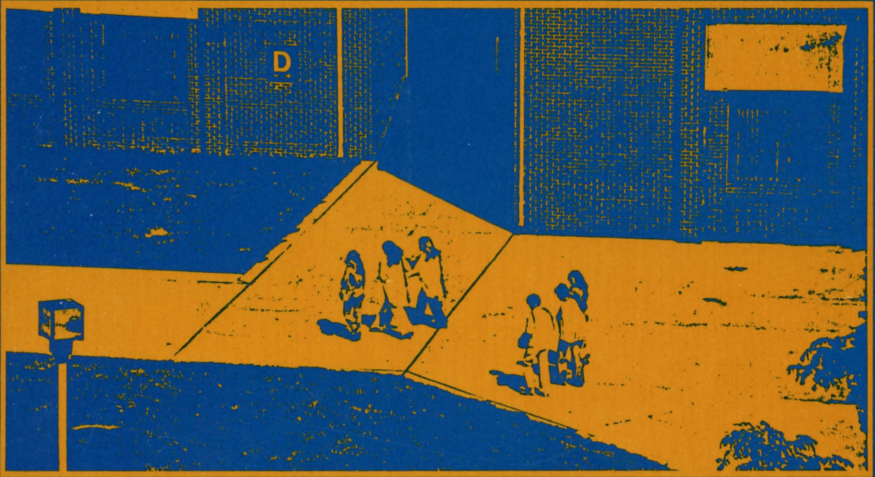
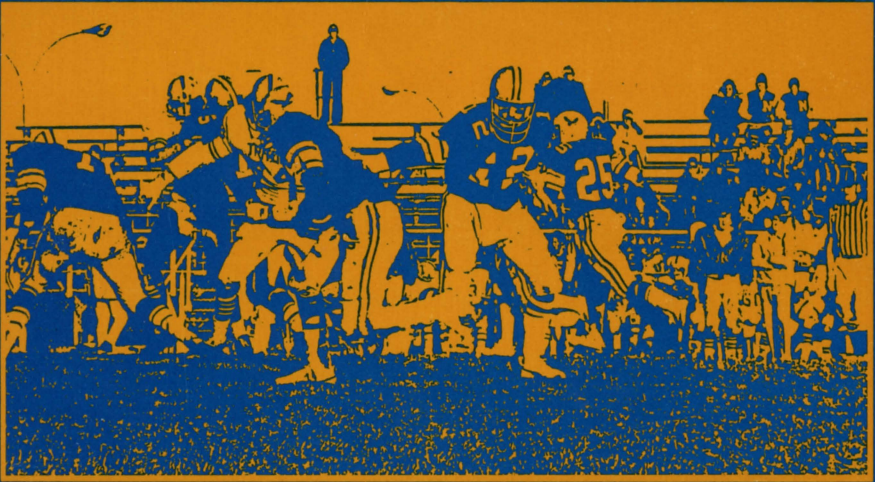


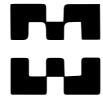
Harper College
Student Handbook
1975/1976



Harper College

Student Handbook

1975/1976



William Rainey Harper College

Algonquin & Roselle Roads
Palatine, Illinois

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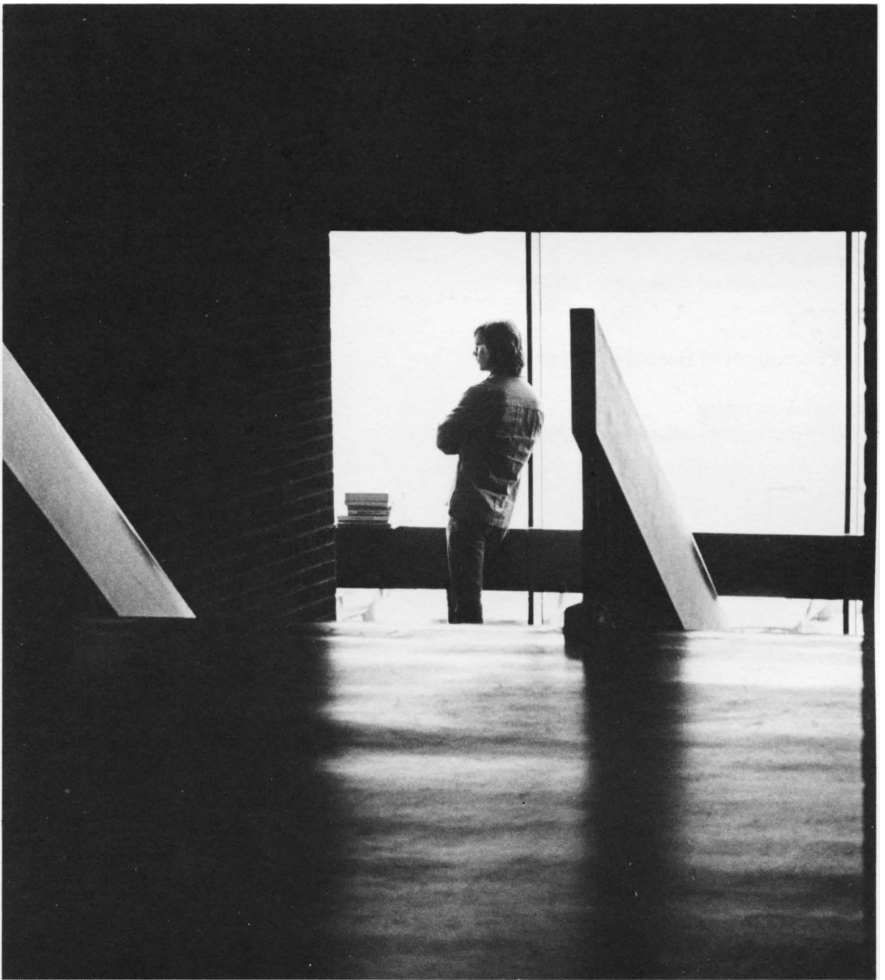
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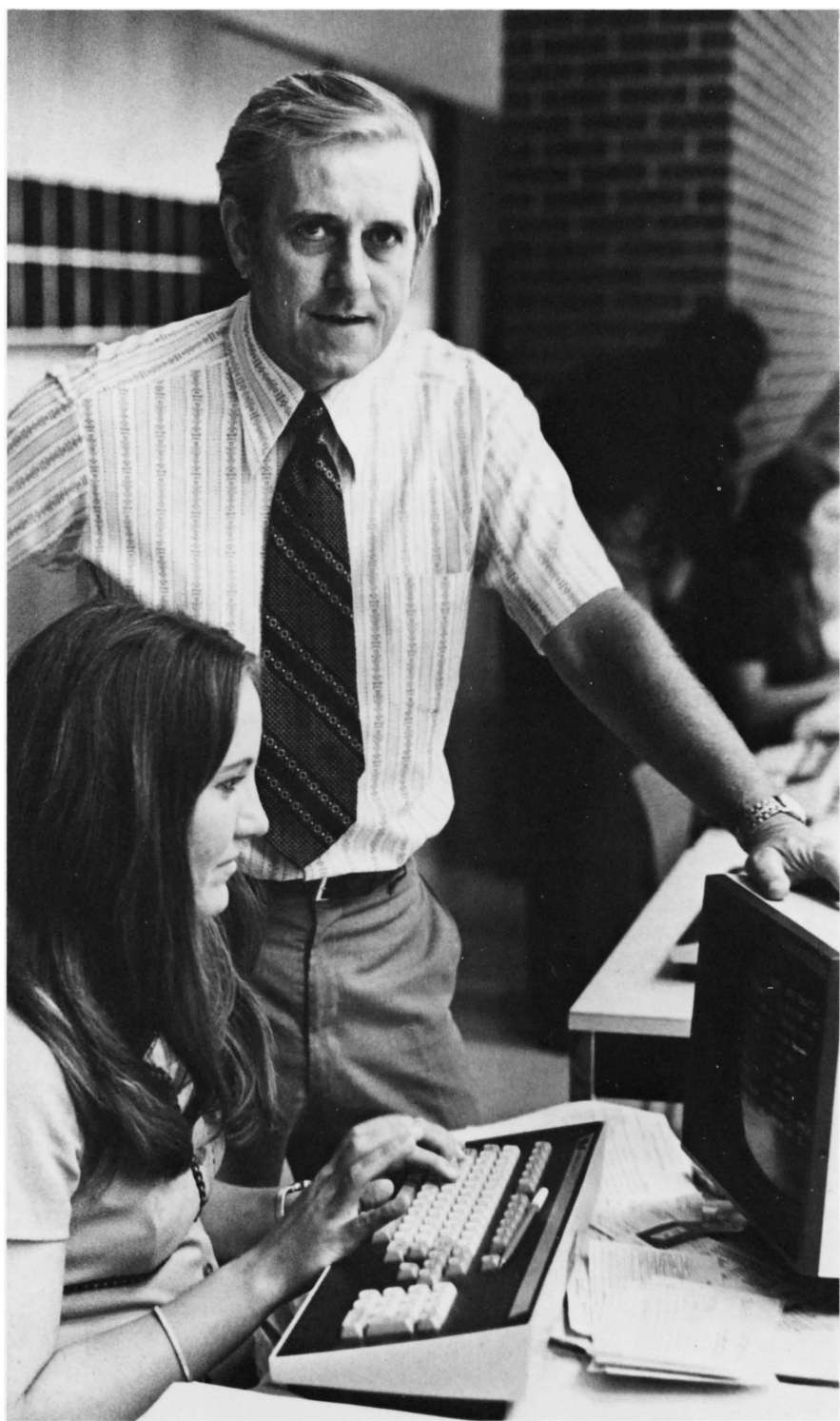
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Academic Calendar

First Semester

Faculty Report	August 19
Registration	August 21-22-23
Classes Begin	August 25
Last Day for Late Registration	August 29
Last Day for Adding Classes	August 29
Labor Day	September 1
Last Day for Refunds	September 19
Columbus Day	October 13
Midterm	October 17
Veterans' Day	November 11
Thanksgiving	November 27-30
Classes Resume	December 1
Last Day for Withdrawals	December 12
Final Exams	December 15-20
Christmas Vacation Begins	December 22

Winterim Term

Registration	January 2
Last Day for Withdrawals	January 13
Classes in Session	January 5-16

Second Semester

Faculty Report	January 14
Registration	January 15-16-17
Classes Begin	January 19
Last Day for Late Registration	January 23
Last Day for Adding Classes	January 23
Lincoln's Birthday	February 12
Last Day for Refunds	February 13
Midterm	March 12
Good Friday	April 16
Easter	April 18
Spring Vacation	April 19-25
Classes Resume	April 26
Last Day for Withdrawals	May 14
Final Exams	May 17-22
Graduation	May 23

Summer Session

Registration	June 3-4
Classes Begin	June 7
Last Day for Late Registration	June 9
Last Day for Refunds	June 18
Midterm	July 2
Independence Day (observed)	July 5
Classes Resume	July 6
Last Day for Withdrawals	July 26
Final Exams	July 29-30



Student Development

Student Government

The Student Senate of Harper College (SSHC) represents the student body through elected officers, senators, and representatives of recognized clubs and organizations. Elections for officers and five senators at-large are held within the first three weeks of the Fall Semester. In addition, one full-time, in-district student is elected as a student representative to the Board of Trustees. Petitions and election information are available in the Student Activities Office, A336.

SSHC is the main vehicle of student participation in the activities of the college and in the formulation of policies that affect students. Students are strongly encouraged to voice their opinions through their Senate. This can be done by attending any Student Senate meeting or leaving word in the Student Government Office located on the third floor of the College Center.

Student Activity Fee

Student activity fees are used to support social programs sponsored by the College Center Program Board, the cultural arts series of lectures, films, concerts, drama, and art exhibits, the student government, the college newspaper *Harbinger* and literary magazine *Point of View*, intramural and intercollegiate athletics, clubs and organizations, student radio station, speech team, health service programs, printing of the Student Handbook and other activity brochures, student I.D. cards, and any other activities or services approved by the Student Senate which benefit the student body.

College Center Program Board

The Program Board is responsible for all social programs on the campus which are open to the entire student body. The board consists of a president, administrative assistant and four appointed committee chairmen, each responsible for one specific area of programming, and a public relations assistant. These areas are afternoon activities, concerts and lectures, films, and special events.

Selection of board members is conducted during the first two weeks in May. New board members are appointed by two-thirds vote of all current board members.

The Program Board was designed in such a manner as to encourage students to explore new and creative ideas for programming. If you want a voice in Harper activities, join the Program Board by contacting the Student Activities Office.

Cultural Arts Series

The cultural arts series provides the college with programs representative of the various arts—dance, art, drama, films, and music, plus a forum for the discussion of issues and ideas through a lecture series. Financed by the student activity fee, these are planned by a student-faculty cultural arts committee and scheduled regularly throughout the year.



Student Development

Clubs and Organizations

Want to belong, but can't find the right group? Could be it's time to join one of the ones listed below, or start your own! All you need to do is go to the Student Activities Office (A336), pick up a petition, have ten interested students sign it, choose a faculty sponsor, turn the petition in, and you're ready to go. No muss, no fuss.

Astronomy Club
Catholic Campus Ministry
Chess Club
Christian Science Organization
Delta Phi Sigma (Data Processing)
Junior American Dental Hygienists Association
Junior Branch of the Food Service Executive Association
Electronics Club
Future Secretaries Association
Harper Association of Marketing Management Students
Harper's Bizarre (Fashion Design)
Harper Studio Players
International Students Association
Lambda Alpha Epsilon (Law Enforcement)
Legal Students Association
Nurses Club
Operating Room Technicians Club
Phi Theta Kappa (Honorary Scholastic Society)
Physical Education Majors Club
Practical Nurses Club
Psychology Club
Seekers
Spread Eagle Ski Club
The Talons (Lettermen)

WHCM

WHCM, student radio station, is managed, staffed, and operated entirely by students. The station is currently a closed circuit operation within the College Center. However, the station is run in accordance with F.C.C. rules and regulations. Positions available to interested students include announcers, engineers, news personnel, copy writers, sports staff and management personnel. No experience is necessary. Training will be provided for all positions. Interested students should contact the station in the College Center, A339.

Student Publications

A number of opportunities are available to students who want to join the staff of the *Harbinger*, the college student newspaper. Staff members receive valuable personal experience in journalism by publishing a weekly newspaper. Along with the writing of news and feature stories, students may become familiar with layout, copy editing, advertising, and business and editorial management. Travel opportunities are available to student conferences and conventions and a limited number of tuition rebates are available to deserving staff members at the end of each semester. For 1975-76 the *Harbinger* will be published weekly with an average run of 4,500 copies. Interested students should contact Editor-in-Chief, A367, College Center, extension 461.

A literary and art magazine, *Point of View*, is printed each year in the spring. Material for publication is accepted in both the fall and spring semesters. Students interested in helping or in submitting materials should contact Dr. Elizabeth Hull, Communications Division, F334b, or Mr. William Foust, Humanities Division, C223.

The Harper College Pom Pon Squad

The Harper Pom Pon Squad has completed its seventh year of promoting school spirit. The girls perform dance and drill routines at football and basketball games. Other activities include money raising projects, parades, travel to other schools, and a squad banquet. There are 11 members. Half of the girls are chosen in the spring of 1975, and the remainder will be chosen in the fall of 1975. These girls will represent Harper for the 1975-76 sport seasons. Those interested should contact the Student Activities Office, A336, and watch for announcements in the *Harbinger* and on campus bulletin boards.

Student Development

Cheerleading

The Harper Cheerleaders provide and promote spirit and support the athletic programs. Half of the squad are chosen in the spring of 1975, and the remainder will be chosen in the fall of 1975. They will represent Harper for the 1975-76 season. Men and women interested in cheerleading should contact the Student Activities Office, A336, and watch for announcements in the *Harbinger* and on campus bulletin boards.

Intercollegiate Athletics

Harper is a member of the North Central Community College Conference (N4C) and the National Junior College Athletic Association (NJCAA). Colleges in the conference are Triton (River Grove), Wright (Chicago), Joliet (Joliet), Rock Valley (Rockford), College of DuPage (Glen Ellyn), Thornton (South Holland), and Illinois Valley (LaSalle). For the women's teams Harper also holds membership in the Illinois Junior College Intercollegiate League for Women (IJCLW).

Sport	First Official Practice	Daily Practice Times
Football	August 23	4:00 p.m.
Golf	Sept. 1	1:30 p.m.
Cross		
Country	Sept. 1	3:00 p.m.
Basketball	Oct. 23	TBA
Wrestling	Oct. 23	4:00 p.m.
Ice Hockey	Oct. 23	4:00 p.m.
Women's		
Gymnastics	Oct. 23	TBA
Baseball	March 1	3:00 p.m.
Tennis	March 1	3:00 p.m.
Track	March 1	3:00 p.m.
Women's		
Tennis	March 1	3:00 p.m.

In order for a student to participate in a sport, he or she must be eligible according to the rules of the conference and respective athletic associations. One of the major eligibility requirements is that each student must furnish an acceptable physical examination record prior to each year of competition which is

dated after August 1 of that same year.

Students interested in participating in a particular sport should contact the coach of that sport as soon as possible to determine his or her eligibility status. More information is available from Mr. John Gelch, Director of Athletics, Room U-106, extension 466.

Intramurals

Intramurals can be a meaningful and important part of student life at Harper College. A competitive and recreational program has been developed around the needs and interests of the student body. Whether you want to shape up, keep trim, learn something about sports, or just have fun, the intramural program at Harper fits your needs.

Three seasonal calendars that include fifteen team and individual sports, plus a variety of recreational activities, are open to all students. A sports activities program also provides both men and women with opportunities for competition intramurally and with challenges from other colleges and universities. Special interest groups, like cheerleading and pom pon, attract students who want to build enthusiasm for Harper's total sports program.

Intramural activities include competitive sports for men and women conducted on an inter-class and open division basis that follows physical education class offerings, recreation program activities, sports activities, summer recreational program, and unstructured time use of athletic facilities.

Mr. Roy Kearns, Coordinator of Intramural Athletics and Recreation welcomes your participation. Feel free to stop by his office in D269 or in Building U. Call extensions 383 or 267 for further information.

Student Development

The College Center

The College Center is an integral part of the Harper activity program. It is the scene of lectures, concerts, informal discussions, teach-ins, dances, meetings, conferences and a variety of other activities. Its facilities include food service area, lounges, meeting rooms, game room and offices for student government, clubs and organizations, student publications, counseling, health service and financial aids and placement.

In order to insure optimum use of the facilities, several building policies have been established. Card playing and other table games are permitted in the College Center except in the cafeteria between 10:30 a.m. and 1:30 p.m. Because of limited seating during these peak hours, the cafeteria is to be used solely for dining purposes. Card playing and other table games, visiting, studying, or any other activity, except dining, will not be allowed. The second floor lounge and third floor game room are available for these other activities. Regulations governing the use of the game room are posted in that area. Students are not allowed to use the lounges for sleeping, particularly the fireplace area. A rest area with sleeping cots is available in the Health Center, A362.

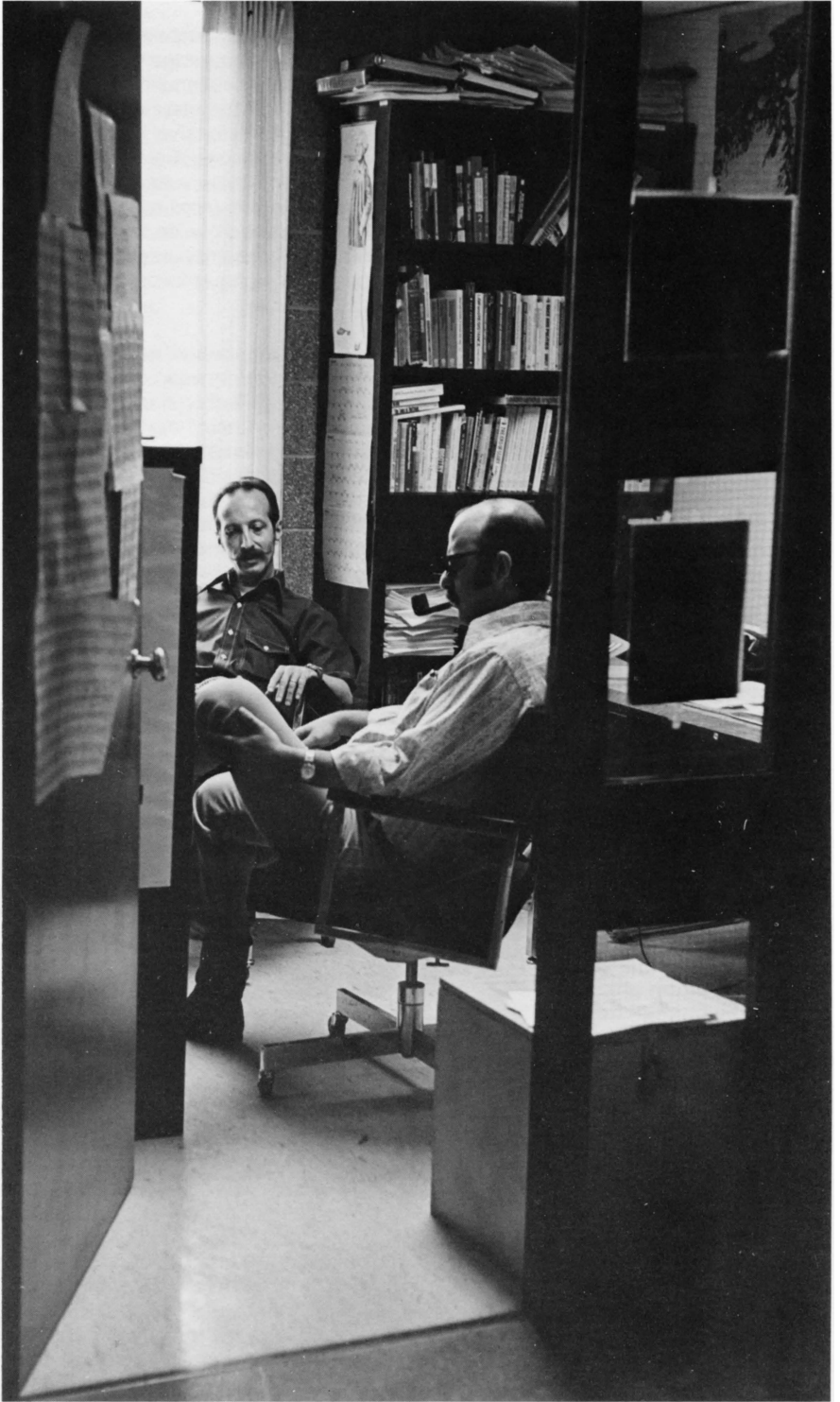
Programs are occasionally held which require special arrangements and/or the movement of students from one area to another. In such cases regulations will be posted or announcements will be made pertaining to the area affected. The fireplace, lounge area, and game room are usually closed during formally scheduled activities in the lounge.

Counseling

Counseling and guidance is an important function of the comprehensive community college. Harper recognizes this fact and has developed an extensive program of counseling services. Counselors serve as academic advisors to all students, especially in the areas of program selection and career decision-making. All students are encouraged to see a counselor when personal or social problems arise.

The counseling center maintains a collection of information on vocational and college selection, including a career library describing thousands of vocations, film-strips and recordings on career information, a machine used for assisting the student in college selection, and college catalogs for personal use by the students. Up-to-date transfer information on area colleges and universities is available with each counselor. Included is specific information on program requirements of transfer programs with these institutions.

A decentralized approach is used at Harper with counselors housed within divisional offices in addition to the counseling center. Students are encouraged to see a counselor in the academic division which includes his major field of study. Counselors are available for academic, vocational, and personal counseling. Each counselor schedules and posts hours for open office hours and also sees students on an appointment basis.



Student Development

Group Counseling

There are several types of group experiences led by counselors for any student who expresses a desire to participate.

Two types of groups are offered through the curriculum for academic credit. The Human Potential Seminar (PSY 110) assists students to uncover their hidden potential primarily through experiences designed to bolster their self-confidence and increase their motivation. Career Planning and Development (PSY 111) focuses on self-appraisal, an analysis of the world of work, and the development of job seeking skills. Students may register for these courses as a part of their registration for other courses.

Non-credit groups such as Interpersonal Effectiveness Labs and Effective Decision Making seminars and others are offered from time to time. Students are informed about these group offerings through articles and advertisements appearing in the student newspaper. Interested participants can sign up for these in the counseling center.

Academic and Vocational Testing

Have you ever asked yourself, "Do I really know what I want to do?" or "What am I interested in?" or "What are my abilities?" If you have and you weren't satisfied with your answer, you may get some insight about yourself, your abilities, and your interests by taking a battery of tests. These tests are available in the Office of Testing Services. Students must contact their counselor for help on the kind of tests to take.

Credit by Examination Programs

Proficiency credit is available at Harper College through four programs: the Advanced Placement Program (APP); United States Armed Forces Institute (USAFI); College-Level Examination Program (CLEP); Harper Departmental Program (DP). For listings of courses having proficiency exams and procedures for applying, contact the Office of Testing Services.

Community Counseling Center

Do you know a friend or relative who is unsure of his vocational goals, his job, or his goal in life? If you do, Harper College's Community Counseling Center for non-Harper students may be able to provide some assistance in solving these and other personal problems. In addition the center also offers personal counseling, family counseling, and marriage counselors. For information, contact the Community Counseling Center, A347, Ext. 273.

International Students

Harper College welcomes International Students and encourages them to take advantage of the specialized services within the Student Affairs area including a staff of counselors representing each major area of study. Students are also encouraged to participate in student activities and initiate new programs with the assistance of the Student Activities Office.



Student Development

Health Service

The Health Service is located in Room A362, next to the Counseling Center and is open from 8:30 a.m. to 10:00 p.m. Registered nurses staff the Health Service and the following services are available without charge for students, faculty, and staff:

1. Confidential health counseling
2. First aid
3. Absentee memos to instructors
4. Medications—aspirin, throat lozenges, cough medication, Alka-Seltzer, cold capsules, etc.
5. Medical parking permits
6. Health education
7. Student insurance
8. Allergy injections
9. Referrals for health problems
10. Rest area
11. Testing for:
 - a. Mononucleosis
 - b. Pregnancy
 - c. Tuberculosis
12. Throat cultures
13. Venereal disease—confidential and free diagnosis and treatment

Free medical care is available from the part-time physician. He can diagnose, treat, prescribe medications and laboratory tests and refer when necessary. Check with health service staff at Ext. 340 for days and time of service.

All services are completely confidential! Symposia and programs are planned throughout the school year and literature is made available to increase the students' awareness and knowledge of health problems and information.

Financial Aid and Employment

An extensive program for meeting the financial needs of students is administered by the office of Placement and Student Aids. This office is located in the College Center. Available to students are scholarships, loans, supplemental educational opportunity grants, and various college-work opportunities. In addition, students may obtain aid in finding employment in private business and

industry. Brochures describing the financial aid program are available in Room A364, located in the College Center.

Financial Aids

A variety of scholarships, loans and grants are available to qualified Harper students—Federal Nursing Grants and Loans, Basic Opportunity Grants, College Work-Study, Illinois State Monetary Scholarship and Grant awards, Illinois Guaranteed Loans, Law Enforcement Grants and Loans, Trustee Scholarships, Community Scholarships, Student Service Awards, Illinois State Veterans Scholarship, G.I. Bill, Veterans Vocational Rehabilitation, V.A. Widows Compensation Benefits, Social Security, and Division of Vocational Rehabilitation funding.

Dependents of deceased parents or guardians who were in the social security program may be eligible for benefits. Under this program, benefits to college students are payable through age 22.

Handicapped students may receive compensation through the local office of the state division of vocational rehabilitation located in Mt. Prospect, Illinois.

Tuition rebates are provided by many area businesses and industries to their employees as an incentive for them to continue their education. Students who are employed should contact their company representative for further details.

Further information may be obtained from the financial aid office, A364, College Center.

Student Development

Short Term Loans

Short term loans from \$50 to \$300 may be obtained to cover educational expenses. A charge of 1% per month is added to the loan. Processing requires one week to clear through the business office and two days through the financial aid office.

Further information may be obtained in A364, College Center.

Placement

The Placement and Career Development Office helps graduates of Harper's career programs prepare for seeking full-time permanent employment. Part-time and summer placement services are provided to Harper students who file applications with the Placement Office. Interview facilities are provided for college representatives and business and industrial recruiters seeking contacts with Harper students.

A Placement Bulletin is available every week in the Placement Office listing full-time and part-time positions in the northwest suburban area. The Placement Office also offers seminars and individual assistance with resume writing and the interviewing process.

Veterans Programs

Veterans are eligible to receive assistance under the G.I. Bill, the Veterans Vocational Rehabilitation Act, and War Orphans Educational Assistance Program. Veterans who entered the service as residents of Illinois are also eligible for a tuition scholarship for a period that is equivalent of four (4) years of full-time enrollment, i.e., a total of 96 points. They should contact the Veterans Affairs Office for further details.

Student Achievement Recognition Program

Each year since 1969 Harper College has participated in the Student Achievement Recognition Award Program sponsored by the Continental Illinois National Bank and Trust Company of Chicago. A man and woman who best exemplify progress

toward setting and achieving their goals are chosen from applicants in the college. The winners go on to regional and state finals and can receive up to \$1,350 plus a certificate, a plaque, and a trophy.

Employment Recommendations

Full-time college employees are limited to no more than six hours of college work. Students are urged to consider their academic load when planning to work.

Food Services

For your pleasure and convenience, a number of Food Service facilities are available in the College Center. The main cafeteria, located on the first floor, offers a wide variety of hot food, snacks, and short order items throughout the day. The facility is open:

Day	Hours Open
Mon.-Thurs.	7:30 a.m.-8:00 p.m.
Friday	7:30 a.m.-3:15 p.m.

The Snack Bar on the second floor is open from 9:00 a.m. to 1:30 p.m. Monday through Friday and offers short order items; soft drinks and snacks.

Student Development

Vending machines are located throughout the College Center and service is available whenever the building is open.

Buffet dining service is available in the second floor Faculty, Staff and Student Dining Room. The room is open from 11:15 to 1:15, Monday through Friday.

Catering is available for all on campus and campus related functions. Information concerning the planning of such events may be obtained by contacting the Catering Manager.

Students enrolled in the Food Service Management program participate in the preparation and service of some of the food items as related to the above areas. Students are under the guidance of an instructing Chef and Baker and a professional Food Management staff. Inquiries concerning the Food Program may be directed to the Coordinator of the Food Service Program.

Bulletin Boards and Publicity

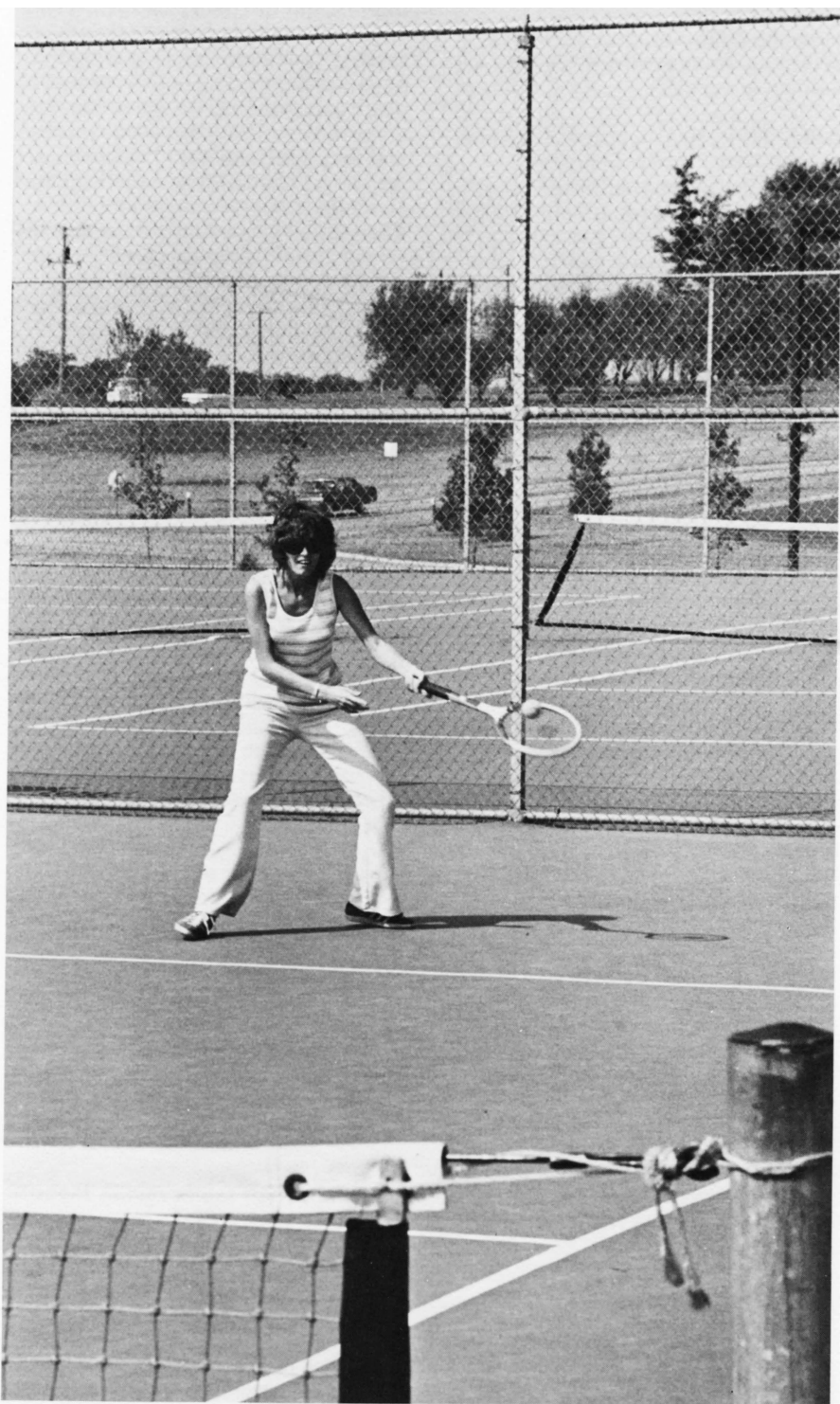
A list of weekly college events and announcements is placed in the college newspaper, the *Harbinger*, the Weekly Bulletin, and on bulletin boards. Publicity must be approved by the Student Activities Office and may only be hung or distributed in designated locations. Recommended poster size is 14" x 22", however, larger posters will be allowed if space is available. The name of the organization sponsoring a campus activity or event must appear on all publicity material. A poster service is also available through the Student Activities Office. Generally posters shall be displayed for a period not to exceed two weeks. Exceptions to these regulations may be requested through the Student Activities Office.

Distribution of Literature

Individual students and/or student organizations may distribute literature on campus providing the literature and distribution procedures are within the context of the student conduct code and are registered with the Student Activities Office. General distribution of literature is normally restricted to the College Center and other lounge areas on campus. If tables or booths are to be used, they should be requested through the Student Activities Office at least five days before they are needed.

Political Campaigning on Campus

Political candidates who want to campaign and/or distribute literature on campus must register in advance and obtain approval from the Student Activities Office. Campaigning and distribution of literature is normally restricted to the College Center. Campaign literature must not be sold, nor funds solicited while on campus.



Student Development

Use of Tables or Displays

The following regulations have been established due to the limited space and the number of requests for tables or displays.

1. Events shall be registered in the Student Activities Office at least five days prior to the event.
2. When more than one organization of a similar nature (e.g. religious organizations) requests the use of a table or display for the distribution of literature, such displays shall be combined whenever possible.
3. Displays or tables shall be set up off the corridor in the second floor lounge.
4. A maximum of two displays or tables shall be set up in the lounge at the same time.
5. No displays or distribution shall be conducted when the lounge is reserved for an activity.

Duration:

1. For continuous events (regularly occurring throughout the year) the organization may set up tables or displays for a maximum period of four times a month or once a week.
2. For annual events (those occurring only once during the year) the organization may set up tables or displays for a maximum period of one week.

Exceptions may be requested through the Student Activities Office.

Identification

Identification cards are issued to all students who pay a student activity fee. I.D. cards must be carried at all times and will be used for admission to social, cultural, and athletic events, for voting in student elections, for checking out materials from the Learning Resources Center, and for other occasions requiring identification.

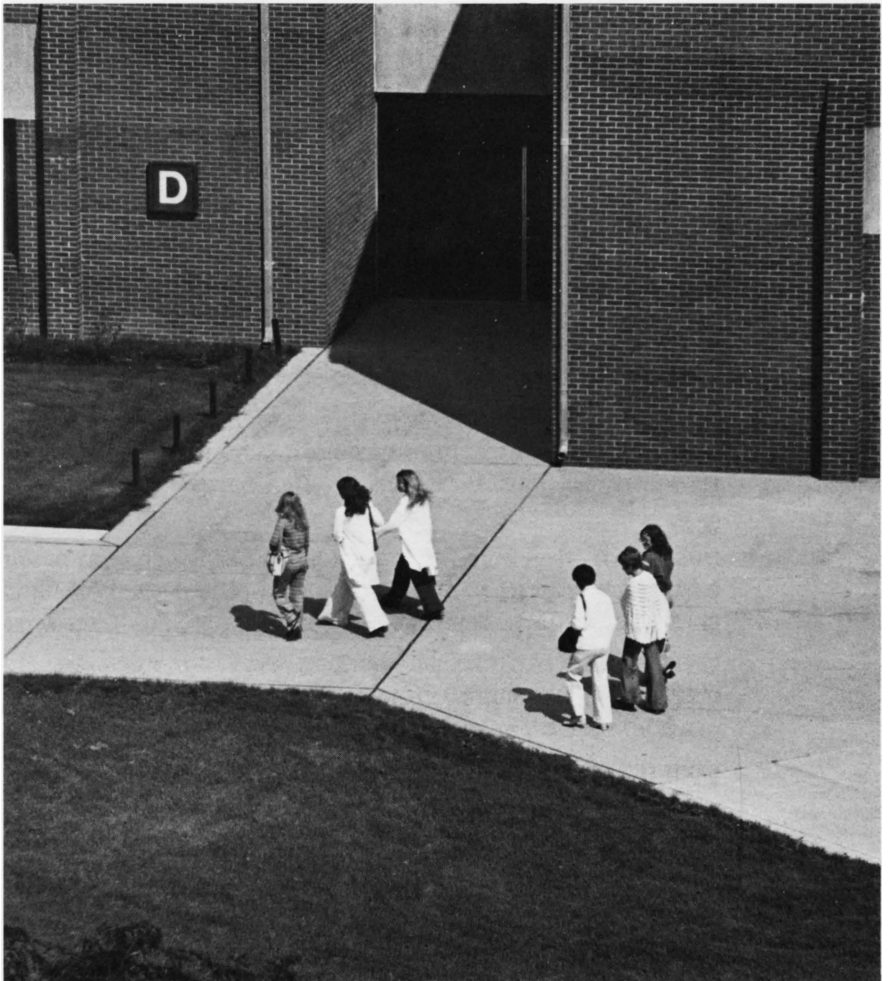
Students who lose their I.D. cards must report this immediately to the Student Activities Office. There is a \$2.00 replacement charge. The I.D. card will be validated each succeeding semester at registration following payment of fees.

Student Dress

There is no formal dress code; however, any student whose dress disrupts the educational process may be asked to leave the campus. Within this framework there are two stipulations (1) Shirts must be worn in the buildings, and (2) Bare feet are not allowed in the buildings.

Smoking Policy in Classrooms

Out of respect for the health of our fellow students, we ask that students and faculty refrain from the use of smoking materials in all college classrooms.



Student Development

Student Conduct Code

Harper College respects the civil rights and liberties of each member of the college community. The individual student assumes the obligation to conduct himself in a manner compatible with the college's function as an educational institution. It is imperative for such an institution to be viable, the exchange and expression of ideas must be free from coercion and harassment.

Harper College recognizes the right of students to engage in legal dissent.

The following code of behavior is relative to conduct on college property and at all college sponsored activities held off-campus. The college will not initiate disciplinary proceedings against students convicted of violations of law which occur off-campus unless the nature of the violation is such that the continued attendance of the student would be a threat to the safety of any member of the college community.

Violations of all federal, state and local laws on campus or at any college sponsored activity held off-campus, shall be considered a violation of the Student Conduct Code and violators shall be subject to disciplinary action. Such violations include but are not limited to:

1. Possession and/or consumption of alcoholic beverages except at an off-campus activity where all in attendance meet the minimum age established by state law and where the location of the activity does not prohibit such beverages.
2. Possession, sale, use or distribution of any narcotic drug, marijuana or other addictive or hallucinogenic substance prohibited by law.
3. Gambling.
4. Theft or damage to public or private property.
5. Issuing of fraudulent checks.

6. Possession or use of firearms, explosives, dangerous chemicals or other weapons except as permitted by law and college regulations.

7. Assaulting, threatening, harassing or endangering the health or safety of any person.

8. Willfully denying to a trustee, employee, student or invitee of the institution freedom of movement or use of the facilities, or right of ingress or egress; or willfully impeding, obstructing, interfering with, or disrupting the performance of institutional duties, pursuit of educational activities, or occupying the institutional buildings or other property after due and legal notice to depart.

9. Lewd or obscene conduct as defined by law.

10. Publishing or distributing obscene or libelous material, or material which can reasonably be expected to cause actual disruption as defined by law.

In addition, the following types of conduct are considered unacceptable and violators shall be subject to disciplinary action:

1. Failure to meet financial obligations relative to college transactions.
2. Furnishing false or misleading information on college records or refusing to identify yourself by Harper College I.D. card upon request of college officials or security officers who have identified themselves as such and have stated their reasons for requesting the I.D. card.
3. Occupancy of the college facilities or buildings other than during posted hours.
4. All forms of academic dishonesty including but not limited to cheating; plagiarism and forgery.

Student Development

Initiation of Disciplinary Proceedings

Any student, faculty, administrator or staff member may file a complaint or charges against any student suspected of violating the student conduct code.

The Vice President of Student Affairs Office shall be responsible for handling all administrative details involved in student conduct. Reports involving student conduct, procedures for handling disciplinary cases and the results of conduct hearings shall be maintained in this office.

Minor offenses which may result in a reprimand, warning, or suspension of less than ten days, shall be handled by the Vice President of Student Affairs Office. Conduct violations of a serious nature resulting in charges which entail possible suspension beyond ten days, or dismissal of a student shall be referred to the college president.

Pending action on the charges, the status of a student shall not be changed or his right to be present on the campus and to attend classes suspended, except for reason relating to physical or emotional well-being, or that of the college community as determined by the Vice President of Student Affairs Office.

For conduct violations which result in short suspensions (of less than ten days), the following procedures shall be followed by the Vice President of Student Affairs Office:

1. Written or oral notice shall be given to the student of the charges against him.
2. If the charges are denied, the student shall be given an explanation of the evidence against him and the opportunity to testify on his own behalf.

When a student's misconduct may result in serious penalties such as probation, suspension beyond ten days, or dismissal, he shall be referred to the student conduct committee for a hearing. Also if a student questions the fairness of the disciplinary action taken against him by the Vice President of Student Affairs Office, he shall be granted, on written request, a hearing before the student conduct committee providing his request is received in the Vice President of Student Affairs Office no later than fourteen days after the date of the letter notifying him of disciplinary action.

Student Conduct Committee

The student conduct committee shall consist of four faculty members and three student members. Faculty members shall be appointed by the Faculty Senate from a list of twelve faculty members submitted by the Student Senate. Student members shall be appointed by the Student Senate. The chairman shall be chosen from within the committee. All members shall serve for two-year periods. At least five members must be present to conduct hearings. Individual members of the committee may be excused from hearing any case in which they feel they could not render an impartial judgment.

1. The student shall be informed, in writing, at least 72 hours prior to the hearing, of the reasons for the proposed disciplinary action with sufficient particularity to insure opportunity to prepare for the hearing.

Student Development

2. The student appearing before the conduct committee has the right to be assisted in his defense by an adviser of his choice.

3. The student shall be given an opportunity to testify and to present evidence and witnesses. He shall have an opportunity to hear and question adverse witnesses. In no case shall the committee consider statements against him unless he has been advised of their content and of the names of those who made them, and unless he has been given an opportunity to rebut unfavorable inferences which might otherwise be drawn.

4. A student has the right to remain silent without prejudice in a disciplinary hearing.

5. The committee has the option of hearing the testimony of witnesses separately (if they number more than one), so that they shall not hear each other's testimony.

6. a. A tape recording shall be made of the proceedings, and a digest thereof shall also be prepared by or at the direction of the chairman of the student conduct committee. Said recording and digest shall be available only in case the decision is appealed in writing to the Vice President of Student Affairs no later than fourteen days after the date of the letter notifying him of the disciplinary action and then only to the Vice President of Student Affairs Office and the student or students charged in the proceeding.

b. A written decision of the hearing committee shall be forwarded to the Vice President of Student Affairs Office.

7. The written decision of the student conduct committee is final, subject to appeal by either the student or the Vice President of Student Affairs Office to the college president and Board of Trustees.

8. The conduct committee meetings are closed unless open meetings are requested by either parties and the request is approved by both the conduct committee and the Vice President of Student Affairs.

Types of Disciplinary Action

REPRIMAND: Student is admonished for his behavior.

WARNING: Student is warned that the college has taken note of his action and further violations of the student conduct code may result in either probation, suspension or dismissal depending upon the incident.

PROBATION: Period of time during which the individual's behavior is observed to determine his future attendance as a student at the college. Terms of the probation may be specified according to the intent of the disciplinary action. Further violations of the conduct code may result in suspension or dismissal depending upon the incident.

RESTITUTION: Reimbursement for damage to or misappropriation of property. This may be applied in conjunction with other types of disciplinary action and may take the form of appropriate service to repair or otherwise compensate for damages.

SUSPENSION: Bars the student's attendance at the college for a specified length of time. Length of suspension to be determined by the intent of the disciplinary action. Disciplinary action shall become part of the student's transcript.

DISMISSAL: Student is expelled from the college and will not be allowed to return. Such a decision shall be made only by the college president upon recommendation from the student conduct committee. Disciplinary action shall become part of the student's transcript.



Student Development

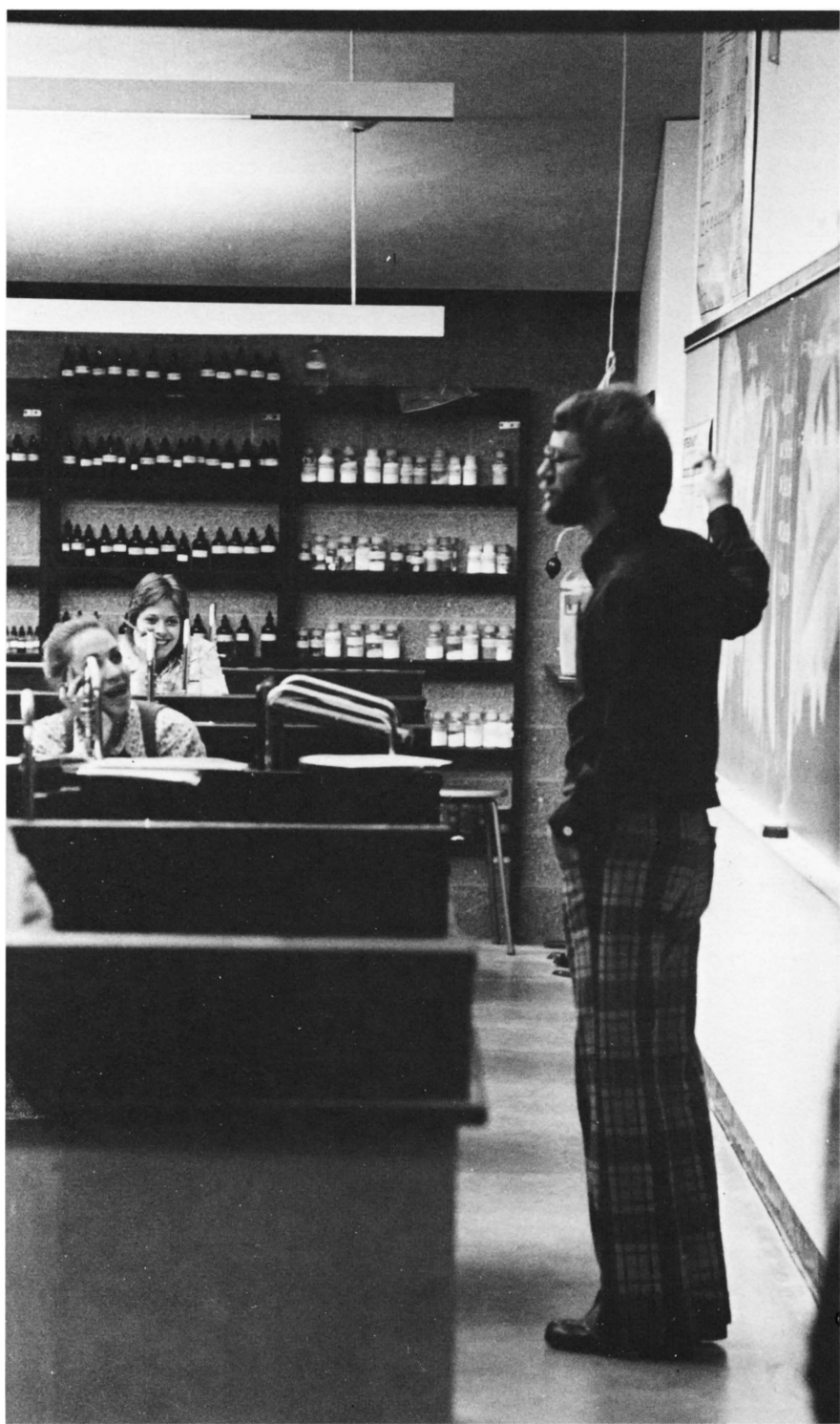
Speaker's Policy

Harper College respects the right of all members of the academic community to explore and to discuss questions which interest them, to express opinions even if unpopular, publicly and privately. It is the policy of the college to make its facilities available for peaceful assembly, to welcome guest speakers, and to encourage the exercise of these rights free from disruption or interference.

Recognized student organizations may invite guest lecturers, panel participants, discussion leaders or others from off-campus to speak, provided such programs are registered with the Student Activities Office at least one week in advance. All expenses involved in retaining the speaker shall be specifically provided for by the sponsoring organization at the time of registration. No arrangements with guest speakers are to be made until the registration has been completed. Individual students may request guest speakers through recognized campus organizations under the above procedures.

Limitations on speakers are warranted only when the Vice President of Student Affairs Office deems their appearance represents a real threat toward maintaining campus order. In such cases, a standing speakers committee composed of three faculty members chosen by the Faculty Senate, three students chosen by the Student Senate, and the Director of Community Relations shall determine whether or not the speaker will appear. The committee's decisions are appealable by either the sponsoring organization or the Vice President of Student Affairs Office, and subject to the approval of the college president and Board of Trustees. Should the speaker represent a real threat toward maintaining campus order after being contracted, the Vice President of Student Affairs Office or the sponsoring organization with the approval of the Vice President of Student Affairs Office may cancel the contract.

In the event the speaker or issues are not deemed a real threat toward maintaining campus order but are deemed controversial or extreme by the Vice President of Student Affairs Office, the sponsoring organization shall obtain a member of the faculty to chair the program, and shall provide time during the program for the audience to question the speaker.



Academic Regulations

Change of Schedules

Courses should be carefully selected prior to registration to keep necessary changes to a minimum. When it is apparent a program change is necessary, the request should be made in the Counseling Office. Changes are subject to the following conditions:

1. No student will be allowed to enter a course after the completion of the first week of a regular semester, or after the second meeting of a class during the summer session.
2. All changes in a course schedule must have the approval of the student's counselor and be submitted to the Office of the Registrar.

Grading

At midterm and at the end of each semester, the student will receive a grade for each class in which he was enrolled at the beginning of the fourth week of the semester. Midterm grades have no official standing and are given to provide students with an indication of academic progress. The official grade point average is computed only on the basis of final grades awarded at the end of each semester or summer term.

Grade Points

Grade points are numerical values which indicate the scholarship level of the letter grades. Grade points are assigned according to the following scale:

Grade	Significance	Grade Point
A	Superior	4.0
B	Good	3.0
C	Average	2.0
D	Poor	1.0
F	Failure	.0
H	Audit	.0
N	Non-Attendance	.0
P	Pass	.0
W	Withdrawal	.0
X	Incomplete	.0

Academic Honors

TRUSTEES' HONOR LIST

Each semester, students achieving a grade point average of 3.75 to 4.00 are recognized as Trustees' Honor List students.

DEAN'S HONOR LIST

Students achieving a grade point average of 3.50 to 3.74 during any semester are placed on the Dean's Honor List.

HONORS LIST

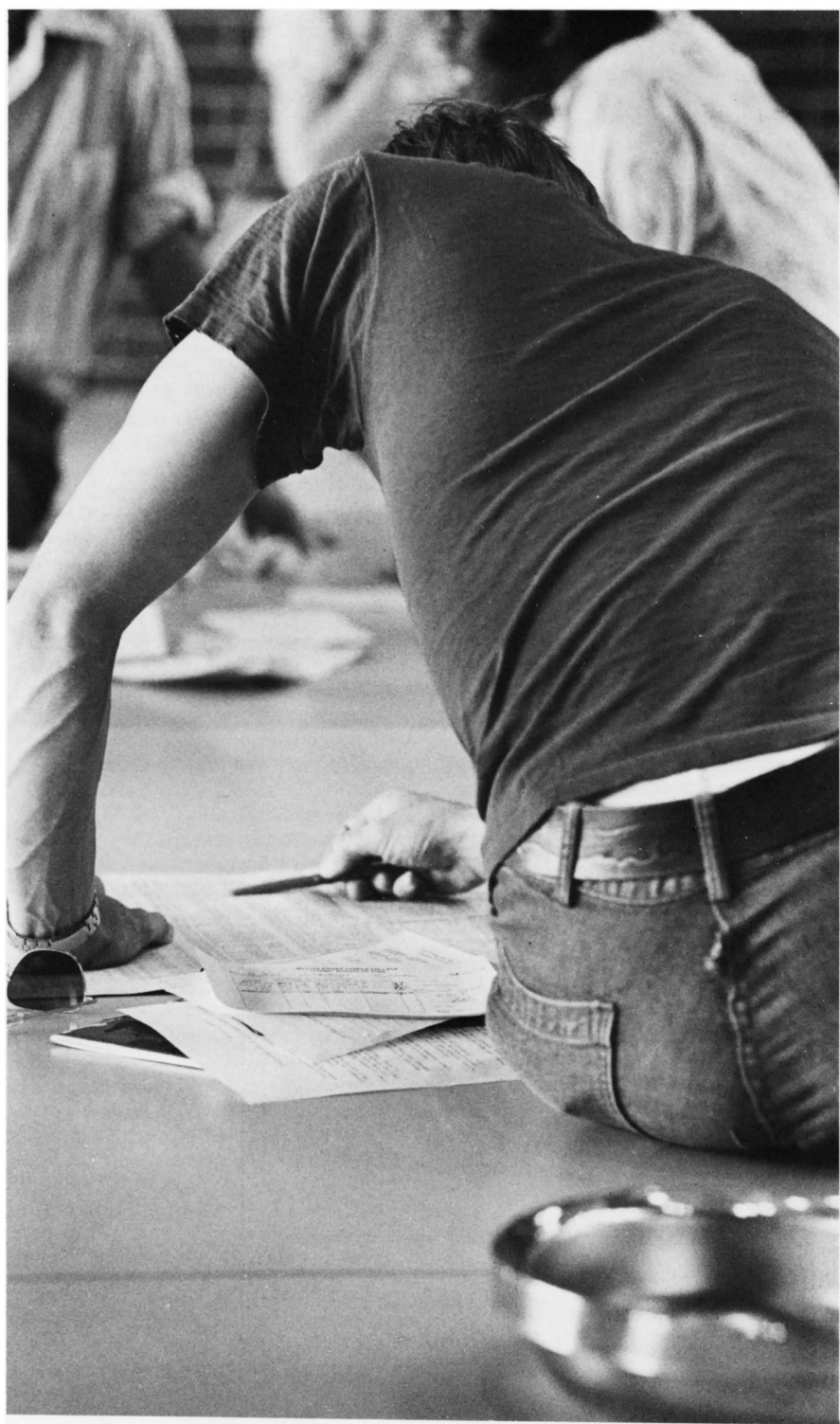
Students with a grade point average of 3.25 to 3.49 are given recognition on the Honors List.

Repeat Policy

Students who have received D's or F's will be allowed to repeat the courses and attempt to earn a higher grade. When such a course has been attempted more than once, only the highest grade received for that course will be used to compute the cumulative GPA. The lower grade will remain on the transcript but will not be used to compute the cumulative GPA.

Behavioral Contracting

Behavioral contracting is the development of an agreement between a counselor or teacher and a student on probation, the objective being to raise the student's academic performance to the level of satisfactory status. The rationale for behavioral contracting is to provide additional incentives for academic performance.



Academic Regulations

✓ Probation

Probationary students must raise their cumulative grade point average to the minimum required for the succeeding semester in which they are enrolled or they will be considered for dismissal.

A probationary student may be required to carry a reduced number of units, upon recommendation of his counselor, as an added incentive to increase academic performance.

✓ Incomplete Grades

A student may receive a grade of "X" for unfinished work in a course provided the work is incomplete because of circumstances deemed by the instructor to be unavoidable.

The unfinished work must be satisfactorily completed by the midterm of the following semester, or the instructor may assign a final grade of "F" or "N".

✓ Auditing a Course

A student desiring to audit a course without credit must, at the time of registration, receive approval from the instructor or division chairman and from the registrar. Students will be required to pay full tuition and fees, and will receive a grade of "H" for the course. An auditor cannot change his status to that of a credit student, nor can credit for the audited course be established at a later date.

✓ Standards for Academic Performance

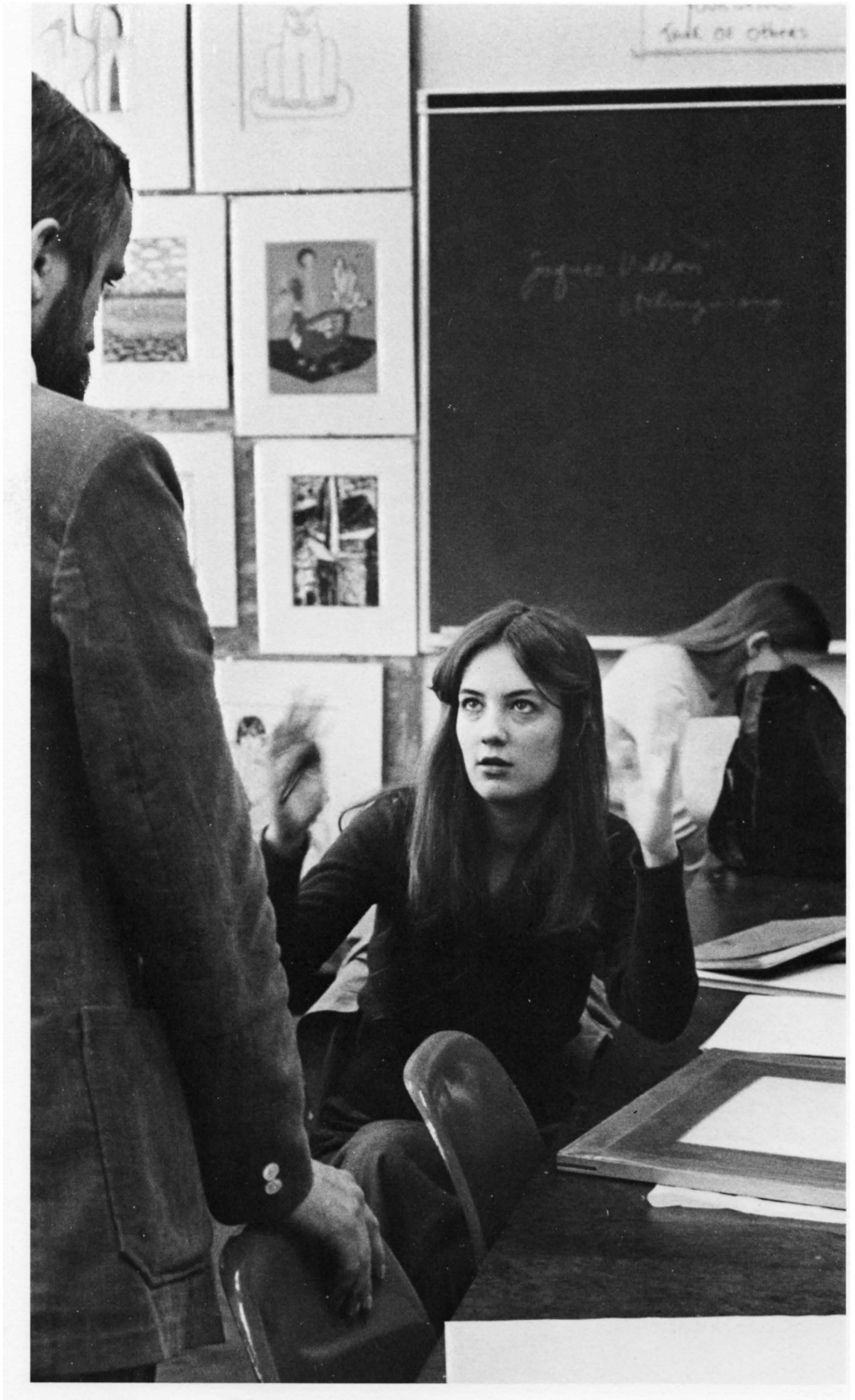
Students enrolled in an academic program must maintain minimum academic performance. In the following table are listed satisfactory and unsatisfactory standards for Harper students:

Harper students who have accumulated seven semester hours or more and students who transfer from another institution must make satisfactory performance or be placed on probation.

A student placed on probation will automatically be removed from probation when his cumulative grade point average (GPA) meets the minimum standards for satisfactory performance. A student on probation whose cumulative GPA remains below satisfactory performance can continue on probation if his work in succeeding semesters gives hope that he can achieve a 2.0 average by graduation.

Students whose cumulative GPA remains unsatisfactory for more than one semester may be considered for dismissal.

Attempted Cumulative Hours	Grade Point Average	
	Satisfactory	Unsatisfactory
7—18	1.00 or more	.99 and below
19—36	1.50 or more	1.49 and below
37—45	1.75 or more	1.74 and below
46 or more	2.00 or more	1.99 and below



Academic Regulations

✓ **Transcripts**

Official transcripts of a student's academic record will be issued and sent, upon request, to other educational institutions and prospective employers. Each student is entitled to two transcripts without charge. A fee of \$1.00 is charged for each additional copy.

✓ **Transfer to a Senior Institution**

Credits earned at Harper College (baccalaureate oriented) are transferable to other institutions of higher learning. Students intending to transfer to a senior college should plan their programs to assure smooth transfer. In Illinois alone there are twelve public and over forty private colleges and universities from which to choose. The selection of a senior college should be an individual decision based on the compatibility of a student and the academic programs, facilities, size, student body, location, philosophy, and cost of a senior college. The Illinois State Scholarship Commission provides tuition grants (no repayment) up to \$1,300 for use in any of these Illinois colleges.

✓ **Transfer of Credit to Harper College**

A student who has attended any other college(s) must have an official transcript from each college attended sent to the Admissions Office immediately upon making application. A student may transfer credit to William Rainey Harper College according to the following conditions:

1. The collegiate institution previously attended must be an accredited and/or approved institution awarding college credit.
2. Credit may be transferred to Harper College for courses earning credit and successfully completed with a grade of "D" or above if the student's cumulative grade point average (GPA) is 2.0 or above ("C" average) at the previously attended institution. The student's work at each institution is evaluated independently if several institutions were attended.

3. If the student's cumulative GPA is less than 2.0 at a previously attended institution, credit may be transferred for courses earning credit and successfully completed with a grade of "C" or above.

4. Credit may be transferred, but the grades earned at other institutions are not transferred nor are the grades included in computing the cumulative GPA at Harper College.

5. Religion courses which are of a sectarian nature or courses which are not applicable to programs at Harper College may not receive transfer credit.

✓ **Withdrawals**

When a student wishes to withdraw from a class after regular registration, he must withdraw officially by petition approved by his counselor. The following guidelines determine grades for an official withdrawal:

1. Classes dropped prior to the beginning of the fourth week will not become a part of the student's permanent record.

2. A "W" grade will be assigned to a class dropped after the beginning of the fourth week and prior to the sixteenth academic week.

3. A grade of "F" will be assigned to a class dropped after the beginning of the sixteenth academic week. If extenuating circumstances exist, students may petition for a "W" grade through the office of the vice president of academic affairs. Students not withdrawing officially through the Counseling Office are subject to an "F" grade.

Degree Course Requirements		Associate in Arts	Associate in Science	Associate in Applied Science	Associate in Liberal Studies¹
I. COMMUNICATION SKILLS English 101, 102		6 hours	6 hours	6 hours ²	
II. SOCIAL SCIENCES anthropology, economics, geography, history, political science, psychology, sociology		6 hours	6 hours	6 hours	
III. SCIENCE OR MATHEMATICS biology, chemistry, engineering ³ , geology, mathematics, physical science, physics		8 hours	20 hours	6 hours ⁴	
IV. HUMANITIES art, foreign language, humanities, literature, music, philosophy, fine arts		6 hours	6 hours	3 hours	
V. Twelve hours to be taken in at least two of the following areas: communications, social sciences, science or mathematics, humanities		12 hours			
VI. Any 60 hours of college courses at the 100 level or above, including a minimum of 9 hours in Liberal Education Seminars from at least three divisions					60 hours
TOTAL		38 hours	38 hours	21 hours	60 hours

¹Contractual agreement required for A.L.S. degree.

²The following courses may be used to satisfy this requirement if a part of the approved career program: English 099, English 103, English 130, Journalism 131, Journalism 133.

³Courses in engineering may apply to the general education requirements in Group III in the Associate in Science and Associate in Applied Science degrees.

⁴Students majoring in a career program may count courses in their major toward fulfillment of this requirement.

Academic Regulations

✓ Tuition Refund Policy

Tuition refund requests should be made in the Office of the Registrar. Refunds will be made according to the following schedule:

	Per Cent of Refund
Frist week of classes*	80
Second week of classes	60
Third week of classes	40
Fourth week of classes	20
After fourth week	None

Courses not following the regular semester schedule will be prorated based on the length of the course.

* Terminates with the Friday ending the first full week of classes in accordance with the college calendar.

✓ Graduation Requirements

1. Attainment of a minimum of 60 semester hours of credit, at least 30 of which must be earned in attendance at Harper College. Waiver of this requirement by the vice president of academic affairs may be made where exceptional circumstances warrant. Up to two hours credit in physical education activity courses may be included as free electives in the minimum 60 required hours for an associate degree.

2. Attainment of a minimum grade point average of 2.0 for all work taken for the associate in arts and the associate in science degrees.

Attainment of a minimum grade point average of 2.0 for any applicable 60 semester hours work for the associate in applied science and associate in liberal studies degrees.

3. Meet the Constitution Requirement of the Illinois State School Code. This can be met by (1) submitting an official Illinois high school transcript stating the requirement has been met, or (2) successfully completing PSC 201, or (3) successfully passing a college administered test on the U.S. Constitution, Illinois Constitution, the proper use and display of the American flag, and the principles of American democratic government.

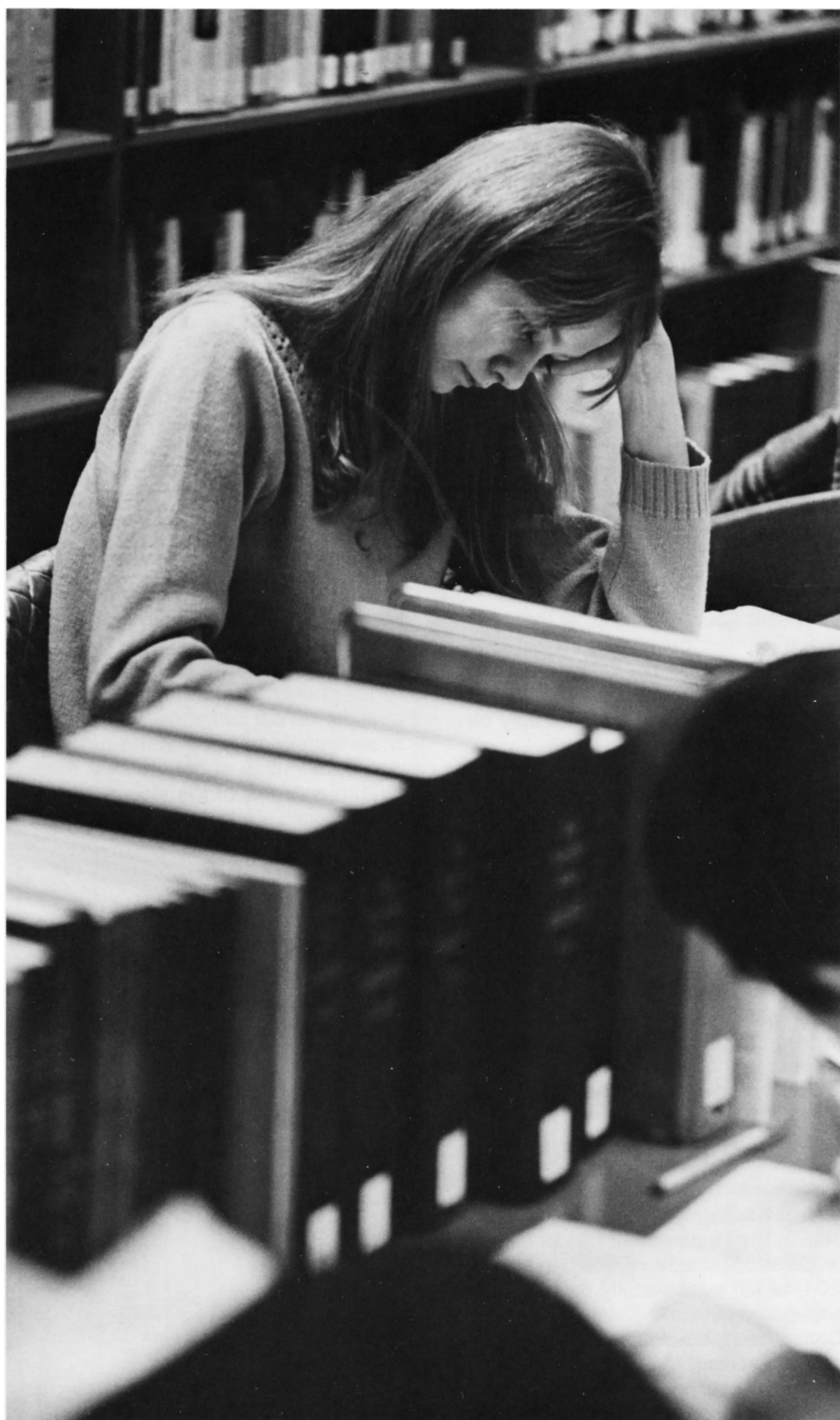
4. Requirement of 60 hours must be in courses numbered 100 or above for the degrees of associate in arts, associate in science, and associate in liberal studies.

5. Enrollment in Harper College during the semester in which graduation requirements are completed. Waiver of enrollment requirement may be made by the vice president of academic affairs where exceptional circumstances warrant.

6. Fulfillment of the degree group requirements.

7. A student must apply for graduation and pay the graduation fee of \$10.00. Students are encouraged to complete their petition for graduation when registering for the semester in which his graduation requirements will be fulfilled. Notification of the student's intent to graduate will be accepted in the Registrar's Office no later than one week after the midterm of the semester in which the student intends to graduate.

8. In addition to the above requirements, students enrolled in specific career programs will fulfill the requirements outlined in the programs. Any substitution of courses will require written approval of the vice president of academic affairs.



Information Directory

Academic Regulations

Dean of Transfer Programs
D129, Ext. 280

Continuing Education, Non-Credit Courses

Office of Admissions & Registrar
A213, Ext. 410, 412

Credits or Graduation Requirements

Office of Admissions & Registrar
A210, Ext. 505 & College Counselor

College Newspaper *Harbinger*

A367, Ext. 460, 461

Dropping and Adding Courses

A college counselor in Counseling
Center, A347, or in Divisional Offices,
& Office of Admissions & Registrar
A213, Ext. 500

Full or Part Time Work

Placement & Career Development
Center A364, Ext. 247

Grade Reports

Office of Admissions & Registrar
A213, Ext. 500

Health Services

A362, Ext. 340

Intercollegiate Athletics

Director of Athletics
U106, Ext. 466, 467

Intramurals

Coordinator of Intramurals
D269, Ext. 383

I.D. Cards

Student Activities Office
A336, Ext. 242, 243

Lost and Found Items

Public Safety Office
B103, Ext. 211, 330

Parking and Public Safety

Public Safety Office
B103, Ext. 211, 330
Medical Parking Permits
Health Services, A362, Ext. 340

Permission to

Carry More Than 18 Hours

Dean of Transfer Programs
D129, Ext. 280

Personal Problems

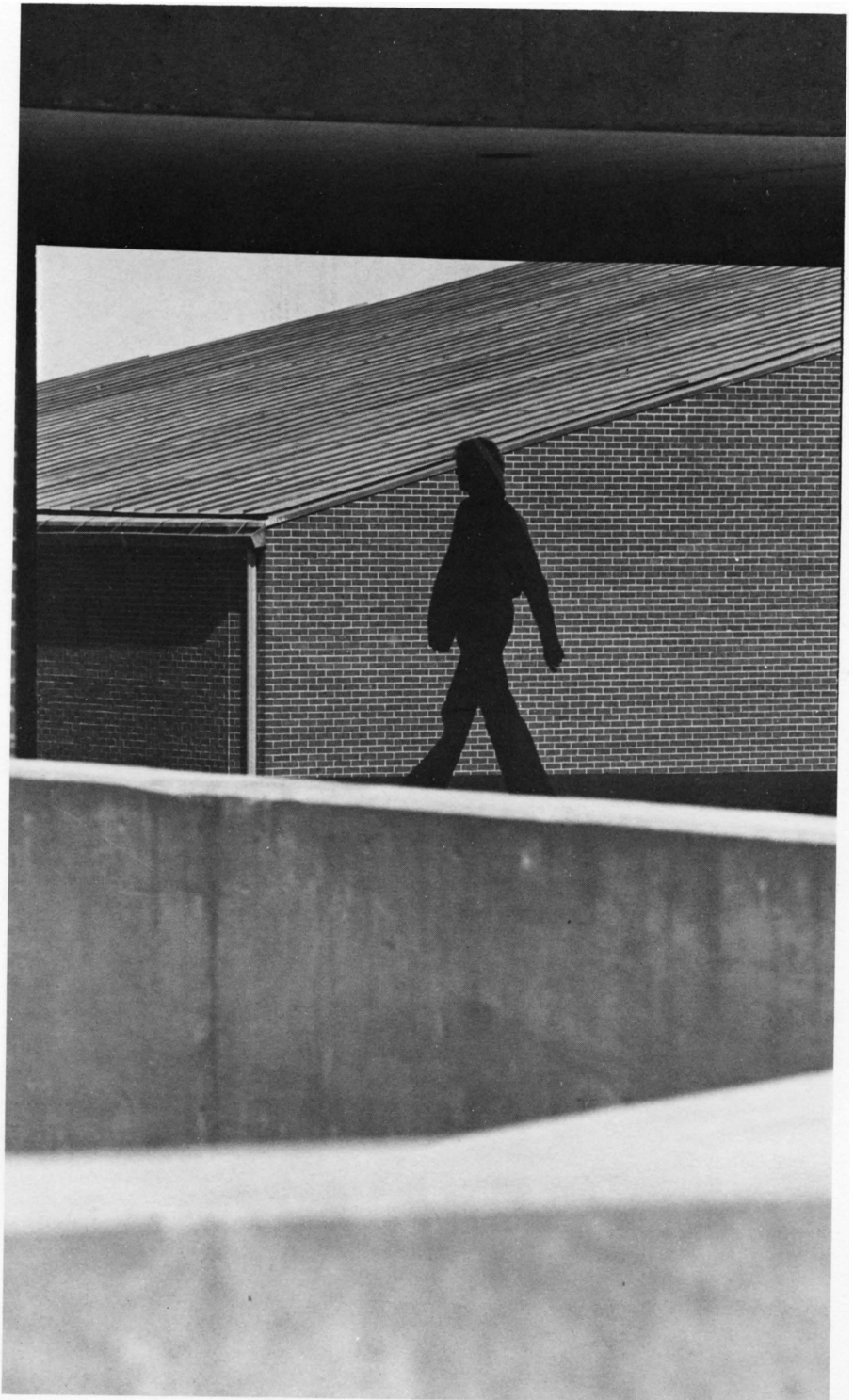
A college counselor in Counseling
Center, A347, or in Divisional Offices,
& Health Services, A362

Program Board

Student Activities Office
A336, Ext. 274, 242

Scholarship, Loans or Other Financial Aids

Financial Aids Office
A364, Ext. 247



Information Directory

Student Activities Registration and Activities Calendar

Student Activities Office
A336, Ext. 243

Student Clubs and Organizations

Student Activities Office
A336, Ext. 242

Student Government

Student Senate Office
A332, Ext. 244 or
Student Activities Office
A336, Ext. 243

Student Grievances

Student Senate
A332, Ext. 244

Transfer to Another College

A college counselor or Office of
Admissions & Registrar
A212, Ext. 206, 303

Transcript of Your Credits

Office of Admissions & Registrar
A213, Ext. 500

Tuition and Fee Payment

Business Office
A214, Ext. 439

Tuition Refund

Office of Admissions & Registrar
A209, Ext. 304
Medical Reasons
Health Services, A362, Ext. 340

Veterans Affairs Office

A149, Ext. 254

Vocation or Job Selection

A college counselor in Counseling
Center, A347, or in Divisional Offices,
or Placement & Career Development
Center, A364, Ext. 247

Withdrawal From College

A college counselor in Counseling
Center, A347, or in Divisional Offices,
& Office of Admissions & Registrar
A213, Ext. 500
Medical Withdrawal
Health Services, A362, Ext. 340



Services

Learning Resources Center

The Learning Resources Center (LRC) supports the instructional program of the college by providing appropriate resource services to both faculty and students. The staff is qualified and ready to help in the development and use of its materials and services.

The Independent Study area (F132) on the first floor contains numerous carrels and tables with some audiovisual capabilities and viewing room (F122). Production facilities are located in the middle and back area of the first floor. The circulation desk is staffed during operating hours to assist you in utilizing the media and materials located there.

The book, periodical, and microfilm collections are located on the second floor in the open shelves in the large reading and browsing area (F240). Individual study carrels, lounge chairs, tables, and perimeter group study rooms provide you with a variety of reading and study environments.

There are about 70,000 volumes in the collection with approximately 700 magazine subscriptions and newspapers, records, tapes, films, filmstrips and slides. Twenty-six magazine titles are available complete on microfilm, including the *Chicago Tribune* and *New York Times* newspapers. You are encouraged to suggest additions to the LRC collection.

The Learning Resources Center is located in Building F and presently comprises the media resources on the first floor and the book collection on the second floor.

The LRC has been designed and furnished with carrels, chairs, and tables to permit a variety of quiet individual study spaces. It is the purpose and intent that the appropriate LRC facilities available to students be used only for individual pursuits related to officially recognized curricular and co-curricular activities.

Rest rooms and drinking fountains are adjacent to the entrance and stairway on both floors. An elevator is accessible for the handicapped.

Hours:

Monday—

Thursday 7:30 a.m.-10:00 p.m.

Friday 7:30 a.m.- 5:00 p.m.

Saturday 9:00 a.m.-12:00 noon

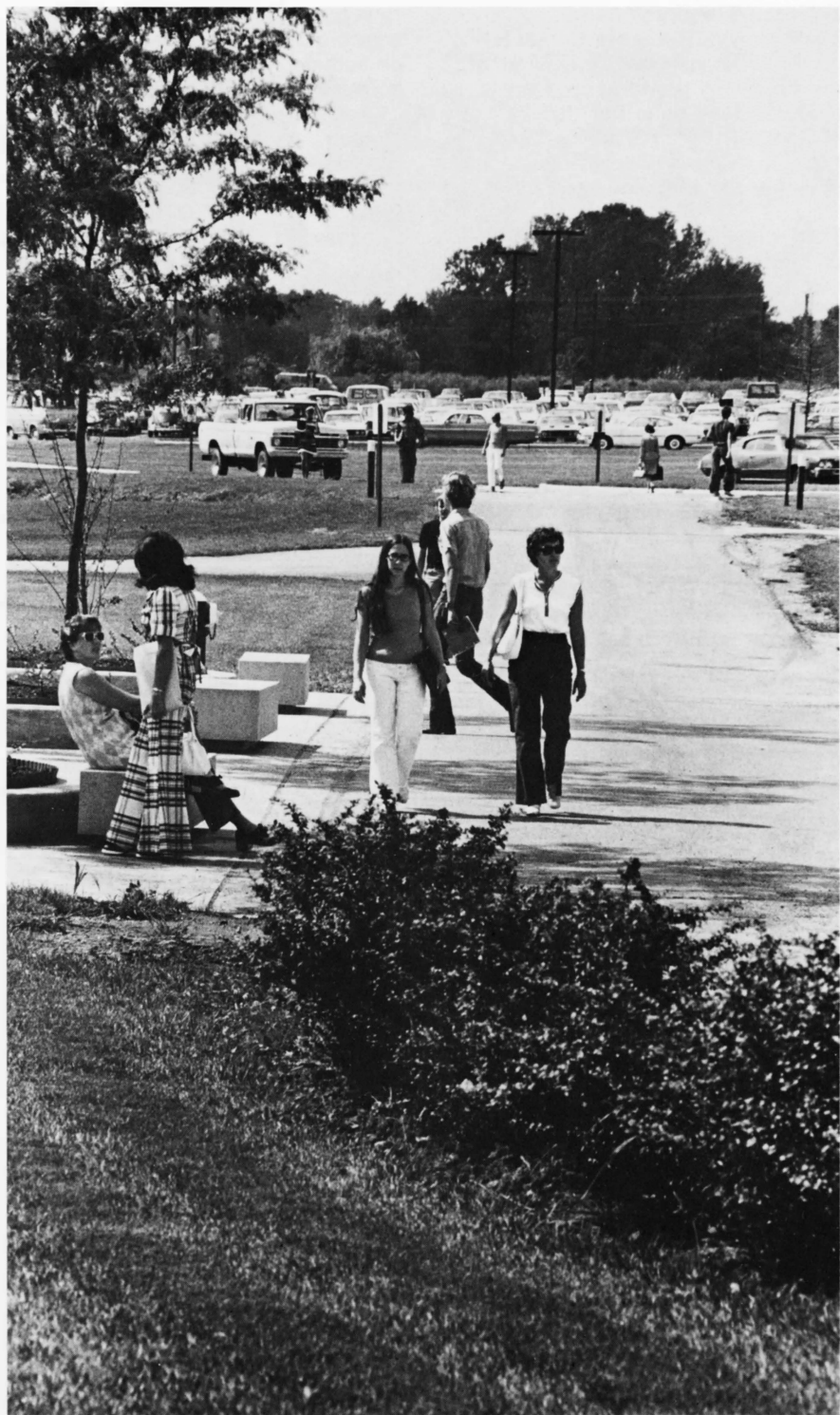
A complete LRC brochure is available for students at the Information Office in the College Center and at the LRC Circulation desks.

Bookstore

The Harper College Bookstore, located in the College Center, offers a full range of new and used textbooks, paperbacks, student supplies, and a limited check cashing service. A mail drop is also available.

Bookstore Refund Policy:

1. 100% subject to the following:
 - a. Books are returned within two weeks of the beginning of the term for which books were purchased (one week for summer term).
 - b. Books are accompanied by receipt.
 - c. New books are in strictly new condition. (Bookstore will determine if in new condition.)
 - d. Laboratory manuals and workbooks will be refunded only if in new condition.
2. 75% if returned after two weeks and before four weeks from the beginning of the term for which books were purchased with receipt (one to two weeks for summer term).
3. After four weeks books will be refunded at their wholesale market value, according to their possible reuse and condition.
4. Defective books will be replaced or refunded if returned immediately.
5. General merchandise will not be refunded unless defective when purchased.



Services

Public Safety Office

The Public Safety Office is a service organization designed for the safety and protection of the college community. Some of the specific responsibilities of the office include traffic control, patrolling parking lots, a walk and talk program of building security, emergency first aid, and providing other assistance as required.

Members of the Public Safety Office shall be conservators of the peace and as such have all powers possessed by policemen in cities, and sheriffs in counties, including the power to make arrests on view or warrants of violations of State statutes and city or county ordinances of the counties in which the community college is located. This authority has been granted per the approval of House Bill 112 by the Illinois Legislature and affirmed by the Harper College Board of Trustees.

For further information, please contact the Public Safety Office in B Building, ext. 211, 251.

Parking

All members of the college community are required to have current parking permits on their cars. Parking permits can be obtained during registration. The Public Safety Department will issue traffic regulations with parking permits. Parking is not permitted on roadways, sidewalks, shoulders, curbs, lawns, grass or in fire lanes. The college will issue citations to drivers violating campus motor vehicle regulations. We ask that all members of the college community respect and obey driving regulations. While sufficient space is available, we recommend that students form car pools or ride with someone else whenever possible to help alleviate traffic and parking problems. Failure to observe proper parking may result in having your car towed and impounded by the college.

Dental Hygiene Clinic Facilities

Facilities for dental hygiene services are available on the campus for all students and college personnel at minimal cost. Services include oral examination, dental x-rays, dental prophylaxis (cleaning), and dental health education. The clinic is located in the east wing of the Science Building. Appointments can be arranged by phoning the Dental Hygiene Clinic, ext. 534.

Harper College Preschool

Half-day program for children, 3 years to school age, on days Harper College classes are in session.

MWF

9:00-11:30 a.m. or 1:00-3:30 p.m.
\$22.50/quarter

TR

9:00-11:30 a.m. or 1:00-3:15 p.m.
\$15.00/quarter

Children of parents attending Harper College classes will be given admission priority. The children must be three years of age on admission. Regular attendance is expected. Other arrangements for child care should be made when the child has serious colds or other infectious disease. Charges will continue in effect although the child is absent so long as the child is carried on class lists.

Arrangements can be made, if the parent's class schedule demands, to drop the child off before the regular children's program or to leave the child longer than the regular program. A charge of 75c per hour will be made for this service. Full day care or hours bridging across morning and afternoon programs cannot be provided.



College Terminology

Associate Degree

A two-year degree offered by colleges throughout the country. Harper College offers four different associate degrees. These are: The Associate in Arts (A.A.), the Associate in Science (A.S.), the Associate in Applied Science (A.A.S.), and the Associate in Liberal Studies (A.L.S.).

Career Programs

One or two-year programs leading directly to employment. Students completing one-year career programs receive certificates of completion and students completing two-year programs receive the Associate in Applied Science degree.

Charge-back

The Illinois Community College law provides that students who live in a high school district not part of a community college district, or students who wish to take a program not offered by the community college in their district, may attend any other public community college in Illinois paying only the resident tuition and fees. The district from which the student comes must pay the charge-back which is the difference between the student's tuition plus state reimbursement and the actual cost of educating the student. In order for a student to qualify for the resident fee rate, he must apply for a charge-back authorization by July 1 prior to registration. Students having questions about charge-backs should see the Director of Admissions.

Class Section

A group of students meeting to study a particular course at a definite time. Sections are identified in the class schedule by specific section numbers and times. Some courses in the class schedule will have many sections. For example—Psychology 101-03 (the 03 indicates section 3).

Course Description

Statements identifying the content of a course. Course descriptions are found in the college catalog.

Course Title

A phrase descriptive of course content. For example—the course Psychology 101 is called Introduction to Psychology which is the course title.

Curriculum

A group of courses planned to lead to some specific competence in a field of study and to a certificate or associate degree. For example—data processing curriculum.

Degrees

A title conferred by a college or university upon completion of a particular program of academic work. Some typical college degrees are the Associate of Arts (A.A.) the Bachelor of Science (B.S.) the Master of Arts (M.A.), the Doctor of Philosophy (Ph.D.) and the Doctor of Education (Ed.D.).

Department

An organizational unit within a college, usually a subject matter field within which courses are offered. For example—typical departments at Harper are Biology, History and Art.

Division

A college organizational unit usually made up of a group of related departments. For example—the division of social sciences or the division of life and health sciences.



College Terminology

Elective

A non-designated course within a curriculum. An elective permits a student to select a course of his choice within his program rather than taking a specifically designated course.

Grade Point Average (GPA)

A numerical average which indicates how well a student has done in his college work. At Harper College this is based on a four-point scale ranging from 0 (F) to 4 (A).

Grant

A grant is an outright award of funds usually based on need and does not have to be repaid.

Major

The subject matter field of study which a student selects to emphasize.

Minor

The subject matter field of study which a student chooses for secondary emphasis. A minor is seldom required for the associate degree, but often required for bachelor and graduate degrees.

Prerequisites

Requirements which must be met and/or courses which must be taken prior to enrolling in a specific course. Course prerequisites are listed in the catalog.

Quarter Hours

Colleges on the quarter system grant credits in terms of quarter hours. A quarter hour is worth two-thirds of a semester hour. Quarter hours can be converted to semester hours by multiplying the number of quarter hours by two-thirds. Harper College uses semester hours of credit.

Registration

The process of selecting courses, completing college forms, and paying fees, all of which must be completed prior to the beginning of classes each semester.

Scholarships

Monetary awards given to a student in recognition of outstanding academic achievement. Scholarships are sometimes based on financial need as well as scholarship.

Semester Hours

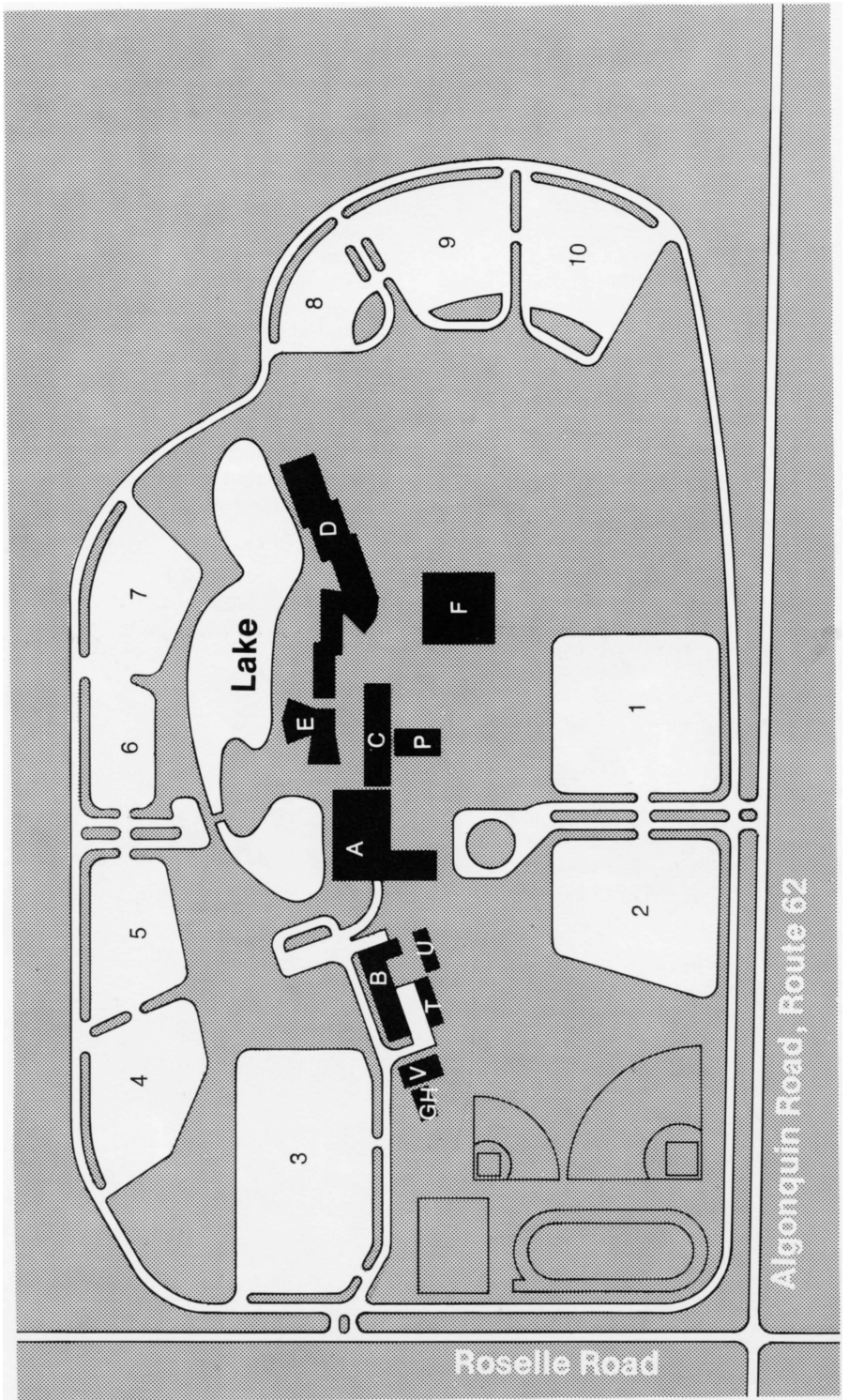
Credits offered by colleges on the semester basis. Each course carries a designated number of semester hours of credit which is usually based on the number of hours per week that a class meets. Exceptions to this rule usually occur in courses with labs.

Student Service Awards

A monetary sum given to a student for a service rendered to the college. This is usually granted without relationship to financial need or scholarship average.

Transcript

The official college record of a student's academic standing. It usually includes biographical data, test scores, and college grades.



Campus Facilities

Unit A, College Center

Basement: Bakery, Dietetic Tech.

First Floor: Food Services, Data Processing, Interior Design, Campus Services

Second Floor: Lounge, Dining Rooms, Bookstore, Admission and Business Offices

Third Floor: Student Activities, Counseling, Financial Aids, Health Service, Board Room, Executive Offices

Unit B, Power Plant

Public Safety, Vocational Education Shops

Unit C, Art & Architecture

First Floor: Classrooms

Second Floor: Classrooms, Humanities Division Office

Unit D, Science

First Floor: Dean's Offices, Division Offices, Dental Hygiene, Nursing, Physics, Electronics, Classrooms

Second Floor: Classrooms and Laboratories

Unit E, Lecture & Demonstration Center

Unit F, Learning Resources Center

First Floor: Media & Resource Services, Engineering Division Office

Second Floor: Library

Third Floor: Offices and Classrooms

Unit P, Music

First Floor: Music and Classrooms, Continuing Education Office

Second Floor: Music Rehearsal Rooms

Unit T, Interim Instructional Space

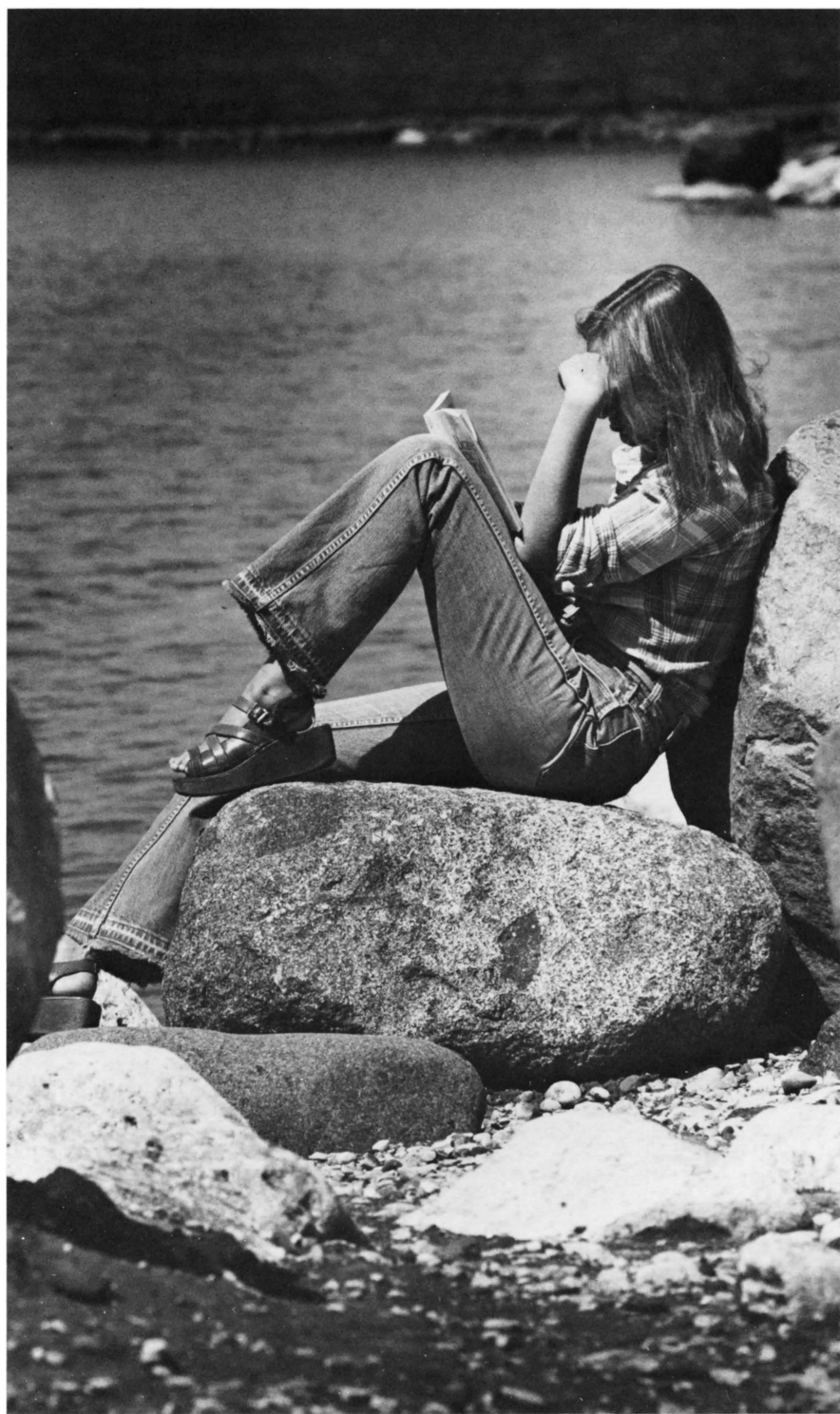
Ceramics, Air-Conditioning

Unit U, Physical Education, Service Area

Unit V, Park Management & Roads & Grounds Building & Greenhouses

Student Parking

Lots 1-10





William Rainey Harper College
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