

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, June 15, 2022

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, June 15, 2022 at 6:00 p.m. in the Wojcik Amphitheater.

Member Hill led the Pledge of Allegiance.

Chair Stack reviewed the safety guidelines.

ROLL CALL

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Diane Hill, Herb Johnson, and Walt Mundt.

Absent: None.

Also present: Maggie Balazs, Internal Communication Manager; Mike Barzacchini, Director Marketing Services; Dr. Michael Bates, Dean Teaching, Learning and Distance Education; Michael Bentley, Faculty; Laura Brown, Vice President and Chief Advancement Officer; Orlando Cabrera, Technical Support Specialist; Kathleen Canfield, Director Job Placement Resource Center; Dr. Scott Cashman, Manager Community Education; Dr. Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Karega Cooper, Faculty; Dr. Tom Dowd, Faculty; Amanda Duval, Chief Human Resource Officer; Sue Egan, Executive Assistant; Rob Galick, EVP Finance and Administrative Services; Dr. Travaris Harris, Interim Associate Provost, Academics; Dr. Mary Kay Harton, Dean of Students; Rob Hill, Specialist Inclusive Instructional Designer; Dr. Joanne Ivory, Dean Career and Technical Programs; Dr. MaryAnn Janosik, Provost; Dr. Tamara Johnson, Vice President of Diversity, Equity and Inclusion; Rich Johnson, Faculty; Nellie Khalil, Faculty; Sunil Koswatta, Faculty; Dr. Luisel Lemkau, Faculty; Peggy Livermore, Administrative Secretary; Dr. Claudia Mercado, Associate Provost Student Affairs; Phil Mortenson, Distance Learning Manager; Bob Parzy, Associate Provost Enrollment Services; Steve Petersen, Campus Architect; Kim Pohl, Director of Communications; Kimberley Polly, Dean Mathematics and Science; Dr. Avis Proctor, President; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Monica Shirley, Diverse Faculty Fellow; Dr. Michelé Smith, Vice President of Workforce Solutions; Darice Trout, Interim Dean, Business and Social Science; Wanda Ward, Coordinator Perkins Grant; Cindy Washburn, Manager of Counseling Operations; Dr. Stephanie Whalen, Faculty; Markenya Williams, Faculty.

Guests: Phil Gerner, Robbins Schwartz.

AGENDA APPROVAL

Member Dowell moved, Member Hill seconded, approval of the agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.
Nays: None.
Motion carried.

PRESENTATION

Update on Distance Learning and HyFlex

Dr. Proctor asked Dr. MaryAnn Janosik, Provost, Dr. Mike Bates, Dean, Teaching, Learning and Distance Education, and Phil Mortenson, Manager, Distance Learning to provide an update on distance learning and HyFlex.

Dr. Janosik stated there are two presentations from the provost area, one on distance learning and the other on the Hawks Care Resource Center. She shared academic affairs and student affairs are working together to address the College's strategic goals and the presentations will show how the College is taking a holistic approach to work with students academically and non-academically to eliminate equity gaps and to provide flexibility.

Dr. Bates briefly reviewed the percentage of total course offerings and course success data from fall 2019 to fall 2022. He noted course success rate for online courses is slightly below the overall success rate for all courses.

Mr. Mortenson stated the distance learning program development model provides faculty with clear expectations for course design and digital accessibility standards. The model also provides students with a consistent experience. One of the more than 20 program/certificates that are online is the Health Information Technology Program with 22 students currently enrolled and another 27 students that have been accepted for fall 2022.

Digital accessibility continues to be a focus for distance education. Blackboard Ally, a tool that allows instructors to address accessibility for all students, was introduced in fall 2021 and to date 45 faculty have earned an Ally Advocate badge. This badge recognizes their ability to utilize Blackboard Ally to improve the accessibility and course content for their students.

Dr. Bates mentioned students are expecting online learning to be a part of all learning. Flexible learning also known as Hyflex includes four pillars that provide students the ability to choose two or more modes of engagement on a topic and that the learning outcomes and the quality of instruction are equivalent across all modes. Harper has begun to pilot the Hyflex model for students with 68 faculty participating in some type of professional learning related to Hyflex. In fall of 2022 and spring 2023, 30 faculty will begin using the Hyflex model in one of their classes. Based on the results from the pilot a recommendation will be brought forward if Harper should adopt Hyflex. The three modalities include face to face, online anytime, and online live. He then reviewed how faculty plan to pilot the Hyflex classroom experience in their courses, noting more than 50% of faculty plan to use three modalities.

Faculty will be communicating the expectations for these class through syllabi.

There are currently seven classrooms that have the enhanced technology to offer Hyflex classes. An evaluation will take place of the technology before adding technology to additional classrooms. He commended the Information Technology (IT) group that has partnered with the Academy for Teaching Excellence to implement the technology in the classroom, noting someone from IT will be available in the classroom during the first couple of weeks of classes in fall to assist with any technology needs. Additionally, over the next year there are plans for campuswide professional learning with key stakeholders. Lastly, the Early Childhood Education program has received a grant to grow online learning and to be able to share courses with other community colleges. He closed by thanking the Board for their support and financial investment.

In response to Trustee Kelley, Dr. Bates stated the plans are to evaluate the pilot before growing the program. Additionally, faculty teaching one section during fall 2022 in the Hyflex format would expand to multiple sections during spring 2023.

In response to Trustee Johnson, Dr. Bates indicated it cost around \$35,000 to retrofit one classroom with the necessary hardware and software for Hyflex learning. There are also annual software contract fees for the Hyflex classroom.

In response to Trustee Robb, Dr. Bates stated students earning a grade of C or higher are considered successful and online students' success is five to seven percent lower than students who are solely in person. Course success for students in blended classes that have a face-to-face component are similar to classes where students are solely in person.

Chair Stack thanked the presenters for an outstanding presentation.

STUDENT TRUSTEE REPORT

There was no student trustee report.

FACULTY SENATE PRESIDENT'S REPORT

There was no Faculty Senate President report.

PRESIDENT'S REPORT

Dr. Proctor began by sharing she attended GradFest that honored the graduates from the classes of 2020, 2021, and 2022 where graduates and their families had the opportunity to celebrate their accomplishments. In the coming months, the provost's team will be bringing a proposal forward for a commencement venue that can accommodate the increasing number of graduates and participants.

The College has been engaging the community to solve critical issues in the district. One such engagement has been with local fire chiefs to discuss ways that Harper can be the first choice to support the learning

and training needs of first responders. Another such engagement centers on convening community stakeholders to identify ways to take advantage of federal funding to address transportation challenges. The College is focusing on broadband and connecting transportation systems at the township level to bridge first mile/last mile options within the district.

She was pleased to join Steve Scogna, chief executive officer from Northwest Community Healthcare, to recognize the pilot Certified Nursing Assistant apprenticeship program. Additionally, she had the opportunity to represent Harper at the Jobs for the Future (JFF) conference where she participated in the Policy Leadership Trust and discussed the design principles to influence federal and state policy recommendations for community colleges. JFF was held in conjunction with the Community College Workforce Consortium meeting where she and Dr. Smith had the opportunity to discuss how Harper is addressing workforce shortages with a focus on apprenticeships for adult learners.

She reflected on the progress of the eight Presidential Priorities and the Strategic Plan. Additionally, she welcomed new Chief Human Resources Officer Amanda Duval, who will be reviewing and improving the College culture, onboarding, hiring, employee recognition, professional development processes, and data to inform practices and action plans. She closed by stating she was proud Harper was named to the 2023 Aspen Top 25 for Community College Excellence. While the College did not advance to the top 10, she recognized it was an incredible accomplishment and motivation to continue the important work to help students soar to even greater heights.

STUDENT SUCCESS REPORT

Hawks Care Resource
Center

Dr. Proctor stated Dr. MaryAnn Janosik, Provost, provided an explanation about the holistic approach Harper is taking to support students and asked Dr. Claudia Mercado, Associate Provost, Student Affairs and Cindy Washburn, Manager, Hawks Care Resource Center to provide an update on the Hawks Care Resource Center.

Dr. Mercado began by stating the focus on the basic needs of students started some time ago with a yearlong evaluation of students' basic needs. The themes that arose from the evaluation and administration of the Trellis survey included a need to create a culture of kindness, to have one location to provide services, to increase communication of services to students, to develop a financial wellness intake model, and create a basic needs advisory team. The Trellis survey monitors the financial wellness of students and provides data about housing insecurities.

Ms. Washburn began by sharing a history of the Hawks Care program that began primarily as a food pantry stocked with donations. The Student Engagement team provided awareness about the program to students. Early they learned students may have multiple needs; being hungry was only one. Therefore, a more holistic approach was used to meaningfully connect with students and from that engagement stop-gap gift cards were secured for transportation and the bookstore. Currently,

the team is trying to reengage a partnership with the Greater Chicago Food Depository to provide food and other needs to the community served by the Learning and Career Center in Prospect Heights.

She then reviewed the Trellis survey data from the fall 2019 and 2021 administrations, noting students continue to worry about having enough money to pay for school, 66% in 2019 and 67% in 2021. For both administrations, 55% of students reported they would struggle getting \$500 in cash or credit in an emergency. Students reporting having housing insecurity rose by 10%, from 39% in 2019 to 49% in 2021. Lastly there has been a 5% decrease from 20% in 2019 to 15% in 2021 of students reporting signs of very low food security. This decrease could be attributed to the funding from Higher Education Emergency Relief Funds (HEERF).

Hawks Care funding sources have come from institutional surplus, the Education Foundation, grants, and Governor's Emergency Education Relief (GEER). Lastly, Hawks Care focuses on providing direct services, accurate information, tangible goods, and emergency funds.

Dr. Mercado reviewed the plans for Hawks Care that include remodeling a space in Building D that would include the Hawks Care team, the food pantry, the Women's Program, counselors, and space for community organizations. Having a centralized location will help students be able to get the needed support in one location. Lastly, she noted 85% of students that have utilized the services feel that it has greatly improved their academic performance and 87% would return and recommend a friend to use Hawks Care.

In response to Chair Stack, Dr. Mercado indicated creating financial planning for students is a best practice they are looking to implement. Therefore, a student would have both an academic plan that includes the necessary courses to meet their educational goal and a financial plan on how to pay for the academic plan.

In response to Trustee Dowell, Dr. Mercado stated housing insecurity is defined as a student who is homeless, does not have stable housing, or fears they are not able to make a rent payment. Hawks Care is looking at community partnerships to support students with housing insecurities and other needs.

In response to Trustee Johnson, Dr. Mercado stated funding for Hawks Care has come from institutional surplus, the Educational Foundation, and grants. Additionally, they continue to review the budget to be able to fully utilize funds. Dr. Proctor and Mr. Galick indicated during the budget review in July funding sources will be reviewed for Hawks Care.

Chair Stack thanked the presenters for an informative presentation.

HARPER EMPLOYEE COMMENTS

Mr. Cooper, math faculty and co-chair of the DREAM Employee Resource Group (ERG) expressed that there is a lack of transparency and accountability in the hiring processes at Harper. He requested the

College create an equity audit that would be a process through which each search committee demonstrates that it has a transparent and accountable system in place to ensure an equitable search process. Additionally, he requested there be relevant qualifications for interview candidates and search committee members. Lastly, he requested there be documented rationale for why candidates were disqualified. He closed by stating DREAM is willing to engage the relevant stakeholders to continue the discussion and asked the Board to support their efforts to bring more transparency and accountability to the hiring process.

Dr. Johnson, English faculty, requested the College review the quantitative data about losing candidates of color and losing employees of color. Additionally, he requested that the College gather qualitative data by holding listening-sessions with employees to hear about their lived experiences at the College and offering workshops to tackle the microaggressions that occur daily. Findings should be used from all the above to revamp the hiring training. He also proposed an ERG to work towards a more intentionally inclusive and equitable environment. Moreover, the College needs to redefine the goals of ERGs to include historically privileged groups.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Dowell moved, Member Mundt seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

The Consent Agenda included:

The minutes for May 11, 2022 Committee of the Whole meeting, May 18, 2022 Board of Trustees meeting; accounts payable; student disbursements; payroll for April 22, 2022 and May 6, 2022; estimated payroll for May 20, 2022 and June 3, 2022; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; student service awards; approval of service providers; first reading of recovery and distribution of grant indirect costs; first reading of use of Harper College's name, logos, trademarks; first reading of naming of Harper College facilities and programs; first reading of honorary degrees; first reading of trustee training; first reading of suspension of policy or procedure; first reading of amendment or repeal; monthly financial statements; Board committee and liaison reports; grants and gifts status report for; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4.

Minutes

May 11, 2022 Committee of the Whole meeting, May 18, 2022 Board of Trustees meeting.

Fund Expenditures	Accounts Payable Student Disbursements	\$4,817,693.23 \$1,052,075.97
	The payroll of April 22, 2022 in the amount of \$2,987,936.78 and May 6, 2022 in the amount of \$3,009,469.91; estimated payroll of May 20, 2022 in the amount of \$2,998,703.35 and May 6, 2022 in the amount of \$2,998,703.35.	
Bid Approvals	Ex. X-A.3.a	Accept bid and award contract for the asbestos abatement at the Learning and Career Center (LCC) to Husar Abatement, as the lowest responsible and responsive bidder in the total amount of \$53,825.00 including a base bid of \$38,500.00, 10% construction contingency of \$3,860.00, and professional fee of \$11,475.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the LCC carpet replacement project budget.
	Ex. X-A.3.b	Accept bid and award contract for Building X Respiratory Therapy Lab Project to Construction Inc., as the lowest responsible and responsive bidder in the total amount of \$576,150.00 including a base bid of \$488,500.00, 10% construction contingency of \$48,850.00, feasibility study, design (ratio design) \$23,400.00, bidding and construction administration (ratio design) \$14,300.00, and reimbursables (estimate) \$1,100.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Building X Respiratory Therapy Lab Project budget.
	Ex. X-A.3.c	Accept bid and award contract for the 2022 Parking Lot Maintenance Project to Patriot Pavement Maintenance, as the lowest responsible and responsive bidder in the total amount of \$378,345.00 including a base bid of \$343,950.00 and 10% construction contingency of \$34,395.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the 2022 Parking Lot Maintenance Project budget.
Request for Proposals	Ex. X-A.4.a	Approve a proposal and award a contract to Comiskey Research/Scientific Verdicts to conduct a Community Scan for the College, in the amount of \$67,500.00, as provided in the Education Fund budget.
Purchase Orders	Ex. X-A.5.a	Approve a purchase order to extend the Emeric Facility Services contract to provide janitorial services for the Health and Recreation Center and snow shoveling for Building M to June 30, 2023, in the amount of \$320,610.00, as provided in the Auxiliary Fund budget.

- Ex. X-A.5.b Approve the recommendation to authorize Dr. Avis Proctor, or designee, to execute a contract and approve a purchase order for the lowest responsible and responsive bidder for a natural gas contract, current market price of natural gas is approximately \$.60/therm in the amount of \$800,000.00, as provided in the Operations and Maintenance Fund budget.
- Ex. X-A.5.c Approve a purchase order to extend the NAS Recruitment contract for recruitment advertising services to June 30, 2023, in the amount of \$99,500.00, as provided in the Education Fund budget.
- Ex. X-A.5.d Approve a purchase order to Indigo America, Inc. for the purchase of a refurbished Indigo Digital Press for the Graphic Arts Department, Career and Technical Programs and enter into a maintenance agreement, in the amount of \$308,420.00, as provided in the Restricted Purposes Fund budget.
- Ex. X-A.5.e Approve a purchase order to Grumman Butkus for engineering services for Phase I of the Buildings R, W, X, Y and Z Building Automation Systems (BAS) Upgrades Project, in the amount of \$92,400.00, as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Buildings R, W, X, Y and Z BAS Upgrade Project budget.
- Ex. X-A.5.f Approve a purchase order to Ratio Design for professional services for the Learning and Career Center (LCC) Cannabis Lab Project, in the amount of \$68,300.00, as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the LCC Cannabis Lab Project budget.

Personnel Actions

Appointments

- Amanda Duval, Administrator, Chief Human Resources Officer, Human Resources, 6/13/2022, \$137,000.00/year
- Nancy Medina, Administrator, Executive Director of Facilities Management, Facilities Management, 5/9/22, \$165,000.00/year
- Christopher Benshoof, Faculty, Instructor - Level 11 (Mathematics), Mathematics and Science, 8/16/2022, \$61,672.00/year
- Heidi Onion, Faculty, Assistant Professor - Level 11 (Law Enforcement & Justice Administration), Career & Technical Programs, 8/16/2022, \$67,839.00/year
- Jessica Lee, Supervisor/Management, Training and Client Support Supervisor, Client Systems, 5/16/2022, \$70,000.00/year
- Kelley Marks, Supervisor/Management, Operations Manager - Academic Division, Health Careers, 5/9/2022, \$70,000.00/year
- Kevin Aguilar, Professional/Technical, Academic Advisor, Advising Services, 5/16/2022, \$53,000.00/year
- Valerie Olson, Professional/Technical, Academic Advisor, Advising

Services, 5/4/2022, \$53,000.00/year
 Brianna Buttell, Classified Staff, Admissions Data Steward, Admissions Processing, 5/2/2022, \$33,540.00/year
 Arina Szekely, Classified Staff, Office Assistant II, P/T, Learning and Career Center, 5/9/2022, \$25,259.00/year
 Jacob Van Meter, Classified Staff, Office Assistant II, P/T, Business and Social Sciences, 5/25/2022, \$20,904.00/year
 Stephen Bryant, Harper #512 IEA-NEA, Campus Setup Crew, Operations Services, 5/9/2022, \$32,846.00/year
 Russell Strange, Harper #512 IEA-NEA, Custodian, 3rd Shift, Operations Services, 5/23/2022, \$31,554.00/year

Position Changes

Michael Bates, Administrator, Associate Provost - Curriculum and Instruction, Interdisciplinary Student Success, 7/1/2022, \$150,000.00/year
 Travaris Harris, Administrator, Associate Provost - Student Success, Provost, 7/1/2022, \$158,080.00/year
 Nicholas Smith, Supervisor/Management, Manager, Auxiliary Services, Accounting Services, 5/23/2022, \$72,050.00/year
 Amy Bennett, Classified Staff, Administrative Secretary, Career and Technical Programs, 5/30/2022, \$37,655.00/year

Separations

Patrick Beach, Faculty, Professor, Career & Technical Programs, 5/31/2022, Retirement, 30 years 9 months
 Willis Boughton, Faculty, Associate Professor, Career & Technical Programs, 5/31/2022, Retirement, 21 years 9 months
 Mahsa Karamy, Supervisor/Management, Project Manager, Facilities Management, 5/6/2022, Resignation, 4 years 11 months
 Daniel Kurfoiji, Professional/Technical, Technical Support Specialist, P/T, Client Systems, 5/10/2022, Resignation, 3 years
 Theresa Sellers, Professional/Technical, Workforce Coordinator, Job Placement Resource Center, 5/31/2022, Retirement, 15 years 2 months
 Zachary Bogdanski, Classified Staff, Technical Support Technician, P/T, Client Systems, 5/11/2022, Resignation, 2 years 6 months
 Julianna Grandinetti, Classified Staff, Institutional Effectiveness/Survey Assistant/PT, Institutional Effectiveness & Outcomes, 5/13/2022, Resignation, 8 months
 Emily Marquez, Classified Staff, Receptionist, P/T, Assessment Center, 5/13/2022, Resignation, 1 years
 Mara Pearson, Classified Staff, Office Assistant II, Student Development, 5/9/2022, Resignation, 9 years 4 months
 Leah Soderstrom, Classified Staff, Office Assistant I, P/T, Job Placement Resource Center, 4/29/2022, Resignation, 2 months
 Stephan Liggio, ICOPS, Police Officer, Harper College Police, 5/27/2022, Retirement, 20 years
 Reyna Cortes, ICOPS, Community Service Officer II, Harper College Police, 5/4/2022, Resignation, 9 months

Board Travel	Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.
Travel Expense Exceptions	There were no Travel Expense Exceptions.
Student Service Awards	Approval of the recommendation to recognized nominated Harper College students for their excellence in campus involvement and leadership for fall 2021 and spring 2022, as presented in Exhibit X-A.9.
Approval of Service Providers	Approval of the updated list of service providers for fiscal year 2023, as presented in Exhibit X-A.10.
First Reading of New Policy: Recovery and Distribution of Grant Indirect Costs (07.19.00)	Approval of the first reading of a new policy on the Recovery and Distribution of Grant Indirect Costs, as presented in Exhibit X-A-11.
First Reading of New Policy: Use of Harper College's Name, Logos, Trademarks (07.21.00)	Approval of the first reading of a new policy on the Use of Harper College's Name, Logos, Trademarks, as presented in Exhibit X-A-12.
First Reading of Revised Policy on Naming of Harper College Facilities and Programs (13.01.00)	Approval of the first reading of the revised policy on Naming of Harper College Facilities and Programs, as presented in Exhibit X-A-13.
First Reading of New Policy: Honorary Degrees (03.08.00)	Approval of the first reading of a new policy on Honorary Degrees, as presented in Exhibit X-A-14.
First Reading of New Policy: Trustee Training (01.41.00)	Approval of the first reading of a new policy on Trustee Training, as presented in Exhibit X-A-15.
First Reading of Revised Policy on Suspension of Policy or Procedure (01.35.00)	Approval of the first reading of the revised policy on Suspension of Policy or Procedure, as presented in Exhibit X-A-16.
First Reading of Revised Policy on Amendment or Repeal (of Board Policies) (01.37.00)	Approval of the first reading of the revised policy on Amendment or Repeal (of Board Policies), as presented in Exhibit X-A-17.
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Report	Alumni Liaison Report: Member Mundt reported the Harper Alumni Relations hosted GradFest on Saturday, June 4, 2022 on Harper's Campus. Harper College alumni from the classes of 2020, 2021, and 2022 attended the event which provided an in-person experience that

acknowledged and celebrated their graduation and accomplishments. The festival featured lunch, music, games, activities, and meaningful opportunities for connection for the alumni. About 300 guests attended the event.

Foundation Liaison Report: Member Hill shared the Educational Foundation held its quarterly board meeting on June 7. At this meeting they appointed one new board member - Eric Harrell from Allstate Insurance. In addition, they approved three returning and former board members Nancy Castle, Randy Green, and Jeff Sronkoski.

Special highlight was honoring retiring board members Jake Sadoff and Dee Beaubien. Both served nine years with the Foundation Board and were given Emeritus status.

The Inspire campaign as of May 30 totaled \$28,108,118.72, 94% of the campaign goal of \$30,000,000.00 to be reached by June 30, 2024.

The Foundation held its 33rd Annual Golf Outing on Monday, June 13 with 110 golfers. This year generated more than \$135,000.00 in support for student scholarships.

ICCTA Liaison Report: Member Kelley reported he attended the ICCTA annual meeting in Chicago where he learned the association is committed to moving the baccalaureate initiative forward and where about 30 trustees toured Harold Washington College and learned about how the city college system functions. He and Dr. Proctor attended a seminar led by the Department of Labor where they learned that the trades are beginning to provide training to their employees at a fraction of what a community college charges. He also mentioned updates were provided by the Community College Baccalaureate, Transfer, and Competency-based Education Committee. Lastly, he indicated the association continues to discuss declining enrollment.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS

Exhibit XI-A: Approval of Preliminary Budget for Fiscal Year 2023

Member Robb moved, Member Dowell seconded, to approve the recommendation of the College's preliminary budget for fiscal year ending June 30, 2023, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-B: Approval of Institutional Effectiveness Measures (IEM's)

Member Hill moved, Member Johnson seconded, to approve the recommendation of the new Institutional Effectiveness Measures and targets on those measures, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-C: Resolution to Establish the 2022-2023 Budget Hearing Date

Member Dowell moved, Member Johnson seconded, to approve the resolution to establish the 2022-2023 budget hearing date in accordance with the Illinois Community College Act, a Budget Hearing must be held annually, the Budget Hearing date that is established allows for at least thirty days of inspection of the annual Harper College legal budget, as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-D: Fiscal Year 2023 Authorization to Spend

Member Kelley moved, Member Hill seconded, to approve the recommendation to authorize the College to continue to incur the necessary expenses and commitments for the ongoing operations of the College prior to the adoption of the fiscal year 2023 budget, as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-E: Approval of Depository, Financial Services Providers, and Investment Brokers for College Funds

Member Johnson moved, Member Mundt seconded, to approve the recommendation of the depositories, financial service providers, and investment brokers to be used by the College, as outlined in Exhibit XI-E.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-F: Administrative Employment Contracts

Member Hill moved, Member Robb seconded, to approve the recommendation that administrative staff members, who are in good standing and employed prior to April 1, 2022 will receive a 4.0% salary increase for fiscal year 2023, with two exceptions. First, administrative staff members who are receiving a promotion that is effective on July 1, 2022 will not receive a 4.0% pay adjustment in addition to the pay increase associated with the promotion. Second, the Chief of Staff and the Vice President of Planning, Research and Institutional Effectiveness

will receive a 5.5% increase to better reflect responsibilities of those positions and to adjust their salary to be more in line with others in their pay grade, as outlined in Exhibit XI-F.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-G: President's Employment Agreement

Member Mundt moved, Member Dowell seconded, to approve the recommendation to extend Dr. Avis Proctor's employment agreement through August 17, 2022, as outlined in Exhibit XI-G.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-H: Naming of Classroom L-130 in Honor of Harper College Student Bernie Bluestein

Member Kelley moved, Member Dowell seconded, to approve the recommendation to name classroom L-130 the Bernie Bluestein Sculpture Studio. A donor, who wishes to remain anonymous to the public, has made gifts totaling more than \$25,000, which makes them eligible for a room naming. They wish to honor Mr. Bluestein with their naming. In addition, a resolution from the Board honoring Mr. Bluestein is presented for approval, as outlined in Exhibit XI-H.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-I: Second Reading of Modifications to Board Policies to Amend Pronouns

Member Johnson moved, Member Kelley seconded, to approve the recommendation of the second reading of the modification to Board policies to amend pronouns, as outlined in Exhibit XI-I.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-J: Approval of Intergovernmental Agreement with Village of Palatine for Bike Share Pilot

Member Robb moved, Member Hill seconded, to approve the recommendation of the intergovernmental agreement between William Rainey Harper College and the Village of Palatine, as outlined in Exhibit XI-J.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried.

Exhibit XI-K: Authorization for Personnel Appointments, Payment of Vouchers, and Requests to Purchase Member Dowell moved, Member Johnson seconded, to approve the recommendation authorizing Dr. Proctor, or her delegate, to appoint personnel, pay vouchers, and approve purchases from June 16, 2022 to July 31, 2022, since there is no Board meeting in July, as outlined in Exhibit XI-K.

Upon roll call, the vote was as follows:
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.
Nays: None.
Motion carried.

ANNOUNCEMENTS

BY CHAIR

Communications There were no communications.

Calendar Dates Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, August 10, 2022 at 5:00 p.m. in the Wojcik Amphitheater. The next Board of Trustees Meeting will be Wednesday, August 17, 2022 at 6:00 p.m. in the Wojcik Amphitheater.

OTHER BUSINESS

Member Hill motioned, Member Johnson seconded, to enter closed session to discuss personnel matters at 7:16 p.m.

Upon roll call, the vote was as follows:
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.
Nays: None.
Motion carried.

Member Dowell motioned, Member Robb seconded, to adjourn the closed session and re-enter the regular Board meeting at 8:13 p.m.

Upon roll call, the vote was as follows:
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.
Nays: None.
Motion carried.

ADJOURNMENT

Member Hill moved, Member Dowell seconded, to adjourn the meeting.

In a voice vote, motion carried at 8:14 pm.

Chair

Secretary