

ALEX HEATHERTON
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OBJECTIVE

Seeking **Interpreter Services Coordinator** position

LICENSURE / CERTIFICATION

State of Illinois License for Interpreter of the Deaf – Master Level
Registry of Interpreters for the Deaf Certification

EXPERIENCE

City Colleges of Chicago, Chicago, IL 20xx to Present
Sign Language Senior Interpreter

- Assess level of language translation needs of students assigned to caseload
- Facilitate effective communication between staff/faculty and students/individuals that are deaf and hard of hearing using type of sign language preferred by deaf individual
- Provide sign language interpretation/transliteration services in classrooms, meetings, tutoring, testing, and campus/special events using voice to sign and sign to voice support
- Conduct sign language in-services and workshops for faculty, staff, students, parents and community members

Evanston School District 65, Evanston, IL 20xx to 20xx
Sign Language Interpreter

- Adapted classroom work, under direction of teacher, to support and reinforce lesson plans for deaf and hard of hearing students
- Assessed classroom and other rooms to ensure proper set-up (noise level and visibility) to facilitate hearing impaired students' learning
- Attended Individual Education Program meetings with assigned students to provide input into evaluation of student's progress
- Maintained notebook of vocabulary and assignments for use by substitute interpreters

EDUCATION

Harper College, Palatine, IL May 20xx
Sign Language Interpreting Certificate

Northern Illinois University, DeKalb, IL May 20xx
Bachelor of Arts, History

COMPUTER SKILLS

Microsoft Word, Excel and PowerPoint

PROFESSIONAL ASSOCIATION

Illinois Registry of Interpreters for the Deaf (IRID)

VOLUNTEER EXPERIENCE

Little City, Palatine, IL 20xx to Present