# HARPER COLLEGE 1985-1986



Profile

Dear Members of the Harper Community:

The <u>Profile</u> is designed to acquaint you with Harper College. The College is known academically as one of the finest two-year colleges in the country, yet it is not uncommon to find residents in the area who are not familiar with Harper College. Because the College serves as a major educational, cultural and social resource in the northwest area, members of the Harper Community may wish to learn more about Harper and community colleges in general.

There are 223 full-time faculty and administrators at the College and an additional 314 professional, technical and classified staff members. A part-time faculty of approximately 600 serves Harper's students. The College is governed by an elected Board of Trustees composed of eight members. Everyone at Harper is committed to the service of the residents in the Harper district.

We hope that this booklet will give you another view of the College and assist you in securing information about Harper and its program.

Sincerely,

James J. McGrath

President

#### PROFILE OF HARPER COLLEGE

#### 1985-86

- I. State Community College System
- II. Maps
- III. Academic Programs
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  - V. College Finances
- VI. Structure and Staff
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#### HARPER HIGHLIGHTS

- \* William Rainey Harper College was founded on March 27, 1965.
- \* The College is named after Dr. William Rainey Harper, first president of the University of Chicago and known as the father of the two-year college.
- \* The College is governed by an elected board of trustees composed of seven members and a student trustee elected by the students.
- \* The College encompasses 23 communities with an area of about 200 square miles and a population of 455,000.
- \* The campus in Palatine has 15 buildings on a total area of 200 acres.
- \* The operating tax rate is 25 cents per \$100 of assessed valuation.
- \* The tuition rate is \$27.00 per credit hour.
- \* Enrollment is approximately 21,500 students.
- \* Approximately 30 percent of the annual high school graduates in the district attend Harper.
- \* More than 250,000 students have attended Harper since it was founded.
- \* Ninety-three percent of the College faculty hold postgraduate degrees.
- \* The Harper College Library has over 115,000 volumes including microfiche, microfilm and reprints, and about 800 periodical titles. The library provides on-line data base searching and has access to 28 other academic institutions in Illinois through the Library Computer System.
- \* The College operates four extension centers in Barrington, Mount Prospect, Prospect Heights and Schaumburg.
- \* The College offers 20 academic scholarships each year covering tuition and fees, each valued at \$1,600 per year, as well as various financial grants sponsored by individuals, organizations and companies in the area.

#### INTRODUCTION

William Rainey Harper College is a two-year public community college founded in 1965. The College offers the associate in arts and associate in science degrees and an associate in applied science in 60 career areas. In addition, there are more than 15 one-year certificate programs which prepare men and women of all ages for immediate employment. There are numerous other programs and services such as continuing education, the CAD/CAM Center, business management seminars, cultural affairs, women's studies, support services for hearing impaired students, and community counseling services.

The spirit of Harper College is reflected in its name. William Rainey Harper was a scholar, teacher, writer and administrator who devoted his life to the pursuit of excellence in education. As the first president of the University of Chicago, Dr. Harper initiated programs to bring education into the community for those who could not become resident students at a university. This concept was the basis for the establishment of the community college system in the United States and the eventual founding of William Rainey Harper College.

In 1967, Harper College opened with an enrollment of about 1,700 students. Today the College's enrollment stands at approximately 21,500 students of all ages participating in degree credit, continuing education, and extension courses at the Harper campus or at other locations throughout the district.

Harper College makes available degree credit and credit free offerings at many off-campus locations, including high schools, hospitals and public libraries.

The College's records contain more than 250,000 student records dating back to 1967 when the first classes were held. Many more area residents have come to the campus to attend forums, concerts, and cultural and athletic events.

For the many residents in the College community, Harper provides the opportunity for developing a career, completing the first two years of a bachelor's degree, learning new skills, retooling for career advancement or change, enriching the quality of one's life, or simply enjoying the discovery of new knowledge. In meeting the varied and changing educational needs of district residents, Harper College continues to be a dynamic institution, a community college in the truest sense of the term.

#### MISSION STATEMENT

The mission of William Rainey Harper College, as part of the system of public community colleges in Illinois, is to provide to District No. 512 residents a comprehensive postsecondary education which includes transfer, career, and continuing education programs. In addition to fulfilling this primary mission, Harper College also offers specialized programs and services in cooperation with local school districts, area business and industry, and other community colleges. The educational and cultural opportunities offered to students and community residents are developed and enhanced within the Harper College philosophy of academic excellence, service to the community, and innovative educational leadership.

Programs developed to meet the needs of the community are offered at reasonable cost to students, district taxpayers, and the State of Illinois. The ultimate goal of Harper College is to provide an educational environment that allows the individual the maximum opportunity to develop through successful learning experiences.

#### BOARD OF TRUSTEES (1985-86)

Kris Howard, Chairman
Donald D. Torisky, Vice Chairman
Molly F. Norwood, Secretary
Donald G. Albrecht
Barbara Barton
John E. Coste
Albert M. Vajda
Ann Hutchinson, Student Trustee

Inverness
Schaumburg
Rolling Meadows
Palatine
Palatine
Schaumburg
Barrington
Barrington

STATE COMMUNITY COLLEGE SYSTEM

#### ILLINOIS COMMUNITY COLLEGES\*

#### THE SYSTEM

Although the first public junior college in Illinois was established in Joliet in 1901, the Illinois Public Junior College Act was not passed until 1965. The Act was an outgrowth of the 1964 Master Plan published by the Illinois Board of Higher Education. This legislation, with subsequent amendments, is the basis for the present system of public community college districts in Illinois.

There are currently 39 public community college districts comprised of 52 colleges. Of those 39 districts, 37 have locally elected boards of trustees, one (Chicago) has a locally appointed board of trustees, and one (East St. Louis) has a local board of trustees appointed by the Governor. Thirty-five of the districts have a single college, although most have extension centers. Four districts are multi-college, with Chicago having nine colleges, Illinois Eastern having four colleges, and Black Hawk and DuPage having two colleges each. With the exception of State Community College of East St. Louis, each district has tax levy authority to provide local support for district operations. The 39 districts now include 97 percent of the State's population and 92 percent of the territory in the State.

#### THE MISSION AND SCOPE

Community colleges have excellence as their principle focus in satisfying the educational needs of the individuals and communities they serve.

Focusing on individual needs requires extensive student and instructional support services designed to analyze individual levels of educational attainment and then to respond with appropriate counseling, placement, and other types of special instructional assistance.

Focusing on community needs requires extensive cooperation with community agencies, organizations, businesses, industries, and educational institutions to identify the needs and address them in a manner which is both educationally and economically sound.

Once educational needs are identified, community colleges provide a broad range of educational programs and services to address them.

Accordingly, the following community college missions, together with their respective scopes which further delineate such missions, are identified.

- Provide Liberal Arts and Sciences Programs: Such programs shall be provided either to prepare students for transfer to four-year colleges and universities or to meet the personal educational goals of individuals throughout their lifetimes.

<sup>\*</sup>Reprinted from General Information published by the Illinois Community College Board.

#### ILLINOIS COMMUNITY COLLEGES (continued)

- Provide Occupational Programs: Such programs shall be vocational, technical, and semi-technical in nature and shall be for the purpose of providing job training, retraining, and/or upgrading of skills to meet both current and emerging local, regional, and state manpower needs.
- Provide Preparatory, Developmental, and Remedial Programs: Such programs shall include adult basic education, general education development, English as a second language, and any other instruction designed to prepare students for successful experiences in postsecondary education.
- Provide Public Service Programs: Such programs shall include community education activities of an instructional nature such as non-credit adult continuing education and hobby/leisure time activities and community service activities which may include workshops, seminars, forums, and enrichment activities.

#### THE ILLINOIS COMMUNITY COLLEGE BOARD

The Illinois Community College Board consists of nine members appointed by the Governor and one student member selected by the recognized Student Advisory Committee. Board members are appointed at large for six-year terms. The Chairman of the Board is selected by the Governor. The statutory responsibilities of the Board are planning and coordinating the programs and activities of the public community colleges. All colleges are governed by local boards of trustees.

#### ILLINOIS PUBLIC COMMUNITY COLLEGES

<u>College</u>	District	Address	Telephone
Belleville Area College	522	2500 Carlyle Road Belleville, IL 62221	618/235-2700
Black Hawk College	503	6600 34th Avenue Moline, IL 61265	309/796-1311
City Colleges of Chicago	508	30 East Lake Street Chicago, IL 60601	312/984-3193
Chicago City-Wide College		30 East Lake Street Chicago, IL 60601	312/781-9430
Chicago Urban Skills Institute		3901 South State Street Chicago, IL 60609	312/624-7300
Daley College		7500 South Pulaski Road Chicago, IL 60652	312/735-3000

#### ILLINOIS PUBLIC COMMUNITY COLLEGES (continued)

<u>College</u>	District	Address	Telephone
Kennedy-King College	508 (cont.)	6800 South Wentworth Avenue Chicago, IL 60621	312/962-3200
Loop College		30 East Lake Street Chicago, IL 60601	312/781-9430
Malcolm X College		1900 West Van Buren Street Chicago, IL 60612	312/942-3000
Olive-Harvey College		10001 South Woodlawn Avenue Chicago, IL 60628	312/568-3700
Truman College		1145 West Wilson Avenue Chicago, IL 60640	312/878-1700
Wright College		3400 North Austin Avenue Chicago, IL 60634	312/777-7900
Danville Area Community College	507	2000 East Main Street Danville, IL 61832	217/443-1811
College of DuPage	502	22nd & Lambert Glen Ellyn, IL 60137	312/858-2800
Elgin Community College	509	1700 Spartan Drive Elgin, IL 60120	312/697-1000
William Rainey Harper College	512	Algonquin and Roselle Roads Palatine, IL 60067	312/397-3000
Highland Community College	519	Pearl City Road Freeport, IL 61032	815/235-6121
Illinois Central College	514	East Peoria, IL 61635	309/694-5011
Illinois Eastern Community Colleges	529	233 East Chestnut Street Olney, IL 62450	618/393-2982
Illinois Valley Community College	513	2578 East 350th Road Oglesby, IL 60348-1099	815/224-2720
Joliet Junior College	525	1216 Houbolt Avenue Joliet, IL 60436	815/729-9020
Kankakee Community College	520	P.O. Box 888, River Road Kankakee, IL 60901	815/933-0211
Kaskaskia College	501	Shattuc Road Centralia, IL 62801	618/532-1981
Kishwaukee College	523	Malta, IL 60150	815/825-2086

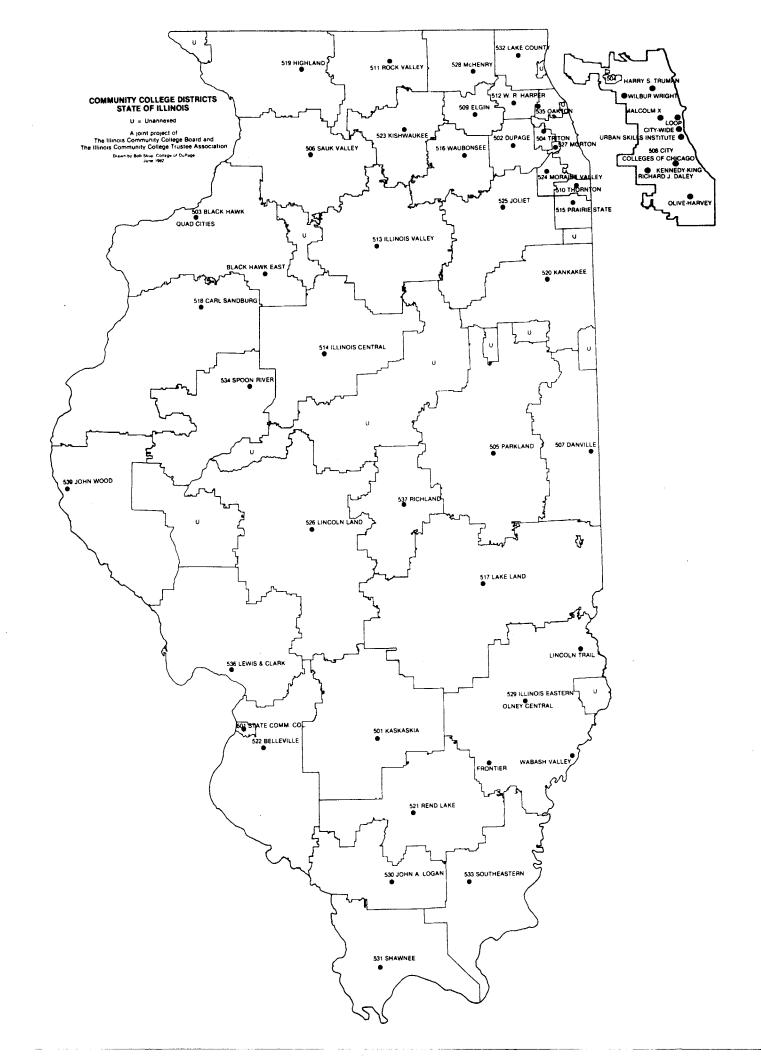
#### ILLINOIS PUBLIC COMMUNITY COLLEGES (continued)

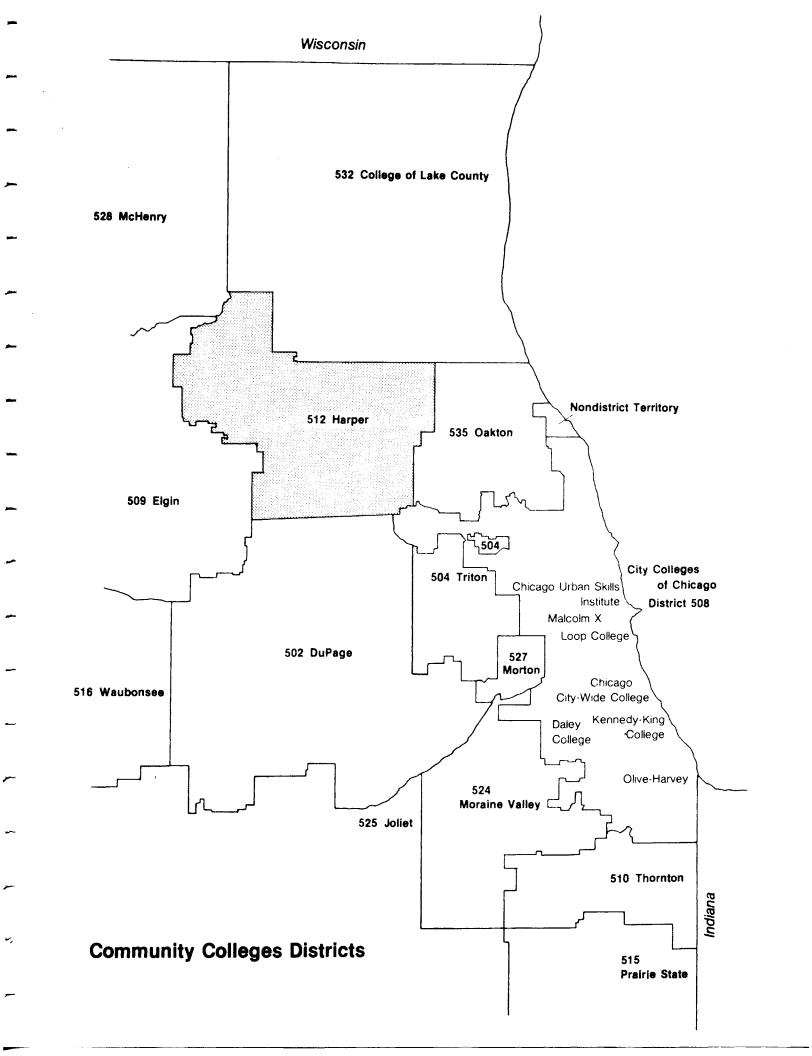
<u>College</u>	District	Address	Telephone
College of Lake County	532	19351 West Washington Street Grayslake, IL 60030	312/223-6601
Lake Land College	517	South Route 45 Mattoon, IL 61938	217/235-3131
Lewis & Clark Community College	536	5800 Godfrey Road Godfrey, IL 62035	618/466-3411
Lincoln Land Community College	526	Shepherd Road Springfield, IL 62708	217/786-2200
John A. Logan College	530	Carterville, IL 62918	618/985-3741
McHenry County College	528	Route 14 & Lucas Road Crystal Lake, IL 60014	815/455-3700
Moraine Valley Community College	524	10900 South 88th Avenue Palos Hills, IL 60465	312/974-4300
Morton College	527	3801 South Central Avenue Cicero, IL 60650	31.2/656~8000
Oakton Community College	535	1600 East Golf Road Des Plaines, IL 60016	312/635-1600
Parkland College	505	2400 West Bradley Avenue Champaign, IL 61821	217/351-2200
Prairie State College	515	202 South Halsted Street Chicago Heights, IL 60411	312/756-3110
Rend Lake College	521	Route 1 Ina, IL 62846	618/437-5321
Richland Community College	537	2425 Federal Drive Decatur, IL 62526	2 <b>17/875-7</b> 200
Rock Valley College	511	3301 North Mulford Road Rockford, IL 61101	815/654-4250
Carl Sandburg College	518	2232 South Lake Storey Road Galesburg, IL 61401	309/344-2518
Sauk Valley College	506	Rural Route 5 Dixon, IL 61021	815/288-5511
Shawnee College	531	Shawnee College Road Ullin, IL 62992	618/634 <b>-</b> 2242

#### ILLINOIS PUBLIC COMMUNITY COLLEGES (continued)

College	District	Address	Telephone
Southeastern Illinois College	533	Rural Route 4 College Drive Harrisburg, IL 62946	618/252-6376
Spoon River College	534	Rural Route 1 Canton, IL 61520	309/647-4645
State Community College	601	601 James R. Thompson Blvd. East St. Louis, IL 62201	618/274-6666
Thornton Community College	510	15800 South State Street South Holland, IL 60473	312/596-2000
Triton College	504	2000 Fifth Avenue River Grove, IL 60171	312/456-0300
Waubonsee Community College	516	Illinois Route 47 at Harter Road Sugar Grove, IL 60554	312/466-4811
John Wood Community College	539	150 South 48th Street Quincy, IL 62301	217/224-6500

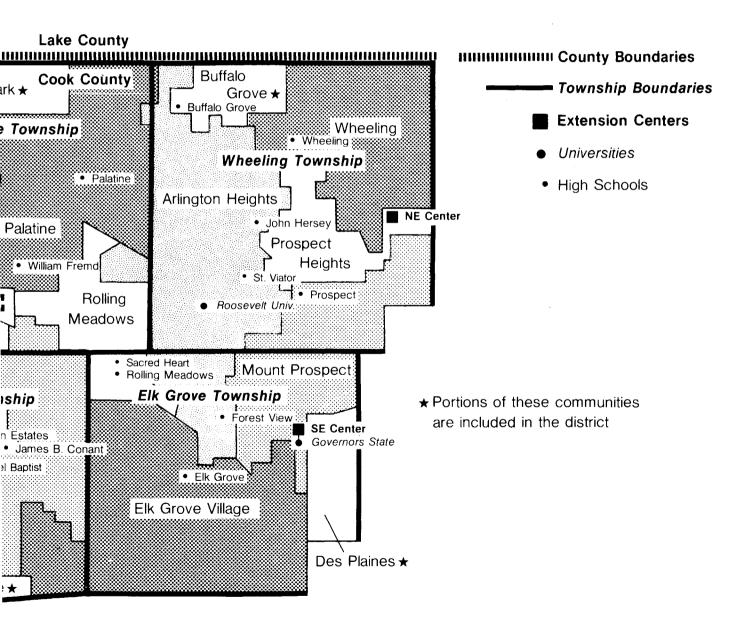
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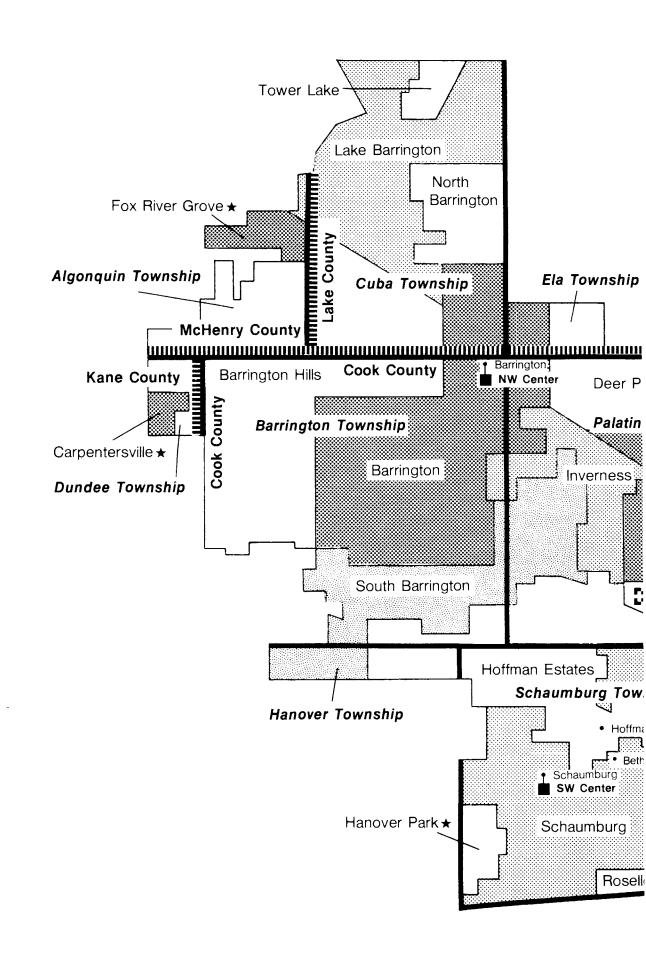




# **Community College District 512**

■■ William Rainey Harper College





ACADEMIC PROGRAMS

#### TRANSFER PROGRAMS

Harper College provides programs of study allowing students to complete requirements for the first two years of a baccalaureate degree. Harper defines these programs as transfer programs. Some examples of major fields of study are as follows:

Art
Business Administration
Education
Engineering
Health Education

Liberal Arts
Music
Physical Education
Preprofessional Studies
Recreation
Science and Mathematics

#### CAREER PROGRAMS

Harper College offers career/vocational programs. The sequence of courses is designed for individuals who desire to pursue a specific curriculum to prepare them for a particular career. Both associate degree and certificate programs are offered except where indicated.

Accounting Aide Accounting Clerk Accounting - Payrol1 Agricultural Business Technology\* Agricultural Production Management Technology\* Alternate Living Resident Supervisor Architectural Technology Auto Body Repair\* Automotive Service Excellence\* Automotive Technology\* Aviation Maintenance Technology\* Baking Banking, Finance and Credit Banking and Savings Association Management\* Biomedical Electronics\* Brokers License Certification Building Codes and Enforcement Building Construction Technology\* Construction Layout Construction Management Business Machine Repair Technology\* Cardiac Exercise Technology Certified Professional Secretary Child Development Civil Engineering Technology\* Materials Testing and Inspections Project Inspector Clerical Clerk-Typist Commercial Art\* Commercial Credit Management<sup>2</sup>

Commodity Futures\* Cooking Criminal Justice Data Processing - Computer Operator 1 Data Processing - Microcomputers in Business Data Processing Technology Dental Assisting\* Dental Hygiene Dental Laboratory Technology\* Dietetic Technician Digital Electronics and Microprocessor Technology Electronics Servicing\* Electronics Technology Executive Secretarial Development Fashion Design Fashion Merchandising Financial Management Fire Science Technology Fluid Power Technology\* Food Manufacturing Technology\* Food Service Management General Office Assistant Graphic Arts\* Graphic Design\* Habilitation Aide Heating Service Horticulture Hotel/Motel Management\* Human Services Technology\* Industrial and Retail Security Development<sup>1</sup> Industrial Sales Management and

\*These programs are offered through cooperative agreements with other community colleges. 1

Certificate program only
Associate degree program only

#### CAREER PROGRAMS (continued)

Industrial Skilled Craft Training\* Industrial Building Construction Industrial Electrician Industrial Heating, Ventilating, Air Conditioning Industrial Mechanical Maintenance Industrial Welder Machine Repair Maintenance Machinist 1 Millwright Moldmaker Pipefitter<sup>\*</sup> Tool and Die Tool Grinder Industrial Supervision\* Industrial Work Measurement\* Interior Design Interpreter Training Journalism' Legal Secretary 2 Legal Technology Library Technical Assistant\* Machine Apprenticeship\* Machine Tool Technology\* Machinist Marketing/Management Material Management Mechanical Drafting Mechanical Engineering Technology: Computer Aided Design Option Manufacturing/Production Option Mechanical Engineering Option Mechanical Technician Media\*

Medical Laboratory Technology\*2 Medical Office Assistant Medical Records Technology\* Medical Transcriptionist Nuclear Medicine\* Numerical Control Technician Nursing Operating Room Technician Park and Grounds Operation Management Pharmacy Technician Photography\* Physical Therapy Assistant\* Plant Maintenance/Engineering\* Plastics Technology\* Production Engineering Technician 1 Production Welding Radiography\* Radiologic Technology\* Real Estate Refrigeration and Air, Conditioning Refrigeration Service Residential Comfort Systems Respiratory Care\* Retail Merchandising Stenographer Supermarket Management\* Supervisory and Administrative Management Transportation and Traffic\* Travel and Transportation\* Vending Machine Repair Water-Wastewater\* Welding\* Word Processing Word Processing Operator

\*These programs are offered through cooperative agreements with other community colleges.

1 Certificate program only

Associate degree program only

#### CONTINUING EDUCATION PROGRAMS

The programs offered in Continuing Education and Program Services are an integral part of the Harper College comprehensive educational effort. They are designed to serve as lifelong learning opportunities for residents of various communities within the district. Programs are aimed at meeting the education and training needs of individuals, business and industry, municipalities, professional and occupational groups. The wide range of offerings covers management training, technical training, psychological and health education needs, as well as fine arts, industrial arts, home economics, and a variety of academic courses.

#### DISCIPLINES AND PROGRAMS BY DIVISION

Business and Social Science Accounting and Business Law

Anthropology

Banking, Finance and Credit

Data Processing

Economics Education

Food Service Management

Geography History Journalism Legal Technology Management

Material Management Political Science

Psychology Real Estate

Marketing

Secretarial Science

Sociology

Liberal Arts

Art

Communications

English Fashion Design

Fine Arts
French
German
Humanities
Interior Design

Literature Music Philosophy Reading Spanish Speech

Life Science and Human Services

Biology

Child Development
Criminal Justice
Dental Hygiene
Dietetic Technician
Habilitation Aide
Health Science

Nursing

Operating Room Technician

Park and Grounds Management/Horticulture

Pharmacy Technician

Technology, Mathematics and Physical Science

Architectural Technology

Astronomy

Building Codes and Enforcement

Chemistry

Digital Electronics and Microprocessor Technology

Electronics Technology

Engineering

Fire Science Technology

Geology Mathematics

Mechanical Engineering Technology

Numerical Control Physical Science

Physics

Refrigeration and Air Conditioning

Physical Education, Athletics and Recreation

Cardiac Exercise Technology

Health Education Physical Education

Recreation

Special Programs and Services

Adult Educational Development (GED) English as a Second Language (ESL) Interpreter Training Program (ITP)

Sign Language (SGN)
Tutoring Services

Continuing Education and Program Services

CAD/CAM Center

Center for Office and Administrative Services

Center for Real Estate Education Center for Small Business Education Community Development Education Center

Community Program
Extension Program
Health Care Program

Institute for Management Development Material and Business Management Center Northwest Cardiac Rehabilitation Center Northwest Training Center for Vocational,

Technical and Professional Skills

Senior Citizens Program

Women's Program

Student Development

Learning Skills

Humanistic Psychology Career Development ŜTUDENTS

#### FACTS ABOUT HARPER STUDENTS

Did you know that . . .

- \* The average age of Harper students is 31?
- \* Sixty percent of the students are women?
- \* Sixty-two percent of degree credit Harper students work full time while attending Harper, many of them in semi-professional or technical positions?
- \* Nine percent of Harper's degree credit students have a bachelor's degree or higher; in continuing education, 36 percent have already achieved a bachelor's degree or higher?
- \* Elk Grove Township shows the highest percentage of population enrolled in degree credit programs at Harper?
- \* Sixty-four percent of Harper's career students become employed full time upon leaving Harper?
- \* Eventually 82 percent of Harper's baccalaureate oriented alumni will transfer to another college and 69 percent will achieve a bachelor's degree?
- \* More than one out of every three full-time students will complete an associate degree at Harper?
- \* The average income of degree credit students who are independent is about \$26,400, the average income of parents of dependent students is \$40,900, and the average income of continuing education students is \$35,900?
- \* Sixty-four percent of the jobs career alumni hold are closely related to their major field at Harper?
- \* More than 65 percent of Harper career alumni are working within the district, and only  $3\frac{1}{2}$  percent are working close to the Chicago Loop?
- \* Sixty-nine percent of Harper's degree credit students are part-time students?
- \* About 44 percent of career graduates are regularly supervising other employees six years after leaving Harper?

#### HARPER STUDENT PROFILE\*

Percent Distribution by Program	1982	1983	1984	1985
Baccalaureate Occupational/Vocational General Studies GED and ESL Credit Free	31.8	31.9	35.6	39.0
	31.3	30.1	28.4	27.1
	16.0	14.1	13.8	11.8
	6.5	9.1	6.4	5.8
	14.4	14.8	15.8	16.3
Percent Distribution by Sex				
Male	44.7	41.5	40.2	40.4
Female	55.3	58.5	59.8	59.6
Percent Distribution by Classload				
Full-time	20.2	19.6	19.6	20.2
Part-time	79.8	80.4	80.4	79.8
Percent Distribution by Age				
19 and below	21.0	17.6	20.4	
20-21	11.4	12.0	11.5	
22-25	16.1	15.2	15.7	
26-35	28.5	26.0	24.8	
36-45	13.4	16.4	15.6	
46-55	6.8	7.1	6.8	
Over 55	2.8	5.7	5.2	

<sup>\*</sup>Includes all credit and non-credit students

# ENROLLMENT COMPARISON OF 1983, 1984 AND 1985 FALL ENROLLMENTS BY DIVISION

Division or Organizational Unit	Full-Time	Equivalent (FTE)	<del>-</del>
	1983	1984	<u>1985</u>
Business and Social Science	3347.6	2965.4	2716.9
Technology, Math and Physical Science	1698.3	1508.9	1379.6
Liberal Arts	1780.4	1736.2*	1631.6
Life Science and Human Services	1014.5	870.0	730.0
Physical Education, Athletics and Recreation	138.8	113.9	101.4
Special Programs & Services	809.0*	374.7	285.7
Student Development		156.2**	135.4
Continuing Education, High School Cooperatives, University Extension	554.9	492.2	481.9
Women's Program	64.7	67.6	65.4
Totals	9408.2	8285.1	7527.9

<sup>\*</sup>FTE enrollment in Communications and Developmental Reading has been transferred to the Liberal Arts Division from Special Services.

#### STUDENT-FACULTY RATIO

Fall Credit	FTE Students	FTE Faculty	Ratio
1983	9019	387.38	23.3
1984	7904	374.20	22.1
1985	7215 (est.)	335.6	21.5

#### ENROLLMENT BY DIVISIONS

	Transfer (FTE)			Career (FTE)		
	Fall 1983	Fall 1984	Fall 1985	Fall 1983	Fall 1984	Fall 1985
Business and Social Science	2058.8	1839.3	1066.1	1288.8	1126.1	1650.6
Technology, Math and Physical Science	1198.0	1069.6	1047.1	402.1	336.6	332.1
Liberal Arts	1648.4	1544.6	1502.6	132.0	138.7	128.8
Life Science and Human Services	471.2	397.3	296.1	516.6	437.4	438.3
Physical Education, Athletics and Recreation	127.4	103.6	87.4	11.4	10.3	14.0

<sup>&</sup>lt;sup>1</sup>Full-Time Equivalent (FTE) is the number of 15-credit hour loads represented by the total number of credit hours for which students are enrolled.

<sup>\*\*</sup>FTE enrollment in learning skills and humanistic psychology courses has been transferred to Student Development from Special Services.

#### STUDENT CLUBS AND ORGANIZATIONS

Student clubs and organizations operate under the auspices of the Student Activities Office to serve the special needs and interests of the students. Among the recognized clubs and organizations on campus are:

Association of Legal Students Astronomy Club Brothers and Sisters in Christ Campus Crusade for Christ/Athletes in Action Catholic Campus Ministry Cheerleaders Chess Club Collegiate Illinois Association of the Deaf Data Processing Club Engineering Club Freshman Nurses Club Future Secretaries Association Geology Club Harper Dance Club Harper's Bizarre (Fashion Design) International Students Club Junior American Dental Hygienists Association Junior Branch of the Food Service Executives Association Martial Arts Operating Room Technicians Club Phi Theta Kappa (Honorary Scholastic Society) Physical Education Majors Club Pi Theta Epsilon (Law Enforcement) Political Science Club Point of View literary magazine Pom Pon Squad Program Board Seekers Sophomore Nurses Club Speech Team Spread Eagle Ski Club Student Investment Club Student Nurses Association of Illinois Student Senate The Harbinger, Student Newspaper WHCM Radio

Word Processing Students Association

COLLEGE FINANCES

#### FUNDING FOR HARPER

Harper College revenue comes from three major sources: student tuition, local taxes and state apportionment.

#### STUDENT TUITION

The Board of Trustees annually establishes tuition for credit courses which is limited by law to one-third of the per capita cost. The current resident tuition is \$27.00 per semester hour.

Tuition and fees for courses of a non-credit nature (courses which do not lead to a state-approved degree or certificate) cover the cost of instruction. No state or local tax monies are used to support these courses.

For 1985-86, tuition revenue is expected to be \$6,736,000, which represents 26.4 percent of Harper College's total income.

#### LOCAL TAXES

All real estate property tax in the State of Illinois is used as the basis by which local educational institutions, under the authority of the law, determine the amount of tax revenue that can be made available to them. The tax rate is based on a percentage of the College district's equalized assessed valuation.

The successful tax referendum on February 26, 1985, increased the tax rate in the Operating Funds by 10 cents---from 15 cents to 25 cents per \$100 of equalized assessed valuation.

For 1985-86, the anticipated revenue from local taxes is \$10,360,000 which represents 40.6 percent of Harper College's total income.

#### STATE APPORTIONMENT

The state funding formula is the method used to channel state money to the individual schools. The formula is cost-based and the money is distributed on the basis of enrolled students. The formula determines how much is needed to operate all the colleges for a year. The resource requirements are determined by using the actual enrollment from the prior two years, the unit cost (how much it cost per student two years past), and an adjustment for inflation in the areas of salaries, utilities, library materials and general costs plus other identified special needs. Then all local tax revenue is subtracted, and the state apportionment is supposed to be the amount remaining.

The bulk of this money is distributed through credit hour grants in seven instructional categories: Baccalaureate, Business, Technical Health, Remedial, and Adult Basic Education/General Studies. The College also receives money for grants to fund programs for disadvantaged students on a credit hour basis.

For 1985-86, state apportionment totals \$6,357,000 which represents 24.9 percent of the College's total income.

#### OTHERS

In addition to these major sources, Harper College obtains some revenue from student fees, chargebacks, interest on investments, sales and service fees, various federal and state grants, and corporate tax.

For 1985-86, the total revenue from these sources is \$2,047,000 which represents 8.1 percent of the College's total income.

#### HARPER COLLEGE BUDGET

#### THE BUDGET PROCESS

The budget is more than a statistical tabulation of numbers that show anticipated revenue and expenditures. It is the financial interpretation of the ongoing educational program for one year beginning July 1 and ending June 30.

Budget planning is a continuous process designed to culminate in the development of a budget that accurately expresses the district's educational program for one year.

Evaluation of the budget at the end of a fiscal year must include an appraisal of the educational program and the total operation of the College.

#### BUDGET PHILOSOPHY

One of the cornerstones of William Rainey Harper College's philosophy is the commitment to involve faculty and students in the development and operation of the College. The sharing of authority requires a commensurate sharing of responsibility by the individuals or groups involved. The advisory role of the faculty and students is limited only by the ability of these groups to analyze problems and present recommendations to the faculty, administration, and Board of Trustees. The basis for this philosophy is the belief that the democratic process will ensure that Harper College continues to evolve as one of the outstanding community colleges in higher education.

Based upon this institutional philosophy, a budget philosophy has been developed that involves the faculty and staff in the budget formulation and assigns responsibility to those who share in the authority to implement the budget. The following guidelines have been established:

- 1. The final authority for the adoption of the budget rests with the Board of Trustees and is based upon the recommendation of the President.
- 2. The President, in consultation with the three vice presidents, is responsible for balancing expenditures for programs within the framework of the budget based on overall institutional goals.
- 3. The Vice President of Administrative Services is responsible for the formulation, operation, and control of the adopted budget.
- 4. In order to obtain faculty and staff involvement, the budget has been decentralized along organizational lines. A decentralized budget places responsibility at the operational level for budgetary planning. A given cost center manager is in the best position to set priorities for efficient operation based upon operating experience. As the budget formulation progresses and reductions are made collectively by all concerned in order to balance the budget, each manager becomes familiar with the operation of all cost centers that in total make up the budget. The result is a budget that the staff has agreed upon, can understand and therefore can support. Thus, budget formulation begins with faculty and staff and proceeds along

organizational lines until it is legally adopted by the Board of Trustees.

- 5. While the business office is responsible for the overall control of the budget, individual cost centers are responsible for their estimates and subsequent expenditures. All expenditures initiated by individual cost centers must receive approval through organizational lines of authority.
- 6. All expenditures must conform to the policies of the Board of Trustees.

#### THE BUDGET CYCLE

The budgetary cycle consists of the evolution, implementation, and evaluation of the budget. This cycle can be outlined as follows:

- 1. Preparation A cost center function
- 2. Presentation An administrative function
- 3. Adoption and Authorization A Board of Trustees function
- 4. Administration and Implementation A cost center and administrative function
- 5. Evaluation A combined administrative and Board of Trustees function.

#### BUDGET FUNDS

For the purpose of carrying out the entire educational program of the College, the Board of Trustees, in accordance with the law, has established funds for operation. A fund may be defined simply as a sum of money segregated for the purpose of carrying on specific activities or attaining certain objectives. Each fund is a completely separate entity that must maintain its own financial integrity without permanent assistance from another fund.

The two most important funds in the budget are the Educational Fund and the Operations, Building and Maintenance Fund. These two funds represent the Operating Funds for Harper College.

#### A. Educational Fund

The Educational Fund budget is the largest and most important operating budget for the College. This fund is established for the purpose of financing the cost of the academic and service programs. It finances the cost of instructional, administrative and professional salaries, supplies and equipment, library books, materials, maintenance of instructional and administrative equipment, and other costs pertaining to the educational program. This fund is currently limited to a local property tax rate of 17.5 cents per \$100 of equalized assessed valuation effective with 1985 taxes.

The major sources of revenue for this fund are local taxes, state apportionment and tuition and fees.

The expenditures for this fund are categorized according to the following function and object:

#### Function

# Instruction Academic Support Student Services General Administration Institutional Support

#### Object

Salaries
Employee Benefits
Contractual Services
Materials and Supplies
Meetings Expense
Fixed Charges
Capital Outlay
Other
Provision for Contingency

#### B. Operations, Building and Maintenance Fund

The Operations, Building and Maintenance Fund budget provides for the operation and maintenance of the physical plant. This fund is established for the purpose of maintaining and improving existing buildings and grounds as well as the fixtures and equipment which are a permanent part of the buildings and grounds. This fund is currently limited to a tax rate of 7.5 cents per \$100 of equalized assessed valuation effective with 1985 taxes.

The sources of revenue for this fund are local taxes and state apportionment.

The expenditures for this fund are categorized according to the following function and object:

#### Function

# Maintenance Custodial Roads and Grounds Public Safety Receiving and Transportation Utility Administration Institutional

#### Object 0

Salaries
Employee Benefits
Contractual Services
Materials and Supplies
Vehicle and Travel
Fixed Charges
Utilities
Capital Outlay
Other
Contingency

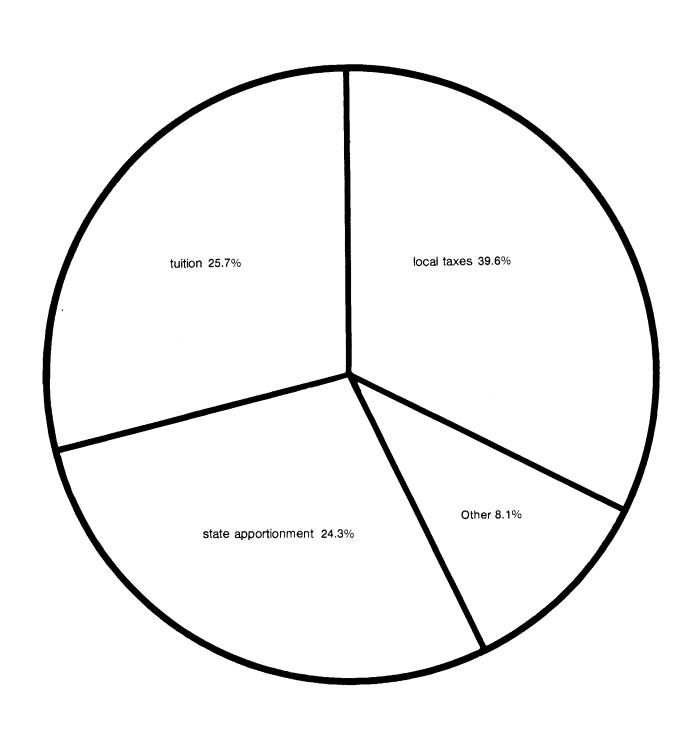
C. Other existing budget funds at Harper College are as follows:

Bond and Interest Fund Auxiliary Enterprises Fund
Restricted Purposes Fund
Working Cash Fund
Trust and Agency Fund
Audit Fund
Liability, Protection and Settlement Fund
Protection, Health and Safety Fund
Imprest Cash Fund

# William Rainey Harper College

1985-86 Revenue Chart

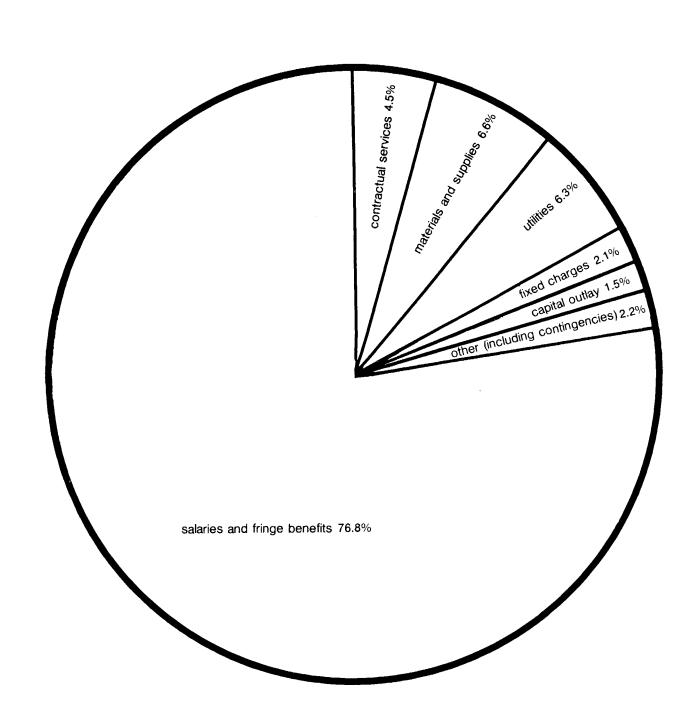
**Operating Funds** 



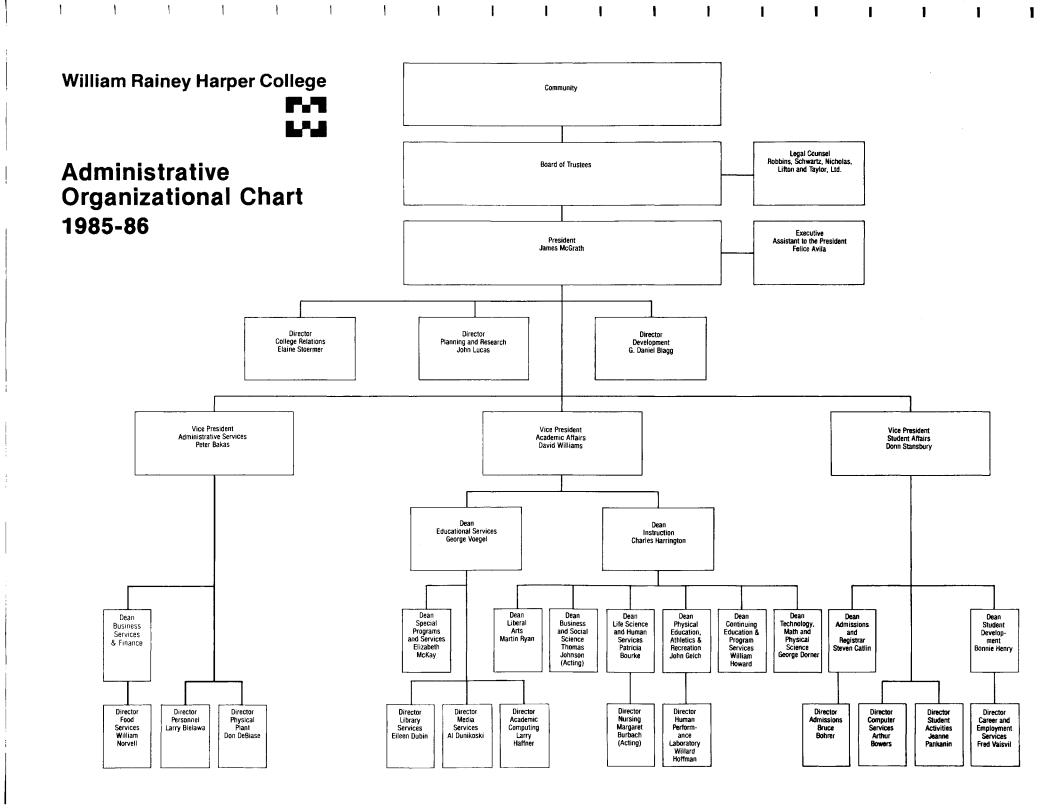
# William Rainey Harper College

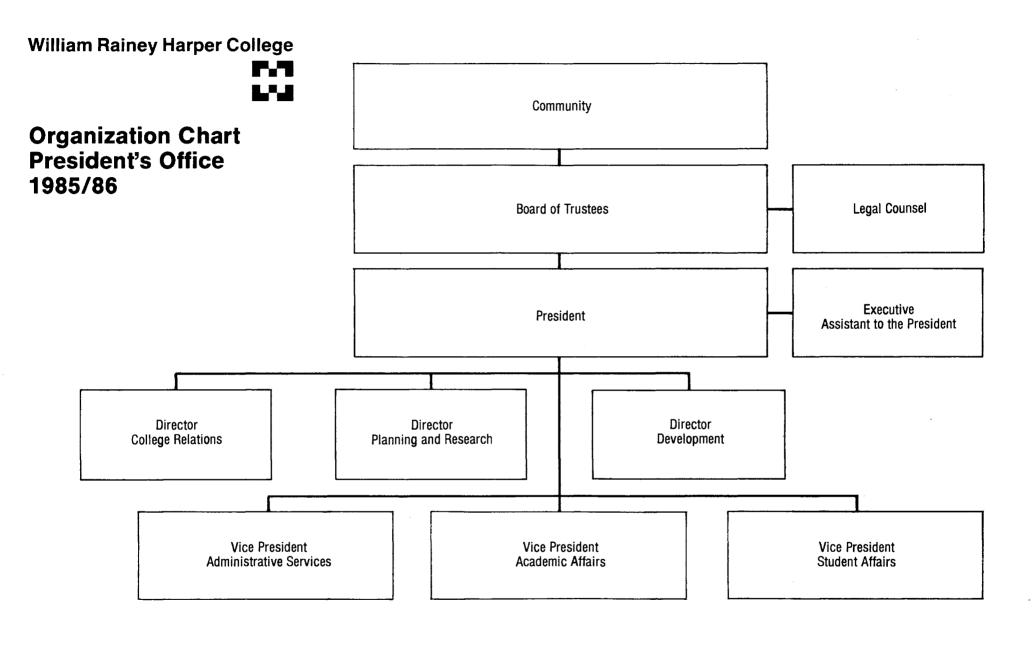
# 1985-86 Expenditure Chart

# **Operating Funds**



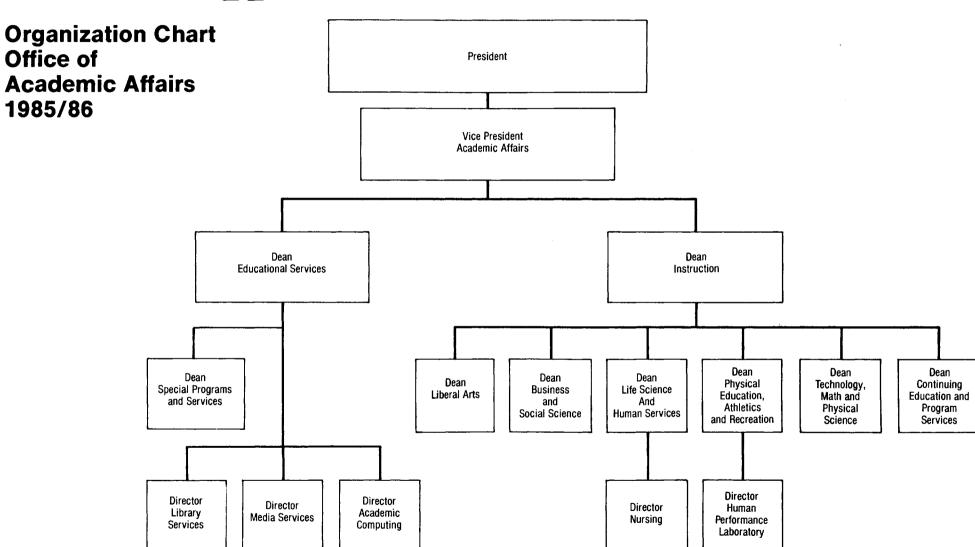
ORGANIZATIONAL STRUCTURE AND STAFF

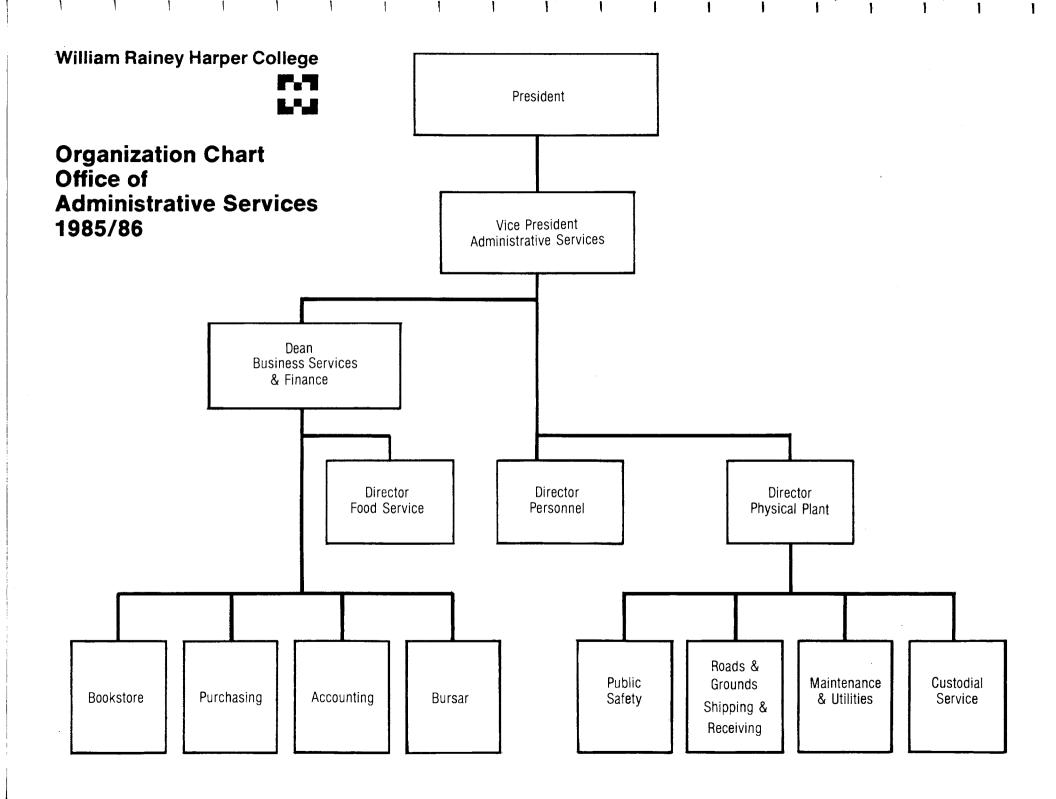




William Rainey Harper College







William Rainey Harper College **Organization Chart** Office of President **Student Affairs** 1985/86 Vice President Student Affairs Dean Dean Student Admissions and Registrar Development Director Director **Student Activities Computer Services** Financial Aid Health Career and Community Student and Testing Counseling **Employment Admissions** Services Counseling Outreach Veterans Services **Affairs** 

### GENERAL ADMINISTRATION

James J. McGrath, President
David L. Williams, Vice President of Academic Affairs
Vernon F. Manke, Vice President of Administrative Services
Donn B. Stansbury, Vice President of Student Affairs
Felice P. Avila, Executive Assistant to the President
G. Daniel Blagg, Director of Development
John A. Lucas, Director of Planning and Research
Elaine N. Stoermer, Director of College Relations

### ACADEMIC AFFAIRS

Charles T. Harrington, Dean of Instruction
George H. Voegel, Dean of Educational Services
Patricia G. Bourke, Dean of Life Science and Human Services
George Dorner, Dean of Technology, Mathematics, and Physical Science
John A. Gelch, Dean of Physical Education, Athletics and Recreation
William R. Howard, Dean of Continuing Education and Program Services
Thomas Johnson, Acting Dean of Business and Social Science
Elizabeth McKay, Dean of Special Programs and Services
Martin J. Ryan, Dean of Liberal Arts
Margaret Burbach, Acting Director of Nursing
Eileen Dubin, Director of Library Services
Alfred A. Dunikoski, Director of Media Services
Willard Hoffman, Director of Human Performance Laboratory
Lawrence Haffner, Director of Academic Computing

### ADMINISTRATIVE SERVICES

Larry M. Bielawa, Director of Personnel Donald De Biase, Director of Physical Plant Donald M. Misic, Director of Business Services William T. Norvell, Director of Food Service

#### STUDENT AFFAIRS

Steven J. Catlin, Dean of Admissions and Registrar Bonnie Henry, Dean of Student Development Arthur L. Bowers, Director of Computer Services Jeanne A. Pankanin, Director of Student Activities Fred A. Vaisvil, Director of Career and Employment Services

### NUMBER OF EMPLOYEES

Administrators	31
Full-time Faculty	y 191
Full-time Staff	314
Part-time Faculty	y 604
Part-time Staff	82
Total	1,222

# HARPER COLLEGE STAFF ORGANIZATIONS

### Faculty Senate

President, Lawrence W. Knight Vice President, George E. Evans Secretary, Betty M. Windham Treasurer, William Jedlicka Grievance Chairperson, Mike Bartos

### Classified Employee Council

Chairperson, Linda Pones
Vice Chairperson, Eveline Boissy
Secretary, Bill H. Neumann
Representatives: Betty Cords
Richard Duran
Peter Gart
Dee Johnson
Bobbye Levine
Mike Nejman
Rena Trevor

FACULTY FALL 1985

# NUMBER OF FACULTY BY DIVISION

			Full-Time
		Full-Time	Equivalent Part-Time
	Courses	Faculty	Faculty
Business and Social Science	179	47	58.7
Liberal Arts	149	43	33.3
Continuing Education and Program Services	All part-	time faculty equito 33 full-time	ivalent 33.0
Learning Resource Center		5	
Life Science and Human Services	73	34	18.6
Physical Education, Athletics and Recreation	45	6	3.6
Special Programs and Services	59	5	19.2
Student Development		17	1.7
Technology, Mathematics and Physical Science	107	_35	25.3
TOTAL	612	192	193.4

# DEGREES OF FULL-TIME FACULTY BY DIVISION

gree <u>Doctorate</u>
7
13
5
7
6
1

SERVICES AND FACILITIES

### SERVICE AND INFORMATION DIRECTORY

College Hours

Business Hours: Offices are open for business Monday through Friday from 8:15 am to 4:30 pm. The Registrar's and Business Offices are open from 8:00 am until 9:00 pm Monday through Thursday, from 8:00 am until 4:30 pm on Friday, and from 9:00 am until 12:00 noon on Saturday. Operating hours may differ during summer and vacation periods.

Class Hours: Classes are scheduled Monday through Friday from 7:00 am until 11:00 pm and on Saturday from 7:00 am until 1:30 pm. The campus is closed on Saturday afternoon and Sunday.

ACADEMIC REGULATIONS Dean of Instruction D129, Ext. 2290

AFFIRMATIVE ACTION Personnel Specialist A319, Ext. 2216, 2217

BOX OFFICE J137, Ext. 2547, 2549

CAREER/LIFE PLANNING CENTER A347, Ext. 2220

CAD/CAM CENTER 1002 East Algonquin Road Schaumburg, IL 60195 397-1640

CARDIAC REHABILITATION
Northwest Cardiac Rehabilitation Center
M215, Ext. 2486

CASHIER
Business Office
A214, Ext. 2439, 2497, 2478

CENTER FOR NEW STUDENTS/ADULT SERVICES F132, Ext. 2208

CHILD CARE SERVICE, CHILD LEARNING CENTER 1131, Ext. 2262 (office 1129)

COLLEGE NEWSPAPER HARBINGER A367, Ext. 2460, 2461

CONTINUING EDUCATION NON-CREDIT OFFERINGS CE Admissions C101, Ext. 2410, 2412, 2301

CREDITS OR GRADUATION REQUIREMENTS
Registrar's Office
A213, Ext. 2505 & Student Development Faculty

DISABLED STUDENT SERVICES D119, Ext 2266

DROPPING AND ADDING COURSES Student Development Faculty in Student Development Centers, A347, I117, and D142 Registrar's Office A213, Ext. 2500

EDUCATIONAL FOUNDATION
G. Daniel Blagg, Executive Director
A323b, Ext. 2490

EMPLOYMENT
Personnel Department
A322, Ext. 2216

FULL OR PART-TIME WORK Illinois Job Service Representatives F132, 397-4492 or 397-4509

FRIENDS OF HARPER College Relations Office A312, Ext. 2230

GRADE REPORTS Registrar's Office A213, Ext. 2502

GRANTS
G. Daniel Blagg, Director of Development
A323b, Ext. 2490

HEALTH SERVICES A362, Ext. 2340

HEARING IMPAIRED PROGRAM SUPPORT SERVICES D119, Voice--Ext. 2267 TTY-397-7600

### SERVICE AND INFORMATION DIRECTORY (continued)

INSURANCE Personnel Department A320, Ext. 2216, 2217

INTERCOLLEGIATE ATHLETICS Coordinator, Men's Athletics M215, Ext. 2466, 2467 Coordinator, Women's Athletics M214, Ext. 2466, 2467

LIBRARY
Director of Library Services
F203, Ext. 2585

INTRAMURALS Coordinator of Intramurals M222, Ext. 2466, 2467

LOST AND FOUND ITEMS Public Safety Office B101, Ext. 2330, 2491

NORTHEAST CENTER 1375 South Wolf Road Prospect Heights, IL 60070 537-8660

PARKING AND PUBLIC SAFETY
Public Safety Office
B101, Non-Emergency, Ext. 2330
Emergency only, Ext. 2211
Medical Parking Permits, Health
Services A362, Ext. 2340

PAYROLL Business Office A201, Ext. 2228

PERMISSION TO CARRY MORE THAN 18 HOURS Dean of Instruction/Dean of Admissions and Registrar D129, Ext. 2290 or Registrar's Office, A212, Ext. 2304

PERSONAL PROBLEMS
Student Development Faculty in Student
Development Centers
A347, I117, and D142,
& Health Services, A362, Ext. 2340

PROGRAM BOARD Student Activities Office A336, Ext. 2274, 2242 PURCHASING
Business Office
A217, Ext. 2222, 2205

SCHOLARSHIPS, LOANS OR OTHER FINANCIAL AIDS Financial Aid Office A364, Ext. 2248, 2249

SECTION 504 OF THE SPECIAL SERVICES REHABILITATION ACT OF 1973 Dean of Special Programs and Services F130, Ext. 2261

STUDENT ACTIVITIES REGISTRATION AND ACTIVITIES CALENDAR Student Activities Office A336, Ext. 2243

STUDENT ACTIVITY CARDS Business Office A214, Ext. 2439, 2497

STUDENT CLUBS AND ORGANIZATIONS Student Activities Office A336, Ext. 2242

STUDENT COMPLAINTS/GRIEVANCES Vice President of Student Affairs A317, Ext. 2360

STUDENT GOVERNMENT Student Senate Office A332, Ext. 2244 or Student Activities Office A336, Ext. 2243

TELECOURSES
Ill2, Ext. 2430, 2550

TESTING INFORMATION
Office of Testing Services
A347, Ext. 2541

TRANSCRIPT OF YOUR CREDITS Registrar's Office A213, Ext. 2503

TRANSFER FROM ANOTHER COLLEGE Student Development Faculty or Registrar's Office A213, Ext. 2505

### SERVICE AND INFORMATION DIRECTORY (continued)

TUITION AND FEE PAYMENT Business Office A214, Ext. 2439, 2497, 2478

TUITION REFUND REQUEST Registrar's Office A213, Ext. 2501 Medical Reasons, Health Services A362, Ext. 2340

TUTORING SERVICE F132, Ext. 2539

VETERANS AFFAIRS A364, Ext. 2254, 2387

VOCATION OR JOB SELECTION Student Development Faculty in Student Development Centers A347, I117, and D142 or Illinois Job Service Representatives F132, 397-4492, 397-4509

WITHDRAWAL FROM COLLEGE
Student Development Faculty in
Student Development Centers
A347, I117, and D142,
and Registrar's Office
A213, Ext. 2500
Medical Withdrawal, Health Services
A362, Ext. 2340

WOMEN'S PROGRAM P124, Ext. 2560

WORD PROCESSING A145, Ext. 2442

# STAFFING AND SERVICES

			MONDAY through	
OFFICE	EXTENSION	THURSDAY	FRIDAY	SATURDAY
Admissions/ Student Outreach - C	2206	8:15 am to 4:30 pm	8:15 am to 4:30 pm	
Bookstore	2275	8:00 am to 7:00 pm	8:00 am to 4:30 pm	9:00 am to 12:00 pm
Box Office	2547	10:00 am to 7:00 pm	10:00 am to 4:30 pm	
Business Office	2439	8:15 am to 9:00 pm	8:15 am to 4:30 pm	9:00 am to 12:00 pm
BUS/SS DIV.	2311	7:45 am to 9:30 pm	7:45 am to 7:30 pm	7:30 am to 12:00 pm
CAD/CAM Center	397-1640	8:30 am to 4:30 pm	8:30 am to 4:30 pm	
Career & Life Planning Center	2220	8:15 am to 8:30 pm (Monday-Wednesday)	8:15 am to 4:30 pm (Thursday-Friday)	
Child Learning Center	2262	7:15 am to 4:45 pm	7:15 am to 4:45 pm	
Community Counseling	2577	Evenings, by appointme	ent	
CE/PS DIV. 2591,	2592, 2593	8:15 am to 9:00 pm	8:15 am to 9:00 pm	8:15 am to 1:00 pm
Dental Hygiene Clinic	2534	8:00 am to 4:30 pm	8:00 am to 4:30 pm	
Disabled Student Services	2266	8:15 am to 4:30 pm (except Thursday) 8:15 am to 8:00 pm (Thursday)	8:15 am to 4:30 pm	
English as a Second Language	2226	8:15 am to 9:00 pm	8:15 am to 9:00 pm	
Financial Aid Veterans	2248 2254	8:15 am to 8:00 pm	8:15 am to 4:30 pm	9:00 am to 12:00 pm (First and third Saturday)
Game Room		9:00 am to 9:00 pm	9:00 am to 1:30 pm	
General Education Development	2223	8:15 am to 9:00 pm	8:15 am to 9:00 pm	
Health Service	2340	8:15 am to 10:00 pm	8:15 am to 4:30 pm	9:00 am to 1:00 pm

# STAFFING AND SERVICES (continued)

OFFICE	EXTENSION	MONDAY through THURSDAY	FRIDAY	SATURDAY
Information Booth	2292	7:30 am to 9:30 pm	7:30 am to 9:30 pm	9:00 am to 12:00 pm
Institutional Research	2263	8:15 am to 9:30 pm	8:15 am to 9:30 pm	
LIB ART DIV.	2285	8:15 am to 8:00 pm	8:15 am to 4:30 pm	
Library: Media Desk	2551	8:00 am to 9:00 pm	8:00 am to 4:30 pm	9:00 am to 3:30 pm
Print Circulation	2584	8:00 am to 9:00 pm	8:00 am to 4:30 pm	9:00 am to 3:30 pm Sunday: 1:00-5:00 pm
LS/HS DIV.	2523	7:45 am to 4:30 pm	7:45 am to 4:30 pm	
Northeast Center	537-8660	8:15 am to 10:00 pm	8:15 am to 4:30 pm	
New Student and Adult Services Center	2208	8:15 am to 8:00 pm	8:15 am to 4:30 pm	9:00 am to 12:00 pm
Nursing Lab	2538	8:15 am to 4:30 pm	8:15 am to 4:30 pm	9:00 am to 1:00 pm
PEAR DIV.	2466	8:15 am to 9:30 pm	8:15 am to 4:30 pm	
Registrar's Office	2500	8:00 am to 9:00 pm	8:00 am to 9:00 pm	9:00 am to 12:00 pm
SP SERV DIV.	2204	8:15 am to 4:30 pm	8:15 am to 4:30 pm	
Student Activities	2242	8:15 am to 4:30 pm	8:15 am to 4:30 pm	
Student Dev - A	2220	8:15 am to 8:00 pm (Monday-Wednesday)	8:15 am to 4:30 pm (Thursday, Friday)	
Student Dev - D	2393	8:15 am to 4:30 pm	8:15 am to 4:30 pm	
Student Dev - I	2522	8:15 am to 8:00 pm (Monday-Wednesday)	8:15 am to 4:30 pm (Thursday, Friday)	
T M/P S DIV.	2374	8:15 am to 9:00 pm	8:15 am to 4:30 pm	
Tutoring Center	2539	8:30 am to 9:00 pm	8:30 am to 4:30 pm	
Testing	2541	8:15 am to 4:30 pm (Evenings by Appointment)	8:15 am to 4:30 pm	Special Arrangements

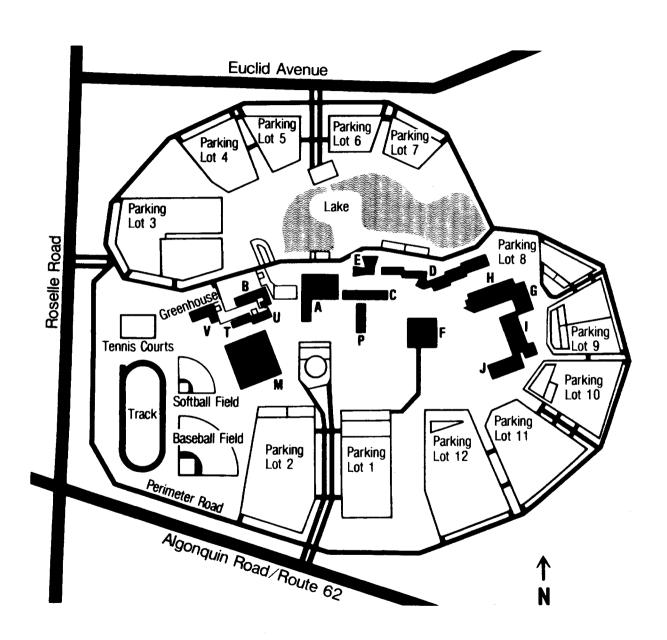
### CAMPUS BUILDINGS

Capital funds for the College buildings were provided through a combination of General Assembly appropriations and local construction bond issues approved by the district voters in April of 1966. By 1969, 45 percent of the construction master plan was completed. Harper College opened its doors to 5,400 students at the Palatine campus in the fall of that year.

Subsequent buildings were constructed as state appropriations were made available. The physical education center (Building M) was funded through local bond issues approved in a 1975 referendum.

Buildings	Acceptance Dates	<u>Values*</u>	Gross Square Feet
A	1969	\$ 9,900,000	132,260
В	1969	1,500,000	13,700
(B Addi	tion accepted 1984)	356,000	9,200
С	1969	1,800,000	23,900
D	1969	10,300,000	116,100
(D Addi	tion accepted 1974)		
E	1969	1,000,000	13,000
F	1969	7,600,000	102,000
G	1977	1,900,000	19,500
Н	1977	3,800,000	62,500
1	1980	3,600,000	44,600
J	1980	3,600,000	47,300
М	1980	8,100,000	97,100
P	1974	1,800,000	26,800
Т	1973	407,000	6,000
U	1974	420,000	6,000
V (Incl	udes 1975 Greenhouses)	375,000	12,000
Total:	15 buildings	\$56,458,000	731,960

<sup>\*</sup>Replacement cost estimate



# William Rainey Harper College

### **Campus Directory**

#### **Building A, College Center**

Registrar Business Office Health Services Bookstore Board Room

#### Building B, Public Safety, Power Plant

#### **Building C**

Continuing Education and Program Services Division Office Admissions Art

#### **Building D**

Life Science and Human Services Division Office Dental Hygiene Clinic

#### **Building E, Lecture-Demonstration Center**

#### Building F, Learning Resources Center

Special Programs and Services Division Office Liberal Arts Division Office Library

#### Building G, Vocational Technology Shops and Laboratories

#### Building H, Vocational Technology Shops and Laboratories

Technology, Mathematics and Physical Sciences Division Office

#### Building I, Business, Social Science, and Vocational Education Child Care Center

#### Building J, Business, Social Science, and Vocational Education

Business and Social Science Division Office

#### Building M, Physical Education, Athletics, and Recreation

Physical Education, Athletics, and Recreation Division Office

### Building P

Music Women's Center

#### Building T, Grounds Maintenance Shop

### Building U

Art Studio Maintenance Storage

#### **Building V**

Roads and Grounds Park Management Greenhouse

Student Parking Lots 1-7, 9-12

AUXILIARY ORGANIZATIONS

# HARPER COLLEGE EDUCATIONAL FOUNDATION

The Harper College Educational Foundation was established in 1973 as a non-profit organization to provide additional funding for the College. Its members are appointed by the Foundation Board, and the appointments are confirmed by the Harper College Board of Trustees. The Foundation works within the framework of goals approved by the elected Board of Trustees, which provides coordinating services for the Foundation.

The purpose of the Foundation is to support the educational mission of the College, specifically to:

- 1. Assist the College in providing broader educational opportunities for students, alumni, district residents, and employers;
- 2. Acquire and administer additional assets for the College;
- 3. Encourage corporations, foundations, and individuals to provide gifts, scholarships, grants, or bequests of money or property;
- 4. Foster development of special instruction, research, and cultural programs which cannot be funded through the operating budget of the College; and
- 5. Act in a fiduciary capacity to carry out any of the foregoing purposes.

### 1985-86 Harper College Educational Foundation Board of Directors

### Officers:

Norval B. Stephens, Jr., President Executive Vice President Needham Harper Worldwide, Inc.

James R. Lancaster, Vice President President Bank of Elk Grove

James J. McGrath, Vice President President Harper College

G. Daniel Blagg, Secretary and Executive Director Harper College Educational Foundation

Herbert H. Muehl, Sr., Treasurer Manager Prudential Insurance Company

Donald D. Torisky, Trustee Liaison President and CEO Borg-Warner Financial Services

### HARPER COLLEGE EDUCATIONAL FOUNDATION (continued)

### Members:

Orwin L. Carter, Ph. D. President
Amersham Corporation

Robert N. Creek Vice President-Administration Union Oil Company of California

Thomas J. Godfrey Attorney Nisen, Elliot, and Meier

Richard Goode Vice President-Industrial Relations Northrop Corp. Defense Systems Division

Clarine C. Hall Executive Director Illinois Prairie Girl Scout Council

Robert L. Hanson Vice President Acco International, Inc.

R. James Harring
Corporate Vice President and
Director of Planning
Motorola, Inc.

Robin M. Hoffer, D.D.S. Dentist

John Hug Partner-in-Charge Peat, Marwick, Mitchell & Co.

Monte Lazarus Senior Vice President-External Affairs United Airlines

Ralph T. Lidge, M.D. Orthopedic Surgeon

William E. Simpson Secretary-Treasurer 645 Electronics Distributors Corporation

John R. Sternberg Pastor St. Peter Lutheran Church

Dan Thomson President McGraw-Edison Company Halo Lighting Division

Donald E. Wilson Vice President of Finance Square D Company

Margaret M. Yeats Owner/Manager Century 21 Village Square Realtors

### FRIENDS OF HARPER

The Friends of Harper is a non-profit support organization which conducts various projects to increase awareness of the College in the community. Membership is open to any individual or group interested in furthering the mission of Harper College. Members also apprise College personnel of concerns and suggestions from residents in the 23 communities served by the College.

The organization is governed by a board of directors elected from the membership to represent each township in the College district. The Harper College Board of Trustees provides coordinating services for the Friends of Harper organization.

# 1985-86 Friends of Harper Board of Directors

### Officers:

Sarah Born, President Arlington Heights

Amy Fremgen, Vice President Palatine

Judy Kating, Secretary Rolling Meadows

James Wittman, Treasurer Hoffman Estates

#### Members:

Karen Beyer, Schaumburg
Rev. William Kirk, Barrington
Pat McHale, Elk Grove Village
Sam Oliver, Barrington
Florence Sorokin, Senior Citizen Representative
Anne Hajduk, Senior Citizen Representative
Jan Tucker, Arlington Heights
Cheryl Winstead, Buffalo Grove
Rev. John Sternberg, Liaison from the Educational Foundation
Molly Norwood, Liaison from the Board of Trustees
James McGrath, Harper College
Elaine Stoermer, Harper College