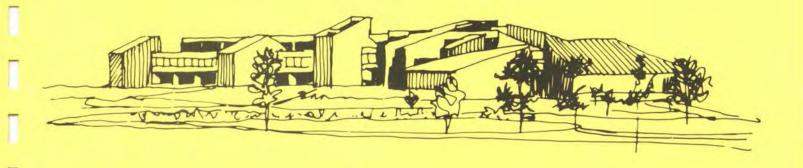
## HARPER COLLEGE 1986-1987



Profile



ST 1316

### William Rainey Harper College



Dear Members of the Harper Community:

The *Profile* is designed to acquaint you with Harper College. The College is known academically as one of the finest two-year colleges in the country, yet it is not uncommon to find residents in the area who are not familiar with Harper College. Because the College serves as a major educational, cultural and social resource in the northwest area, members of the Harper Community may wish to learn more about Harper and community colleges in general.

There are 244 full-time faculty and administrators at the College and an additional 367 professional, technical and classified staff members. A part-time faculty of approximately 600 serves Harper's students. The College is governed by an elected Board of Trustees composed of eight members. Everyone at Harper is committed to the service of the residents in the Harper district.

We hope that this booklet will give you another view of the College and assist you in securing information about Harper and its program.

Sincerely,

James J. Who Leath
James J. McGrath

President

### Profile of Harper College 1986-87

- I. State Community College System
- II. Maps
- III. Academic Programs
- IV. Students
- V. College Finances
- VI. Structure and Staff
- VII. Services and Facilities
- VIII. Auxiliary Organizations

### **Harper Highlights**

- William Rainey Harper College was founded on March 27, 1965.
- The College is named after Dr. William Rainey Harper, first president of the University of Chicago and known as the father of the two-year college.
- The College is governed by an elected board of trustees composed of seven members and a student trustee elected by the students.
- The College encompasses 23 communities with an area of about 200 square miles and a population of 460,000.
- The campus in Palatine has 15 buildings on a total area of 200 acres.
- The operating tax rate is 25 cents per \$100 of assessed valuation.
- The tuition rate is \$27.00 per credit hour.
- Fall enrollment is approximately 22,800 students.
- Approximately 32 percent of the annual high school graduates in the district attend Harper.
- More than 275,000 students have attended Harper since it was founded.
- Ninety-three percent of the College faculty hold postgraduate degrees.
- The Harper College Learning Resources Center has over 115,000 volumes including microfiche, microfilm and reprints, and about 800 periodical titles. The LRC provides on-line data base searching and has access to 28 other academic institutions in Illinois through the Library Computer System.
- The College operates four extension centers in Barrington, Mount Prospect, Prospect Heights and Schaumburg.
- The College offers over 30 academic scholarships each year covering tuition and fees, each valued at \$1,600
  per year, as well as various financial grants sponsored by individuals, organizations and companies in the
  area.

### Introduction

William Rainey Harper College is a two-year public community college founded in 1965. The College offers the associate in arts and associate in science degrees and an associate in applied science degree in 60 career areas. In addition, there are more than 15 one-year certificate programs which prepare men and women of all ages for immediate employment. There are numerous other programs and services such as continuing education, the CAD/CAM Center, business management seminars, cultural affairs, women's studies, support services for hearing impaired students, and community counseling services.

The spirit of Harper College is reflected in its name. William Rainey Harper was a scholar, teacher, writer and administrator who devoted his life to the pursuit of excellence in education. As the first president of the University of Chicago, Dr. Harper initiated programs to bring education into the community for those who could not become resident students at a university. This concept was the basis for the establishment of the community college system in the United States and the eventual founding of William Rainey Harper College.

In 1967, Harper College opened with an enrollment of about 1,700 students. Today the College's enrollment stands at approximately 22,800 students of all ages participating in degree credit, continuing education, and extension courses at the Harper campus or at other locations throughout the district.

Harper College makes available degree credit and credit free offerings at many off-campus locations, including high schools, hospitals and public libraries.

The College's records contain more than 250,000 student records dating back to 1967 when the first classes were held. Many more area residents have come to the campus to attend forums, concerts, and cultural and athletic events.

For the many residents in the College community, Harper provides the opportunity for developing a career, completing the first two years of a bachelor's degree, learning new skills, retooling for career advancement or change, enriching the quality of one's life, or simply enjoying the discovery of new knowledge. In meeting the varied and changing educational needs of district residents, Harper College continues to be a dynamic institution, a community college in the truest sense of the term.

### **Mission Statement**

The mission of William Rainey Harper College, as part of the system of public community colleges in Illinois, is to provide to District No. 512 residents a comprehensive postsecondary education which includes transfer, career, and continuing education programs. In addition to fulfilling this primary mission, Harper College also offers specialized programs and services in cooperation with local school districts, area business and industry, and other community colleges. The educational and cultural opportunities offered to students and community residents are developed and enhanced within the Harper College philosophy of academic excellence, service to the community, and innovative educational leadership.

Programs developed to meet the needs of the community are offered at reasonable cost to students, district taxpayers, and the State of Illinois. The ultimate goal of Harper College is to provide an educational environment that allows the individual the maximum opportunity to develop through successful learning experiences.

### **Board of Trustees (1986-87)**

Kris Howard, Chairman
Donald D. Torisky, Vice Chairman
Molly F. Norwood, Secretary
Barbara Barton
John E. Coste
Sam Lissner
Michael Miller
Toby Ann Suberlak

Inverness
Schaumburg
Rolling Meadows
Palatine
Schaumburg
Elk Grove Village
Arlington Heights
Schaumburg

# State Community College System

### **Illinois Community Colleges\***

### The System

Although the first public junior college in Illinois was established in Joliet in 1901, the Illinois Public Junior College Act was not passed until 1965. The Act was an outgrowth of the 1964 Master Plan published by the Illinois Board of Higher Education. This legislation, with subsequent amendments, is the basis for the present system of public community college districts in Illinois.

There are currently 39 public community college districts comprised of 52 colleges. Of those 39 districts, 37 have locally elected boards of trustees, one (Chicago) has a locally appointed board of trustees, and one (East St. Louis) has a local board of trustees appointed by the Governor. Thirty-five of the districts have a single college, although most have extension centers. Four districts are multi-college, with Chicago having nine colleges, Illinois Eastern having four colleges, and Black Hawk and DuPage having two colleges each. With the exception of State Community College of East St. Louis, each district has tax levy authority to provide local support for district operations. The 39 districts now include 97 percent of the State's population and 92 percent of the territory in the State.

### The Mission and Scope

Community colleges have excellence as their principle focus in satisfying the educational needs of the individuals and communities they serve.

Focusing on individual needs requires extensive student and instructional support services designed to analyze individual levels of educational attainment and then to respond with appropriate counseling, placement, and other types of special instructional assistance.

Focusing on community needs requires extensive cooperation with community agencies, organizations, businesses, industries, and educational institutions to identify the needs and address them in a manner which is both educationally and economically sound.

Once educational needs are identified, community colleges provide a broad range of educational programs and services to address them.

Accordingly, the following community college missions, together with their respective scopes which further delineate such missions, are identified.

- Provide Liberal Arts and Sciences Programs: Such programs shall be provided either to prepare students
  for transfer to four-year colleges and universities or to meet the personal educational goals of individuals
  throughout their lifetimes.
- Provide Occupational Programs: Such programs shall be vocational, technical, and semi-technical in nature and shall be for the purpose of providing job training, retraining, and/or upgrading of skills to meet both current and emerging local, regional, and state manpower needs.
- Provide Preparatory, Developmental, and Remedial Programs: Such programs shall include adult basic education, general education development, English as a second language, and any other instruction designed to prepare students for successful experiences in postsecondary education.
- Provide Public Service Programs: Such programs shall include community education activities of an instructional nature such as non-credit adult continuing education and hobby/leisure time activities and community service activities which may include workshops, seminars, forums, and enrichment activities.

<sup>\*</sup>Reprinted from General Information published by the Illinois Community College Board.

### The Illinois Community College Board

The Illinois Community College Board consists of nine members appointed by the Governor and one student member selected by the recognized Student Advisory Committee. Board members are appointed at large for six-year terms. The Chairman of the Board is selected by the Governor. The statutory responsibilities of the Board are planning and coordinating the programs and activities of the public community colleges. All colleges are governed by local boards of trustees.

### **Illinois Public Community Colleges**

College	District	Address	Telephone
Belleville Area College	522	2500 Carlyle Road Belleville, IL 62221	618/235-2700
Black Hawk College	503	6600 34th Avenue Moline, IL 61265	309/796-1311
City Colleges of Chicago	508	30 East Lake Street Chicago, IL 60601	312/984-3187
Chicago City-Wide College		30 East Lake Street Chicago, IL 60601	312/984-2887
Daley College		7500 South Pulaski Road Chicago, IL 60652	312/735-3000
Kennedy-King College		6800 South Wentworth Avenue Chicago, IL 60621	312/962-3200
Loop College		30 East Lake Street Chicago, IL 60601	312/781-9430
Malcolm X College		1900 West Van Buren Street Chicago, IL 60612	312/942-3000
Olive-Harvey College		10001 South Woodlawn Avenue Chicago, IL 60628	312/568-3700
Truman College		1145 West Wilson Avenue Chicago, IL 60640	312/878-1700
Wright College		3400 North Austin Avenue Chicago, IL 60634	312/777-7900
Danville Area Community College	507	2000 East Main Street Danville, IL 61832	217/443-8850
College of DuPage	502	22nd & Lambert Glen Ellyn, IL 60137	312/858-2800
Elgin Community College	509	1700 Spartan Drive Elgin, IL 60120	312/697-1000
William Rainey Harper College	512	Algonquin and Roselle Roads Palatine, IL 60067	312/397-3000

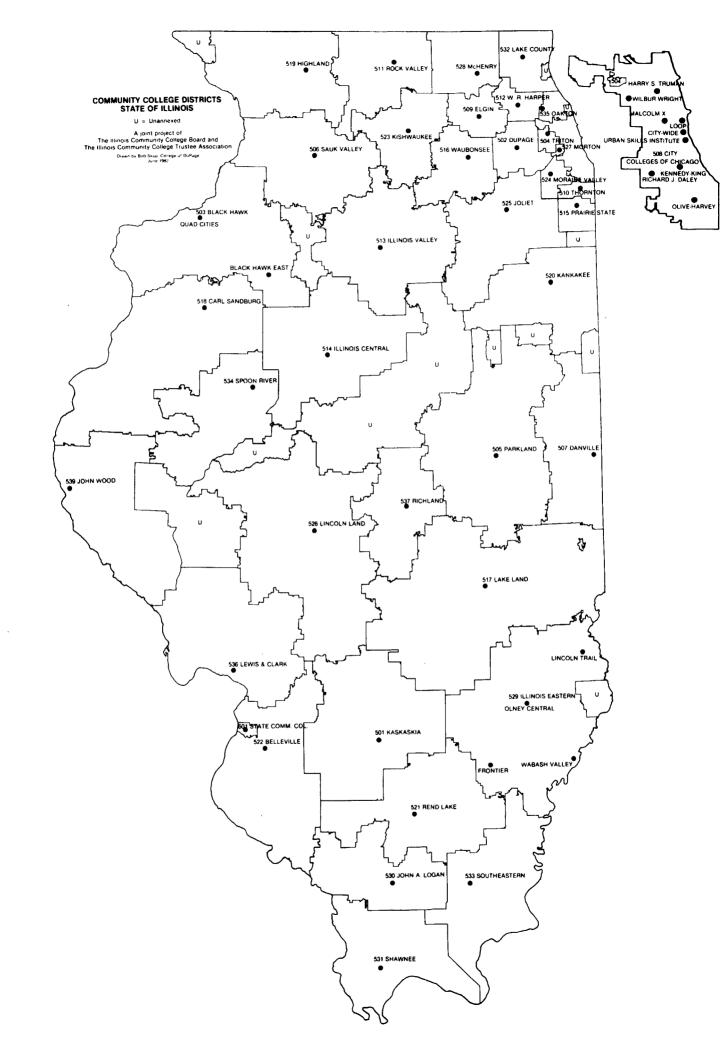
### Illinois Public Community Colleges (continued)

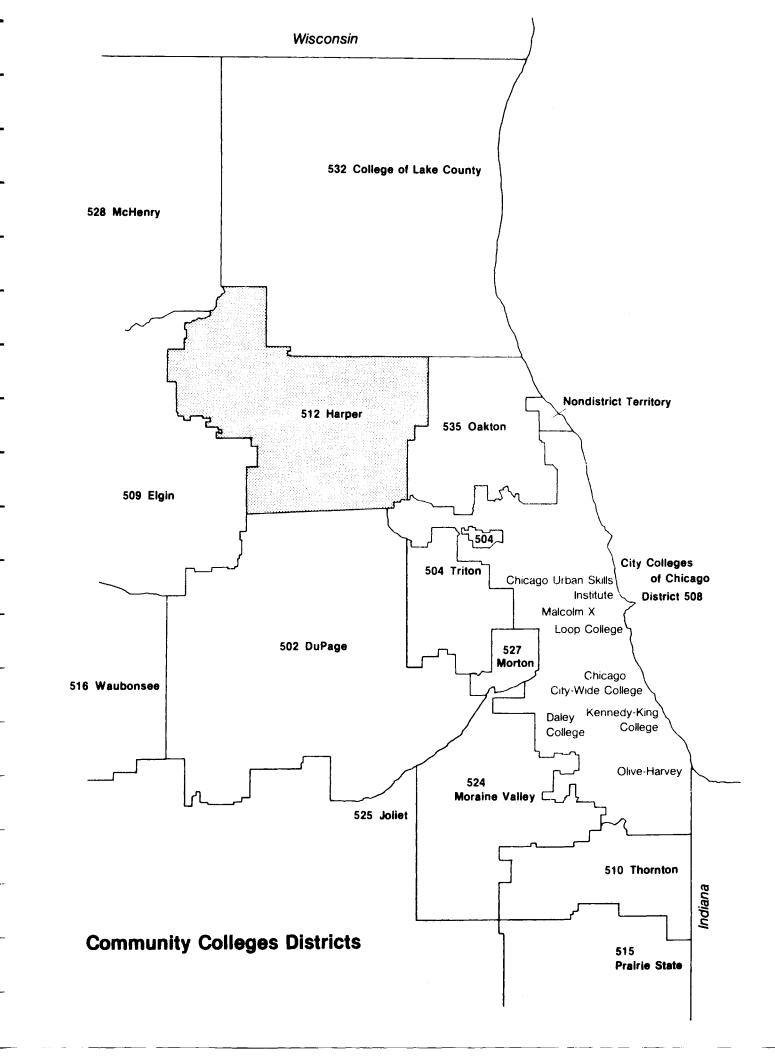
	College	District	Address	Telephone
-	Highland Community College	519	Pearl City Road Freeport, IL 61032	815/232-6121
-	Illinois Central College	514	East Peoria, IL 61635	309/694-5432
-	Illinois Eastern Community Colleges	529	233 East Chestnut Street Olney, IL 62450	618/393-2982
_	Illinois Valley Community College	513	2578 East 350th Road Oglesby, IL 60348-1099	815/224-2720
	Joliet Junior College	525	1216 Houbolt Avenue Joliet, IL 60436	815/729-9020
-	Kankakee Community College	520	P.O. Box 888, River Road Kankakee, IL 60901	815/933-0345
-	Kaskaskia College	501	Shattuc Road Centralia, IL 62801	618/532-1981
-	Kishwaukee College	523	Malta, IL 60150	815/825-2086
_	College of Lake County	532	19351 West Washington Street Grayslake, IL 60030	312/223-6601
-	Lake Land College	517	South Route 45 Mattoon, IL 61938	217/235-3131
~	Lewis & Clark Community College	536	5800 Godfrey Road Godfrey, IL 62035	618/466-3411
	Lincoln Land Community College	526	Shepherd Road Springfield, IL 62708	217/786-2200
	John A. Logan College	530	Carterville, IL 62918	618/985-3741
na.	McHenry County College	528	Route 14 & Lucas Road Crystal Lake, IL 60014	815/455-3700
	Moraine Valley Community College	524	10900 South 88th Avenue Palos Hills, IL 60465	312/974-4300
	Morton College	527	3801 South Central Avenue Cicero, IL 60650	312/656-8000
_	Oakton Community College	535	1600 East Golf Road Des Plaines, IL 60016	312/635-1600
	Parkland College	505	2400 West Bradley Avenue Champaign, IL 61821	217/351-2200
	Prairie State College	515	202 South Halsted Street Chicago Heights, IL 60411	312/756-3110

### Illinois Public Community Colleges (continued)

College	District	Address	Telephone
Rend Lake College	521	Route 1 Ina, IL 62846	618/437-5321
Richland Community College	537	2425 Federal Drive Decatur, IL 62526	217/875-7200
Rock Valley College	511	3301 North Mulford Road Rockford, IL 61111	815/654-4250
Carl Sandburg College	518	2232 South Lake Storey Road Galesburg, IL 61401	309/344-2518
Sauk Valley College	506	Rural Route 5 Dixon, IL 61021	815/288-5511
Shawnee College	531	Shawnee College Road Ullin, IL 62992	618/634-2242
Southeastern Illinois College	533	Rural Route 4 College Drive Harrisburg, IL 62946	618/252-6376
Spoon River College	534	Rural Route 1 Canton, IL 61520	309/647-4645
State Community College	601	601 James R. Thompson Blvd. East St. Louis, IL 62201	618/274-6666
Thornton Community College	510	15800 South State Street South Holland, IL 60473	312/596-2000
Triton College	504	2000 Fifth Avenue River Grove, IL 60171	312/456-0300
Waubonsee Community College	516	Illinois Route 47 at Harter Road Sugar Grove, IL 60554	312/466-4811
John Wood Community College	539	150 South 48th Street Quincy, IL 62301	217/224-6500

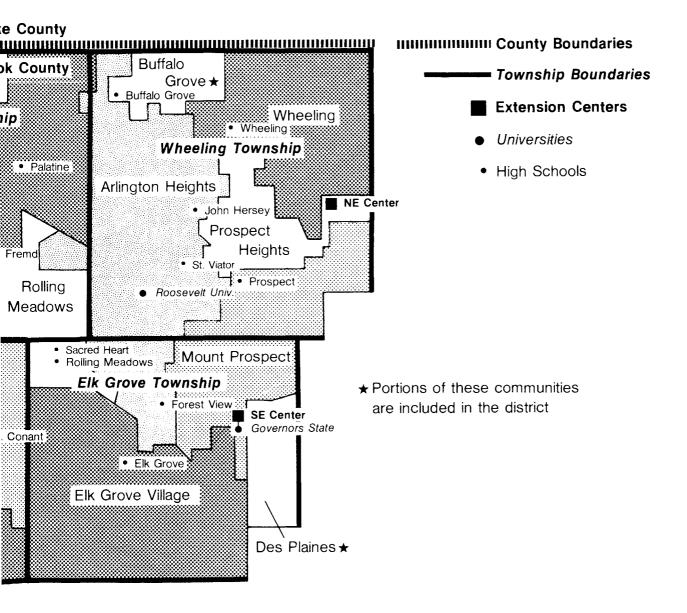
### Maps

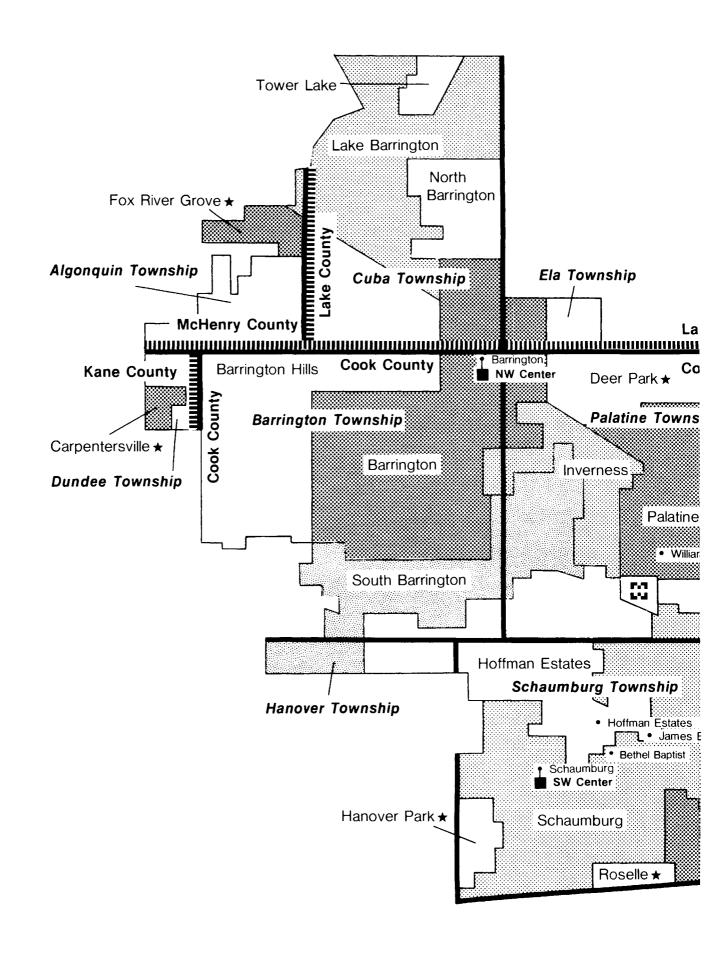




### **Community College District 512**

**■■■** William Rainey Harper College





### **Academic Programs**

### Transfer Programs

Harper College provides programs of study allowing students to complete requirements for the first two years of a baccalaureate degree. Harper defines these programs as transfer programs. Some examples of major fields of study are as follows:

Art

**Business Administration** 

Education Engineering Health Education Liberal Arts

Music

**Physical Education** Preprofessional Studies

Recreation

Science and Mathematics

### **Career Programs**

Harper College offers career/vocational programs. The sequence of courses is designed for individuals who desire to pursue a specific curriculum to prepare them for a particular career. Both associate degree and certificate programs are offered except where indicated.

**Accounting Aide** 

Accounting Clerk<sup>1</sup>

Accounting - Payroll1

Administrative Assistant<sup>1</sup>

Agricultural Business Technology\*

Agricultural Production Management Technology\*

Alternate Living Resident Supervisor<sup>1</sup>

Architectural Technology

Auto Body Repair\*1

Automotive Service Excellence\*

Automotive Technology\*

Aviation Maintenance Technology\*

Baking1

Banking, Finance and Credit

Behavioral Medical Assistant\*

Banking and Savings Association Management\*

Biomedical Electronics\*

Brokers License Certification<sup>1</sup> Building Codes and Enforcement<sup>1</sup>

Building Construction Technology\*

Construction Layout1

Construction Management<sup>1</sup>

Business Machine Repair Technology\*

Cardiac Exercise Technology<sup>2</sup>

Certified Professional Secretary<sup>1</sup>

Child Development Civil Technology\*

Materials Testing and Inspections<sup>1</sup>

Project Inspector<sup>1</sup>

Clerical<sup>1</sup>

Clerk-Typist1

Commercial Art\*

Commercial Credit Management<sup>2</sup>

Commodity Futures\*

Cooking<sup>1</sup>

Criminal Justice

Data Processing - Computer Operator<sup>1</sup>

Data Processing - Microcomputers in Business

**Data Processing Technology** 

Dental Assisting\*

Dental Hygiene<sup>2</sup>

Dental Laboratory Technology\*

Dietetic Technician<sup>2</sup>

Digital Electronics and Microprocessor Technology

Electronics Servicing\*

**Electronics Technology** 

**Executive Secretarial Development** 

Fashion Design

Fashion Merchandising<sup>2</sup> Financial Management

Fire Science Technology

Floral Design\*

Food Manufacturing Technology\*

Food Service Management

General Office Assistant'

Gerontology\*

Graphic Arts\* Graphic Design\*

Habilitation Aide<sup>1</sup>

Heating Service<sup>1</sup>

Horticulture

Hotel/Motel Management\*

<sup>\*</sup>These programs are offered through cooperative agreements with other community colleges.

<sup>&</sup>lt;sup>1</sup>Certificate program only

<sup>&</sup>lt;sup>2</sup>Associate degree program only

### Career Programs (continued)

Human Services Technology\* Industrial and Retail Security'

Industrial Sales Management and Development<sup>1</sup>

Industrial Skilled Craft Training\*

Industrial Building Construction<sup>1</sup>

Industrial Electrician<sup>1</sup> Industrial Welder<sup>1</sup>

Maintenance Machinist<sup>1</sup>

Moldmaker<sup>1</sup> Tool and Die<sup>1</sup>

Industrial Supervision\*

Industrial Work Measurement\*

Interior Design<sup>2</sup>
Interpreter Training

Journalism<sup>2</sup> Legal Secretary Legal Technology<sup>2</sup>

Library Technical Assistant\*
Machine Apprenticeship\*
Machine Tool Technology\*

Machinist1

Marketing/Management Material Management Mechanical Drafting<sup>1</sup>

Mechanical Engineering Technology: Automated Manufacturing Option<sup>2</sup> Mechanical Engineering Option<sup>2</sup> Mechanical Maintenance Repair\*

Mechanical Technician<sup>1</sup>

Media\*

Medical Laboratory Technology\*2

Medical Office Assistant

Medical Records Technology\*

Medical Secretary

Medical Transcriptionist<sup>1</sup>

Numerical Control Technician<sup>1</sup>

Nursing

Operating Room Technician<sup>1</sup>

Park and Grounds Operation Management

Personal Banking Pharmacy Technician<sup>1</sup>

Photography\*

Physical Therapy Assistant\*
Plant Maintenance/Engineering\*

Plastics\*

Production Engineering Technician<sup>1</sup>

Production Welding<sup>1</sup>

Radiography\*2

Radiologic Technology\*

Real Estate

Refrigeration and Air Conditioning

Refrigeration Service<sup>1</sup>

Residential Comfort Systems<sup>1</sup>

Respiratory Care\*
Retail Merchandising<sup>1</sup>

Stenographer<sup>1</sup>

Supermarket Management\*

Supervisory and Administrative Management

Technical Communications\*
Transportation and Traffic\*
Travel and Transportation\*

Water-Wastewater\*1

Weldina\*

Welder-Advanced\* Welder-Industrial\* Word Processing<sup>1</sup>

Word Processing Operator<sup>1</sup>

X-Ray Technology\*

### **Continuing Education Programs**

The programs offered in Continuing Education and Program Services are an integral part of the Harper College comprehensive educational effort. They are designed to serve as lifelong learning opportunities for residents of various communities within the district. Programs are aimed at meeting the education and training needs of individuals, business and industry, municipalities, professional and occupational groups. The wide range of offerings covers management training, technical training, psychological and health education needs, as well as fine arts, industrial arts, home economics, and a variety of academic courses.

<sup>\*</sup>These programs are offered through cooperative agreements with other community colleges.

<sup>&</sup>lt;sup>1</sup>Certificate program only

<sup>&</sup>lt;sup>2</sup>Associate degree program only

### **Disciplines and Programs by Division**

#### **Business and Social Science**

Accounting and Business Law

Anthropology

Banking, Finance and Credit

Data Processing

**Economics** 

Education

Food Service Management

Geography

History

Journalism

Legal Technology

Management

Marketing

Material Management

Political Science

Psychology

Real Estate

Secretarial Science

Sociology

#### Liberal Arts

Δrt

Communications

English

Fashion Design

Fine Arts

French

German

Humanities

Interior Design

Literature

Music

Philosophy

Reading

Spanish

Speech

#### Life Science and Human Services

**Biology** 

Child Development

**Criminal Justice** 

Dental Hygiene

Dietetic Technician

Habilitation Aide

**Human Services** 

Nursing

Operating Room Technician

Park and Grounds

Management/Horticulture

Pharmacy Technician

### **Technology, Mathematics and Physical Science**

Architectural Technology

Astronomy

**Building Codes and Enforcement** 

CAD/CAM Center

Chemistry

Digital Electronics and Microprocessor Technology

**Electronics Technology** 

Engineering

Fire Science Technology

Geology

Mathematics

Mechanical Engineering Technology

**Numerical Control** 

Physical Science

**Physics** 

Refrigeration and Air Conditioning

### Physical Education, Athletics and Recreation

Cardiac Exercise Technology

Health Education

Physical Education

Recreation

#### **Special Programs and Services**

Adult Educational Development (GED)

English as a Second Language (ESL)

Interpreter Training Program (ITP)

Sign Language (SGN)

**Tutoring Services** 

#### **Continuing Education and Program Services**

Center for Office and Administrative Services

Center for Real Estate Education

Center for Small Business Education

Community Development Education Center

Community Program

**Extension Program** 

Health Care Program

Institute for Management Development

Material and Business Management Center

Northwest Cardiac Rehabilitation Center

Northwest Training Center for Vocational,

Technical and Professional Skills

Senior Citizens Program

Women's Program

#### **Student Development**

Learning Skills

Humanistic Psychology

Career Development

### **Students**

### **Facts about Harper Students**

Did you know that . . .

- The average age of Harper students is 32?
- Sixty percent of the students are women?
- Sixty-two percent of degree credit Harper students work full time while attending Harper, many of them in semi-professional or technical positions?
- Nine percent of Harper's degree credit students have a bachelor's degree or higher; in continuing education, 36 percent have already achieved a bachelor's degree or higher?
- Elk Grove Township shows the highest percentage of population enrolled in degree credit programs at Harper?
- Sixty-four percent of Harper's career students become employed full time upon leaving Harper?
- Eventually 82 percent of Harper's baccalaureate oriented alumni will transfer to another college and 69 percent will achieve a bachelor's degree?
- More than one out of every three full-time students will complete an associate degree at Harper?
- The average income of degree credit students who are independent is about \$26,400, the average income of parents of dependent students is \$40,900, and the average income of continuing education students is \$38,500?
- Sixty-four percent of the jobs career alumni hold are closely related to their major field at Harper?
- More than 65 percent of Harper career alumni are working within the district, and only 3½ percent are working close to the Chicago Loop?
- Seventy percent of Harper's degree credit students are part-time students?
- About 44 percent of career graduates are regularly supervising other employees six years after leaving Harper?

### **Harper Student Profile\***

Percent Distribution by Program	1982	1983	1984	1985	1986
Baccalaureate	31.8	31.9	35.6	39.0	34.8
Occupational/Vocational	31.3	30.1	28.4	27.1	24.4
General Studies	16.0	14.1	13.8	11.8	10.8
GED and ESL	6.5	9.1	6.4	5.8	9.4
Credit Free	14.4	14.8	15.8	16.3	20.6
Percent Distribution by Sex					
Male	44.7	41.5	40.2	40.4	38.3
Female	55.3	58.5	59.8	59.6	61.7
Percent Distribution by Classload					
Full-time	20.2	19.6	19.6	20.2	17.9
Part-time	79.8	80.4	80.4	79.8	82.1
Percent Distribution by Age					
19 and below	21.0	17.6	20.4	20.6	17.6
20-21	11.4	12.0	11.5	10.9	9.5
22-25	16.1	15.2	15.7	14.8	14.4
26-35	28.5	26.0	24.8	24.9	26.2
36-45	13.4	16.4	15.6	15.7	17.0
46-55	6.8	7.1	6.8	7.6	8.7
Over 55	2.8	5.7	5.2	5.5	6.6

<sup>\*</sup>Includes all credit and non-credit students

### **Enrollment**

### Comparison of 1984, 1985 and 1986 Fall Enrollments by Division

Division or Organizational Unit	Ful	I-Time Equivalent (FTE	)1
	1984	1985	1986
Business and Social Science	2965.4	2716.9	2458.0
Technology, Math and Physical Science	1508.9	1379.6	1220.2
Liberal Arts	1736.2*	1631.6	1585.9
Life Science and Human Services	870.0	730.0	665.9
Physical Education, Athletics and Recreation	113.9	101.4	109.6
Special Programs & Services	374.7	285.7	398.9
Student Development	156.2**	135.4	166.8
Continuing Education, High School Cooperatives, University Extension	492.2	481.9	574.8
Women's Program	67.6	65.4	46.4
Totals	8285.1	7527.9	7235.9

<sup>\*</sup>FTE enrollment in Communications and Developmental Reading has been transferred to the Liberal Arts Division from Special Services.

### **Student-Faculty Ratio**

Fall Credit F	ΓE Students	FTE Faculty	Ratio
1984	7904	374.2	22.1
1985	7215	335.6	21.5
1986	7235	352.0	20.6

### **Enrollment by Divisions**

	7	Transfer (FTE)	)		Career (FTE)	
	Fall 1984	Fall 1985	Fall 1986	Fall 1984	Fail 1985	Fall 1986
Business and Social Science	1839.3	1066.1	983.2	1126.1	1650.6	1474.8
Technology, Math and Physical Science	1069.6	1047.1	927.4	336.6	332.1	292.8
Liberal Arts	1544.6	1502.6	1459.0	138.7	128.8	126.9
Life Science and Human Services	397.3	296.1	273.0	437.4	438.3	392.9
Physical Education, Athletics and Recreation	103.6	87.4	94.0	10.3	14.0	15.6

<sup>&</sup>lt;sup>1</sup>Full-Time Equivalent (FTE) is the number of 15-credit hour loads represented by the total number of credit hours for which students are enrolled.

<sup>\*\*</sup>FTE enrollment in learning skills and humanistic psychology courses has been transferred to Student Development from Special Services.

### **Student Clubs and Organizations**

Student clubs and organizations operate under the auspices of the Student Activities Office to serve the special needs and interests of the students. Among the recognized clubs and organizations on campus are:

Association of Legal Students

Astronomy Club

Brothers and Sisters in Christ

Campus Crusade for Christ/Athletes in Action

Catholic Campus Ministry

Cheerleaders

Collegiate Illinois Association of the Deaf

Data Processing Club

**Engineering Club** 

Freshman Nurses Club

**Future Secretaries Association** 

Geology Club

Harper's Bizarre (Fashion Design)

International Students Club

Junior American Dental Hygienists Association

Junior Branch of the Food Service Executives Association

Martial Arts

Operating Room Technicians Club

Phi Theta Kappa (Honorary Scholastic Society)

Pi Theta Epsilon (Law Enforcement)

Political Science Club

Point of View literary magazine

Pom Pon Squad

Program Board

Rhythm & Moves Dance Company

Sophomore Nurses Club

Speech Team

Spread Eagle Ski Club

Student Nurses Association of Illinois

Student Senate

The Harbinger, Student Newspaper

WHCM Radio

Word Processing Students Association

### College Finances

### **Funding for Harper**

Harper College revenue comes from three major sources: student tuition, local taxes and state apportionment.

#### **Student Tuition**

The Board of Trustees annually establishes tuition for credit courses which is limited by law to one-third of the per capita cost. The current resident tuition is \$27.00 per semester hour.

Tuition and fees for courses of a non-credit nature (courses which do not lead to a state-approved degree or certificate) cover the cost of instruction. No state or local tax monies are used to support these courses.

For 1986-87, tuition revenue is expected to be \$6,501,003 which represents 28.26 percent of Harper College's Educational Fund income.

#### **Local Taxes**

All real estate property tax in the State of Illinois is used as the basis by which local educational institutions, under the authority of the law, determine the amount of tax revenue that can be made available to them. The tax rate is based on a percentage of the College district's equalized assessed valuation.

For 1986-87, the anticipated revenue from local taxes is \$13,966,564 which represents 48.0 percent of Harper College's total operating fund income.

### **State Apportionment**

The state funding formula is the method used to channel state money to the individual schools. The formula is cost-based and the money is distributed on the basis of enrolled students. The formula determines how much is needed to operate all the colleges for a year. The resource requirements are determined by using the actual enrollment from the prior two years, the unit cost (how much it cost per student two years past), and an adjustment for inflation in the areas of salaries, utilities, library materials and general costs plus other identified special needs. Then all local tax revenue is subtracted, and the state apportionment is supposed to be the amount remaining.

The bulk of this money is distributed through credit hour grants in seven instructional categories: Baccalaureate, Business, Technical Health, Remedial, and Adult Basic Education/General Studies. The College also receives money for grants to fund programs for disadvantaged students on a credit hour basis.

For 1986-87, state apportionment totals \$6,672,486 which represents 22.96 percent of the College's total operating fund income.

### Others

In addition to these major sources, Harper College obtains some revenue from student fees, chargebacks, interest on investments, sales and service fees, various federal and state grants, and corporate tax.

For 1986-87, the total revenue from these sources is \$2,020,756 which represents 6.95 percent of the College's total income.

### **Harper College Budget**

### **The Budget Process**

The budget is more than a statistical tabulation of numbers that show anticipated revenue and expenditures. It is the financial interpretation of the ongoing educational program for one year beginning July 1 and ending June 30.

Budget planning is a continuous process designed to culminate in the development of a budget that accurately expresses the district's educational program for one year.

Evaluation of the budget at the end of a fiscal year must include an appraisal of the educational program and the total operation of the College.

### **Budget Philosophy**

One of the cornerstones of William Rainey Harper College's philosophy is the commitment to involve faculty and students in the development and operation of the College. The sharing of authority requires a commensurate sharing of responsibility by the individuals or groups involved. The advisory role of the faculty and students is limited only by the ability of these groups to analyze problems and present recommendations to the faculty, administration, and Board of Trustees. The basis for this philosophy is the belief that the democratic process will ensure that Harper College continues to evolve as one of the outstanding community colleges in higher education.

Based upon this institutional philosophy, a budget philosophy has been developed that involves the faculty and staff in the budget formulation and assigns responsibility to those who share in the authority to implement the budget. The following guidelines have been established:

- 1. The final authority for the adoption of the budget rests with the Board of Trustees and is based upon the recommendation of the President.
- 2. The President, in consultation with the three vice presidents, is responsible for balancing expenditures for programs within the framework of the budget based on overall institutional goals.
- 3. The Vice President of Administrative Services is responsible for the formulation, operation, and control of the adopted budget.
- 4. In order to obtain faculty and staff involvement, the budget has been decentralized along organizational lines. A decentralized budget places responsibility at the operational level for budgetary planning. A given cost center manager is in the best position to set priorities for efficient operation based upon operating experience. As the budget formulation progresses and reductions are made collectively by all concerned in order to balance the budget, each manager becomes familiar with the operation of all cost centers that in total make up the budget. The result is a budget that the staff has agreed upon, can understand and therefore can support. Thus, budget formulation begins with faculty and staff and proceeds along organizational lines until it is legally adopted by the Board of Trustees.
- 5. While the business office is responsible for the overall control of the budget, individual cost centers are responsible for their estimates and subsequent expenditures. All expenditures initiated by individual cost centers must receive approval through organizational lines of authority.
- 6. All expenditures must conform to the policies of the Board of Trustees.

### The Budget Cycle

The budgetary cycle consists of the evolution, implementation, and evaluation of the budget. This cycle can be outlined as follows:

- 1. Preparation A cost center function
- 2. Presentation An administrative function
- 3. Adoption and Authorization A Board of Trustees function
- 4. Administration and Implementation A cost center and administrative function
- 5. Evaluation A combined administrative and Board of Trustees function.

### **Budget Funds**

For the purpose of carrying out the entire educational program of the College, the Board of Trustees, in accordance with the law, has established funds for operation. A fund may be defined simply as a sum of money segregated for the purpose of carrying on specific activities or attaining certain objectives. Each fund is a completely separate entity that must maintain its own financial integrity without permanent assistance from another fund.

The two most important funds in the budget are the Educational Fund and the Operations, Building and Maintenance Fund. These two funds represent the Operating Funds for Harper College.

#### A. Educational Fund

The Educational Fund budget is the largest and most important operating budget for the College. This fund is established for the purpose of financing the cost of the academic and service programs. It finances the cost of instructional, administrative and professional salaries, supplies and equipment, library books, materials, maintenance of instructional and administrative equipment, and other costs pertaining to the educational program. This fund is currently limited to a local property tax rate of 17.5 cents per \$100 of equalized assessed valuation effective with 1985 taxes.

The major sources of revenue for this fund are local taxes, state apportionment and tuition and fees.

The expenditures for this fund are categorized according to the following function and object:

#### **Function** Object Instruction Salaries Academic Support **Employee Benefits** Student Services Contractual Services General Administration Materials and Supplies Institutional Support Meetings Expense **Fixed Charges** Capital Outlay Other **Provision for Contingency**

#### B. Operations, Building and Maintenance Fund

The Operations, Building and Maintenance Fund budget provides for the operation and maintenance of the physical plant. This fund is established for the purpose of maintaining and improving existing

buildings and grounds as well as the fixtures and equipment which are a permanent part of the buildings and grounds. This fund is currently limited to a tax rate of 7.5 cents per \$100 of equalized assessed valuation.

The sources of revenue for this fund are local taxes and state apportionment.

The expenditures for this fund are categorized according to the following function and object:

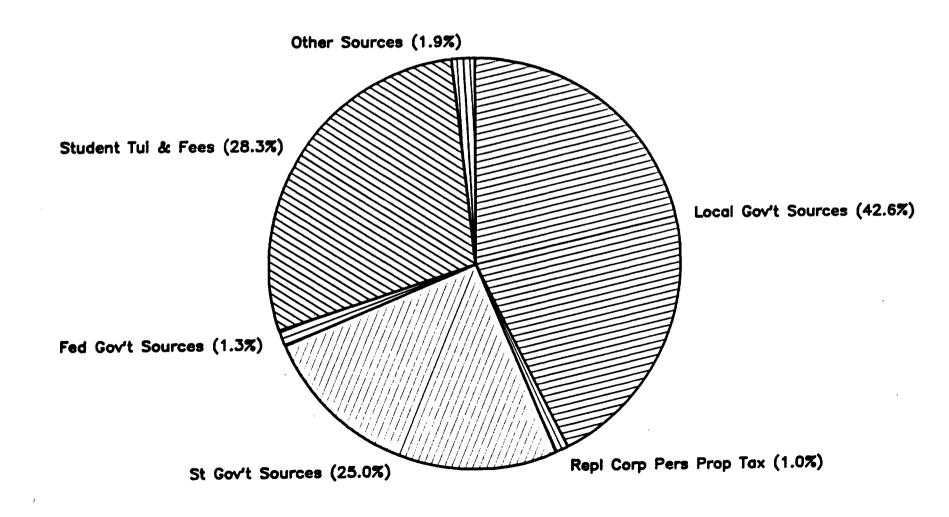
Function	Object
Maintenance	Salaries
Custodial	Employee Benefits
Roads and Grounds	Contractual Services
Public Safety	Materials and Supplies
Receiving and Transportation	Vehicle and Travel
Utility	Fixed Charges
Administration	Utilities
Institutional	Capital Outlay
	Other
	Contingency

C. Other existing budget funds at Harper College are as follows:

Audit Fund
Auxiliary Enterprises Fund
Bond and Interest Fund
Imprest Cash Fund
Liability, Protection and Settlement Fund
Restricted Purposes Fund
Trust and Agency Fund
Working Cash Fund

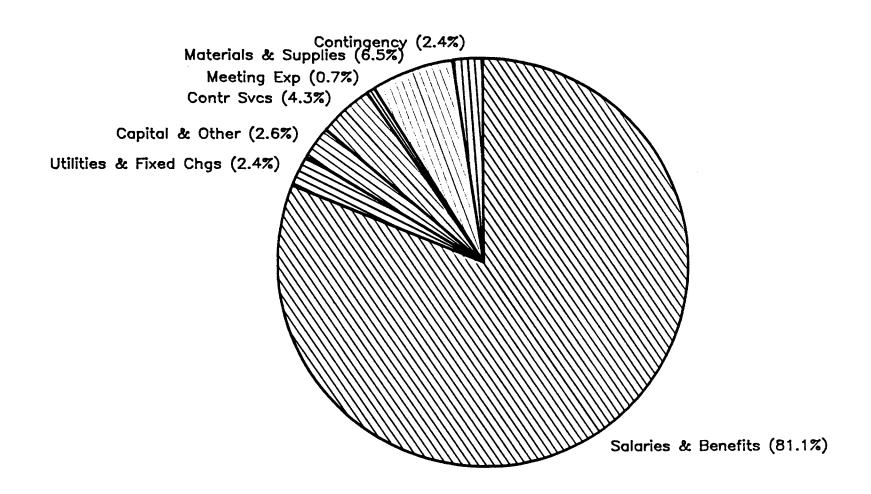
### Educational Fund Budget — 1986-87

**Estimated Revenue** 



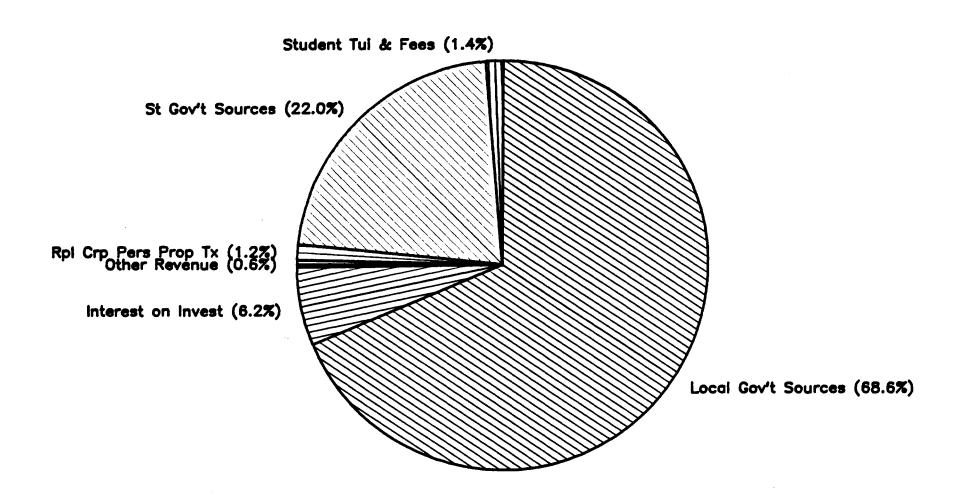
### Educational Fund Budget — 1986-87

**Expenditures** 

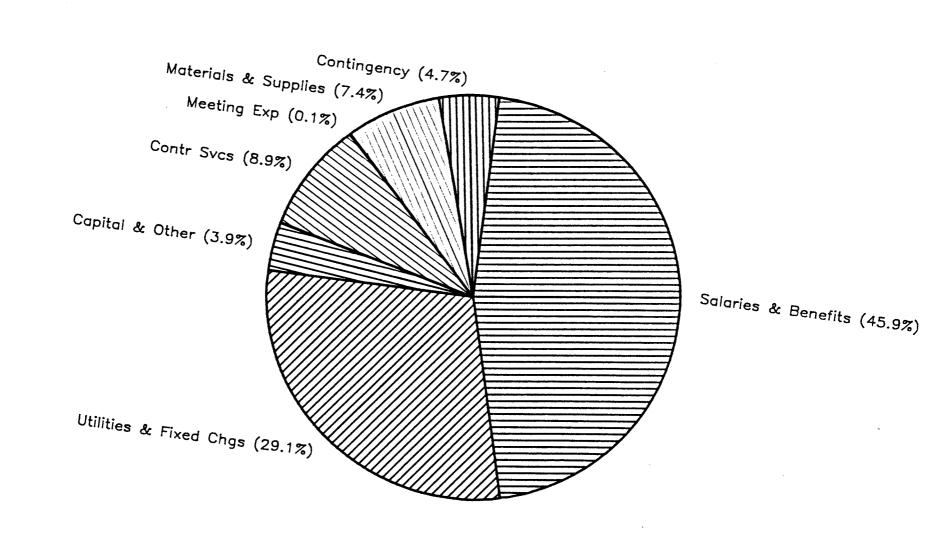


### Building Fund Budget — 1986-87

**Estimated Revenue** 



# Building Fund Budget — 1986-87 Expenditures



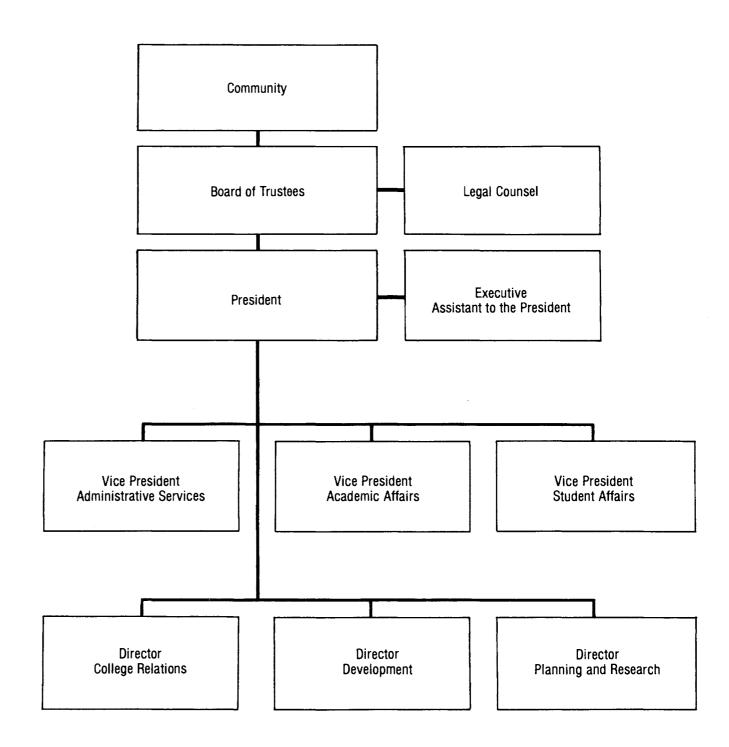
# Organizational Structure and Staff

William Rainey Harper College Community Legal Counsel Robbins, Schwartz, Nicholas, Lifton and Taylor, Ltd. **Administrative** Board of Trustees Organizational Chart 1986-87 Executive Assistant to the President Felice Avita President James McGrath Director College Relations Elaine Stoermer Director Development Ray Devery Director Planning and Research Vice President Administrative Services Vernon Manke Vice President Academic Affairs David Williams Vice President Student Affairs Dean Dean **Educational Services** Instruction George Voegel Charles Harrington Dean Business and Social Science Thomas Johnson (Acting) Dean
Life Science
and Human
Services
Patricia
Bourke Dean Continuing Education and Program Services William Howard Dean
Physical
Education,
Athletics and
Recreation
John Gelch Dean
Technology,
Math and
Physical
Science
George Dorner Dean Admissions and Registrar Steven Catlin Dean Student Develop-ment Joan Kindle Dean
Business
Services
and
Finance
Victor Berner Dean Special Programs and Services Elizabeth McKay Dean Learning Resources Center Al Dunikoski Director Human Perform-ance Laboratory Willard Hoffman Director Academic Computing Larry Haffner Director Personnel Larry Bielawa Director Learning Assistance Center (Vacant) Director Computer Services Arthur Bowers Director Student Activities Jeanne Pankanin Director Career and Employment Services Fred Vaisvil Director Placement Services Russell S. Mills Director Physical Plant Don DeBiase Director Nursing Judith Dincher Director Admissions Bruce Bohrer

William Rainey Harper College



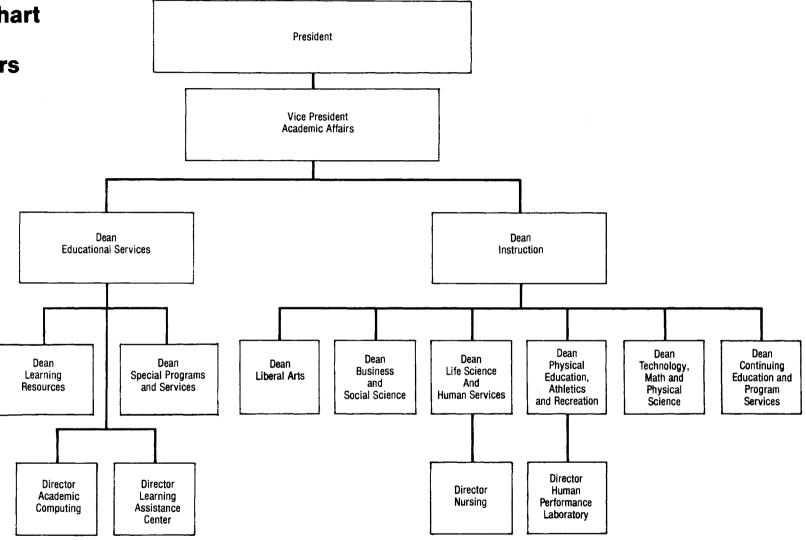
Organization Chart President's Office 1986-87



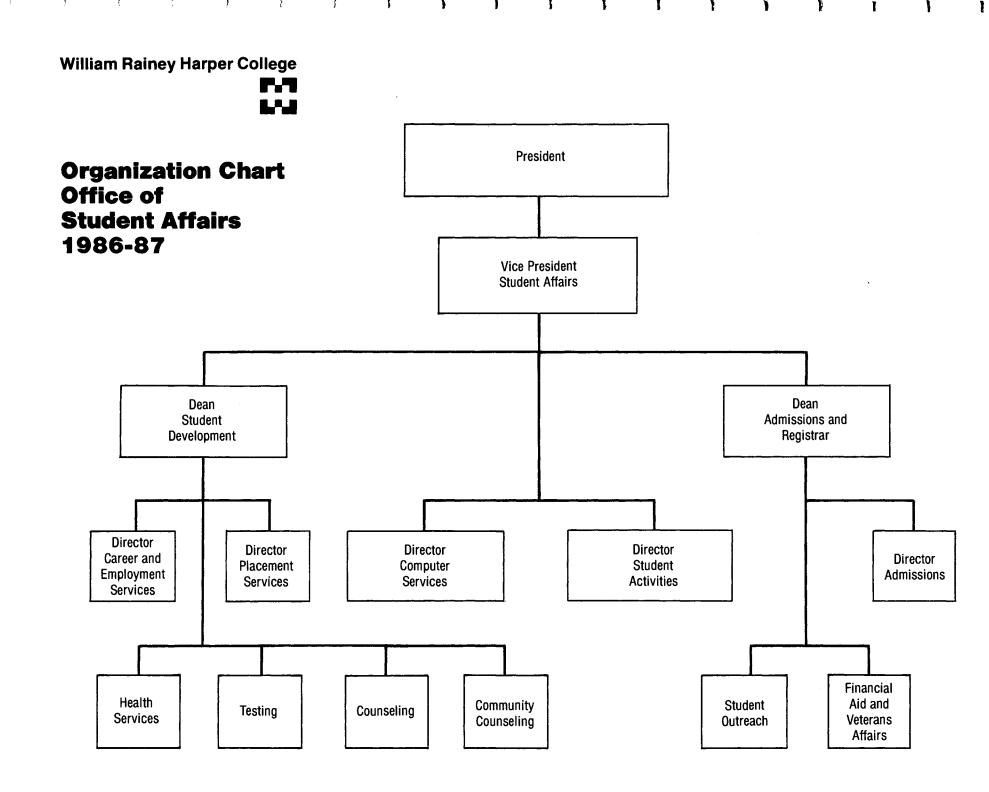
William Rainey Harper College



Organization Chart Office of Academic Affairs 86/87



William Rainey Harper College Organization Chart Office of President **Administrative Services** 1986-87 Vice President **Administrative Services** Dean **Business** Services & Finance Director Director Physical Plant Personnel Operations and **Accounting** Bursar Food Service **Public Safety Bookstore** Purchasing Maintenance



#### **General Administration**

James J. McGrath, President
David L. Williams, Vice President of Academic Affairs
Vernon F. Manke, Vice President of Administrative Services
Bonnie Henry, Vice President of Student Affairs
Felice P. Avila, Executive Assistant to the President
Raymond F. Devery, Director of Development
John A. Lucas, Director of Planning and Research
Elaine N. Stoermer, Director of College Relations

#### **Academic Affairs**

Charles T. Harrington, Dean of Instruction
George H. Voegel, Dean of Educational Services
Patricia G. Bourke, Dean of Life Science and Human Services
George Dorner, Dean of Technology, Mathematics, and Physical Science
Alfred A. Dunikoski, Dean of Learning Resources
John A. Gelch, Dean of Physical Education, Athletics and Recreation
William R. Howard, Dean of Continuing Education and Program Services
Thomas Johnson, Acting Dean of Business and Social Science
Elizabeth McKay, Dean of Special Programs and Services
Martin J. Ryan, Dean of Liberal Arts
Judith Dincher, Director of Nursing
Willard Hoffman, Director of Human Performance Laboratory
Lawrence Haffner, Director of Academic Computing

#### **Administrative Services**

Victor E. Berner, Dean of Business Services and Finance Larry M. Bielawa, Director of Personnel Donald De Biase, Director of Physical Plant

#### **Student Affairs**

Steven J. Catlin, Dean of Admissions and Registrar Joan Kindle, Dean of Student Development Bruce Bohrer, Director of Admissions Arthur L. Bowers, Director of Computer Services Russell S. Mills, Director of Placement Services Jeanne A. Pankanin, Director of Student Activities Fred A. Vaisvil, Director of Career and Employment Services

### **Number of Employees**

Administrators	37
Full-time Faculty	207
Full-time Staff	367
Part-time Faculty	631
Part-time Staff	141
Total	1,383

### **Harper College Staff Organizations**

#### **Faculty Senate**

President, Phil Stewart
Vice President, LeRoy Mottla
Secretary, Roger Mussell
Treasurer, William Jedlicka
Grievance Chairperson, George Evans
Senators at Large: William E. Miller
John Gallagher
Vera Davis

#### **Classified Employee Council**

Vice Chairperson, Dee Johnson Secretary, Bridget Calendo Representatives: Betty Cords Joan Drake James Foody Peter Gart Vicki Hathaway Bobbye Levine Bill Neumann Dennis Ryther

Chairperson, Linda Pones

# Faculty Fall 1986

# **Number of Faculty by Division**

	Courses	Full-Time Faculty	Full-Time Equivalent Part-Time Faculty
Business and Social Science	176	46	51.2
Liberal Arts	148	43	27.0
Continuing Education and Program Services		(All part-time faculty e to 33 full-time	•
Learning Resource Center		6	
Life Science and Human Services	73	35	14.4
Physical Education, Athletics and Recreation	40	6	4.2
Special Programs and Services	58	5	24.6
Student Development		16	3.2
Technology, Mathematics and Physical Science	109	_34_	<u>21.6</u>
Total	607	191	146.2

# **Degrees of Full-Time Faculty by Division**

Division	Master's Degree	Doctorate
Business and Social Science	38	7
Liberal Arts	29	13
Library Services	5	
Life Science and Human Services	23	5
Physical Education, Athletics and Recreation	6	
Student Development	10	7
Technology, Mathematics and Physical Science	31	6
Special Services	4	1

# Services and Facilities

## **Service and Information Directory**

#### **College Hours**

Business Hours: Offices are open for business Monday through Friday from 8:00 to 4:30 pm. The Registrar's and Business Offices are open from 8:00 am until 9:00 pm Monday through Thursday, from 8:00 am until 4:30 pm on Friday and from 9:00 am until 12:00 noon on Saturday. Operating hours may differ during summer and vacation periods.

Class Hours: Classes are scheduled Monday through Friday from 7:00 am until 11:00 pm and on Saturday from 7:00 am until 1:30 pm. The campus is closed on Saturday afternoon and Sunday.

#### **Academic Regulations**

Dean of Instruction D129, extension 2290

#### **Affirmative Action**

Personnel Specialist A319, extension 2216, 2217

#### **Box Office**

J137, extension 2547, 2549

#### Career/Life Planning Center

A347, extension 2220

#### **CAD/CAM Center**

H209a, extension 2996 397-1640

#### **Cardiac Rehabilitation**

Northwest Cardiac Rehabilitation Center M215, extension 2486

#### Cashier

Business Office A214, extension 2439, 2497, 2478

#### **Center for New Students/Adult Services**

F132, extension 2208

#### Child Care Service, Child Learning Center

1131, extension 2262 (office 1129)

#### College Newspaper Harbinger

A367, extension 2460, 2461

#### **Continuing Education Non-Credit Offerings**

CE Admissions C101, extension 2410, 2412, 2301

#### **Credits or Graduation Requirements**

Registrar's Office A213, extension 2505 & Student Development Faculty

#### **Disabled Student Services**

D119, extension 2266

#### **Dropping and Adding Courses**

Student Development Faculty in Student Development Centers, A347, I117 and D142 Registrar's Office A213, extension 2500

#### **Educational Foundation**

Ray Devery, Executive Director A323b, extension 2490

#### **Employment**

Personnel Department A322, extension 2216

#### **Full or Part-Time Work**

Illinois Job Service Representatives F132, 397-4492 or 397-4509

#### Friends of Harper

College Relations Office A312, extension 2230

#### **Grade Reports**

Registrar's Office A213, extension 2502

#### **Grants**

Ray Devery, Director of Development A323b, extension 2490

#### **Health Services**

A362, extension 2340

#### **Hearing Impaired Program Support Services**

D119, Voice — extension 2267 TTY-397-7600

#### **Service and Information Directory** (continued)

#### Insurance

Personnel Department A320, extension 2216, 2217

#### Intercollegiate Athletics

Coordinator, Men's Athletics M215, extension 2466, 2467 Coordinator, Women's Athletics M214, extension 2466, 2467

#### Library

Director of Library Services F203, extension 2585

#### **Intramurals**

Coordinator of Intramurals M222, extension 2466, 2467

#### Lost and Found Items

Public Safety Office B101, extension 2330, 2491

#### **Northeast Center**

1375 South Wolf Road Prospect Heights, IL 60070 537-8660

#### **Parking and Public Safety**

Public Safety Office B101, Non-Emergency, extension 2330 Emergency only, extension 2211 Medical Parking Permits, Health Services A362, extension 2340

#### **Payroll**

Business Office A201, extension 2228

#### **Permission to Carry More than 18 Hours**

Dean of Instruction/Dean of Admissions and Registrar D129, extension 2290 or Registrar's Office, A212, extension 2304

#### **Personal Problems**

Student Development Faculty in Student Development Centers A347, I117 and D142, and Health Services, A362, extension 2340

#### **Program Board**

Student Activities Office A336, extension 2274, 2242

#### **Purchasing**

Business Office A217, extension 2222, 2205

# Scholarships, Loans or Other Financial Aids

Financial Aid Office A364, extension 2248, 2249

#### Section 504 of the Special Services Rehabilitation Act of 1973

Dean of Special Programs and Services F130, extension 2261

# **Student Activities Registration and Activities Calendar**

Student Activities Office A336, extension 2243

#### **Student Activity Cards**

Business Office A214, extension 2439, 2497

#### **Student Clubs and Organizations**

Student Activities Office A336, extension 2242

#### **Student Complaints/Grievances**

Vice President of Student Affairs A317, extension 2360

#### **Student Government**

Student Senate Office A332, extension 2244 or Student Activities Office A336, extension 2243

#### **Telecourses**

1112, extension 2430, 2550

#### **Testing Information**

Office of Testing Services A347, extension 2541

#### **Transcript of Your Credits**

Registrar's Office A213, extension 2503

#### **Transfer from Another College**

Student Development Faculty or Registrar's Office A213, extension 2505

#### Service and Information Directory (Continued)

#### **Tuition and Fee Payment**

Business Office A214, extension 2439, 2497, 2478

#### **Tuition Refund Request**

Registrar's Office A213, extension 2501 Medical Reasons, Health Services A362, extension 2340

#### **Tutoring Service**

F132, extension 2539

#### **Veterans Affairs**

A364, extension 2254, 2387

#### **Vocation or Job Selection**

Student Development Faculty in Student Development Centers A347, I117 and D142 or Illinois Job Service Representatives F132, 397-4492, 397-4509

#### Withdrawal from College

Student Development Faculty in Student Development Center A347, I117 and D142, and Registrar's Office A213, extension 2500 Medical Withdrawal, Health Services A362, extension 2340

#### Women's Program

P124, extension 2560

#### **Word Processing**

A145, extension 2442

# **Staffing and Services**

Office	Extension	Monday through Thursday	Friday	Saturday
Admissions/ Student Outreach — C	2206	8:00 am to 4:30 pm	8:00 am to 4:30 pm	
Bookstore	2275	7:45 am to 7:00 pm	7:45 am to 4:30 pm	9:00 am to 12:00 pm
Box Office	2547	10:00 am to 7:00 pm	10:00 am to 4:30 pm	
Business Office	2439	8:00 am to 9:00 pm	8:00 am to 4:30 pm	9:00 am to 12:00 pm
BUS/SS Division	2311	7:30 am to 9:30 pm	7:30 am to 4:30 pm	7:30 am to 12:30 pm
CAD/CAM Center	397-1640 extension	8:00 am to 4:30 pm 2996	8:00 am to 4:30 pm	
Career & Life Planning Center	2220	8:00 am to 8:30 pm (Monday-Wednesday)	8:00 am to 4:30 pm (Thursday-Friday)	
Child Learning Center	2262	7:15 am to 4:45 pm	7:15 am to 4:45 pm	
Community Counseling	2577	Evenings, by appointment		
CE/PS Division	2591 2592 2593	8:00 am to 9:00 pm	8:00 am to 9:00 pm	8:00 am to 1:00 pm
Dental Hygiene Clinic	2534	8:00 am to 4:30 pm	8:00 am to 4:30 pm	
Disabled Student Services	2266	8:00 am to 4:30 pm (except Thursday) 8:00 am to 8:00 pm (Thursday)	8:00 am to 4:30 pm	
English as a Second Language	2226	8:00 am to 9:00 pm	8:00 am to 9:00 pm	
Financial Aid Veterans	2248 2254	8:00 am to 8:00 pm	8:00 am to 4:30 pm	9:00 am to 12:00 pm (First and third Saturday)
Game Room		9:00 am to 9:00 pm	9:00 am to 1:30 pm	
General Education Development	2223	8:00 am to 9:00 pm	8:00 am to 9:00 pm	
Health Service	2340	8:00 am to 10:00 pm	8:00 am to 4:30 pm	9:00 am to 1:00 pm
Information Booth	2292	7:30 am to 9:30 pm	7:30 am to 9:30 pm	9:00 am to 12:00 pm
Institutional Research	2263	8:00 am to 9:30 pm	8:00 am to 9:30 pm	
Liberal Arts Division	2285	8:00 am to 8:00 pm	8:00 am to 4:30 pm	
Library:	2551	8:00 am to 10:00 pm	8:00 am to 4:30 pm	9:00 am to 3:30 pm
Media Desk Print Circulation	2584	8:00 am to 10:00 pm	8:00 am to 4:30 pm	9:00 am to 3:30 pm Sunday: 1:00-5:00 pm

### **Staffing and Services** (continued)

Office	Extension	Monday through Thursday	Friday	Saturday
LS/HS Division	2523	7:30 am to 4:30 pm	7:30 am to 4:30 pm	
Northeast Center	537-8660	8:00 am to 10:00 pm	8:00 am to 4:30 pm	
New Student and Adult Services Center	2208	8:00 am to 8:00 pm	8:00 am to 4:30 pm	9:00 am to 12:00 pm
Nursing Lab	2538	8:00 am to 4:30 pm	8:00 am to 4:30 pm	9:00 am to1:00 pm
PEAR Division	2466	8:00 am to 9:30 pm	8:00 am to 4:30 pm	
Registrar's Office	2502	8:00 am to 9:00 pm	8:00 am to 4:30 pm	9:00 am to 12:00 pm
Special Programs and Services	2204	8:00 am to 4:30 pm	8:00 am to 4:30 pm	
Student Activities	2242	8:00 am to 4:30 pm	8:00 am to 4:30 pm	
Student Development — A	2220	8:00 am to 8:00 pm (Monday-Wednesday)	8:00 am to 4:30 pm (Thursday, Friday)	
Student Development — D	2393	8:00 am to 4:30 pm	8:00 am to 4:30 pm	
Student Development — I	2522	8:00 am to 8:00 pm (Monday-Wednesday)	8:00 am to 4:30 pm (Thursday, Friday)	
T M/P S Division	2374	8:00 am to 9:00 pm	8:00 am to 4:30 pm	
Testing	2541	8:00 am to 4:30 pm (Evenings by Appointment)	8:00 am to 4:30 pm	Special Arrangements
Tutoring Center	2539	8:30 am to 9:00 pm	8:30 am to 4:30 pm	

# **Campus Buildings**

Capital funds for the College buildings were provided through a combination of General Assembly appropriations and local construction bond issues approved by the district voters in April of 1966. By 1969, 45 percent of the construction master plan was completed. Harper College opened its doors to 5,400 students at the Palatine campus in the fall of that year.

Subsequent buildings were constructed as state appropriations were made available. The physical education center (Building M) was funded through local bond issues approved in a 1975 referendum.

Buildings	Acceptance Dates	Values*	Gross Square Feet
Α	1969	\$ 9,900,000	132,260
В	1969	1,500,000	13,700
(B Addition a	accepted 1984)	356,000	9,200
С	1969	1,800,000	23,900
D	1969	10,430,450	118,130
(D Addition a	accepted 1974; Academic Comp	uting Center accepted 198	35)
E	1969	1,000,000	13,000
F	1969	7,600,000	102,000
G	1977	1,900,000	19,500
Н	1977	3,800,000	62,500
1	1980	3,600,000	44,600
J	1980	3,600,000	47,300
M	1980	8,100,000	97,100
Р	1974	1,800,000	26,800
Т	1973	407,000	6,000
U	1974	420,000	6,000
V (Includes two Greer	1975 nhouses)	375,000	12,000
Total:	15 buildings	\$56,588,450	733,990

<sup>\*</sup>Replacement cost estimate

### **Euclid Avenue** Parking Parking -Lot 5 Lot 6 **Parking** Lot 7 Lot 4 Lake **Parking** Lot 3 Roselle Road Lot 8 Parking Tennis Courts **Parking** Lot 10 Softball Field Track Parking Lot 11 Parking Baseball Field Parking Parking Lot 12 Lot 2 Lot 1 Perimeter Road Algonquin Road/Route 62

# William Rainey Harper College

#### **Campus Directory**

**Building A, College Center** 

Registrar **Business Office** Health Services Bookstore Board Room

Building B

Physical Plant Division Office **Public Safety** Shipping and Receiving

**Building C** 

Continuing Education and Program Services Division Office Admissions Art

**Building D** 

Life Science and Human Services Division Office Dental Hygiene Clinic

**Building E, Lecture-Demonstration Center** 

**Building F, Learning** Resources Center Special Programs and

Services Division Office Liberal Arts Division Office Library

**Building G, Vocational Technology Shops and** Laboratories

**Building H, Vocational** Technology Shops and Laboratories

Technology, Mathematics and Physical Sciences Division Office CAD/CAM Center

**Building I, Business,** Social Science, and **Vocational Education** Child Care Center

**Building J. Business**, Social Science, and **Vocational Education Business and Social** 

Science Division Office Theatre and Box Office

**Building M, Physical** Education, Athletics, and Recreation

Physical Education. Athletics, and Recreation **Division Office** 

**Building P** Music

Women's Center

**Building T** 

Roads and Grounds Shop Park Management

**Building U** Art Studio

**Building V** Park Management Greenhouse

# Auxiliary Organizations

## **Harper College Educational Foundation**

The Harper College Educational Foundation was established in 1973 as a non-profit organization to provide additional funding for the College. Its members are appointed by the Foundation Board, and the appointments are confirmed by the Harper College Board of Trustees. The Foundation works within the framework of goals approved by the elected Board of Trustees, which provides coordinating services for the Foundation.

The purpose of the Foundation is to support the educational mission of the College, specifically to:

- 1. Assist the College in providing broader educational opportunities for students, alumni, district residents, and employers;
- 2. Acquire and administer additional assets for the College;
- 3. Encourage corporations, foundations, and individuals to provide gifts, scholarships, grants, or bequests of money or property;
- 4. Foster development of special instruction, research, and cultural programs which cannot be funded through the operating budget of the College; and
- 5. Act in a fiduciary capacity to carry out any of the foregoing purposes.

# 1986-87 Harper College Educational Foundation Board of Directors

#### Officers:

James R. Lancaster, President President Bank of Elk Grove

John Hug, Vice President Partner Peat, Marwick, Mitchell and Company

James J. McGrath, Vice President President Harper College

Raymond E. Devery, Secretary and Executive Director Harper College Educational Foundation

Herbert H. Muehl, Sr., Treasurer Manager Prudential Insurance Company

R. James Harring, Past Directors Counsel Corporate Vice President and Director of Planning, Motorola, Inc.

Donald D. Torisky, Trustee Liaison President and CEO Borg-Warner Financial Services

### Harper College Educational Foundation (continued)

#### Members:

Orwin L. Carter, Ph. D. President Amersham Corporation

Sally Fairweather Co-Owner Fairweather-Hardin Gallery

John H. Gimbel Vice President-Sales United Airlines

Thomas J. Godfrey Attorney Nisen, Elliot, and Meier

Clarine C. Hall Executive Director Illinois Prairie Girl Scout Council

Robert L. Hanson Vice President Acco International, Inc.

Robin M. Hoffer, D.D.S. Dentist

Ralph T. Lidge, M.D. Orthopedic Surgeon

John Lynch Regional General Manager John Fluke Manufacturing Co., Inc.

Robert W. Rogers General Manager-Midwest Sales Hewlett-Packard

William E. Simpson Secretary-Treasurer 645 Electronics Distributors Corporation

John R. Sternberg Pastor St. Peter Lutheran Church

T. Stephen Thompson President Amersham Corporation

Dan Thomson President McGraw-Edison Company Halo Lighting Division

Donald E. Wilson Vice President of Finance Square D Company

### Friends of Harper

The Friends of Harper is a non-profit support organization which conducts various projects to increase awareness of the College in the community. Membership is open to any individual or group interested in furthering the mission of Harper College. Members also apprise College personnel of concerns and suggestions from residents in the 23 communities served by the College.

The organization is governed by a board of directors elected from the membership to represent each township in the College district. The Harper College Board of Trustees provides coordinating services for the Friends of Harper organization.

# 1986-87 Friends of Harper Board of Directors

#### Officers:

Sarah Born, President Arlington Heights

Dr. Amy Fremgen, Vice President Palatine

Judy Kating, Secretary Rolling Meadows

Pat McHale, Treasurer Elk Grove Village

#### Members:

Donna Joy Women's Program Representative Mount Prospect

Sam Oliver, Barrington

Florence Sorokin Senior Citizens' Representative Palatine

Eleanor Sweet, Barrington

Jan Tucker, Arlington Heights

Joyce Paul Weltzein, Schaumburg

Cheryl Winstead, Buffalo Grove

Barbara Barton Liaison, Board of Trustees

Rev. John Sternberg Liaison, Educational Foundation

James J. McGrath President, Harper College

Elaine Stoermer Director of College Relations Harper College