

**MEMORANDUM OF UNDERSTANDING BETWEEN:**  
**HARPER COLLEGE AND LEWIS UNIVERSITY**

This agreement is entered into between Lewis University, hereinafter "Lewis" and Harper College hereinafter "Harper" to offer qualified students a convenient, cost effective, and streamlined approach to earn both the Associate of Arts at Harper, and the Bachelor of Arts in Digital Media and Journalism at Lewis.

With mutual institutional respect, our two institutions enter into a partnership agreement. The objectives of the agreement are as follows:

- Offer Harper students the ability to complete both their Associate of Arts degree and Bachelor of Arts in Digital Media and Journalism.
- Collaboratively advise students to enhance their education and streamline articulation between the two institutions.
- Provide an affordable pathway to complete both degree programs.

**Agreement:**

1. All provisions of this agreement are confined to the offering of the Bachelor of Arts degree in Digital Media and Journalism, and to the Harper students admitted specifically into this program option. None of the terms contained within this document are applicable outside of this agreement and its specific intent.
2. Students must complete the courses outlined in the Harper/Lewis academic plan in order to obtain the Bachelor of Arts degree in Digital Media and Journalism in Attachment A.
3. Students will be required to complete 128 credit hours for the Bachelor of Arts degree in Digital Media and Journalism as detailed in Attachment A.
4. Students must complete an Associate of Arts degree from Harper to be eligible for admission to Lewis. Students who have completed the A.A. degree must transfer a minimum of 63 credit hours or up to 72 credit hours.
5. Students should ideally apply for admission to Lewis in their first semester at Harper in order to receive appropriate advising and maximize their semesters at Lewis.
6. Students completing the Associate of Arts degree with a minimum cumulative grade point average of 2.0 will be guaranteed admission to Lewis.
7. Harper will charge tuition for their courses at their most recently published and approved rates.
8. Lewis will charge tuition for their courses at their most recently published and approved rates. Admitted students for this agreement will be eligible to receive scholarship through the Office of Admissions.
9. Lewis and Harper will each be responsible for billing the student for the respective courses taken at each institution.
10. The Lewis program representative, Harper program representative, and other instructional staff and administrators identified by either representative, shall meet at least annually, and in the interim whenever necessary, for the purpose of coordination of the agreement.

**Harper Responsibilities:**

1. Harper will assist Lewis in the promotion and recruitment of students by distributing printed materials and advising current and potential students of this degree program option.
2. Harper will include information on their web site promoting this degree program option.
3. Harper will list Lewis on its website as a partner organization.
4. Harper shall designate an individual to serve as a representative for the purpose of monitoring and coordinating this Agreement. Harper shall notify Lewis in writing of the person's name and contact information prior to commencement of each semester.

### **Specific Services Lewis will provide to Harper:**

1. Lewis will provide program information to Harper students seeking information on pursuing their degree with Lewis in appropriate spaces located on Harper's campus.
2. Lewis will list Harper as a partner on its website.
3. Lewis shall designate an individual to serve as a representative for the purpose of monitoring and coordinating this Agreement. Lewis shall notify Harper in writing of the person's name and contact information prior to commencement of each semester.

### **Terms:**

1. This MOU will begin on the execution date of the Agreement and continue for 5 years, and be jointly reviewed annually. Renewal after 5 years is to be mutually agreed upon.
2. Either party may terminate this agreement with 180 days advance written notice. Termination by either party must be accompanied by a plan to allow all currently enrolled students to complete their program of study under the terms of this agreement.

### **Additional Agreements:**

1. Both parties shall maintain all necessary and required accreditations with the appropriate accreditation agencies, including the Higher Learning Commission. In the event either party's accreditation is revoked or otherwise limited, this MOU may be terminated immediately. In the event of such termination for loss of accreditation, all participating students shall be accommodated to the extent possible at the institution that remains appropriately accredited.
2. Lewis shall indemnify, defend, and hold Harper, its officers, agents, trustees, and employees harmless from any and all claims, demands, losses, damages, liabilities, costs, judgments, settlements and charges, including reasonable attorneys' fees, arising out of or directly related to negligent acts or omissions of Lewis or its officers, agents, trustees, and employees. This indemnification obligation shall survive any termination of this Agreement.
3. Harper shall indemnify, defend, and hold Lewis, its officers, agents, trustees, and employees harmless from any and all claims, demands, losses, damages, liabilities, costs, judgments, settlements and charges, including reasonable attorneys' fees, arising out of or directly related to negligent acts or omissions of Harper or its officers, agents, trustees, and employees. This indemnification obligation shall survive any termination of this Agreement.
4. No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this memorandum. Lewis and Harper are separate and independent institutions of higher education and by this agreement both will continue to operate as separate institutions. The administrators of Lewis and Harper are authorized to sign, prepare and implement plans of action and procedures necessary to affect this agreement.
5. In no event shall either party be liable for any incidental, indirect, special or consequential damages, including, but not limited to, loss of use, revenue, profit or savings.
6. Each party assumes full responsibility for the payment of all federal, state and local taxes it incurs as a result of this MOU.
7. This Agreement is executed by an authorized representative of each party in the representative's official capacity only and the representative shall have no personal liability under this Agreement.
8. Neither party shall discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law, rule or regulation.
9. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in a court of competent jurisdiction.
10. Any modifications and amendments to this MOU must be in writing and signed by authorized agents of both parties.

IN WITNESS WHEREOF, the undersigned parties, by and through their duly authorized officers, have executed this agreement on the date written above.


**For Lewis University:**



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Dr. Christopher Sindt, Provost

Date 1/19/2023

**For:**



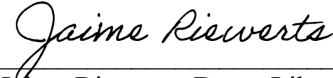
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Dr. MaryAnn Janosik, Provost

Date 1/18/2023



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Dr. Laura Franklin, Dean of the College  
of Humanities, Fine Arts and Communication

Date 1/19/2023



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Jaime Riewerts, Dean, Liberal Arts

Date 9/29/2022

**Lewis University**  
**One University Parkway**  
**Romeoville IL 60446-2200**

**Harper College**  
**1200 West Algonquin Road**  
**Palatine IL 60067**

**Attachment A: Bachelor of Arts in Digital Media and Journalism**

**Harper College (total credits = 63)**

<b>First Semester</b>	<b>Hours</b>	<b>Second Semester</b>	<b>Hours</b>
GRA 102 Graphic Arts Desktop Publishing	3	MCM 130 Introduction to Journalism	3
MCM 120 Introduction to Mass Communication	3	PHI 115 Ethics	3
ENG 101 Composition I	3	ENG 102 Composition II	3
SPE 101 Fund of Speech Communication	3	Social Science Requirement I	3
Science Requirement I	3	Humanities/Fine Arts Requirement I	3
		Math Requirement	3
<b>Total Hours</b>	<b>15</b>		<b>18</b>

<b>Third Semester</b>	<b>Hours</b>	<b>Fourth Semester</b>	<b>Hours</b>
MCM 150 Social Media Management & Measurement	3	MCM 205 Multi-Platform Photojournalism	3
SPE 102 Professional Communication	3	World Cultures/Diversity Requirement/Elective	3
Science Requirement II	3	Elective	3
Social Science Requirement II	3	Social Science Requirement III	3
Humanities/Fine Arts Requirement II	3	MCM 211 Video Production	3
<b>Total Hours</b>	<b>15</b>		<b>15</b>

**Lewis University**

**(total credits = 66)**

<b>First Semester</b>	<b>Hours</b>	<b>Second Semester</b>	<b>Hours</b>
COMM 38200 Web Design	3	COMM 28700 Copyediting	3
COMM 20000 Feature Writing <i>or</i> COMM 21000 Introduction to Broadcast Journalism	3	COMM 37200 Blogging and Opinion Writing <i>or</i> COMM 32500 Community News and Information	3
THEO 111000 or SOC 29000	3	COMM 42000 Advanced Digital Media Writing	3
Minor Course 1	3	COMM Elective/Minor Course 2	3
Open Elective	3	COMM Elective/Minor Course 3	3
Interdisciplinary Seminar	3	Open Elective	3
<b>Total Hours</b>	<b>18</b>	<b>Total Hours</b>	<b>18</b>

<b>Third Semester</b>	<b>Hours</b>	<b>Fourth Semester</b>	<b>Hours</b>
Mission Requirement 2	3	COMM 45600 Mass Media Research Methods	3
COMM 48000 Mass Media Ethics	3	COMM 49800 Internship	3
COMM 49500 Journalism Practicum	3	COMM Elective/Minor Course 6	3
COMM Elective/Minor Course 4	3	Open Elective	3
COMM Elective/Minor Course 5	3	Open Elective	3
<b>Total Hours</b>	<b>15</b>	<b>Total Hours</b>	<b>15</b>

**Recommended minors: Electronic Media Production, Social Media, Graphic Design, Digital Marketing for Non-Business Majors**