



# William Rainey Harper College

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NO. 5

NEWSLETTER

OCTOBER 7, 1966

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On September 15, BONDS WERE SOLD for \$3,375,000 to the First National Bank of Chicago. The average interest rate will be 4.38 per cent. Tom Zay, college financial adviser from Municipal Research Associates, said the bids submitted, accurately represented today's market. Application has been made to the Department of Health, Education, and Welfare for the sale of the remaining four million dollars in bonds at three per cent. Presently, over \$3.4 million in state funds have been granted, and considerably more is expected from the state when it acts on the Emergency Appropriations request for junior colleges.

The ARCHITECTS--Caudell, Rowlett, and Scott, in association with Fridstein and Fitch--recently presented to the Board drawings, artists' renderings, and a model of the projected campus. While some modifications were suggested, the Board was generally pleased. The architects were authorized to proceed with construction drawings for the buildings to be financed by the anticipated state appropriations.

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With the INITIAL PAYMENTS made on the Jayne and the Biddle properties, Harper College now has under contract one hundred and seventy-four acres on the northeast corner of Algonquin and Roselle. A small adjoining parcel is under negotiation. Through the summer of 1967 the barn, corral and riding area on the Jayne property will remain leased to a riding stable operator. He obtained this contract commitment from Jayne long before this land was suggested as a Harper College site. This will not delay site development and construction which are scheduled to begin in April of 1967. Compaction tests have been taken for soil analysis. With this information, footings for the buildings can be properly designed. The campus is scheduled for occupancy in September of 1968.

HARPER COLLEGE WILL OPEN in temporary quarters next fall. An information brochure has been designed to answer questions concerning the opening of the college. The brochure will be distributed to teachers, counselors, and high school seniors in the college district.

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ADMISSIONS FORMS containing a description of the admission process are in the printer's hands now. They will be available by October 25. High school seniors anticipating attending Harper College next September may obtain admissions materials from their high school counselors or by writing to the Director of Admissions at Harper College.

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Among the AREAS CURRENTLY REQUIRING

SPECIAL ATTENTION, in addition to financing, are course offerings, staff applications, salary schedules, student admissions, library development, computer programming, and temporary facilities. A basic planning staff of nine is anticipated. Seven staff members are presently on duty. Brief descriptions of their positions follow.

DR. HERBERT PANKRATZ, Dean of Academic Affairs, is responsible for all instructional areas. He plans, organizes, and administers all educational programs and recommends and implements the policies and procedures needed to effect them. He co-ordinates the use of facilities and the activities of those responsible for the various programs including transfer, vocational-technical, evening and summer.

DR. JAMES PERRY, Dean of Business Affairs and Treasurer, is responsible for all business affairs. He formulates and administers policy for business and operational functions including developing and maintaining an effective accounting system and budget, and works with the other Deans in interpreting the educational program in financial terms.

DR. JAMES HARVEY, Dean of Students, is responsible for all student personnel services. He formulates, recommends, and administers policy for the student personnel program, supervising such areas as counseling, admissions, registration, records, testing, orientation, student activities, conduct, athletics, follow-up and placement, and financial aids.

MR. ROY SEDREL, Director of Data

Processing and Research, is responsible to the president, in a staff capacity, for the development and administration of the educational data processing center and for coordinating educational and administrative uses of the center. He also assists in developing research projects and provides statistical information required in state and federal government and Board reports.

MR. JOHN UPTON, Director of Institutional Development and Community Relations, is responsible to the president, in a staff capacity, for summarizing and evaluating state and federally funded programs and for preparing applications for funds under them. He also helps plan and direct the community relations program of the district and has staff responsibility for dissemination for district and college information.

MR. STANLEY LOTKO, Director of Library Sciences, is responsible to the Dean of Instruction for development and administration of the Learning Resources Center which includes books, periodicals, audio-visual equipment and materials, and other instructional resources. He will also advise and assist faculty and students in the interpretation and uses of available learning resources.

MR. DONN STANSBURY, Director of Admissions and Registrar, is responsible to the Dean of Student Affairs for preparing and distributing admissions information, for handling pre-admissions counseling while maintaining close liaison with high school counselors, for developing a comprehensive, efficient student record system, and for organizing and administering the registration program.