 49.26\% | \$23,912,674.93 | Federated Interest |
| 05/01/16 |  |  |  |  |  | \$80,311,081.69 |  | 22499 | \$122,000.00 | 49.26\% | \$24,034,674.93 | Coupon |
| 05/10/16 |  |  |  |  | \$344,970.61 | \$80,656,052.30 |  |  |  | 49.48\% | \$23,689,704.32 | Expenses |
| 05/31/16 |  |  |  |  |  | \$80,656,052.30 |  |  | \$201.35 | 49.48\% | \$23,689,905.67 | Federated Interest |
| 06/01/16 |  |  |  |  |  | \$80,656,052.30 |  | 34986 | \$10,650.00 | 49.48\% | \$23,700,555.67 | Coupon |
| 06/01/16 |  |  |  |  |  | \$80,656,052.30 | \$500,000.00 | 31634 |  | 49.48\% | \$24,200,555.67 | Washington MD |
| 06/01/16 |  |  |  |  |  | \$80,656,052.30 |  | 31634 | \$12,500.00 | 49.48\% | \$24,213,055.67 | Coupon |
| 06/01/16 |  |  |  |  |  | \$80,656,052.30 |  | 22507 | \$26,500.00 | 49.48\% | \$24,239,555.67 | Coupon |
| 06/01/16 |  |  |  |  |  | \$80,656,052.30 | \$74,900.00 | 22567 |  | 49.48\% | \$24,314,455.67 | Coupon |
| 06/01/16 |  |  |  |  |  | $\$ 80,656,052.30$ <br> $\$ 80,656,052.30$ | \$3,745,000.00 | 22567 30569 | \$20,000.00 | 49.48\% | \$28,059,455.67 | CUSIP \#147051TH9 Cary, NC S\&P AAA Moody's A2 |

PMA Financial Network Inc.
Portfolio \& Rebate Liability Report

| Date | Bond Proceeds | Investment Cost | Inv ID | $\frac{E X P E}{\text { Projected }}$ | SES Actual | Cumulative Expenses | Investment Maturity | Mat ID | Coupons and Interest | Percent Spent | Balance | Description |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 06/01/16 |  |  |  |  |  | \$80,656,052.30 |  | 33797 | \$44,000.00 | 49.48\% | \$28,123,445.67 | Coupon |
| 06/01/16 |  |  |  |  |  | \$80,656,052.30 | \$2,000,000.00 | 34942 | \$20,000.00 | 49.48\% | \$30,143,455.67 | Bucks PA CUSIP 118565WL0 |
| 06/01/16 |  |  |  |  |  | \$80,656,052.30 |  | 36523 | \$25,500.00 | 49.48\% | \$30,168,955.67 | Coupon |
| 06/08/16 |  |  |  | \$5.135.921.84 | \$2,404,321.11 | \$83,060,373.41 |  |  |  | 50.95\% | \$27,764,634.56 | Expenses |
| 06/15/16 |  |  |  |  |  | \$83,060,373.41 |  | 22604 | \$36,700.00 | 50.95\% | \$27,801,334.56 | Coupon |
| 06/29/16 |  | \$2,753,446.55 | 37524 |  |  | \$83,060,373.41 |  |  |  | 50.95\% | \$25,047,888.01 | County of Frederick, MD CUSIP 35569PAA1 S\&P AAA Moody's Aaa |
| 06/30/16 |  |  |  |  |  | \$83,060,373.41 |  |  | \$330.92 | 50.95\% | \$25,048,218.93 | Federated Interest |
| 07/01/16 |  |  |  |  |  | \$83,060,373.41 | \$3,825,000.00 | 36059 | \$76,500.00 | 50.95\% | \$28,949,718.93 | Tempe AZ, GO CUSIP 879709Y72 |
| 07/01/16 |  |  |  |  |  | \$83,060,373.41 | \$1,000,000.00 | 34388 | \$25,000.00 | 50.95\% | \$29,974,718.93 | Georgia State GO, Moody's Aaa |
| 07/01/16 |  |  |  |  |  | \$83,060,373.41 | \$250,000.00 | 36136 | \$3,750.00 | 50.95\% | \$30,228,468.93 | Columbus OH GO CUSIP 1994915QO |
| 07/11/16 |  |  |  |  | \$3,705,428.75 | \$86,765,802.16 |  |  |  | 53.22\% | \$26,523,040.18 | Expenses |
| 07/28/16 |  | \$1,557,381.87 | 37884 |  |  | \$86,765,802.16 |  |  |  | 53.22\% | \$24,965,658.31 | State of Georgia CUSIP 373384NX0 |
| 07/28/16 |  | \$3,867,032.00 | 37883 |  |  | \$86,765,802.16 |  |  |  | 53.22\% | \$21,098,626.31 | City of Columbus Ohio CUSIP 199492NM7 |
| 07/28/16 |  | \$2,547,668.70 | 37882 |  |  | \$86,765,802.16 |  |  |  | 53.22\% | \$18,550,957.61 | North Carolina State CUSIP 658256E32 |
| 07/28/16 |  | \$1,763,341.30 | 37881 |  |  | \$86,765,802.16 |  |  |  | 53.22\% | \$16,787,616.31 | City of Chattanooga TN CUSIP 162376AD9 |
| 07/28/16 |  | \$1,358,483.78 | 37880 |  |  | \$86,765,802.16 |  |  |  | 53.22\% | \$15,429,132.53 | City of Virgina Beach VA CUSIP 927734VG5 |
| 07/29/16 |  | \$5,031,418.84 | 37915 |  |  | \$86,765,802.16 |  |  |  | 53.22\% | \$10,397,713.69 | State of Tennessee CUSIP 880541 1 Z1 |
| 07/31/16 |  |  |  |  |  | \$86,765,802.16 |  |  | \$299.97 | 53.22\% | \$10,398,013.66 | Federated Interest |
| 08/01/16 |  |  |  |  |  | \$86,765,802.16 |  | 22508 | \$64,000.00 | 53.22\% | \$10,462,013.66 | Coupon |
| 08/01/16 |  |  |  |  |  | \$86,765,802.16 |  | 22509 | \$80,000.00 | 53.22\% | \$10,542,013.66 | Coupon |
| 08/01/16 |  |  |  |  |  | \$86,765,802.16 | \$1,000,000.00 | 30790 | \$25,000.00 | 53.22\% | \$11,567,013.66 | Maryland State CUSIP 574192E89 |
| 08/01/16 |  |  |  |  |  | \$86,765,802.16 |  | 33799 | \$45,100.00 | 53.22\% | \$11,612,113.66 | Coupon |
| 08/01/16 |  |  |  |  |  | \$86,765,802.16 |  | 35381 | \$62,500.00 | 53.22\% | \$11,674,613.66 | Coupon |
| 08/01/16 |  |  |  |  |  | \$86,765,802.16 | \$500,000.00 | 35476 | \$10,000.00 | 53.22\% | \$12,184,613.66 | Texas State Wtr CUSIP 882722YD7 |
| 08/01/16 |  |  |  |  |  | \$86,765,802.16 | \$1,150,000.00 | 35694 | \$23,000.00 | 53.22\% | \$13,357,613.66 | Tennessee State GO CUSIP 880541SH1 |
| 08/01/16 |  |  |  |  |  | \$86,765,802.16 | \$615,000.00 | 35717 | \$15,375.00 | 53.22\% | \$13,987,988.66 | Municpality of Anchorage CUSIP033161E55 |
| 08/01/16 |  |  |  |  |  | \$86,765,802.16 | \$3,095,000.00 | 35722 | \$61,900.00 | 53.22\% | \$17,144,888.66 | Tennessee State GO CUSIP 880541SH1 |
| 08/01/16 |  | \$3,642,488.55 | 37924 |  |  | \$86,765,802.16 |  |  |  | 53.22\% | \$13,502,400.11 | State of Maryland GO CUSIP 5741924U1 |
| 08/08/16 |  |  |  |  | \$1,083,501.95 | \$87,849,304.11 |  |  |  | 53.89\% | \$12,418,898.16 | Expenses |
| 08/15/16 |  |  |  |  |  | \$87,849,304.11 |  | 36005 | \$96,000.00 | 53.89\% | \$12,514,898.16 | Coupon |
| 08/15/16 |  |  |  |  |  | \$87,849,304.11 |  | 34830 | \$50,000.00 | 53.89\% | \$12,564,898.16 | Coupon |
| 08/15/16 |  |  |  |  |  | \$87,849,304.11 | \$500,000.00 | 36146 | \$12,500.00 | 53.89\% | \$13,077,398.16 | Columbus OH GO CUSIP 199492AU3 |
| 08/31/16 |  |  |  |  |  | \$87,849,304.11 |  |  | \$1,008.91 | 53.89\% | \$13,078,407.07 | Federated Interest |
| 09/01/16 |  |  |  |  |  | \$87,849,304.11 |  |  | \$36,093.75 | 53.89\% | \$13,114,500.82 | Coupon |
| 09/01/16 |  |  |  |  |  | \$87,849,304.11 |  | 22546 | \$51,975.00 | 53.89\% | \$13,166,475.82 | Coupon |
| 09/01/16 |  |  |  |  |  | \$87,849,304.11 | \$3,465,000.00 | 22546 |  | 53.89\% | \$16,631,475.82 | CUSIP \#652233DF1 Newport News, VA AA/AA2 |
| 09/01/16 |  |  |  |  |  | \$87,849,304.11 |  | 22566 | \$65,250.00 | 53.89\% | \$16,696,725.82 | Coupon |
| 09/01/16 |  |  |  |  |  | \$87,849,304.11 | \$4,350,000.00 | 22566 |  | 53.89\% | \$21,046,725.82 | CUSIP \#478718C72 Johnson County, KS SCH Dist233 AA/Aa3 |
| 09/09/16 |  |  |  | \$5.158,219.94 | \$1,005,382.91 | \$88,854,687.02 |  |  |  | 54.51\% | \$20,041,342.91 | Expenses |
| 09/15/16 |  |  |  |  |  | \$88,854,687.02 |  | 37880 | \$32,375.00 | 54.51\% | \$20,073,717.91 | Coupon |
| 09/22/16 |  | \$1,212,841.87 | 38423 |  |  | \$88,854,687.02 |  |  |  | 54.51\% | \$18,860,876.04 | CUSIP \#05914FTM2 Baltimore County, MD AAA/Aaa |
| 09/28/16 |  |  |  |  |  | \$88,854,687.02 |  |  | \$4,493.09 | 54.51\% | \$18,865,369.13 | Federated Interest |
| 09/30/16 |  |  |  |  |  | \$88,854,687.02 |  |  | \$718.79 | 54.51\% | \$18,866,087.92 | Federated Interest |
| 10/01/16 |  |  |  |  |  | \$88,854,687.02 |  | 31509 | \$72,125.00 | 54.51\% | \$18,938,212.92 | Coupon |
| 10/01/16 |  |  |  |  |  | \$88,854,687.02 | \$1,650,000.00 | 32355 | \$33,000.00 | 54.51\% | \$20,621,212.92 | Guilford NC CUSIP 401784YR8 |
| 10/01/16 |  |  |  |  |  | \$88,854,687.02 |  | 37881 | \$41,125.00 | 54.51\% | \$20,662,337.92 | Coupon |
| 10/01/16 |  |  |  |  |  | \$88,854,687.02 | \$4,910,000.00 |  | \$122,750.00 | 54.51\% | \$25,695,087.92 | State of Tennessee CUSIP 880541SZ1 |
| 10/11/16 |  |  |  |  | \$1,495,756.73 | \$90,350,443.75 |  |  |  | 55.42\% | \$24,199,331.19 | Expenses |
| 10/19/16 |  | \$6,857,868.00 | 38431 |  |  | \$90,350,443.75 |  |  |  | 55.42\% | \$17,341,463.19 | City of Madison WI CUSIP 55844RLL6 |
| 10/20/16 |  | \$5,581,015.00 | 38649 |  |  | \$90,350,443.75 |  |  |  | 55.42\% | \$11,760,448.19 | City of Minneapolis MN CUSIP 60375BBC9 |
| 10/31/16 |  |  |  |  |  | \$90,350,443.75 |  |  | \$10,998.24 | 55.42\% | \$11,771,446.43 | Federated Interest |
| 11/01/16 |  |  |  |  |  | \$90,350,443.75 |  | 22499 | \$122,000.00 | 55.42\% | \$11,893,446.43 | Coupon |
| 11/01/16 |  |  |  |  |  | \$90,350,443.75 | \$1,520,000.00 | 37884 | \$38,000.00 | 55.42\% | \$13,451,446.43 | State of Georgia CUSIP 373384NX0 |
| 11/01/16 |  |  |  |  |  | \$90,350,443.75 |  | 37882 | \$60,750.00 | 55.42\% | \$13,512,196.43 | Coupon |
| 12/01/16 |  |  |  |  |  | \$90,350,443.75 |  | 34986 | \$10,650.00 | 55.42\% | \$13,522,846.43 | Coupon |
| 12/01/16 |  |  |  |  |  | \$90,350,443.75 |  | 22507 | \$26,500.00 | 55.42\% | \$13,549,346.43 | Coupon |
| 12/01/16 |  |  |  |  |  | \$90,350,443.75 |  | 30569 | \$20,000.00 | 55.42\% | \$13,569,346.43 | Coupon |
| 12/01/16 |  |  |  |  |  | \$90,350,443.75 |  | 33797 | \$44,000.00 | 55.42\% | \$13,613,346.43 | Coupon |
| 12/01/16 |  |  |  |  |  | \$90,350,443.75 | \$1,020,000.00 | 36523 |  | 55.42\% | \$14,633,346.43 | CUSIP 545896U75 Loudon County VA |
| 12/01/16 |  |  |  |  |  | \$90,350,443.75 |  | 36523 22604 | \$25,500.00 | 55.42\% | \$14,658,846.43 | Coupon |
|  |  |  |  |  |  |  |  |  |  |  |  | Coupon |

PMA Financial Network Inc.

Portfolio \& Rebate Liability Report

Last Updated: Updated by Analyst:

| Date of Issue | $02 / 05 / 09$ |
| :--- | :---: |
| Original Bond Proceeds | $\$ 156,092,539.15$ |
| Original Expense Budget | $\$ 156,092,539.15$ |
| Current Projected Expenses | $\$ 163,019,795.60$ |
| Original Interest Income: | $\$ 10,602,703.00$ |
| Total Estimated Interest Income | $\$ 6,927,256.45$ |

Today's Date
Arbitrage Allowable Yield
10/31/16

Portfolio Return for Arbitrage Purpose
$0.596309 \%$
Anticipated Arbitrage Rebate
Weighted Average Life of Future Funded Expenses (Days)

$\$ 156,092,539.15 \quad \$ 258,810,250.67$
\$233,916,675.00
\$31,820,832.12

Subject: Board Committee and Liaison Reports

## Description

Reports from liaison officers are provided as part of the Consent Agenda.

- Foundation Report
- ICCTA Report


## Information

To be provided by committee representative.

## Rationale

Not applicable to this exhibit.

## Funding Source

Not applicable to this exhibit.

Subject: Grants and Gifts Status Report

## Recommended by:

## Laura Brown

Harper College/Harper College Educational Foundation

## Description

Monthly update of grants and gifts.

## Information

The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation.

## Rationale

Not applicable to this exhibit.

## Funding Source

Not applicable to this exhibit.

## GRANT DEPARTMENT UPDATE

Fiscal Year time period: July 1, 2016-June 30, 2017
The following information highlights grants that have been awarded to the College, grants that have been submitted and are awaiting notification of

Competitive Awards: Funds that are received through a competitive grant process.

| Funding Source | Grant Name | Brief Description | Department | Harper Grant Manager | Award Amount | Month Received |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| INSTITUTION |  |  |  |  |  |  |
| Achieving the Dream | Engaging Adjunct Faculty | Private Funds awarded to support the first year of new two-year program that seeks to increase engagement and involvement initiatives for adjunct faculty. | CAFÉ | Michael Bates | \$ 80,000.00 | July |
| Illinois Community College Board | Dual Credit <br> Enhancement Grant | To support the development, enhanced delivery, and evaluation of local dual credit programs and to expand student access to higher education while maintaining high academic standards. | Health Careers | Kimberly Chavis | \$ 10,000.00 | September |
| SUBTOTAL: |  |  |  |  | \$ 90,000.00 |  |
| FOUNDATION |  |  |  |  |  |  |
| Motorola Solutions Foundation | Innovation <br> Generation Grant | Funds to support scholarships for Awards for Excellence and Engineering Pathways that are awarded annually to Harper College students. | Foundation | Lauren Chilvers | \$ 50,000.00 | July |
| Kisco Foundation | K-Prize Travel Funds | Funds awarded to support the travel expenses for two students and one staff member to go to Washington D.C. for the purposes of meeting with the funder, other grantees and leaders in veteran program to discuss Harper's veteran program and issues faced by student veterans. | Student Services | Keith O'Neil | \$ 2,000.00 | July |


| Kisco Foundation | K-Prize | Funds to support the creation and expansion of Harper's Center for Military Connected Students, and associated programs and services to help students in their transition back to civilian life and to achieve their educational goals. | Student Development | Keith O'Neil | \$ | 80,000.00 | August |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| SUBTOTAL: \$ 132,000.00 |  |  |  |  |  |  |  |

Grant awards wherein the award amount is based on a funding allocation from the State (sometimes FTE or Pell as

| Agency Allocated Grants examples) |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Funding Source | Grant Name | Brief Description | Department | Harper Grant Manager | Award Amount | Month Received |
| INSTITUTION |  |  |  |  |  |  |
| Illinois Community College Board | Perkins | Carl D. Perkins Technical Education Improvement funds are Federal funds that are awarded through ICCB for the purposes of improving programs to facilitate the academic achievement of Career and Technical Education (CTE) students. | Career and Technical Education Programs | Mary Beth Ottinger | \$ 354,660.00 | July |
| Illinois Department of Human Services | Department of Rehabilitation Services | Fund awarded through IDHS that provide interpreter services to deaf or hard of hearing students that utilize Access and Disability Services. |  <br> Disability <br> Services | Jason Altmann | \$ 210,000.00 | July |
| Illinois Community College Board | Adult Education- <br> State Basic | Funds to support Adult Education efforts at Harper College. | Adult Education | Andrea Fiebig | \$ 271,260.00 | August |
| Illinois Community College Board | Adult EducationFederal Basic | Funds to support Adult Education efforts at Harper College. | Adult <br> Education | Andrea Fiebig | \$ 215,600.00 | August |


| Illinois Community College Board | Perkins Leadership Grant | Funds will be used to enhance the Perkins grant. Specifically, these funds will be used to (1) provide students with strong experience in and understanding of all aspects of an industry, which may include work-based learning experiences and (2) to provide activities to prepare special populations, including single parents and displaced homemakers who are enrolled in CTE programs, for high-skill, high-wage, or high-demand occupations that will lead to self-sufficiency. | Career <br> Programs | Mary Beth Ottinger | \$ | 10,000.00 | September |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Illinois Community College Board | Program <br> Improvement Grant <br> (PIG) | State CTE formula match allocations to supplement Perkins grant. | Career and Technical Education | Mary Beth Ottinger | \$ | 56,153.00 | October |
| Illinois Community College Board | Adult Education-EI Civics | Funds to support Adult Education efforts at Harper College. | Adult Education | Andrea Fiebig | \$ | 34,135.00 | October |
| Illinois Community College Board | Adult EducationPerformance | Funds to support Adult Education efforts at Harper College. | Adult <br> Education | Andrea Fiebig | \$ | 179,905.00 | October |
|  |  |  |  | SUBTOTAL: |  | 1,331,713.00 |  |
| FOUNDATION |  |  |  |  |  |  |  |
| None at this time |  |  |  |  |  |  |  |
|  |  |  |  | SUBTOTAL: |  | 0 |  |

Pending:

| Funding Source | Grant Name | Brief Description | Department | Harper Grant Manager | Award Amount | Month Submitted |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| INSTITUTION |  |  |  |  |  |  |
| Illinois State Historical Records Advisory Board | Historical Records Grant Program | Funds to support the preservation and restoration of Harper College scrapbooks that will be housed in the archival department for the use of students, faculty and community. | Library | Kimberly Fournier | \$ 5,000.00 | Submitted in FY16; Still pending in FY17 |
| National Endowment of the Arts | Art Works: Arts Education | Funds to support the creation of a teacher training program that will ultimately increase world music knowledge for Harper and District 21 students. | Continuing <br> Education | Issa Boulos | \$ 20,000.00 | July |
| National Science Foundation | Advanced Technological Education (ATE) | Partnering with lead agency, Jobs for the Future, these funds will be used to develop and implement programming in HVAC employing a work-based learning design. | Career and <br> Technical <br> Programs | Mary Beth Ottinger | \$ 50,000.00 | October |
| Illinois Department of Commerce and Economic Opportunity | Small Business Development Center | State and Federal funds used to support small business development centers throughout Illinois. | Illinois Small <br> Business <br> Development Center | Tom Cassell | \$ 80,000.00 | November |
|  |  |  |  | SUBTOTAL: | \$ 155,000.00 |  |



## Development:



Researched:

| Funding Source | Grant Name | Brief Description | Department | Harper Grant Manager | Award Amount | Month Researched |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| INSTITUTION |  |  |  |  |  |  |
| Department of Education | Upward Bound: <br> Math and Science | Federal program to support first generation, low-income and students with skills and experiences that will prepare them for college success through an intensive math and science precollege experience. | Office of Diversity and Inclusion; NECSS | Michele <br> Smith/Kenya Ayers | \$ 1,250,000.00 | November |
| U.S. Department of Education | Group Projects Abroad | Funds to support overseas projects in training, research, and curriculum development in modern foreign languages and area studies for teachers, students, and faculty engaged in a common endeavor. Projects may include short-term seminars, curriculum development, group research or study, or advanced intensive language programs. | Liberal Arts | Richard Johnson | \$ 75,000.00 | July |



* Submitted and pending is not included in Total grants for FY

TOTAL COMPETITIVE GRANTS FOR FISCAL YEAR \$


Balance of verbal pledge/Promise payable over 5 years - Anna and Greg Brown
Greg Brown matching gift from Motorola
Balance of verbal pledge/Promise payable over 4 years -Kim Duchossois

50,000
200,000
750,000

| Gift Types by Appeal |  | Monthly | FY17 |
| :---: | :---: | :---: | :---: |
| Pacesetters |  | \$3,000 | \$15,000 |
| Future Pacesetters Pledges |  |  | \$0 |
| Events/Program Support: |  |  | \$0 |
| Other Events |  |  | \$0 |
| Future Event Sponsorship Pledges |  |  | \$0 |
| Theater Event |  | \$1,500 | \$4,500 |
| Economic Breakfast |  |  | \$0 |
| Small Works |  |  | \$7,455 |
| HHS Reception |  |  | \$0 |
| Hope Giving Circle |  | \$3,300 | \$10,300 |
| Distinguished Alumni Reception |  |  | \$6,500 |
| Board Social |  |  | \$0 |
| Golf Open |  |  | \$0 |
| Alumni/Affinity |  |  | \$0 |
| Scholarships |  | \$6,350 | \$40,021 |
| Unsolicited |  | \$2,197 | \$10,746 |
| Tribute/Memorial |  | \$45 | \$3,335 |
| Direct Mail |  | \$1,025 | \$1,935 |
| Friends of Harper/Giving Societies |  | \$1,950 | \$5,400 |
| Employee Campaign (Resource for Excellence) |  | \$5,703 | \$25,960 |
| Matching Gifts/Grants |  |  | \$0 |
| Major Gifts |  | \$20,000 | \$20,000 |
| Grants |  |  | \$130,000 |
| Phonathon/Giving Tuesday |  |  | \$625 |
| In kind Gifts |  | \$85,538 | \$85,538 |
| Planned Giving Received |  |  | \$0 |
|  | Subtotal | \$130,608 | \$367,315 |
| Planned Giving Expectancies |  |  | \$0 |
| Investment Earnings |  | $(\$ 145,902)$ | \$188,107 |
|  | Total Raised | -\$15,294 | \$555,421 |


| Balance of verbal pledge/Promise payable over 5 years - Anna and Greg Brown | $\$$ | 150,000 |
| :--- | :--- | ---: |
| Greg Brown matching gift from Motorola | $\$$ | 200,000 |
| Balance of verbal pledge/Promise payable over 4 years -Kim Duchossois | $\$$ | 750,000 |
| Legat Pledge to the 2017 Gala | $\$$ | 30,000 |
| Restore Pledge to the 2017 Gala | $\$$ | 5,000 |
| Deferred Revenue Gala 2017 (cash received) | $\$$ | 10,000 |

Subject: Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

## Recommended by:

Bret Bonnstetter, Controller
Accounting Services

## Description

The monthly Consortium, Cooperative and State of Illinois Contract purchasing status report is presented to the Board for review.

The Illinois Department of Central Management Services (CMS) mission is to free Illinois State agencies and governmental entities to focus their resources on their core missions. Using a Shared Services model, they work in partnership to reduce the total cost and improve the efficiency and effectiveness of the administrative services and thus improve the services they provide to the citizens of Illinois. CMS utilizes best practices to create, lead and manage administrative services, to preserve the State's human and concrete assets, and to establish and monitor standards for the greater good of state government. CMS serves a key role in ensuring that all State of Illinois agencies operate in the most efficient and cost effective manner to best serve the residents of Illinois.

The Educational and Institutional Cooperative Service, Inc. (E\&I) is a not-for-profit buying cooperative that provides goods and services to its members at the best possible value. E\&l is owned by its membership of more than 1,500 tax-exempt colleges, universities, prep schools, hospitals, medical research institutions, and hospital purchasing organizations located throughout the United States.

The Illinois Public Higher Education Consortium (IPHEC) is a consortium formed by state universities in Illinois to purchase goods and services used by all of the universities. As a necessity arises, one of the universities works to poll the needs of the other members of the consortium and then bids for the entire group. On April 13, 2004, the Illinois Board of Higher Education (IBHE) adopted the recommendation of a Best Practices Committee to expand participation in the IPHEC to include community colleges. As a result of this resolution, most of the IPHEC contracts are now available for use by community colleges for purchase of the various goods and services.

The Midwestern Higher Education Compact (MHEC) is an interstate compact of twelve Midwestern states dedicated to advancing Higher Education through interstate cooperation. The member states of MHEC are Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

National IPA is a cooperative purchasing organization dedicated to serving local and state government agencies, school districts (K-12), higher education, and nonprofits. All agreements offered through National IPA have been awarded via a thorough Request for Proposal (RFP) competitive solicitation process lead by a public agency. In order for agencies nationwide to realize the best value offered by cooperative procurement, National IPA ensures that industry best practices, processes and procedures are applied.

National Joint Powers Alliance ${ }^{\circledR}$ (NJPA) is a national public service agency committed to serving members nationally and locally through a variety of valued programs. As a public
agency, they are committed to providing cooperative solutions that assist Government and Education entities as they strive for efficient public service. They are only able to do this as they work together, creating a unified alliance that is valued by both NJPA Members and the business community.

The Cooperative Purchasing Network (TCPN) is a cooperative purchasing organization dedicated to serving local and state government agencies, school districts (K-12), public schools, state colleges and universities. All agreements offered through TCPN have been awarded via competitive solicitation process lead by a government agency. TCPN ensures that industry best practices, processes and procedures are applied.

## Information

Regular monthly review of Consortium, Cooperative and State of Illinois contract purchases.

## Rationale

Not applicable to this exhibit.

## Funding Source

Funded through the FY 2017 budget.

| Source | Vendor | Purchase Date | Items Purchased | Dollar Amount of Purchase |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| CMS | Fisher Scientific | Oct-16 | Laboratory Supplies, Chemicals \& Equipment | \$ | 590.67 |
| E \& 1 | B \& H Photo | Oct-16 | Photographic Equipment, Supplies \& Services | \$ | 1,682.49 |
| E \& 1 | Claridge Products | Oct-16 | Visual Display, Training Aid Products \& Supplies | \$ | 4,083.58 |
| E \& 1 | Enterprise | Oct-16 | Vehicle Rental | \$ | 2,700.00 |
| E \& 1 | Grainger | Oct-16 | Maintenance, Repair and Operation Supplies | \$ | 10,433.76 |
| E \& 1 | Jemrick Carpets | Oct-16 | Carpet and Labor | \$ | 723.36 |
| E \& 1 | Schindler Elevator Corp | Oct-16 | Elevator Repair \& Maintenance | \$ | 53,544.59 |
| E \& 1 | VWR International | Oct-16 | Biology and Chemistry Instructional Supplies | \$ | 3,635.39 |
| IPHEC | CDW | Oct-16 | Computer Peripheral Equipment \& Networking Services | \$ | 33,573.06 |
| IPHEC | KI | Oct-16 | Office Furniture | \$ | 9,067.84 |
| MHEC | Heartland Business Systems | Oct-16 | Computer Equipment | \$ | 239.00 |
| NJPA | Moore Medical | Oct-16 | Medical Equipment \& Supplies | \$ | 281.05 |
| NJPA | Pitney Bowes | Oct-16 | Mailroom Equipment | \$ | 5,829.96 |
| Total |  |  |  | \$ | 126,384.75 |

## New Business

XI-A Adoption of Levy Resolution
XI-B Resolution Calling for a Public Hearing Concerning the Intent of the Board of Trustees of the District to Sell Not to Exceed \$5,200,000 Funding Bonds

XI-C Resolution Setting Forth and Describing in Detail Claims Heretofore Authorized and Allowed for Proper Community College Purposes Which are Presently Outstanding and Unpaid, Declaring the Intention to Avail of the Provisions of Article 3A of the Public Community College Act of the State of Illinois, and to Issue Bonds for the Purpose of Funding and Paying Claims against the District, and Directing That Notice of Such Intention be Published as Provided by Law
XI-D Second Reading of Modifications to Board Policy Travel and Meeting Expense Reimbursement (07.01.21), and a Resolution Approving and Adopting the Travel and Meeting Expense Reimbursement Board Policy

## XI-E Approval of Service Providers

XI-F Settlement Agreement

Subject: Adoption of Levy Resolution

Recommended By:
Bret Bonnstetter, Controller
Accounting Services

## Description

A recommendation is being made to adopt the Levy Resolution for 2016.

## Information

The provisions of the Illinois Community College Act, 110-ILCS 805/3-20.5, require that the Board of each community college district annually ascertain, as nearly as practical, how much money must be raised by special tax for Education; Operations and Maintenance; Workers' Compensation and Occupational Diseases Insurance, and Unemployment Insurance; and Financial Audit purposes for the next year. Such amounts shall be certified and returned to the County Clerks on or before the last Tuesday in December annually.

## Rationale

Approval by the Board of Trustees is necessary to authorize the Board Chairman and Secretary to execute the adoption of the Levy Resolution.

## Funding Source

Not applicable to this exhibit.

# ADOPTION OF LEVY RESOLUTION 

Member $\qquad$ moved, seconded by Member

BE IT RESOLVED that the following Resolution and Certificate of Tax Levy for 2016 be approved and adopted by the Board of Trustees of William Rainey Harper College, Community College, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, and that the Certificate of Tax Levy be filed with the County Clerks' Offices of Cook, Kane, Lake and McHenry Counties, State of Illinois, in accordance with the provisions of 110-ILCS 805/3-20.5 of the Illinois Community College Act:

We hereby certify that we require the sum of $\$ 46,050,000$ to be levied as a special tax for Educational purposes on the equalized assessed value of the taxable property of our district for the year of 2016.

We hereby certify that we require the sum of $\$ 12,500,000$ to be levied as a special tax for Operations and Maintenance purposes on the equalized assessed value of the taxable property of our district for the year 2016.

We hereby certify that we require the sum of $\mathbf{\$ 2 0 , 0 0 0}$ to be levied as a special tax for Workers' Compensation and Occupational Diseases Insurance purposes, and Unemployment Insurance purposes on the equalized assessed value of the taxable property of our district for the year 2016.

We hereby certify that we require the sum of $\mathbf{\$ 2 0 , 0 0 0}$ to be levied as a special tax for Financial Audit purposes on the equalized assessed value of the taxable property of our district for the year 2016.

Bond and Interest levy to be determined by each of the County Clerks.

December 14, 2016

Board Chair

Board Secretary
Community College Dist. \#512
Cook, Kane, Lake and McHenry Counties
State of Illinois

## CERTIFICATE OF COMPLIANCE WITH THE TRUTH IN TAXATION LAW

I, the undersigned, do hereby certify that I am Chair of the Board of Trustees of William Rainey Harper Community College District No. 512, Counties of Cook, Kane, Lake, and McHenry, State of Illinois; and

I do further certify that the Board of Trustees of said College District adopted a "Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2016," at a regularly convened meeting held on the 16th day of November, 2016, said date being at least 20 days preceding the adoption of the aggregate tax levy of the College District; and

I do further certify that the estimated amount of taxes necessary to be levied for the year 2016, and the aggregate levy of the College District for 2016 as adopted, did not exceed 105\% of the amount of taxes extended or estimated to be extended, exclusive of election costs and bond and interest costs, and including any amount abated prior to such extension, upon the levy of the College District for 2015, such that the provisions of sections $18-65$ through 18-85 of the Truth in Taxation Law were not applicable to the adoption of said 2016 aggregate levy.

## CERTIFICATE OF TAX LEVY

Community College District No. 512 County(ies)_Cook, Lake, Kane, McHenry
Community College District Name: William Rainey Harper College and State of Illinois

We hereby certify that we require:
the sum of $\$ 46,050,000$ to be levied as a tax for educational purposes ( 110 ILCS 805/3-1) , and
the sum of $\$ 12,500,000$ to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
the sum of $\$$
to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
the sum of $\$ 20,000$ to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
the sum of $\$$ $\qquad$ to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
the sum of $\$ 20,000$ to be levied as a special tax for financial audit purposes ( 50 ILCS 310/9), and
the sum of \$ $\qquad$ to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and
the sum of $\$$ $\qquad$ to be levied as a special tax for (specify)___ purposes, on the taxable property of our community college district for the year $\qquad$

Signed this 14th day of December, 2016
Chairman of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of the tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full __ $\qquad$
$\qquad$ .

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

This is to certify that the Certificate of Tax Levy for Community College District No. $\qquad$ County(ies) of and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 20 was filed in the office of the County Clerk of this county on $\qquad$ , 20

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 20 $\qquad$ is $\$$ $\qquad$ -.

Subject: Resolution Calling for a Public Hearing Concerning the Intent of the Board of Trustees of the District to Sell Not to Exceed \$5,200,000 Funding Bonds

## Recommended By:

Bret Bonnstetter, Controller
Accounting Services

## Description

A recommendation is being made to adopt the attached resolution providing for the establishment of a Funding Bond hearing date of January 18, 2017 and the publication of the required public notice.

## Information

The College has a bond selling strategy that utilizes the debt service extension base available under tax cap legislation to fund necessary expenditures. Debt from prior year bond sales is being paid down and it is now necessary to sell approximately $\$ 5.2$ million in funding bonds to pay for unfunded projects and expenditures.

Last month, the Board adopted a debt certificate resolution to fund future capital projects. The debt certificates issued pursuant to that resolution constitute a claim for which the funding bonds may be issued to pay.

## Rationale

The Bond Issue Notification Act (BINA) requires that a public hearing be held prior to the selling of general obligation limited funding bonds. It also requires that notice of such hearing be published 7 to 30 days prior to the public hearing.

## Funding Source

Not applicable to this exhibit.

Minutes of a regular public meeting of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, held in Room W214 of the Wojcik Conference Center, 1200 West Algonquin Road, Palatine, Illinois, in said Community College District at 6:00 o'clock P.M., on the 14th day of December, 2016.

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* * *
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The meeting was called to order by the Chair, and upon the roll being called, Gregory Dowell, the Chair, and the following Trustees were physically present at said location: $\qquad$

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: $\qquad$

No Trustee was not permitted to attend the meeting by video or audio conference.
The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: $\qquad$

The Chair announced that the Bond Issue Notification Act requires that a public hearing be called and held in connection with the sale of bonds in the amount of not to exceed $\$ 5,200,000$ for the purpose of paying claims against the District and that the Board of Trustees would consider the adoption of a resolution calling such public hearing.

Whereupon Trustee $\qquad$ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy:

Resolution calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, to sell not to exceed \$5,200,000 Funding Bonds.

Whereas, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "District"), is a duly organized and existing community college district created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Public Community College Act of the State of Illinois (the "Act"), and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

Whereas, the Board of Trustees of the District (the "Board") intends to sell bonds in the amount of not to exceed $\$ 5,200,000$ for the purpose of paying claims against the District (the "Bonds"); and

Whereas, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board's intent to sell the Bonds before adopting a resolution providing for the sale of the Bonds:

Now, Therefore, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

Section 2. Public Hearing. The Board hereby calls a public hearing to be held at 6:00 o'clock P.M. on the 18th day of January, 2017, in Room W214 of the Wojcik Conference Center, 1200 West Algonquin Road, Palatine, Illinois, in the District, concerning the Board's
intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the "Hearing").

Section 3. Notice. The Secretary of the Board (the "Secretary") shall (i) publish notice of the Hearing at least once in the Daily Herald, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the Hearing and (ii) post at least 48 hours before the Hearing a copy of said notice at the principal office of the Board.

Section 4. Form of Notice. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

# Notice of Public Hearing Concerning the Intent of <br> the Board of Trustees of Community College District No. 512 <br> Counties of Cook, Kane, Lake and McHenry and State of Illinois to Sell not to Exceed \$5,200,000 Funding Bonds 

Public Notice is Hereby Given that Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "District"), will hold a public hearing on the 18th day of January, 2017, at $6: 00$ o'clock P.M. The hearing will be held in Room W214 of the Wojcik Conference Center, 1200 West Algonquin Road, Palatine, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of not to exceed $\$ 5,200,000$ for the purpose of funding and paying claims against the District.

By resolution of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois.

DATED the 14th day of December, 2016.

Dr. Nancy Robb<br>Secretary, Board of Trustees, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois

Section 5. Hearing Requirements. At the Hearing, the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt a resolution selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repeal. All resolutions and parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 14, 2016.

Chair, Board of Trustees

Secretary, Board of Trustees

Trustee $\qquad$ moved and Trustee $\qquad$ seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chair directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AyE: $\qquad$
$\qquad$
$\qquad$
NAY: $\qquad$
Whereupon the Chair declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

State of Illinois )
) SS
County of Cook )

## Certification of Minutes and Resolution

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "Board"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 14th day of December, 2016, insofar as same relates to the adoption of a resolution entitled:

Resolution calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, to sell not to exceed \$5,200,000 Funding Bonds.
a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48 -hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as Exhibit A, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

In Witness Whereof, I hereunto affix my official signature, this 14th day of December, 2016.

Minutes of a regular public meeting of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, held in Room W214 of the Wojcik Conference Center, 1200 West Algonquin Road, Palatine, Illinois, in said Community College District at 6:00 o'clock P.M., on the 18th day of January, 2017.

The meeting was called to order by the Chair, and upon the roll being called, Gregory Dowell, the Chair, and the following Trustees were physically present at said location: $\qquad$
$\qquad$
$\qquad$

The following Trustees were allowed by a majority of the Trustees of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: $\qquad$

No Trustee was not permitted to attend the meeting by video or audio conference.
The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: $\qquad$

At $\qquad$ o'clock P.M., the Chair announced that the next agenda item for the Board of Trustees was a public hearing (the "Hearing") to receive public comments on the proposal to sell not to exceed $\$ 5,200,000$ Funding Bonds (the "Bonds") for the purpose of funding and paying claims against the District and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

The Chair opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: $\qquad$

Whereupon the Chair asked for additional comments from the Trustees of the Board of Trustees. Additional comments were made by the following:
(If no additional comments were made, please so indicate with the word "none.")

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as Exhibit I.
(If no written testimony was received, please so indicate with the word "none.")

Whereupon the Chair asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following:
(If no additional statements were made, please so indicate with the word "none.")

The Chair then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Trustee $\qquad$ moved and Trustee $\qquad$ seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the Chair directed that the roll be called for a vote upon the motion.

Upon the roll being called, the following Trustees voted AYE: $\qquad$
and the following Trustees voted NAY: $\qquad$
Whereupon the Chair declared the motion carried and the Hearing was finally adjourned.
Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was finally adjourned.

Secretary, Board of Trustees

State of Illinois )
) SS
County of Cook )

## Certification of Minutes

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "Board"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 18th day of January, 2017, insofar as the same relates to a public hearing concerning the intent of the Board to sell not to exceed \$5,200,000 Funding Bonds.

I do further certify that the deliberations of the Board at said meeting were conducted openly, that all votes taken at said meeting were taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 120 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 120 -hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as Exhibit A, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

I do further certify that notice of said public hearing was posted at least 120 hours before said public hearing at the principal office of the Board and that attached hereto as Exhibit B is a true, correct and complete copy of said notice as so posted.

In Witness Whereof, I hereunto affix my official signature, this 18th day of January, 2017.

## Exhibit B

## Notice of Public Hearing Concerning the Intent of the Board of Trustees of Community College district No. 512 Counties of Cook, Kane, Lake and McHenry and State of Illinois to Sell not to Exceed \$5,200,000 Funding Bonds

Public Notice is Hereby Given that Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "District"), will hold a public hearing on the 18th day of January, 2017, at 6:00 o'clock P.M. The hearing will be held in Room W214 of the Wojcik Conference Center, 1200 West Algonquin Road, Palatine, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of not to exceed $\$ 5,200,000$ for the purpose of funding and paying claims against the District.

By resolution of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois.

Dated the 14th day of December, 2016.

Dr. Nancy Robb<br>Secretary, Board of Trustees, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois

# [To be Posted at the Office of the Board of Trustees] 

# Notice of Public Hearing Concerning the Intent of the Board of Trustees of Community College District No. 512 Counties of Cook, Kane, Lake and McHenry and State of Illinois to Sell not to Exceed $\mathbf{\$ 5 , 2 0 0 , 0 0 0}$ Funding Bonds 

Public Notice is Hereby Given that Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "District"), will hold a public hearing on the 18th day of January, 2017, at 6:00 o'clock P.M. The hearing will be held in Room W214 of the Wojcik Conference Center, 1200 West Algonquin Road, Palatine, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of not to exceed $\$ 5,200,000$ for the purpose of funding and paying claims against the District.

By resolution of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois.

DATED the 14th day of December, 2016.

Dr. Nancy Robb<br>Secretary, Board of Trustees, Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois

Subject: Resolution Setting Forth and Describing in Detail Claims Heretofore Authorized and Allowed for Proper Community College Purposes Which are Presently Outstanding and Unpaid, Declaring the Intention to Avail of the Provisions of Article 3A of the Public Community College Act of the State of Illinois, and to Issue Bonds for the Purpose of Funding and Paying Claims against the District, and Directing That Notice of Such Intention be Published as Provided by Law

## Recommended By:

Bret Bonnstetter, Controller
Accounting Services

## Description

A recommendation is being made to adopt the attached resolution as prepared by Bond Counsel to identify claims against the District and declare the intent to issue bonds for the purpose of paying such claims.

## Information

The prior exhibit established a Bond Issue Notification Act (BINA) hearing date, so the College could sell funding bonds under the available debt service extension base. Another requirement for the selling of funding bonds is that the district identify the claims as defined by law which such funding bonds will pay. In March 2017, the College will be selling funding bonds to pay claims against the College, the same being the debt certificates approved in November which were issued to pay for capital projects.

## Rationale

Prior to issuing funding bonds, the Board must adopt a resolution declaring the claims to be authorized and allowed for proper community college purposes, and its intention to issue funding bonds to pay such claims. The College is also required to publish a notice of intention to issue funding bonds which begins a 30-day period during which voters may petition the issuance of the funding bonds. If no petition bearing the required number of signatures is filed with the Secretary of the Board within such 30-day period, the College is authorized to issue the funding bonds.

## Funding Source

Not applicable to this exhibit.

Minutes of a regular public meeting of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, held in Room W214 of the Wojcik Conference Center, 1200 West Algonquin Road, Palatine, Illinois, in said Community College District at 6:00 o'clock P.M., on the 14th day of December, 2016.

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The meeting was called to order by the Chair and upon the roll being called, Gregory Dowell, the Chair, and the following Trustees were physically present at said location:

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: $\qquad$

No Trustee was not permitted to attend the meeting by video or audio conference.
The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: $\qquad$

The Chair announced that in view of the current financial condition of the District, the Board of Trustees would consider the adoption of a resolution setting forth and describing in detail outstanding claims against the District, declaring its intention to issue funding bonds to pay said claims against the District and directing that notice of such intent be published.

Whereupon Trustee $\qquad$ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

New_Business_XI-C attach Resolution of Intent Documents $2247476 \cdot \mathrm{KMF} \cdot 12 / 12 / 16$

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds for the purpose of funding and paying claims against Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.

Whereas, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the "Act"), Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "District"), is authorized to issue bonds to pay claims against the District; and

Whereas, the District has presently outstanding and unpaid claims in the aggregate amount of $\$ 5,200,000$ (the "Claims"), all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

Whereas, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District (the "Board") has determined and does hereby determine that it is necessary and in the best interests of the District that the Claims be paid from proceeds of bonds in the principal amount of not to exceed \$5,200,000 (the "Bonds"); and

Whereas, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring the Claims to be authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

Whereas, the Board has examined and considered the Claims:

Now, Therefore, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. The Claims. The Claims are set forth and described in detail on Exhibit A attached hereto, and it is hereby found, determined and declared that the Claims are presently outstanding and unpaid, were heretofore authorized and allowed for proper community college purposes and constitute valid and binding obligations of the District.

Section 3. Declaration of Intent. The Board does hereby determine and declare its intention to avail the provisions of Article 3A of the Act and to issue Bonds in the amount of not to exceed $\$ 5,200,000$ for the purpose of paying the Claims.

Section 4. Notice of Intent. In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention to avail of the provisions of Article 3A of the Act and to issue the Bonds shall be given by publication of such notice once in the Daily Herald, the same being a newspaper of general circulation in the District.

Section 5. Form of Notice. The notice of intention to issue the Bonds shall be in substantially the following form:

## NOTICE OF Intention OF

Community College District No. 512
Counties of Cook, Kane, Lake and McHenry
and State of Illinois
to Issue not to Exceed \$5,200,000

## Funding Bonds

Public Notice is hereby given that on the 14th day of December, 2016, the Board of Trustees (the "Board") of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "District"), adopted a resolution declaring its intention and determination to issue bonds in the aggregate amount of not to exceed $\$ 5,200,000$ for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of funding and paying said unpaid claims.

A petition may be filed with the Secretary of the Board (the "Secretary") within thirty (30) days after the date of publication of this notice, signed by not less than 31,090 voters of the District, said number of voters being equal to ten percent (10\%) of the registered voters of the District, requesting that the proposition to issue said bonds be submitted to the voters of the District. If such petition is filed with the Secretary within thirty (30) days after the date of publication of this notice an election on the proposition to issue said bonds shall be held on the 20th day of March, 2018. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois.

Dated this 14th day of December, 2016.

Dr. Nancy Robb<br>Secretary, Board of Trustees,<br>Community College District No. 512<br>Counties of Cook, Kane, Lake and McHenry and State of Illinois

Gregory Dowell
Chair, Board of Trustees,
Community College District No. 512
Counties of Cook, Kane, Lake and McHenry and State of Illinois

[^1]Section 6. Further Proceedings. If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after the date of the publication of such notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issue of the Bonds and provide for the levy of a direct annual tax to pay the principal and interest on the same.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Repealer and Effective Date. All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted December 14, 2016.

## Exhibit A

General Obligation Debt Certificates (Limited Tax), Series 2016

Trustee $\qquad$ moved and Trustee $\qquad$ seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the Chair directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: $\qquad$

The following Trustees voted NAY:
Whereupon the Chair declared the motion carried and said resolution adopted, and in open meeting approved and signed said resolution and directed the Secretary to record the same in full in the records of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

State of Illinois )
COUNTY OF COOK )

## Certification of Minutes and Resolution

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "Board"), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 14th day of December, 2016, insofar as same relates to the adoption of a resolution entitled:

Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds for the purpose of funding and paying claims against Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.
a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48 -hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as Exhibit A, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

In Witness Whereof, I hereunto affix my official signature, this 14th day of December, 2016.

Secretary, Board of Trustees

| State of Illinois | ) SS |
| :--- | :--- |
| County of Cook | ) |

## Petition

We, the undersigned, do hereby certify that we are voters of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and as such voters, we do hereby request that the following proposition be submitted to the voters of said Community College District: "Shall the Board of Trustees of William Rainey Harper Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, be authorized to issue not to exceed $\$ 5,200,000$ bonds for the purpose of paying claims against said Community College District as provided for by Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, as amended?"; and we do hereby further request that the Secretary of said Board of Trustees of said Community College District certify said proposition to the County Clerks of The Counties of Cook, Kane, Lake and McHenry, Illinois, for submission to said voters at the election to be held on the 20th day of March, 2018:

| Signature | Street Address or | City, <br> Village | County |
| :---: | :---: | :---: | :---: |
|  | RURAL ROUTE NUMBER | OR TOWN |  |
|  |  |  | County, Illinois |
|  |  |  | County, Illinois |
|  |  |  | County, Illinois |
|  |  |  | County, Illinois |
|  |  |  | County, Illinois |
|  |  |  | County, Illinois |
|  |  |  | County, Illinois |
|  |  |  | County, Illinois |
|  |  |  | County, Illinois |
|  |  |  | County, Illinois |

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is (Street Address), (City, Village or Town), County, $\qquad$ (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Community College District and that their respective residences are correctly stated therein.

Signed and sworn to before me this
$\qquad$ day of $\qquad$ , 20__ .

## Illinois Notary Public

My commission expires $\qquad$

State of Illinois )
County of Cook )

## No Petition Certificate

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the "Board") of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois (the "District"), and as such official I do further certify that pursuant to a resolution entitled:

> RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds for the purpose of funding and paying claims against Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.
(the "Resolution") duly adopted by the Board on the 14th day of December, 2016, notice of intention of the District to issue not to exceed $\$ 5,200,000$ Funding Bonds (the "Notice") was published on the 3rd day of January, 2017, in the Daily Herald, the same being a newspaper of general circulation in the District, and was not posted electronically on the District's World Wide Web pages.

I do further certify that except for the Resolution and the Notice, no resolution has been adopted by the Board declaring the intention to issue funding bonds and no notice of intention to issue funding bonds of the District has been published during the last twelve months.

I do further certify that no petition has ever been filed in my office as Secretary of the Board or has ever been presented to me as such official requesting that the proposition to issue said bonds be submitted to the voters of the District, but that I provided a petition form regarding the same to every individual requesting one.

In Witness Whereof, I hereunto affix my official signature, this $\qquad$ , 2017.

Secretary, Board of Trustees

Subject: Second Reading of Modifications to Board Policy - Travel and Meeting Expense Reimbursement, and a Resolution Approving and Adopting the Travel and Meeting Expense Reimbursement Board Policy

## Recommended by:

Bret Bonnstetter, Controller
Accounting Services

## Description

A recommendation is being made to approve the second reading of modifications to the Board Policy Manual, Travel and Meeting Expense Reimbursement (Section 07.01.21), and to adopt the attached resolution approving the Travel and Meeting Expense Reimbursement Board Policy.

## Information

Public Act 099-0604 was enacted to create the Local Government Travel Expense Control Act ( 50 ILCS 150), which goes into effect on January 1, 2017 and requires all Illinois public agencies, by resolution, to regulate reimbursement, approval, and documentation of travel expenses, as well as restrict the reimbursement of any entertainment expenses.

The Administrative Services Procedures Manual is also being updated to comply with this Act. The primary changes include defining allowable maximums for the reimbursement of travel related expenses, approval of all board member and employee exceptions to the maximum reimbursements by a roll call vote at an open meeting of the Board of Trustees, and the exclusion of entertainment expense reimbursement.

The attached revised Board Policy is being recommended to comply with this Act.

## Rationale

Adoption of the resolution approving the Travel and Meeting Expense Reimbursement Board Policy is necessary for the required updates to Board Policy 07.01.21.

## Funding Source

Not applicable to this exhibit.

## BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 512 RESOLUTION APPROVING TRAVEL AND EXPENSE REIMBURSEMENT POLICY

WHEREAS, the Illinois General Assembly has recently enacted Public Act 99-0604, known as the "Local Government Travel Expense Control Act", which Act becomes effective on January 1, 2017; and

WHEREAS, pursuant to the Act, non-home rule units of local government, including community college districts, are required to establish regulations with respect to allowable travel expenses;

NOW, THEREFORE, be it ordained by the Board of Trustees of William Rainey Harper College District No. 512 as follows:

Section 1. The recitals set forth hereinabove shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. The Board of Trustees has prepared Board Policy No. 07.01.21 which regulates the reimbursement of all travel, meal, and lodging expenses of Board members and employees. A copy of Board Policy No. 07.01.21, and its applicable exhibits, is attached hereto as Exhibit 1 to this Resolution.

Section 3. The Board of Trustees approves and adopts Board Policy No. 07.01.21.
Section 4. Any policy, resolution, or ordinance that conflicts with the provisions of this ordinance shall be and is hereby repealed to the extent of such conflict.

Section 5. This Resolution shall be in full force and effect upon its passage.
PASSED THIS 14TH day of DECEMBER, 2016.
AYES:
NAYS:
ABSENT:
APPROVED THIS 14TH day of DECEMBER, 2016.

## ATTEST:

Chairman, Board of Trustees

Secretary, Board of Trustees

EXHIBIT 1

### 07.01.21 Travel and Meeting Expense Reimbursement

The Illinois General Assembly recently enacted Public Act 99-0604, known as the "Local Government Travel Expense Control Act", which Act becomes effective on January 1, 2017. As required by the Act, it is William Rainey Harper College's policy to regulate the reimbursement of all College Board member's, employee's, and other individual's travel expenses as set forth below:

The College will reimburse Board members, College employees, and other individuals for authorized travel and meeting expenses incurred specifically for College-related business pursuant to the Local Government Travel Expense Control Act 50 ILCS 150. This includes expenditures directly incident to official College business travel involving reimbursement to travelers or direct payment to private agencies providing transportation or related services. Reimbursement requests for travel should be submitted monthly.

The Board will consider and act upon reimbursement requests for other members of the Board by a roll call vote at an open meeting of the Board. The Board Chair will consider and act upon reimbursement requests for the College President. The College President will consider and act upon reimbursement for administrators reporting directly to him/her. Reimbursement requests for travel and meeting expenses of other College employees will be approved by the appropriate supervisor.

The College shall reimburse permitted travel expenses as set forth on Exhibit A to this policy. Any employee that exceeds the maximum allowed under the adopted regulations, or other reimbursable expenses because of emergency or other extraordinary circumstances, may only be approved by a roll call vote of the Board at an open meeting.

The College shall only approve reimbursement of expenses if the Board member or employee submits said expenses on the College's Travel Reimbursement Request Form, attached as Exhibit B to this policy. All documents submitted to the College for reimbursement are public records subject to disclosure under the Freedom of Information Act, unless otherwise protected under that Act.

The College shall not reimburse any Board member, employee, or other individual for any entertainment expense including, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless such expense is ancillary to the purpose of the program or event.

The College shall comply with all other requirements of the Local Government Travel Expense Act and any College policy, procedure or resolution that conflicts with the provisions of the Local Government Travel Expense Act is hereby repealed to the extent of such conflict.

## EXHIBIT A - HARPER COLLEGE PERMISSIBLE TRAVEL EXPENSES

Types of Official Business Applicable to this Policy. The College shall only reimburse travel expenses, including transportation, meals and lodging that are ancillary or otherwise necessary for official College business. Types of official College business for which travel expenses may be reimbursed include conferences, meetings, athletic or other student events, board, administrator, or faculty events, lobbying or other government relations activities, or any other event or program that is attended to further the College's mission.

The maximum reimbursable rates for travel are set forth as follows:

| Maximum Reimbursable Rates for Transportation |  |
| :---: | :---: |
| Air Travel | Lowest reasonable rate (coach) |
| Auto | IRS standard mileage rate at time of reimbursement |
| Rental Car | Lowest reasonable rate (midsize or smaller) |
| Rail or Bus | Lowest reasonable rate and cost shall not exceed airfare |
| Taxi, Shuttle, Rideshare, or <br> Public Transportation | Actual reasonable rate |


| Maximum Reimbursable Rates for Meals |  |
| :---: | :---: |
| Breakfast | General Services Administration (GSA) <br> city per diem daily rate. |
| Lunch |  |
| Dinner |  |


| Maximum Reimbursable Rates for Lodging |  |
| :---: | :---: |
| In the Country | General Services Administration (GSA) <br> city per diem rate. |
| Outside of the Country | As approved by the Board |

The following expenses shall not be reimbursable:
Alcoholic beverages, personal items, travel insurance, extra baggage charges, laundry, and supplemental rental car charges.

# New Business <br> Exhibit XI-D <br> December 14, 2016 

Exhibit B - Harper College Travel Expense Reimbursement Request Form
F-7 Harper College

| Traveler's Name |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| \begin{tabular}{\|l|l|l|l|}
\hline
\end{tabular} | Position |  |  |  |
| Telephone Ext |  | Dept Mail Code |  |  |

Part I Travel Authorization (to be completed prior to travel)


Travel Advance Agreement: I understand that any travel advance made by the College is a loan and that I am personally responsible for all monies advanced to me. If a travel advance is obtained and the trip is not taken, I agree to repay the advance immediately. I understand that I have up to ten days following completion of the trip to deposit any remaining advance. In the event I fail to repay the amount of the advance, then I agree that the College may deduct the amount from the next payroll check due to me.

FOR PROFESSIONAL DEVELOPMENT REIMBURSEMENT

Traveler signature / Date
$\overline{\text { Approved for Travel (signature of immediate supervisor) / Date }}$
Complete Part II on reverse side after trip is completed

| FOR PROFESSIONAL DEVELOPMENT REIMBURSEMENT |
| :--- |
| Dean's Signature / Date |
|  |
| Executive Council Signature / Date |

## Part II Travel Reimbursement (to be completed after travel)



| Day | Travel(show each city) |  | Transportation |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |
|  |  |  | Other |  |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |
|  |  |  | Other |  |  |


| Day | Travel(show each city) |  | Transportation |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
|  | From | To | Mode | Miles | Amount |
|  |  |  | Air |  |  |
|  |  |  | Auto |  |  |
|  |  |  | Ground |  |  |
|  |  |  | Other |  |  |


| Total Expense |  |
| :--- | :--- |
| Less Amount Advanced |  |
| Less Total Paid Directly to Third Party |  |
| Total |  |

[^2]

| Subsistence |  |  |
| :--- | :--- | :--- |
| Type | Amount | Daily Total |
| Breakfast |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Total |  |  |
| Room |  |  |


| Subsistence |  |  |  |
| :--- | :--- | :--- | :---: |
| Type | Amount | Daily Total |  |
| Breakfast |  |  |  |
| Lunch |  |  |  |
| Dinner |  |  |  |
| Total |  |  |  |
| Room |  |  |  |


(Amounts paid directly to Third Parties - i.e. travel agency and limo service
should not be included in the above totals. They have already been charged to your account.)
I have examined this reimbursement and certify that it is reasonable.

## Subject: Approval of Service Providers

## Recommended by:

Bret Bonnstetter, Controller
Accounting Services

## Description

A recommendation is being made to approve the updated list of service providers for Fiscal Year 2017.

## Information

The College has a number of providers it is using to deliver services throughout the campus. The list that follows represents the service providers anticipated through Fiscal Year 2017.

## Rationale

The Community College Act, Section 805/3-40 stipulates the Board may enter into contracts with any person, organization, association, educational institution, or governmental agency for providing or securing educational services, and Section 805/3-27 which provides for exceptions to bidding.

## Funding Source

Each department that secures services from these providers will be responsible for ensuring funds are available in their respective budgets.

## Service Providers Listing

Paid May 26, 2016 - November 28, 2016

|  | Organization | Service Provided | No. | MAY16 NOV 16 |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Accessible Information Management, LLC | Hosting Service | 1 | \$ | 29,449.20 |
|  | Accurate Biometrics | Mandatory fingerprinting services for CNA program | 5 | \$ | 20,000.00 |
|  | Achieve Global | Training Programs and Courseware |  | \$ | - |
|  | ACT | WorkKeys exams and KeyTrain curriculum, COMPASS placement testing | 5 | \$ | 2,847.73 |
|  | Addison Group | Consulting Services | 5 | \$ | 10,188.80 |
|  | Advance Design \& Concepts, Inc | Licensing ordinances require exam completion. Bartending \& BASSETT training |  | \$ | - |
|  | Adventure Safari Network | CE Curriculum Provider |  | \$ |  |
|  | After School Enrichment Solutions | CE Curriculum Provider | 6 | \$ | 26,680.00 |
| New | AK Software Solutions | Technology Services |  | \$ | - |
|  | Alfred G. Ronan, Ltd. | Consulting Services | 6 | \$ | 30,000.00 |
| New | Amazon Web Services | Web/Hosting Services |  | \$ | - |
|  | Amazon.com | Unix Training, A+/PC Support Technician, Cisco Router Training, Lotus Training, Microsoft (MCSE, MCSD, MCDBA), Oracle (DBA, Developer), Network + | 19 | \$ | 59,602.84 |
|  | Aneta Arts Inc | CE Curriculum Provider | 7 | \$ | 23,388.00 |
|  | Apple, Inc | Apple Certified Software Training, Hardware, Software | 27 | \$ | 66,889.52 |
|  | Arvato Digital Service | Microsoft Official Courseware |  | \$ | - |
|  | Ascent | Autodesk Books, Solaris Unix Training |  | \$ | - |
|  | AT\&T | Communication Services | 30 | \$ | 57,198.97 |
|  | Autodesk, Inc | Autodesk Training |  | \$ | - |
|  | Berkshire Group | Consulting Services |  | \$ | - |
|  | Black Rocket Productions | CE Curriculum Provider | 7 | \$ | 26,325.00 |

## Service Providers Listing

Paid May 26, 2016 - November 28, 2016


## Service Providers Listing

Paid May 26, 2016 - November 28, 2016

| Organization | Service Provided | No. | MAY16 NOV 16 |  |
| :---: | :---: | :---: | :---: | :---: |
| Cushman and Wakefield of Illinois, Inc. | Real Estate Professional Services |  | \$ | - |
| Daniel Stern Speakers LLC | Event Speaker |  | \$ | - |
| Darrell Katz (Impact Training <br> Solutions) | Management/OD Consulting and Training | 14 | \$ | 9,875.00 |
| David Group Inc. | Recruiting and Advertising | 7 | \$ | 19,496.00 |
| DDI (Development Dimensions Int'l) | Training Programs \& Courseware | 15 | \$ | 9,706.13 |
| Dell Marketing LP | Technology Solutions and Services for Higher Education |  | \$ | - |
| DubLabs | Mobility Services | 1 | \$ | 24,750.00 |
| Eagle Training Services | Truck Driver Training | 2 | \$ | 11,698.00 |
| Ebsco Subscription Service | Periodical Clearing House | 9 | \$ | 16,675.83 |
| Edge Entertainment | Media Services |  | \$ | - |
| Elevated Safety, LLC | CE Curriculum Provider |  | \$ | - |
| Ellucian Company, L.P. (formerly Sophia Higher Ed \&SunGard Higher Education) | Banner and Support Services | 7 | \$ | 26,375.00 |
| Ellucian Support, Inc. formerly Sophia Higher Ed \&SunGard Higher Education) | Banner and Support Services | 17 |  | 13,824.00 |
| Elluminate USA Inc | Web-based Synchronous Communication Tool |  | \$ | - |
| Elm Advisors LLC (David Newton) | Facilities Management Consultation |  | \$ | - |
| Elsevier | Provides the Nursing HESI RN Exit Exam, which is the outcomes validation tool for assessment of student completers of the Nursing program. | 4 | \$ | 5,340.00 |
| Exam Force | Online Training Servces |  | \$ | - |
| Exclaim, Inc | Multi-Media and Creative Services | 20 | \$ | 34,249.00 |
| Fischer International Identity | Identity Management |  | \$ | - |
| Follett | Career Training and Computer Training Textbooks |  | \$ | - |

## Service Providers Listing

Paid May 26, 2016 - November 28, 2016

| Organization | Service Provided | No. | MAY16 NOV 16 |  |
| :---: | :---: | :---: | :---: | :---: |
| Funutation Tekademy LLC | Educational Service Provider for Youth Programs (Inzone) | 1 | \$ | 10,285.00 |
| Gilmore Global Logistics, Inc | Autodesk Courseware Provider |  | \$ | - |
| Grand Avenue Drive, Inc. | CE Curriculum Provider |  | \$ | - |
| Harper Campus Store 1341 (Follett Higher Education Groups, Inc.) | Bookstore Operations | 14 | \$ 623,718.39 |  |
| Harry L. Reisenleiter | Information Technology Consulting | 13 | \$ | 50,112.50 |
| Headfirst | CE Curriculum Provider |  | \$ - |  |
| HealthPro Rehabilitation | Activity Director/AL/LL Training | 2 | 5,200.40 |  |
| Heartland Business Systems | PC, Server and Network Infrastructure Equipment and Services | 25 | \$ 22,331.08 |  |
| HireRight, Inc | Employment Background Checks | 6 | \$ 14,472.48 |  |
| IBM Corp | Technology Services | 3 | \$ 13,994.40 |  |
| Imagination Branding | Recruiting Materials | 3 | \$ 6,715.40 |  |
| Innovation Partners International | Diversity Survey Tools and Consultation | 2 | \$ 13,890.00 |  |
| Innovative Exams, LLC | State Based Cosmetology and ACT WorkKeys exams |  | \$ - |  |
| Insight Global, Inc. | Technology Services, Applications, Network Infrastructure and Training | 167 | \$ 234,141.25 |  |
| Integrated Data Storage | Data Storage Solutions |  | \$ - |  |
| J Burkert Inc., DBA Capelli | CE Curriculum Provider |  | \$ - |  |
| J License, Inc. | Web Developer Course Materials |  | \$ - |  |
| Janet Besser | Desktop Application Consulting \& Training |  | \$ |  |
| K\& M Printing Company | General Printing | 30 | \$ 78,414.40 |  |
| Kaplan SelfTest Software | Microsoft, Oracle, Cisco, Lotus, CompTIA |  | \$ | - |

## Service Providers Listing

Paid May 26, 2016 - November 28, 2016


## Service Providers Listing

Paid May 26, 2016 - November 28, 2016


## Service Providers Listing

Paid May 26, 2016 - November 28, 2016

|  | Organization | Service Provided | No. | MAY16 NOV 16 |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Pearson Education | Cisco Course Materials |  | \$ | - |
|  | Pearson VUE | Certiport Testing, IT Testing Services and Vouchers | 14 |  | 21,453.00 |
|  | Peters \& Associates | Technology Services, Applications, Network Infrastructure and Training | 29 | \$ | 48,335.00 |
| Update | Powerlink Electric | Security and Telecommunication Services | 3 | \$ | 6,888.00 |
|  | Prentice Hall | Training: Unix, Cisco Router, Lotus, Domino |  | \$ | - |
|  | Prometric | Prometric Testing Vouchers |  | \$ | - |
|  | ProQuest LLC | Periodicals Microfilm Subscriptions | 3 | \$ | 32,165.07 |
|  | Protivit/SusQtech | SharePoint Consulting Services | 1 | \$ | 23,587.48 |
|  | Richard Oberbruner | Workforce Consulting and Career Coaching | 4 | \$ | 900.00 |
|  | Robbins Schwartz Nicholas Lifton \& Taylor Ltd. | Legal Services | 23 |  | 131,487.18 |
|  | Robert Half Technology | Accounting and Information Technology | 10 | \$ | 7,345.00 |
|  | Royal Cyber | IBM Premium Partners |  | \$ | - |
|  | Sales Pro Insider (Nancy Bleeke \& Lynn Zimmer) | Sales Training and Consulting |  | \$ | - |
| New | Sans Inc | Language Lab Platform for ESL and World Languages | 4 |  | 38,186.90 |
|  | Scantron Corp | Assessment Solutions | 4 | \$ | 4,336.40 |
|  | Schaumburg Business Association | Marketing activities for LINCS TAACCT grant | 7 |  | 20,730.00 |
|  | Scientel Wireless | Wireless Networking Equipment and Services | 3 | \$ | 36,386.66 |
|  | Scientific Verdicts | Assessments of Special Focus Program Needs |  | \$ | - |
| Delete | Sense Corp. | Information Technology Service Provider |  | \$ | - |
|  | Sherry Mikrut-Ridge | Financial Consulting and Training |  | \$ | - |
| New | SHI International Corporation | Technology Hardware/Software | 12 |  | 130,379.66 |

## Service Providers Listing

Paid May 26, 2016 - November 28, 2016


## Service Providers Listing

Paid May 26, 2016 - November 28, 2016


Subject: Settlement Agreement

## Recommended by:

Roger Spayer
Chief Human Resources Officer

## Description

The administration recommends the Board accept the attached settlement agreement submitted by the College attorney.

## Information

The Board was previously briefed by the President regarding the status of litigation in this matter.

## Rationale

Acceptance of this settlement is recommended by legal counsel.

## Funding Source

Not applicable to this exhibit.

## SETTLEMENT AGREEMENT AND RELEASE

This SETTLEMENT AGREEMENT AND RELEASE (hereinafter "the Agreement") is made and entered into this $\qquad$ day of $\qquad$ 2016, between Elijah Crusoe, his heirs, assigns, agents, attorneys and any other representatives (hereinafter "Crusoe") AND the Board of Trustees of Harper Community College District No. 512, its trustees, officers, employees, agents, attorneys and any other representatives (hereinafter the "College").

WHEREAS, Crusoe was formerly employed as a Custodial Supervisor with the College.
WHEREAS, Crusoe filed a complaint that initiated litigation against the College in the United States District Court, Northern District of Illinois, captioned Elijah Crusoe v. Harper College, Case No. 15-cv-01891 (hereinafter referred to as the "Litigation").

WHEREAS, the College has and continues to deny the allegations in the Litigation in their entirety.

WHEREAS, Crusoe and the College now desire to resolve and settle all of the claims, disputes, causes of action and controversies alleged in the Litigation and otherwise.

NOW THEREFORE, in consideration of the execution of this Agreement by each of the parties hereto and the mutual covenants hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each party to the other party, the parties hereby agree as follows:

1. Incorporation of Recitals: The foregoing recitals shall be considered a part of this Agreement and shall be binding upon the parties hereto.
2. Non-Admission: Crusoe agrees that the College does not admit any allegations made against it or the claims made in the Litigation. Nothing contained in this Agreement shall be deemed an admission of liability or violation of any applicable law, rule, regulation, order or contract.
3. Settlement Consideration: In consideration and exchange for the covenants and promises made by Crusoe in paragraphs 4 through 7 of this Agreement, the College hereby agrees:
(a) To cause to be paid to Crusoe as compensation for injuries and damages arising from the allegations in the Litigation the sum of Seventy Thousand and 00/100 ( $\$ 70,000.00$ ). Crusoe will be issued an Internal Revenue Service Tax Form 1099 with respect to this amount.
(b) That the payment to Crusoe described in paragraph 3(a) above, represents consideration for the settlement of all claims as alleged in the Litigation and/or which arise out of Crusoe's employment with the College or his separation from employment up to the date of this Agreement.
(c) The College and its Insurer shall provide the payments described in paragraphs 3(a) and 3(b) to Crusoe within twenty-one (21) days of execution of this Agreement (as defined in paragraph 7(c) herein) or the College's receipt of an order by the United States District Court, Northem District of Illinois, dismissing the Litigation with prejudice, whichever is later. The check shall be delivered to Crusoe's attorneys, Steven Puiszis,

Hinshaw \& Culbertson LLP, 222 N. LaSalle St., Ste. 300, Chicago, IL 60601.
4. Confidentiality: Crusoe agrees, as a condition of this Agreement, not to disclose, publicize, publish, indicate or in any other manner, communicate the terms and provisions of this Agreement to or with any other person except to Crusoe's representatives or attorneys, financial advisors or accountants, Crusoe's immediate family, or as required by law or court order. The College, its officers, directors, employees, and assigned agents agree, as a condition of this Agreement, not to disclose, publicize, publish, indicate or in any other manner, communicate the terms and provisions of this Agreement to or with any other person except to the College's representatives or attorneys, or as required by law or court order.
5. Non-Disparagement: Crusoe agrees not to disparage the College in any manner likely to be harmful to the College or its business or reputation. The College agrees not to disparage Crusoe in any manner likely to be harmful to Crusoe or his business or personal reputation.
6. Neutral Reference: In the event the College or any of its affiliates is contacted by a prospective employer, it will confirm only Crusoe's name, dates of employment and position held.
7. Release of Claims Raised in the Litigation: In consideration for the monies, covenants and promises made by the College in paragraph 3 herein, Crusoe fully and completely waives, releases, and forever discharges the College from any and all claims, charges, actions, causes of action, damages, attorneys' fees, allegations or demands asserted in the Litigation and any and all claims which could have been raised in the Litigation. In addition, and as a condition precedent to his receipt of the payments described in paragraphs 3(a) and 3(b) of this Agreement, Crusoe agrees to immediately and voluntarily dismiss the Litigation with prejudice. A copy of an Agreed Motion to Dismiss the Litigation with Prejudice is attached to this Agreement as Exhibit A.
8. Covenant Not to Sue/General Release and Waiver: Also in consideration for the monies, covenants and promises described in paragraph 3, Crusoe fully and completely waives, releases, and forever discharges the College from any and all claims, actions, causes of action, complaints, grievances, demands, allegations, promises, obligations for damages (including but not limited to compensatory, exemplary and/or punitive damages), losses, expenses, fees, wages, bonuses, commissions, attomeys' fees or costs, back pay, loss of earnings, debts, instatement and/or reinstatement and any and all other demands which Crusoe may have against the College, whether known or unknown, asserted or unasserted, that arise out of Crusoe's employment relationship with the College, his separation from his employment with the College, and/or any other occurrence in any way related to his employment relationship with the College that happened prior to the effective date of this Agreement, including, but not limited to, all claims and causes of action that the College:
(a) violated any provision of the Illinois Public Community College Act, 110 ILCS 805/2-1 et seq., with respect to Crusoe or his separation from his employment with the College;
(b) breached any contract with Crusoe;
(c) violated public policy, common law, its personnel policies or handbooks, or any employment contract between Crusoe and the College;
(d) discriminated against Crusoe on the basis of his gender, race, sex (including sexual harassment), age, national origin, ancestry, disability, religion, sexual orientation, marital status, parental status, source of income, retaliation, or any other basis, in violation of any local, city, state or federal regulations, ordinances or law, including Title VII of the Civil Rights Act of 1964, as amended 42 U.S.C. $\$ 2000$ e et seq.; the Civil Rights Act of 1866, 42 U.S.C. §1981, as amended by the Civil Rights Act of 1991, 42 U.S.C. §1981A, the Equal Protection Clause of the Fourteenth Amendment of the United States Constitution pursuant to the Civil Rights Act of 1871, 42 U.S.C. $\S 1983$, the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 et seq., the Family and Medical Leave Act, 29 U.S.C. § 2601 et seq. and state common law, seeking to redress unlawful employment practices.

Notwithstanding the foregoing, nothing in this Agreement shall be construed as affecting Crusoe's Illinois workers' compensation claim, currently pending before the Illinois Workers' Compensation Commission, under claim \#13WC37568. Crusoe reserves the right to prosecute that claim before the Illinois Workers' Compensation Commission, although Crusoe is releasing any claims of interference or retaliation related to that worker's compensation claim.

Further, nothing in this paragraph 6 shall prevent Crusoe from enforcing the terms of this Agreement.
9. Release From Age Discrimination Claim: Crusoe represents and warrants that Crusoe has consulted with an attorney prior to executing this Agreement and upon advice of such counsel does hereby relinquish and waive all legal and equitable remedies provided under the Age Discrimination in Employment Act, as amended, 29 U.S.C. $\$ 621$ et seq. Further, Crusoe acknowledges that Crusoe has been informed of and understands all rights and claims pursuant to the Older Worker's Benefit Protection Act of 1990, P.L. 101-433 ("Act") including, without limitation, the following:
(a) That Crusoe waives rights or claims under the Act only in exchange for consideration in addition to anything of value to which Crusoe already is entitled to arising out Crusoe's employment relationship with the College;
(b) That Crusoe has twenty-one (21) days to consider this Agreement prior to execution; and
(c) That for a period of seven (7) days following the execution of this Agreement, Crusoe may revoke this Agreement, and the Agreement shall not become effective or enforceable until the revocation period has expired. The eighth day following Crusoe's execution of this Agreement shall be the "Effective Date" of this Agreement.
10. Tax Issues/Hold Harmless Indemnification: Crusoe acknowledges that the College has not made any representations to Crusoe regarding the tax
consequences of this Agreement. Crusoe further understands that the College and its Insurer shall comply with all tax reporting obligations with respect to this Agreement. In addition, Crusoe agrees to be solely responsible for any and all taxes due in connection with the settlement proceeds identified in paragraph 3 of this Agreement. Further, Crusoe agrees to indemnify and hold the College and its insurer harmless for any claims made by any governmental entity or taxing authority related to or arising from Crusoe's failure to meet his own tax reporting or payment obligations as a result of the payment to him under this Agreement.
11. Lien Indemnification: Crusoe agrees and acknowledges that there may exist certain liens pending against him including, but not limited to the State of Ohio, Department of Taxation and the Cuyahoga County Child Support Enforcement Agency. Crusoe agrees to indemnify the College and hold it harmless against any lien, debt, claim, cost, damage, child support lien, or expense, including but not limited to, judgement liens against Crusoe held by the State of Ohio, Department of Taxation, and/or the Cuyahoga County Child Support Enforcement Agency, also including but not limited to reasonable attorneys' fees and costs, either known or unknown, which Crusoe may sustain, suffer, or incur by reason of the filing, recording, assertion, or enforcement of any and all liens or debts owed, or by reason of rights, actions, or claims entered, filed or commenced against the College as a result of its payment to Crusoe the sum of Seventy Thousand and 00/100 ( $\$ 70,000.00$ ) in settlement of the Litigation.
12. Re-employment: Crusoe hereby waives any right or claim to reinstatement as an employee of the College and agrees that he will not knowingly seek or accept employment in the future with the College. If, through mistake or inadvertence or otherwise, Claimant applies for employment with the College, then he shall withdraw his application immediately upon notice without any recourse, legal or otherwise, and to the extent that claimant has already been hired, he will resign immediately upon notice without any recourse, legal or otherwise.
13. Binding Nature of Agreement: This Agreement shall be binding upon the parties and their heirs, administrators, executors, successors, assigns, agents and employees.
14. Choice of Law: This Agreement shall be governed and construed in accordance with the laws of the State of Illinois to the extent applicable.
15. Severability: If any of the provisions, terms and clauses of this Agreement are declared illegal, unenforceable, or ineffective in a legal forum with competent jurisdiction to do so, those provisions, terms and clauses shall be deemed severable, and all other provisions, terms and clauses of this Agreement shall remain valid and binding upon all the parties hereto.
16. Voluntary Nature of Agreement: This Agreement has been executed freely, knowingly and voluntarily without duress, coercion, or undue influence, and each party acknowledges that it intends to be legally bound by the terms of the Agreement and has signed the Agreement as its true and voluntary act.
17. Entire Understanding: Crusoe recognizes this to be a full, final and complete waiver of any claims and cannot be reopened in the future irrespective of what may take place or occur; and certifies that he has read this Agreement in its entirety and fully understands its contents and effects, and understands that it contains the
entire understanding and agreement of the parties and supersedes all other written and oral exchanges, arrangement, or negotiations between them and their representatives, and that it may not be altered, amended or modified except by a writing properly executed by all the parties hereto or their designated legal representatives. Crusoe warrants that no promise, representation or inducement has been made to him, and that he is not relying on any statement or representation made by any person or party to this agreement, or their agents or other representations not herein expressed.
18. Conforming Copies: This Agreement may be signed in counterparts.

IN WITNESS WHEREOF, the parties have executed this Agreement this $\qquad$ day of $\qquad$ 2016.


BOARD OF TRUSTEES OF HARPER COMMUNITY COLLEGE DISTRICT No. 512

By:
Its President

Date: $\qquad$ 2016

## EXHIBIT A

## AGREED MOTION TO DISMISS WITH PREJUDICE

NOW COME the parties, by and through their attorneys, for their Agreed Motion to Dismiss with Prejudice, and state as follows:

1. The Parties have agreed to resolve the above-captioned litigation through settlement.
2. As a result, the Plaintiff desires to voluntarily dismiss this action with prejudice and he hereby moves to voluntarily dismiss the Complaint.
3. The undersigned parties request that the Court dismiss this matter with prejudice and without costs. A draft Order is attached to this Motion.

WHEREFORE, Plaintiff, ELIJAH CRUSOE and Defendant, BOARD OF TRUSTEES OF HARPER COMMUNITY COLLEGE DISTRICT NO. 512, request for the above reasons that this court enter an order dismissing the pending action with prejudice and without costs.

Respectfully submitted,
Respectfully submitted,

## Announcements by Chair

## XII.A Communications

## XII.B Calendar

December 23 - January 2 Campus Closed
January $11 \quad$ 5:00 p.m. Committee of the Whole Meeting W216
January 16 Campus Closed
January 17
January 18
.00 p.m.
February $8 \quad$ 5:00 p.m. Committee of the Whole Meeting W216
February 15 6:00 p.m. Regular Board Meeting W214
March 20 - March 26 Spring Break - classes not in session
April 4
April 19
April 26
May 10
May 17
May 20
5:00 p.m. Committee of the Whole Meeting W216
6:00 p.m. Regular Board Meeting W214
5:00 p.m. Committee of the Whole Meeting W216
6:00 p.m. Regular Board Meeting W214
Commencement Harper Graduation Pavilion

## Other Business

## Adjournment


[^0]:    Traveler Signature / Date

[^1]:    Note to Publisher: Please be certain that this notice appears over the names of the Chair and Secretary of the Board.

[^2]:    I certify this is an accurate statement of the expenses incurred

