

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, June 20, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, June 20, 2018 at 6:02 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Robb led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Pat Stack, Nancy Robb, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, and Student Member Lavleen Mal (entered at 6:23 p.m.)

Absent: none

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Brian Knetl, Associate Provost; Judy Marwick, Provost; Claudia Mercado, Assistant Provost; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Orlando Cabrera, Technical Support Specialist; Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Kathy Coy, Director of Institutional Research; Tom Dowd, Faculty; Sue Egan, Project Assistant; Travaris Harris, Dean Student Affairs; Melissa MacGregor, Manager, Workforce Grants; Steve Petersen, Campus Architect ; Kim Pohl, Media Relations and Legislative Affairs Manager; Kathryn Rogalski, Dean Business and Social Science; Stuart Templeton, Faculty.

Guests: Kenya Ayers, Northwest Educational Council for Student Success; Melanie Carter, League for Women's Voters; Phil Gerner, Robbins Schwartz; Betty Hull, League for Women's Voters.

Trustee Acknowledgement

Chair Dowell requested that Trustee Stack share information about awards received by senior leadership at Harper.

Trustee Stack congratulated Dr. Ender for receiving the Gary Davis Ethical Leadership Award from the Illinois Community College Trustees' Association and Dr. Coons for receiving The Notable Women in Education Award from *Crain's Chicago Business*.

AGENDA APPROVAL

Member Hill moved, Member Johnson seconded, approval of the Agenda.

Upon roll call for approval of the Agenda, the vote was as follows:  
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.  
Nays: None.  
Motion carried.

PRESENTATION –

Dr. Ender invited Dr. Chavis, Dean of Health Career, and Mr. Knetl, Associate Provost to present an overview of the health professions pathway program.

The Health Professions  
Pathway – Senior Year

Mr. Knetl began by explaining that through the Northwest Educational Council for Student Success (NECSS), Harper College and our high school partners have been developing and offering early college credit in many different ways. The Power of 15 is one such initiative that has increased dual credit enrollment and provided other opportunities for high school students to earn college credit. A little over two years ago, Harper received a grant from the Joyce Foundation, in part due to the collaboration with NECSS. The grant is designed to support the collaboration between high schools and community colleges with an emphasis on building specific pathways from high schools to community colleges. The initial grant was for two years and it has just recently been renewed for an additional two years.

Mr. Knetl continued to explain that the grant challenged Harper to provide more seamless transitions for high school students receiving early college credit to transition to college. The areas of interest recently developed by Harper align with many of the high school career clusters which provided a basis to develop the pathway for high school students. Due to the existing early college credit offered in the health careers area, the collaboration between Harper and the high schools was the obvious place to begin. Mr. Knetl introduced Dr. Chavis.

Dr. Chavis echoed Mr. Knetl about the importance that high school students are able to pursue their health careers as seamlessly as possible. Therefore, Harper has established a pathway to ensure that students have the opportunity to decrease the time to admission into any of the health profession programs and to degree completion. When students decide to pursue a health profession, it may take anywhere from two to three semesters to complete the prerequisites before entering into specific program courses. The health profession pathway is designed to allow students to move through those prerequisite courses and some course requirements during their senior year of high school.

Three features to the pathway include flexibility, contextualized learning and guided admissions. The pathway is flexible in that it is

student-centered, as each student is evaluated as to where they are in terms of their course work, whether dual credit or AP courses. In addition, a pathway is designed to meet the students' needs by helping them pursue their program of study. There are three courses, Biology 160, Biology 161 and English 101, that are required for all the limited enrollment health career degrees, and the pathway is designed so a student would complete all three classes in their senior year of high school. Therefore, a student is well positioned to pursue any of the health career degrees upon entering college. The English 101 and first year seminar classes are contextualized for the health sciences. The third feature is the guided admission aspect that allows for a transition advisor and pipeline planning. The Joyce Foundation grant allows for a transition advisor to be at the high schools and work with students half of their time and the other half of their time is spent at Harper. Knowing what students are participating in the pathway permits for pipeline planning that allows Harper to develop the schedule and determine the number of seats needed for each class.

Dr. Chavis continued by showing the Board the limited enrollment programs and certificates where prerequisites of 14 to 18 credit hours can be completed for programs and nine to 13 credit hours can be completed for certificates during a student's senior year of high school. The limited enrollment programs consist of high credit hour degrees, some of them are Nursing at 68 credit hours, Sonography at 71 credit hours, Dental Hygiene at 81 credit hours and Radiologic Technology at 74 credit hours, therefore students enter college with the advantage of having prerequisites completed that allows them to complete their degree and enter the workforce sooner.

Additionally, an example fall schedule was explained and Dr. Chavis noted one of the most important classes to complete is elementary statistics which is required for students pursuing bachelor's degrees in nursing. The guided practicum for human anatomy is time for the cohort students to work in the lab with dedicated tutors and an opportunity to complete research work in the library. During the spring semester students continue with their course work and are offered a preparatory course to be able to participate in the National League of Nursing (NLN) exam that is required for all limited enrollment programs. Students are able to sit for the exam at the end of the spring semester or during the summer which then positions them to be able to submit an application for fall enrollment in any of the limited enrollment programs. Attendance is taken in all classes because this is a requirement of high schools. The Board also was shown labor statistics of hourly rates and annual salaries for some of the degrees and certificates offered at Harper. Once students complete an AAS degree or certificate, they will earn a living wage and be licensed in many cases.

Dr. Chavis shared information about the Medical Science Academy that exist at High School District 214 that is a two credit hour course that meets three days a week at the high school, and two days a week students shadow medical professionals at Glenbrook Hospital.

Beginning this fall, students will have the opportunity to come to Harper's campus four days a week and take Biology 135, Introduction to Human Anatomy and Physiology and Philosophy 115, Ethics. The Medical Science Academy provides the opportunity for students to earn some college credit while pursuing their interests in health careers and for Harper to be able to work with high school students prior to entering college.

In response to member Kelley, Dr. Chavis explained there are some degree completion programs in place through the University Center, one of which is the nursing degree. Harper also has agreements with Northern Illinois University, University of Illinois at Chicago, Benedictine University and Olivet Nazarene University. Continuous work is occurring to secure other degree completion programs. Additionally, work is being done to be able to show parents of high school students how students transition from high school to Harper to a university

Dr. Ender mentioned there will be two community colleges in the state that are now approved to offer the Bachelors of Science in Nursing. The pathway program Harper has developed is in its early stages and both District 211 and 220 have expressed interest in pursuing the program, as well.

In response to member Robb, Dr. Chavis stated all students meet their senior requirements while completing the pathway and graduate from high school.

In response to member Johnson, Dr. Chavis explained the high school provides a shuttle bus for students in the pathway as well as other students in dual credit classes offered at Harper.

#### FACULTY SENATE PRESIDENT'S REPORT

Dr. Dowd shared the Higher Learning Commission has reaffirmed Harper College's 10 year accreditation and acknowledge the work of Ms. Schlenbecker and Ms. Ellefson for leading the College through the reaffirmation of accreditation process. Further he shared the culminating event of Harper celebrating its 50<sup>th</sup> Anniversary with a wonderful graduation that included a commencement speaker delivering a very personable speech where he spoke about specific Harper faculty and staff. Lastly, he mentioned the faculty are looking forward to an exciting year with the completion of the current strategic plan under Dr. Ender's leadership and the College searching for a new president to lead us into the future.

#### PRESIDENT'S REPORT

Dr. Ender noted that Harper College does a tremendous amount of outreach in both elementary and middle schools with our College Ambassadors. During this past year Ms. Harwood from our marketing department heard about an elementary school that decided to dress up as Harper graduates for Halloween. Dr. Ender further reported visiting the school with Ms. Harwood and bringing Harper t-shirts to the children. After their visit the students gave a presentation to their

board of trustees about their involvement in something called No Excuses University that helps young people begin to think about themselves as college students.

No Excuses University  
Network: Lincoln  
Elementary and Harper  
College Partnership

At this point a video is shown <https://www.youtube.com/watch?v=vUphsxas9v8&feature=youtu.be> (starts at 1:07 and ends at 6:12). Dr. Ender continued by reflecting that most likely half the students in the video have parents who have not been to college and the power that Harper has to provide resources and strengths to these students is tremendous. The same can be said about the High School Equivalency graduation.

Dr. Ender mentioned he is optimistic and hopeful about being able to begin the Canning Center project as the College has been advocating for release of the funds from the Capital Development Board.

Recently the Foundation received a \$500,000 contribution to the Promise Program and with the Board's matching this will become \$1,000,000. The goal is to have the funds become an endowment so that the Promise Program will be permanently funded.

Dr. Ender acknowledged and congratulated Dr. Rogalski on her new vice presidency position at Northwest Technical College in Wisconsin and Dr. Berne for her new vice presidency position at Berkshire Community College in Massachusetts. Dr. Ender requested Dr. Rogalski stand and further explained that she will leave her legacy at Harper by establishing an entrepreneurial center that will open in fall of 2018. He thanked them for their service to Harper.

Dr. Ender looks forward to the Building M opening and the relationship with the Palatine Park District, Northwest Community Hospital and Centers LLC, the management company that will operate the building. He acknowledged that Ms. Bearden, Director of Campus Recreation, and Dr. Harris, Dean of Student Affairs have worked through issues and problems that have arisen and has full confidence in both of them as they work through the first year of the partnership. The ceremonial opening of Building M is on September 10, 2018.

#### STUDENT TRUSTEE REPORT

Student Trustee Mal reported with the opening of Building M, students are able to sign up for free memberships to the fitness center. The Student Activities Board organized the viewing of the free movie Black Panther on June 9, 2018. Mark Willis, an actor and stuntman from the film, attended the showing. The Student Government Association has scheduled their fall meetings for every Wednesday from 2:00-3:00 p.m. Further, he acknowledged the stewardship and efficiency of the Board and his appreciation for the faculty that provide the educational experience. In addition, he acknowledged Dr. Ender for being an inspiration and for providing a vision for the College. He shared a slogan that has been adopted at his job and that is "Happy to Help" and acknowledged that all trustees

have been more than “Happy to Help” him during this first month and thanked the Board. He also thanked Dr. Coons, Ms. Coney, Ms. Pohl and Ms. Craig for helping and teaching him about being a new student trustee.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Kelley moved, Member Mundt seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

The Consent Agenda included:

The minutes for May 9, 2018 Committee of the Whole meeting, May 16, 2018 Board of Trustees meeting; accounts payable; student disbursements; payroll for April 27, 2018, and May 11, 2018; estimated payroll for May 25, 2018 and June 8, 2018; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; student service awards for fall 2017 and spring 2018, proposed tuition adjustment for computed tomography, monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report, disposal of obsolete or damaged personal property as outlined in Exhibits X-A.1 through X-B.5 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Minutes

May 9, 2018 Committee of the Whole meeting and May 16, 2018 Board of Trustees meeting.

Fund Expenditures

Accounts Payable	\$6,171,593.16
Student Disbursements	\$99,496.33

The payroll of April 27, 2018 in the amount of \$2,045,596.15; May 11, 2018 in the amount of \$2,041,221.71; estimated payroll of May 25, 2018 in the amount of \$2,044,138.00; and estimated payroll of June 8, 2018 in the amount of \$2,044,138.00.

Bid Approvals

Ex. X-A.3.a Accept bid and award contract for the 2018 Paving Maintenance project to Patriot Pavement Maintenance Inc., as the lowest responsible and responsive bidder, in the total amount of \$204,048.00, including a base bid of \$85,498.00, 10% contingency of \$18,550.00, as

provided in the Operations and Maintenance (Restricted) Fund budget.

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|-----------------------|---|--|
| Ex. X-A.3.b           | Accept bid and award contract for the 2018 Sidewalk and Concrete Maintenance project to Copenhagen Construction Inc., as the lowest responsible and responsive bidder, in the total amount of \$317,680.00, including a base bid of \$288,800.00, 10% contingency of \$28,880.00, as provided in the Operations and Maintenance (Restricted) Fund budget.   |  |
| Ex. X-A.3.c           | Accept bid and award contract for Phase I of the Utility Tunnel Infrastructure Upgrade project to Monson Nicholas Inc., as the lowest responsible and responsive bidder, in the total amount of \$632,713.00, including a base bid of \$536,648.00, 10% construction contingency of \$53,665.00, professional services \$40,000.00 and reimbursables of \$2,000.00, as provided in the Operations and Maintenance (Restricted) Fund budget. |  |
| Ex. X-A.3.d           | Accept bid and award contract for the Building W Renovation project to Reef LLC, as the lowest responsible and responsive bidder, in the total amount of \$ 96,400.00, including a base bid of \$74,000.00, 10% construction contingency of \$7,400.00, architects fee of \$14,500.00 and reimbursables of \$500.00, as provided in the Auxiliary Enterprises Fund budget.  |  |
| Ex. X-A.3.e           | Accept bid and award contract for janitorial services for the Health and Recreation Center (HRC) and snow shoveling for Building M. to Emeric Facility Services, as the lowest responsible and responsive bidder, in the total amount of \$299,592.00, including janitorial services of \$290,352.00, and snow shoveling and ice removal of \$9,240.00, as provided in the Auxiliary Enterprises Fund budget.                               |  |
| Request for Proposals | Ex. X-A.4.a   | Accept and award a contract to Q Center for hosting the four-day Harper Leadership Institute Immersion Retreat in fall 2018, in the amount of \$51,355.00, as provided in the Education Fund budget.   |
| Purchase Orders       | Ex. X-A.5.a   | Approve the issuance of a purchase order to Assurance Agency, Ltd. for the renewal of Excess Workers' Compensation Insurance with Midwest Employers Casualty Company, in the total amount of \$121,066.00, including fiscal year 2019 in the amount of \$60,530 and fiscal year 2020 in the amount of \$60,530, as provided in the Liability, Protection and Settlement and Education Fund budget. |

- Ex. X-A.5.b Approve the issuance of a purchase order to Legat Architects to cover their fees for architectural and engineering services for change orders 12, 13, 14 and 15, alternate bids 15, 16, and 19, and additional services/reimbursables, in the amount of \$56,860.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and provided in the Building F Renovation Project budget.
- Ex. X-A.5.c Approve the issuance of a purchase order to Legat for professional services for the Mass Communication Lab renovations in Building D, in the amount of \$48,025.00, as provided in the Auxiliary Enterprises Fund budget.
- Ex. X-A.5.d Approve the issuance of the proposed change order to Rabine Paving LLC for soil stabilization to the Parking Lot 1 Reconstruction Project, in the amount of \$150,000.00, as provided in the Operations and Maintenance (Restricted) Fund budget and provided in the Parking Lot 1 Reconstruction Project contingency.

#### Personnel Actions

##### Faculty Appointments

- Stephanie Adair, Instructor, Philosophy, Liberal Arts, 8/14/2018, \$56,795/year
- Cari Kosiba, Instructor, Nursing, Health Careers, 8/14/2018, \$51,167/year
- Brianne Mangione, Faculty Fellow, Kinesiology, Math and Science, 8/14/2018, \$48,230/year
- Jose-Cristian Martinez, Faculty Fellow, Biology, Math and Science, 8/14/2018, \$33,500/year

##### Supervisory/Management Appointments

- Erin Higgins, Assistant Manager, Academic Support Centers, 6/4/2018, \$56,000/year
- Benjamin Hughes, Assistant Technical Manager, Client Systems, 6/4/2018, \$75,000/year
- Debarah Maropis, Administrative Coordinator, Workplace Solutions, 7/1/2018, \$55,000/year
- Phil Mortenson, Interim One-Stop Director, One-Stop Center, 6/4/2018, \$79,441/year
- Christyn Schnell, Database, Technology and Advancement Services Manager, Advancement/Foundation, 7/9/2018, \$65,000/year
- Diane Talsma, Dispatch and Records Supervisor, Harper College Police, 6/18/2018, \$55,000/year

##### Professional/Technical Appointments

- Aaron Alaniz, One-Stop Advocate, One-Stop Center, 6/4/2018, \$48,937/year
- Leland Nolan, Simulation and Technology Specialist, Health Careers, 5/28/2018, \$43,388/year
- Alex Santana, Technical Support Specialist, Client Systems, 5/28/2018, \$57,181/year



Classified Staff Appointments

Jeanette Boysen, Administrative Secretary, Center for New Students,  
7/2/2018, \$38,025/year  
Patricia Kozina, HR Recruitment Assistant, Human Resources,  
7/2/2018, \$35,100/year  
Linda Lopez, Lead Test Proctor, Assessment Center, 6/18/2018,  
\$36,192/year  
Susanne Rudnick, Accommodation Assistant, P/T, Access and  
Disability Services, 6/20/2018, \$22,620/year

ICOPS Appointments

Patrick Legge, Community Service Officer I, Harper College Police,  
5/14/2018, \$32,885/year  
Frances Palczynski, Community Service Officer II, Harper College  
Police, 6/11/2018, \$33,599/year

Harper #512 IEA-NEA Appointments

Michael Shattuck, Set Up Crew Member, Facilities Management,  
5/21/2018, \$26,624/year  
Gloria Zamudio, 3rd Shift Custodian, Facilities Management,  
5/29/2018, \$25,376/year

Administrator Separation

Kathryn Rogalski, Dean, Business and Social Science, 8/3/2018, 4  
years 6 months

Faculty Separation

A. Steven Agajanian, Assistant Professor, Career and Technical  
Programs, 5/19/2018, 1 year 9 months

Supervisory/Management Separation

Robert Hoover, Manager, OSFA Client Services, Office of Student  
Financial Assistance, 6/8/2018, 4 years

Professional/Technical Separations

Yuki Burt, Academic Advisor, Academic Advising and Counseling  
Center, 7/6/2018, 1 year  
Employee #9842, One-Stop Advocate, P/T, One-Stop Center,  
5/7/2018, 6 months

Classified Staff Separations

Tracey Degnan, Library Assistant, P/T, Library Services, 5/29/2018, 1  
year 6 months  
Sheri Lundsten, Office Assistant/ P/T, Business and Social Science,  
5/10/2018, 7 years 4 months  
Anthony McIntosh, Accommodations Assistant, P/T, Access and  
Disability Services, 5/21/2018, 0 months  
Timothy Philbin, Library Assistant, Library Services, 5/14/2018, 31  
years 11 months

Harper #512 IEA-NEA Separations

Employee #7796, Custodian, Operations Services, 5/14/2018, 4 years  
 Employee #9964, Custodian, Operations Services, 5/29/2018, 2  
 months

Jose Vargas, Custodian, Operations Services, 6/7/2018, 3 months

## Board Travel

There were no charges for approval this month.

Travel Expense  
Exceptions

There were no travel exceptions for approval this month.

Student Service Awards  
(Fall 2017/Spring 2018)

Approval of the Student Service Awards for the spring 2018 semester, a total of 32 awards have been recommended totaling \$16,875.00 to be awarded to outstanding student leaders. The amount of \$300 or a "half" award will be awarded for students carrying a minimum of six credit hours; and students carrying a minimum of twelve credit hours will receive a "full" award of \$600 from the Educational Fund (a total payment of \$15,000.00). In addition, the Educational Foundation will contribute \$129.75 per credit hour earned for the Student Trustee's award for a total payment of \$1,875.00, as presented in Exhibit X-A.9.

Proposed Tuition  
Adjustment for Computed  
Tomography (CT)  
Certificate

Approve the recommendation to change the tuition for the Computed Tomography Certificate program to the regular tuition as presented in Exhibit X-A.10.

## Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and  
Liaison Report

Alumni Liaison Report: Member Stack shared that there are a total of 20 nominations for the Distinguished Alumni Award that will be considered this year, five of these are new nominations and 15 were carried over from previous years. The Selection Committee will convene next week to select the recipients, who will be honored at the Distinguished Alumni Reception on Tuesday, October 30.

The Young Alumni program met with recent Foundation scholarship recipients who graduated in May to welcome them to the Harper alumni community. The meeting provided a great two-way conversation with this group of "young alumni" regarding their continued involvement with the College, with these new graduates expressing increased interest in staying connected to faculty and returning for volunteer opportunities at Harper. Feedback from the meeting will be implemented into the FY19 Alumni Relations plan.

Foundation Liaison Report: Member Hill reported The Foglia Family Foundation has made an additional large donation to the Promise Program. This donation will be matched by the Board of Trustees, and pending approval, Building M will be named in the Foglia family's honor. The new Promise contributions will be reflected in the June financial report and will exceed \$11.8 million toward the \$12 million goal.

The 30th Annual Harper College Golf Open, scheduled for June 11, 2018 was cancelled due to unfavorable conditions on the course at Inverness Golf Club. The event has been rescheduled for Monday, September 17, 2018.

The Foundation Board voted at the June 5, 2018 meeting to appoint two new members to the Board. Rich Hohol will be rejoining the Foundation Board after a required one-year hiatus. Brenda Knox, a Harper alumna and financial planner from Rolling Meadows will also join the board.

At the June Foundation Board meeting, the Board approved \$80,000 in Resource for Excellence Grants for the 2018-19 academic year. Grants included: Campus Mental Health First Aid Trainings, Diversity & Inclusion Training, Text Book Lending Library for Center for Military Connected Students, Hawks Care – Homeless and Food Insecure Resources for Students and a Mass Communication Lab.

ICCTA Liaison Report: Member Kelley reported he attended the ICCTA Annual Convention on June 1 and 2 in Springfield. At the convention Dr. Ender was recognized for his leadership and received the Gary Davis Ethical Leadership Award and Trustee Kelley mentioned he is honored to have Dr. Ender leading the institution for the past nine years. During the convention, one presentation was about the State University Retirement System, which was enlightening.

Additionally the State of Illinois has passed a budget with a two percent increase for high education. The State University Retirement System has lowered the threshold from six percent to three percent for increases to salaries during an employee's last years of service. Lastly, \$2.9 million will be given to community colleges to fund the Illinois Veteran Grant as required by state law. This is welcome news as this has become an unfunded mandate.

#### Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

#### Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

#### Disposal of Obsolete or Damaged Personal Property

The annual disposition of College personal property report is presented to the Board for review, as outlined in Exhibit X-B-5.

#### NEW BUSINESS

Member Mundt moved, Member Robb seconded, to approve the College's preliminary budget for fiscal year ending June 30, 2019, as

Approval of Preliminary Budget for Fiscal Year 2019

outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Resolution to Establish the 2018-2019 Budget Hearing Date

Member Kelley moved, Member Johnson seconded, to approve the resolution to establish August 15, 2018 as the date for the public hearing on the tentative budget for the fiscal year beginning July 1, 2018 and ending on June 30, 2019, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Fiscal Year 2019 Authorization to Spend

Member Stack moved, Member Kelley seconded, to approve the recommendation to authorize the College to continue to incur the necessary expenses and commitments for the ongoing operations of the College prior to the adoption of the fiscal year 2019 budget, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Approval of a Vision Statement

Member Robb moved, Member Hill seconded, to approve the recommendation to adopt a Vision Statement for the College, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Approval of IEA/NEA Unit Collective Bargaining Agreement extension for July 1, 2018 – June 30, 2020

Member Stack moved, Member Mundt seconded, to approve the ratification of the IEA/NEA Unit Collective Bargaining Agreement extension for 2018-2020, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Resolution Authorizing Adoption of Prevailing Wage Act

Member Kelley moved, Member Hill seconded, to approve the resolution authorizing adoption of the Prevailing Wage Act, as outlined in Exhibit XI-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Approval of Depository, Financial Services Providers, and Investment Brokers for College Funds

Member Hill moved, Member Mundt seconded, to approve the depositories, financial service providers, and investment brokers to be used by the College, as outlined in Exhibit XI-G (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

The Resource Allocation and Management Plan for Community Colleges (RAMP)

Member Stack moved, Member Robb seconded, to approve the RAMP document and set aside the funds to provide the necessary College contribution, as outlined in Exhibit XI-H (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Approval of Service Providers

Member Hill moved, Member Stack seconded, to approve the updated list of service providers for fiscal year 2019, as outlined in Exhibit XI-I (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Intergovernmental Agreement for the Hanover Park Education and Work Center

Member Kelley moved, Member Stack seconded, to approve an intergovernmental agreement between Harper College, Elgin Community College and the Village of Hanover Park to continue operating the Hanover Park College and Work Center, as outlined in Exhibit XI-J (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Authorization for Personnel Appointments, Payment of Vouchers, and Requests to Purchase

Member Hill moved, Member Stack seconded, to approve the recommendation to authorize Dr. Ender, or his delegate, to appoint personnel, pay vouchers, and approve purchases from June 21, 2018 through July 31, 2018, since there is no Board meeting in July, as outlined in Exhibit XI-K (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Closed Session

Member Kelley motioned, Member Stack seconded, to enter closed session to discuss a personnel matter at 6:59 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Member Hill motioned, Member Stack seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:20 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Approval of a Search Firm for the Presidential Search

Member Stack moved, Member Hill seconded, to approve RH Perry and Associates as the search consultant/firm that will assist the Presidential Search Advisory Committee with the process of identifying candidates to serve as the sixth president of Harper College, as outlined in Exhibit XI-L (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, August 8, 2018 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, August 15, 2018 at 6:00 p.m. in W-214.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Robb moved, Member Stack seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:25 p.m.

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Chair

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Secretary