

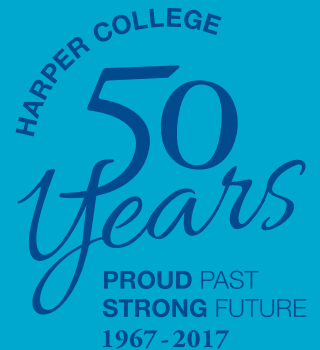
CE COURSE SCHEDULE

BECOME  
more

HARPER COLLEGE  
CONTINUING EDUCATION COURSES

CAREER DEVELOPMENT  
PERSONAL ENRICHMENT

REGISTRATION OPENS MARCH 5





# COMPUTER TRAINING

Harper Continuing Education Computer Training offers courses that may help you in your career or secure a new job.

**Computer Training & IT Certification Open House  
May 16** 6:00-7:00 p.m.

**Career Training Exploration Seminars**

Wednesdays, 5/2, 6/13 and 8/8 from 11:00 a.m.-12:00 p.m.

Harper Professional Center (HPC),  
650 E. Higgins Rd, Suite 2W, Schaumburg

**RSVP at [harpercollege.edu/ce](http://harpercollege.edu/ce).**

**For details, see the Computer Training section.**

## CODING and BIG DATA

Coders and data professionals need to stay relevant in the ever-changing programming and data analysis landscape. With businesses relying more on data to operate and also predict measureable insights, statistical and dynamic programming languages are in demand.

**See pages 13-14 or visit [harpercollegece.com/computer](http://harpercollegece.com/computer).**

## COTTAGE INDUSTRY

Interested in a sustainable side business that involves ecologically sound practices? Register for one of our new Cottage Industry classes and learn how you can get started in a fun and potentially profitable hobby. Learn how to make natural products for yourself or to sell, while helping the planet.

- Backyard Beekeeping Basics (6/6-8/1)
- Backyard Chicken Basics (5/21-6/16)
- Backyard Composting Basics (5/21-6/16)

**See page 6 or visit [harpercollegece.com/cottage-industries](http://harpercollegece.com/cottage-industries).**



## PREPARE TO BECOME A DENTAL ASSISTANT WITH OUR 12-WEEK ONLINE PROGRAM

Demand for dental assistants is expected to increase by 36% through 2024 according to the Bureau of Labor Statistics. The Dental Assistant Program is designed to teach all aspects of dental assisting and enable you to be job-ready.

**For details, see page 17 or visit [harpercollegece.com/dental](http://harpercollegece.com/dental).**



## READY TO START YOUR CAREER AS A BROKER?

**Earn your Real Estate License at Harper CE**

Attend a Broker Pre-License Info Session  
Wednesday, April 11, 6-7 pm, Room Y106  
RSVP at [harpercollege.edu/ce](http://harpercollege.edu/ce)

**For details, see page 8 for classes offered or visit [harpercollegece.com/realestate](http://harpercollegece.com/realestate).**



Summer is Coming!

As I write this letter in January, spring seems almost an impossibility; however, I am confident that as you read this, spring is blooming around you, and summer is a certainty. Time to plan something new!

Summer has always been a time to start something that is completely divergent from your normal routine. Here are some new programs that we are excited to offer:

- **BACKYARD BEEKEEPING BASICS:** This class will demonstrate the ecological impact of honeybees and introduce bee biology and behavior, hive selection and care, beekeeping equipment and more. Learn how you can enjoy and sell fresh honey.
- **BACKYARD COMPOSTING BASICS:** Have you ever wanted to reduce your carbon footprint by composting your kitchen waste? Learn how to turn yard waste and food scraps into a valuable resource for plants, even if you don't have a yard.
- **CARING FOR COMPANION ANIMALS:** Are you a dog walker, pet sitter, or caregiver of a dog or cat? Increase your skills and knowledge in this online class that includes an in-person skills day. Nutrition, diseases, behavior, grooming, specialized care, and emergency preparedness will be covered.

And for youth and teens:

- **AFA CYBERPATRIOT CAMP:** The need to secure computers and data networks remains critical in our lives and in the workforce. This camp will teach cybersecurity mechanisms with the goal to increase interest in cybersecurity as a career for our youth.
- **DEBATE CAMP:** The skills developed in this camp will help all students develop the ability to communicate effectively to an informed audience, a basic requirement in all academic disciplines. You don't need any experience to enroll and become a better communicator.
- **HIGH SCHOOL JAZZ IMPROVISATION WORKSHOP:** Specifically targeted to 14 – 18 year olds, our workshop helps students develop and improve their improvisational abilities by playing the standard jazz repertoire. Parents will enjoy the showcase concert presented by participants at the end of this six-week program.

As always, our programming is designed for you. We welcome your feedback and suggestions as we continually develop our program offerings.



Mark D. Mroziński, Ed.D.  
Assistant Vice President for Workforce Development  
Executive Dean of Community Education



# HOW TO REGISTER

Registration for courses starting in May through August 2018 opens on Monday, **March 5, 2018**.

## There Are Three Ways to Register

**ONLINE** at harpercollege.edu/ce. Click Choose Classes and Register and follow the instructions. Payment by credit card is due in full when you register online.

**BY PHONE** Call 847.925.6300, Monday-Friday, 8 a.m.-4:30 p.m. Closed Saturdays, Sundays, and college holidays.

**IN PERSON** Visit Continuing Education Registration in the lobby of the Wojcik Conference Center (Building W), on the Harper College main campus, 1200 W. Algonquin Road, Palatine. We are open Monday-Friday, 8 a.m.-4:30 p.m. Closed Saturdays, Sundays, and college holidays.

## Stay Engaged

- **Register early.** Some classes fill up fast, but classes not meeting minimum enrollment requirements are canceled. So, either way, you should enroll as early as possible.
- **Keep this Course Schedule handy.** Some courses meet for only one session, while others run for up to 16 weeks. Courses start at various dates throughout the term.
- As you browse through this Course Schedule, make a note of the **COURSE NUMBER, START DATE, and COURSE TITLE** for each course you want. Note these on the worksheet below.
- **Research CE courses using the Harper College mobile app on your smartphone or tablet.** Search Harper College in your app store. Find the courses you want, then register online, by phone, or in person.
- **Stay up to date** with Harper CE by subscribing to our blog: harpercollegece.com.
- **Call us for information** at 847.925.6300, Monday-Friday, 8 a.m.-4:30 p.m. Closed Saturdays, Sundays, and college holidays.

## Registration Worksheet

Use this worksheet to jot down the information you'll need to register online, by phone, or in person.

COURSE #	CRN #	START DATE	COURSE TITLE	TUITION	FEES	TOTAL DUE

Payment is due at time of registration.

## CONTINUING EDUCATION COURSE SCHEDULE

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# Digital Badges

Harper College Continuing Education is committed to providing you with the tools you need to reach your professional goals. One of the most exciting trends in career training these days is the digital badge movement. Now, certain courses and training programs will earn a digital badge that you can proudly display in your resume, in an email to a potential employer, or in your social media profiles on LinkedIn, Facebook and elsewhere.

Learn more and start earning your next badge today! [harpercollege.edu/ce](http://harpercollege.edu/ce), “**Digital Badges**”

## Career Development

- Introduction to Vet Assistant
- Library Assistant
- Meeting and Event Planning
- Project Management Professional Certification Prep
- Project Management Specialist
- Six Sigma Overview
- Six Sigma Fundamentals
- Six Sigma Yellow Belt Training
- Six Sigma Green Belt Training
- Six Sigma Data-Driven Decision Making
- Truck Driver Training 160 Hours
- Truck Driver Training 240 Hours
- Truck Driver Training: Hazardous Material Endorsement
- Truck Driver Training: Tanker Endorsement
- Veterinary Assistant
- Wedding Consultant

## Computer Training

- Adobe Design Foundations
- AutoCAD Designer
- AWS Systems Operations
- Big Data Analytics
- Business Analyst
- Cisco CCNA Network Specialist
- CISSP
- Computer and Network Security Specialist
- Computer and Network Support Technician
- Cybersecurity Analyst
- Electronic Bookkeeping
- Front-end Coding Boot Camp

- Interactive Website Design
- Java Programming
- MCSA: SQL 2016 Business Intelligence Development
- MCSA: SQL 2016 Database Administration
- MCSA: Windows Server 2016
- Microsoft Office Administrator
- Microsoft Office Specialist: Access
- Microsoft Office Specialist: Excel
- Microsoft Office Specialist: Word
- Oracle Database Associate
- Python Programming
- R Programming
- VMware Certified Professional
- Web Maintenance and Design

## Healthcare

- Activity Director
- Nursing Practice Update
- Pharmacy Technician

## Music & Arts

- Sound Recording
- Writing

## Personal Enrichment

- Conversational Spanish
- Wine Appreciation
- Wine Sommelier

Note: The courses required for any given badge may not be scheduled every term.

Watch a video explaining digital badge basics at [harpercollege.edu/ce](http://harpercollege.edu/ce), “Digital Badges.”





# Career Development

Start a new career or build skills for your current one. We have courses and programs covering many fields with classroom and online options. Earn digital badges to authenticate your accomplishments for employers and clients.

## WHAT'S NEW?

- **CARING FOR COMPANION ANIMALS** (p. 5)
- **COTTAGE INDUSTRIES** (p. 6)
  - Backyard Beekeeping Basics
  - Backyard Chicken Basics
  - Backyard Composting Basics

## INFO SESSIONS for:

- ACT/SAT Exam Preparation
- Cosmetology
- Dog Grooming
- Drones
- Real Estate Pre-Broker
- Six Sigma
- Truck Driver Training/CDL
- Veterinary Assistant

RSVP at [harpercollege.edu/ce](http://harpercollege.edu/ce)

Learn more at [harpercollege.edu/ce](http://harpercollege.edu/ce),  
**"Career Development"**

## ACCOUNTING AND BOOKKEEPING

### BOOKKEEPING BOOT CAMP

Accurate records are the basis of a successful business. But let's face it, most entrepreneurs want to provide a quality product or service but don't have a background in double-entry bookkeeping. Don't be confused about debits, credits or setting up a chart of accounts. This course teaches the best practices to track the movement of your hard-earned money whether you are a current or aspiring small business owner with little or no knowledge of bookkeeping procedures. Materials included.

LBS 0115-001 CRN: 80009  
 7/11/18 WE 9:00 AM-3:30 PM  
 Instructor: Margaret Jones W 219  
**TUITION: \$239 FEES: \$35**

## ANIMAL CAREERS

### COMPANION ANIMAL CARE

#### CARING FOR COMPANION ANIMALS



Are you a dog walker, pet sitter, or caregiver of a dog or cat? Do you want to know more or do more for the pets in your life? Increase your skills and knowledge in this online class that includes an in-person skills day. Nutrition, diseases, behavior, grooming, how to provide specialized care, and emergency preparedness will be covered. Materials included. Course is online but meets once for a skills day on 8/7 from 6-9 p.m., at Harper College Learning and Career Center (LCC), 1375 Wolf Road, Prospect Heights, 60070.

LAG 0001-B01 CRN: 80828  
 6/4/18-8/11/18 -  
 8/7/18 TU 6:00 PM-9:00 PM  
 Instructor: Lisa Herbold LCC 116  
**TUITION: \$479 FEES: \$0**

### VETERINARY ASSISTANT



#### INTRODUCTION TO VETERINARY ASSISTANT

Explore the exciting role of veterinary assistants in this 12-hour course. You will learn to communicate effectively with clients and co-workers in the clinic setting and study the significance of ethics in veterinary medicine. You will also cover professional competency, basic animal handling and critical thinking when dealing with animals. This course is a prerequisite for the Veterinary Assistant course.

LCE 0006-001 CRN: 80010  
 5/29/18-6/7/18 TU TH 6:00 PM-9:00 PM  
 Instructor: Valerie Nelson LCC 116  
**TUITION: \$139 FEES: \$0**

LCE 0006-002 CRN: 80011  
 6/19/18-6/28/18 TU TH 6:00 PM-9:00 PM  
 Instructor: Valerie Nelson LCC 116  
**TUITION: \$139 FEES: \$0**

LCE 0006-003 CRN: 80012  
 7/17/18-7/26/18 TU TH 6:00 PM-9:00 PM  
 Instructor: Valerie Nelson LCC 116  
**TUITION: \$139 FEES: \$0**

## DOG GROOMING WILL RETURN IN THE FALL

Attend an Info Session in the summer:  
 Monday, August 6 10-11 AM in  
 Room W218



## COSMETOLOGY

### COSMETOLOGY I FOUNDATION

Classroom instruction includes general theory and practical applications. Students become familiar with various tools and their uses, shampooing, chemicals, types of hair, sanitation, skin diseases and more. Includes hands-on practice. The fee for this class covers the state required application, all books, and your personal cosmetology tool kit. Prerequisite: Approval starts with Harper College. Call 847.925.6616.

LCO 0086-001 CRN: 80732  
 5/22/18-8/31/18 TU WE TH FR 10:00 AM-5:00 PM  
 5/22/18-8/31/18 SA 9:00 AM-5:00 PM  
 Instructor: Johannes Burkert CAPA  
**TUITION: \$4,500 FEES: \$0**

LCO 0086-002 CRN: 80733  
 6/5/18-9/29/18 TU WE TH FR 4:00 PM-8:00 PM  
 6/5/18-9/29/18 SA 9:00 AM-5:00 PM  
 Instructor: Johannes Burkert CAPA  
**TUITION: \$4,500 FEES: \$0**

### COSMETOLOGY ADVANCED III

Become knowledgeable in cutting, thinning, shaping, trimming, application of electrical and mechanical equipment, curling, hair treatments and marcelling. Learn about labor law, workers' compensation, client relationships, and other business topics related to owning a business. Firm up knowledge in other important topics in esthetics and nail technology. Full-time students complete the program in this course. Part-time students must also complete Cosmetology IV. Prerequisite: LCO0087

LCO 0088-001 CRN: 80734  
 6/19/18-10/27/18 TU WE TH FR 10:00 AM-5:00 PM  
 6/19/18-10/27/18 SA 9:00 AM-5:00 PM  
 Instructor: Johannes Burkert  
**TUITION: \$4,000 FEES: \$0**

CAREER DEVELOPMENT

COMPUTER TRAINING

HEALTHCARE CAREERS

LIFELONG LEARNING (50+)

MIND & BODY

MUSIC & ARTS

ONLINE COURSES

PERSONAL ENRICHMENT

WORKFORCE CERTIFICATION

## COSMETOLOGY INFORMATION SESSIONS

Join a growing industry as a licensed cosmetologist! Learn how to become licensed in Illinois and how Harper can assist you in meeting that goal. Attend one of the upcoming Cosmetology Information Sessions to learn about this new program. RSVP at [harpercollege.edu/ce](http://harpercollege.edu/ce), "Attend an Info Session."

Tuesday, April 3, 6:30 - 7:30 PM (A139)  
Tuesday, May 15, 6:30 - 7:30 PM (A139)

## INSTRUCTOR PROFILE

### Hans Burkert



Hans Burkert attended Tristino and Tricoci School of Hair Design, followed by training at Vidal Sassoon in Canada, Karl Kuhn in Wurtzburg Germany and advanced classes at the Redken Exchange in New York. He is a licensed cosmetologist, licensed cosmetology educator and continuing education sponsor. Burkert has 35+ years of experience in the field, starting as an assistant to industry giants, hair dresser, educator, event planner, and partner in Tricoci School of Hair Design. He is entering his 12th year owning and operating his cosmetology school and his 24th year as a salon owner.

Attend the upcoming Cosmetology Information Session. RSVP at [harpercollege.edu/ce](http://harpercollege.edu/ce), "Attend an Info Session."

Available Courses May – Aug. 2018

Course #	Course Title	Start Date
LCO 0086	Cosmetology I Foundation	May 22
LCO 0086	Cosmetology I Foundation	Jun. 5
LCO 0088	Cosmetology Advanced III	Jun. 19

## ■ COTTAGE INDUSTRIES

### BACKYARD BEEKEEPING BASICS

Bees are the world's most important pollinators of food crops, yet their numbers are declining at an alarming rate. Do you want to know more about the ecological impact of the honeybee and learn a new way to make money in the process? Beekeeping can encourage sustainability of our food systems and supply you with amazing fresh honey to sell. This class will introduce bee biology and behavior, hive selection and management throughout the year, bee diseases and pests, swarming behavior, beekeeping equipment, and bee products. All materials are included.

LAG 0003-001 CRN: 80830  
6/6/18-8/1/18 WE 5:00 PM-9:00 PM  
Instructor: Johannes Burkert J 253  
**TUITION: \$199 FEES: \$69**

### BACKYARD CHICKEN BASICS

Have you thought about getting chickens but don't know how to get started in this fast growing cottage industry? As we become more aware of eating well and the ecological impact of where our food originates, the trend of raising backyard chickens is growing. Backyard chickens can be a rewarding experience and a great way to have a supply of fresh eggs. This online course with live chicken experience, will explain how to choose the best type of chicken for your needs, the care and feeding of your chickens, how to keep your flock safe, and troubleshooting flock issues. Illinois licensing requirements, safe egg handling practices and humane chicken handling will be covered during the Saturday chicken encounter portion of the class. Course is online but class meets once for the live chicken encounter on June 16, from 10 a.m.-1 p.m., at Harper College Learning and Career Center (LCC), 1375 Wolf Road, Prospect Heights, 60070.

LAG 0002-B01 CRN: 80829  
5/21/18-6/16/18 ONLINE  
6/16/18 SA 10:00 AM-1:00 PM  
Instructor: Staff LCC 116  
**TUITION: \$129 FEES: \$0**

## BACKYARD COMPOSTING BASICS



Have you ever wanted to reduce your carbon footprint by composting your kitchen waste? You can turn yard waste and food scraps into a valuable resource for plants, even if you don't have a yard. Discover vermicompost, an ecological way to create high-quality soil amendments to keep or to sell. This online class with a hands on session, will introduce the different approaches to composting, how to start composting at home, and composting best practices to encourage sustainability and ecologically sound environmental practices to minimize your carbon footprint. Course is online but class meets once on June 16, from 9-11 a.m. at Spring Valley Nature Center (SVNS), 111 E. Schaumburg Rd., Schaumburg.

LAG 0004-B01 CRN: 80831  
5/21/18-6/16/18 ONLINE  
6/16/18 SA 9:00 AM-11:00 AM  
Instructor: Dave Brooks SVNS  
**TUITION: \$129 FEES: \$0**

## ■ DRONES

### MAKE MONEY FLYING DRONES

You can make money flying a drone! Whether you are new to the drone industry or somewhat familiar with it, this course will help you explore the opportunities that await you. Currently, drones are used for real estate photography, surveillance, construction surveying, fire monitoring, wildlife tracking, news and sports journalism, and much more. Whether you are retired, in a mid-life career, or just getting started, learn about how to make money in the rapidly growing unmanned aircraft systems (UAS) industry.

LCE 0114-001 CRN: 80727  
6/20/18 WE 6:30 PM-8:30 PM  
Instructor: Vincent Donohue J 167  
**TUITION: \$29 FEES: \$0**

LCE 0114-002 CRN: 80728  
7/11/18 WE 6:30 PM-8:30 PM  
Instructor: Vincent Donohue X 231  
**TUITION: \$29 FEES: \$0**

### PART 107: KNOWLEDGE TEST PREP



Prepare to become FAA-certified as a commercial drone pilot in this 20-hour blended (online and in-person) course. Attendees study instructor-led classroom videos independently and may contact the instructor with questions via email. On the last day of class, you will meet with the instructor to review and get questions answered. Registration closes two weeks prior to the last day of class giving attendees time to complete the video coursework. Class meets in-person on the last day of class, August 25, 8 a.m.-12 p.m., in W218.

LCE 0117-B01 CRN: 80730  
7/14/18-8/25/18 ONLINE  
8/25/18 SA 8:00 AM-12:00 PM  
Instructor: Vincent Donohue W 218  
**TUITION: \$299 FEES: \$0**





## SUMMER 2018 DRONE COURSES

Attend our free Commercial Drone Information Session

Wednesday, June 13, 7:00-8:00 p.m., Harper Main Campus,

Bldg W, Room W218. RSVP at harpercollege.edu/ce.

Course	Course #	Dates	Class Type
Make Money Flying Drones	LCE0114-001	6/20 (1 day) 6:30 – 8:30 pm	On-Campus
	LCE0114-002	7/11 (1 day) 6:30 – 8:30 pm	On-Campus
Part 107: Knowledge Test Prep	LCE0117-B01	7/14 – 8/25 (6 wks) Registration closes 8/11	Hybrid (Online class except for last day. Class meets on-campus on 8/25 from 8 am to noon)
Piloting a Drone: Fundamentals	LCE0115-B01	6/16 – 7/7 (3 wks) Registration closes 7/3	Hybrid (Online class except for Flight class. Class meets on-campus on 7/7 between 8 am and noon.)

### PILOTING A DRONE: FUNDAMENTALS



This blended (online and in-person) course creates a foundation of understanding about flying drones as a commercial pilot. A Saturday flight experience is held on the last day of class; drones are provided. During the first two weeks of class, attendees independently study instructor-led classroom videos and may contact the instructor with questions via email. If needed, rain dates will be scheduled. This course is a prerequisite to Piloting a Drone: Advanced Concepts, LCE0116. Registration closes three days prior to the flight experience giving attendees time to complete the video coursework. Flight class meets in person on the last day of class, July 7, 8 a.m.-12 p.m., in W218.

LCE 0115-B01 CRN: 80729  
6/16/18-7/7/18 ONLINE  
7/7/18 SA 8:00 AM-12:00 PM  
Instructor: Vincent Donohue W 218  
**TUITION: \$299 FEES: \$30**

### EDUCATION AND LIBRARY SCIENCE

#### SUBSTITUTE TEACHER BOOT CAMP

Considering substitute teaching? If you're not formally trained as a teacher you may still qualify to teach in grades PK -12. Learn how to become a highly qualified substitute from the first day you enter the classroom. Gain the necessary skills including rapport building, classroom management, and teaching strategies. Attendees also learn how to apply for your Substitute Teacher Type 39 Certificate. In Illinois substitute teachers are required to have a bachelor's degree in any discipline but do not need former teaching experience. Includes materials.

LTD 0101-001 CRN: 80710  
6/18/18-6/20/18 MO TU WE 8:00 AM-12:15 PM  
Instructor: Deborah Cortesi W 218  
**TUITION: \$139 FEES: \$30**

### HOSPITALITY

#### FOOD SAFETY CERTIFICATION

Food Manager Certification is an important job qualification in the food service industry. Whether you are earning or maintaining a certification, Illinois requires completion of an approved eight-hour course, passing the national exam, and paying a \$35 fee to IDPH. Certificates are valid for five years from the exam date. Attendees must have the approved textbook, ServSafe Manager, 6th Ed., available at the Harper bookstore. You should read the entire book before arriving to class in order to prepare for the national exam at the end of the class. With prior arrangement, the exam can be taken in Spanish.

LRP 0011-001 CRN: 80522  
6/19/18-6/26/18 TU TH 6:00 PM-9:00 PM  
Instructor: Lynn Destry Y 203C  
**TUITION: \$129 FEES: \$0**

### HVAC

#### REFRIGERANT HANDLING EXAM

Take the EPA Technician Certification exam allowing you to handle and recover refrigerants at all technician levels. Students who need to retake the exam or need additional certifications should register for this course. Passing the exam satisfies the refrigerant certifications and EPA requirements.

LMR 0102-001 CRN: 80230  
6/7/18 TH 12:00 PM-3:00 PM  
Instructor: Jose Vital H 183  
**TUITION: \$40 FEES: \$0**

LMR 0102-002 CRN: 80231  
6/28/18 TH 12:00 PM-3:00 PM  
Instructor: Jose Vital H 183  
**TUITION: \$40 FEES: \$0**

LMR 0102-003 CRN: 80232  
7/12/18 TH 12:00 PM-3:00 PM  
Instructor: Jose Vital H 183  
**TUITION: \$40 FEES: \$0**

LMR 0102-004 CRN: 80233  
7/26/18 TH 12:00 PM-3:00 PM  
Instructor: Jose Vital H 183  
**TUITION: \$40 FEES: \$0**

### NONPROFITS

#### GRANT RESEARCH AND WRITING

Expand your fundraising horizons by becoming more knowledgeable about grant funding sources and how to access them. This workshop covers all the key factors in writing successful grant applications including state and federal requirements for grant seekers. Learn more about the variety of grant sources available including foundations, corporations and research organizations. Become informed now; raise more funds tomorrow! Includes all materials.

LVM 0210-001 CRN: 80524  
7/21/18 SA 8:00 AM-3:00 PM  
Instructor: Paula Yensen W 218  
**TUITION: \$189 FEES: \$0**

## PROJECT MANAGEMENT

Look for Project Management classes in the 'Computer Training' section (starting on page 10).

## REAL ESTATE

### REAL ESTATE BROKER

#### BROKER PRE-LICENSE

This introductory 75-hour course plus the 15-hour course, LRE8174, allows you to sit for the Illinois Real Estate Broker license exam. All required topics are covered including license law, real property, agency, seller and buyer relationships, state and federal laws, marketing and market analysis, appraisal and contracts. Books are available at the HarperStore. To sit for the licensing exam, you must be 21 years of age and have a GED or be a HS graduate.

LRE 8170-001 CRN: 80329  
5/22/18-7/26/18 TU TH 6:30 PM-10:10 PM  
Instructor: Daniel Sarrett W 218  
**TUITION: \$549 FEES: \$0**

#### BROKER PRE-LICENSE - ONLINE



This introductory 75-hour course plus the 15-hour course, LRE8174, allows you to sit for the Illinois Real Estate Broker license exam. All required topics are covered including license law, real property, agency, seller and buyer relationships, state and federal laws, marketing and market analysis, appraisal and contracts. Books are available at the HarperStore. To sit for the licensing exam, you must be 21 years of age and have a GED or be a HS graduate. Course is online but class meets once on campus on May 29, 5:15-6:15 p.m., in I235.

LRE 8170-W01 CRN: 80330  
5/29/18-7/26/18 ONLINE  
5/29/18 TU 5:15 PM-6:15 PM  
Instructor: Daniel Sarrett I 235  
**TUITION: \$549 FEES: \$14**

#### APPLIED REAL ESTATE PRINCIPLES

This 15-hour course plus the 75-hour course, LRE8170, allows you to sit for the Illinois Real Estate Broker license exam. Apply what you've learned in the introductory course through case studies and role playing activities. All required topics are covered including listing presentations, buyer representations, purchase agreements, negotiating, closing costs, and anti-trust. To sit for the licensing exam, you must be 21 years of age and have a GED or be a HS graduate. Books are available at the HarperStore. Prerequisite: LRE8170

LRE 8171-001 CRN: 80331  
8/4/18-8/11/18 SA 8:00 AM-4:00 PM  
Instructor: Daniel Sarrett W 218  
**TUITION: \$329 FEES: \$0**

## Dan Sarrett



Daniel Sarrett has over thirty years of experience in real estate education and training. He is one of the few instructors to hold both DRE and CDEI designations. Daniel is the former president of the Real Estate Education Company and has served as vice president for the National Association of Realtors.

Available Courses January-May 2017

Course #	Course Title	Start Date
LRE 8170	Real Estate Broker Pre-License	May 22
LRE 8170	Real Estate Broker Pre-License (Online)	May 29
LRE 8171	Applied Real Estate Principles	Aug. 4

## TEST PREPARATION

### ACT/SAT PRACTICE 101

In this three-hour prerequisite class, students take both the ACT and SAT practice exam in a shortened version to establish their baseline score. Sylvan analyzes and compares the score; reviews the results with students and parents; and makes recommendations about preparation options. Students are then eligible to enroll in the ACT (LAS0001) or SAT (LAS0006) exam preparation courses. This course may meet at Sylvan Learning located in Schaumburg or Lake Zurich.

LAS 0011-001 CRN: 80007  
5/26/18 SA 1:00 PM-4:00 PM  
Instructor:  
**TUITION: \$19.99 FEES: \$0**

LAS 0011-002 CRN: 80008  
5/27/18 SU 1:00 PM-4:00 PM  
Instructor:  
**TUITION: \$19.99 FEES: \$0**

## SYLVAN ACT EXAM PREP

It's proven that students can increase their ACT scores in a matter of weeks. Harper partners with Sylvan Learning to offer the ACT exam prep. With small group instruction, practice tests, and the SylvanPrep online tool, students cover all areas of the ACT exam. Sylvan guarantees increased scores when students attend a minimum of 80% of scheduled in-class time and complete eight hours of online instruction. Students are awarded six complimentary hours of Sylvan instruction if they do not meet this goal. Recommended: LAS 0011, ACT/SAT Practice 101. This course may meet at Sylvan Learning located in Schaumburg or Lake Zurich. Meets Sundays, 6/3-7/8 and Wednesday, 6/27.

LAS 0001-001 CRN: 80004  
6/3/18-7/8/18 SU 2:00 PM-6:00 PM  
6/27/18 WE 2:00 PM-6:00 PM  
Instructor:  
**TUITION: \$449 FEES: \$0**

## SYLVAN ACT EXAM PREP

It's proven that students can increase their ACT scores in a matter of weeks. Harper partners with Sylvan Learning to offer the ACT exam prep. With small group instruction, practice tests, and the SylvanPrep online tool, students cover all areas of the ACT exam. Sylvan guarantees increased scores when students attend a minimum of 80% of scheduled in-class time and complete eight hours of online instruction. Students are awarded six complimentary hours of Sylvan instruction if they do not meet this goal. Recommended: LAS 0011, ACT/SAT Practice 101. This course may meet at Sylvan Learning located in Schaumburg or Lake Zurich.

LAS 0001-002 CRN: 80005  
7/15/18-8/26/18 SU 2:00 PM-6:00 PM  
Instructor:  
**TUITION: \$449 FEES: \$0**



## ACT/SAT PARENT/TEEN INFORMATION NIGHT

Tue., May 8, 7 - 8 pm, X231

Join Harper and Sylvan to clarify the ACT/SAT confusion.

## REAL ESTATE BROKER PRE-LICENSE INFORMATION SESSION

Earn your Real Estate License and start your career as a Real Estate Broker.

Wednesday, April 11, 6:00 - 7:00 PM (Y106) RSVP at harpercollege.edu/ce

## SIX SIGMA

### WILL RETURN IN THE FALL

Attend an Info Session in the summer:  
Tuesday, July 31 8:30-10:00 AM in  
Room W219

### SYLVAN SAT EXAM PREP

It's proven that students can increase their SAT scores in a matter of weeks. Harper partners with Sylvan Learning to offer the SAT exam prep. With small group instruction, practice tests, and the SylvanPrep online tool, students cover all areas of the SAT exam. Sylvan guarantees increased scores when students attend a minimum of 80% of scheduled in-class time and complete eight hours of online instruction. Students are awarded six complimentary hours of Sylvan instruction if they do not meet this goal. Recommended: LAS 0011, ACT/SAT Practice 101. This course may meet at Sylvan Learning located in Schaumburg or Lake Zurich. Meets Sundays, 7/15-8/19 and Wednesday, 8/8.

LAS 0002-001		CRN: 80006
7/15/18-8/19/18	SU	2:00 PM-6:00 PM
8/8/18	WE	2:00 PM-6:00 PM
Instructor:		
<b>TUITION: \$449</b>		<b>FEES: \$0</b>



## TRUCK DRIVER TRAINING/CDL INFORMATION SESSION

Get on the road and into an exciting career.

Call Diane at 847.925.6616 or visit [harpercollege.edu/ce](http://harpercollege.edu/ce), "truck driver training" to schedule a one-on-one meeting.

## TRANSPORTATION

### SAFETY DIRECTOR CREDENTIAL I

**NEW!**

Safety is everyone's business. This program is intended for transportation employees at all levels including managers, directors, and new hires in areas such as trucking, intermodal, rail, manufacturing, insurance, warehousing, and risk management. Advance your knowledge of the federal motor carrier safety regulations. Understand the responsibilities of all involved including shippers, corporate entities, supervisors, material handlers, and drivers. Learn to correct deficiencies, implement drug and alcohol programs, and address the Comprehensive Safety Analysis initiative. Includes all materials. To earn the Safety Director Credential I, you must complete Safety Director Credential I (LBS8130) and Safety Director Credential II (LBS8135). This course is a prerequisite to LBS8135.

LBS 8130-B01		CRN: 80721
5/30/18-6/1/18	WE TH FR	8:00 AM-4:00 PM
Instructor: Karl Arriola		W 218
<b>TUITION: \$499</b>		<b>FEES: \$75</b>

LBS 8130-B02		CRN: 80722
6/27/18-6/29/18	WE TH FR	8:00 AM-4:00 PM
Instructor: Karl Arriola		W 218
<b>TUITION: \$499</b>		<b>FEES: \$75</b>

LBS 8130-B03		CRN: 80723
7/25/18-7/27/18	WE TH FR	8:00 AM-4:00 PM
Instructor: Karl Arriola		W 218
<b>TUITION: \$499</b>		<b>FEES: \$75</b>

### SAFETY DIRECTOR CREDENTIAL II

**NEW!**

Build skills and knowledge in the transportation industry as it relates to insurance, cargo security and securement, vehicle inspection, maintenance, and warehouse material handling and storage. Gain an awareness of liability issues and mitigation strategies, legal weights and dimensions, oversized, overweight routing and permits, theft reduction, proper vehicle inspections and identification of unsafe vehicles components and material handling equipment, proper storage including hazardous materials, food grade products, overhead storage, proper goods movement documentation and more. Includes all materials. To earn the Safety Director Credential I (LBS8130) and Safety Director Credential II (LBS8135). Prerequisite: LBS8130

LBS 8135-B01		CRN: 80724
6/13/18-6/15/18	WE TH FR	8:00 AM-4:00 PM
Instructor: Karl Arriola		X 231
<b>TUITION: \$499</b>		<b>FEES: \$0</b>

LBS 8135-B02		CRN: 80725
7/11/18-7/13/18	WE TH FR	8:00 AM-4:00 PM
Instructor: Karl Arriola		W 218
<b>TUITION: \$499</b>		<b>FEES: \$0</b>

LBS 8135-B03		CRN: 80726
8/8/18-8/10/18	WE TH FR	8:00 AM-4:00 PM
Instructor: Karl Arriola		W 218
<b>TUITION: \$499</b>		<b>FEES: \$0</b>

## TRUCK DRIVER TRAINING 160

The 160-hour CDL A license course meets all Illinois requirements. Includes permit test, pre-trip inspections, yard skills practice, highway driving and road tests. Students demonstrate the CDL laws, use of controls, safe driving techniques and defensive driving. Hazmat endorsement optional with additional \$89.50 paid directly to vendor providing service. Successful completion allows individuals to sit for the Illinois CDL A exam. Courses start every Monday at one of our locations.

LCE 8016-001	MO TU WE	CRN: 80013
5/21/18-6/25/18	TH FR	7:30 AM-4:00 PM
Instructor: Jeffrey Clark		ETS
<b>TUITION: \$3,999</b>		<b>FEES: \$0</b>

LCE 8016-002	MO TU WE	CRN: 80731
7/9/18-8/10/18	TH FR	7:30 AM-4:00 PM
Instructor: Jeffrey Clark		
<b>TUITION: \$3,999</b>		<b>FEES: \$0</b>



## GIVE CLASSES AS A GIFT!

Summer hosts many gift-giving occasions: Mothers Day, Fathers Day, Graduations, Anniversaries, Birthdays or Just Because. Delight your friends and loved ones with a gift they'll cherish for years to come.

Gift vouchers are available for any of our CE classes. Call us at 847.925.6300 for details.

CAREER DEVELOPMENT

COMPUTER TRAINING

HEALTHCARE CAREERS

LIFELONG LEARNING (50+)

MIND & BODY

MUSIC & ARTS

ONLINE COURSES

PERSONAL ENRICHMENT

WORKFORCE CERTIFICATION





# Computer Training

## COMPUTER TRAINING INFO SESSION:

Wednesday, May 16,  
6 - 7 p.m., Harper Professional Ctr

Breakout Sessions:

- AutoCAD Designer
- Change Management
- Coding for the Web
- Google Certified Training

Attend the 5/16 Info Session and qualify for a 10% Tuition Discount on CE Computer Training Courses!

## WHAT'S NEW?

- Google Job Search (p. 10)
- Introduction to Change Management (p. 11)
- Identity with Windows Server (p. 11)
- Market Your Small Business (p. 11)
- Introduction to R Programming (p. 13)
- Intermediate Python Programming (p. 14)

Learn more at  
harpercollege.edu/ce,  
"Computer Training"

## BUSINESS TECHNICAL SKILLS

### ELECTRONIC BOOKKEEPING

#### INTRODUCTION TO QUICKBOOKS 2017

Learn to use the features of accounts payable and receivable, check writing, payment processing and how to generate reports. **PREREQUISITE:** Introduction to Windows and knowledge of basic business accounting operations.

LCT 0012-001 CRN: 80015  
6/21/18-7/19/18 TH 9:00 AM-12:15 PM  
Instructor: Margaret Jones HPC 123  
**TUITION: \$339 FEES: \$44**

### ELECTRONIC BOOKKEEPING PORTFOLIO WORKSHOP

This self-paced performance workshop allows you to demonstrate the bookkeeping skills you have acquired in the Electronic Bookkeeping classes. You will meet with an experienced instructor, and then complete a project incorporating QuickBooks and Excel. All program requirements must be completed before registering for this course. Call 847.925.6075 for additional information.

LCT 0400-001 CRN: 80039  
**TUITION: \$255 FEES: \$0**

### GOOGLE

#### G SUITE PROFESSIONAL CERTIFICATION



Earning a Google Cloud certification in G Suite signals to employers your readiness to operate in today's modern work environment. By attaining the G Suite certification, you prove your ability to use cloud-based tools to create and share documents, spreadsheets, presentations, and files. You also will learn how to communicate effectively with email and online meeting solutions. This course will cover the key features of the G Suite platform such as Drive, Gmail, Hangouts Meet, Docs, Sheets, and Slides, to help prepare you for your professional certification.

LCT 0123-001 CRN: 80824  
8/4/18 SA 9:00 AM-4:00 PM  
Instructor: Angela Valentine HPC 223  
**TUITION: \$165 FEES: \$7**

#### GOOGLE JOB SEARCH



This course teaches you the most relevant Google tools and tips to help you search for job opportunities, explore career sites, write a resume, submit applications, and practice interviewing. This course reinforces your efficiency with G Suite apps and uses exercises that allow students to apply their creativity, communication, critical thinking, and collaboration skills in real-time.

LCT 0115-001 CRN: 80755  
7/28/18 SA 9:00 AM-4:00 PM  
Instructor: Angela Valentine HPC 223  
**TUITION: \$165 FEES: \$7**

### INTRODUCTION TO G SUITE

Looking to advance your basic technology skills? This course covers G Suite (formerly known as Google Apps) to give you a solid foundation in the latest technology tools and trends. Learn technical skills you can immediately apply for personal, career, or business use. **PREREQUISITE:** Gmail account and password.

LCT 0105-001 CRN: 80017  
7/21/18 SA 9:00 AM-4:00 PM  
Instructor: Angela Valentine HPC 223  
**TUITION: \$199 FEES: \$7**

### PROJECT MANAGEMENT

#### PROJECT MANAGEMENT CONCEPTS

In this course students will learn the basics of project management, including the theory and core methodology they need to manage projects or participate on project teams. **NOTE:** This course focuses on concepts, not software practice/use, that students must know in order to use any project management software application effectively.

LPM 0007-001 CRN: 80326  
6/25/18-7/9/18 MO 6:00 PM-9:15 PM  
Instructor: Randall Sweet W 218  
**TUITION: \$325 FEES: \$59**

#### INTRODUCTION TO MICROSOFT PROJECT 2016

Project managers are responsible for coordinating specific tasks within a time frame. Put together a plan of action and fill in and organize the details to achieve your goals. Learn to build a new project, track progress and analyze costs. Explore methods of fine tuning and troubleshooting your project plan for best results. **PREREQUISITE:** Strong Windows skills and Microsoft Office Suite knowledge helpful.

LCT 0097-001 CRN: 80016  
7/9/18-7/16/18 MO 6:00 PM-9:15 PM  
Instructor: Constance McMahon HPC 123  
**TUITION: \$245 FEES: \$35**

#### PRACTICAL PROJECT MANAGEMENT

Students will learn how to apply project management concepts and use MS Project. Students will work with an experienced senior project manager, who is certified by the Project Management Institute, on how to put-it-all-together, actually be a Project Manager and develop and implement project plans. **PREREQUISITE:** Project Management Concepts or equivalent experience and MS Project.

LPM 0397-001 CRN: 80327  
7/30/18-8/20/18 MO 6:00 PM-9:15 PM  
Instructor: Randall Sweet HPC 123  
**TUITION: \$349 FEES: \$89**



## INTRODUCTION TO CHANGE MANAGEMENT

**NEW!**

Adapting to change is an essential skill in today's business environment. Change management minimizes the potential disruption that change sometimes presents to individuals, groups, and organizations and teaches how to accept change as "business as usual." Learn why change matters and some simple, practical tips you can use immediately to improve your adaptability. The course also includes an overview of change management roles and skill needs, change management educational and certification opportunities, and one hour of optional, post-course coaching on change management.

LPM 0590-001 CRN: 80818  
6/20/18 WE 6:00 PM-9:15 PM  
Instructor: HPC 222  
**TUITION: \$175 FEES: \$20**

## PROJECT MANAGEMENT PROFESSIONAL CERTIFICATION PREP



This course is designed for experienced project managers who desire to increase their project management skills, apply a standards-based approach to project management and apply for Project Management Institute, Inc. Project Management Professional Certification. This course offers a job-related approach to successful project management across application areas and industries. **PREREQUISITES:** Project management experience or successful completion of the Project Management Specialist Program.

LPM 0597-900 CRN: 80328  
6/26/18-8/7/18 TU TH 6:00 PM-9:15 PM  
Instructor: Bo Lynne Modzelewski HPC 123  
**TUITION: \$1,295 FEES: \$153**

## SOCIAL MEDIA

### MARKET YOUR SMALL BUSINESS

**NEW!**

Learn the basics of small business marketing by understanding the importance of building and reinforcing your brand. Explore how to build a strong referral strategy, develop your online presence, and identify your customer base in order to target them effectively.

LCW 0050-001 CRN: 80760  
7/18/18 WE 6:00 PM-9:15 PM  
Instructor: HPC 223  
**TUITION: \$109 FEES: \$7**

## COMPUTER AIDED DESIGN

### AUTOCAD

#### AUTOCAD ESSENTIALS

Covers the creation of basic 2D drawings using drawing and editing tools, organization of drawing objects on layers, addition of text and basic dimensions, preparation for plotting and more sophisticated techniques for drawing setup and productivity. Designed for new users of AutoCAD software.

LVV 8411-900 CRN: 80525  
7/10/18-8/9/18 TU TH 6:00 PM-9:15 PM  
Instructor: Javier Zaragoza HPC 224  
**TUITION: \$1,295 FEES: \$109**

## Cybersecurity

The need to secure computers, data, networks and infrastructure remains critical in our communities and in today's workforce. Cyberattacks are highly sophisticated and exploit information security vulnerabilities. Learn valuable skills applicable to Cybersecurity roles and prepare for industry-recognized certification exams!

Course	Start Date
ISACA CSX Fundamentals, LSP 0008	Online - Start Anytime!
CompTIA Security+, LAP 8002	Jun. 5
CompTIA Cybersecurity Analyst+, LAP 8023	Jul. 24

## COMPUTER AND NETWORK SUPPORT

### AMAZON

#### AMAZON WEB SERVICES (AWS) FUNDAMENTALS

This course is designed for technology enthusiasts working in IT or anyone else interested in core cloud services provided by Amazon Web Services (AWS). Learn how to reach customers with AWS, implement AWS storage and database services, use AWS management tools, and secure an AWS deployment. **Prerequisites:** basic end-user skills such as Microsoft Office and familiarity with networking concepts.

LCW 0600-001 CRN: 80529  
8/2/18-8/9/18 TH 6:30 PM-9:45 PM  
Instructor: Paul Tader HPC 223  
**TUITION: \$255 FEES: \$55**

### CISCO

#### CISCO CCNA NETWORK SPECIALIST



Introduces standard networking terms, concepts and devices. Focuses on the selection, connection, configuration and troubleshooting of Cisco switches and routers as they are commonly used in small- to medium-sized networks. Helps students prepare for the CCNA certification exams. Must have CompTIA Network+ training or equivalent experience prior to enrollment.

LCI 8001-900 CRN: 80014  
6/19/18-8/7/18 TU TH 6:00 PM-10:15 PM  
Instructor: Adnan Memon HPC 222  
**TUITION: \$2,095 FEES: \$289**

### COMPTIA

#### COMPTIA A+ COMPUTER TECHNICIAN

Prepare for a career as an information technology (IT) professional or personal computer (PC) technician. Learn how to install, upgrade, repair, configure, troubleshoot, optimize, and perform preventive maintenance of personal computer hardware and operating systems. This course helps prepare you for the CompTIA A+ certification examinations in order to become a CompTIA A+ Certified Professional. **Prerequisites:** Be able to browse and search the Internet, operate a personal computer, and work with operating systems such as Microsoft Windows.

LAP 8020-900 CRN: 80720  
6/25/18-8/6/18 MO WE 6:00 PM-10:15 PM  
Instructors: Amy Kaminski & Wesley Howard  
**TUITION: \$1,895 FEES: \$419**

### COMPTIA SECURITY+

Provides vendor-neutral instruction on systems security, network infrastructure, access control, risk mitigation, cryptography, and organizational security. Covers workstation and server security, network vulnerabilities, risk assessments, monitoring tools, network security tools, authentication, rights and privileges, encryption, and disaster recovery. Helps prepare for CompTIA Security+ certification.

LAP 8022-900 CRN: 80002  
6/5/18-7/10/18 TU TH 6:00 PM-10:15 PM  
Instructor: Daniel Rey HPC 223  
**TUITION: \$1,399 FEES: \$396**

### MICROSOFT SERVER

#### IDENTITY WITH WINDOWS SERVER 2016

**NEW!**

This is the first course in the MCSA: Windows Server 2016 series. Teaches IT Pros how to deploy and configure Active Directory Domain Services (AD DS) in a distributed environment, how to implement Group Policy, how to perform backup and restore, and how to monitor and troubleshoot Active Directory-related issues with Windows Server 2016. Examines how to deploy other Active Directory server roles such as Active Directory Federation Services (AD FS) and Active Directory Certificate Services (AD CS). Recommended Preparation: LNT8741 Networking with Windows Server 2016 or equivalent experience.

LNT 8742-900 CRN: 80809  
5/29/18-6/28/18 TU TH 6:00 PM-10:15 PM  
Instructor: Edward Gallagher HPC 221  
**TUITION: \$1,625 FEES: \$465**

## CYBERSECURITY

### ISACA CSX CYBERSECURITY FUNDAMENTALS



Provides learners with the data and technology principles that frame and define cybersecurity. Gain insight into the importance of cybersecurity and the key roles of cybersecurity professionals. This is an 8-hour interactive and self-guided online course that is ideal for individuals interested in entering the cybersecurity field. Prepares for the ISACA Cybersecurity Fundamentals Certificate exam.

LSP 0008-W01 CRN: 80523  
**TUITION: \$250 FEES: \$250**

## Harper College Registered Cybersecurity Apprenticeship

Harper's Cybersecurity Apprenticeship focuses on the skills and core competencies sought after in Cybersecurity Professionals in order to perform work responsibilities which are protective of the organization's computer and digital infrastructure. The program consists of courses aligning to DoD Workforce Structure categories and National Initiative for Cybersecurity Education (NICE) Framework.

Harper College is actively seeking out employers interested in establishing a Cybersecurity Apprenticeship at their workplace. For more detail, visit [harperapprenticeships.org](http://harperapprenticeships.org) or email [cecomputers@harpercollege.edu](mailto:cecomputers@harpercollege.edu)

### COMPTIA

#### COMPTIA CYBERSECURITY ANALYST+

Covers the duties of those who are responsible for monitoring and detecting security incidents in information systems and networks, and for executing a proper response to such incidents. Introduces tools and tactics to manage cybersecurity risks, while promoting a comprehensive approach to security on the front lines of defense. Learn how to identify various types of common threats, evaluate an organization's security, collect and analyze cybersecurity intelligence, and handle incidents as they occur. This course prepares students for the CompTIA Cybersecurity Analyst+ (Exam CS0-001) and fulfills DoD directive 8570.01 for information assurance (IA) training. Prerequisites: CompTIA Network+ or equivalent knowledge required. CompTIA Security+ recommended.

LAP 8023-900 CRN: 80003  
7/24/18-8/23/18 TU TH 6:00 PM-10:15 PM  
Instructor: LC Gilbert HPC 221  
**TUITION: \$1,399 FEES: \$649**

### DATABASE ADMINISTRATION

#### MICROSOFT SQL SERVER PROVISIONING SQL DATABASES

Gain the knowledge and skills to provision a Microsoft SQL Server 2016 database, both on-premise and in Azure. Covers installing from new and migrating from an existing install. Learn to upgrade and configure SQL servers; manage databases and files. Prerequisites: basic knowledge of the MS Windows operating system and its core functionality, working knowledge of Transact-SQL, working knowledge of relational databases, and some experience with database design (LNT 8764 Administering a SQL Database Infrastructure or equivalent experience).

LNT 8765-900 CRN: 80306  
5/23/18-6/27/18 MO WE 6:00 PM-10:15 PM  
Instructor: David Bland HPC 223  
**TUITION: \$1,325 FEES: \$465**

### FUNDAMENTAL COMPUTER SKILLS

#### BASIC SKILLS

##### INTRODUCTION TO WINDOWS ENVIRONMENT

Learn the basics of managing files and folders using the features of My Computer and Windows Explorer. Create and save a basic document, run multiple programs, use short cuts and customize your desktop.

LCT 0310-001 CRN: 80034  
6/16/18 SA 9:00 AM-4:00 PM  
Instructor: Lawrence Bochenko HPC 123  
**TUITION: \$205 FEES: \$35**

#### DIGITAL COMMUNICATION SKILLS

Though businesses increasingly rely on technology, technological skills alone do not guarantee success in the workplace. You must still develop your ideas, express them clearly, and persuade others of their viability. This course offers effective strategies to sharpen your writing skills by structuring your ideas logically, exercising diplomacy in letters and reports, and shaping your arguments.

LCT 0150-001 CRN: 80023  
6/30/18 SA 9:00 AM-4:00 PM  
Instructor: Cynthia Miller HPC 123  
**TUITION: \$185 FEES: \$35**

#### MICROSOFT OFFICE

##### INTRODUCTION TO WORD 2016

Create, edit, format, save and print documents. Work with margins, page layouts and copy and paste. Students need strong Windows and mouse skills to keep pace with this course. Keyboarding skills are recommended. PREREQUISITE: Introduction to Windows or equivalent experience.

LCT 0126-001 CRN: 80018  
6/23/18 SA 9:00 AM-4:00 PM  
Instructor: Angela Valentine HPC 123  
**TUITION: \$205 FEES: \$35**

#### INTERMEDIATE WORD 2016

Explore some of the advanced features in Word including tabs, headers, footers, styles, advanced formatting, templates, mail merges and short cuts. PREREQUISITE: Introduction to Word or equivalent experience.

LCT 0226-001 CRN: 80029  
7/7/18 SA 9:00 AM-4:00 PM  
Instructor: Angela Valentine HPC 123  
**TUITION: \$205 FEES: \$35**

#### ADVANCED WORD 2016

Go beyond the basics and become the Word expert at your workplace! Learn how to use Word to create forms, long documents, how to display and work with them using macros and collaborating. You also will modify an HTML page in Word. PREREQUISITE: Intermediate Word or equivalent experience.

LCT 0326-001 CRN: 80036  
7/14/18 SA 9:00 AM-4:00 PM  
Instructor: Angela Valentine HPC 123  
**TUITION: \$205 FEES: \$35**

#### INTRODUCTION TO EXCEL 2016

Learn the fundamentals of spreadsheets in this course. Formatting cells, ranges, creating formulas, using functions to create and print worksheets will be covered. PREREQUISITE: Introduction to Microsoft Windows or equivalent experience.

LCT 0127-001 CRN: 80019  
6/25/18 MO 9:00 AM-4:00 PM  
Instructor: Sue Bajt HPC 123  
**TUITION: \$205 FEES: \$35**

LCT 0127-002 CRN: 80020  
7/21/18 SA 9:00 AM-4:00 PM  
Instructor: Sue Bajt HPC 123  
**TUITION: \$205 FEES: \$35**

#### INTERMEDIATE EXCEL 2016

Students will work with some of the advanced features in Excel including: charts, adding and formatting graphic objects and sorting and filtering data. PREREQUISITE: Introduction to Excel or equivalent experience.

LCT 0227-001 CRN: 80030  
7/9/18 MO 9:00 AM-4:00 PM  
Instructor: Sue Bajt HPC 123  
**TUITION: \$205 FEES: \$35**

LCT 0227-002 CRN: 80031  
8/4/18 SA 9:00 AM-4:00 PM  
Instructor: Sue Bajt HPC 123  
**TUITION: \$205 FEES: \$35**

#### ADVANCED EXCEL 2016

Customize workbooks, work with multiple data sources, collaborate with other users and enhance their spreadsheets using charts and graphic objects. PREREQUISITES: Intermediate Excel or equivalent experience.

LCT 0327-001 CRN: 80037  
8/11/18 SA 9:00 AM-4:00 PM  
Instructor: Sue Bajt HPC 123  
**TUITION: \$205 FEES: \$35**

### Technical Operations User Group @ Harper (TOUGH)

Expand your technical knowledge and meet individuals who share your interest in business technical operations! TOUGH is a User Group open to all members of the community. TOUGH provides a venue for you and others to network with peers and leaders in technology. Come learn and share!

Learn more and become a TOUGH member at <https://www.meetup.com/Go-TOUGH/>



## Project and Change Management

Technology innovation such as IoT and AI will bring dramatic change and new projects for all organizations. Companies will be seeking out project-focused individuals with strengths in change management to lead exciting new initiatives and teams.

Course	Start Date
Introduction to Change Management, LPM 0590	Jun. 20
Project Management Concepts, LPM 0007	Jun. 25
PMP Exam Preparation, LPM 0597	Jun. 26

### INTRO TO POWERPOINT 2016

Create a presentation, work with outlines, modify the slide master, use the drawing tools, create a chart and customize templates. Learn how to create a slideshow that can be used for effective presentations. See how animation can hold your audience captive. **PREREQUISITE:** Strong Microsoft Windows skills and knowledge of Microsoft Word is helpful.

LCT 0128-001 CRN: 80021  
6/18/18 MO 9:00 AM-4:00 PM  
Instructor: Alex Valvassori HPC 123  
**TUITION: \$205 FEES: \$35**

### INTRODUCTION TO ACCESS 2016

Learn fundamentals of creating a relational database and explore the different table, form, query and report objects. Generate reports and learn how to extract pertinent data from your database. **PREREQUISITE:** Introduction to Word, Excel or equivalent experience.

LCT 0129-001 CRN: 80022  
7/10/18 TU 9:00 AM-4:00 PM  
Instructor: Sue Bajt HPC 123  
**TUITION: \$205 FEES: \$35**

### INTERMEDIATE ACCESS 2016

Use some of the advanced features in table creation, queries and generating reports. Set up personalized databases to track sales and other data through customized queries. **PREREQUISITE:** Introduction to Access or equivalent experience.

LCT 0229-001 CRN: 80032  
7/17/18 TU 9:00 AM-4:00 PM  
Instructor: Sue Bajt HPC 123  
**TUITION: \$205 FEES: \$35**

### ADVANCED ACCESS 2016

Use advanced capabilities of Access to work with improperly structured data, perform summary operations on data, enhance forms, reports and use Access data in other Microsoft Office applications. **PREREQUISITE:** Intermediate Access or equivalent experience.

LCT 0329-001 CRN: 80038  
7/24/18 TU 9:00 AM-4:00 PM  
Instructor: Sue Bajt HPC 123  
**TUITION: \$205 FEES: \$35**

## Internet of Things (IoT)

IoT will observe a lot of growth and investment this coming year. Forrester Research has predicted that IoT will be at the core for customer value where companies will connect with customers, grow brands and improve the overall customer experience. Learn more in the Internet of Things (IoT) course let by Forrest Lin, Lead Architect for IBM's Smarter City Platform initiative.

Course	Start Date
Internet of Things (IoT), LCT 0550	Jun. 30

### INTRODUCTION TO OUTLOOK 2016

Learn how to use one of the most popular email applications around! Students will create, format, send, reply to, and forward messages. Also covered are working with attachments, managing contacts, and scheduling appointments and meetings. **PREREQUISITE:** Intro to Windows or equivalent experience.

LCT 0189-001 CRN: 80024  
8/7/18 TU 9:00 AM-4:00 PM  
Instructor: Sue Bajt HPC 222  
**TUITION: \$205 FEES: \$35**

### OFFICE ADMINISTRATOR PORTFOLIO WORKSHOP

This is a self-paced performance workshop that allows students to demonstrate their knowledge of Microsoft Office software applications. Students will meet with an experienced instructor and then complete projects incorporating Word, Excel, PowerPoint and Access. All Office Administrator Program required courses must be completed before registering for this workshop. Call 847.925.6075 for additional information.

LCT 0240-001 CRN: 80033  
**TUITION: \$255 FEES: \$0**

## INTERNET OF THINGS

### INTERNET OF THINGS (IOT)

This course will provide students with a holistic view of the Internet of Things (IoT) and IoT digital transformation through various industrial use cases (Smarter City, Industrial 4.0, Healthcare, etc). The topics include IoT business ideas, use cases, solution architectures and ecosystems. This course also includes an optional lab where students can implement the Internet of Things value chain from a simulated sensor device, and then upload the data to the cloud platform.

LCT 0550-001 CRN: 80041  
6/30/18 SA 9:00 AM-4:00 PM  
Instructor: Forest Lin HPC 222  
**TUITION: \$205 FEES: \$7**

## PROGRAMMING & WEB DEVELOPMENT

### BIG DATA

#### BIG DATA ANALYTICS

With the growth of smart devices and the huge amounts of data they generate, plus the ability of computers to digest and learn from this data, Big Data Analytics has become a critical area of focus for most businesses. Students will learn about predictive models that create business value from Big Data solutions, the technology (databases, query languages, architectures), and statistical techniques of Big Data Analytics. **Prerequisites:** basic understanding of statistics, databases, and data management.

LCT 8400-900 CRN: 80042  
7/7/18-8/11/18 SA 9:00 AM-12:15 PM  
Instructor: Peter Prakash HPC 221  
**TUITION: \$545 FEES: \$7**

### R PROGRAMMING

#### INTRODUCTION TO R PROGRAMMING



Learn R programming, and become skilled in this open source language and software environment for statistical computing and graphics. R programs are used by statisticians and data miners to facilitate data analysis and visualization and help build predictive models. In this class, you will learn how to define a predictive modeling problem to study; learn R commands for data analysis, program a real-time predictive tool, and apply your approach to different predictive problems as part of class projects.

LCT 8600-900 CRN: 80822  
7/9/18-8/27/18 MO 9:00 AM-12:15 PM  
Instructor: Peter Prakash HPC 221  
**TUITION: \$725 FEES: \$42**



### Coding and Big Data

Coders and Data Professionals need to stay relevant in the ever-changing programming and data analysis landscape. With businesses relying more on data to operate and also predict measurable insights, statistical and dynamic programming languages are in demand.

Course	Start Date
Introduction to HTML & CSS, LCT 0195	Jun. 11
Introduction to Python Programming, LIX 0401	Jun. 25
R Programming, LCT 8600	Jul. 9
Front-End Coding Bootcamp, LCT 8500	Jul. 9
Intermediate Python Programming, LIX 0402	Jul. 16



**INSTRUCTOR PROFILE****Dylan Kapp**

Dylan Kapp has a B.S. degree in Computer Engineering Technology from DeVry University and is currently pursuing a Masters in Computer Science with a specialization in Machine Learning from Georgia Tech. While working as a software programmer at Motorola Solutions, Kapp has kick-started and taught several courses, including Python programming, Linux, and Raspberry Pi. His classes are geared towards practical and engaging ways to learn and apply computer technology skills to today's world.

Available Courses May – Aug. 2018

Course #	Course Title	Start Date
LCT 0314	Introduction to Raspberry Pi	Jul. 14
LIX 0401	Introduction to Python Programming	Jun. 25
LIX 0402	Intermediate Python Programming	Jul. 16

**INTRODUCTION TO PYTHON PROGRAMMING**

Over the past few year years, Python has become one of the most popular programming languages. This course will help bring students up to speed with the benefits and usefulness of Python. This course will build from the ground up to help students become sufficient beginners at Python programming. Prerequisite: No previous Python experience is required, but some programming familiarity may be useful.

LIX 0401-001 CRN: 80764  
 6/25/18-7/11/18 MO WE 6:00 PM-9:15 PM  
 Instructor: Dylan Kapp HPC 222  
**TUITION: \$495 FEES: \$59**

**INTERMEDIATE PYTHON PROGRAMMING**

Explore more complex and applied areas of Python programming. Students will learn how to use this knowledge to work with data structures, develop custom scripts, GUI applications, and portable exe programs. Prerequisite: previous Python or object-oriented programming experience is required.

LIX 0402-001 CRN: 80765  
 7/16/18-7/30/18 MO WE 6:00 PM-9:15 PM  
 Instructor: Dylan Kapp HPC 222  
**TUITION: \$495 FEES: \$14**

**Break into IT!  
Become IT Certified**

The demand for skilled IT Workers continues to grow. CompTIA A+ is the entry-level certification for those looking to enter the exciting world of Information Technology. Get started today and advance your career!

Course	Start Date
CompTIA A+, LAP 8020	Jun. 25

**WEB AND DIGITAL DESIGN****COMPUTER GRAPHIC ARTS****ADOBE PHOTOSHOP CC I**

This introductory course is geared toward first time and beginning Photoshop users. No prior experience with Photoshop is required for this class. This class is designed to get you up and running with Adobe Photoshop. The course will focus on step-by-step and hands-on instruction guiding students through the most important tools and concepts in Photoshop. Prerequisite: Introduction to OS X, Introduction to Windows Environment, or equivalent experience.

LCT 0036-001 CRN: 80752  
 7/12/18-8/2/18 TH 6:00 PM-9:15 PM  
 Instructor: HPC 124  
**TUITION: \$339 FEES: \$73**

**ADOBE INDESIGN CC I**

This introductory course is geared toward first time and beginning InDesign users. No prior experience with InDesign is required. This class is designed to get you up and running using Adobe InDesign. The course will focus on step-by-step and hands-on instruction guiding students through the most important tools and concepts in InDesign. Prerequisite: Introduction to OS X, Introduction to Windows Environment, or equivalent experience.

LCT 0040-001 CRN: 80753  
 7/14/18-7/21/18 SA 9:00 AM-4:00 PM  
 Instructor: Amy Kaminski HPC 124  
**TUITION: \$339 FEES: \$73**

**ADOBE INDESIGN CC II**

This mid-level course is designed for InDesign users who have some basic InDesign skills and are looking to increase their knowledge. This class will focus on instruction and hands on projects that will lead students through the design process. Prerequisite: LCT0040 or equivalent experience.

LCT 0140-001 CRN: 80756  
 7/28/18-8/4/18 SA 9:00 AM-4:00 PM  
 Instructor: Amy Kaminski HPC 124  
**TUITION: \$339 FEES: \$14**

**ADOBE ILLUSTRATOR CC I**

Get started using the Adobe Illustrator software. This class is for the student who has no previous Adobe Illustrator experience. Through hands-on experience, students will learn how to create preferences and modify the Illustrator workspace, make new documents, learn how to use the different tools in the tool palette, learn navigation skills, and create a basic logo using the different drawing tools. Learn how to paint items with a fill and stroke. Prerequisite: Introduction to OS X, Introduction to Windows Environment, or equivalent experience.

LCT 0055-001 CRN: 80754  
 8/9/18-8/30/18 TH 6:00 PM-9:15 PM  
 Instructor: Jodi Hanson HPC 124  
**TUITION: \$339 FEES: \$73**

**WEB DESIGN****FRONT-END CODING BOOT CAMP**

This boot camp introduces responsive front-end programming using HTML, CSS, JavaScript, and jQuery. Through hands-on learning, students will understand how these core languages blend together in developing interactive web pages. The program concludes with a self-paced responsive coding project. Prerequisites: students must be comfortable working in a PC environment and able to type a minimum of 15 words per minute.

LCT 8500-900 CRN: 80043  
 7/9/18-7/19/18 MO TU WE TH 9:00 AM-4:00 PM  
 Instructor: Jennie Johns HPC 224  
**TUITION: \$1,395 FEES: \$119**



## INTRODUCTION TO HTML & CSS

Learn to code your own web page and understand the relationship between HTML & CSS. Hands-on training walks you through the purpose, meaning, and proper structure of these foundation front-end languages. Topics include internet and website basics, commonly used HTML tags and CSS declarations, and industry standard best practices. Prerequisite: Must be comfortable typing at least 15 words a minute.

LCT 0195-001 CRN: 80757  
6/11/18-6/20/18 MO WE 6:00 PM-9:15 PM  
Instructor: Jennie Johns HPC 224  
TUITION: \$339 FEES: \$59

## INTERMEDIATE HTML AND CSS

Continue your HTML and CSS journey by creating responsive layouts with forms, video, and audio elements. Also, learn how to enhance design creativity with positioning, layers, and other advanced CSS techniques. Prerequisite: Introduction to HTML and CSS or equivalent experience. Must be comfortable typing at least 15 words a minute.

LCT 0205-001 CRN: 80758  
7/9/18-7/18/18 MO WE 6:00 PM-9:15 PM  
Instructor: Jennie Johns HPC 224  
TUITION: \$339 FEES: \$14

## WEB DESIGN AND USEABILITY TECHNIQUES

This course is for individuals new to web development, with the focus on creating user-centric designs. Learn important principles in design that apply to just about any purpose or theme. Gain a variety of design patterns and guidelines while exploring several pitfalls of web design. PREREQUISITE: Introduction to HTML or equivalent experience. Must be comfortable typing at least 15 words a minute.

LCT 0201-001 CRN: 80026  
6/25/18-6/27/18 MO WE 6:00 PM-9:15 PM  
Instructor: Jennie Johns HPC 224  
TUITION: \$255 FEES: \$45

## INTRODUCTION TO JAVASCRIPT PROGRAMMING

Enhance the user experience of your web pages with JavaScript by adding interactive capabilities. This hands-on course focuses on the foundation of the JavaScript programming language. Topics include variables, conditional statements, loops, functions, objects, events, and forms. PREREQUISITE: Intermediate HTML & CSS or equivalent experience. Must be comfortable typing at least 15 words a minute.

LCT 0193-001 CRN: 80025  
7/23/18-8/1/18 MO WE 6:00 PM-9:15 PM  
Instructor: Jennie Johns HPC 224  
TUITION: \$339 FEES: \$59

## INTRODUCTION TO JQUERY

Further your web development knowledge by learning and utilizing jQuery. The JavaScript library allows for easier creation of interactive web pages, HTML and CSS manipulation, and overall improved user experience. Topics include jQuery foundation, events, animations, and effects. PREREQUISITE: Introduction to JavaScript Programming and Intermediate HTML and CSS or equivalent experience.

LCT 0220-001 CRN: 80028  
8/6/18-8/8/18 MO WE 6:00 PM-9:15 PM  
Instructor: Jennie Johns HPC 224  
TUITION: \$255 FEES: \$52

## INTRODUCTION TO WORDPRESS

Learn how to create a basic blog and web pages with WordPress.com. Hands-on exercises walk students through using the Dashboard, creating pages, posts, and custom menus along with adding images, links, videos, and a photo gallery. Course also covers moderating comments, creating user accounts, and simple theme changes. Prerequisite: Familiarity with the PC/Windows environment.

LCT 0590-001 CRN: 80759  
7/21/18 SA 9:00 AM-4:00 PM  
Instructor: Laura Ehrke HPC 224  
TUITION: \$205 FEES: \$7

## INTERACTIVE WEBSITE DESIGN PORTFOLIO WORKSHOP

Demonstrate your knowledge of creating and administering interactive websites in this online, self-paced performance workshop. Using a required checklist, you will apply what you have learned in your classes to construct a website as your final project. Virtual meetings with an experienced web design instructor are available if needed. All required courses must be completed before registering for this workshop. Call 847.925.6075 for additional information.

LCT 0500-001 CRN: 80040  
TUITION: \$355 FEES: \$0

## WEB MAINTENANCE AND DESIGN PORTFOLIO WORKSHOP

This self-paced performance workshop allows students to demonstrate their knowledge of creating and administering effective websites. Students will meet with an experienced web design instructor and then prepare a website as their final project. Web Maintenance and Design Program requirements, including the elective class, must be completed before registration for this course. Call 847.925.6075 for additional information.

LCT 0204-001 CRN: 80027  
TUITION: \$255 FEES: \$0

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## WORKFORCE CERTIFICATION

### CERTIFICATION EXAMS

#### MICROSOFT OFFICE SPECIALIST CERTIFICATION SELF PREP WORD

The Microsoft Office Specialist (MOS) certification demonstrates you have the skills and ability to use a Microsoft Office application. Prepare for the MOS Word certification with a test preparation software tool which simulates the actual exam. Students will receive test preparation software and a certification exam voucher. Contact 847-925-6075 for more information.

LWC 0526-900 CRN: 80526  
TUITION: \$0 FEES: \$155

#### MICROSOFT OFFICE SPECIALIST CERTIFICATION SELF PREP - EXCEL

The Microsoft Office Specialist (MOS) certification demonstrates you have the skills and ability to use a Microsoft Office application. Prepare for the MOS Excel certification with a test preparation software tool which simulates the actual exam. Students will receive test preparation software and a certification exam voucher. Contact 847-925-6075 for more information.

LWC 0527-900 CRN: 80527  
TUITION: \$0 FEES: \$155

#### MICROSOFT OFFICE SPECIALIST CERTIFICATION SELF PREP - ACCESS

The Microsoft Office Specialist (MOS) certification demonstrates you have the skills and ability to use a Microsoft Office application. Prepare for the MOS Access certification with a test preparation software tool which simulates the actual exam. Students will receive test preparation software and a certification exam voucher. Contact 847-925-6075 for more information.

LWC 0529-900 CRN: 80528  
TUITION: \$0 FEES: \$155



# Healthcare Careers

Looking for a new career in the healthcare field? There are many opportunities and not enough qualified applicants to fill them.

## RN REFRESHER INFO SESSION:

Tuesday, July 17,  
6 - 7 p.m., X231

## WHAT'S NEW?

- Current Nursing Trends (online) (p. 17)

Check out our job-ready training options:

- Activity Director (pg. 16)
- Dental Assistant (pg. 17)
- Pharmacy Technician (pg. 17)

Do you know how to respond if somebody is having a medical emergency? Learn or renew your CPR training and be a lifesaver.

Learn more at [harpercollege.edu/ce](http://harpercollege.edu/ce), "Healthcare"

## ACTIVITY DIRECTOR

### BASIC ORIENTATION AND DEMENTIA CARE FOR ACTIVITY DIRECTORS



This 36-hour basic orientation and Dementia Care course for Activity Directors fulfills the IDPH requirements. As the first step to becoming a Certified Dementia Practitioner, participants learn to develop unique programs and work with Alzheimer's patients. In this blended course, students attend class on campus four days and complete online coursework off campus three days. A discount is available for organizations sending two or more employees. Includes all materials.

LAH 0243-B01 CRN: 80717  
6/5/18-6/19/18 TU WE 8:30 AM-4:00 PM  
6/7/18-6/11/18 TH FR MO ONLINE  
Instructor: Deborah Connery LCC 207  
**TUITION: \$529 FEES: \$30**

## INSTRUCTOR PROFILE

### Kelly Rose, DMD



Dr. Kelly Rose has more than thirty years of experience in the dental field, starting her career as a dental assistant while still in high school. She earned her B.S. from the University of Massachusetts at Amherst, and her D.M.D. from Tufts University School of Dental Medicine. Dr. Rose practiced general dentistry for eleven years before combining her passion for teaching with her knowledge of the dental field. She is a Dental Assisting National Board (DANB) Certified Dental Assistant (CDA) with nine years of experience as a dental assisting instructor at the secondary and post-secondary levels. Dr. Rose also designs curriculum and lesson plans for post-secondary programs and is a published author.

Available Course May – Aug. 2018

Course #	Course Title	Start Date
LAH 8236	Dental Assistant (ONLINE)	May 21

## CPR TRAINING/ RENEWAL

### HEALTHCARE PROVIDER CPR GUIDELINES 2015

This is the initial American Heart Association (AHA) Healthcare Providers CPR class, 2015 Guidelines. Learn about cardiovascular health and risk factors for heart disease. Practice techniques for choking victims, rescue breathing, CPR, and the use of an AED. Participants must demonstrate CPR and AED competencies for adult, child, and infant victims and pass written exam. Intended for any healthcare worker or student preparing to work in a hospital or clinical setting. Participants who pass will receive an AHA Healthcare Providers CPR e-card that is valid for two years. All materials are included.

LCP 0084-001	TU	CRN: 80738
5/22/18		5:30 PM-9:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-002	WE	CRN: 80739
6/13/18		5:30 PM-9:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-003	TU	CRN: 80740
6/19/18		5:30 PM-9:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-004	SA	CRN: 80741
6/23/18		8:30 AM-12:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-005	SA	CRN: 80742
6/23/18		1:00 PM-5:00 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-006	TH	CRN: 80743
7/12/18		5:30 PM-9:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-007	WE	CRN: 80744
7/18/18		5:30 PM-9:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-008	TU	CRN: 80745
7/24/18		5:30 PM-9:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-009	SA	CRN: 80746
7/28/18		8:30 AM-12:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-010	SA	CRN: 80747
7/28/18		1:00 PM-5:00 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-011	MO	CRN: 80748
7/30/18		5:30 PM-9:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-012	TH	CRN: 80749
8/2/18		5:30 PM-9:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>
LCP 0084-013	TU	CRN: 80750
8/7/18		5:30 PM-9:30 PM
Instructor: Susan Priebe		X 140
<b>TUITION: \$84</b>		<b>FEES: \$5</b>



## HEALTHCARE PROVIDER CPR RENEWAL GUIDELINES 2015

Renew your CPR certification in this American Heart Association (AHA) BLS for Healthcare Providers Renewal course. You will review cardiovascular health; basic life support techniques for choking victims; rescue breathing; CPR; and the use of an AED. Participants must demonstrate CPR and AED competencies for adult, child, and infant victims and pass a written exam. **PREREQUISITE:** Bring your current AHA BLS for Healthcare Providers card to class.

LCP 0043-001 CRN: 80735  
5/30/18 WE 6:30 PM-9:30 PM  
Instructor: Susan Priebe X 140  
**TUITION: \$65 FEES: \$5**

LCP 0043-002 CRN: 80736  
6/26/18 TU 6:30 PM-9:30 PM  
Instructor: Susan Priebe X 140  
**TUITION: \$65 FEES: \$5**

LCP 0043-003 CRN: 80737  
7/25/18 WE 6:30 PM-9:30 PM  
Instructor: Susan Priebe X 140  
**TUITION: \$65 FEES: \$5**

## HEARTSAVER FIRST AID WITH CPR AND AED

Learn to provide first aid, CPR and AED for adult, child and infant victims. Identify decision-making skills to help you assess emergency situations; how to provide care for bleeding injuries, sprains, and broken bones; and techniques for cardiac arrest and choking victims. Successful participants receive an American Heart Association Heartsaver First Aid CPR and AED e-card that is valid for two years and meets OSHA standards for first aid training in general industry. This course is not intended for healthcare professionals. If you need CPR to work in a clinical healthcare setting, please see BLS CPR for Healthcare Providers, LCP0084.

LCP 0110-001 CRN: 80751  
8/11/18 SA 8:30 AM-3:00 PM  
Instructor: Susan Priebe X 140  
**TUITION: \$110 FEES: \$20**

## DENTAL

### DENTAL ASSISTANT

Prepare to become a dental assistant in this online 12-week program. Topics include anatomy and physiology, infection control, imaging, and patient care. You will learn your role in supporting dentists and dental hygienists in a rapidly growing industry. All materials are mailed to your home once you register. Students must be 18 years of age or older at the time of enrollment. See [harpercollegece.com/dental](http://harpercollegece.com/dental) for more information and to register.

LAH 8236  
5/21/18-8/17/18 ONLINE  
Instructor: Kelly Rose  
**TUITION: \$2,400 FEES: \$0**

## DENTAL ASSISTANT ONLINE

Dental assistants are expected to be in great demand. Prepare to become a dental assistant in our 12-week online program.

Course Title	Start Date
Dental Assistant, LAH 8236	Anytime Online

## NURSING

### CURRENT NURSING TRENDS



Are you a registered nurse who wishes to review or expand your knowledge? This online course is a comprehensive didactic review of current nursing trends. Nursing processes, patient education, documentation, safety and quality initiatives are covered. Evidence-based practice guidelines and tools utilized in nursing practice will be reviewed. Care for patients with comorbidities and the elderly will also be discussed.

LNU 8310-W01 CRN: 80711  
6/4/18-7/29/18 ONLINE  
Instructor: Cheryl Bautista  
**TUITION: \$799 FEES: \$0**

### NLN PRE-ENTRANCE EXAM PREPARATION

Prepare for the National League of Nursing (NLN) pre-entrance exam (PAX) in this comprehensive review course. The NLN pre-entrance exam is required if you are seeking admission to most Health Career programs at Harper College. This preparation course is taught by content experts who will review verbal areas such as root words, vocabulary and reading, math, biology, anatomy, chemistry and basic test taking strategies.

LAH 0242-001 CRN: 80715  
5/22/18-6/12/18 TU TH 6:00 PM-9:00 PM  
Instructor: Judy Basofin W 219  
**TUITION: \$229 FEES: \$0**

LAH 0242-002 CRN: 80716  
7/10/18-7/31/18 TU TH 6:00 PM-9:00 PM  
Instructor: Judy Basofin W 219  
**TUITION: \$229 FEES: \$0**

## PHARMACY TECHNICIAN

### PHARMACY TECHNICIAN



Prepare for the Pharmacy Technician Certification Board (PTCB) exam through a blend of online instruction and classroom sessions in this 50-hour course. Prepare to work under a pharmacist in a variety of settings as you learn medical/pharmacy terminology, dosage calculations, I.V. flow rates, drug compounding, dose conversions, prescription dispensing, inventory control, billing, and reimbursement. Students are eligible for an 80-hour clinical externship (background check/drug screening may be required). Students must be 18 years of age or older at the time of enrollment. All materials are included.

LAH 8010-001 CRN: 80001  
6/5/18-7/24/18 TU 6:00 PM-9:30 PM  
Instructor: Trishia White LCC 204  
**TUITION: \$1,299 FEES: \$150**

## PHLEBOTOMY

### INTRO TO PHLEBOTOMY/ PHLEBOTOMY REFRESHER

Refresh or learn new blood draw skills using a variety of blood collection methods. Topics: venous samples, vacuum collection devices, capillary skin punctures, order of draw, locating difficult veins, butterfly needles, and special considerations. Receive training in infection prevention, proper patient identification, and labeling of specimens. Practice venipuncture procedures on practice models, fellow students and volunteers. This 20-hour course is designed for healthcare professionals looking to improve technique or learn new phlebotomy skills, or those currently employed in healthcare seeking phlebotomy skills. This course does not qualify students to take the NHA phlebotomy certification exam.

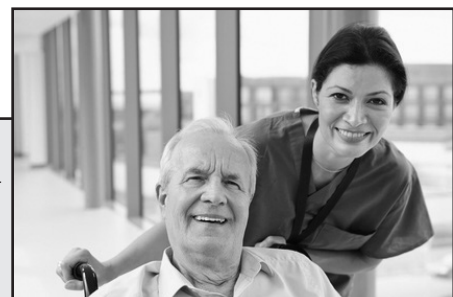
LAH 8025-001 CRN: 80719  
6/2/18-6/30/18 SA 8:30 AM-12:30 PM  
Instructor: Marybeth Bachmann X 133  
**TUITION: \$350 FEES: \$100**

## RN REFRESHER INFORMATION SESSION

This program is for U.S. registered nurses who have been out of clinical practice for five or more years, or for those trying to renew or obtain an Illinois state license.

RSVP at [harpercollege.edu/ce](http://harpercollege.edu/ce), "Attend an Info Session."

July 17, 2018, 6-7 p.m., Room X231 and August 6, 6-7 p.m., Room X231







# Lifelong Learning (50+)

NOTE OUR MANY NEW CLASSES IN THIS SECTION.

## BECOME AN LLI MEMBER

Since 2002, the Harper College Lifelong Learning Institute (LLI) has provided educational enrichment opportunities for our 50+ audience. LLI members enjoy great discussions, innovative classes, and new friendships while receiving the LLI e-newsletter, member discounts, and members-only courses. You may also attend some classes as a non-member and see what LLI is all about.

Learn more at [harpercollege.edu/lli](http://harpercollege.edu/lli) or 847.925.6026.

## ART

### FRANK LLOYD WRIGHT STAINED GLASS

Frank Lloyd Wright's unique style of stained glass design was based on nature — the Mid-western trees and plants he saw growing up in Wisconsin and the geometric designs on blocks he played with as a child. By understanding and applying his strategy and ideas on design style, we can easily translate what he did to what we see in our everyday lives. To develop your understanding fully we will use paper instead of glass to create our own designs using his ideas.

LLI 7018-100 CRN: 80781  
5/22/18 TU 10:00 AM-12:00 PM  
Instructor: Ann Leslie LHA  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### JAPANESE SUMI PAINTING

Sumi is "Black Ink Painting" where the emphasis is placed on the beauty of every individual stroke of the brush. Originally developed in ancient China, it has spread across Asia with each culture developing its unique version of the style. The ink is derived from carbon soot collected from the inside of kilns where porcelain dishes were fired. It is so permanent that 1000-year-old scroll paintings still look fresh today. By using various densities of black to light gray, artists created subtle, ethnic works of art. Ann Leslie is a long time practicing artist.

LLI 0052-101 CRN: 80768  
5/25/18 FR 1:00 PM-3:00 PM  
Instructor: Ann Leslie W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### NAVAJO HEALING SAND PAINTINGS

Navajo paintings are called dry paintings because they are created with colored sands. The figures may be symbolic of sacred mountains, legendary visions, ceremonial dances or chants that help in healing and harvests. For healing purposes, paintings allow patients to transform their mental and physical states by focusing on the symbols and stories to reestablish their proper, orderly placement with the forces of life, thus restoring their physical and spiritual health. Ann Leslie has been a practicing artist for many years and has a deep connection with Native American spirituality.

LLI 0053-101 CRN: 80769  
5/31/18 TH 1:00 PM-3:00 PM  
Instructor: Ann Leslie W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**



Our Saviour's Lutheran Church  
1234 N. Arlington Heights Road  
Arlington Heights, IL 60004

Course Title	Start Date
Frank Lloyd Wright Stained Glass, LLI 7018	May 22

## INSTRUCTOR PROFILE

### Ann Leslie



Ann Leslie is a professional artist, author, and instructor with a bachelor's degree in radio and television. She is a nationally renowned stained glass artist and member of the Illinois Artisans Program. The only Granddaughter of Indian Agent Fremont E. Lange, Leslie is adopted Lakota and Cherokee. She is a 'Pipe Keeper' and a Reiki Master Teacher whose job it is to help those in need and serve as a bridge between cultures. An active volunteer and civic leader, Leslie has also served as advisor to The Mantle Rock Native Education and Cultural Center of Kentucky, managed a Native American gallery, and is a lifelong member of The Keepers of the Sacred Tradition of Pipemakers.

Available Courses May – Aug. 2018

Course #	Course Title	Start Date
LLI 7018	Frank Lloyd Wright Stained Glass	May 22
LLI 7052	Hitler vs. Art, Music & The Monument Men and Women	May 24
LLI 0052	Japanese Sumi Painting	May 25
LLI 0053	Navajo Healing Sand Paintings	May 31



LLI is proud to be partnered with Brookdale. Be sure to check out these classes, which meet at Brookdale:

Course Title	Start Date
Stepping Into Illinois History, LLI 7026	Jun. 26
Where the Buffalo Roam, LLI 7025	Jul. 23
Castles and Lochs of Scotland, LLI 7027	Aug. 10





# ADDOLORATA VILLA

FRANCISCAN COMMUNITIES

LLI is proud to be partnered with Addolorata Villa. Be sure to check out these classes, which meet at Addolorata Villa:

Course Title	Start Date
Queen Elizabeth II: The Extraordinary Life of a Modern Monarch, LLI 7051	Jun. 14
History of Western Gardens, LLI 1163	Jul. 19
Mr. Lincoln's Springfield, LLI 7022	Aug. 7

## THE HUDSON RIVER SCHOOL



Our classroom will time-travel back to the 19th century Hudson River, New York. See the nation through the eyes of great artists such as Thomas Cole, Frederic Church, and Albert Bierstadt as they capture on canvas the magnificence of the American wilderness in a nation yearning for an artistic identity of its own. Referred to as The Hudson River School, its founder Thomas Cole captured the romance and majesty of the American landscape with works such as The Oxbow. Enjoy the beauty and excitement of a historic period in American art, captured so vividly by these extraordinary landscape artists through another amazing tour with Susan Langworthy.

LLI 7038-100 CRN: 80796  
5/31/18 TH 1:00 PM-2:30 PM  
Instructor: GAR  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

## NORMAN ROCKWELL: AMERICA'S PREMIER ARTIST/ILLUSTRATOR

Norman Rockwell (b. 1884), 20th-century American illustrator, painter, and author, has enjoyed a broad popular appeal for his depictions of American culture. He began studying painting at age 14. Seven years later he submitted his first successful cover painting to the Saturday Evening Post Magazine, which published 323 original Rockwell works during a period of 47 years. Rockwell's covers, which show Americans of all ages working and playing, at prayer and in meetings, in times of stress and in times of triumph, offer profound commentaries on American life.

LLI 7031-100 CRN: 80792  
6/8/18 FR 10:00 AM-12:00 PM  
Instructor: Ralph Burin W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

## THE FABULOUS DALE CHIHULY – GLASS ARTIST AND THE STUDIO GLASS MOVEMENT IN AMERICA

Our focus is on the greatest living master of the ancient medium of glass. Dale Chihuly has breathed new life into a traditional art form through his technical innovations and extravagant, large-scale, glass installations. Chihuly has sought new challenges to stimulate his creativity and imagination. The fantastic multi-shaped, colorful glass towers and temples he creates with his students incorporate out-of-doors natural settings and existing architecture into indoor glass conservatories.

LLI 7032-101 CRN: 80794  
6/11/18 MO 1:30 PM-2:30 PM  
Instructor: Ralph Burin FVS  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7032-100 CRN: 80793  
6/25/18 MO 10:00 AM-12:00 PM  
Instructor: Ralph Burin W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

## IMPRESSIONISM AT ITS BEST



Impressionism. Why do we enjoy this period of art so much? With a look at one of the most appreciated periods in art history, you will examine the major Impressionist artists during the period 1855-1886, with a focus on the New Paris: the city of leisure and entertainment. Instead of a following a chronological path, we address major cultural themes in 19th century Paris through the beauty of its art. Familiar, respected artists including Manet, Renoir, and Monet will be highlighted.

LLI 7013-100 CRN: 80778  
6/13/18 WE 1:00 PM-2:30 PM  
Instructor: Susan Langworthy W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

## IMPRESSIONISM AT ITS BEST, PART 2



Part 2 of our Impressionism series examines the themes of parks, racetracks, and gardens; suburban leisure outside Paris; and vacationing at the seaside. You will imagine how artists like Monet participated in the new leisure culture. Appealing to the senses, you will see how these artists used heightened color and unfinished brushwork to illuminate the period. This course concludes with a look at the role Impressionist art played in a new modern society as artists dealt with societal themes of leisure and entertainment. It is not necessary to attend PART 1 to register for PART 2.

LLI 7014-100 CRN: 80779  
6/20/18 WE 1:00 PM-2:30 PM  
Instructor: Susan Langworthy W 218  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

## BOOKS AND LITERATURE

### FOREIGN POLICY BOOK CLUB



At each session of this class, participants will read what they regard as important quotations or passages from that week's selected book and discuss what they learned or thought was especially interesting. All class members are encouraged to comment and share their ideas. Monday, June 18, 9-11 a.m.: "A World in Disarray" by Richard Haas; Monday, July 16, 9-11 a.m.: "World Order" by Henry Kissinger; Monday, September 17th 9-11 a.m.: "Dereliction of Duty" by H.R. McMaster. Please note Dereliction of Duty will start in the fall semester. Participants are responsible for acquiring their own copy of each book. Discussions are led by Gary Midkiff.

LLI 7024-001 CRN: 80841  
6/18/18-7/16/18 MO 9:00 AM-11:00 AM  
Instructor: Midkiff Gary W 219  
**MEMBER ONLY FEES: \$46**

## CURRENT EVENTS

### FOREIGN POLICY ROUNDTABLE

Professor Gary Midkiff will lead a monthly, two-hour group discussion about current and future issues affecting American foreign policy and the range of responses we might choose for each of those issues. Participants will help select the topics to be discussed at each meeting and via their e-mail addresses will be given topics to prepare for, articles to read, and videos to watch. During the summer session, topics to be covered will include: The Future of the Kurds, The Proxy War in Yemen and Pakistan Confronts the Taliban.

LLI 0880-001 CRN: 80770  
5/21/18-8/6/18 MO 9:00 AM-11:00 AM  
Instructor: Gary Midkiff W 219  
**MEMBER ONLY FEES: \$49**



LLI is proud to be partnered with Arlington Heights Senior Center. Be sure to check out these classes, which meet at Arlington Heights Senior Center.

Course Title	Start Date
Experience Florence: Behind the Walls, LLI 7012	May 29
Queen Elizabeth II, The Extraordinary Life of a Modern Monarch, LLI 7051	Jun. 27
Levi Strauss, the Gold Rush, and the Blue Jeans, LLI 7080	Aug. 9

## HEALTH & WELLNESS

### CARING TIPS FOR ALZHEIMER'S FAMILY CAREGIVERS



Dementia and Alzheimer's create difficult moments for spouses, families, and caregivers. In this seminar, Kelly Hutchison, Home Instead Senior Care Alzheimer's expert, helps families learn how to care for memory loss victims. What do we say or do when we are accused stealing the checkbook? What do we say to someone hallucinating in the middle of the night? Loved ones will gain an understanding of the changes experienced by memory loss victims. Attendees will also learn tips and specific words to use when caring for a loved one with Dementia.

LLI 7034-100 CRN: 80838  
6/1/18 FR 10:00 AM-11:30 AM  
Instructor: Brian Reynolds W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### EVERYDAY PSYCHOLOGY

Psychology helps make sense of the world around us by studying human behavior and mental processes with the goal of helping to change and improve the lives of people and the world in which we live. While often thought of as a discipline that examines the self, you will learn to use psychology as a powerful tool to help understand how others are behaving and why. You will develop skills that help you discern behavioral patterns in our often complicated and dynamic culture. Sarah Nogala earned her master's degree at Argosy University in Chicago and is currently working as a Professor of Psychology at the Northbrook College of Healthcare and at St. Augustine College.

LLI 7040-100 CRN: 80841  
6/20/18-7/27/18 FR 10:00 AM-11:30 AM  
Instructor: Nogala Sarah W 219

**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### FAKE NEWS NUTRITION EDITION



Whether it's self-styled experts peddling a product, sensationalist media headlines designed to catch your attention, or uninformed professionals who haven't kept up with the research, there's a bewildering array of sources of mis-information out there. Joan Davis' Fake News: Nutrition Edition is designed to 1) provide a simple, practical approach to evaluating nutritional claims; 2) introduce you to databases and resources to get the answers that science supports; 3) discover red flags to watch for when reviewing research studies; and 4) give participants the tools needed to investigate and draw their own conclusions based on a "Show Me the Science" approach. Joan Davis is an RN.

LLI 7050-100 CRN: 80797  
5/29/18 TU 1:00 PM-3:00 PM  
Instructor: Joan Davis W 218  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7050-101 CRN: 80798  
7/13/18 FR 1:00 PM-3:00 PM  
Instructor: Joan Davis FVS  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

## HISTORY

### HITLER VS ART, MUSIC & THE MONUMENT MEN AND WOMEN

Art theft usually increases during wartime, but Adolph Hitler wanted it all. An obsessive-compulsive about all his ideas, Hitler was very aware of the influence that the arts had on how people thought, so all of the arts had to be controlled. You will hear about how specific he was about the kinds of sculpture, paintings, dance, and music that would be tolerated by the Reich as well as what was to be collected and the "degenerative art" that had to be destroyed.

LLI 7052-100 CRN: 80804  
5/24/18 TH 1:00 PM-3:00 PM  
Instructor: Ann Leslie W 218  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### HISTORY OF WESTERN GARDENS

Join us on a walk through the history of Western gardens! You will begin with a look at the beginning of ancient Roman gardens and end with observations on the future direction of gardening. Enjoy a fast-paced, visual presentation interlaced with personal anecdotes from Susan Langworthy, based on her five years in Rome and Florence while completing graduate work in art history. You will leave with a sense of continuity and perspective that runs through the rich history of gardens, and you will be ready to take this knowledge into your own garden and personal landscape design.

LLI 1163-101 CRN: 80772  
5/30/18 WE 1:00 PM-3:00 PM  
Instructor: W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 1163-100 CRN: 80771  
7/19/18 TH 11:00 AM-1:00 PM  
Instructor: ADV  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### THOMAS HART BENTON'S "AMERICA TODAY" REDISCOVERED



The focus is on the rediscovered painted mural cycle created by the American Rationalist painter Thomas Hart Benton. When the panels were created, they were ranked as one of Benton's most accomplished works. The epic ten-panel work, created in 1930-31, depicts a sweeping panorama of American life during the 1920's and is one of the most significant accomplishments in American art of the period. It was on view last year at The Metropolitan Museum of Art for the first time since 1982 after being feared lost for many years.

LLI 7030-100 CRN: 80791  
6/5/18 TU 10:00 AM-12:00 PM  
Instructor: Ralph Burin W 218  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### THE NEW GUINEA CAMPAIGN- JANUARY 1943- DECEMBER 1944



World War II's New Guinea Campaign was essential to the Allied war effort in the Pacific Theater. Early in the campaign, the Australians fought a war of attrition in eastern New Guinea, inching their way along the New Guinea coast to join the Americans as they hopped-scotched their way past numerous Japanese strongholds on their way to the Philippines.

LLI 7019-100 CRN: 80782  
6/7/18 TH 10:00 AM-12:00 PM  
Instructor: Richard Pagano  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

## INSTRUCTOR PROFILE

### Dick Pagano



Dick Pagano's interest in history started in the 1950's, while growing up in Wisconsin. He would sit for hours reading his father's World War II Navy service records from the Pacific Theater. Upon entering college, Pagano majored in History with a minor in Political Science. His history career was sidetracked for the next forty years, as he worked as a lawyer in the telecommunications, transportation and education sectors. However, his interest in history never diminished. Over the years, Pagano accumulated over three hundred history books, with roughly a third of them about World War II. Upon retiring, Dick returned to his first love and began teaching history classes.

Available Courses May – Aug. 2018

Course #	Course Title	Start Date
LLI 7019	The New Guinea Campaign: January 1943-December 1944	Jun. 7
LLI 7020	Fast Carriers Across the Central Pacific 1942-1944	Jun. 14

**LEVI STRAUSS, THE GOLD RUSH, AND THE BLUE JEANS**

**NEW!**

Everybody loves them, everybody wears them: the Jeans are no doubt an iconic garment and they tell the legendary story of the American West. But did you know that they were made world famous by an adventurous Bavarian Jew who combined his marvelous business sense with German ingenuity? Join German Historian Anette Isaacs, M.A., for a fascinating journey into the days of the Gold Rush and learn about Levi Strauss and his amazing life!

LLI 7080-101 CRN: 80840  
6/12/18 TU 1:00 PM-3:00 PM  
Instructor: Issacs Anette W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7080-100 CRN: 80839  
8/9/18 TH 1:00 PM-3:00 PM  
Instructor: Issacs Anette AHSC Open  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

**FAST CARRIERS ACROSS THE CENTRAL PACIFIC 1942-1944**

**NEW!**

Follow World War II's Fast Carrier Task Force as they fight across the Central Pacific starting with Tarawa in November 1943 to Kwajalein, the Marianas, and ultimately the Philippine Islands where the Navy meets up with the Army and General Douglas MacArthur.

LLI 7020-100 CRN: 80783  
6/14/18 TH 10:00 AM-12:00 PM  
Instructor: Richard Pagano W 218  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

**QUEEN ELIZABETH II: THE EXTRAORDINARY LIFE OF A MODERN MONARCH**

**NEW!**

Queen Elizabeth II has reigned longer than any other British monarch. Historian Leslie Goddard, Ph.D., explores the life of Britain's queen: her childhood, the abdication of her uncle, her marriage to Philip, her World War II service, and her struggle to balance her roles as monarch and mother. You'll get a close-up view of her "red boxes," her relationships with her children and their often-disastrous marriages, and her grandchildren. Get to know the woman behind the images and the spirited personality, sense of humor and savvy intelligence with which she meets her demanding obligations.

LLI 7051-101 CRN: 80800  
6/14/18 TH 11:30 AM-12:30 PM  
Instructor: Leslie Goddard ADV  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7051-100 CRN: 80799  
6/27/18 WE 1:30 PM-2:30 PM  
Instructor: Leslie Goddard AHSC  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7051-104 CRN: 80803  
6/29/18 FR 1:30 PM-2:30 PM  
Instructor: Leslie Goddard W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7051-103 CRN: 80802  
7/9/18 MO 1:30 PM-2:30 PM  
Instructor: Leslie Goddard FVS  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7051-102 CRN: 80801  
7/24/18 TU 10:00 AM-11:00 AM  
Instructor: Leslie Goddard GAR  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

**SUFFRAGETTES TO ANGELA GERMAN WOMEN YESTERDAY AND TODAY**

**NEW!**

Did you know that until the late 1950s a West German husband was allowed by law to end his wife's employment contract if he felt that her job was interfering with her "duties in the household and marriage"? In the past six decades, emancipation has reached Europe's most populous nation full force. Germany is governed by a female Chancellor, and the "hausfrau" truly seems to be a relic of the past. Join German historian Anette Isaacs, M.A. as she celebrates her country's 100th anniversary of women's suffrage by discussing the changing roles of women in German society.

LLI 7054-101 CRN: 80844  
6/19/18 TU 1:00 PM-3:00 PM  
Instructor: Issacs Anette W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7054-100 CRN: 80843  
6/28/18 TH 1:00 PM-3:00 PM  
Instructor: Issacs Anette FVS  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

**STEPPING INTO ILLINOIS HISTORY**

**NEW!**

Celebrate the Illinois Bicentennial by sampling the fascinating historical sites in our state. Discover the ancient Native American city at Cahokia Mounds, the seat of the French government at Fort de Chartres, and Camp Du-Bois where Lewis and Clark spent the winter before their Voyage of Discovery. You will also see how early Illinois residents lived in Bishop Hill and Nauvoo, and make a virtual visit the homes of Presidents Lincoln and Grant.

LLI 7026-100 CRN: 80787  
6/26/18 TU 1:00 PM-2:30 PM  
Instructor: BDPD  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7026-101 CRN: 80788  
6/28/18 TH 1:00 PM-2:30 PM  
Instructor: Nancy McCully GAR  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

**THE J.F.K. ASSASSINATION**

The J.F.K. Assassination occurred on November 22, 1963, in Dallas Texas. Since that time, it has grown into one of the biggest murder mysteries of the twentieth century. This class will look at what exactly happened that day, who was involved, and the many possible theories. John Boda has researched this for over 25 years and has worked with many key people including worldwide expert and author Robert Groden, who was also the consultant to Oliver Stone on the movie "J.F.K." The class will give you the opportunity to decide for yourself what to believe about this assassination.

LLI 0039-100 CRN: 80767  
7/31/18 TU 1:00 PM-3:00 PM  
Instructor: John Boda W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**



LLI is proud to be partnered with Friendship Village. Be sure to check out these classes, which meet at Friendship Village:

Course Title	Start Date
Michigan Light House, LLI 0862	May 24
The Fabulous Dale Chihuly - Glass Artist and the Studio Glass Movement in America, LLI 7032	Jun. 11
Suffragettes to Angela German Women Yesterday and Today, LLI 7054	Jun. 28
Queen Elizabeth II: The Extraordinary Life of a Modern Monarch, LLI 7051	Jul. 9
Fake News Nutrition Edition, LLI 7050	Jul. 13

We provide complimentary valet parking for Harper members who attend our lectures. Come inside and request valet parking.

**MR. LINCOLN'S SPRINGFIELD**

**NEW!**

Abraham Lincoln proudly called Springfield, Illinois his home before the presidency took him to Washington, D.C. We will explore the Springfield Lincoln knew when we view his house, his law office, the Old State Capitol, and the train depot. Our gaze will move outside the city to view New Salem, where he lived as a young adult. We will also consider his tomb and the Abraham Lincoln Presidential Library and Museum.

LLI 7022-100 CRN: 80785  
8/7/18 TU 11:00 AM-12:30 PM  
Instructor: Nancy McCullyADV  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

**MUSIC**

**THE BEATLES: THEIR HISTORY IN AN HOUR**

**NEW!**

As a musical entity, the Beatles has not existed for over 45 years, yet their story, their personalities and most importantly their music continues to influence our culture and our expectations of popular music. With the use of audio and visual content, participants will learn the arc of the Beatles career from their origins in Liverpool, through Beatlemania into their psychedelic phase and finally their dissolution. Gain an appreciation for the Beatles incredible productivity, their musical and lyrical maturity, and their cultural impact.

LLI 7011-100 CRN: 80777  
5/16/18-6/6/18 WE 10:00 AM-12:00 PM  
Instructor: Gary Wenstrup W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

CAREER DEVELOPMENT

COMPUTER TRAINING

HEALTHCARE CAREERS

LIFELONG LEARNING (60+)

MIND & BODY

MUSIC & ARTS

ONLINE COURSES

PERSONAL ENRICHMENT

WORKFORCE CERTIFICATION





## THE GARLANDS® of Barrington

LLI is proud to be partnered with The Garlands of Barrington. Be sure to check out these classes, which meet at The Garlands:

Course Title	Start Date
The Hudson River School, LLI 7038	May 31
The Vatican Part I, LLI 7015	Jun. 19
The Vatican Part II, LLI 7053	Jun. 26
Stepping into Illinois History, LLI 7026	Jun. 28
Queen Elizabeth II: The Extraordinary Life of a Modern Monarch, LLI 7051	Jul. 24

Classes are held in the Burnham Room, in the 3000 entrance. Please park in the south lot and use the south walk. Golf carts are available to take you to (15 minutes prior) and from the event.

## TRAVEL

### MICHIGAN LIGHT HOUSE

In the 1800's more than fifty lighthouses were built to guide ships through Lake Michigan's treacherous waters. Join Nancy McCully as you travel the lake's Michigan and Wisconsin coasts to learn the history and legends of these fascinating and romantic navigation aids.

LLI O862-101 CRN: 80827  
5/24/18 TH 1:30 PM-2:30 PM  
Instructor: Nancy McCully FVS  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI O862-100 CRN: 80826  
6/4/18 TH 10:00 AM-11:30 AM  
Instructor: Nancy McCully W  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### ENCHANTED DOOR COUNTY

Join us as we virtually tour historic lighthouses, discover picturesque communities, visit some Midwestern wineries, and explore the beautiful natural scenery in Door County, Wisconsin. We will explore the shorelines and fine dining, as well as a variety of down-home experiences. Join world traveler Nancy McCully as she takes you on an enchanted journey.

LLI 7036-100 CRN: 80795  
7/25/18 WE 10:00 AM-11:30 AM  
Instructor: Nancy McCully W 218  
**MEMBER FEES: \$22.50 NON-MEMBER FEES: \$45**

### MAGICAL MACKINAC ISLAND

**NEW!**

Explore Mackinac Island, the land of ferry boats, history, fudge, and family fun. Admire the island's natural beauty while learning about its forts, lighthouses, Victorian cottages, and legendary hotels. You will be mesmerized hearing about the quaint village and horse drawn carriages that give this Michigan location a wholesome, exciting, and over the top experience. Nancy McCully's lecture evokes a wonderful journey; it's just like being there

LLI 7037-100 CRN: 80823  
7/17/18 TU 10:00 AM-11:30 AM  
Instructor: Nancy McCully W 218  
**MEMBER FEES: \$22 NON-MEMBER FEES: \$44**

### WHERE THE BUFFALO ROAM

The Dakotas and Montana are filled with wide-open spaces where the buffalo still roam. Discover the Badlands of North and South Dakota; see the four presidents carved into Mount Rushmore; and take a virtual tour of the majestic mountains of Glacier National Park. Learn about legendary figures of the western frontier including Lewis and Clark, Theodore Roosevelt, Crazy Horse, and Sitting Bull.

LLI 7025-100 CRN: 80786  
7/23/18 TU 1:00 PM-2:30 PM  
Instructor: Nancy McCully BPDP  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### EXPERIENCE FLORENCE: BEHIND THE WALLS

**NEW!**

Take a trip into the past! Visit the art and architecture of Renaissance and Baroque Florence with art historian Susan Langworthy. We will talk about the major monuments of Florence such as the David and the Duomo (Santa Maria del Fiore), visit the city center, and then venture into the less well-known parts of this beautiful city. Experience Florence "behind the walls" through personal insights and amusing anecdotes. Enjoy the trip whether you have already been there, are planning to go or just ready to enjoy Florence virtually.

LLI 7012-100 CRN: 80218  
5/29/18 TU 10:00 AM-11:30 AM  
Instructor: Nancy McCully AHSC  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7012-101 CRN: 80219  
6/12/18 TU 10:00 AM-11:30 AM  
Instructor: W 218  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### CASTLES AND LOCHS OF SCOTLAND

Join us for an armchair tour of Scotland to see its intriguing cities, regal castles, untamed highlands, and spectacular lochs and glens.

LLI 7027-100 CRN: 80789  
8/10/18 TH 1:00 PM-2:30 PM  
Instructor: Nancy McCully BPDP  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### THE VATICAN PART 1

**NEW!**

Explore the rich history of Vatican City, the headquarters of the Roman Catholic Church. How did this uncultivated piece of land along the right bank of the Tiber develop into an area of such importance? How does the significance of St. Peter's Basilica fit into Roman history? Examine its architectural heritage as a wooden structure of the 4th century became one of the world's most magnificent structures. Live through the sack of Rome in 1527 based on actual accounts of the event. This class illuminates the background of the Vatican and prepares you to venture inside its walls.

LLI 7015-100 CRN: 80220  
6/7/18 TH 10:00 AM-12:00 PM  
Instructor: W 218  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7015-101 CRN: 80780  
6/19/18 TU 10:00 AM-12:00 PM  
Instructor: GAR  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

### THE VATICAN PART II

**NEW!**

Take a journey inside the walls of the Vatican. Have a look at the Belvedere Gardens, the Vatican Library, and the Vatican Museums, and see the great works by artists such as Raphael, Michelangelo, and the masterpieces of classical sculpture. Learn about the contributions and foibles of some of the more famous and infamous Popes. Discover some of the lesser known parts of this complex structure. Even if you haven't been to Rome, you will come away with a better understanding of this amazingly fascinating city.

LLI 7053-101 CRN: 80833  
6/14/18 TH 10:00 AM-12:00 PM  
Instructor: Langworthy Susan W  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

LLI 7053-100 CRN: 80832  
6/26/18 TU 10:00 AM-12:00 PM  
Instructor: Langworthy Susan GAR  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**

## WRITING

### WRITING YOUR FAMILY HISTORY OR MEMOIR

**NEW!**

You have stories. Your family has stories. Now is the time to record these stories to pass down to future generations. You may even want to publish a book. Learn techniques for interviewing family and friends and practice self-reflection. CE writing instructor Laura Ehrke's writing exercises will help you write your own recollections in full detail. Once all the stories are collected, you will learn how to organize the writing process and create your personal masterpiece.

LLI 7021-100 CRN: 80784  
7/19/18-8/9/18 TH 1:30 PM-3:30 PM  
Instructor: Laura Ehrke W 219  
**MEMBER FEES: \$19 NON-MEMBER FEES: \$38**





**EN GARDE! INTERMEDIATE FENCING**

A continuation to the En Garde: Introduction to Fencing, students will master the fundamentals of epee fencing including strategy and tactics. Footwork and handwork specific to epee will be explained and demonstrated, followed by practice drills in pairs by students under the supervision of the instructor. Because of the physical exertion required by the sport, students with health concerns are encouraged to see a physician before enrolling.

LPS 0122-001 CRN: 80821  
6/9/18-7/28/18 SA 10:00 AM-11:45 AM  
Instructor: Rene Castellanos HEWR  
**TUITION: \$139 FEES: \$0**

**FITNESS****AERIAL HAMMOCK**

Take your workout from the floor to the air! Each class begins with a light warm up before progressing to where you will be upside down in your fabric. This class is a terrific workout designed for strength training and muscle conditioning with stretching as a closing exercise. No experience necessary, but participants should feel comfortable being upside down while being supported by fabric.

LPE 0008-001 CRN: 80811  
6/6/18-8/1/18 WE 4:45 PM-5:45 PM  
Instructor: FFSP  
**TUITION: \$199 FEES: \$0**

**AERIAL YOGA**

Have you ever held a tree pose two feet off the floor? This class creates your chance. Increase your flexibility and receive a whole body workout. This is a great exercise for both seasoned yogis and those new to yoga. Inverting in this class is optional. Each class will begin with a warm up and ends with a brief meditation session.

LPE 0009-001 CRN: 80812  
6/5/18-7/24/18 TU 8:00 AM-9:00 AM  
Instructor: FFSP  
**TUITION: \$199 FEES: \$0**

**VERTICAL DANCE AND FITNESS**

Combine strength building exercises, flexibility training, and dance as you spin, twirl, and move on, around, and up your floor-to-ceiling vertical bar. Each class begins with a mat warm-up to music. The majority of class time is spent learning new tricks, reviewing previous class content for reinforcement, and combining all of it into new and unique dance sequences. Each class ends with a group dance and stretching. No experience is needed as you work at your own level. Class is located at Flight Fitness Studio, 583 East Dundee Road in Palatine.

LPE 0007-001 CRN: 80810  
6/5/18-7/24/18 TU 5:00 PM-6:30 PM  
Instructor: FFSP  
**TUITION: \$275 FEES: \$0**

LPE 0125-C01 CRN: 80815  
6/4/18-7/25/18 MON WED 4:30 PM-6:10 PM  
Instructor: Catherine Boskovic Y 108  
**TUITION: \$149 FEES: \$0**

**TAI CHI****PRINCIPLES OF TAI CHI**

Improve your health and well-being with Qi Gong and Tai Chi. This traditional Chinese health care system is based on having all of your body systems in balance. Regular practice unlocks the flow of energy through the body and can be used to help prevent a wide range of illnesses. Qi Gong promotes relaxation while building internal strength. Sun style, also good for joint health, is a therapeutic art that uses gentle flowing motion to reduce the stress of busy lifestyles by promoting internal health, balance and agility. Wear comfortable clothing.

LPE 0670-001 CRN: 80817  
6/7/18-7/26/18 TH 7:30 PM-8:30 PM  
Instructor: Scott Garske HETC  
**TUITION: \$125 FEES: \$0**

**TENNIS****TENNIS**

In this beginning level course, learn the principles of tennis and practice with others of similar ability. Bring your own racquet. Note: These classes are held indoors or made up during inclement weather. This will be decided at the discretion of the instructor and gym availability.

LPS 0019-001 CRN: 80819  
6/5/18-7/24/18 TU 6:30 PM-8:00 PM  
Instructor: Marshall Packowitz TENN 001  
**TUITION: \$139 FEES: \$0**

**YOGA****CHAIR YOGA**

Imagine doing yoga wherever you sit regardless of your age, level of activity, or physical size. Chair yoga is specifically designed for those that require an adaptive yoga program. You will learn important modifications to your posture that will increase flexibility and increase health benefits. The chair is used as a prop as you work to improve your balance and strength while calming the nervous system at the same time. No yoga experience necessary.

LPE 0010-001 CRN: 80813  
6/4/18-7/23/18 MO 5:15 PM-6:15 PM  
Instructor: Mary Beth Janssen-Fleischman HEWR  
**TUITION: \$99 FEES: \$0**

**YOGA**

Experience the benefits of yoga including improved physical fitness, mental clarity, greater self-understanding, tension relief and general well-being. Designed for those new to yoga, you will learn about postures, meditation, relaxation techniques and more. Wear comfortable clothing and bring a yoga mat. Continuing students are encouraged to sign up for the Yoga Continued course.

LPE 0125-C01 CRN: 80815  
6/4/18-7/25/18 MON WED 4:30 PM-6:10 PM  
Instructor: Catherine Boskovic Y 108  
**TUITION: \$149 FEES: \$0**

**INSTRUCTOR PROFILE****Mary Beth Janssen-Fleischman**

Mary Beth Janssen-Fleischman is a certified MindBody health/Ayurveda educator for the Chopra Center for Well-Being, having been personally trained by Deepak Chopra, M.D., and partner David Simon, M.D. She's also a certified massage therapist, aromatherapist, herbalist, master gardener, and Yoga Alliance registered yoga teacher. Janssen speaks at prestigious events worldwide and has shared the stage with Dr. Oz, Bob Greene and Suze Orman, among others. In addition to being a respected wellness and beauty educator, she is the author of several books, a columnist, and Biovision2020 Board Member. Janssen has been awarded the L.E.O. and Rocco Bellino awards for excellence in education.

Available Course May – Aug. 2018

Course #	Course Title	Start Date
LPE 0010	Chair Yoga	Jun. 4
LPE 0193	Yoga: The Next Challenge	Jun. 4

**YOGA: THE NEXT CHALLENGE**

Continue your practice of Yoga in this intermediate course designed to refine your techniques and provide new challenges. You will continue to learn/refine poses but will also work on creating balance, thus wellness, within all layers of your being--physically, mentally, emotionally and spiritually. This class is designed as the next step for those who have taken Yoga for Beginners at Harper or have a similar level of experience. Wear comfortable clothing and bring your yoga mat (a yoga belt, block and blanket may also be utilized). You may repeat your enrollment in the class as many times as desired.

LPE 0193-001 CRN: 80816  
6/4/18-7/23/18 MO 6:30 PM-8:00 PM  
Instructor: Mary Beth Janssen-Fleischman HEWR  
**TUITION: \$115 FEES: \$0**

# more

## OPPORTUNITIES

### FOR PROFESSIONAL DEVELOPMENT AND PERSONAL ENRICHMENT

#### DOG GROOMING

Turn Your Love of Animals into a Rewarding Career as a Dog Grooming Assistant

Attend our free info session to learn more about our exciting new Dog Grooming program.

Monday, August 6, 10-11 a.m.,  
(Harper Main Campus), Bldg W, Room W218

**RSVP at [harpercollege.edu/ce](http://harpercollege.edu/ce)**



#### TRUCK DRIVER APPRENTICESHIP – DEBT-FREE PROGRAM

Continuing Education's new Truck Driver (CDL) Registered Apprenticeship program is unique. It combines the 160-hour CDL license training with a structured on-the-job experience working for a local transportation company.

Employers cover the training costs of the Apprenticeship program. This includes tuition, fees and books, as well as paying a salary. The CDL student completes the program with no debt, providing the opportunity to start a career without the burden of heavy student loans.

Limited enrollment. Employers interview interested candidates and make the final selection. Apprentices negotiate pay rate with employer. This program is intended for people who are not currently employed.

Note: Age 18 CDL drivers may only drive in Illinois (intra-state); age 21+ CDL drivers may drive across state line (inter-state).

**Call 847-925-6616 for information.**





HARPER COLLEGE 50TH ANNIVERSARY

# COMMUNITY DAY | SATURDAY APRIL 14

Harper College is opening our doors to celebrate our 50th Anniversary honoring our proud past.

We invite you and your family to experience, learn, and enjoy all that Harper College has to offer you today and into the future.

**COLLEGE AND CAREER EXPO *FREE***

*For Kids Grades 4-8 and Families*

9 a.m. - 1 p.m. | Avanté Center, Building X

Experience dozens of educational and interactive career demonstrations and activities – geared toward children in grades 4 - 8 and their families. Explore a wide variety of 21st century careers; participate in hands-on activities and demonstrations; meet Harper faculty who teach in sciences, health careers, liberal arts and other fields and meet industry professionals.

**ART EXHIBITION OF WORK BY ALUMNI *FREE***

*For our Community*

Noon - 6:30 p.m. | Art Exhibition Space, Building C

For the first time, an exhibition will be curated from the impressive list of art alumni to celebrate Harper's 50th anniversary. Reception 4 - 6:30 p.m.

**Featured Alumni Artists**

Evan D'Orazio  
Josh Kuffel  
David Menard  
Katie Morrison  
Karen Murphy

Erich Neitzke  
Gwendolyn Rodig  
Krissy Singer  
Kasia Stachowiak  
Scott Steder





## INSPIRE U EXPERIENCE EXPO *FREE*

*For Adults*

1 - 5 p.m. | Duchossois Family Educational Center, Building D

Experience the best of what Continuing Education and the Community Music and Arts Center have to offer through interactive workshops and performances throughout the day.

### **Keynote Harper College: The First 50 Years**

How did horse country in Palatine give rise to a sprawling institution serving more than 35,000 students annually? Harper College Professor, Jim Edstrom, shares the community college's 50-year history and the personalities that have shaped it.

### **Hands-on Experience Workshops**

- A Backyard Art Experience with Ben Olson
- Deconstructing the News with Laura Ehrke
- Holistic Health: Inflammation with Dr. Kristen Halland
- Becoming an Adjunct College Professor with Rich Krupa
- Make Money Flying Drones with Vince Donahue
- Spanish in 30 Minutes! with Rene Castellanos
- Paws for a Moment - Learn to Do What You Love and Love What You Do with Deanne Pawlisch
- How Rhythm Works: A 30-Minute Drumming Experience with Issa Boulos

### **Performances**

- String Orchestra (Edgar Gabriel, Director)
- World Music Ensemble (Issa Boulos, Director)
- Harper's Back Porch Revue (Scott Cashman and Bekr Ali, Directors)
- Fencing Demonstration (Rene Castellanos)
- Public Improv Workshop (Led by Deb Quentel and Tracy Boland)

## ALL-CLASS ALUMNI REUNION *FREE*

*For Alumni and Families*

2 - 5 p.m. | Duchossois Family Educational Center, Building D

Spend the afternoon reconnecting with fellow alumni, faculty, retired faculty and staff while experiencing the many exciting changes on campus. Whether you have taken one class, earned a certificate or degree, or have committed to a life full of learning at Harper, you're invited to join us for this all-class alumni reunion celebration! Enjoy live music, campus tours, food, giveaways and raffle prizes!

## ALUMNI SOCCER GAME / KIDS CLINIC *FREE*

*For our Community*

1 p.m. | Harper Stadium

Come on out and support former Harper Hawks soccer players as they take the field in the ultimate alumni soccer match.

Former Harper Hawks soccer alumni are invited to participate in our Alumni Soccer Game by signing up at [harpercollege.edu/communityday](http://harpercollege.edu/communityday)

### **Kids Soccer Clinic**

#### **Immediately following the Alumni Soccer Game**

Children of all ages and skill levels are welcome to participate in a kids soccer clinic run by Harper Hawk staff, coaches and athletes immediately after the Alumni Soccer Game. Fun and interactive drills will focus on ball handling and skill development. Participation is free and no registration is required, but all players must be accompanied by an adult.

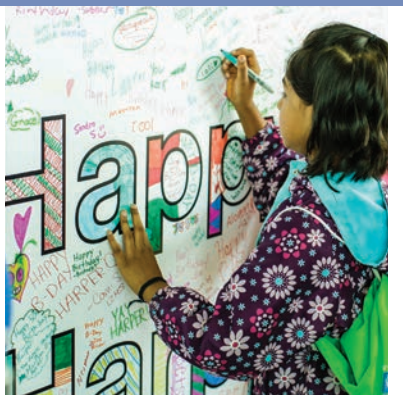
## ENCORE II PERFORMANCE

*For our Community*

7 p.m. | Performing Arts Center

Harper Ensemble Theatre Company Alumni will revisit scenes and songs from 50 years of musical theatre, with select performances from some of Harper's most gifted performing arts alumni. Join us for this joyful reunion! Directed by Laura Pulio Colbert. \$15 suggested donation. Call 847.925.6100 to reserve tickets.

Details at [harpercollege.edu/communityday](http://harpercollege.edu/communityday)



HARPER COLLEGE  
**50**  
Years  
PROUD PAST  
STRONG FUTURE  
1967 - 2017



# IMMERSE YOURSELF IN THE WORLD OF JAZZ THIS SUMMER

## Ready to add Jazz Improv to your musical repertoire?

Harper offers a six-week workshop for entry-level Jazz Musicians, directed by Karim Yengsep, DMA

### HIGH SCHOOL JAZZ IMPROVISATIONAL WORKSHOP

June 19 – July 26

Tuesdays and Thursdays, 7-9 p.m., Ages 14-18

Apply today at [harpercollegece.com/jazz-workshop](http://harpercollegece.com/jazz-workshop)

Questions? Contact Contact Issa Boulos: [iboulos@harpercollege.edu](mailto:iboulos@harpercollege.edu) or 847.925.6659



Harper offers many ensembles.  
Find the one perfect for you!

AMERICANA ENSEMBLE    JAZZ LAB BAND  
EXPERIMENTAL PROGRESSIVE METAL JAZZ FUSION ENSEMBLE    R&B ENSEMBLE  
AND STRING ORCHESTRA FOR ADULTS

Returning in the fall:

HARPER'S BACK PORCH REVIEW    WORLD MUSIC ENSEMBLE    STRINGS WORKSHOP FOR ADULTS



# CMAC

COMMUNITY  
MUSIC AND ARTS CENTER

*Lessons, Classes and Ensembles  
for All Ages.*

## Music and Arts

LESSONS, CLASSES,  
PROGRAMS, AND ENSEMBLES  
FOR ALL AGES

- Adult Art (pg. 25)
- Adult Music (pg. 27)
- Highschool Workshops (pg. 30)
- Together Art & Music (pg. 30)
- Writing Studio (pg. 30)

Learn more at  
[harpercollege.edu/cmhc](http://harpercollege.edu/cmhc)

## ADULT ART

### ART WRKSPACE (NON-INSTRUCT.) INDEPENDENT ART LAB

Continue developing your technical and aesthetic skills in calligraphy, drawing and sketching, painting and sculpting as you work on projects at your own pace in a special space at our Learning and Career Center campus in Prospect Heights. This open, non-instructional workshop provides you with a set day and time, along with a studio containing drawing boards, easels, tables and chairs, and a sink for washing up. Bring your own project(s) and materials.

LEI 0074-001 CRN: 80053  
6/5/18-7/24/18 TU 9:00 AM-12:00 PM  
Instructor: LCC 123  
**TUITION: \$0 FEES: \$25**

LEI 0074-002 CRN: 80054  
6/6/18-8/1/18 WE 9:00 AM-12:00 PM  
Instructor: LCC 123  
**TUITION: \$0 FEES: \$25**

### ARTS 3-DIMENSIONAL

#### ARTISTIC WELDING

Have you walked through an art fair and seen ornamental metal sculpture? Some are on tall rods, some wave gracefully in the wind, while others are anchored in place by planters overflowing with colors. Here you will create elements of your own design in steel and copper to make your indoor or outdoor space as individual as you are. This class will provide you with user-friendly instruction in steel handling techniques including MIG welding and plasma cutting. These are the easiest and the safest methods to learn. No previous welding experience is necessary, but basic welding safety will be stressed. The instructor will assist with welding parts of your project as necessary.

LEI 0077-001 CRN: 80056  
6/15/18-8/3/18 FR 6:30 PM-9:30 PM  
Instructor: John Kurman H 190P  
**TUITION: \$479 FEES: \$109**

#### BRONZE CASTING

The lost wax method of bronze casting dates back more than 5,000 years and is still regarded as the most precise casting method in existence. The process ensures that there is incredibly accurate reproduction of your original sculpture, with all of the original, exquisite detail recaptured. In this course, designed with the beginner in mind, we will provide demonstration and one-on-one assistance to help you learn this fascinating process. Students will be required to purchase metal.

LEI 0076-001 CRN: 80055  
6/4/18-7/30/18 MO 6:30 PM-9:00 PM  
Instructor: Philip Spangler L 126C  
**TUITION: \$225 FEES: \$55**

### POTTERY FOR BEGINNERS

Pottery beginners will learn both hand-building and wheel-throwing techniques in this one introductory course. Weekly demonstrations and instructor interaction will develop and strengthen your skills. Experienced students will also benefit from instructor assistance and are encouraged to pursue their own interests or projects. Find the supply list for this course at [goforward.harpercollege.edu/ce/information/supply.php](http://goforward.harpercollege.edu/ce/information/supply.php).

LEI 0064-001 CRN: 80050  
6/4/18-7/23/18 MO 6:30 PM-9:00 PM  
Instructor: Janice Kostelny L 126C  
**TUITION: \$225 FEES: \$65**

### POTTERY: WHEEL-THROWING FOR BEGINNERS

This class provides the instruction needed to begin shaping clay on an electric wheel. Although this is the hardest technique to master, it can be very gratifying and most definitely fun. Weekly demonstrations and instructor interaction will help you develop and strengthen the skills needed for success. Experienced students will also benefit from instructor assistance and are encouraged to pursue their own interests and projects. Find the supply list for this course at [goforward.harpercollege.edu/ce/information/supply.php](http://goforward.harpercollege.edu/ce/information/supply.php).

LEI 0164-001 CRN: 80057  
6/6/18-7/25/18 WE 6:30 PM-9:20 PM  
Instructor: Janice Kostelny L 126C  
**TUITION: \$225 FEES: \$65**

### INTRODUCTION TO GLASS FUSING

Glass fusing is an exciting art form where you fuse compatible glass pieces together in a kiln to create jewelry pendants, decorative wall tiles or mold-formed bowls, plates or vases. Examine various finished projects and discuss how they were made. Learn basic glass cutting and shaping skills, cleaning and layering techniques, and basic kiln programming. Previous experience not required. Tuition and fees include tool rental, some supplies and fusing fees. Purchase the glass of your choice for projects. Contact Suevel Studios for supply list one week prior to start of class at 224.735.2376.

LEI 0043-001 CRN: 80047  
7/11/18-7/25/18 WE 6:00 PM-9:00 PM  
Instructor: Markey Suevel SUST  
**TUITION: \$0 FEES: \$135**

CAREER  
DEVELOPMENT

COMPUTER  
TRAINING

HEALTHCARE  
CAREERS

LIFELONG  
LEARNING (50+)

MIND & BODY

MUSIC & ARTS

ONLINE  
COURSES

PERSONAL  
ENRICHMENT

WORKFORCE  
CERTIFICATION



**STAINED GLASS FOR BEGINNERS:  
COPPER FOIL METHOD**

Learn how to cut and shape glass and assemble a stained glass panel using the Tiffany copper foil method. You will select your project from several beginning patterns provided by the Studio. Warning: You may have so much fun in this class that you will develop an overwhelming urge to create more. No experience necessary. Price includes tool rental and some supplies. You must purchase glass, copper foil, solder and framing material for your chosen project. Contact Suevel Studios at 224.735.2376 prior to the start of class for supply list.

LEI 0051-001 CRN: 80048  
7/11/18-7/25/18 WE 6:00 PM-9:00 PM  
Instructor: Markey Suevel SUST  
**TUITION: \$0 FEES: \$135**

**STAINED GLASS FOR BEGINNERS:  
LEAD-CAME METHOD**

You will practice glass cutting and shaping, project assembly, soldering and final clean up, all while building your very own stained glass panel. Projects will be simple lead-came panels from a variety of full-size patterns provided by the studio. Tuition and fees include tool rental and some supplies. You will need to purchase your own glass, lead came, solder and cement for the project. Please contact Suevel Studios at (224) 735-2376 one week prior to the start of class for supply list. Prior experience or the STAINED GLASS FOR BEGINNERS: COPPER FOIL METHOD class is required as a prerequisite.

LEI 0055-001 CRN: 80049  
7/11/18-7/25/18 WE 6:00 PM-9:00 PM  
Instructor: Markey Suevel SUST  
**TUITION: \$0 FEES: \$135**

**CALLIGRAPHY  
UNCIAL LETTERING**

Uncial is written entirely in capital letters. Popular since the early Middle Ages and continuing to this day, Uncial letters were used to write in Greek, Gothic, and Latin, as in the Book of Kells. The Uncial class is a great introduction to broad-edged pen lettering and study which will help participants understand pen angle and line spacing. You will learn the fundamental skills necessary to all future calligraphy studies, and you will also have a chance to view a wide variety of calligraphic works for inspiration and guidance. The fascinating and detailed symbols and drawings of Kells make this class especially fun and interesting. No previous experience or good handwriting needed!

LEI 0072-001 CRN: 80825  
6/4/18-6/18/18 MO 7:00 PM-9:00 PM  
Instructor: Karen Brooks W 218  
**TUITION: \$99 FEES: \$30**

**DRAWING AND SKETCHING****DRAWING 101: BEGINNING**

Learn the fundamentals of drawing and sketching which you can apply to other medium. Using a unique and highly effective approach, the instructor will guide you through the process of how to draw simple objects from real life. Working primarily with pencil, you will develop skills in composition, shading and one and two-point perspective. You will develop an understanding of light and shadow while drawing a variety of objects of various materials. This course is designed for beginners, but it is also suitable for artists seeking a refresher.

LEI 0012-001 CRN: 80044  
6/14/18-8/2/18 TH 7:00 PM-9:30 PM  
Instructor: Nonna Mynatt C 204  
**TUITION: \$189 FEES: \$0**

**CARTOONING  
WITH WINE****NEW!**

Pour a glass of wine and explore cartooning from the wisdom of Oscar-winning director Chuck Jones, creator of some of the many iconic Looney Tunes films. In an evening of drawing, expression, composition and fermented grapes, our teaching artists will guide you in the basics of shape language, drawing emotion, creating background and foreground, and composing characters in a complete scene. Come out and play! You must be 21 or older to enroll.

LEI 0178-001 CRN: 80761  
6/18/18-7/23/18 MO 7:00 PM-9:00 PM  
Instructor: Ben Olson PRKL 002A  
**TUITION: \$175 FEES: \$74**

**WANT TO BE AN  
ANIMATOR?****NEW!**

Dive into the world of becoming an animator. Inspired by Chuck Jones's legendary characters and philosophy, you will bring a character to life while learning how to draw Marvin the Martian, develop your own unique character, storyboard, create a flipbook animation, and ink and paint your very own celluloid with background. Come out and play!

LEI 0179-001 CRN: 80762  
6/20/18-8/1/18 WE 7:00 PM-9:00 PM  
Instructor: Ben Olson C 204  
**TUITION: \$189 FEES: \$0**



## INSTRUCTOR PROFILE

### Ben Olson



Ben Olson is the creative director of 3 Monkeys & Aardvark Studios, a creative agency in Schaumburg, IL. In addition to his design career, Olson is a Warner Brothers fine artist with works in galleries along the west coast. His passion for the arts started at five years old and has grown ever since, along with his desire to encourage and guide others in a quest to inspire their imagination and be creative.

Available Courses May – Aug. 2018

Course #	Course Title	Start Date
LEI 0178	Cartooning with Wine	Jun. 18
LEI 0179	Want to Be an Animator?	Jun. 20

**PAINTING****OIL AND ACRYLIC PAINTING 101:  
BEGINNING**

While you learn the fundamentals of painting with both acrylic and oil paint, you will be creatively challenged to develop your skills. If you are a beginning student, you will work initially with oil (a more forgiving medium) before trying your hand with acrylic paint. Our instructor uses an individualized approach to teaching which stresses demonstration and practice of the techniques needed to achieve your desired result. Completion of Drawing 101: Beginning or a similar experience is encouraged. Find the supply list for this course at [goforward.harpercollege.edu/ce/information/supply.php](http://goforward.harpercollege.edu/ce/information/supply.php).

LEI 0009-001 CRN: 80532  
6/4/18-7/23/18 MO 7:00 PM-9:30 PM  
Instructor: Jennifer Scavone C 201  
**TUITION: \$189 FEES: \$0**

## COMING THIS FALL

### BOLLYWOOD DANCE PROGRAM



**PAINTING  
IN THE PARK**



This outdoor class provides you with new and unique opportunities to gain deeper insights into painting and nature. You are welcome to use any technique and/or medium including drawing, watercolor, or dry-brush painting. The instructor will cover the fundamentals of color, color mixing, painting techniques, approach, depth, and composition. The class is intended for enjoyment and enlightenment. Easels will be provided. Students meet at a designated location on the Harper campus. No experience necessary. Information about needed supplies will be included on a supply list on our website.

LEI 0037-001 CRN: 80046  
6/14/18-7/19/18 TH 11:00 AM-1:00 PM  
Instructor: Jennifer Scavone L 223  
**TUITION: \$249 FEES: \$0**

**WATERCOLOR 101: BEGINNING**

Designed for the beginning student or those seeking a refresher, this course will help you learn the skills and techniques needed to create beautiful watercolor paintings. You will learn to mix and blend colors, control water and use brush strokes for different effects. Information about the proper use of various watercolor paints, papers and brushes will also be presented. It is recommended that you complete Drawing 101: Beginning or have similar skills before taking a watercolor class.

LEI 0018-001 CRN: 80045  
6/12/18-7/31/18 TU 7:00 PM-9:30 PM  
Instructor: Nonna Mynatt C 204  
**TUITION: \$189 FEES: \$0**

**PHOTOGRAPHY**

**HOW TO TAKE BETTER  
TRAVEL PHOTOS**



The class will cover the best types of cameras, lenses, cover composition and software apps to make your travel photos look great. You will learn the basics of framing, lighting, and the art of observation in the primary photo genres: portraits, landscapes, and documentary photography. Bring your camera to learn the best settings for shooting techniques.

LEI 0259-001 CRN: 80061  
7/9/18-7/9/18 MO 6:00 PM-9:00 PM  
Instructor: James Martin Y 203B  
**TUITION: \$69 FEES: \$0**

**PHOTO 102: BEGINNING PHOTOGRAPHY**

Get comfortable with how your camera works and get the best photographs possible. This course will help you understand ISO, shutter speeds, f-stops, depth-of-field, exposure and white balance. You will explore the use of different lenses, good composition and how dramatic lighting can make your photos more exciting. You will be introduced to the concepts of photographing people along with objects. Classroom instruction and hands-on practice through assignments will help you learn to get the most from your photographs. Finally you will touch on how to best print your digital photos. You must have a 35mm SLR digital camera with manual capability. Please, no point-and-shoot, film or cell phone cameras.

LEI 0319-001 CRN: 80062  
6/11/18-7/30/18 MO 7:00 PM-9:00 PM  
Instructor: James Martin Z 206  
**TUITION: \$189 FEES: \$0**

**PRINTMAKING/  
SCREENPRINTING**

**THE GELLI PRINTMAKING  
REVOLUTION: CREATING  
MONOPRINTS**



Explore the fun and creative possibilities of mono-printing using the new Gelli plate and a variety of common materials, such as bubble wrap, q-tips, rubber bands, etc. Leave class with a frame-worthy print you can proudly display in your home. Find the supply list for this course at [goforward.harpercollege.edu/ce/information/supply.php](http://goforward.harpercollege.edu/ce/information/supply.php).

LEI 0067-001 CRN: 80051  
6/19/18-6/26/18 TU 7:00 PM-10:00 PM  
Instructor: Jennifer Scavone C 202  
**TUITION: \$125 FEES: \$0**

**CALLING ALL ANDY WARHOL  
FANS: CREATING PHOTO  
SILKSCREENS**



Explore the fun and creative possibilities of photo silkscreen using your own photographs from home, which you can print on paper in any color of the rainbow. Leave class with an edition of frame-worthy prints you can proudly display in your home.

LEI 0068-001 CRN: 80052  
7/10/18-7/24/18 TU 10:00 AM-1:00 PM  
Instructor: Jennifer Scavone C 202  
**TUITION: \$189 FEES: \$0**

**VIDEO**

**INTRODUCTION TO  
FINAL CUT PRO**



Whether you're trying to start, finish, or edit a video, or just want to find out how to add titles to your videos, our Final Cut Pro class can help you. You'll learn how to use Final Cut Pro for the Apple Mac to create a video, tell effective stories, and correct or enhance color. Includes importing and exporting, building, managing and encoding projects, transitions, effects, working with the Timeline, and using the Final Cut editing tools such as storylines and three-point editing. You'll also learn how to understand preferences and metadata. This Final Cut training class is geared toward first-time or new Final Cut Pro users.

LEI 0258-001 CRN: 80060  
6/13/18-7/25/18 WE 7:00 PM-9:00 PM  
Instructor: Staff C 207  
**TUITION: \$249 FEES: \$0**

**ADULT MUSIC**

**ENSEMBLES/AMERICANA**

**THE AMERICANA ENSEMBLE**



Put your basic skills to work in playing songs because this is the most effective method for learning how to play an instrument. This ensemble will help you apply your skills and learn new strums and licks with each song you try. Improve while singing, playing, and honing your musicianship and performance skills. The ensemble will draw from the traditions of folk, country, blues, brass band pieces reaching back as far as the Civil War, rhythm and blues, and rock and roll songs. Players should be able to play in the keys of A, C, D, E, G, at a minimum. Reading music and improvising solos are pluses, but not required. Open to all levels and older teens are welcome. Instruments: voice, woodwinds, brass, strings, piano, fiddle, ukulele, guitar, banjo, autoharp, dulcimer, bass, mandolin, harmonica, accordion, washboard, percussion, and drum kit.

LMU 0539-001 CRN: 80250  
6/18/18-8/6/18 MO 8:00 PM-9:20 PM  
Instructor: Jeremie Witz P 105  
**TUITION: \$195 FEES: \$0**

**ENSEMBLES/JAZZ AND R&B**

**JAZZ LAB BAND 1**

The Jazz Lab Band is a small jazz combo that performs a standard, professional jazz repertoire. Students practice improvisation and work on small group performance techniques. Each semester, the band produces a recording in a professional studio and performs a live concert in the Harper Performing Arts Center. Open to instrumentalists and vocalists at all levels. No audition is required, but please obtain the consent of the Instructor, Ken Spurr, prior to registering. Call 847.925.6568.

LMU 0146-C01 CRN: 80234  
6/6/18-7/25/18 WE 4:00 PM-6:30 PM  
Instructor: Kenneth Spurr P 202  
**TUITION: \$109 FEES: \$0**



**RETURNING  
IN THE FALL**

**PIANO PREPARATORY  
PIANO PROGRAM**

**30M PRIVATE LESSONS  
AND 50M GROUP LESSONS  
FOR 15 WEEKS**

CAREER  
DEVELOPMENT

COMPUTER  
TRAINING

HEALTHCARE  
CAREERS

LIFELONG  
LEARNING (50+)

MIND & BODY

MUSIC & ARTS

ONLINE  
COURSES

PERSONAL  
ENRICHMENT

WORKFORCE  
CERTIFICATION

**EXPERIMENTAL  
PROGRESSIVE METAL  
JAZZ FUSION ENSEMBLE**

The name is a long one but represents your willingness to explore many potential musical areas. This group is for someone with a rock-oriented background wanting to explore a sort of experimental, progressive jazz sound. We are looking for experienced guitarists, bassists, drummers, keyboardists, woodwind and brass players who want to take rock to different places. Need an example of what we mean? Start with T.R.A.M. and Gordian Knot.

LMU 0540-001 CRN: 80251  
6/12/18-7/31/18 TU 7:00 PM-9:00 PM  
Instructor: Jeremie Witz P 205  
**TUITION: \$289 FEES: \$0**

**R&B ENSEMBLE**

Each semester the R&B Ensemble focuses on the works of a different classic soul singer, writer, or label. Charts are provided for full band: singers, guitarists, horn and keyboard players, bassists, and drummers. Students can submit their own choices for songs to be learned and will gain experience in performing both old and current R&B standards. The emphasis is on style, melodic and harmonic textures, and rhythmic accuracy. Instrumentation: Bass, Drum Kit, Flute, Guitar, Piano, Saxophone, Trombone, Trumpet, Voice, Percussion.

LMU 0306-001 CRN: 80239  
6/19/18-8/7/18 TU 8:00 PM-9:20 PM  
Instructor: Staff P 105  
**TUITION: \$195 FEES: \$0**

**ENSEMBLES/STRINGS****STRING ORCHESTRA FOR ADULTS**

Learn from Edgar Gabriel, well-known Chicago classical and jazz violinist, and have fun playing in an ensemble for amateur adult string players. Open to violin, viola, cello and string bass players, this string ensemble is for the player not ready for Harper Symphony but would like to perform and rehearse with an orchestra. This class is perfect for the adult who would like to get back into string playing after a long hiatus or the adult who has studied more than two years with group or private lessons. Music is at the middle school to early high school level. Each semester concludes with a short performance onstage. Arrangements of traditional orchestra repertoire and pop rock and folk music will be rehearsed. Students are expected to practice their music for each weekly rehearsal. Rhythmic problems will be addressed in depth in rehearsal but not technique specific to each instrument except when pertaining to styles. Students will learn how to count difficult rhythms, follow a conductor, play and listen as an ensemble. Various styles of classical music will be studied such as baroque, classic, romantic. The class concludes with a performance onstage.

LMU 0371-001 CRN: 80248  
6/11/18-7/30/18 MO 8:00 PM-8:50 PM  
Instructor: Edgar Gabriel P 205  
**TUITION: \$169 FEES: \$0**

**GENERAL MUSIC/  
AURAL SKILLS****MUS 116 AURAL SKILLS II**

Ear training is critical to any musician's development. Since your ear needs to practice constantly, just like your hands, this class is designed to help you develop and hone skills in melodic, harmonic, and rhythmic dictation and sight singing in minor keys. The pre-requisite course, Aural Skills I, focuses on skills for music in major keys. Activities include singing scales, intervals, and arpeggios; transcribing songs, chords, melodies, and rhythms. Each student will have the opportunity to utilize the training software programs available on each of their workstations, so expect progress to be slow, but steady!

LMU 0542-C01 CRN: 80807  
6/5/18-7/26/18 TU TH 11:00 AM-12:30 PM  
Instructor: Barbara Bowker P 109  
**TUITION: \$109 FEES: \$0**

**GENERAL MUSIC/HISTORY****AMERICAN MUSIC STYLES**

Have you heard that music before? Trace the development of music in America from the styles of colonial days to contemporary styles. This course will help you develop a stylistic frame of reference for judging American music by surveying the characteristic elements of a variety of styles. Required text for the class is America's Musical Landscape by Jean Ferris, available from the Harper College Bookstore.

LMU 0214-C01 CRN: 80237  
6/5/18-7/26/18 TU TH 6:30 PM-9:00 PM  
Instructor: Thomas Stauch P 202  
**TUITION: \$327 FEES: \$0**

**GENERAL MUSIC/  
MUSIC APPRECIATION****MUSIC APPRECIATION**

Introduces the standard concert repertory through intensive guided listening. Representative works by major composers from each period are chosen to illustrate the principal styles, forms and techniques of vocal and instrumental music. The course is an overview of classical music throughout history. Students will develop better understanding of classical music and its genres, instruments and eras.

LMU 0367-C02 CRN: 80247  
6/5/18-7/26/18 TU TH 2:00 PM-4:40 PM  
Instructor: Peter Aglinskas P 202  
**TUITION: \$327 FEES: \$0**

**PALATINE AREA  
COMMUNITY  
MARCHING BAND**

Want to enjoy the camaraderie and fun of a marching band? The Palatine Area Community Marching Band is open to adults and high school students with previous instrumental experience (no marching experience necessary). Please bring your instrument, a music lyre, a water bottle, and comfortable athletic shoes to each rehearsal. Rehearsals are held indoors and outdoors. Participants will march in the Palatine Jaycees Independence Day Parade on June 30.

Register online at [palatineparks.org](http://palatineparks.org), or in person at 250 E. Wood St, Palatine. Class will take place at 250 E. Wood St., Palatine., 1B.

Any questions can be directed to Ashley Schiavone, via email at [aschiavone@palatineparks.org](mailto:aschiavone@palatineparks.org), or call 847-496-6237.

**GENERAL MUSIC/  
MUSIC TECHNOLOGY****INTRODUCTION TO COMPUTER MUSIC FOR ADULTS**

This course is designed for the student who has little or no background in MIDI Sequencing and Digital Audio Recording but who wants to experience the enjoyment of making music via computer. You will be presented with software and hardware as tools for creative sound design and musical composition, and throughout the class, you will be able to produce and perform music on your own and as part of a team. You will be constantly focusing on the re-creation of acoustic textures and samplings as well as the construction of soundscapes that are unique to the electronic environment. Ages 15 and up.

LMU 0231-C01 CRN: 80238  
6/4/18-7/29/18 MO WE 6:30 PM-9:55 PM  
Instructor: Steven Svada P 109  
**TUITION: \$327 FEES: \$0**

## GENERAL MUSIC/THEORY

### FUNDAMENTALS OF MUSIC THEORY

This course provides the background to interpret and understand the language of music through the study of notation, rhythm, scales, intervals, triads, cadences, basic forms and musical terms. Students are prepared for the study of harmony and for practical musical activity.

LMU 0364-C01 CRN: 80246  
6/4/18-7/25/18 MO WE 11:00 AM-1:40 PM  
Instructor: Gregory Clemons P 202  
**TUITION: \$327 FEES: \$0**

### MUS 112 THEORY OF MUSIC II

MUS 112 Theory of Music II continues the study of the structure of music of the Common Practice period. The course examines, through analysis and composition, the musical practice of the middle to late 18th and early 19th centuries, paying particular attention to harmonic language and its effect upon musical form.

LMU 0541-C01 CRN: 80806  
6/4/18-7/25/18 MO WE 11:00 AM-2:30 PM  
Instructor: Barbara Bowker P 109  
**TUITION: \$327 FEES: \$0**

## GUITAR, UKULELE, BANJO

### GUITAR 1

This class is for absolute beginners. Learn the essentials needed to begin playing acoustic, classical or electric guitar. You'll be introduced to chords, simple strums, and tuning in a fun, laid-back and supportive environment. Learn about the instrument, basic music theory, and elements of rhythm and harmony. We promise that you'll be making music almost right away! Bring your own guitar, guitar picks, spare set of strings, a three-ring notebook and dividers, and your guitar book.

LMU 0435-001 CRN: 80249  
6/20/18-8/8/18 TU 6:30 PM-7:50 PM  
Instructor: Peter Jump P 105  
**TUITION: \$195 FEES: \$0**

### UKULELE PLEASURE: GROUP CLASS FOR ADULT BEGINNERS

Learn how to play the ukulele, the most lovable little four-stringed instrument. You will learn a variety of pieces from different genres including classical, popular, spiritual, blues, jazz, and holiday. Students are expected by the end of the course to be able to play simple short pieces and develop a reasonable understanding of the instrument and its repertoire. Instruments may be provided for the whole duration of the course.

LMU 0180-001 CRN: 80235  
6/14/18-8/2/18 TH 11:00 AM-12:00 PM  
Instructor: Steve Vazquez P 106  
**TUITION: \$139 FEES: \$0**

## PRIVATE MUSIC LESSONS

Registration for private music lessons is open throughout the year - for more information call 847.925.6659.

Private lessons are usually scheduled once a week for 30, 45, or 60 minutes for 8 or 16 weeks. Other scenarios can be arranged on a case-by-case basis:

- 30 minutes per week:  
8 weeks, \$275; 16 weeks, \$539
- 45 minutes per week:  
8 weeks, \$399; 16 weeks, \$799
- Available only on request - 60 minutes per week:  
8 weeks, \$539; 16 weeks, \$999

Instruments we offer:

- **Ages 5 - 8**  
Piano, Suzuki piano, orchestral percussion, violin, Suzuki violin, cello, double bass\*, guitar (including electric\*), jazz guitar, ukulele, banjo\*, jazz piano mandolin, drums, fiddle, voice\*, and hand drum.
- **Ages 9 - 10**  
All of the above plus accordion, flute, clarinet, trumpet, double bass, Indian Tabla, harmonica and oud\*.
- **Ages 11-17**  
All of the above plus viola, oboe, saxophone, bassoon, trombone, French horn, voice, euphonium, and tuba.
- **Ages 17+**  
All of the above

\*Some instruments require that we meet with younger children for assessment.

### Questions?

Visit [harpercollege.edu/ce](http://harpercollege.edu/ce) or call 847.925.6659

## HARMONICA

### BLUES HARMONICA

others to make music in a fun, welcoming environment. We focus on the basics from producing single notes to understanding song form. Reading music is not required. You will learn basic harmonica chords, licks, and solo techniques while jamming together and receiving encouraging feedback and having fun socializing. You may repeat repertoire classes as needed. There are dozens of songs to learn at every skill level. Songs change from session to session. Students should bring a diatonic harmonica in the key of C. The Hohner Marine Band, Crossover, or Special 20 models are recommended.

LMU 0202-P01 CRN: 80236  
6/7/18-7/26/18 TH 11:00 AM-12:20 PM  
Instructor: David Kachalon P 202  
**TUITION: \$195 FEES: \$0**

## PIANO

### PIANO PLEASURE, BEGINNERS 2

This continuation of Piano Pleasure Beginners 1 will expand on previously learned concepts and will focus on advancing staff reading with key signatures, playing with both hands simultaneously, scale and chord technique, and playing music in a wider range of styles. Students will advance through the Alfred Piano 101 Book 1 text. Prerequisite: Piano Pleasure Beginners 1 or approval of instructor; please contact 847-925-6659 for more information. Required text: Piano 101, Book 1 by Lancaster & Refrow, published by Alfred.

LMU 0447-002 CRN: 51007  
4/27/18-6/8/18 FR 9:30 AM-10:20 AM  
Instructor: Cheryl Lim P 108  
**TUITION: \$125 FEES: \$0**



**PIANO PLEASURE, DEVELOPING**

This level of Piano Pleasure will finish the Piano 101 Book 1 and begin Piano 101 Book 2. We will continue progressing through more complex staff reading and moving freely about the keyboard, practicing technical skills such as scales, chords and arpeggios, and moving into intermediate piano repertoire. Prerequisite: Piano Pleasure Beginners 1 and 2 or approval of instructor. Please contact 847-925-6659 for more information. Required text: Piano 101, Books 1 and 2 by Lancaster & Refrow, published by Alfred.

LMU 0448-002 CRN: 51008  
4/27/18-6/8/18 FR 8:30 AM-9:20 AM  
Instructor: Cheryl Lim P 108  
**TUITION: \$125 FEES: \$0**

**SOUND RECORDING DIGITAL BADGE****SOUND RECORDING I: INTRODUCTION**

Learn the core principles of sound recording and apply them in your own projects. Whether you are beginning to prepare for a career in the audio industry or you are simply looking to enhance your knowledge of the recording process, this course will give you the tools you need. Take the first class on its own, or take it as the first class in our three-level Sound Recording Certificate program. The text, Modern Recording Techniques (Eighth edition) by Huber and Runstein is required and is used in each of the classes in the Sound Recording Certificate program.

LMU 0358-001 CRN: 80242  
6/13/18-6/22/18 WE FR 7:00 PM-10:20 PM  
Instructor: John Towner MEG  
**TUITION: \$659 FEES: \$0**

**SOUND RECORDING II: RECORDING TECHNIQUES**

Gain experience in recording live both acoustic and electronic music. This course will enhance your knowledge of sound recording and take you to a higher level as you move forward towards obtaining the Sound Recording Certificate. Prerequisite: Sound Recording I: Introduction to Sound Recording or equivalent experience.

LMU 0362-001 CRN: 80244  
6/27/18-7/11/18 WE FR 7:00 PM-10:20 PM  
Instructor: John Towner MEG  
**TUITION: \$659 FEES: \$0**

**SOUND RECORDING III: MIXING AND EDITING TECHNIQUES**

After the recording sessions are complete, the last step is to create the final track. In this class you will work with previously recorded material, often the material you recorded in Level II. This is the third and final class in the sequence to complete the Sound Recording Certificate program. **PREREQUISITE:** Sound Recording II: Recording Techniques or equivalent experience.

LMU 0360-001 CRN: 80243  
7/13/18-7/25/18 WE FR 7:00 PM-10:20 PM  
Instructor: John Towner MEG  
**TUITION: \$659 FEES: \$0**

**STRINGS****ADULT GROUP VIOLIN: CONTINUING**

This class continues the violin instruction begun in the beginning level. Basic skills are reinforced while new techniques will continue to progress to higher levels. Students will work with Traditional classical methods along with fiddle and pop music. Basic violin techniques will be reinforced and intermediate techniques such as shifting and vibrato will be taught in depth. Note reading will be stressed and taught in depth. Several solo and duet works will be learned to performance capability. By the end of the semester, students will have reinforced and refined basic techniques and learned new ones. The class will perform as a solo ensemble to conclude the semester. Open to ages 16-adult.

LMU 0363-001 CRN: 80245  
6/13/18-8/1/18 WE 7:00 PM-7:50 PM  
Instructor: Edgar Gabriel P 205  
**TUITION: \$169 FEES: \$0**

**HIGH SCHOOL WORKSHOPS****JAZZ****HIGH SCHOOL JAZZ IMPROVISATION WORKSHOP**

The 6-weeks long Jazz Improvisation workshop is devised as an introductory study to entry level students of jazz. Young musicians will have the opportunity to develop and improve their improvisational abilities through the study of standard jazz repertoire. Topics include swing, blues, ii-V progression, rhythm changes, modes, form, transcription, ensemble playing, critical listening, theoretical concepts, and historical figures in jazz. It is assumed that the students have no prior exposure to jazz art form, but are familiar with rudimentary concepts of music theory, and have basic-intermediate knowledge of their instruments. The four hours a week that the students will spend with the instructor are adequate time to introduce them to these concepts in a lecture/rehearsal setting, and then showcase the newly acquired skills in a final performance. Open to ages 14 - 18.

LMY 0247-001 CRN: 80676  
6/19/18-7/26/18 TU TH 7:00 PM-9:00 PM  
Instructor: Karim Yengsep P 106  
**TUITION: \$379 FEES: \$0**

**TOGETHER ART & MUSIC****TOGETHER MUSIC****TOGETHER GUITAR: PARENT/CHILD GROUP**

Experience a guitar class with your child, open to every skill levels and a great place to embark on learning a new instrument. The experience of playing and singing together is unmatched and memorable. It creates unbreakable bonds and brings joy and meaning that you'll cherish. Improve your skills, learn new songs, and indulge in exploring the classics. The 85-minute class requires children to have good attention abilities, focus, and a reasonable ability to be independent. For children ages 7-12 and their parents or grandparents Adults and children register separately. Adult and kid-sized guitars can be provided if available.

LMU 0326-001 CRN: 80240  
6/11/18-7/16/18 MO 12:15 PM-1:00 PM  
Instructor: Jose Verduzco P 105  
**TUITION: \$89 FEES: \$0**

LMU 0326-002 CRN: 80241  
6/13/18-7/18/18 WE 5:00 PM-5:45 PM  
Instructor: Jose Verduzco P 105  
**TUITION: \$89 FEES: \$0**

**THE WRITING STUDIO****CREATIVE WRITING****SHORT STORY WRITING WORKSHOP**

Short fiction has become hugely popular, from the standard short story to flash fiction. Whether you want to publish stories or just experiment with this fascinating genre, this workshop is for you. We'll read and discuss a variety of short works for inspiration and explore the art and elements of writing short fiction. Through engaging assignments and in-class writing exercises, you'll experience the many facets of the genre. Sharing your writing in our supportive workshop environment will help develop your skill and confidence. We'll also explore options from building your portfolio to generating extra income as a short story writer.

LLA 0234-001 CRN: 80214  
7/11/18-8/1/18 WE 7:00 PM-9:00 PM  
Instructor: Laura Ehrke J 263  
**TUITION: \$189 FEES: \$0**





## ELEMENTS OF WRITING

### WORD PROCESSING FOR WRITERS



Microsoft Word is the word processing software of choice for most published authors. But preparing your manuscript for publication involves using many Word features that authors need but most office workers don't use. Styles, table of contents and index creation, font management and sophisticated layout controls are just a few. You will learn the functions needed to design a book, either from scratch or by using templates, and export acceptable files to print-on-demand publishing services. This is an intermediate Word class; you should already be a Word user. This class is a requirement for our Continuing Education Writing Digital Badge.

LLA 0107-001 CRN: 80213  
6/6/18-6/27/18 WE 7:00 PM-9:00 PM  
Instructor: Laura Ehrke Y 203B  
**TUITION: \$189 FEES: \$0**

### WRITERS WORKSHOP: HOW TO START AND KEEP GOING

This workshop focuses on the idea that you have for that book, or that play, or that movie, or short story, or anything! You will learn to foster and take care of that little baby of an idea so you can see the story telling potential it holds. We will share and hold each other accountable to weekly writing goals. Sharing, not only of your work but also of your process, will be encouraged. This is a room and a safe space for people who wish to write and create a community with other writers.

LLA 0250-001 CRN: 80675  
6/6/18-6/27/18 WE 7:00 PM-9:00 PM  
Instructor: Melissa Franic Z 131  
**TUITION: \$189 FEES: \$0**

### WRITERS WORKSHOP: PUTTING ACTION INTO WORDS

How many times do writers hear, "Show, don't tell" when their work is critiqued? This workshop focuses on one often-overlooked way to accomplish that. Borrowing from the actor's perspective, students will explore the connection between what characters do and what they feel, and the words the writer chooses to convey both. The workshop is for fiction writers who are or intend to be published. It uses classroom reading and discussion of written scenes, from published works and the students' own works, as well as improv and other theatre techniques that apply to fiction writing. By the end of this course, students should know how to clearly and powerfully convey characters' emotional states through descriptions of physical action. Through scene analysis and improv exercises, students will learn how to make the most of gestures, facial expressions and bits of business to let readers inside their characters' hearts and heads.

LLA 0358-001 CRN: 80216  
6/23/18-6/23/18 SA 9:00 AM-1:00 PM  
Instructor: Diane Piron-Gelman W 219  
**TUITION: \$95 FEES: \$0**

### WRITING WORKSHOP: CRAFT COMPELLING CHARACTERS



Developing multi-dimensional characters is a key element of successful writing. One method to help writers hone this skill is to cultivate full character profiles and backstories. This background information is invaluable for shaping the character's role, ensuring credible actions and motives. Students will explore types of character boards, including Pinterest, to produce visual references to help in this process. Of course, imagination is also critical to writing vibrant prose. This course focuses on both aspects, as students will exercise their creativity by experiencing planned and spontaneous character development. Character dossiers will be written and challenged with improv situations to keep creativity flowing.

LLA 0121-001 CRN: 80530  
7/17/18-7/24/18 TU 6:00 PM-9:00 PM  
Instructor: Laura Ehrke J 263  
**TUITION: \$149 FEES: \$0**

### WRITING WORKSHOP: DIALOGUE

Whether written or spoken, effective dialogue springs from a character's driving need to speak. This workshop brings an actor's perspective to writing dialogue in fiction. Through the question of "why these words now," students will learn what works on the page, what doesn't, and how to craft dialogue that pulls the reader deeper into the story. The workshop is intended for fiction writers who are or intend to be published. It uses classroom discussion of written scenes from novels and short stories in multiple genres, and focuses on techniques students can use to clear clutter and achieve clarity in their own fiction writing. By the end of the course, students should know how to analyze written scenes, develop a fuller understanding of how dialogue works in fiction, and have acquired useful tools for polishing dialogue in their own work.

LLA 0356-001 CRN: 80215  
7/21/18-7/21/18 SAT 9:00 AM-1:00 PM  
Instructor: Diane Piron-Gelman W 219  
**TUITION: \$95 FEES: \$0**

## NONFICTION

### THE PERSONAL ESSAY: A WRITING WORKSHOP



This course guides you through elements of how to write a personal essay. It will help you investigate your longings, identify the values expressed in your stories, and bring readers into the experiences you describe. It focuses on viewpoints that are filtered through the lenses of your personal experiences. Therefore, any topic counts, from the ridiculous to the lofty. These essays will be quite different from the one you may have written in school; rather, they should feel personal and inspired by your unique voice and observations. In the process, you'll strengthen your own and your readers' interpretation of your life story. The course will help you in editing and preparation of your essay for publication.

LLA 0233-001 CRN: 80674  
6/4/18-7/9/18 MO 7:00 PM-9:00 PM  
Instructor: Melissa Franic Z 129  
**TUITION: \$219 FEES: \$0**

## INSTRUCTOR PROFILE

### Melissa Franic



Melissa Franic was born and raised in the suburbs of Chicago. Her life work includes finding ways for herself and others to connect to heritage and cultural identity through travel and storytelling. Franic currently teaches writing courses and workshops throughout the Chicago area, most recently *The Writer's Playground* as part of The Elgin Literary Festival. Previously, she worked as a journalist for various newspapers, including *The West Chicago Press* and *The Naperville Sun*. She is the co-founder of *Neologian*, a biannual literary journal featuring the work of emerging artists and writers from across the country. Her specialties include *Technical Writing*, *English Composition*, *Creative Writing*, and *Literature*.

Available Courses May – Aug. 2018

Course #	Course Title	Start Date
LLA 0233	The Personal Essay: A Writing Workshop	Jun. 4
LLA 0250	Writers Workshop: How to Start and Keep Going	Jun. 6

CAREER DEVELOPMENT

COMPUTER TRAINING

HEALTHCARE CAREERS

LIFELONG LEARNING (50+)

MIND & BODY

MUSIC & ARTS

ONLINE COURSES

PERSONAL ENRICHMENT

WORKFORCE CERTIFICATION



# Online Courses

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- Backyard Composting Basics (pg. 6)
- Current Nursing Trends (pg. 17)
- Certificate in Leadership for the 21st Century (pg. 36)
- Leadership Principles (pg. 36)
- Executive Leadership in the 21st Century (pg. 36)
- How to Avoid Fatal Leadership Errors (pg. 36)
- Productivity and Time Management Certificate (p. 36)
- Strategies for Productivity and Time Management (pg. 36)
- Productivity E-Tools (pg. 36)
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- Many New Web Design Classes (pg. 43)

Learn more at [harpercollege.edu/ce](http://harpercollege.edu/ce),  
**"Online Courses"**

## LOOK FOR THESE ADDITIONAL ONLINE COURSES WITHIN THIS CATALOG:

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## ACCOUNTING AND FINANCE

### ENTREPRENEURSHIP FINANCE CERTIFICATE



Every successful manager uses financial information to make effective decisions. Accounting and Finance for Non-Financial Managers explains the financial concepts and accounting principles used in most businesses and provides practical techniques for increasing your organization's effectiveness. You will gain a better understanding of resource allocation and how to evaluate financial performance at the strategic and operational levels. Learn the importance of cash flow management as well as budgeting, goal setting, and performance assessment. This Online Certificate Course includes: Accounting and Finance for Non-Financial Managers; Cash is King and Funding Your Business.

LRN 5113-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80362  
ONLINE  
FEES: \$ 0

### ACCOUNTING AND FINANCE FOR NON FINANCIAL MANAGERS



Every successful person in the workplace utilizes financial information to aid effective decision making. Learn the financial concepts and accounting processes used in most businesses. Focus on practical techniques that will increase your effectiveness and career, such as understanding the seven steps in the accounting cycle and using financial information in decision making. Come away with the knowledge to analyze resource allocation and evaluate financial performance.

LRN 5013-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80337  
ONLINE  
FEES: \$0

### CASH IS KING



Cash management is one of the most important factors in the financial success of your business. D&B reports that 90% of all small business failures are due to poor cash management and inadequate cash flow, leading to more money getting paid out than collected. Non-financial managers usually make the key differences in day-to-day cash flow decision making. Learn how to optimize cash flow, uncover hidden internal and external sources of cash, and how to cultivate solid cash management in your company.

LRN 5114-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80363  
ONLINE  
FEES: \$0

### FUNDING YOUR BUSINESS



What does it take to build a financially feasible business? The short answer is money! But, where does business capital come from? Explore business financing during both startup and expansion phases. See how to manage profitability and cash flow. Explore potential sources of funds to help manage debt build equity and create a financially successful venture.

LRN 5115-W01  
8/6/18-8/31/18  
TUITION: \$195

CRN: 80365  
ONLINE  
FEES: \$0

## BUSINESS LAW

### LAW FOR NON LAWYERS



Improve your value to your organization by gaining a basic understanding of some of the legal issues that business, professional and nonprofit organizations face on a regular basis. For non-lawyers in a variety of work environments, this course teaches what you should know and when to consult a lawyer. After completing this course, you will better understand legal issues in the workplace and when and how to consult a lawyer.

LRN 5020-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80344  
ONLINE  
FEES: \$0

### LEGAL OFFICE ADMINISTRATION



Acquire the necessary knowledge and skills needed to become an exceptional legal assistant. This bridge course is designed to provide you with the tools to develop a thorough understanding of legal office procedures including database management, the preparation of legal documentation, research, legal accounting methods, legal analysis, communications, and ethics.

LRN 5021-W01  
8/6/18-8/31/18  
TUITION: \$245

CRN: 80345  
ONLINE  
FEES: \$0

## CUSTOMER SERVICE

### CUSTOMER SERVICE CERTIFICATE



Good customer service is essential for all businesses and work organizations. With the increase of technology, human interaction with customers becomes all the more important. Whether it relates to retaining customers, serving your audience or turning inquiries from potential customers into sales, good customer service is now one of the central factors in organizational success. Learn to improve your customer service skills to enhance your career skill set, improve productivity, and increase your success. You will also take away some extraordinary customer service techniques you will not find anywhere else. To earn this certificate, you will complete two courses: Extraordinary Customer Service and Keys to Customer Service.

LRN 6400-W91  
6/4/18-7/27/18  
TUITION: \$245

CRN: 80410  
ONLINE  
FEES: \$0

### KEYS TO CUSTOMER SERVICE



Learning to build your customer service skills will have a powerful impact on your career success as well in other areas of your life. Discover the direct relationship between service skills and career achievement to become an exceptional service provider. You can help your organization and your career by translating your good service intentions into a workable plan and gain knowledge of ways to consistently deliver great service. The payoff is enormous.

LRN 6402-W01  
6/4/18-6/29/18  
TUITION: \$145

CRN: 80413  
ONLINE  
FEES: \$0

### EXTRAORDINARY CUSTOMER SERVICE



Transform your customer service into something extraordinary and separate yourself from your competition. As a result, more repeat business will improve your bottom line. Extraordinary customer service comes from focusing on the few essential elements that yield big results. Discover how easy it is to tweak your customer service from the ordinary to the extraordinary. You will take away a customer service plan that will help you focus on the key elements of success.

LRN 6401-W01  
7/2/18-7/27/18  
TUITION: \$145

CRN: 80411  
ONLINE  
FEES: \$0

### CUSTOMER SERVICE LEADERSHIP



Discover the keys to lead customer service with your team. From selecting customer service oriented employees to developing the best processes, you'll find simple ways to increase your bottom line with outstanding customer service. By saving time and building lifelong relationships, you will develop lifelong customers

LRN 7113-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80467  
ONLINE  
FEES: \$0

## DATA ANALYSIS

### DATA ANALYSIS CE CERTIFICATE



Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Companies produce vast amounts of data, but it is rare to have someone with the vision and ability to analyze data for trends and make valid predictions. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills. Begin by getting a basic understanding of how to analyze data in a business setting. Then, learn how many of your business decisions involve comparing groups for differences. Finally, find out how to perform inquiries useful to your business or organization and communicate the results through graphs and text to your fellow employees and leaders. Whether your business is home based or a large company, this certificate will take you to the next level where important decision-making is concerned. Registering for this certificate program will automatically enroll you in the three required courses: Introduction to Data Analysis, Intermediate Data Analysis and Advanced Data Analysis.

LRN 6500-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80415  
ONLINE  
FEES: \$0

**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.



**INTRODUCTION TO DATA ANALYSIS**

Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Companies produce vast amounts of data, but it is rare to have someone with the ability to analyze that data, see trends, and make predictions. This course will give you a basic understanding of how to analyze data in a business setting. Businesses look for candidates with an understanding of how to analyze the data they have been collecting; this course will help you start on that journey.

LRN 6501-W01  
6/4/18-6/29/18  
**TUITION: \$195**

CRN: 80416  
ONLINE  
**FEES: \$0**

**INTERMEDIATE DATA ANALYSIS**

Many business decisions involve comparing groups of data for differences. For example, you might examine sales records to see if men and women prefer different product features. Or, you might see whether product recognition survey data relates to subsequent product purchase behavior. The Intermediate Data Analysis course introduces you to the statistical analysis methods behind these group differences and relationships. In addition, you'll learn how to work with ratings and graphs to create user-friendly reports of statistical results.

LRN 6502-W01  
7/2/18-7/27/18  
**TUITION: \$195**

CRN: 80418  
ONLINE  
**FEES: \$0**

**ADVANCED DATA ANALYSIS**

Advanced Data Analysis teaches how to perform valuable inquiries for your business or organization. You acquire skills necessary to communicate these results through graphs and text so that your fellow employees will understand the implications of decisions they make. Take the guesswork out of important decisions and make them based on statistically significant information. Whether your business is home-based or a large company, this class will take you to the next level where important decision making is concerned.

LRN 6503-W01  
8/6/18-8/31/18  
**TUITION: \$195**

CRN: 80420  
ONLINE  
**FEES: \$0**

**GAME DESIGN****BASIC GAME DESIGN CERTIFICATE**

Today, games are recognized as serving many business purposes beyond entertainment. This three-course certificate series provides you with a general introduction to what goes into the design and development of video and analog games, with a particular focus on the use of games outside of consumer entertainment. Explore game design resources and learn how to flesh out a game idea and work with game developers. Learn the game design process and use a game development application to begin your journey to successful game design. Certificate includes Introduction to Game Design and Intermediate Video Game Design.

LRN 5034-W91  
6/4/18-7/27/18  
**TUITION: \$395**

CRN: 80361  
ONLINE  
**FEES: \$0**

**INTRODUCTION TO GAME DESIGN**

Games are increasingly recognized as tools that can serve many business purposes beyond entertainment. This course provides a general introduction to what goes into the design and development of both video and analog games, with a particular focus on the use of games outside of consumer entertainment. By completing this course, you can take the first steps into understanding game design, and how it can be applied in your field.

LRN 5031-W01  
6/4/18-6/29/18  
**TUITION: \$245**

CRN: 80355  
ONLINE  
**FEES: \$0**

**INTERMEDIATE VIDEO GAME DESIGN**

Worldwide video game sales, including consoles, online, and mobile games, is projected to reach \$111 billion this year. Mobile games are the fastest-growing market segment. By 2019, Price Warehouse predicts social and casual game sales will exceed traditional game sales. In this course you will learn the basics of video game design process, the main video game genres, and use a game development application to begin your journey of making games.

LRN 5032-W01  
7/2/18-7/27/18  
**TUITION: \$245**

CRN: 80357  
ONLINE  
**FEES: \$0**

**LANGUAGE SKILLS****SPANISH FOR MEDICAL PROFESSIONALS**

Are you frustrated by the communication gap that can occur between you and your Spanish-speaking patients? This Spanish class, designed specifically for healthcare professionals, will help you bridge that gap. Practice the basic, practical language skills needed to effectively communicate with your Spanish-speaking patients and their families. Learn the basics, gain an understanding of the culture, and know how to ask the questions crucial to quality healthcare. For those who speak some Spanish and need a refresher or speak no Spanish, you will gain the skills to effectively communicate with your Spanish-speaking patients. Students will also need to order an eBook for under \$10, or the paperback book version. Students will purchase (on their own) McGraw Hill's Complete Medical Spanish. The eBook version is available at Barnesandnoble.com. Students can download a free Nook app to their PC, Mac, iPhone or iPad for \$9.91. You can, instead, purchase the paperback book version if you wish, available from numerous sources including Amazon.

LRN 5123-W01  
6/4/18-7/27/18  
**TUITION: \$290**

CRN: 80368  
ONLINE  
**FEES: \$0**

**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.

**MANAGEMENT****SUPERVISORY AND LEADERSHIP CERTIFICATE**

For new or experienced managers, supervisors, team leaders and anyone who has been identified as a potential supervisor or manager, the online Supervisory and Leadership Certificate will provide practical, easy to understand, and insightful methods for effective delegation, performance management, and performance reviews. You will delve into the specifics of the supervisor's role and responsibilities and acquire strategies that can be applied at your job immediately. Supervising employees in today's fast-paced and demanding business environment is one of the most challenging yet rewarding responsibilities you will have in your career. Employees are your most valuable resource, so ensuring the efficiency of your team is critical to success.

LRN 5600-W01  
6/4/18-7/27/18  
**TUITION: \$395**

CRN: 80376  
ONLINE  
**FEES: \$0**

**CERTIFICATE IN WORKPLACE COMMUNICATION**

This certificate is earned when you complete three courses: Conflict Management, Negotiation, and Using Personality Profiles. Effective communication is more important than ever and is critical to your career advancement and success. Get a comprehensive and intensive preparation with skills and techniques you can put to use immediately. You will be learning from some of our most popular instructors and taking away new how-to skills that work.

LRN 5200-W91  
6/4/18-8/31/18  
**TUITION: \$595**

CRN: 80369  
ONLINE  
**FEES: \$0**

**CONFLICT MANAGEMENT**

A recent study conducted by the American Management Association revealed that typical managers spend more than 20 percent of their day engaged in or reacting to conflict situations. Out of 25 management skills, conflict management was the only one positively correlated to higher earnings and promotion. Discover a workable conflict management model; discuss case studies in conflict management; and take away successful conflict management strategies for the workplace.

LRN 5201-W01  
6/4/18-6/29/18  
**TUITION: \$245**

CRN: 80370  
ONLINE  
**FEES: \$0**

**NEGOTIATION: GET WHAT YOU WANT**

Negotiation is a key skill for success in business and everyday life. Learning and practicing the skills to help yourself and others get what they want will improve relationships and increase your odds of success. Discover how to plan, implement and achieve your goals in the bargaining process even with the shrewdest of deal makers. Invest in these skills now and reap a lifetime of rewards.

LRN 5202-W01  
7/2/18-7/27/18  
**TUITION: \$195**

CRN: 80372  
ONLINE  
**FEES: \$0**



## USING PERSONALITY PROFILES FOR BETTER WORK PERFORMANCE

Understanding yourself and others will increase your overall effectiveness at work, home, and in all of your relationships. Learn how to improve your communication with others, convey your ideas effectively, and improve your ability to understand what is important to those who don't share your same style. Course fee includes your own DISC Behavioral Personality Profile assessment and review.

LRN 5203-W01  
8/6/18-8/31/18  
TUITION: \$295

CRN: 80374  
ONLINE  
FEES: \$0

## CHANGE MANAGEMENT SKILLS FOR HUMAN RESOURCE PROFESSIONALS

Utilizing various disciplines to cause effective organizational change and add value is often referred to as "change management." HR professionals are increasingly being asked to develop the skills and attitudes for implementing change and possess a technical understanding of how to apply change tools. Learn how to plan, implement, communicate, create employee involvement and commitment, and add value during change. This class is beneficial to human resources professionals within organizations or those seeking to enter the field of Human Resource Strategy Consulting.

LRN 5028-W01  
6/4/18-6/29/18  
TUITION: \$245

CRN: 80353  
ONLINE  
FEES: \$0

## MANAGEMENT CERTIFICATE

Enhance your management skills through this program for supervisors, managers, and emerging leaders. Nothing creates success like a solid foundation. Discover the keys for effectively managing your employees. Find out how to create clear expectations, engage and motivate employees, and increase your effectiveness. Learn how to improve your management of time and productivity. Finally, get the keys to manage different generations in your workforce. Registering for the Management Certificate program automatically enrolls you in the three required courses: Management Boot Camp, Collaborative Management and Managing Generations in the Workplace.

LRN 6600-W91  
6/4/18-8/31/18  
TUITION: \$595

CRN: 80422  
ONLINE  
FEES: \$0

## MANAGEMENT BOOT CAMP

Enhance your management skills through this course for supervisors, managers, and emerging leaders. Nothing creates success like a solid foundation. Discover the keys for effectively managing your employees. Find out how to create clear expectations, engage and motivate employees, and increase your effectiveness through use of the DISC personality profile (included). By the end of the course, you will manage with greater confidence and effectiveness on several fronts.

LRN 6601-W01  
6/4/18-6/29/18  
TUITION: \$295

CRN: 80423  
ONLINE  
FEES: \$0

**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.

## COLLABORATIVE MANAGEMENT

Whether you manage or lead people, collaborative skills are essential to help harness the energy of groups and teams for maximum performance and productivity. Knowledge of collaborative skills will enable you to gain participation quickly, get input and buy-in for building consensus, and plan for cooperation to get crucial projects completed. This course will help you explore the principles of collaborative management and gain insight on how to expand your collaborative skills for success of your team or organization.

LRN 5009-W01  
7/2/18-7/27/18  
TUITION: \$245

CRN: 80332  
ONLINE  
FEES: \$0

## MANAGING GENERATIONS IN THE WORKPLACE

Today, several distinct generations are represented in the workforce. Discover what motivates each generation at work, what messages and incentives they value, and how they prefer to communicate. Identify practical strategies to help your manage Boomers, Gen X'ers, and Gen Y'ers more effectively.

LRN 6602-W01  
8/6/18-8/31/18  
TUITION: \$175

CRN: 80425  
ONLINE  
FEES: \$0

## STRESS MANAGEMENT

Stress isn't the enemy. It is our perceptions of stress that amp our anxiety and use up all our steam. Events happen every day. How we interpret those events can set the stage for how we feel and how we react to others. Reducing stress is as easy as understanding what stress is, understanding what stress is to you, and using that knowledge to restructure your thoughts. Turn stress into a stepping stone, not a stumbling block!

LRN 5027-W01  
8/6/18-8/31/18  
TUITION: \$145

CRN: 80352  
ONLINE  
FEES: \$0

## WORKPLACE CONFLICT SOLUTIONS CERTIFICATE

Employers expect employees to have a solid set of interpersonal skills. The ability to solve problems quickly and effectively is a critical interpersonal skill well worth developing. Gain skills to be an effective team member and leader in the workplace; understand how to approach the delicate matter of bullying in the workplace; and develop interpersonal problem-solving skills. This certificate includes three classes: Dealing with Difficult People in the Workplace, Female Bullying in the Workplace, and Creative Problem Solving.

LRN 7128-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80485  
ONLINE  
FEES: \$0

## DEALING WITH DIFFICULT PEOPLE IN THE WORKPLACE

Gain skills to be an effective team member and leader in the workplace by taking control of the conversation, managing your reactions, and navigating problematic interactions with ease. These skills will guide you to find your voice and communicate effectively in workplace interactions, making day-to-day interactions run smoothly.

LRN 7129-W01  
6/4/18-6/29/18  
TUITION: \$245

CRN: 80486  
ONLINE  
FEES: \$0

## FEMALE BULLYING IN THE WORKPLACE

Recently we have seen an upsurge of individuals claiming bullying in the workplace. The phenomenon of females being bullied by other females has been discussed in recent years in the media but little has been done to combat or try to deal with the problem. Both females and males need to understand about relational aggression in the workplace. This course is designed to not only help you understand this growing issue but to also help you avoid becoming a victim of workplace bullying. Login information will be sent to your email address three days prior to the start of class.

LRN 5017-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80340  
ONLINE  
FEES: \$0

## CREATIVE PROBLEM SOLVING

In today's business environment, employers expect employees to have a solid set of interpersonal skills. The ability to solve problems quickly and effectively is a critical interpersonal skill well worth developing. Find out how to recognize problems and deal with them more appropriately.

LRN 7130-W01  
8/6/18-8/31/18  
TUITION: \$195

CRN: 80488  
ONLINE  
FEES: \$0

## YOUR WORKPLACE, YOUR EMPLOYEES & THE LAW

Designed for non-lawyers, this course provides business owners, managers, supervisors, and HR professionals with a roadmap for effectively handling complicated employee-related issues that affect today's legal action-prone work environment. Each class contains guidelines, step-by-step compliance instructions, and practical leadership skills, methods, and techniques plus proven strategies for successfully managing employees and for complying with state and federal workplace laws.

LRN 5022-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80346  
ONLINE  
FEES: \$0

CAREER DEVELOPMENT

COMPUTER TRAINING

HEALTHCARE CAREERS

LIFELONG LEARNING (50+)

MIND & BODY

MUSIC & ARTS

ONLINE COURSES

PERSONAL ENRICHMENT

WORKFORCE CERTIFICATION

## CERTIFICATE IN LEADERSHIP FOR THE 21ST CENTURY

NEW!



Leadership today demands increasingly more sophisticated skills. Executives need to know traditional leadership principles and standard practices, but at the same require a new perspective on the external environment, as well as new tools to help in leading organizations and doing business successfully. This unique certificate addresses the skills needed for 21st Century leadership. After successfully completing this Leadership Certificate, you will have new information about leadership today, a new perspective on the external environment and workplace, and an understanding of the leadership skills needed to position your organization, and your career as a leader, for success. To earn this Certificate, you must complete three courses: Leadership Principles, Leadership in the 21st Century, and How to Avoid Fatal Leadership Errors.

LRN 7139-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80504  
ONLINE  
FEES: \$0

## LEADERSHIP PRINCIPLES

NEW!



Especially for Gen Y'ers (born 1980-1999), the course serves as the first of three in a series addressing the development of Generation Y leadership. Find out what it takes to become an effective leader. Discover your style of leadership. Discuss task completion, building relationships with your subordinates, becoming socially perceptive to changes in the workplace, utilizing your emotions in a positive and effective manner, and addressing challenging goals. Finally, the course offers the opportunity to perform a case study analysis of workplace conflicts that require effective leadership, allowing you to apply your unique leadership characteristics revealed through completing the class.

LRN 7142-W01  
6/4/18-6/29/18  
TUITION: \$145

CRN: 80509  
ONLINE  
FEES: \$0

## EXECUTIVE LEADERSHIP IN THE 21ST CENTURY

NEW!



Our economy is moving swiftly from the industrial age into the new economy of the Internet, knowledge, and innovation. Executive leaders require a new perspective on the external environment and learn how to use new tools to lead an organization and do business in the Internet age. Gain information not available anywhere else about how the marketplace and business is changing. Find out what executive leaders need to know to position their organizations for success. The nationally acclaimed book, *Nine Shift: Work, Life and Education in the 21st Century*, by William A. Draves and Julie Coates, is included in your course fee.

LRN 7143-W01  
7/2/18-7/27/18  
TUITION: \$245

CRN: 80511  
ONLINE  
FEES: \$0

LRN 7143-W01  
7/2/18-7/27/18  
TUITION: \$245

**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.

## HOW TO AVOID FATAL LEADERSHIP ERRORS

NEW!



Discover how fatal leadership errors begin. Review cases of real leaders in business, education, and government who experienced initial success but ultimately failed because of their own actions. Find out how failure is a result of inappropriate dispositions and attitudes and a lack of knowledge and skills. You will take away several practical recommendations to help you minimize errors and help you perform your leadership role to an optimal level of effectiveness.

LRN 7144-W01  
8/6/18-8/31/18  
TUITION: \$245

CRN: 80513  
ONLINE  
FEES: \$0

## PRODUCTIVITY AND TIME MANAGEMENT CERTIFICATE

NEW!



For a growing number of people, maximizing productivity and the use of time is the primary way to increase profitability and organizational success. Businesses are moving from counting hours sitting in a chair to measuring outcomes and results. Boost your productivity by managing your time more effectively. Discover the top ten most effective time management techniques to increase your work outcomes without spending more time. Take home 21st Century techniques and strategies. Find out the exciting productivity e-tools that are available now and utilize technology to boost your productivity. Finally, get the latest best information on documenting your own productivity, and managing the productivity of others. This Certificate includes: Strategies for Productivity and Time Management, Productivity eTools, and Managing Productivity.

LRN 7135-W91  
6/4/18-8/31/18  
TUITION: \$595

CRN: 80497  
ONLINE  
FEES: \$0

## STRATEGIES FOR PRODUCTIVITY AND TIME MANAGEMENT

NEW!



Time is even more valuable in this century than in the last. How effectively you manage your time and productivity can affect your business and personal life in many ways. You'll get tips and techniques for managing time and increasing productivity you won't get anywhere else. Whether you are managing your own time, or others' time, come away with proven tips to put into practice on Monday morning and every day.

LRN 7136-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80498  
ONLINE  
FEES: \$0

## PRODUCTIVITY E-TOOLS

NEW!



Find out the top 40 favorite applications and eTools of productive workers. Get the latest tools, sites, smartphone and tablet applications to turbocharge your work and simplify your life. Then, discover how to select the right tools for your needs, evaluate your productivity system and develop a framework that gets things done. Learn about different new productivity tools each week, while also blending an evaluation of your own productivity needs. After completing this course you will work more efficiently and uncover more time in your day.

LRN 7137-W01  
7/2/18-7/27/18  
TUITION: \$245

CRN: 80500  
ONLINE  
FEES: \$0

## MANAGING PRODUCTIVITY

NEW!



Whether you are measuring and documenting your own productivity or managing the productivity of others, acquire four new management systems and procedures to maximize productivity in your organization — in the office or when working from a distance, including home. After completing this course, you will have a new set of management skills to manage both your own productivity and that of others in the new work environment of this century.

LRN 7138-W01  
8/6/18-8/31/18  
TUITION: \$245

CRN: 80502  
ONLINE  
FEES: \$0

## MARKETING

### DIGITAL MARKETING CERTIFICATE



Get a great introduction to eMarketing, including improving email promotions, analyzing your web site traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, non-profits, and agencies. No eMarketing experience or expertise is necessary. If you are already at an advanced level, your instructors can provide the latest most advanced information and answer your toughest questions. By enrolling in this certificate program, you will be registered for Improving Email Promotions LRN5701, Boosting Your Website Traffic LRN5702, and Online Advertising LRN5703.

LRN 5700-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80377  
ONLINE  
FEES: \$0

### IMPROVING EMAIL PROMOTIONS



Discover new ways to improve your email promotions, including when and what to email, and testing email copy. Learn how to analyze your email response rates, including getting the benchmark for open rates and click through rates. Acquire ways to improve your email promotion and responses for testing and tracking. This course is suitable for users of all levels.

LRN 5701-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80378  
ONLINE  
FEES: \$0





## BOOSTING YOUR WEB SITE TRAFFIC



Acquire the basic skills to boost your web site traffic, including how to analyze your visitor traffic, how to use search engine optimization (SEO) to get greater visibility and exposure in Google searches. You will also learn from an SEO expert how to redesign your web site copy to increase your visitors and results. No experience necessary.

LRN 5702-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80380  
ONLINE  
FEES: \$0

## ONLINE ADVERTISING



Get the keys to making online advertising work for you and your organization. See how pay-per-click advertising with Google AdWords works and find out how to test low budget Adword campaigns. Learn how you can target local audiences. Then discover Facebook advertising and how you can determine the demographics and even numbers of people you want to reach. No experience necessary. Instructor is an online ad expert and can answer advanced level questions.

LRN 5703-W01  
8/6/18-8/31/18  
TUITION: \$195

CRN: 80382  
ONLINE  
FEES: \$0

## MANAGING SOCIAL MEDIA PLATFORMS CERTIFICATE



Each social media platform has its own distinct characteristics and benefits to help round out your social media marketing strategy. This online certificate program will build your knowledge and skills with three of the leading social media tools: Facebook, Twitter and LinkedIn.

LRN 6100-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80396  
ONLINE  
FEES: \$0

## TWITTER



Twitter is a hot social media platform these days, and everyone seems to be using it. Learn the best way to take advantage of the unique opportunities Twitter offers, and discover how to create relationships and network with your key constituents. You will find the quickest techniques for successful interactions in the world of Twitter.

LRN 6101-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80397  
ONLINE  
FEES: \$0

## FACEBOOK FOR BUSINESS



Find out what goes on behind the scenes on Facebook pages and how to increase your changes of getting your message seen and acted on. Discover new tools and proven techniques to increase business and expand your reach. Discuss how to adapt your marketing message for the Facebook platform and how to integrate Facebook across all marketing areas. You should already have started a page on Facebook and have some basic knowledge of the platform. You will learn the most current updates Facebook has made.

LRN 6102-W01  
7/2/18-7/27/18  
TUITION: \$245

CRN: 80399  
ONLINE  
FEES: \$0

## LINKEDIN FOR BUSINESS



LinkedIn is the most popular business social network and the premier site for professionals to network, build business relationships, and provide or receive referrals. Most people rarely get beyond setting up a profile and miss out on all the advanced features that have come to make LinkedIn so popular. Learn how to set up your personal profile so that it gets noticed by others. Discover how LinkedIn can be used to generate leads, recruit new employees and find new jobs. You will cover all the intricacies of LinkedIn to help you create, customize, and optimize your presence on LinkedIn.

LRN 6103-W01  
8/6/18-8/31/18  
TUITION: \$195

CRN: 80401  
ONLINE  
FEES: \$0

## MOBILE MARKETING CERTIFICATE



For business owners and marketers interested in expanding their online presence through mobile devices, applications and platforms, the three-course Mobile Marketing Certificate, delivered completely online, will enable you to implement a mobile marketing plan for your organization and leverage smart phone capabilities to retain current customers and gain new ones. The program will help you develop and measure the results of your own mobile marketing campaigns. Find out about location-based marketing, mobile payments, QR codes, applications, and mobile coupons. Get step-by-step instructions for non-technical users on how to build, deploy and market smartphone applications across Android, iPhone and Blackberry platforms. Many marketers are focusing entirely around mobile due to the huge shift underway in consumer buying patterns. Isn't it time you increased your understanding of the mobile experience? Certificate includes: Introduction to Mobile Marketing; Creating Cell Phone Apps For Your Business and Advanced Mobile Marketing.

LRN 5899-W91  
6/4/18-8/31/18  
TUITION: \$595

CRN: 80390  
ONLINE  
FEES: \$0

## INTRODUCTION TO MOBILE MARKETING



More than half of U.S. consumers who have made purchases on their smartphones have done so in response to mobile marketing messages. Analysts forecast these sales will surpass 1 billion by the end of 2016. Learn about location-based marketing, mobile payments, QR codes, applications, and mobile coupons. Become knowledgeable in retaining current customers and gain new ones through mobile applications.

LRN 5801-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80386  
ONLINE  
FEES: \$0

**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.

## CREATING CELL PHONE APPS FOR YOUR BUSINESS



Cell phone apps are the latest way smart businesses are reaching their customers, can be inexpensively built, and many organizations are investing in building these apps themselves. Learn step-by-step instructions on how non-technical users can build, deploy, and market Smartphone applications across Android, iPhone and Blackberry platforms. This class is ideal for business owners, executives, and technical users.

LRN 5800-W01  
7/2/18-7/27/18  
TUITION: \$245

CRN: 80384  
ONLINE  
FEES: \$0

## ADVANCED MOBILE MARKETING



Gain an in-depth understanding of the knowledge needed to implement a mobile marketing plan for your organization. Find out about proximity marketing, mobile marketing, metrics, and developing a mobile marketing campaign. Learn how to promote your app on the web, build a landing page for your app, and advanced tracking of your application usage. You will have a blueprint for creating guidelines and standards for your mobile marketing effort.

LRN 5802-W01  
8/6/18-8/31/18  
TUITION: \$245

CRN: 80388  
ONLINE  
FEES: \$0

## SOCIAL MEDIA FOR BUSINESS CERTIFICATE



Get in on this exciting and growing way of marketing and serving your customers and clients. Businesses, nonprofits, government, and other organizations all need to understand the fundamental uses of social media. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific channels can benefit your organization. Learn how social networks are used to develop a two-way communication and marketing strategy for your organization. By enrolling in this certificate program, you will be taking: Introduction to Social Media LRN6201, Marketing Using Social Media LRN6202, and Integrating Social Media in Your Organization LRN6203.

LRN 6200-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80403  
ONLINE  
FEES: \$0

## INTRODUCTION TO SOCIAL MEDIA



Get involved in the move from in-person to online communication. Learn what social networks are and their role in your business and personal life. Find out the top sites and how businesses are using the sites for communication, customer retention, branding, marketing, market research, needs assessment and serving customers and clients. Explore the options for your organization. Look at case studies of what other organizations are doing.

LRN 6201-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80404  
ONLINE  
FEES: \$0

CAREER DEVELOPMENT

COMPUTER TRAINING

HEALTHCARE CAREERS

LIFELONG LEARNING (60+)

MIND & BODY

MUSIC & ARTS

ONLINE COURSES

PERSONAL ENRICHMENT

WORKFORCE CERTIFICATION

**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.

### MARKETING USING SOCIAL MEDIA



Develop a two-way communication and marketing strategy for your organization using social networks. Let your instructor guide you in exploring major social networks, including Twitter, LinkedIn and blogging. Learn quick, easy ways to use Twitter, blogs and LinkedIn to engage your customers and clients and keep them interested in your organization. You will find out the advantages and disadvantages of each, and learn what is right for your particular organization.

LRN 6202-W01  
7/2/18-7/27/18  
**TUITION: \$195**

CRN: 80406  
ONLINE  
**FEES: \$0**

### INTEGRATING SOCIAL MEDIA IN YOUR ORGANIZATION



Take away a practical strategy and techniques for implementing social networks for your organization or business. Learn how to create your own private social network using Ning, work socially using Google Docs and calendars, and move your website to an interactive Web 2.0 site. Your instructor will help you choose which social network tools are right for your situation, and then integrate them into your website to develop a social networking strategy for your organization.

LRN 6203-W01  
8/6/18-8/31/18  
**TUITION: \$195**

CRN: 80408  
ONLINE  
**FEES: \$0**

### CERTIFICATE IN GOOGLE TOOLS



Increase your online effectiveness and ability to position yourself and your organization for greater success. Study with top notch marketing professionals and get new tips and insights into using Google Tools. To earn this certificate, you will complete three courses: Google+, LRN 5011; Google Apps for Business, LRN 5012; and Google Analytics, LRN 6902.

LRN 6902-W91  
6/4/18-8/31/18  
**TUITION: \$495**

CRN: 80435  
ONLINE  
**FEES: \$0**

### GOOGLE ANALYTICS



For non-technical users, this course shows you how to profit from understanding how your website visitors behave on your site. Using the free, worldwide standard tool, Google Analytics, you will see visitor traffic from a variety of different perspectives and learn how to calculate return on investment (ROI) for your online advertising. Increase conversions and sales by learning what works for your website visitors. A must for anyone serious about leveraging more success from their website.

LRN 6903-W01  
6/4/18-6/29/18  
**TUITION: \$195**

CRN: 80436  
ONLINE  
**FEES: \$0**

### GOOGLE APPS FOR BUSINESS



Google has variety of web based applications and tools to help you become more productive, including Gmail, Google Calendar, Drive, Hangouts, Documents, Spreadsheets, Presentations and more. Learn the ins and outs of all the tools Google has to help you become more productive and improve your work communication skills. You will learn everything from how to run online meetings and webinars to time saving tips and strategies to get more done in your work and personal life.

LRN 5012-W01  
7/2/18-7/27/18  
**TUITION: \$195**

CRN: 80335  
ONLINE  
**FEES: \$0**

### GOOGLE+



Google+ has surpassed Twitter to become the second largest social network next to Facebook. Discover the best ways to use this popular and emerging social media platform to raise your online profile and connect with current and potential new contacts. You will learn the advantages of using Google+ and how it can help your organization to engage existing users and grow your base. You will also learn how to use the platform to create relationships and expand your reach and knowledge in particular subject matter areas.

LRN 5011-W01  
8/6/18-8/31/18  
**TUITION: \$195**

CRN: 80333  
ONLINE  
**FEES: \$0**

### PODCASTING



Businesses are turning to podcasting to grow their brands and connect with customers. People with a niche hobby are turning podcasts into businesses. Podcasting is experiencing a rebirth as mobile devices are everywhere. The intimate nature of the audio medium allows potential clients to get to know who you are and determine if you are the kind of company with which they want to do business. This step-by-step class will take you from start to finish and cover the required elements needed to get your show online. Come to class with your idea and end with your show online for all to hear.

LRN 5030-W01  
6/4/18-6/29/18  
**TUITION: \$245**

CRN: 80354  
ONLINE  
**FEES: \$0**

### MASTERING VIDEO MARKETING CE CERTIFICATE



Video marketing is the latest hot new marketing trend. Shoppers who viewed product videos were 144% more likely to add the product to their cart. Video with good SEO has a 53% higher chance of showing up on page one of Google searches. When done correctly, video can tell a story, and stories connect people. Video also activates an emotion trigger that plain text cannot do. To earn this certificate, you will take two courses: Video Marketing, LRN5901 and YouTube for Business, LRN5902.

LRN 5900-W91  
6/4/18-7/27/18  
**TUITION: \$395**

CRN: 80391  
ONLINE  
**FEES: \$0**

### VIDEO MARKETING



Sight, sound and motion are much more compelling than static words on a page. Video quickly speeds up the know, like and trust, factor with your audience. In this course, you discover how to use simple online video to quickly bond with your viewer, drive traffic to your website, boost business and build brand awareness. Find out how to shoot simple, effective videos without costly fancy equipment or savvy technical skills. Discover the secrets to creating content that commands attention.&nbsp;   Learn how to use YouTube to market your business 24/7.

LRN 5901-W01  
6/4/18-6/29/18  
**TUITION: \$245**

CRN: 80392  
ONLINE  
**FEES: \$0**

### YOUTUBE FOR BUSINESS



Discover the power of video for your organization&nbsp;   and how to use YouTube to reach and serve more people. Find out what types of video work best on YouTube, how other business organizations use YouTube, how to create your own YouTube channel, and how to add captions, annotations and other extra features. Create a content plan, analyze YouTube data including ratings and favorites. You can enhance your current marketing and communication strategy by incorporating YouTube into your marketing mix.

LRN 5902-W01  
7/2/18-7/27/18  
**TUITION: \$245**

CRN: 80394  
ONLINE  
**FEES: \$0**

### INBOUND MARKETING CERTIFICATE



Inbound marketing leads prospective customers to your web pages when they do a search, read some web content that links to you, or like a page or blog post. You attract visitors naturally through search engines, the blogosphere, and social media. Inbound marketing is more effective than outbound marketing, where you push sales messages to your potential customers, and is a crucial element in an up-to-date marketing program. Discover how to attract customers to your site, the types of content to share with them, how to use landing pages and forms to collect names and email address, and how to implement lead-nurturing campaigns that result in sales. To earn this certificate, you must successfully complete the following courses: Introduction to Inbound Marketing, Content Marketing, and Advanced Inbound Marketing.

LRN 7145-W91  
6/4/18-8/31/18  
**TUITION: \$495**

CRN: 80515  
ONLINE  
**FEES: \$0**



**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.

## INTRODUCTION TO INBOUND MARKETING

**NEW!**



Marketers use inbound marketing to attract visitors to their website pages through search engines, the blogosphere, and social media. The average person today is inundated with more than 2000 outbound marketing interruptions per day, and we're all figuring out how to block them. Caller ID, spam filters, streaming video, and satellite radio are all things we use today so that we can avoid being exposed to ads. In this course, you will discover how to attract customers to your site, the types of content to share with them, how to use landing pages and forms to collect names and email address, and how to implement lead-nurturing campaigns that result in sales.

LRN 7146-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80516  
ONLINE  
FEES: \$0

## CONTENT MARKETING

**NEW!**



You have a website, but why will your customers want to come back or buy something or take action? Do you really know who you are selling to? Do you know what you want to say to them? Do you know how you want to say it? Discover ways to identify your ideal audience. Learn how to create content that is engaging and purposeful. Find out what you want to say to them. Explore where you want to say it. And finally, find out how you want to say it. In one month, you will be better equipped to create your own content marketing strategy and create a content-rich website that exceeds the needs of your visitors.

LRN 7147-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80518  
ONLINE  
FEES: \$0

## ADVANCED INBOUND MARKETING

**NEW!**



Get under the hood of inbound marketing and learn how to monitor, measure, and manage the integrated results of your inbound marketing activities at a more advanced level. We'll focus on the data that actually matters and how it is influenced by visitor/user engagement. Gain deeper insights into user behavior; learn how to track meaningful conversions, measure visitor engagement and how to use landing pages more effectively — including how to create forms that get results.

LRN 7148-W01  
8/6/18-8/31/18  
TUITION: \$195

CRN: 80520  
ONLINE  
FEES: \$0

## MICROSOFT OFFICE

### CERTIFICATE IN EXCEL



Microsoft Excel is the most widely-used spreadsheet tool in the world. Discover how menu items, commands, settings, and processes affect the look of your Excel worksheets and workbooks. Learn how various data types can be best represented and formatted using different Excel options and techniques. This Certificate will help you discover how to attractively present your data in reports, slide shows, and more, with confidence. This certificate requires three classes: Mastering Microsoft Excel, Intermediate Excel, and Advanced Excel.

LRN 7114-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80468  
ONLINE  
FEES: \$0

### MASTERING MICROSOFT EXCEL



Microsoft Excel is the most widely used spreadsheet tool in the world. Keep your Excel skills current with this class, as it change with the features of Excel over time. Learn how to construct an Excel worksheet, populate it with content, and edit it for delivery in a variety of business situations. Master the options that will take your Excel worksheet from a collection of plain, drab numbers to an engaging multimedia presentation.

LRN 5023-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80347  
ONLINE  
FEES: \$0

### INTERMEDIATE EXCEL



Increase your efficiency by learning how to organize, display and calculate your data into useful information. Find out how you can consolidate your data proficiently into readable rows and columns using different table designs and styles. Discover how easily pivot tables can be created to quickly summarize large amounts of data. Through this course, these tasks will make your work outstanding and unique in what you do.

LRN 7140-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80505  
ONLINE  
FEES: \$0

### ADVANCED EXCEL



Learn and practice applying various data scenarios to find optimal solutions and make effective decisions about key business problems. You will learn a selection of Excel's most powerful features to analyze data quickly and easily. This course helps you address important business needs with tools that let you analyze data more efficiently. Discover how to attractively present your data and provide meaningful information with confidence.

LRN 7141-W01  
8/6/18-8/31/18  
TUITION: \$195

CRN: 80507  
ONLINE  
FEES: \$0

## OPERATIONS

### CERTIFICATE IN OFFICE OPERATIONS



Position yourself as an expert in how to get things done more effectively and efficiently. Efficient office operations can mean the difference between success or failure, between being in the black and being in the red. Learning efficient office operations can move you from working harder to working smarter. Better strategies and benchmarks can increase the productivity of every person in your organization. This certificate requires completion of three classes: Office Operations, Cyber Security for Managers and Embracing Sustainability in the Workplace.

LRN 7106-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80455  
ONLINE  
FEES: \$0

### OFFICE OPERATIONS



Learn to design, implement, evaluate, and maintain the work process within your office. Discover strategies for focusing on specific outcomes and operating a high-functioning office. Office operations include administration and management of office business practices to support the highest level of efficiency and productivity within an organization. Come away understanding how to supervise or manage a team of administrators, allocate roles, recruit and train, and issue assignments and projects.

LRN 7107-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80456  
ONLINE  
FEES: \$0

### CYBER SECURITY FOR MANAGERS



Gain the knowledge needed to safeguard your business information. Cyber security is a top priority today. It is critical for everything from online banking and education to social media. Designed for non-technical managers, this course brings you up-to-date on Cyber Security basics and fundamentals including threats and vulnerabilities, safeguards, common attacks, viruses, malware and spyware, disaster recover planning, intrusion detection and prevention, basic security architecture, introductory forensics, and cyber terrorism.

LRN 7108-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80458  
ONLINE  
FEES: \$0

### EMBRACING SUSTAINABILITY IN THE WORKPLACE



Learn to implement sustainability solutions for your workplace. Gain practical information for yourself and your employees that can be implemented immediately. Brand your organization in the world of environmental stewardship. Your instructors will detail and deliver practical approaches and applications toward implementing sustainability with guidance in planning procedures.

LRN 7109-W01  
8/6/18-8/31/18  
TUITION: \$195

CRN: 80460  
ONLINE  
FEES: \$0

CAREER DEVELOPMENT

COMPUTER TRAINING

HEALTHCARE CAREERS

LIFELONG LEARNING (60+)

MIND & BODY

MUSIC & ARTS

ONLINE COURSES

PERSONAL ENRICHMENT

WORKFORCE CERTIFICATION



## PERSONAL FINANCE

### AVOIDING IDENTITY THEFT: A COMPREHENSIVE APPROACH AT HOME AND IN THE WORKPLACE

WIdentity theft occurs more than 50 percent of the time in the workplace. In this course, you will learn about the basic, commonsense steps necessary to protect your identity and assets, at home or at work. See how to deter data theft, detect fraud, and minimize the impact of any damage inflicted. Instructor George Vroustouris is an expert in individual privacy rights, security, web identity, digital assets, and reputation management and is a nationally certified Identity Protection Advisor through the Identity Management Institute Center.

LRN 5124-W01  
7/2/18-7/27/18

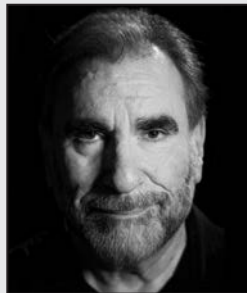
Instructor: George Vroustouris

**TUITION: \$195**

CRN: 80842

ONLINE  
**FEES: \$0**

### INSTRUCTOR PROFILE George Vroustouris



George Vroustouris is a Nationally Certified Identity Protection Advisor® (CIPA), UIT trainer, public speaker, and adjunct instructor. With thirty-plus years of experience in communications technology, George now focuses on data management, analysis, and cyber security. He provides the vetted resources, protection and comprehensive training needed to secure and manage identity, reputation and digital assets.

*“As a lifelong learner, I love that moment of new understanding, and enlightenment. As an instructor, I love knowing that my students leave my course with new understanding and an improved sense of control in their lives.”*

Available Course May – Aug. 2017

Course #	Course Title	Start Date
LRN 5124	Avoiding Identity Theft	Jul. 2

## PRESENTATION SKILLS

### PRESENTATION SKILLS CERTIFICATE

When people are asked to make a presentation, they either get excited or nervous. Learn how to deliver effective presentations to one person, a small group in a boardroom, on-stage to a large audience, or in an online webinar or classroom. Learn to maintain audience interest, what to do when your equipment fails, and the top 10 ways to prepare. Optimize your presentation for any individual learning style. Requires three classes: Powerful Presentations & Effective Speaking Techniques, Presentation Skills, and Effective Electronic Presentations.

LRN 7120-W91  
6/4/18-8/31/18  
**TUITION: \$495**

CRN: 80473  
ONLINE  
**FEES: \$0**

### POWERFUL PRESENTATIONS & EFFECTIVE SPEAKING TECHNIQUES

Learn voice and speech basics such as proper breathing, diction and enunciation, and specific presentation techniques that will help you deliver your presentations with ease and confidence. From the boardroom to the classroom to speaking in front of thousands, there are several critical skills that every speaker must master. You will learn how to effectively deliver presentations to one person across the table, a small group in a boardroom, or a large audience on on-stage. Also covered is hosting tele-seminars and webinars online.

LRN 5024-W01  
6/4/18-6/29/18  
**TUITION: \$195**

CRN: 80349  
ONLINE  
**FEES: \$0**

### PRESENTATION SKILLS

This course is designed to give you exercises that you can do on your own to strengthen your presentation muscle and maintain a great attitude when it comes to presenting. This class focuses on two main topics: You and Them. With “You” we look at how to identify and improve your presentation style: how to use your body, your face, and your hands. With “Them” we discuss how you identify different personality types that will be in your audiences and how to both respect their needs and give them not what they want, but what they need.

LRN 7121-W01  
7/2/18-7/27/18  
**TUITION: \$195**

CRN: 80474  
ONLINE  
**FEES: \$0**

### EFFECTIVE ELECTRONIC PRESENTATIONS

Did you know that most electronic presentations are built for the presenter and not the audience? Add impact to your presentations by using the most effective designs. It’s not about the software. It’s about how your audience processes your information. You’ll find simple, key ideas that will maximize your presentation for all learning styles.

LRN 7122-W01  
8/6/18-8/31/18  
**TUITION: \$195**

CRN: 80476  
ONLINE  
**FEES: \$0**

## PRESENTATION MEDIA CERTIFICATE

Presentation media are key to communication, sales, speeches and any other effective presentation today. Whether your presentation is online or in-person, presentation media not only enhance your message, but often make your message successful. You will be exposed to a powerful, concise way to present information using Infographics. Learn the finer points of Photoshop for presentations. Then, discover the design elements to creating visual presentations for success using any media. Take away critical skills for both training yourself and others in your organization. You will come away with the latest, most advanced practical and design knowledge in presentation media. Three courses are required for this certificate: Infographics (LRN7004), Photoshop for Presentations (LRN7002), and Graphic Design for Visual Presentations (LRN7003).

LRN 7000-W91  
6/4/18-8/31/18  
**TUITION: \$495**

CRN: 80438  
ONLINE  
**FEES: \$0**

### INFOGRAPHICS

After taking this course in “Infographics”, students will be exposed to a powerful, concise way to present information. The course begins with a history of Infographics and the types of infographics used in Business, Education and Industry. You will be exposed to Pinterest and other web-based sources of infographics. The course proceeds to an exposure to various user-friendly infographic creation websites. Students will learn the basics of designing infographics and be able to make their own simple infographic.

LRN 7004-W01  
6/4/18-6/29/18  
**TUITION: \$195**

CRN: 80443  
ONLINE  
**FEES: \$0**

### PHOTOSHOP FOR PRESENTATIONS

Acquire the skills to navigate all the basic Photoshop tools and features. Gain both foundational and advanced understanding of the professional standard in photo image editing software and practice the most commonly used methods for managing text, working with layers, and managing image file properties. You will find out the purpose of each editing tool and walk away with the skills to use it. Improve your skills and advance your proficiency at your own pace.

LRN 7002-W01  
7/2/18-7/27/18  
**TUITION: \$195**

CRN: 80439  
ONLINE  
**FEES: \$0**

### GRAPHIC DESIGN FOR VISUAL PRESENTATIONS

Make your visual presentations look professional and communicate your brand values and messages more effectively. Get the latest, most advanced techniques on graphic design principles, including page layout, typography and basic design considerations. Take away skills to create an effective and beautiful visual presentation on any presentation software program that you choose.

LRN 7003-W01  
8/6/18-8/31/18  
**TUITION: \$195**

CRN: 80441  
ONLINE  
**FEES: \$0**

CAREER DEVELOPMENT

COMPUTER TRAINING

HEALTHCARE CAREERS

LIFELONG LEARNING (50+)

MIND & BODY

MUSIC & ARTS

ONLINE COURSES

PERSONAL ENRICHMENT

WORKFORCE CERTIFICATION

## PROJECT MANAGEMENT

### PROJECT MANAGEMENT CERTIFICATE



Project management provides clear visibility into project health for managers, partners and customers. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancellation. Project management can be a fast track to promotion by building your network through greater exposure. This certificate program will assist you in learning the basics of project management, whether or not you are interested in project management as a career discipline, or just to add value to your current role. Certificate includes: Introduction to Project Management, Project Management Processes, and Project Management Knowledge Areas.

LRN 7100-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80445  
ONLINE  
FEES: \$0

### INTRODUCTION TO PROJECT MANAGEMENT



Project management is one of the fastest paths to promotion by increasing your network through greater exposure. You will have the skills, tools and templates to confidently develop and maintain a project. An overview of salaries, certification costs, education and experience requirements are provided.

LRN 7101-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80446  
ONLINE  
FEES: \$0

### PROJECT MANAGEMENT PROCESSES



Acquire a well-rounded knowledge of the five Project Management Processes relating to the Project Management Body of Knowledge (PM-BOK) Guide. This basic information will assist you in learning the beginnings of Project Management, whether you are interested in project management, in a project management field, or in any line of work. Come away with a solid foundation of the five processes to learn and use when any type of project occurs in your employment arena.

LRN 7102-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80448  
ONLINE  
FEES: \$0

### PROJECT MANAGEMENT KNOWLEDGE AREAS



This course introduces the student to the 10 Project Management Knowledge Areas and their support role and relationships to the five Project Management Processes.

LRN 7103-W01  
8/6/18-8/31/18  
TUITION: \$195

CRN: 80450  
ONLINE  
FEES: \$0

**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.

## SALES

### CERTIFICATE IN SALES



Social media and digital technologies, when understood and leveraged effectively, can enable you to find new clients and motivate these clients to take action in more efficient and strategic ways. Gain a better understanding of the sales function and learn new skills in relationship management, prospecting, customer management, and delivering a compelling sales presentation. Move yourself or your sales team to increased success. This certificate includes three classes: Strategic Selling with Social Media, Getting Started in Sales, and Power Selling.

LRN 7110-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80462  
ONLINE  
FEES: \$0

### STRATEGIC SELLING WITH SOCIAL MEDIA



This course helps experienced and new sales people to leverage powerful social media solutions to save time and money throughout the sales cycle. Learn to sell 24 hours-a-day—even while you sleep. Create more opportunities and close more sales in less time. Develop stronger customer relationships leading to greater cross-selling opportunities. Earn more referrals with no fear of rejection. Supercharge your selling with social media best practices.

LRN 7111-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80463  
ONLINE  
FEES: \$0

### GETTING STARTED IN SALES



Finding new clients or customers can be challenging. Reaching out to them and actually making a sale is a whole other thing. Whether you are a beginner, new to the sales process, or a seasoned professional who loves closing deals, the foundation of your success will be understanding the basic selling process and freeing your mind of negativity. Save time, money, and effort with these tried-and-true sales techniques, which have a history of delivering proven results.

LRN 7112-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80465  
ONLINE  
FEES: \$0

### POWER SELLING



Develop your career opportunities in professional sales. Learn to plan and practice how to use powerful sales tools for success in locating and qualifying prospects, creating needs-driven selling strategies, listening and communicating, building productive relationships, properly representing products and services, delivering compelling presentations, overcoming objections, negotiating, closing sales, and delivering post-sales service. Integrate effective marketing principles into sales strategy, including target market segmentation, database marketing, and influences on the customer decision making process. Become a powerful, compelling seller the right way.

LRN 5033-W01  
8/6/18-8/31/18  
Instructor: Maria Coons  
TUITION: \$195

CRN: 80359  
ONLINE  
FEES: \$0

## INSTRUCTOR PROFILE

### Maria Coons



Dr. Maria Coons holds a doctorate in higher education from National Louis University, an MBA from Loyola University's Quinlan School of Business, and a BS degree from Indiana University's Kelley School of Business. She is the Chief of Staff and Vice President of Workforce, Planning and Institutional Effectiveness at Harper College. Previously, Coons served as AVP of Check Operations at the Federal Reserve Bank of Chicago.

#### Testimonials:

*"What you've taught me goes far beyond the classroom and still influences who I am and how I think. I'll always remember your passion for teaching and how it changed lives, like mine."*

*"Best Marketing teacher ever. She explains things so well and she tells us her experiences that relate to what we are talking about. Very enjoyable class."*

Available Course May – Aug. 2018

Course #	Course Title	Start Date
LRN 5033	Power Selling	Aug. 6

## SIX SIGMA

### SIX SIGMA GREEN BELT CERTIFICATE



Six Sigma professionals are in strong demand by organizations around the world. Our online Six Sigma Green Belt training teaches problem-solving skills using the DMAIC (Define, Measure, Analyze, Improve and Control) model. Six Sigma Green Belts act as trained specialists in their organizations to help improve project effectiveness and efficiency. Participants are strongly encouraged to have a real-world project in mind as they complete the course. Instructors and mentors work closely with you as you work your project. This certificate includes three classes: Introduction, Intermediate and Advanced Six Sigma Green Belt.

LRN 7124-W91  
6/4/18-8/31/18  
TUITION: \$495

CRN: 80478  
ONLINE  
FEES: \$0

**INTRODUCTION TO SIX SIGMA GREEN BELT**

This first course in the certification program explains the basic terms and proven Six Sigma problem-solving methods. You will learn about team building tools, and descriptive statistics that are the basis for the statistical tools that contribute to the success of improvement projects and to the overall success of your organization. Topics covered include Lean Principles, Failure Mode Effects Analysis, Team Tools, Project Charters, and Basic Statistical Tools.

LRN 7125-W01  
6/4/18-6/29/18  
**TUITION: \$195**

CRN: 80479  
ONLINE  
**FEES: \$0**

**INTERMEDIATE SIX SIGMA GREEN BELT**

This Intermediate Six Sigma Green Belt course builds on the ideas and skills learned in the Introduction to Six Sigma Green Belt course. In this course, participants will learn process analysis, data collection and analysis, probability and valid statistical conclusions, and hypothesis testing. Many participants find this course to be the most challenging of the certification courses.

LRN 7126-W01  
7/2/18-7/27/18  
**TUITION: \$195**

CRN: 80481  
ONLINE  
**FEES: \$0**

**ADVANCED SIX SIGMA GREEN BELT**

Topics in this course include hypothesis testing, design of experiments, and statistical process control. Participants will have to apply the concepts learned in the Introduction and Intermediate Six Sigma Green Belt courses. The instructor will share many handouts, spreadsheets, and web links containing tools participants will use while completing Six Sigma projects.

LRN 7127-W01  
8/6/18-8/31/18  
**TUITION: \$195**

CRN: 80483  
ONLINE  
**FEES: \$0**

**LEAN SIX SIGMA**

In today's world, operating lean is a critical part of business success. Lean Six Sigma teaches a process for attacking many types of inefficiencies: non-value adding wastes caused by defects, non value-adding information and material flows, non-productive time, data storage, stacks of inventory, overproduction and extra processing. With Lean Six Sigma techniques you will have the skills to lead successfully in both service and manufacturing industries. No pre-requisites required.

LRN 5025-W01  
8/6/18-8/31/18  
**TUITION: \$245**

CRN: 80351  
ONLINE  
**FEES: \$0**

**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.

**TECHNICAL SKILLS****MASTERING COMPUTER SKILLS FOR THE WORKPLACE**

Take your computer skills from plain and drab to exciting and engaging by mastering the common uses of the Microsoft Office Suite, the most used software tool in the world. You will learn to effectively create spreadsheets, documents, presentations, tasks and emails. Enable your future career success by gaining a set of skills that are a workplace requirement in our ever-changing environment.

LRN 5015-W01  
6/4/18-6/29/18  
**TUITION: \$195**

CRN: 80339  
ONLINE  
**FEES: \$0**

**TRAINING AND EDUCATION****ONLINE TEACHING CERTIFICATE**

Whether you are new or experienced with online teaching, get the best instruction from the foremost authorities in this certificate program that thousands have taken for both fundamental and advanced training. Learn how to build an online course or improve one that currently exists. Learn to foster online discussion and encourage student interaction. The three required courses cover traditional assessment and online testing, and will give you both the fundamentals and advanced tips and techniques. Your instructors are authors, speakers and consultants in online learning and teaching. Registering for the Certificate in Online Teaching will automatically enroll you in the three required courses: Fostering Online Discussion, Designing Online Instruction and Advanced Teaching Online.

LRN 6800-W91  
6/4/18-8/31/18  
**TUITION: \$495**

CRN: 80430  
ONLINE  
**FEES: \$0**

**ADVANCED TEACHING ONLINE**

In the 21st century, half of all learning will be online. The opportunities are tremendous for both teachers and students. Discover how to plan, develop and teach an online course. Take home a ten-step model for developing your online course. Experience one of the most advanced online classrooms for teachers. Learn how to create online audio lectures with slide shows. Plus, find out how self quizzes enhance learning. See an animation, drop-and-drop exercise, and dynamite welcome pages. Engage in online discussion with other teachers. An instructor book, Advanced Teaching Online, is included. Technical Requirements: Access to Flash needed for audio and slide presentations.

LRN 6703-W01  
6/4/18-6/29/18  
**TUITION: \$195**

CRN: 80428  
ONLINE  
**FEES: \$0**

**DESIGNING ONLINE INSTRUCTION**

Learn about the online instructional environment, envisioning your online course, developing a web course, phases of design and development, design guidelines, and more. Discover the principles behind the adoption of technology innovation and the nature of the online learning environment. Then get tips for planning your online course, identifying resources and design guidelines. Discuss the phases of design and development and models, motivating student-student interaction, and managing interaction. Get the latest information on copyright issues, assessment and evaluation. Your instructor is co-author of the book The Online Teaching Survival Guide, which you will receive in the mail with this course. Two week course, includes book, Rita Marie Conrad, instructor.

LRN 6802-W01  
7/2/18-7/27/18  
**TUITION: \$195**

CRN: 80433  
ONLINE  
**FEES: \$0**

**FOSTERING ONLINE DISCUSSION**

Being engaged with your online learners throughout the course is one of the three biggest challenges for online teachers. It is also one of the three most important things you can do to take your course to the next level, making it a superior learning experience for your learners. Experience how to excel at the concepts and practice of "continual engagement" in teaching. Discover how to build student success through your interactions, giving online learners feedback, and communicating with them about everything from subject matter to delicate issues to grading. You will take away advanced and practical how-to tips from one of the foremost authorities on fostering online discussion, and you will experience first-hand how to build great interaction and engagement in the online environment.

LRN 6801-W01  
8/6/18-8/31/18  
**TUITION: \$195**

CRN: 80431  
ONLINE  
**FEES: \$0**

**THE FLIPPED CLASSROOM**

The flipped classroom exchanges routine teaching approaches for a more vibrant and engaging learning experience supported by appropriate technologies. In this course, you will explore what defines the flipped classroom, why this technique is important today, the advantages of flipping, implementation strategies, and how others have benefited from the flipped classroom.

LRN 6701-W01  
8/6/18-8/31/18  
**TUITION: \$195**

CRN: 80427  
ONLINE  
**FEES: \$0**





### 3D PRINTING FOR EDUCATORS CERTIFICATE



There is great excitement about using 3D printers in education, but educators sometimes have trouble getting started and figuring out how best to apply the technology. This two-class certificate covers both aspects. The first class covers the entire 3D printing workflow with a focus on open source and free software. The second class covers how to help your students create models that visualize abstract concepts. You will create your own designs and discuss how to print them on a 3D printer that you already have or plan to acquire. Certificate includes: Introduction to 3D Printing, and 3D Printing Science and Math: Visualizations and Experiments.

LRN 7104-W91  
6/4/18-7/27/18  
TUITION: \$345

CRN: 80452  
ONLINE  
FEES: \$0

### INTRODUCTION TO 3D PRINTING



In this course, you will learn how to separate the real promise of 3D technology from the hype and understand the workflow for a consumer-level 3D printer. You will become familiar with some typical online databases of objects available to print, and get a bit of experience with free or open-source software for all stages of the process. This class will introduce you to the tools of the open 3D printer ecosystem, but the principles will apply to consumer 3D printers in general.

LRN 5019-W01  
6/4/18-6/29/18  
TUITION: \$195

CRN: 80342  
ONLINE  
FEES: \$0

### 3D PRINTED SCIENCE AND MATH: VISUALIZATIONS AND EXPERIMENTS



Science and math teachers use 3D printers to create accurate visualizations that illustrate key concepts. Students can see and touch the models and even alter and use them as the basis for explorations. 3D printers are found in classrooms from kindergarten to graduate school, using free and open-source 3D modeling programs such as OpenSCAD. This course assumes you have already taken the UGotClass course Intro to 3D Printing or have equivalent experience in 3D printer basics.

LRN 7105-W01  
7/2/18-7/27/18  
TUITION: \$195

CRN: 80453  
ONLINE  
FEES: \$0

### SUBSTITUTE TEACHER PREPARATION



Substitute teachers must be able to gain student respect and use a portfolio of ideas and workable presentations. Successful substitutes get called a second and third time. Understand what is expected of a substitute and how to maximize your value to a school. Learn how to develop a sub notebook, understand classroom management, the latest techniques in developing lesson plans, how to use your own portfolio to assist in teaching, and much more. With information applicable to any U.S. state, this course will provide you with the information you need to be successful at any level in any school and become a valuable asset to any school system.

LRN 5121-W01  
6/4/18-6/29/18  
TUITION: \$145

CRN: 80367  
ONLINE  
FEES: \$0

## WEB DESIGN

### CERTIFICATE IN WEB DESIGN



Online users say a website's design is the number one criteria for deciding on the credibility of a company. Discover the basics of web design using HTML and CSS. No prior knowledge of HTML or web design is required. Find out how to create effective and dynamic websites/applications. Take away a functioning web application hosted on a web server that is both accessible and Search Engine Optimized. Finally, learn about responsive design process, advanced layout and design features using the Bootstrap framework. Explore CMS frameworks and industry standard technologies and frameworks. You must complete the following courses to earn the Web Design Certificate: Introduction to Web Design, Intermediate Web Design, and Advanced Web Design.

LRN 7131-W91  
6/4/18-8/31/18  
TUITION: \$595

CRN: 80490  
ONLINE  
FEES: \$0

### INTRODUCTION TO WEB DESIGN



Discover the basics of web design using HTML and CSS. No prior knowledge of HTML or web design is required. Throughout the course you will get the info you need to plan and design effective web pages. Come away knowing how to implement web pages by writing HTML and CSS code. And discover ways to enhance web pages with the use of page layout techniques, text formatting, graphics, and images.

LRN 7132-W01  
6/4/18-6/29/18  
TUITION: \$245

CRN: 80491  
ONLINE  
FEES: \$0

### INTERMEDIATE WEB DESIGN



Anyone wanting to find out how to create effective and dynamic websites and web applications will want to take this course. You may already be a webmaster or a graphic designer creating static websites but wishing to take your skills to the next level. You will acquire the fundamentals of the most popular Web 2.0 technologies. You will take away a functioning web application hosted on a web server that is both accessible and Search Engine Optimized.

LRN 7133-W01  
7/2/18-7/27/18  
TUITION: \$245

CRN: 80493  
ONLINE  
FEES: \$0

### ADVANCED WEB DESIGN



Acquire advanced techniques in web design. Upon completion of this course, you will have a thorough knowledge of web design and development. Topics include the responsive design process, advanced layout and design features using the Bootstrap framework, exploration of CMS frameworks, and industry standard technologies and frameworks.

LRN 7134-W01  
8/6/18-8/31/18  
TUITION: \$245

CRN: 80495  
ONLINE  
FEES: \$0

## WORD PRESS

### WORDPRESS CERTIFICATE



WordPress is the planet's most popular content management system (CMS) for website and blog design. Topics include an introduction to CMS, WordPress installation and setup, page and content creation, site administration, themes (selection, purchase, installation and setup), working with widgets and plugins, and more. Only available as a Certificate (classes are not available individually). Classes include: Website Setup, WordPress Fundamentals, and Advanced WordPress.

LRN 7116-W91  
6/4/18-8/10/18  
TUITION: \$495

CRN: 80469  
ONLINE  
FEES: \$0

### WEBSITE SETUP

You will learn all the initial steps and required elements for establishing a website: registering a domain name, selecting a hosting company, pointing your domain to the host, and getting ready for design and develop your site in WordPress.

### WORDPRESS FUNDAMENTALS

WordPress is the most popular content management system (CMS) for website and blog design. After successfully completing this course, you will know how to build a simple WordPress website or blog. Topics include an introduction to CMS, WordPress installation and setup, page and content creation, site administration, themes (selection, purchase, installation and setup), and working with widgets and plugins.

### ADVANCED WORDPRESS

This class is for those who have learned how to setup a WordPress website. Now it's time to learn the many advanced options and features of WordPress. You will learn how to modify WordPress web pages by hand-coding and simple yet effective search engine optimization (SEO) techniques that improve your website ranking. Also covered are on-going site maintenance and site security.

**NOTE:** For all LRN online courses, login information will be sent to your email three days prior to the start of class.



# Personal Enrichment

Personal enrichment courses feed your passions and are just plain fun! Enroll with a friend or meet new friends.

## WHAT'S NEW?

- Ghosts and Spirit Entities: Global Perspectives (pg. 45)
- Cooking with Fresh Ingredients (pg. 44)
- Flavors of India Series – Vegetarian Special (pg. 44)
- A High Tea Party – India Style (pg. 44)
- Indian Cooking: Nuts About Breads (pg. 44)
- Indian Cooking: The Classic Meal (pg. 44)

## THIS SUMMER:

- Driver Education (pg. 45)
- Motorcycle Safety Classes (pg. 45)

## HIGH SCHOOL PROGRAMS

- Camp Cyberpatriot (pg. 45)
- Debate Camp (pg. 45)

Learn more at [harpercollege.edu/ce](http://harpercollege.edu/ce),  
**“Personal Enrichment”**

## CULINARY

### COOKING

#### COOKING WITH FRESH INGREDIENTS



Enjoy the pleasures of cooking farmer's market produce and bring harmony to your summer table. Leave behind the heavier meals of winter and spring as you learn techniques to maximize flavors and please your palate with minimal effort. We will be preparing breakfasts, lunch, appetizers, dinners, and desserts. Discover the joy of eating fresh food, locally grown. A perfect activity to share with your family and friends.

LFS 0044-001 CRN: 80067  
 5/22/18-7/10/18 TU 6:30 PM-8:00 PM  
 Instructor: Charmaine Vale A 023  
**TUITION: \$149 FEES: \$65**

#### FLAVORS OF INDIA SERIES - VEGETARIAN SPECIAL



Traditional Indian food is widely appreciated for its simple use of herbs and spices. Shilpi Saxena will help you discover the world of rich culture and explore the possibilities of cooking desi-style. This series includes: A High Tea Party-India Style, Nuts About Breads, and The Classic Meal. All dishes feature Farm-to-Table cooking ingredients and techniques.

LFS 0083-001 CRN: 80068  
 7/17/18-7/31/18 TU 6:00 PM-8:00 PM  
 Instructor: Shilpi Saxena A 006  
**TUITION: \$125 FEES: \$60**

#### A HIGH TEA PARTY-INDIA STYLE



Learn to make mouthwatering Indian street food and chai tea in this class. We will make a delicious vegetable platter of pakoras - vegetables of your choice dipped in garam flour to make fritters. You will also make masala chai, a must-have, hot flavored beverage infused with herbs. Shilpi Saxena's Indian cooking classes have successfully taught many the art of Indian cooking.

LFS 0038-001 CRN: 80065  
 7/17/18 TU 6:00 PM-8:00 PM  
 Instructor: Shilpi Saxena A 006  
**TUITION: \$49 FEES: \$20**

#### INDIAN COOKING: NUTS ABOUT BREADS



If there's anything that will make you fall in love with Indian Food, it's the bread, stuffed with vegetables and layered in delectable butter. You will learn the art of basic dough making and will make a selection of fresh breads including finger-licking Aloo (Potato), Gobi (Cauliflower), Lachha (Layered), and Spinach varieties. Shilpi Saxena's Indian cooking is well known in the Chicagoland area. She has successfully taught many the art of Indian cooking.

LFS 0031-001 CRN: 80064  
 7/24/18 TU 6:00 PM-8:00 PM  
 Instructor: Shilpi Saxena A 006  
**TUITION: \$49 FEES: \$20**

### INDIAN COOKING: THE CLASSIC MEAL



Experience an evening in New Delhi led by Shilpi Saxena. Prepare an authentic North Indian meal by making the mother of all lentil dishes, Dal Makhani, served with cumin-flavored long grain Basmati rice and cool cucumber mint yogurt dip.

LFS 0039-001 CRN: 80066  
 7/31/18 TU 6:00 PM-8:00 PM  
 Instructor: Shilpi Saxena A 006  
**TUITION: \$49 FEES: \$20**

## DO IT YOURSELF

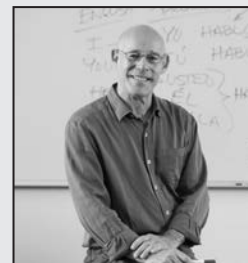
### ELECTRICAL REPAIR

It is shocking, but true. You can easily handle your own minor electrical repairs! If you do not want to pay an electrician hundreds of dollars, you can learn to safely test and replace light switches, outlets, light fixtures, and ceiling fans. Be trained in the basics of home electrical systems and how you can make informed decisions concerning repairs, purchases and maintenance. This presentation is taught by Ernie Hagenow, Jr., a licensed electrician and principal of Genuine Electric, a local contractor.

LHF 0131-001 CRN: 80069  
 6/12/18 TU 6:00 PM-9:00 PM  
 Instructor: Ernie Hagenow X 231  
**TUITION: \$79 FEES: \$0**

## INSTRUCTOR PROFILE

### René Enrique Castellanos-Brandón



René Enrique Castellanos-Brandón's university studies include linguistic anthropology, comparative and social linguistics, and language reconstruction. A native Spanish speaker, he also speaks English and French, and is studying Romanian and Italian.

*"Languages and world cultures are my passions, and at these I find it a duty to share my knowledge with those who want to learn what I have learned. This is the driving force behind my enthusiasm for teaching."*

Available Courses May – Aug. 2018

Course #	Course Title	Start Date
LLL 0013	Conversational Spanish Online	May 21
LLL 0009	Conversational Spanish I	Jun. 4
LLL 0011	Conversational Spanish III	Jun. 5



## ■ DRIVER EDUCATION

New to driving and need all the basics? Experienced driver who needs a brush-up before the renewal test? Our Driver Education Program has a class for you. Behind the wheel and in the classroom, we'll get you ready for your DMV test and Illinois driver's license.

### Get Ready

Complete the Driver Education Information Form at [harpercollegece.com/drive](http://harpercollegece.com/drive) or send an email to Pawel at [pkajdas@harpercollege.edu](mailto:pkajdas@harpercollege.edu). You will be contacted by phone within one business day so we can help you complete your registration.

### Get Set

We will work with you to select the best course for you and your schedule.

### Go

Register at <https://harpercollegece.com/drive/> for the right Driver Ed course and get the preparation you'll need to get or renew your license.



## ■ HIGH SCHOOL PROGRAMS

### CAMP CYBERPATRIOT

**NEW!**

Harper's AFA CyberCamp emphasizes hands-on activities with cybersecurity principles that are relevant and applicable to everyday life. You might even have fun with them. You learn the importance of cyber safety and how to protect your personal devices and information from outside threats. CyberPatriot is a National Youth Cyber Education Program created by the Air Force Association (AFA). The program will take place on Harper's Main Campus and in the Harper Mobile Unit! Students are required to bring a lunch or buy lunch in Harper's cafeteria during lunch-break. This program is geared to 14-16-year-old students who have a high level of interest in computers and technology. The CyberPatriot program helps increase interest in cybersecurity as a career and prepares students to participate in a National Youth Cyber Defense Competition. Course will be taught in the Harper Mobile Unit at the main Harper campus (exact location tba).

LHS 0001-001 MO TU WE CRN: 80533  
 7/16/18-7/20/18 TH FI 9:00 AM-4:00 PM  
 Instructor: Staff HMU  
**TUITION: \$585 FEES: \$28**

### DEBATE CAMP

**NEW!**

Debate skills, and especially the ability to communicate effectively to an informed audience, are a basic requirement in all academic disciplines. Whether you have no experience or are a seasoned veteran, you will benefit from becoming a better debater. This camp is a skill-building experience. You will develop skills in argumentation, goal development, event instruction, critical thinking, research, case writing, and block writing. Camp sessions will also include responsive activities, tournament preparation, and competitive practice. Instructors are coaches from the Illinois Congressional Debate Association (ICDA). Any student enrolled in high school for the 2018-19 school year may enroll.

LHS 0621-001 MO TU WE CRN: 80763  
 7/16/18-7/20/18 TH FI 10:45 AM-3:30 PM  
 Instructor: Staff X122  
**TUITION: \$249 FEES: \$0**

### LUNCH MEAL PLAN

Our convenient prepaid meal plan includes a set lunch menu and may be ordered at the time of registration.

LKD 0775-007 MO TU WE CRN: 80766  
 7/16/18-7/20/18 TH FI 12:45 PM-1:30 PM  
 Instructor: Staff A137-Cafeteria  
**TUITION: \$0 FEES: \$35**

## MOTORCYCLE SAFETY PROGRAM

**BASIC RIDER COURSE  
 INTERMEDIATE RIDER COURSE  
 ADVANCED RIDER COURSE**

**Earn your license!** For up-to-date details on the program, offered at convenient locations throughout northern Illinois, see our website at [harpercollege.edu/motorcycle](http://harpercollege.edu/motorcycle).

## HIGH SCHOOL JAZZ IMPROVISATION WORKSHOP

See page 30 (Music & Arts) for information about this 6-week workshop beginning June 19.

## ■ HOLISTIC LIVING

### HOLISTIC LIVING

#### PERFECT HEALTH: THE CHOPRA CENTER FOR WELL-BEING AYURVEDIC LIFESTYLE PROGRAM

With the new direction that the Affordable Care Act is taking us, personal accountability and responsibility for one's health has become more important. The Chopra Center Ayurvedic Lifestyle Program's strong grounding in self-knowledge and mindbody health provides a holistic approach to wellness. Your instructor, Mary Beth Janssen's mantra is, "self-care is the ultimate health care," and your experience in class will be based on the best seller Perfect Health by Deepak Chopra, M.D. You will learn to bring balance and healing into your life through a powerful regimen of Ayurvedic practices designed to balance the body and mind, enhance nutrition, reduce emotional turbulence, and re-awaken the senses. In this five lesson course designed by Deepak Chopra, M.D. and David Simon, M.D., you will learn to achieve equilibrium and integration of mind, body, soul and environment. This will empower you to make nourishing choices, achieve healing, and experience change. Mary Beth is a certified MindBody Health Educator for The Chopra Center. She is an author and teaches highly experiential wellness seminars, workshops and retreats worldwide.

LIO 0094-001 CRN: 80070  
 6/16/18-6/17/18 SA SU 9:30 AM-4:00 PM  
 Instructor: Mary Beth Janssen-Fleischman W 219  
**TUITION: \$149 FEES: \$15**

## ■ PARANORMAL

### PARANORMAL

#### OUTDOOR PARANORMAL INVESTIGATION

In a sense, indoor paranormal investigations provide you with a controlled environment that is completely lacking in outdoor investigations. Yet, there are fascinating possibilities at outdoor sites. Mary Marshall will recount her year-long investigation at the Kettle Moraine in Wisconsin, a case which involves Bigfoot, cryptozoology, UFOs, ghosts, and light anomalies. The first meeting will provide you with an overview of the case which includes the investigation techniques used and the challenges presented. The second meeting will examine the specific discoveries, evidence, hypotheses and supporting facts that were discovered and examined. Mary has a 25-year history in the paranormal field.

LAA 0009-001 CRN: 80713  
 7/18/18-7/25/18 WE 7:00 PM-9:00 PM  
 Instructor: Mary Marshall Z 129  
**TUITION: \$49 FEES: \$0**



**GHOSTS AND SPIRIT ENTITIES:  
GLOBAL PERSPECTIVES****NEW!**

After a long hiatus, we are again offering the original Paranormal Investigation class at Harper College. We will first look at the current beliefs about ghosts in America and then broaden that knowledge with comparative understandings from cultures around the world. You will develop a broad understanding of how ghosts interact with the living. Second, you will get a broad perspective on current investigation practices including hypotheses that influence investigations, equipment, and techniques utilized in the field. Mary Marshall founded The Paranormal MD group and has logged many hours of hands-on investigation work. Her work on radio and podcasts is also well known. Scott Cashman is a cultural anthropologist interested in the ideas both modern and traditional societies have about ghosts.

LLA 0107-001 CRN: 80714  
6/13/18-6/27/18 WE 6:30 PM-9:00 PM  
Instructor: Scott Cashman Z 231  
**TUITION: \$99 FEES: \$0**

**WORLD LANGUAGES  
AND CULTURE****FRENCH****CONVERSATIONAL FRENCH II**

After you complete Conversational French I (or if you learned basic skills in this language from prior study) take Conversational French II. You are comfortable with some grammar and especially present tense. Now learn how to communicate what you have done via past tense. Build on your basic linguistic skills as you explore more topics related to life and travel. By the end of the course you will possess an increase in ability to speak the language, from 10 percent to at least 25 percent of your conversation.

LLL 0019-001 CRN: 80227  
6/6/18-7/25/18 WE 7:00 PM-9:00 PM  
Instructor: Chantal Rainey Z 206  
**TUITION: \$185 FEES: \$0**

**ITALIAN****CONVERSATIONAL ITALIAN III**

You have completed Conversational Italian I and II or are coming from another program and have become comfortable engaging in a simple dialogue by using proper grammar with present and past tenses. Enroll in Conversational Italian III to gain proficiency in the three past tenses and begin to use future tense. By the end of the course you will be comfortable in conjugating new verb tenses using new vocabulary that can assist you on your next Italian vacation, or just for the benefit of conversation.

LLL 0031-071 CRN: 80228  
6/5/18-7/24/18 TU 7:00 PM-9:00 PM  
Instructor: Pieranna Fanella Z 206  
**TUITION: \$185 FEES: \$0**

**SPANISH****CONVERSATIONAL SPANISH I**

Conversational Spanish I is for beginners. Start with the alphabet, numbers and greetings to learn the essentials of pronunciation as well as basic grammar and vocabulary needed to greet people, talk about yourself and express needs. By the end of the course you will have some knowledge of the culture and should be able to speak at least 10 percent of your conversation in this language.

LLL 0009-001 CRN: 80222  
6/4/18-7/23/18 MO 7:00 PM-9:00 PM  
Instructor: Rene Castellanos Z 204  
**TUITION: \$185 FEES: \$0**

**CONVERSATIONAL SPANISH I**

Conversational Spanish I is for beginners. Start with the alphabet, numbers and greetings to learn the essentials of pronunciation as well as basic grammar and vocabulary needed to greet people, talk about yourself and express needs. By the end of the course you will have some knowledge of the culture and should be able to speak at least 10 percent of your conversation in this language.

LLL 0009-002 CRN: 80223  
6/6/18-8/1/18 WE 7:00 PM-9:00 PM  
Instructor: Edgar Cesareo Z 204  
**TUITION: \$185 FEES: \$0**

**CONVERSATIONAL SPANISH II**

After you complete Conversational Spanish I (or if you learned basic skills in this language from prior study) take Conversational Spanish II. You are comfortable with some grammar and especially present tense. Now learn how to communicate what you have done via past tense. Build on your basic linguistic skills as you explore more topics related to life and travel. By the end of the course you will possess an increase in ability to speak the language, from 10 percent to at least 25 percent of your conversation.

LLL 0010-001 CRN: 80224  
6/7/18-7/26/18 TH 7:00 PM-9:00 PM  
Instructor: Edgar Cesareo Z 204  
**TUITION: \$185 FEES: \$0**

**CONVERSATIONAL SPANISH III**

Having completed Conversational Spanish I and II, you have become comfortable engaging in a simple dialogue by using proper grammar with present and past tense. Enroll in Conversational Spanish III for proficiency in past tense and begin to learn future tense. By the end of the eight-week course you will be comfortable in conjugating new words and you should be able to compare how your knowledge in the language grew from 25 percent to at least 45 percent of your conversation.

LLL 0011-001 CRN: 80225  
6/5/18-7/24/18 TU 7:00 PM-9:00 PM  
Instructor: Rene Castellanos Z 204  
**TUITION: \$185 FEES: \$0**

**CONVERSATIONAL SPANISH  
ONLINE**

This online component of the Conversational Spanish Certificate incorporates quizzes, practice tests, writing and grammar exercises. This course requires that you are also enrolled in Conversational Spanish I, II, III or IV and cannot be taken alone. Class meets on campus one time for orientation, on 5/21, from 5:00-6:25 p.m.

LLL 0013-W01 MO CRN: 80226  
5/21/18 1237 5:00 PM-6:25 PM  
5/22/18-7/16/18 ONLINE  
Instructor: Rene Castellanos  
**TUITION: \$125 FEES: \$0**

**DISCUSION EN ESPANOL**

Empieza usted a sentirse satisfecho con su capacidad para conversar en Español, pero todavía no tiene la fluidez deseada? Would you like to explore the language and culture more in depth? If you have recently completed Conversational Level III or Accelerated Level II at Harper College, join the Discusión en Español course! In this eight-week course, the presence of the teacher will ensure that you are correctly using what you have learned and will help you gain additional knowledge into the cultural aspects of the people and countries that use Spanish. Submerge yourself in Spanish conversation with current events and incorporation of lectures, movies, art and other cultural subjects. Enroll now!

LLL 0327-001 CRN: 80229  
6/7/18-7/26/18 TH 7:00 PM-9:00 PM  
Instructor: Rene Castellanos Z 206  
**TUITION: \$185 FEES: \$0**





# Harper Workforce Certification Center

Contact us at [wcctesting@harpercollege.edu](mailto:wcctesting@harpercollege.edu) for details.

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## Harper College Mobile Unit Is a Technology Powerhouse!



The Harper College Mobile Unit is a classroom on wheels equipped with eleven student computers, facilitator workstation, and interactive LCD Monitor! The Mobile Unit is ready to travel to your location and provide access to cutting edge technology and an excellent learning experience!

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Bring STEAM activities to your school, library, or organization with Harper’s Mobile Unit. The Mobile Unit Learning activities can be aligned to your event (Maker Day, STEAM night, Career Day) or support your instructional needs.

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Deliver Pearson VUE and other computer-based exams to your company site or organization. The Harper Mobile Unit serves as a Mobile Pearson VUE Test site where industry-recognized certification exams such as GED, Microsoft Professional, and other computer-based exams could be delivered on-site!



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Provide workforce development opportunities to your organization with training on the Mobile Unit! Harper’s Mobile Unit will come to your company site and conduct technical training spanning from Microsoft Office 365 to Project Management. Training plans could be customized and aligned to business needs. The Mobile Unit can also be used as a learning environment for your organization.



## Come and See the Mobile Unit

Wednesday, May 2, 11:00 AM

Harper Professional Center  
650 East Higgins Road  
Schaumburg, IL

CAREER DEVELOPMENT

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WORKFORCE CERTIFICATION

# CONTINUING EDUCATION GENERAL INFORMATION

## Schedule Updates – see [harpercollege.edu/ce](http://harpercollege.edu/ce)

Please note that course information changes frequently, especially course locations, which are often not available when catalogs are printed. Check your registration confirmation or other communication for the exact location of your course. Other information such as course availability, dates, and times may also change. See [harpercollege.edu/ce](http://harpercollege.edu/ce) or contact Harper College CE at 847.925.6300 for up-to-date information.



### Find Your Class Location

CE classes are held on the main Harper College campus and at several extension sites.

- Find your classroom with our virtual campus map at: [maps.harpercollege.edu](http://maps.harpercollege.edu)
- Extension sites are listed at: [harpercollege.edu/ce](http://harpercollege.edu/ce), search “ce\_site\_list”

### Tuition and Fees Information

Tuition and fees are payable at the time of registration and are subject to change without notice. Payment options and details can be found at [harpercollege.edu/ce](http://harpercollege.edu/ce), search “choose classes and register.”

### Drops and Withdrawals

A student must drop a class at least 24 hours or more before it begins in order to receive a full refund. There are no refunds for withdrawals. Drop or Withdraw three ways:

- ONLINE: if you paid by credit card, sign in to the flexible registration system at [harpercollege.edu/ce](http://harpercollege.edu/ce) and choose Manage Registrations. If you paid by waiver, echeck or payment plan, sign in to the MyHarper Student Portal, [my.harpercollege.edu](http://my.harpercollege.edu), and look under My Registration on the MyHarper tab.
- BY PHONE: 847.925.6300
- IN PERSON: CE Registration, Building W, Harper Main Campus

Appeals: Appeals to the refund policy may be submitted via email to [ce@harpercollege.edu](mailto:ce@harpercollege.edu).

### Refund and Withdrawal Policy

The College reserves the right to cancel any section of any course for any reason such as insufficient enrollment. If a class is cancelled, a full refund will be given reflecting the customer's original payment method.

### Senior Citizen Discount

Seniors can receive discounts on tuition (fees are not discounted) for certain Continuing Education courses (see below). To request the senior discount, students must register by phone or in person. For details, see [harpercollege.edu/ce](http://harpercollege.edu/ce) or call 847.925.6300.

#### Students born on or before 12/31/1948:

- Register four days or more prior to the start of certain courses and be guaranteed a seat ON A SPACE-AVAILABLE BASIS and a 50 percent discount on tuition. Does not apply to fees. (See list below)
- Register three days or less before the start of any CE courses and get a guaranteed seat ON A SPACE-AVAILABLE BASIS and a 100 percent tuition discount. Does not apply to fees.

#### Students born on or after 1/1/1949:

- Get a 50 percent tuition discount on certain courses that start on or after their 65th birthday. Does not apply to fees. (See list below)

#### Eligible Course Numbers begin with one of these subject codes:

LAA – Paranormal/Genealogy  
LMU – Music  
LEI – The Arts  
LPA – Sports Activities  
LET – Pet Care  
LPD – Dance  
LFA – Theater/Performing Arts  
LHF – DIY  
LFS – Culinary  
LPS – Sports  
LPE – Fitness/Recreation  
LIO – Holistic Living  
LPF – Personal Finance  
LPL – Science  
LLA – The Writing Studio  
LLG – Gardening  
LLL – Languages

Note: Senior citizen discounts do not apply to Lifelong Learning Institute (LLI) courses, already discounted for seniors.

### FAQ's

View FAQs at [harpercollege.edu/ce](http://harpercollege.edu/ce) under General Information.

### Blog

Stay up-to-date on Harper College Continuing Education news by subscribing to our blog at [harpercollegece.com](http://harpercollegece.com).

### Books and Supplies

Textbooks and various supplies may be purchased at the Harper College Bookstore on the Main Campus in Building L or online at [harperstore.com](http://harperstore.com). Supply lists for courses may be found online at [harpercollege.edu/ce](http://harpercollege.edu/ce). Search Supply Lists.

### Emergency Text Alert Service

Harper College has implemented a cell phone text alert service that will help keep students, parents, faculty, and staff informed in the event of an emergency on campus or its facilities. To sign up for the Emergency Text Alerts, visit [harpercollege.edu](http://harpercollege.edu). Click on the red Emergency Alert System button on the bottom left; then click the Text Alert Sign Up link and follow the instructions.

### Our Mission

The Harper College Continuing Education and Business Outreach Division enriches its diverse communities by providing quality, professional and accessible education and training. In collaboration with its partners, Continuing Education and Business Outreach inspires the transformation of individual lives, the workforce, and society. We accomplish this through:

- Our commitment to the success of each student from registration to evaluation.
- Excellence in program content, instructional talent, and the learning environment.
- Comprehensive, need-driven programs and activities.



# ARTS, MUSIC & THE WRITING STUDIO AT CMAC

See the Music and Arts chapter, starting on page 23.

# CMAC

COMMUNITY  
MUSIC AND ARTS CENTER

*Lessons, Classes and Ensembles  
for All Ages.*



## HARPER CE AT THE HOFFMAN ESTATES PARK DISTRICT



Harper College and the Hoffman Estates Park District are collaborating to bring music and fitness/wellness classes to the Triphahn Center (HETC) and the Willow Recreation Center (HEWR).

- **Summer classes include: Latin Nightclub Dancing, West Coast Swing Dancing, Tai Chi, Chair Yoga, Yoga-The Next Challenge, Fencing for Beginners and Intermediate Fencing.**

For details, see the Mind and Body Section.



## EXPLORE THE WORLD THIS SUMMER

Harper CE brings the world to your door with our international language and culture classes.

- Bon Jour, Ciao, Hola -  
Learn to speak French, Italian or Spanish
- Add global flavor to your dishes with our new Indian Cooking classes.

**For details, see the Personal Enrichment section.**

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## Residential Customer

March 2018

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## COMMUNITY DAY


Saturday, April 14, 1-4 pm, Main Campus

See inside for details or visit [harpercollege.edu/ce](http://harpercollege.edu/ce).

## FIND US AT YOUR FAVORITES

CE Site and Blog at [harpercollege.edu/ce](http://harpercollege.edu/ce)



GET READY TO BECOME MORE!  
ATTEND AN INFO SESSION   
SIGN UP AT [HARPERCOLLEGE.EDU/CE](http://HARPERCOLLEGE.EDU/CE)  
OR CALL 847.925.6300

### ACT/SAT PREP

Harper College Main Campus, Bldg X,  
Rm X231, Tuesday, May 8, 7-8 pm

### CAREER TRAINING EXPLORATION

Harper Professional Center (HPC)  
Meets Wed. 5/2, 6/13, 8/8, 11 am-12 pm

### COMMERCIAL DRONE PILOT

Harper College Main Campus, Bldg W,  
Rm W218, Wed., June 13, 7-8 pm

### COMPUTER TRAINING & IT CERTIFICATION

Harper Professional Center (HPC) Ste 2W  
Wed., May 16, 6-7 pm

### COSMETOLOGY PROGRAM

Harper College Main Campus, Bldg A, A139  
Tues., Apr 3, 6:30-7:30 pm  
& Tues., May 15, 6:30-7:30 pm

### DOG GROOMING

Harper College Main Campus, Bldg W,  
Room W218 Mon., Aug. 6, 10:00-11:00 am

### REAL ESTATE BROKER PRE-LICENSE

Harper College Main Campus, Bldg Y,  
Room Y106 Wed., Apr. 11, 6-7 pm

### RN REFRESHER

Harper College Main Campus, Bldg X  
Room X231 Tues., July 17, 6-7 pm and  
Room X231 Mon., August 6, 6-7 pm

### SIX SIGMA

Harper College Main Campus, Bldg W,  
Room W219 Tues., July 31, 8:30-10:00 am

### VETERINARY ASSISTANT

Harper College Main Campus, Bldg X,  
Room X210, Wed., May 16, 5-6 pm