# WILLIAM RAINEY HARPER COLLEGE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512 COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, November 18, 2020

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, November 18, 2020 at 6:00 p.m., via Webex.

Member Kelley led the Pledge of Allegiance.

**ROLL CALL** 

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Diane Hill, Herb Johnson, Walt Mundt, and Student Member Dylan Hildebrand.

Absent: None.

Also present: Dr. Avis Proctor, President; Mike Barzacchini, Director Marketing Services; Laura Brown, Vice President and Chief Advancement Officer; Dr. Kathy Bruce, Interim Associate Provost; Dr. Kim Chavis, Dean Health Careers; Sue Contarino, Interim Chief Information Officer; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Dr. Kathy Coy, Director of Institutional Research; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Interim, Controller; Dr. Travaris Harris, Dean Business and Social Science; Dr. Joanne Ivory, Dean Career and Technical Programs; Dr. MaryAnn Janosik, Provost; Jeff Julian, Chief of Staff; Darryl Knight, Executive Director Facilities Management; Dr. Claudia Mercado, Interim Vice President of Diversity, Equity and Inclusion; Bob Parzy, Interim Assistant Provost of Enrollment Services; Kim Pohl, Director of Communications; Kimberley Polly, Interim Dean Math and Science; Jaime Riewerts, Dean Liberal Arts; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Dr. Michelé Smith, Vice President of Workforce Solutions; Roger Spayer, Chief Human Resources Officer; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts; Dr. Vicki Atkinson, Dean Student Development; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Patricia Gandor, Faculty; Dr. Mary Kay Harton, Dean of Students; Rick Kellerman, Network Specialist; Chelsea Lynn, Theatre Technical Director; Craig Marscin, Network and VolP Specialist; John McManus, Senior Technical Manager; Dr. Pardess Mitchell, Faculty: Carolynn Muci. Internal Communications Manager: Regan Myers, Director of Infrastructure Services; Beth Ripperger, Manager, Employee and Student Wellness; Steve Takai, Technical Support Specialist.

Guests: Melanie Carter, League for Women Voter's; Melissa Cayer, Citizen; Dan Forbes, Speer Financial, Inc.; Phil Gerner, Robbins Schwartz; Michael Progar, Doherty & Progar LLC.

### AGENDA APPROVAL

Chair Stack noted that Exhibit X-A.4.a: Oracle ERP Cloud Post Implementation Support Services (Day 2 Support Services) is being withdrawn from the Consent Agenda for Approval pending further discussion.

<u>Member Mundt moved</u>, Member Kelley seconded, approval of the Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

## <u>PRESENTATION</u>

Employee Health and Wellness Initiatives

Dr. Proctor asked Mary Kay Harton, Dean of Students and Beth Ripperger, Manager, Employee and Student Wellness to share information about the employee health and wellness initiatives.

Ms. Harton reminded the Board in February they learned about the eight dimensions of wellness and that it continues to be the framework for Harper wellness activities. When the College pivoted to remote learning Harper wellness supported the Student Care Calling campaign that reached over 11,000 students. In September and October, 35 virtual opportunities to participate in wellness activities were available to students and staff that allowed individuals to make connections around the Harper community. She acknowledged Ms. Ripperger's leadership and her ability to creatively navigate these unprecedented times.

Ms. Ripperger began by stating that research tells us that wellness affects many things that are imperative to student and employee success. In March 2020, students participated in the National College Health Assessment Survey administered to 106 schools, eight of which were community colleges. The results indicated the top impediments to learning for students was stress. Therefore, different programs centered around stress and emotional wellness were developed for fall 2020. One program was "Stress to Serenity" that focused on stress management.

In May 2020, employees were surveyed about working from home. The results from that survey also indicated employees were looking for information and workshops to help with stress management. Additional programming was developed for employees as well. Wellness programming efforts continue for the campus to ensure that holistic wellness programming and resources are available for both students and employees.

Establishing community at the College during a pandemic is difficult. One way the College found to create and build community is through

Yammer a social media platform available to all employees through Microsoft Office 365. Ms. Ripperger started a Harper Wellness group that posts different resources for both fiscal and mental wellness. To meet student needs, social media posts on different platforms were increased. Additionally, Instagram Live sessions were implemented where people could ask questions in real time. Dr. Proctor participated in some of these sessions as well. The Wellness area continues to evaluate programing to better plan for spring 2021.

Establishing connections across campus was a focus for wellness as well. Hawk Talk videos were produced weekly by student engagement as one way to be able to establish connections. Additionally, Ms. Ripperger speaks directly to student about wellness topics by visiting Start Smart courses, Honors meetings, and a baseball team meeting. A monthly newsletter is distributed to faculty member to share with students and other groups on campus and includes information about wellness programs, events, and resources.

Ms. Ripperger continued to explain how Harper responded to the civil unrest that occurred earlier this year by offering employee solidarity dialogues. In closing, she mentioned Harper continually assesses the needs of students and employees and that selfcare is not selfish, it is a requirement as human lives depend on it.

The trustees thanked her for an informative presentation.

# STUDENT TRUSTEE REPORT

Student Trustee Hildebrand thanked the College and Board of Trustees for addressing the health and safety of students and supporting the mental and academic needs of all students during the pandemic.

## <u>FACULTY SENATE</u> PRESIDENT'S REPORT

Faculty Senate Secretary Dr. Pardess Mitchell began by sharing the passing of their colleague Elke Weinbrenner, professor in the world languages and American sign language department. She thanked the Board for their support and wished everyone a safe Thanksgiving.

#### PRESIDENT'S REPORT

Dr. Proctor noted the spread of the coronavirus continues to be a challenge and with the increasing infection rates the College decided to move to fully remote learning as of November 23. The current plan for the spring 2021 semester is to be primarily online with the lab portion of blended classes to take place on campus. The College continues to monitor the data and if adjustments need to be made to the spring semester that decision will be made before winter break.

In November, Dr. Proctor participated in the Dallas Herring Lecture and heard a powerful message from Dr. Eddinger, president at Bunker Hill Community College entitled "Insights from the Pandemic: The Reckoning and the Hope at Our Nation's Community Colleges."

Dr. Proctor also shared the news of the passing of Elke Weinbrenner who was deeply committed to cultivating a safe and inclusive campus environment both in and out of the classroom and the passing of three former employees. The three employees were Marilyn Swanson, a founding English faculty member, Ellen Nowickas who worked at the Learning and Career Center as a program assistant, and Stephanie McLoughlin who worked in information technology for 16 years.

# STUDENT SUCCESS REPORT University Center Update

Dr. Proctor requested that Bob Parzy, Interim Associate Provost of Enrollment Services provide an update on the University Center.

Mr. Parzy stated the University Center launched in 2017 with the hope to collaborate with Illinois universities to provide students increased accessibility to bachelor's degrees and beyond at a lower cost. He acknowledged the work of the University Center team who have been very responsive to students and our university partners. He then reviewed the programs at each of the three partner universities – DePaul University, Northern Illinois University, and Roosevelt University.

Since January there have been more than 1000 inquiries into University Center programs with business administration, psychology, computer science and health science administration being the most popular. He thanked Harper's marketing department for assisting in marketing the partnerships and opportunities for students. In 2018, the program began with 13 students and in fall 2020 there are now 271 students enrolled in various programs. The University Center spring to fall retention rates range from 83% to 88% with some of the partners reporting these rates being higher than their own retention rates. To date there have been 19 graduates. He further mentioned that many of the students are part-time adult students. He then shared some quotes from the three partner universities about what it means to collaborate with Harper.

In fall of 2019 and spring 2020, Harper's leadership met with the three universities to establish baselines to go forward. One area of focus was to strengthen the memoranda of understanding (MOUs). The three MOUs have been updated to three-year agreements that include annual reviews. Future plans include an interactive dashboard being developed to report the status of the students in each of the programs. Plans also include DePaul offering a Master of Science in Management through its prestigious Kellstadt Graduate School of Business in spring 2021 where tuition will be discounted 25%. Roosevelt is developing a respiratory care therapist bachelor's degree that is expected to launch in fall 2022. Additionally, there are plans for a University Center student building.

He then reviewed the Master of Science in Management degree from DePaul that can be completed in a year and half at a 25% discounted tuition rate. This program is focused on the adult student. Currently there are almost 25 students interested in this program.

In response to Trustee Kelley, Mr. Parzy stated Roosevelt reduces tuition by 35%, DePaul reduces tuition by 25%, and because Northern is a state school, it provides additional scholarships to University Center students.

In response to Trustee Dowell, Mr. Parzy reported approximately half of the students are halfway through their programs, noting many of the students are attending part time.

Chair Stack thanked Mr. Parzy for the University Center report.

# HARPER EMPLOYEE COMMENTS

There were no employee comments.

## **PUBLIC COMMENTS**

There were no public comments.

#### CONSENT AGENDA

Exhibit X-A.4.a was removed from the Consent Agenda to be discussed at the Committee of the Whole on December 9, 2020.

<u>Member Mundt moved</u>, Member Kelley seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

The Consent Agenda included:

The minutes for October 14, 2020 Committee of the Whole meeting, October 21, 2020 Board of Trustees meeting; accounts payable; student disbursements; payroll for September 25, 2020 and October 9, 2020; estimated payroll for October 23, 2020 and November 6, 2020; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; Promise program change to hours provided by scholarship; review of the minutes of all closed meetings that have not yet been released for public review, and determination of which, if any, may then be released; and authorization for destruction of verbatim recordings of closed sessions; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4.

Minutes October 14, 2020 Committee of the Whole meeting, October 21, 2020

Board of Trustees meeting.

Fund Expenditures Accounts Payable \$4,885,851.77

Student Disbursements \$1,334,938.22

The payroll of September 25, 2020 in the amount of \$2,126,652.17 and October 9, 2020 in the amount of \$2,069,172.53; estimated payroll of October 23, 2020 in the amount of \$2,097,912.35 and

November 6, 2020 in the amount of \$2,097,912.35.

Bid Approvals There were no bid approvals.

Request for Proposals Ex. X-A.4.a Withdrawn for future consideration: Oracle ERP Cloud

Post Implementation Support Services (Day 2 Support

Services)

Purchase Orders Ex. X-A.5.a Approve the purchase order to Eriksson Engineering

Associates Ltd. for design and engineering services for the 2021 Parking Lot Maintenance Project, in the amount of \$39,000.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the 2021 Parking Lot Maintenance Project budget.

Ex. X-A.5.b Approve the purchase order to Eriksson Engineering

Associates Ltd. for design and engineering services for the 2021 Sidewalk Maintenance Project, in the amount of \$37,000.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the

Sidewalk Maintenance Project budget.

Ex. X-A.5.c Approve the purchase order to Grumman/Butkus

Associates for professional services for Phase II of the HVAC Upgrade Projects in Buildings R, W, X, Y, and Z, in the amount of \$68,800.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the HVAC Upgrade Projects in Buildings R,

W, X, Y, and Z Project budget.

Ex. X-A.5.d Approve the purchase order to IMEG Corporation for

professional services for the Solar Energy Feasibility Study, in the amount of \$28,700.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the Solar Energy Feasibility Study budget.

provided in the Solar Energy Feasibility Study budget

Ex. X-A.5.e Approve the purchase order to Hilltop Condominium Association for Harper Professional Center's portion of

the annual condominium association dues for common area maintenance, in the amount of \$174,192.57, as

provided in the Operations and Maintenance Fund budget.

Ex. X-A.5.f

Approve the purchase order to Assurance Agency, Ltd. to renew the Motorcycle Safety Program insurance policy, in the amount of \$150,816.00, as provided in the Restricted Purposes Fund.

#### Personnel Actions

#### Supervisory/Management Appointment

Brian Dann, Technical Manager, Client Systems, 11/9/2020 \$98,500/year

#### Professional/Technical Appointment

Imazul Garcia, Admissions Specialist, Admissions Outreach, 10/12/2020, \$54,640/year

#### **Classified Staff Appointment**

Jeanette Boysen, Administrative Assistant, Student Development, 12/7/2020, \$46,800/year

#### Classified Staff Retirement

Karen Keniston, Receptionist, P/T, Student Development, 12/31/2020 19 years 4 months

#### Harper #512 IEA-NEA Retirement

Ralph Heinrich, Warehouse/Driver, Operations Services, 12/31/2020, 9 years

#### Professional/Technical Separation

Tudo (Freedom) Nguyen, Program Coordinator, Learning and Career Center, 10/13/2020 3 years 9 months

#### Classified Staff Separation

Sarah DeMay, AED Program Operations Assistant, Adult Educational Development, 10/30/2020, 7 years 7 months

#### **Board Travel**

There was no Board travel.

# Travel Expense Exceptions

There were no travel expense exceptions.

## Promise Program Change to Hours Provided by Scholarship

Approval of the Promise program change to hours provided by scholarship, as presented in Exhibit X-A.9.

Review of the minutes of all closed meetings that have not yet been released for public review, and determination of which, if

Approval of the review of the minutes of all closed meetings that have not yet been released for public review, and determination of which, if any, may then be released; and authorization for destruction of verbatim recordings of closed sessions, as presented in Exhibit X-A.10.

any, may then be released; and Authorization for destruction of verbatim recordings of closed sessions

**Financial Statements** 

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Report

Alumni Liaison Report: Member Mundt reported the Harper Alumni Podcast from WHCM 88.3 and Harper Alumni Relations have partnered to launch the podcast, Harper Talks. The monthly podcast highlights alumni who share their stories, experiences and life journeys in conversation with podcast host and Harper Assistant Professor of Communication Arts Brian Shelton. Listeners will learn how education, career successes and failures, and human connection have impacted Harper Alumni along the way. The first two episodes are available now. Harper Talks is a co-production of WHCM 88.3 Harper Student Radio and the Harper Alumni Program. WHCM students assist with editing and production of each episode. The original podcast theme music was composed by Harper student Aidan Cashman.

Foundation Liaison Report: Member Hill shared targeted scholarship marketing was emailed to 2,086 students for the Advancing Community Economics (ACE) Grant from Rotary International (\$140,000), Rotary Club of Schaumburg/Hoffman Estates Fishing Well Scholarship (\$25,000), art scholarships (\$20,000) and nursing scholarships (\$22,000) for the students who met the criteria of these scholarships. A virtual open house and screencast on how to apply for the ACE Grant was also made available to students.

In lieu of the Foundation's annual donor appreciation reception at an opening night performance of a fall theatrical performance instead, the Foundation hosted a drive-in movie night on Friday, October 30 to celebrate individuals and organizations contributing \$100 or more during the previous fiscal year. The celebration welcomed approximately 150 guests to a drive-in movie experience featuring Ghostbusters in parking lot 2 of the Harper College campus. The event featured messages of gratitude from Harper College President, Dr. Avis Proctor, and Harper College Educational Foundation Board of Directors President, Rich Hohol.

The foundation welcomed two new members to the Board of Directors – Melanie Witt and Mac Adam Glinn.

Melanie Witt has been a well-known estate planning and business succession attorney for over 20 years. She represents corporate fiduciaries and individuals in estate planning, philanthropic planning, and trusts and estates. Melanie has extensive experience advising entrepreneurs on business succession planning and estate

structuring. She also advises clients on premarital agreements as well as estate and tax issues raised by divorce or separation.

MacAdam "Mac" Glinn is the General Manager of Mortenson's aviation business, overseeing projects with airport authorities, air carriers and specialty aviation companies across the U.S. Collaborating with the leadership of Mortenson's other operating groups across the country, he is focused on recruiting, retaining and developing key aviation talent and expanding Mortenson's presence in the aviation market. Before joining Mortenson, Mac most recently served as Senior Vice President of Skanska's South Florida operations. Prior to that, Mac spent four years as a part of Skanska's Aviation Center of Excellence (COE) executive leadership team, eventually becoming their National Aviation Director, where he helped manage projects at 10 airports across the country.

ICCTA Liaison Report: Member Kelley mentioned the ICCTA hosted a webinar on Friday, November 13 on diversity, equity and inclusion where Dr. Quirk-Bailey from Illinois Central Community College spoke about using Cares Act funding for a short-term job training and upskilling that targets currently available jobs. Round table discussions included the impact of the Fair Tax Amendment not being passed, the funding struggles colleges are addressing, and declining enrollment. Lastly, the ACCT National Legislative Summit in February will be a virtual event.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS Exhibit XI-A: Adoption of Levy Resolution

<u>Member Dowell moved</u>, Member Johnson seconded, to approve the adoption of the levy resolution for 2020, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-B:
RESOLUTION authorizing
and providing for an
Installment Purchase
Agreement for the purpose

Member Mundt moved, Member Hill seconded, to approve the adoption of the debt certification resolution as prepared by Bond Counsel and award a contract for purchasing debt certificates as a result of a competitive RFP process, as outlined in Exhibit XI-B.

of paying the cost of purchasing real or personal property, or to build, equip, alter, construct additions to and improve the sites thereof in and for Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and authorizing and providing for the issue of General **Obligation Debt** Certificates (Limited Tax), Series 2020, of said Community College District evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Certificates, and providing for the security for and means of payment under the Agreement and the Certificates

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

RESOLUTION declaring the intention to avail of the provisions of Article 805 of the Public Community College Act of the State of Illinois, as amended, and to issue Funding Bonds of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and directing that notice of such intention be

published in the manner

provided by law

Exhibit XI-C:

<u>Member Robb moved</u>, Member Hill seconded, to approve the resolution as prepared by bond council, as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt. Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-D: Resolution
Designating a Person or
Persons to Prepare a
Tentative Budget for Fiscal
Year Ending 2022

Member Robb moved, Member Dowell seconded, to approve the resolution designating Dr. Avis Proctor and Rob Galick to prepare a tentative budget for fiscal year ending 2022, as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-E: Faculty
Tenure Recommendation
(3rd Year, Mid-Year Hire)

Dr. Proctor introduced Patricia Lacy Gandor who is being recommended for tenure and stated she has been recognized by her peers, dean, and provost. Additionally, she has made stellar contributions in teaching, service, and research.

<u>Member Mundt moved</u>, Member Johnson seconded, to approve the resolution for estimated tax levies, as outlined in Exhibit XI-E.

Patricia Lacy Gandor Diagnostic Medical Sonography

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-F: Designation of Election Official for the April 6, 2021 Consolidation Election

Member Robb moved, Member Hill seconded, to approve the designation of Dr. Maria Coons, Vice President and Board Liaison, to serve as the election official to accept filings of nominating papers and objections to nominating papers on behalf of the Board Secretary for the April 6, 2021 Consolidated Election, as outlined in Exhibit XI-F.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-G: Second Reading of Modifications to Board Policy – Academic Member Johnson moved, Member Mundt seconded, to approve the second reading of modifications to the Board Policy Manual, Academic Standards (Section 05.11.00), as outlined in Exhibit XI-G.

Standards (Section 05.11.00)

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-H: Second
Reading of Modifications to
Board Policy – Board of
Trustees and Code of
Ethics and Confidential
Reporting (Section
01.00.00 and Section
02.00.00)

Member Hill moved, Member Johnson seconded, to approve the second reading of modifications to the Board Policy Manual, Board of Trustees and Code of Ethics and Confidential Reporting (Section 01.00.00 and Section 02.00.00), as outlined in Exhibit XI-H.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-I: Administrator Salary Increases

Member Robb moved, Member Johnson seconded, to approve the administrator salary increases for fiscal year 2021, as outlined in Exhibit XI-I.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-J: Amendment to President's Employment Agreement – Salary Increase Member Mundt moved, Student Member Hildebrand seconded, to approve the amendment to President's Employment Agreement, as outlined in Exhibit XI-J.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and

Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

ANNOUNCEMENTS BY CHAIR

Communications

There were no communications.

Calendar Dates	Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, December 9, 2020 at 5:00 p.m., via Webex. The next Board of Trustees Meeting will be Wednesday, December 16, 2020 at 6:00 p.m., via Webex.
OTHER BUSINESS	Member Hill motioned, Member Kelley seconded, to enter closed session to discuss a litigation matter at 7:09 p.m.
	Upon roll call, the vote was as follows: Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt. Nays: None. Motion carried. Student Member Hildebrand advisory vote: aye.
	Member Dowell motioned, Member Kelley seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:45 p.m. Upon roll call, the vote was as follows:  Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.  Nays: None.  Motion carried. Student Member Hildebrand advisory vote: aye.
<u>ADJOURNMENT</u>	Member Kelley moved, Member Mundt seconded, to adjourn the meeting.
	Upon roll call, the vote was as follows: Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt. Nays: None. Student Member Hildebrand advisory vote: aye Motion carried at 7:46 p.m.

Chair	Secretary