

LYDIA WALLACE
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OBJECTIVE

Seeking a position as a **Dietetic Technician**

EDUCATION

Harper College, Palatine, IL

Associate in Applied Science: Dietetic Technician Degree May 20xx

Dietetic Technician, Registered (DTR) Examination Anticipated July 20xx

SUPERVISED PRACTICE EXPERIENCE

Completed 450 Hours in Health Care Facilities 20xx

- Interviewed residents and patients to complete nutritional assessment upon check-in
- Assisted residents and patients with selecting menus aligned with their dietary needs
- Observed and documented food intake and response to care for nursing staff
- Performed tray assessments and conducted meal rounds
- Completed MDS Section K/assessments
- Calculated tube feedings/calorie counts
- Educated residents, patients and their families by teaching nutritional principles, diet regimens and diet selection
- Assured a safe and sanitary work environment

WORK EXPERIENCE

Harper College, Palatine, IL 20xx to 20xx

Student Aide – Health Careers Division Office

- Provided front desk reception including answering telephones, checking in appointments and supplying general information
- Distributed division mail and managed filing and copying for the division
- Assisted staff and faculty with special projects efficiently and accurately

T.J. Maxx, Palatine, IL 20xx to 20xx

Sales Associate

- Offered prompt, courteous and knowledgeable service to all customers
- Helped with merchandising and feature presentations on the sales floor
- Ensured accurate cash register procedures in accordance with company policies

SKILLS

Fluent in Spanish and English

Microsoft Office: Word, Excel and PowerPoint

VOLUNTEER EXPERIENCE

Little City, Palatine, IL 20xx to Present

Lunchroom Assistant for AdultLife Path Residents

- Help serve hot lunches and encourage social interaction for residents of the AdultLife Path program
- Assist residents with cleanup and work with kitchen staff to do food preparation and planning